

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
March 7 - 11, 2016

Tuesday, March 8, 2016

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Kinzer, Sunderbruch, Holst, Hancock, Earnhardt

Facilities & Economic Development

- ___ 2. IDOT contract for the HMA resurfacing project of Y48: from F-65 to F-58. (Item 2)
- ___ 3. Setting a Public Hearing for March 24, 2016 on Planning and Zoning Commission's recommended amendments to Chapter Two of the Scott County Comprehensive Plan and adoption of a revised Zoning Ordinance. (Item 3)
- ___ 4. Final Plat Eagle Ridge Heights, a two lot residential subdivision located at 28625 140th Avenue and is legally described as part of Lot 1 of Little Acres Second Addition located in part of the SW¼NW¼ of Section 21, Winfield Township. (Item 4)

Human Resources

- ___ 5. General Policy 14 Update - Use of County Owned Facilities. (Item 5)
- ___ 6. Staff appointment. (Item 6)

Health & Community Services

- ___ 7. Tax suspension requests. (Item 7)
- ___ 8. Scott County agreement with MEDIC EMS. (Item 8)

Finance & Intergovernmental

- ___ 9. Replacement of two MorphoTrak LiveScan Stations Equipment and Interface in the jail. (Item 9)
- ___ 10. Iowa Homeland Security Grant Purchase of the Quad City Bomb Squad Vehicle. (Item 10)
- ___ 11. Annual Maintenance renewal for GIS Software Suite with ESRI, Inc. (Item 11)
- ___ 12. Fiscal year 2017 Compensation Schedule for county Elected Officials and Deputy Office Holders. (Item 12)

- ___ 13. Adjustment in salary for non-represented county employees for fiscal year 2017. (Item 13)
- ___ 14. Classification and staffing adjustments as discussed during the fiscal year 2017 budget review process. (Item 14)
- ___ 15. Ordinance amending Chapter 3 "Appointed Officers and Departments of the Scott County Iowa Code. (Item 15)
- ___ 16. Adopting the FY17 County Budget and the FY17 Capital Budget and FY18-21 Capital Program. (Item 16)
- ___ 17. Discussion of FY16 2nd Quarter Budgeting for Outcomes Report. (Item 17)
- ___ 18. Discussion of FY16 Quarterly Financial Summary Report of Actual Revenues and Expenditures. (Item 18)
- ___ 19. Quarterly financial reports from various county offices. (Item 19)

Other Items of Interest

- ___ 20. Board appointments. (Item 20)
- ___ 21. Consideration of appointments with upcoming term expirations for boards and commissions
 - o Jennifer Rochholz, Benefited Fire District #6, term expires 6/30/16
 - o Public Safety Authority, Dale Barber, term expires 6/30/16
- ___ 22. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, March 10, 2016

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

SCOTT COUNTY ENGINEER'S OFFICE

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JON R. BURGSTRUM, P.E.
County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee F. Bruemmer
County Administrator

FROM: Jon Burgstrum, P.E.
County Engineer

SUBJ: Approval of HMA Resurfacing Contract for Farm to Market Project -
FM-C082(56)—55-82

DATE: March 10, 2016

Resolution approving a contract for the HMA Resurfacing project: FM-C082(56)- - 55-82 (Y-48: From F-65 North to F-58). The total contract price is \$1,045,109.12. The cost for the project will be Farm-to-Market Funds. No local dollars are budgeted. The following bids were received:

Mathy Construction Co. Onalaska, WI	\$1,045,109.12 **
McCarthy Improvement Co. Davenport, IA	\$1,271,864.62
Valley Construction Co. Rock Island, IL	\$1,309,539.71
Brandt Construction Co. Milan, IL	\$1,366,244.11

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF THE IDOT CONTRACT FOR THE HMA RESURFACING PROJECT:
FM-C082(56)-55-82.

BE IT RESOLVED by the Scott County Board of Supervisors as
follows:

Section 1. That the Board of Supervisors approve the
IDOT contract for use of Farm-to-Market Funds
for the HMA Resurfacing Project: FM-C082(56)-55-82
[Y-48 - From F-65 North to F-58].

Section 2. That the Chairperson be authorized to sign the
contract document on behalf of the Board.

Section 3. That this resolution shall take effect
immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyiowa.com
Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

NOTICE OF THE BOARD OF SUPERVISORS
PUBLIC HEARING ON AMENDMENTS TO THE COMPREHENSIVE PLAN AND ZONING
ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

Public Notice is hereby given that the Scott County Board of Supervisors will hold a public hearing to consider certain amendments to the Scott County Comprehensive Plan and the Zoning Ordinance for unincorporated Scott County. The public hearing will be held on **Thursday, March 24, 2016 in the 1st Floor Board Room, Scott County Administrative Center, 600 West 6th Street, Davenport Iowa, at 5:00 p.m.**

The Board of Supervisors will hear comments on the proposed changes to the Scott County Comprehensive Plan *Chapter 2: Vision Goals and Objectives*. The proposed changes are to add a Land Use Objective and Land Use Policies to address opportunities for industrial development that due to the size, scale, environmental and economic impact of such developments that it may be considered appropriate to locate such development in rural Scott County in an Industrial Floating Zone District. The Board of Supervisors will also consider the proposed additions, deletions and amendments to the Scott County Code *Chapter 6: Zoning for Unincorporated Areas*, which include consideration of regulations to allow the creation of an Industrial Floating Zone District. The proposed amendments have been developed during the Planning Commission's complete review of the ordinance. Their review and discussions have occurred during monthly work sessions conducted at open public meetings of the Commission over the last 18 months.

The proposed changes also include an amended description of the General Intent of some zoning districts, some changes to the permitted, accessory and special uses permitted in some zoning districts, the clarification of regulations that regulate uses in the residential areas of the two Community Area Developments in rural Scott County, some changes to the area, setback and height restrictions of particular zoning districts. Amendments to mobile home, travel trailer parks as well as permanent and temporary sign regulations were also included as part of the proposed changes. In addition to numerous work sessions, the Commission has also conducted several special meetings in various locations to present the proposed changes and to give the public opportunity for comment on the proposed changes as they have been developed.

The Planning and Zoning Commission held a public hearing on January 12, 2016 and heard comments from all those in attendance that wanted to address the Commission on these amendments. The Commission made a recommendation to approve these proposed amendments at its regular meeting on Tuesday, February 2, 2016 at 7 PM. The vote was 6-1 by Commission members to recommend approval of the proposed Comprehensive Plan amendments and in a separate vote the Commission members voted unanimously to recommend approval of the Zoning Ordinance amendments.

A copy of the proposed comprehensive plan and ordinance amendments are available for review at the Planning and Development Department during normal working hours. If you have any questions or comments regarding the public hearing, please call, write or email the Planning and Development Department, 500 West Fourth Street, Davenport Iowa 52801, 563-326-8643, planning@scottcountyiowa.com or attend the hearing.

Timothy Huey
Director

Scott County Comprehensive Plan

CHAPTER 2: VISION, GOALS, AND OBJECTIVES

Within Scott County, there is overwhelming support for farmland preservation in concert with an emphasis for land development to be located within municipalities. A Vision Statement has been formulated to capture the future view Scott County residents expressed through the public input process and in working with the Technical and Advisory Committees as well as the Planning Commission. A vision is a clear statement of what a county wants to become.

“Scott County will be distinguished as a governmental leader by protecting its farming heritage and preserving its agricultural land within the unincorporated areas, by protecting its critical resource areas and promoting economic vitality within the County, and by fostering intergovernmental cooperation and applying well-defined land use policies.”

County Goals

Goals articulate this vision by setting the direction for Scott County as it changes over time. The Scott County land use goals are to:

- **Protect and conserve the natural, human, and economic resources** which are the basis of the agricultural economy and rural lifestyle of the Scott County.
- **Ensure orderly and efficient growth** of residential, commercial, industrial, public, and semi-public land uses while maintaining the general welfare of County residents.
- **Ensure a decent home and suitable living environment** for all families, present and future, living in Scott County.
- **Encourage cooperation and communication** among the County, other units of local government, and the general public to improve human development, economic development, and ecological preservation.

