

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
January 11 - 14, 2016

Tuesday, January 12, 2016

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Sunderbruch, Holst, Hancock, Earnhardt, Kinzer

Facilities & Economic Development

- ___ 2. Second of two readings of ordinance to rezone 8.45 acres more or less from Agricultural General (A-G) to Commercial-Light Industrial (C-2) on property described as Tract A which is the north 280 feet of Parcel #932839003 located in Part of the NE $\frac{1}{4}$ SE $\frac{1}{4}$ & Part of SE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 28 Sheridan Township. (Item 2)
- ___ 3. Award of bid for closed circuit television (CCTV) project. (Item 3)
- ___ 4. Award of bid for telecommunication cabling for Courthouse Phase 3 & 4. (Item 4)
- ___ 5. Discussion of County Fleet Management. (Item 5)

Human Resources

- ___ 6. Staff appointment. (Item 6)
- ___ 7. Discussion of search firm for County Administrator position, proposals and selection.

Finance & Intergovernmental

- ___ 8. Assessment of election costs for School Board & Municipalities Elections. (Item 8)
- ___ 9. Board Appointment. (Item 9)

Other Items of Interest

- ___ 10. Recognizing the years of service of Gary Mehrens and Allan Kluever on the Planning & Zoning Committee. (Item 10)
- ___ 11. Beer/liquor license renewals for Mt. Joy Amoco and Kwik Shop #589.

____ 12. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, January 14, 2016

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

Prepared by: Scott County Planning and Development, 500 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 16-_____

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 8.45 ACRES IN SECTION 28, SHERIDAN TOWNSHIP FROM AGRICULTURAL-GENERAL (A-G) TO COMMERCIAL-LIGHT INDUSTRIAL (C-2), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY
IOWA:

Section 1. In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Agricultural-General (A-G), to Commercial and Light Industrial (C-2) to-wit:

Part of the Northeast & the Southeast Quarters of Section 28, Township 79 North, Range 3 East of the 5th Principal Meridian, more particularly described as follows:

Commencing at the Southeast corner of the Southeast Quarter of said Section 28; thence, along the South line of the Southeast Quarter, South 88 degrees 35 minutes 35 seconds West, a distance of 1325.33 feet to the West line of the Southeast Quarter of said Southeast Quarter; thence, along said West line, North 02 degrees 50 minutes 17 seconds West, a distance of 1323.87 feet to the Northwest corner of said quarter-quarter section; thence North 02 degrees 00 minutes 32 seconds West, along the West line of the Northeast Quarter of said Southeast Quarter, a distance of 1333.98 feet to the Point of Beginning; thence, continuing along said West line, North 02 degrees 00 minutes 32 seconds West, a distance of 10.39 feet to the North line of said Southeast Quarter; thence, along the West line of the East half of said Northeast Quarter, North 01 degrees 54 minutes 55 seconds West, to the centerline of Slopertown Road, a distance of 278.27 feet; thence, along said centerline, South 80 degrees 32 minutes 48 seconds East, to the west right of way line of the railroad right of way as extended northerly, a distance of 1313.20 feet; thence, along said west line of aforesaid Parcel, South 02 degrees 09 minutes 24 seconds East, a distance of 251.48 feet; thence, continuing along said west railroad right of way line, South 87 degrees 50 minutes 36 seconds West, a distance of 20.00 feet; thence continuing along said west railroad right of way line, South 02 degrees 09 minutes 24 seconds East, a distance of 33.32 feet; thence, North 80 degrees 32 minutes 48 seconds West, along a line which is 283.00 feet southerly of and parallel with the centerline of Slopertown Road, a distance of 1294.02 feet to the Point of Beginning. The above described Tract contains a gross area of 8.45 acres; less the roadway easement containing 1.00 acre, for a net total area of 7.45 acres, more or less.

Section 2. This ordinance changing the above described land to Commercial Light Industrial (C-2) is approved as recommended by the Planning and Zoning Commission.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 4. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this _____ day of _____ 2016.

