

Facility and Support Services

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November 9, 2015

To: Dee Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Approval of Commissioning Services for Courthouse Phase Three and Four

As part of the process of putting the renovated spaces and new HVAC systems into service, we will need the services of a contractor to serve as commissioning agent for the project. The commissioning agent works with the project team, overseeing systems installation work and start-up, testing system operations and ensuring that all systems are operating efficiently and as the design engineers intended.

We received the following bids to perform this commissioning service.

FIRM	BID
FACTS- Facility Analysis Commissioning and Testing Services	\$12,000.00
KJWW	\$12,500.00
TRANE	No Bid

While FACTS is a new company, the owner and commissioning agent, Mark Blackwood, has performed these services for us on our last several projects as part of the River Place Technologies Team. He has demonstrated a high level of engineering expertise and quality that he brings to the table.

I recommend that the Board approve the proposal from FACTS and award the contract to them in the amount of \$12,000. This expense is budgeted in the FFE portion of the Courthouse Project budget. I will be at the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

November 19, 2015

A RESOLUTION APPROVING THE AWARD OF BID FOR COMMISSIONING SERVICES FOR THE COURTHOUSE FIRST FLOOR PHASE THREE AND FOUR PROJECT TO FACILITY ANALYSIS COMMISSIONING AND TESTING SERVICES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the proposal for commissioning services for the Courthouse First Floor Phase Three and Four Project is hereby approved and awarded to Facility Analysis Commissioning and Testing services in the amount of \$12,000.00.

- Section 2. This resolution shall take effect immediately.