Land Use Objectives

Objectives provide the framework to reach the county goals. For Scott County, the land use objectives work to ensure orderly and efficient growth while balancing the welfare of its residents.

Objective 1. Encourage the majority of future growth to occur within the boundaries of existing cities where adequate public services can be provided.

Objective 2. Encourage growth beyond municipal boundaries to locate on marginal agricultural and stable environmental land in locations identified by the Future Land Use Map.

Objective 3. Discourage development from locating on productive agricultural soils and other agricultural area when in conflict with efficient farming practices.

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Objective 4. Encourage the County and local governments to develop mutual agreements on preferred patterns of development, thereby enabling jurisdictions to operate with complementary growth policies.

Objective 5. Maintain a Future Land Use Map to graphically illustrate where the general areas for residential, commercial and industrial development within the unincorporated areas of Scott County may be appropriate and where areas are expected to be preserved for farmland, conservation or natural areas or recreation.

Objective 6. Review large scale industrial development opportunities by addressing such developments with separate policies. The purpose of these policies would be to establish guidelines in order to both take advantage of the significant economic benefits such developments would create for Scott County and the Quad Cities region. But also to address and minimize the significant environmental and public infrastructure impacts such developments also could be anticipated to create.

Land Use Policies

These objectives will be supported by specific land use policies. These policies will be used to evaluate land development decisions in Scott County and weigh whether changes are consistent with the vision, goals and objectives.

- Scott County recognizes and accepts that normal agricultural and environmental nuisances occur with rural living.
- While Scott County encourages development to locate within cities, the following are guidelines for reviewing proposed new development in the rural unincorporated area of the county:
 - in compliance with the adopted Future Land Use Map
 - on marginal or poor agricultural land
 - with access to adequately constructed paved roads
 - where public and/or private facilities and services are present or planned, including water, sanitary sewer systems, schools and parks; and in areas near existing employment centers and commercial areas, to discourage sprawling and unplanned scattered development
 - where it is least disruptive of existing agricultural activities
 - in areas of stable environmental resources
 - where it is sufficiently buffered from other less intensive land uses
 - where it can be shown that there is a recognized need for such development
 - where it can be developed in an efficient and compact manner
 - where the development will be supportive of energy conservation

Exception to address large scale industrial development opportunities

- While Scott County anticipates that the majority of new industrial development will locate within the cities or be reviewed under the above established guidelines. Scott County also recognizes that there are rare opportunities for large scale industrial

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development for which the size and scope of the projected positive economic impact on the Quad Cities region outweigh the benefit of preserving prime farm land on which such a development would locate. Such large scale industrial developments shall be reviewed under the following considerations:

- where it can be shown that there is a recognized need for such development to locate outside of city limits in unincorporated Scott County
 - when adequate site design and technical information has been submitted and reviewed to address and limit the impacts of the development on the adjacent and surrounding property
 - where there is adequate road and highway and/or rail to handle the existing and anticipated additional traffic such development would generate or the resources to upgrade those facilities to meet those needs
 - where there is adequate infrastructure for utilities to serve the needs of such a development or the resources to upgrade those facilities to meet those needs
 - where the economic benefits to the Quad Cities region due to the size of development, the type and number of jobs created, the amount of capital investment and other factors are deemed significant enough that the project merits approval under these guidelines.
 - While it is difficult to predict the nature and scope of such large scale industrial development, these policies are intended for such opportunities that would require a significant amount of land for both the development and buffer areas, the jobs created would be high quality, and the majority at or above 100% of the laborshed wage, the capital investment would result in a 2.5% or greater increase in the taxable value of industrial land in Scott County or any combination of one or more of these factors.
- Scott County does not intend for these considerations to be used to allow smaller scale commercial or industrial developments. Such developments would continue to be reviewed under the established guidelines for such land uses.

The County will take these general land use policies and apply more specific criteria as part of the land development review process. Refer to Chapter 10 Strategies for Implementation on these suggested revisions or clarifications.

Other Objectives in Scott County

Although the primary emphasis of this Comprehensive Plan is to guide how land will be utilized in Scott County, there are components of a comprehensive plan that address other aspects of county facilities and services in addition to land use. The following goals and objectives provide a framework for decision-making by Scott County officials for these other aspects of county governance.

Environmental Objectives

These objectives work to protect and conserve the natural, human and economic resources that are the basis for the County's physical setting.

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Objective 1. Discourage new development on soil types with severe constraints or over vulnerable geologic areas to protect water supplies and to ensure proper wastewater treatment. The development must also comply with sedimentation and soil erosion control regulations.

Objective 2. Encourage that all new developments be designed to create a minimum disturbance to natural drainage patterns, natural landscape, wildlife and habitat, vegetation, and the ability of the land to absorb rainfall and prevent erosion.

Objective 3. Ensure that all new developments address storm water retention capacity displaced by that development. Whenever possible, retention areas should be set aside for recreational use.

Objective 4. Develop risk assessment for vulnerable public facilities related to natural and man-made hazards and plan for reducing these potential unintentional and intentional risks.

Parks, Open Space and Conservation Area Objectives

Combining the second and third county goals, these objectives work to ensure that existing and future parks, open space and conservation areas and programming for these areas are meeting the needs of the residents and offer opportunities for visitors to the county.

Objective 1. Utilize the Conservation Board strategic plan to guide maintenance and development initiatives for County parks and conservation areas.

Objective 2. Encourage new trends in recreational and physical activity within the Scott County.

Objective 3. Encourage open space for active or passive recreation within residential subdivisions.

Objective 4. Work cooperatively with other jurisdictions on issues related to a countywide trail plan.

Transportation Objectives

To facilitate orderly and efficient growth, an effective and safe transportation network is needed. It should encourage a variety of modes of transportation to make possible the movement of goods and people.

Objective 1. Provide a clear traffic hierarchy of arterial, collector and minor streets to connect existing areas to new developments.

Objective 2. Maintain the existing roadways to ensure good condition and safety. Improve street system by upgrading existing roads in accordance with County Engineer Criteria.

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Other Facilities/Services Objectives

The following objectives serve goals three and four by addressing a suitable living environment and encouraging cooperation and communication with other jurisdictions that may provide infrastructure or services to new developments in unincorporated Scott County.

Objective 1. Ensure proper maintenance of existing county facilities.

Objective 2. Assure that the existing facilities and services are not burdened by new development.

Objective 3. Promote compliance of rural addressing standards for all rural residences to ensure that emergency service providers are able to locate homes in an efficient manner.

Objective 4. Collaborate with emergency service providers to establish standards regarding water supply and availability with which future developments must comply.

Administration Objectives

Operating county facilities and services in an accountable manner and encouraging positive public relations with residents and other organizations work to support all four county goals.

Objective 1. Maintain and review administrative, management and personnel capacity for effective support and implementation of county activities.

Objective 2. Prepare and maintain an annual budget that implements county operations in a cost effective manner.

Objective 3. Encourage public involvement in county activities and seek ways to involve residents in policy-making and decisions on land use, county facilities and services.

Objective 4. Pursue a variety of revenue sources and/or cooperative arrangements with other agencies/governments to offset expenditures including but not limited to grants, user and impact fees, tax increment financing, development rights transfers, joint purchasing, mutual aid or equipment use, etc. and examine ways to reduce costs and increase fund balances for county facilities and services.

Objective 5. Maintain communication with local, state and federal governments in Scott County through conversations, meetings, associations, memberships or other forums that promote cooperation and effective county operations.

Economic Development Objective

Objectives for economic development reinforce all four county goals to ensure orderly and efficient growth, protecting resources and assets, ensuring suitable living and encouraged cooperation and communication among development leaders.

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Objective 1. Promote a diverse regional economy and quality of life opportunities.

Objective 2. Enhance public-private partnerships to address economic development in the region.