Jim Hancock, Chairman
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

Facility & Support Services

600 West Fourth Street
Davenport, Iowa 52801
(563) 326-8738 (Voice) (563) 328-3245 Fax



~ Our Promise: Professional People, Solving Problems, High Performance

December 30, 2015

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Closed Circuit Television (CCTV) Project- Scott County Buildings

Facility & Support Services has been working with staff from the Sheriff's Office, Jail, and Information Technology to solicit bids with regards to implementing a new enterprise CCTV solution. This type of enterprise solution allows consistency in the recording and storage of data from both older analog and newer IP cameras in all Scott County buildings, including the jail. It also has expansion capabilities which will allow for the Sheriff Patrol Headquarters to utilize the same system.

In September 2015, we received proposals from six vendors with regards to their proposed CCTV solution. Each member received these proposals, reviewed them and then we met to discuss them.

Based on overall feedback from participants we invited three firms to an onsite demonstration of their product. Additionally, each vendor was asked to set up a server and attach to existing cameras for a thirty day trial period. This allowed us to evaluate video quality, network storage requirements, ease of use and ease of video retrieval.

The quotation from the three vendors that provided a product demonstration is as follows:

VENDOR	PRODUCT	BASE BID	5 YEAR MAINTENANCE COST
Communications Innovators	Milestone	\$53,651.44	\$57,447.67
Stanley Security	Avigilon	\$73,120.00	\$9,000.00
Van Meter	Mirasys	\$41,986.90	\$48,425.00

After the thirty day trial period, the group met again to discuss the results as well as overall costs.

It is the recommendation of the group that we award this project to Stanley Security in the amount of \$73,120.00. This project is currently budgeted in the Capital Plan in the amount of \$50,000.00.

Additionally we recommend accepting the 5 year maintenance agreement, which will be budgeted in the Facility and Support Services Operational Budget.

I will be in attendance at the next Committee of the Whole to discuss this project and answer any questions you or the Board may have.

CC: FSS Management Team
Major Tom Gibbs, Sheriff's Office
Captain Jerry Brundies, Jail
Tom Leonard, Sheriff's Office
Sam Samara, IT
Jeremy King, IT
Dave Donovan, Emergency Management
Tina Miller, FSS
Nick Claussen, FSS

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

A RESOLUTION APPROVING THE AWARD OF BID FOR THE CLOSED CIRCUIT TELEVISION (CCTV) PROJECT TO STANLEY SECURITY IN THE AMOUNT OF \$73,120 AND ACCEPTING THE BID FOR A FIVE YEAR MAINTENANCE CONTRACT IN THE AMOUNT OF \$9,000.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids received for the CCTV project are hereby approved and awarded to Stanley Security in the amount of \$73,120.00.
- Section 2. That the bid for the five year maintenance contract in the total amount of \$9,000.00 is hereby approved.
- Section 3. This resolution shall take effect immediately.

Facility & Support Services

600 West Fourth Street
Davenport, Iowa 52801
(563) 326-8738 (Voice)

(563) 328-3245 Fax



Item 04
01-12-16

~ Our Promise: Professional People, Solving Problems, High Performance

December 30, 2015

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Award of Bids- Telecommunication Cabling for Courthouse Phase Three and Four

Facility & Support Services solicited bids for structured telecommunications cabling for the Courthouse Phase Three and Four project. This contract will provide cabling needed for computers, telephones, and other electronic equipment in the renovated spaces.

Below summarizes the bids that were received based on specifications developed in conjunction with Scott County Information Technology.

COMPANY	QUOTE
CDWG	Submitted late- Not considered
Communications Innovators	\$43,832.00
Tri City Communications	\$48,400.00
Vista Defense Technologies	\$97,751.58

The apparent low bidder is Communications Innovators. This work is budgeted in the Capital Budget, as part of the overall project budget.

I recommend awarding the bid to Communications Innovators in the above amount.

I will be in attendance at the next Committee of the Whole to discuss this project and answer any questions you or the Board may have.

CC: FSS Management Team
Matt Hirst, IT Director
Sam Samara, IT

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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

A RESOLUTION APPROVING THE AWARD OF BID FOR TELECOMMUNICATIONS
CABLING FOR THE COURTHOUSE PHASE THREE AND FOUR PROJECT TO
COMMUNICATIONS INNOVATORS IN THE AMOUNT OF \$43,832.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the bids received for structured telecommunications cabling for
the Courthouse Phase Three and Four project is hereby approved
and awarded to Communications Innovators in the amount of
\$43,832.00.