Objective 3. Ensure appropriate infrastructure to support business retention and expansion.

Objective 4. Support programs that invest in the human capital through education, mental health and training opportunities.

Industrial Development Objective

These objectives for industrial development recognize the cooperative nature of attracting such development to the Quad Cities region. Scott County will continue its policies of preservation of prime land and encouraging development to occur within the established cities. Industrial development of significant size and economic impact in the unincorporated areas could be an exception to these guidelines and would be reviewed using the objectives established as separate and distinct land use policies for such industrial development.

Objective 1. Work in cooperation with other local governments and business attraction organizations to create and maintain a cultural and business climate in the Quad Cities region to retain and attract primary jobs and industries.

Objective 2. Periodically review the Future Land Use Map to identify areas in proximity to major highways and interstates that would be appropriate for industrial developments.

Objective 3. Amend Zoning Ordinance to establish a large scale industrial floating zone to allow for consideration of such development that would be reviewed under the land use guidelines for such large scale industrial developments.



6-1. TITLE

This Chapter of the Scott County Code shall be known as the Zoning Ordinance for Unincorporated Scott County.

6-2. SCOPE AND PURPOSE

Except as may be hereinafter specified, no land, building, structure, or premises, hereafter shall be used and no structure may be located, constructed, extended, converted, structurally altered or otherwise developed without full compliance with the terms of this Ordinance.

This Ordinance is hereby amended to carry out the objectives and policies of the Scott County Comprehensive Plan, 2008 with approved addendums and amendments, and Code of Iowa, Chapter 335 County Zoning, (2015). The more specific purposes of this Ordinance are to implement the Comprehensive Plan and to preserve the availability of agricultural land; to protect farming operations; to promote the protection of soil from wind and water erosion; to encourage sound economic development including the creation of employment opportunities and the growth of the County tax base; to encourage efficient urban development patterns; to promote energy conservation and the reasonable access to solar energy; to protect the health, safety, and the general welfare; to conserve property values and protect property rights; to conserve and protect our other natural resources; and to encourage the most appropriate use of land throughout the County.

6-3. INTERPRETATION OF STANDARDS

In the interpretation and application, the provisions of this Ordinance shall be held to be minimum requirements. Where this Ordinance imposes a greater restriction than is imposed or required by other provisions of law or by other rules, regulations, or restrictive covenants, the provisions of this Ordinance shall control.

All provisions of this Zoning Ordinance are intended to comply the terms, regulations and restrictions of the Code of Iowa, Chapter 21 Open Meeting Law, (2015).

For the purposes of this Ordinance, certain terms and words are hereby defined in Section 6-5. Words used in the present tense shall include the future, the singular number shall include the plural, and the plural number includes the singular; the words "shall," "must," and "will" are mandatory, the word "may" is permissive; the word "person" includes an individual, firm association, organization, partnership, trust, company, or corporation; the words "used" or "occupied" include the words "intended," "designed," or "arranged" to be used or occupied."

6-4. FARM EXEMPTIONS

A. Except to the extent required to implement Sections 6.21 through 6-24 (Floodplain Regulations), no regulation adopted under the provisions of this Ordinance shall be construed to apply to farm land, farm houses, farm barns, farm outbuildings, or other buildings or structures which are primarily adapted, by reason of nature and area for use for agricultural purposes, while so used.

- (1) Agricultural buildings and land uses are not exempt from complying with any Federal, State, or local regulations concerning developing, depositing, or excavating in or on the designated Scott County Floodplain.



(2) It shall be the responsibility of any person or group claiming that certain property or buildings are entitled to exemption on the basis of this Section to demonstrate that the property and buildings are primarily adapted and used for agricultural purposes in accordance with the policies for determining such exemption established by the Scott County Comprehensive Plan.

B. A special exemption applies to certain matters regulated by the Iowa Utility Board. The exemption from complying with the ordinance applies to franchised electric transmission and gas/commodity pipe lines and associated structures and equipment. Exempted franchised utilities are urged to comply voluntarily with the zoning requirements and Scott County Land Use Policies. This exemption does not include communications towers for telephone, cellular, and cable television companies, and other public and private towers as referenced in Section 6-9 D.(1) herein below.

6-5 DEFINITIONS

1. **ACCESSORY BUILDING:** A structure which is secondary or subordinate to the principal building on the same lot or tract and used for a permitted accessory use.
2. **ACCESSORY PERMITTED USE:** An activity which is secondary or subordinate to the principal use on the same lot or tract and serving a purpose customarily incidental to the use of the principal building or use of land.
3. **ADULT:** As used in this Ordinance, refers to persons who have attained the age of at least eighteen (18) years.
4. **ADULT BOOKSTORE:** An establishment having as a substantial or significant portion of its stock in trade, books, magazines, and other periodicals which are distinguished or characterized by their emphasis on matter depicting or describing or relating to "Specified Sexual Activities" or "Specified Anatomical Areas", (as defined below) or an establishment with a segment or section devoted to the sale or display of such material.
5. **ADULT MOTION PICTURE THEATER:** An enclosed building used predominately for presenting motion pictures, slides, or photographic reproductions distinguished or characterized by an emphasis on matters depicting, describing, or relating to "Specified Sexual Activities" or "Specified Anatomical Areas", (as defined herein) for observation by persons compensating the business therein.
6. **AGRICULTURE:** See Farming.
7. **BASEMENT:** A story having more than one-half (1/2) of its height below the average grade surrounding the building. A basement is not counted as a story for height regulation purposes. See also "lowest floor" definition for flood plain requirements.
8. **BED AND BREAKFAST HOME:** A private residence which provides lodging and meals for transient guests, in which the host or hostess resides and in which no more than four guest families are lodged at the same time and which, while it may advertise and accept reservations, does not hold itself out to the public to be a restaurant, hotel or motel, does not require reservations and serves food only to overnight guests and operates in compliance with applicable Iowa Code.



9. **BILLBOARD:** Any structure or portion of a building used for the display of advertising of a business or attraction which is not conducted on the premises upon which said billboard is located. Such off-premise advertising includes painted exterior walls with pictures, words, or logos and electronic message boards.
10. **BUILDING:** Any structure designed or intended for the support, enclosure, shelter or protection of persons, animals, or property, including mobile homes, but not including signs or billboards.
11. **BUILDING, HEIGHT OF:** The vertical distance from the average natural grade to the highest point of a flat roof, or the deck line of a mansard roof, or the average height of highest gable of a pitch or hip roof.
12. **BUILDING OFFICIAL:** The individual designated by the Board of Supervisors to review and inspect new construction and enforce the Scott County International Construction Codes.
13. **BULK STORAGE PLANT:** That portion of property where hazardous or flammable liquids or gases are received by pipeline, tank cars, or tank vehicles, and are stored in bulk above the ground for the purpose of distributing such liquids or gases, where the aggregate capacity of all storage on the property exceeds twelve thousand (12,000) gallons.
14. **BUSINESS OR COMMERCIAL:** When used in this Ordinance, the term refers to engaging in the purchase, sale, or exchange of goods or services, or the operation of offices, services, recreational or amusement enterprises.
15. **CELLAR:** A portion of a building below the lowest floor which is not used for habitation. It may be a crawl space or storage space, if it complies with the Scott County Construction Codes. A cellar is not counted as a story for height regulation purposes. See also "lowest floor" definition for flood plain requirements.
16. **CHANNEL:** A natural or artificial watercourse of perceptible extent, with a definite bed and banks to confine and conduct continuously or periodically flowing water. Channel flow is that water which is flowing within the limits of a defined channel.
17. **CLINICS:** A building or buildings used by any licensed professionals, such as physicians, lawyers, counselors, dentists, chiropractors, and other public or private professions for the care of persons requiring such professional service; this does not include veterinary or animal clinics.
18. **CORN SUITABILITY RATING (CSR):** The most current official index for ranking the productivity of soils and their suitability for row-crop production in Iowa. The CSR system rates soils from five (5) to one hundred (100), with one hundred (100) reserved for those soils a) located in areas of the most favorable weather conditions in Iowa, b) that have high yield potential, and c) that can be continuously row cropped. (A detailed description of the CSR system, including methodology and CSR estimates for various soil types, may be found in publications of the Agricultural Extension Service, Iowa State University.)
19. **DAY NURSERY, NURSERY SCHOOL, OR DAY CARE (PUBLIC):** Any agency, institution, establishment, or place which provides supplemental parental care and/or educational work, other than lodging overnight, for seven (7) or more children of pre-school age for compensation.