Section 2. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



Item 05
01-12-16

DATE January 5, 2016
TO: Board of Supervisors
FROM: Dee F. Bruemmer, County Administrator
RE: Discussion of Fleet Management for the County

A Fleet Management Study was completed in October of 2012 with several recommendations for the County to pursue to better manage these important assets. The study identified the lack of information to clearly manage the fleet. It also identified the need for consolidation of management and to pursue an expanded in-house shop. The study also pointed to the need for policy and procedures for maintenance and repair. Finally, the study analyzed the utilization of the fleet and the fleet age and recommended a formal right-sizing study to identify underutilized vehicles and pieces of equipment.

To date, we have expanded the motor pool for users from the administrative departments and designed an expansion of the fleet floor in Secondary Roads to bring in house the preventative maintenance for the departments currently outsourcing those needs. Secondary Roads also has changed its personnel complement to include a full time parts clerk. The Fleet study recommends the addition of mechanics and a fleet manager to fully centralize the operation.

We also upgraded our fleet software that is used by Secondary Roads and purchased the additional licenses to allow more users to access the information. To date, we have not gotten the expansion of the software implemented. I was using the previous Facilities and Support Director to lead that project and between his year as SECC Director and now his departure the work was put on hold. The Fleet study clearly pointed out the lack of information that we have on our fleet as a major problem and needs to be addressed. I have found this to be true as I reviewed the most recent budget submittals on usage by department.

While we worked on getting the additional service bays and developed job descriptions for the new positions, we have not followed through with the remainder of the recommendations of the study. In fact, we have gone somewhat backwards in overseeing our current policy on fleet purchases. In reviewing the study and the current fleet inventory along with discussions of fleet

replacement for the current FY16, I realize we need to pause and put on hold any new vehicle purchases this year. We currently have cars that were purchased in January of 2015 still in storage. In another case we have vehicles that are approaching life expectancy in years; however, they have low mileage. We also have replacement requests that would not follow our current fleet purchasing guidelines. Again, I am recommending we suspend the purchase of the remainder of vehicles this fiscal year and place those dollars in the vehicle replacement fund until we have a better understanding of our overall fleet.

I have spent time reviewing our current fleet and its usage and have analyzed the miles driven for county use as a percentage of the overall miles driven. Many cities have eliminated the use of vehicles to commute to and from work. Such change creates significant savings in both the downsizing the number of vehicles needed but also in the repair and maintenance of the fleet. With the budget recommendation I will include the elimination of take-home vehicles except for on-call use and show a corresponding reduction in cars purchased in the capital budget. While this is a step in the right direction there is an urgent need for a systematic review of the entire fleet.

The Secondary Roads expansion will be complete in April. I am recommending that we follow the Fleet study recommendation to hire a Fleet Manager. In my recommended FY16 budget amendment I will include a quarter of a Fleet Manager salary in order to hire the individual this spring. This position will continue the groundwork for the in-house operation that will start up in July and restart the implementation of the software for tracking and begin the development of fleet policies that will best address our needs. But most importantly this person will be the resource we need to start the fleet review with fresh eyes and with the support of Administration and the Board.

At Committee of the Whole, I will review the power point that was used as a summary by Mercury, the firm that did the fleet study, and answer any questions you have on the recommendations that are highlighted. I made a copy of the fleet study for your review prior to the meeting.

MICHAEL J. WALTON
SCOTT COUNTY ATTORNEY



Scott County Courthouse
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
Facsimile Transmission (563) 326-8763
mw Walton@scottcountyiowa.com

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January 5, 2016

To: Mary Thee

RE: Nathan Repp

We have selected a candidate to fill the position of Assistant County Attorney. There were approximately thirty applicants, five were interviewed.

The candidate chosen is Nathan L. Repp. He has experience as an Assistant County Attorney in Iowa County, Iowa. He has prosecuted all types of cases in Iowa County and performed all the duties required of an Assistant County Attorney. This experience makes him the best applicant to fill the position in our office soon to be created when Will Ripley leaves to work for the U.S. Attorney.

Because of our case load, it is important that Nathan be able to immediately cover the duties and responsibilities of an Assistant County Attorney.

I am requesting that we hire Nathan at an annual salary \$65,000 which is above starting point, but below mid-point. This salary is within the amount currently budgeted for this position.

I believe this salary is reasonable and necessary to attract and retain capable attorneys to be prosecutors for the citizens of Scott County.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Walton".