20. **DEVELOPMENT:** Any man-made change to alter the existing land use of a parcel of land including and not limited to the construction of buildings or structures, mining, dredging, filling, grading, excavation or paving.
21. **DIRECTOR:** A term referring to the individual designated by the Board of Supervisors as the Zoning Administrator of the Department of Planning and Development or his/her designee who has responsibility for County zoning administration. This term is intended to refer to the responsibilities of this position in addition to that of being the principal administrative official for this ordinance.
22. **DISTRICT:** An area or section of unincorporated Scott County within which the regulations governing the use of buildings and property or the height and area of buildings are uniform.
23. **DISTRICT, FLOATING:** A zoning district established over an existing district, in so doing superseding the regulations of the underlying district with those of the floating district. The specific use(s) for which the floating zone is established, along with a detailed site plan showing how the property will meet County development standards for that use or uses is required prior to establishment of the particular floating district.
24. **DISTRICT, OVERLAY:** A zoning district established over an existing district, in so doing leaving the regulations of the underlying district in place and adding the additional regulations of the overlay district. The General Floodplain Overlay District which is established in Special Flood Hazard Areas is an example of an overlay district.
25. **DRIVEWAY:** A private drive providing access for vehicles and pedestrians to the property and/or the principal building or use from the adjacent road or street.
26. **DWELLING UNIT:** Any building or portion thereof having one or more habitable rooms which are designed to be occupied by one family with facilities for living, sleeping, cooking, eating, and sanitation. The dwelling unit shall be constructed in compliance with the Scott County Construction Codes or the U.S. Department of Housing and Urban Development Code under authority of 42 U.S.C., Sec. 5403, Federal Manufactured Home Construction and Safety Standards, whichever is applicable. A dwelling unit shall have a floor area of at least 640 square feet, have a minimum width of 20 feet for at least 75% of its narrowest dimension, and be placed on permanent foundation, and be taxed as real property.
27. **DWELLING, SINGLE-FAMILY:** A building designed for or occupied exclusively for residence purposes by one (1) family. These may be "Detached" so that the dwelling unit is the only one within the structure or "Attached" where there are two, but no more than two, dwelling units within a single structure. With an Attached Single-Family Dwelling each unit is considered a separate building under the provisions of the Scott County International Construction Code, the two units are separated by a common wall and there is a lot line which follows that common wall and extends to define two separate lots. (See also 6-6 H. "Zero Lot Line".)
28. **DWELLING, TWO-FAMILY (DUPLEX):** A building designed for or occupied by two (2) families only, with separate exterior entrances, housekeeping, cooking and sanitation facilities for each dwelling.



29. DWELLING, TOWNHOUSE: A single family dwelling unit constructed in a row of three or more attached units in which each unit extends from the foundation to the roof and with a yard or public access on at least two sides.
30. DWELLING, MULTIPLE-FAMILY: A building or buildings with three (3) or more dwelling units, with separate housekeeping, cooking and sanitation facilities for each unit. Building may be under one (1) title owner, or a separate title of ownership for each dwelling unit.
31. EASEMENT: A grant of one or more of the property rights by the owner to, or for the use by, the public, adjacent property owner, a corporation, or another person or entity.
32. FAMILY: One (1) or more persons occupying a single dwelling unit, provided that unless all are related by blood, marriage, or adoption, no such family shall contain over five (5) persons.
33. FARM: A tract of land primarily adapted and used for agricultural purposes and assessed as agricultural property.
34. FARMING: The science or art of producing agricultural products which involves cultivating the soil and producing crops for food, fiber, fuel or consumer products, or the raising of livestock for food or other consumer products. Farming does not include residential gardening or keeping of livestock for recreational or hobby purposes (See definition of “livestock”, “kennel, commercial”, “kennel, private”, “stable, private”, and “stable, public”).
35. FARM BUILDING: An enclosed building or other structure primarily adapted and used for agricultural purposes located on a farm.
36. FARM HOUSE: A single-family residence located on a farm and occupied by a farmer.
37. FARMER: A person or persons actively engaged in farming or someone who is retired from farming when it relates to the land the farmer formerly farmed.
38. FARMSTEAD: The area of a farm containing a farm house(s) or an area that can be shown at one time to be the location of a farm house. The farmstead may also include farm buildings, other associated farm structures and adjacent service or yard areas along with any adjacent timber, shelter belts or pond areas of the farm.
39. FLOOD: A general and/or temporary rise in stream or river flow or flood stage that results in water overflowing its banks and inundating normally dry land areas adjacent to the channel, or from the unusual and rapid accumulation of runoff or surface waters from any source.
40. FLOOD ELEVATION: The elevation floodwaters would reach at a particular site during the occurrence of a specific flood.
41. FLOOD INSURANCE RATE MAP (F.I.R.M.): The official map prepared by the Federal Emergency Management Administration (FEMA) as a part of the Flood Insurance Study of a community, delineating both the special flood hazard areas and the risk premium zones applicable to such areas.
42. FLOOD INSURANCE STUDY: A study initiated, funded, and published by FEMA for the



purpose of evaluating in detail the existence and severity of flood hazards; providing the County with the necessary information for adopting a flood plain zoning ordinance; and establishing actuarial flood insurance rates.

43. **FLOOD PLAIN:** Any land area susceptible to being inundated by water as a result of a flood; also referred to as Special Flood Hazard Area (SFHA).
44. **FLOOD PLAIN MANAGEMENT:** The operation of an overall program of correction and preventive measures for reducing flood damage and promoting the wise use of floodplains, including but not limited to, emergency preparedness plans, flood control works, floodproofing, and floodplain management regulations.
45. **FLOODPROOFING:** Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, mechanical equipment, structures and their contents.
46. **FLOODWAY:** The channel of a river or other watercourse and the adjacent land areas, which are reasonably required to carry and discharge flood waters or flood flows so that confinement of flood flows to the floodway area will not result in substantially higher flood levels and flow velocities.
47. **FLOODWAY FRINGE:** That area of the flood plain, outside of the floodway, that can be filled, leveled or otherwise obstructed without causing substantially higher flood levels or flow velocities.
48. **GARAGE, PRIVATE:** An enclosed structure intended for the parking of the private motor vehicles of the families residing upon the premises and accessory to the residence.
49. **GARAGE, PUBLIC:** Any commercial building on premises used for equipping, refueling, servicing, parking, repairing, selling, or storing motor-driven vehicles.
50. **GRADE:** The average level of the finished surface of the ground within five feet from the exterior walls of the building.
51. **GROUP HOUSING:** A building or place where lodging or boarding is provided for compensation or not; for five (5) or more individuals, but not open to transient guests as would be found in a motel/hotel. Normally associated with a charitable organization or government financed program to assist unique groups of people.
52. **HEALTH CARE FACILITY:** An establishment for provisions of care to persons suffering from illness, injury or disability and includes hospitals, custodial homes, nursing homes, convalescent homes, extended care facilities, and similar facilities.
53. **HEALTH CLUB:** A non-medical service establishment intended to maintain or improve the physical condition of paying customers and that has exercise and/or game equipment and facilities, steam baths, saunas, hot tubs, or similar equipment.
54. **HOME INDUSTRY:** An accessory use of a light industrial or commercial carried on entirely within the residence and/or an accessory building by a member of the family residing on the



premises where there is no evidence, excluding permitted signage, of such occupation being conducted on the premises by virtue of exterior displays or unscreened outdoor storage, excessive noises, obnoxious odors, electrical disturbances or a significant increase in vehicular activity. A home industry shall comply with restrictions of Section 6-6.V.

- 55. **HOME OCCUPATION:** An accessory use carried on entirely within the residence by a member of the family residing on the premises where there is no evidence, excluding permitted signage, of such occupation being conducted on the premises by virtue of exterior displays or unscreened outdoor storage, excessive noises, obnoxious odors, electrical disturbances or a significant increase in vehicular activity. A home occupation shall comply with restrictions of Section 6-6.V.
- 56. **HOTEL:** An establishment which is open to any number of transient guests that provides sleeping quarters and private baths, maid service, and other services and facilities to assist the traveling public. In some cases, it may provide long-term housing to the public.
- 57. **INDUSTRIAL:** When used in this Ordinance, term refers to a use engaged in the basic processing and manufacturing of material or products predominately from extracted or new materials, or a use engaged in the storage of, or manufacturing processes using flammable or explosive materials, or storage or manufacturing processes that potentially involve hazardous or commonly recognized significant environmental impacts. Also uses involving the salvage dismantling, recycling, or re-manufacturing of materials, equipment or vehicles. These uses may include sizable areas for operations and storage of materials outside of an enclosed building.
- 58. **INDUSTRIAL, LIGHT:** When used in this Ordinance, term refers to a use conducted primarily within enclosed buildings engaged in the manufacture, predominantly from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment, packaging and a use engaged in warehousing, distribution, wholesale trade, and catalogue sales.
- 59. **INSTITUTION:** A building or use occupied or run by a government agency, non-profit organization, or institution of higher learning to serve the social, educational, charitable, and/or religious needs of the public.
- 60. **JUNK OR SALVAGE YARD:** An industrial site where metals, plastics, wood, appliances, equipment or vehicles and other discarded or salvaged materials are bought, sold, exchanged, baled, stored, packed, dis-assembled, or sorted for profit or not for profit. Includes the dismantling or wrecking of vehicles, appliances, machinery, or equipment and the dismantling, sorting and resale of building materials salvaged from building sites.

The visible presence of two (2) or more junk vehicles on any subdivision lot in a residential zoning district or three (3) or more junk vehicles on any parcel of land in an agricultural zoning district shall constitute prima facie evidence of a junk yard and is a violation of this Ordinance.

- 61. **JUNK VEHICLE:** A motorized vehicle including autos, trucks, motorcycles, race cars, etc., which does not have a current IDOT registration or has one of two following conditions: parts have been removed for re-use, salvage, or sale or the vehicle has not or been incapable of operating under its own power for more than 30 days.
- 62. **KENNEL, COMMERCIAL:** Any establishment where four or more dogs, cats, or other animals normally allowed outdoors, six months or older, are kept for breeding boarding, grooming, selling,



or training services in return for a consideration.

- 63. **KENNEL, PRIVATE:** A non-commercial kennel at a private residence where four (4) or more dogs, cats, or both, are kept for the hobby of the householder, as opposed to a commercial kennel. The keeper of a hobby kennel may keep up to ten adult dogs or cats per year and may raise and sell not more than fifteen (15) offspring during any calendar year before being considered a commercial kennel.
- 64. **LIVESTOCK:** Cattle, horses, sheep, swine, poultry, or any other animal or fowl which are produced primarily for food, fiber or other commercial purposes.
- 65. **LOT:** A parcel of land at least sufficient in size to meet minimum zoning requirements for use, coverage, and area to provide such yards and other open space as are herein required. Such lot shall have legal access to a public or private street and may consist of:
 - (a) A single lot of record for which the contract of purchase or deed has been recorded in the Office of the Recorder of Scott County, Iowa prior to April 2, 1981;
 - (b) A parcel of land described by metes and bounds, if created and recorded in the Recorder's Office prior to July 1, 1990; or
 - (c) A parcel described with a Plat of Survey approved by the Zoning Administrator and recorded in the Recorder's Office; or
 - (d) A parcel described by a landowner and rented to an individual, family, or corporation for residential or recreational purposes (such as river camp lots or mobile home lots), provided documentation of the rental agreement and continuous occupancy since April 2, 1981 can be shown.

If lots are combined or divided to form such a lot as described above, any residual lot or parcel created must meet the requirements of this Ordinance.

- 66. **LOT AREA:** Total horizontal area within lot lines.
- 67. **LOT, CORNER:** A lot abutting upon two (2) or more streets at their intersection.
- 68. **LOT DEPTH:** The mean horizontal distance between the front and rear lot lines.
- 69. **LOT, DOUBLE-FRONTAGE:** A lot having a frontage on two (2) non-intersecting streets, as distinguished from a corner lot. The yard opposite the direction the front of the house is facing may have accessory buildings and structures, but still must meet the front yard setbacks.
- 70. **LOT, INTERIOR:** A lot other than a corner lot or double frontage lot.
- 71. **LOT LINES:** The lines bounding a lot, including the adjacent road right-of-way or easement line along the frontage. The front lot line separates the lot from the street right of way or road easement on which the lot fronts. In the case of a corner or double frontage lot all lot lines adjacent to street right of way or road easement shall be considered front lot lines. The rear lot line is opposite and most distant from the front lot line. In the case of an irregularly shaped lot, the rear lot line shall be the imaginary line parallel to and most distant from the front lot line at the point where the lot width is not less than ten feet. In the case of a corner lot, the rear lot line would be one of the lines parallel to one of the front lot lines and designated when a building permit is issued. A side lot line is any lot line that is neither a front nor a rear lot line. (Also see definition of Yard, Front, Rear, Side.)



72. LOT WIDTH: The width of a lot measured at the building line and at right angles to its depth.
73. LOWEST FLOOR: The floor of the lowest enclosed area in a building except when the following criteria are met:
- (a) The enclosed area is designed to flood to equalize hydrostatic pressure during flood with walls or openings that satisfy the provisions of the "FF" District; and
 - (b) The enclosed area is unfinished (not carpeted, sheet rocked, or have other trim or interior finishes) and used solely for low damage potential uses such as building access, parking, and storage; and
 - (c) Machinery and service facilities (e.g., hot water heater, furnace, electrical service) contained in the enclosed area are located at least one (1) foot above the 100-year flood level; and
 - (d) The enclosed area is not a "basement" as defined above.
- In cases where the lowest enclosed area satisfies criteria a, b, c, and d above, the lowest floor is the floor of the next highest enclosed area that does not satisfy the criteria above.
74. MASSAGE ESTABLISHMENT: Any establishment having a fixed place of business where massages are administered for any form of consideration or gratuity; including, but not limited to massage parlors, health clubs, sauna baths, and steam baths. Refer to Scott County Code Chapter 15 for details.
75. MANUFACTURED HOME: A factory-built structure, which is manufactured or constructed under the authority of 42 U.S.C., Sec. 5403 and is to be used as a place for human habitation as defined by a dwelling unit, but which is not constructed or equipped with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site, and which does not have permanently attached to its body or frame any wheels or axles. Any factory-built structure used for human habitation which does not meet all the above requirements is considered a mobile home and shall be regulated as a mobile home.
76. MOBILE HOME: Any vehicle, not registered as a motor vehicle in Iowa, used or so manufactured or constructed as to permit its being used as a conveyance upon the public streets and highways and so designated, constructed, or reconstructed, as will permit the vehicle to be used as a place for human habitation by one (1) or more persons. A mobile home is not a manufactured home unless it has been converted to comply with the requirements as a manufactured home.
77. MOBILE HOME PARK: Any site, lot, or tract of land upon which two (2) or more occupied mobile homes are located.
78. MOTEL: An establishment which is open to any number of transient guests that provides sleeping quarters and private baths, maid service, and other services and facilities to assist the traveling public. In some cases, it may provide long-term housing to the public.
79. NEW CONSTRUCTION: Those structures or development for which the start of construction began on or after June 1, 1977 -the effective date of the initial Flood Insurance Rate Map.
80. NON-CONFORMING USE: Any building or land lawfully used at the time of the effective date of this Ordinance which does not conform after the effective date of this Ordinance with the use



regulations of the District in which it is situated.