Michael J. Walton
Scott County Attorney

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

APPROVING THE HIRING OF NATHAN REPP FOR THE POSITON OF ATTORNEY I
AT A STARTING SALARY OF \$65,000/YR

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Nathan Repp for the position of Attorney I for the Attorney's office at a starting salary of \$65,000/yr (93% of midpoint) is hereby approved.

Section 2. This resolution shall take effect upon hire.

ROXANNA MORITZ, C.E.R.A.
AUDITOR & COMMISSIONER OF ELECTIONS
600 W. 4th St.
Davenport, Iowa 52801

Ph: (563) 326-8631 Fax: (563) 326-8601
www.scottcountyiowa.com



Item 08
01-12-16

TO: Dee Bruemmer
FROM: Roxanna Moritz
SUBJECT: 2015 School Board & Municipalities Election Assessments
DATE: 12/31/2015

Please see the attached resolution for the 2015 assessment of election costs for School Board and Municipalities Elections.

If you or the Board of Supervisors has any questions about the assessments Richard Bauer (election supervisor) will be available at the January 12, 2016 committee of the whole meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

APPROVING THE ASSESSMENT OF 2015 ELECTION COSTS FOR SCHOOL BOARD AND MUNICIPALITIES ELECTIONS TOTALING \$166,239.09

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The assessment of election costs to school districts and municipalities as detailed in the County Auditor's Office is hereby approved for the following elections and total amounts:

ELECTION	AMOUNT
School Board Election	
Davenport	\$23,714.20
Bettendorf	2,368.81
North Scott	2,669.79
Pleasant Valley	1,503.80
Eastern IA Comm. College	12,354.21
SCHOOL BOARD TOTAL	\$42,610.81
Municipal Election	
Bettendorf City	\$14,790.04
Blue Grass City	3,044.28
Buffalo City	2,660.99
Davenport City Primary	43,540.51
Davenport City Municipal	41,689.08
Dixon City	991.51
Donahue City	982.23
Eldridge City	2,038.80
LeClaire City	4,122.85
Long Grove City	1,551.87
Panorama Park City	501.64
Princeton City	1,697.10
Riverdale City	2,685.44
Maysville City	555.41
McCausland City	1,186.76
New Liberty City	500.53
Walcott City	1,089.24
MUNICIPAL TOTAL	\$123,628.28
GRAND TOTAL	\$166,239.09

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

APPROVAL OF APPOINTMENT OF BERNIE PEETERS
TO THE RIVER BEND TRANSIT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Bernie Peeters, Eldridge, to the River Bend Transit
for a one (1) year term expiring on December 31, 2016 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____ SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

RECOGNITION OF ALLAN KLUEVER'S 13 YEARS OF
SERVICE ON THE PLANNING AND ZONING COMMISSION

WHEREAS, Allan Kluever has served on the Scott County Planning and Zoning Commission since 2003;

WHEREAS, he has served on the Planning and Zoning Commission as a dedicated volunteer without compensation;

WHEREAS, he has been fair and open minded in his review and determination on applications that have come before the Commission for its determination;

WHEREAS, by the nature of the applications submitted, such decisions can be difficult and controversial to determine; and

WHEREAS, the Planning and Zoning Commission plays an integral role in the administration and enforcement of Scott County's development use polices;

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board of Supervisors wants to offer their sincere appreciation to Allan Kluever for his many years of dedicated service to Scott County;
- Section 2. That the Board of Supervisors extends their best wishes to Allan and wishes him well in future endeavors;
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 14, 2016

RECOGNITION OF GARY MEHRENS' 10 YEARS OF SERVICE
ON THE PLANNING AND ZONING COMMISSION

WHEREAS, Gary Mehrens has served on the Scott County Planning and Zoning Commission since 2006;

WHEREAS, he has served on the Planning and Zoning Commission as a dedicated volunteer without compensation;

WHEREAS, he has been fair and open minded in his review and determination on applications that have come before the Commission for its determination;

WHEREAS, by the nature of the applications submitted, such decisions can be difficult and controversial to determine; and

WHEREAS, the Planning and Zoning Commission plays an integral role in the administration and enforcement of Scott County's development use polices;

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board of Supervisors wants to offer their sincere appreciation to Gary Mehrens for his many years of dedicated service to Scott County;
- Section 2. That the Board of Supervisors extends their best wishes to Gary and wishes him well in future endeavors;
- Section 3. This resolution shall take effect immediately.