81. **ONE HUNDRED (100) YEAR FLOOD:** A flood which has the magnitude and statistical likelihood of occurring once every one hundred (100) years. There is a one in one hundred (1%) chance in any year for such a flood.
82. **PARKING SPACE:** A permanently surfaced area of not less than one hundred eighty (180) square feet plus necessary maneuvering space for the parking of a motorized vehicle. For handicapped parking, the space will not be less than required by State of Iowa Administrative Rules.
83. **PERMANENT FOUNDATION:** A site-built or site-assembled structure or system of stabilizing devices. It must be capable of transferring design dead loads and live loads required by Federal regulations and other design loads unique to local home sites, wind, seismic, soil, and water side conditions that may be imposed on the structure. The foundation shall be to a depth of not less than forty-two inches (42") below grade and constructed of materials approved by the adopted edition of the International Residential Code.
84. **PERMITTED USES:** Those uses expressly allowed, or permitted by right, in the zoning district(s) in which they are listed.
85. **PRINCIPAL USE:** The primary use of land or structure as distinguished from an accessory use.
86. **RIGHT-OF-WAY:** A type of easement reserved by a governmental agency giving it or the public the right to travel on, over, and under the area which is generally reserved for vehicular and pedestrian access to adjacent properties as well as the placement of public and private utilities and also including stormwater drainage.
87. **ROADSIDE STAND:** A temporary structure, unenclosed, and so designed and constructed that the structure is easily portable and can be readily moved. Used for the sale of farm products, primarily produced on the premises.
88. **SANITARY LANDFILL:** A site where solid wastes are disposed of by utilizing the principles of engineering to confine the solid waste to the smallest practical volume and to cover it with a layer of earth so that no nuisance or hazard to the public health is created.
89. **SEXUAL ACTIVITY ESTABLISHMENT (ADULT ENTERTAINMENT CENTER):** An establishment used for the display of live presentations distinguished or characterized by an emphasis on matter depicting or describing or relating to specified sexual activities or specified anatomical areas. Provided that the provisions of this section shall not apply to a theater, concert hall, art center, museum, or similar establishment, which is primarily devoted to the arts or theatrical performances, and which is not primarily devoted to presentations distinguished or characterized by an emphasis on matter depicting or describing or relating to specified sexual activities or specified anatomical areas.
90. **SIGN:** Any word(s), lettering, figures, emblems, pictures, trade names, or trademarks used by an individual, firm, or association, a corporation, a profession, a business, a service, a community, a church, or school and visible from any public street or right-of-way and designed to attract attention for commercial or non-profit purposes. This is not be to construed to include directional



signs erected or required by governmental bodies, legal notices, signs bearing only property numbers or names of occupants on premises.

91. **SPECIAL PERMITTED USES:** Those uses which, due to their unique character/nature and potential impacts upon surrounding properties, are subject to approval by the Zoning Board of Adjustment in the zoning district(s) in which they are listed.
92. **SPECIFIED SEXUAL ACTIVITIES:** As used in this Ordinance, defined as: (a) human genitals in a state of sexual stimulation or arousal; (b) acts of human masturbation, sexual intercourse or sodomy; (c) fondling or other erotic touching of human genitals, pubic region, buttocks, or female breasts.
93. **SPECIFIED ANATOMICAL AREAS:** As used in this Ordinance, defined as: (a) less than completely and opaquely covered (1) human genitals, pubic region; (2) buttocks; and (3) female breasts below a point immediately above the top of the areola; and (b) human male genitals in a discernible turgid state, even if completely and opaquely covered.
94. **STABLE, PRIVATE:** A building or structure with four (4) enclosed walls used or intended to be used for housing horses belonging to the owner of the property, only for non-commercial purposes.
95. **STABLE, PUBLIC:** A building or structure used or intended to be used for the housing only of horses on a fee basis. Riding instruction may be given in connection with the public stable.
96. **START OF NEW CONSTRUCTION:** Includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, re-construction, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on the site, such as the pouring of slab or footings, the installation of piers, the construction of columns, or any work beyond the stage of excavation, or the placement of a factory-built home on a foundation.
97. **STORY:** That portion of a building included between the surface of any floor and the surface of the floor above it, or, if there be no floor above it, then the space between the floor and the ceiling or roof next above it.
98. **STREET:** All land between right-of-way lines or road easement lines dedicated to a governmental unit or perpetually restricted to access. The definition includes the terms road, street, avenue, and highway, no matter how named, whether public or private, but does not include private driveways from a street to a house.
99. **STRUCTURAL ALTERATIONS:** Any replacement or change in the type of construction or in the supporting members of the building, such as bearing walls or partitions, columns, beams or girders, beyond ordinary repairs and maintenance.
100. **STRUCTURE:** Anything constructed or erected with a fixed location on the ground, attached to the ground, or which is attached to something having a permanent location on the ground, including, but not limited to buildings which require building permits, factory-built homes, billboards, or poster panels, storage tanks, or similar uses.



101. **SUBDIVISION:** The accumulative effect of dividing an original lot, tract, parcel of land or aliquot part, as of January 1, 1978, into three (3) or more lots (including the parent parcel) for the purpose of immediate or future sale, transfer or development purposes. The term includes a re-subdivision or re-platting. When appropriate to the context, the word may relate to the process of subdividing or the land subdivided.
102. **SUBSTANTIAL DAMAGE:** Flood damage sustained by a structure where the cost of restoring the structure to its prior condition would equal or exceed fifty (50) percent of the assessed value of the structure before the damage occurred.
103. **SUBSTANTIAL IMPROVEMENT:** Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the assessed value of the structure before the improvement or repair is started. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration affects the external dimensions of the structure. The term does not include, however, any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe conditions for the existing use.
104. **TRAVEL TRAILER:** A recreational vehicle, with or without motive power, designed as a temporary dwelling, not exceeding eight (8) feet in width and forty (40) feet in length, exclusive of separate towing unit. Such vehicles are customarily and ordinarily used for travel or recreational purposes and not used for permanent habitation.
105. **TRAVEL TRAILER PARK (CAMP):** An area licensed and used or offered for use in whole or in part, with or without charge, for the parking of occupied travel trailers, pickup campers, converted buses, motor homes, tent trailers, tents, or similar devices used for temporary, portable housing. Unoccupied mobile homes, travel trailers, and similar devices may be stored in the Park, but only in an area marked for storage. No repair, maintenance, sales, or servicing of such devices are allowed in the Park.
106. **VEHICLE PARKING AND CIRCULATION AREAS:** The areas on a lot or parcel where motor vehicles of customers, employees, visitors or building occupants park on a day to day basis. This includes all areas where vehicles are permitted to park, load and unload and circulate from the adjacent street or road to the building(s) or facilities on the property including, marked parking stalls, access lanes and driveways. All such areas must meet the Iowa Statewide Urban Design and Specifications (SUDAS) Chapter 12, Parking Lots, Sections 1-6.
107. **VEHICLE STORAGE AREAS:** The areas on a lot or parcel which access is limited and controlled by fencing, gates or other means where vehicles, equipment and other materials are stored for extended periods of time. Such areas are not required to meet Iowa Statewide Urban Design and Specifications (SUDAS) Chapter 12, Parking Lots, Sections 1-6.
108. **YARD:** An open space on the same lot with a building, unoccupied and unobstructed by any portion of the structure from the ground upward, except as otherwise provided in this Ordinance. In measuring a yard for the purpose of determining the width, length, or depth, the least distance between the lot line and the nearest permitted building shall be used.
109. **YARD, FRONT:** A yard extending across the full width of the lot and measured between the platted street right-of-way line or roadway easement line and the principal building.



- 110. YARD, REAR: A yard extending across the full width of the lot and measured between the rear lot line and the building or any projections other than steps, unenclosed balconies, or unenclosed porches. On interior lots, the rear yard is opposite the front yard. On corner lots, the rear yard is designated at the time a building permit is issued and is one of the yards opposite one of the front yards (See definition of Lot Lines, Rear).
- 111. YARD, SIDE: A yard extending from the front yard to the rear yard and measured between the side lot lines and the nearest principal building.
- 112. ZONING ADMINISTRATOR: The individual assigned by the Board of Supervisors in accordance with Chapter 335, Iowa Code, with the sole responsibility to administer the Scott County Revised Zoning Ordinance in accordance with Chapter 6, County Code and Chapter 335, Iowa Code.

6-6. GENERAL REGULATIONS AND PROVISIONS

- A. Agricultural Soils Protection: In compliance with the Scott County Comprehensive Plan, it is the intent of this Ordinance that the "R-1", "R-2", "C-1", "C-2", and "I" Zoning Districts not be established through rezoning of an "A-P" District, and that the rezoning of an "A-P" District to "A-G", "A-CSF", or "I-F" only be established through the provisions of this Ordinance and in compliance with a preponderance of the adopted land use policies contained in the Scott County Comprehensive Plan.
 - (1) The "A-P" District was originally developed using the Land Use Policies in the 1980 Scott County Development Plan. The A-P District is intended to protect highly productive soils and agricultural operations. Scott County uses the most current edition of the Soil Survey of the County as compiled from the National Resources Conservation Services (NRCS) of the U.S. Department of Agriculture. The County Board of Supervisors has established a Corn Suitability Rating (CSR) of sixty (60) or greater as a weighted average per quarter section of land and the soil types listed as Prime Farmland in the Soil Survey of Scott County for protection from urban development, unless it meets a preponderance of other adopted land use policies.
 - (2) An application for rezoning of an "A-P" District will result in an in-depth study of the soils characteristics and CSR for the land in the application by the Planning and Development staff and the Natural Resources Conservation Service. The Planning and Zoning Commission and the Board of Supervisors will use the soil analysis, land use policies analysis, and public comments to make a decision on the rezoning request.
- B. Splitting the Farmstead from Farm: When an application is submitted for approval of a Plat of Survey for a farmstead split, the farmstead shall be platted in accordance with all applicable provisions of the Iowa Code. The platted lot shall include the existing house or houses or an area that can be shown to be at one time the location of a farm house and be no larger than necessary to include the typical farm buildings as well as any yard, timber or pond area. Once the Plat of Survey is recorded neither the new lot nor the remaining farmland may be subsequently platted into smaller lots in violation of the Zoning and/or Subdivision Ordinance. Further subdivision would require that the land first be rezoned to an appropriate zoning district for the proposed intended use.



- C. **Disincorporation and Severance:** Any additions to the unincorporated areas of the County resulting from the disincorporation of a municipality or a severance of a part of a municipality shall be automatically classified as an "A-G" Agricultural-General District until otherwise classified by the rezoning process.
- D. **Road or Public Way Vacation:** Whenever any road, street, or other public way is vacated by official action of the Board of Supervisors of Scott County, the Zoning District adjoining each side of such road or public way shall be automatically extended to the center of such vacation and all area included in the vacation shall then and henceforth be subject to all appropriate regulations of the extended districts.
- E. **Intensity of Use:** Any lot of record at the time of effective date of this Ordinance having less area, less lot width, or less setback spacing than herein required, may be used only for the purpose allowed by the zoning district, even though it does not meet the requirements of District area requirements. Such lots of record are granted small lot status and may have a minimum front yard setback of twenty-five (25) feet, a side yard setback of five (5) feet, and a minimum rear yard setback of ten (10) feet for the principal structure and five (5) feet for accessory structures.
- F. **Street Frontage Required:** Any lot or tract used for residential purposes shall have at least twenty (20) feet of frontage on a public road or private road designed for the proposed residential use.
- G. **Front Yard Building Line:** No portion of the principal building may extend into the front yard setback, except projections such as eave overhangs, steps, exterior balconies, and awnings. Porches and decks that are open and unenclosed may encroach into the front yard setback no more than twenty percent (20%) of the total setback distance. When fifty (50%) percent or more of lots with frontage on the same side of the road is improved with buildings that have observed a greater or lesser depth of front yard building line than specified in the district area regulations, then the front yard setback line may be the average of the two building setback lines previously established on either side of the lot in question. This regulation shall not be interpreted to require a front yard of more than one hundred (100) feet in any "R-1" or "R-2" District, nor more than seventy-five (75) feet in any "C-1", "C-2", or "I" District. When the street is curved, the building setback line shall be parallel to the curve of the street and setback the required distance.
- H. **Zero Lot Line:** In residential districts, single-family attached dwellings, two-family dwellings and townhouses may be sited on a lot line in such a manner that the lot line runs the entire length of the common wall separating the dwelling units. The front and rear yard setbacks shall be maintained, and the side yard for the end units shall conform to the district area regulations. In a "C-1" or "C-2" District, the building(s) may be sited on the side and/or rear yard lot line so long as the principal building is no closer than thirty-five (35) feet to a residential district or an adjoining residence lot line. Any new subdivision or resubdivision proposing the use of the zero lot line shall comply with the procedures of a site plan review by the Planning and Zoning Commission, as described in Section 6-29.
- I. **Height allowances for certain structures and appurtenances:** Public buildings, hospitals, institutions, or schools, when permitted in a District, may be erected to a height not exceeding sixty (60) feet, and churches may be erected to a height not exceeding eighty (80) feet if the building is set back from each yard line at least one (1) foot for each foot of additional height above the height limit otherwise provided in the District in which the building is located.

The height of communication towers shall be reviewed and approved in conjunction with the Special Use Permit and approved using the criteria established in Section 6-30. The height of all structures and appurtenances for any development in the I or I-F zoning districts will be reviewed and approved at the time the zoning district is established in accordance with the applicable regulations.

- J. **Bulk and Solar Access:** The area, setback, and height requirements of the district regulations are not to be construed to allow a building or structure on a lot or tract to block the access to the sky and sun on adjoining property. Each residential property shall have sufficient solar access to meet at least half of the energy requirements of the principal building, structure, or use.
- K. **Grading Plans Required:** Prior to disturbing more than one acre of land for non-agricultural purposes, the owner/contractor shall submit grading plans and obtain approval of a Grading Permit. Such purposes include grading land to prepare land for future non-agricultural uses; clearing trees, bushes, and ground cover from conservation and rough lands; constructing roads for future areas of development; preparing a site for a pond (not for agricultural purposes); and any other non-agricultural development. The grading plan must be designed to keep annual soil loss to less than five (5) tons per acre and retain eighty percent (80%) of the sediment on-site. The plan must be submitted to and receive approval from the Department of Planning and Development with the technical advice of the Natural Resources Conservation Service. If no plan is received prior to disturbing the land, it will be treated as a zoning violation. The owner/contractor shall have seven (7) days to comply when notified of the violation. The applicant must also receive approval of the Iowa Department of Natural Resources Stormwater Discharge Permit prior to commencing any disturbance of greater than one acre. A copy of the State permit and plan must be filed with the Department of Planning and Development. Extraction operations are exempt from these regulations, but must comply with State Administrative rules.
- L. **Construction Permits to Comply with Zoning District Regulations:** Prior to approval of any construction permit application in unincorporated Scott County, such application shall be reviewed for compliance with all applicable requirements of the Zoning Ordinance.
- M. **Buildings Moved onto Property:** Prior to transporting a building having a size in excess of 120 square feet onto a lot or tract of land, the property owner or contractor must obtain a building permit. After the building arrives on the property, the building permit holder must place the building on a permanent approved foundation within sixty (60) days, in accordance with the Scott County Construction Codes.
- N. **One Principal Building to a Lot:** Every building hereafter erected or structurally altered shall be located on a lot, as defined herein, and in no case shall there be more than one (1) single-family residence or duplex on a single lot or tract of land except under the following conditions:
- (1) An approved temporary mobile home on a farmstead or residential lot may be located on the same lot as the primary residence.
 - (2) A subordinate residence approved with a Special Use Permit or a second residence with an approved farmstead split created with a Plat of Survey.
 - (3) More than one (1) industrial, commercial, multi-family dwelling or institutional principal building may be erected on a single lot or tract, but all such buildings must be located in compliance with the setback requirements of the applicable district regulations.

- O. **Mobile Homes and Travel Trailers:** Mobile Homes are only allowed in approved Mobile Home Parks, established through the provisions in Section 6-25; or under the provisions for legal temporary location outside of an approved Park, as provided for in Section 6-25.H.(15). Travel Trailers are only allowed in approved Travel Trailer Parks, established through the provisions in Section 6-26; as well as on a limited basis in approved Mobile Home Parks, as established through the provisions in Section 6-25. Under no other circumstances is a travel trailer to be used for occupancy or residence purposes when located outside of an approved Mobile Home or Travel Trailer Park unless a temporary mobile home permit has been approved for that particular location.
- P. **Basement or Cellar:** A basement or cellar shall not be used for business or dwelling purposes unless it complies with the egress, ventilation, lighting and other applicable requirements of the Scott County Construction Codes.
- Q. **Subdivision Required:** Any unplatted tract of land recorded as of January 1, 1978 that is repeatedly or simultaneously subdivided into three (3) or more parts shall have the plat of such subdivision approved by the Board of Supervisors as provided in the Scott County Subdivision Ordinance.
- R. **Water Supply and Sewage Disposal:** Every residence, business, trade, or industry hereafter established, shall provide water supply and sewage disposal facilities which conform with the administrative rules of the Iowa Department of Health, the Well and Sewage Regulations of the Scott County Board of Health, and the Subdivision Ordinance.
- S. **Visual Clearance:** In all Districts, no fence, hedge, vegetation, wall, sign, earth, or other obstruction shall be permitted which obstructs the clear view of approaching vehicles between three-and-one-half (3½') feet and fifteen (15') feet above the traveled portion of a public or private roadway or street. In subdivisions, the visual clearance shall be determined by the area within a triangle formed by the center of the intersection or the axis point of a road bend in excess of seventy (70) degrees and points one hundred (100) feet from the center of the intersection where measured along the centerlines of the road. The triangle for County roads, intersections, or road bends (arterials, collectors, local), which have adjacent residences, shall be from the center of the intersection or axis point one hundred fifty (150) feet along the centerlines of the intersecting roads, except those areas which have been obtained by the Secondary Roads Department for a clear vision area.
- T. **Fences and Walls:** Fences and walls will only be allowed which do not obstruct traffic visibility. Any non-farm fence or wall exceeding six feet in height shall obtain a building permit. Fences are prohibited in a road right-of-way. No fence may be constructed which obstructs the visibility of adjacent driveways, streets or road intersections. Any proposed fence which exceeds the height limits identified below shall be reviewed in accordance with the provisions and criteria for a Special Use permit established in Section 6-30
- (1) In an "A-P", "A-G", "R-1", CAD-R, or "R-2" District, fences and walls are permitted within the limits of the side and rear yards to a maximum of six (6) feet in height. In a front yard a fence not exceeding three-and-one-half (3½) feet in height is permitted, unless it obstructs the visibility clearances of any adjacent driveway or street. .
 - (2) In a "A-CSF", "CAD-PVC", "C-1", "C-2", "I", or "I-F" District, fences and walls are permitted within the limits of the side and rear yards to a maximum height of ten (10) feet.



In a front yard a fence not exceeding three-and-one-half (3½) feet in height is permitted, unless it obstructs the visibility clearances of any adjacent driveway or street. In new developments, solid material fences will be constructed to surround outside storage of parts, supplies, refuse, and the like. No fences may be constructed which obstruct the visibility of road intersections

- (3) In all cases, fences shall be constructed with the best side facing the neighboring land user. Best side is generally intended to mean paneling or other coverage of the fence framing members. Such coverage which occurs at a minimum on one-half of the side facing the neighboring property owner shall be considered in compliance with this "best side" requirement.
- (4) Any exterior swimming pool with a design capacity of more than 5,000 gallons and a depth of greater than eighteen (18) inches shall obtain a building permit and have a continuous barrier, wall or fence of at least four (4) feet in height. All gates shall have an interior self-closing latch.

U. Accessory Buildings: Unless specified elsewhere in the Ordinance, these regulations shall apply to all accessory buildings in all zoning districts. Any accessory building shall meet the standards for permitted accessory uses for zoning district in which it lies, in addition to complying with the provisions of this Section.

- (1) Any accessory building shall be located in a side or rear yard, and meet the setback requirements listed in the applicable district regulations. An accessory building(s) may be located in a front yard in cases where the accessory building meets or exceeds the minimum required front yard setback for principal buildings on the property. The provision allowing accessory buildings in front yards shall also apply to corner and double frontage lots with multiple front yards.
 - (a) Corner Lots: The above provision applies to corner lots – an accessory building may be allowed in any defined front yard of a corner lot so long as it meets or exceeds the required front yard setback for the principal building on the lot.
 - (b) Double Frontage Lots: As defined, a double frontage lot may have an accessory building(s) in the front yard as long as it meets or exceeds the required front yard setback for the principal building on the lot.
- (2) Setback Requirements: The minimum required side and rear yard setback distance for accessory buildings shall be equal to the minimum required side yard setback for the principal building, structure, or use. For any lot of record or lot having less area, lot width or other required area dimensions, or less setback spacing than herein required at the time of effective date of this Ordinance, the minimum required rear and side yard setback distance for accessory buildings shall be no less than (5) feet.
- (3) Area Coverage Restrictions: In complying with the accessory building regulations of this Section and Ordinance, no accessory building(s) or structure(s) shall occupy more than twenty percent (20%) of a property's total rear yard area.
- (4) Additional Accessory Building Regulations:
 - (a) Mobile homes may not be classified or used as accessory buildings.
 - (b) No accessory building may contain or be used as a dwelling unit unless a second

residence is approved with a Special Use Permit or a second residence is created with farmstead split by an approved Plat of Survey.

- (c) Satellite antennas exceeding three (3) feet in diameter require a building permit. In residentially zoned areas (R-1, R-2, and CAD-R), satellite antennas of any size may not be located in a front yard, may not exceed the height of the peak of the house unless the building inspector determines there is no alternative, and limited to one (1) per lot or tract. Existing satellite antennas, as of the adoption date of this amendment, are exempted from this restriction.
- (d) An accessory building may be built on the adjoining subdivision lot or tract, if both parcels are owned by the same individual, family, or firm, and the owner signs and records a "Restrictive Covenant and Agreement Not to Sever" in cooperation with the Department of Planning and Development.
- (e) Any exterior swimming pool with a design capacity of greater than 5,000 gallons and a depth of greater than eighteen (18) inches shall be considered an accessory building and meet setback requirements.

V. Home Occupations and Home Industries: In A-P, A-G, R-1, R-2 and CAD-R home based businesses are permitted as an accessory use. Home Occupations and Home Industries as defined in Section 6-5 are allowed if in compliance with the following procedures and restrictions and other provisions of the regulations of the District in which such home based businesses are located. Proposed Home Occupations and Home Industries that exceed these conditions and restrictions shall be reviewed and may be approved in accordance with the provisions and criteria for a Special Use permit established in Section 6-30.

- (1) The home business person shall apply in writing to the Zoning Administrator for approval of his/her home occupation or industry. The applicant shall provide information showing how the proposed business will comply with all of the restrictions stated within this subsection. If the application complies with the restrictions of this subsection, the Zoning Administrator will confirm the approval in writing to the applicant. For a home industry, the Zoning Administrator will also notify in writing landowners within 500 feet of the business facility of the approved home industry.
- (2) The intent of these regulations is to allow businesses if they do not conflict or distract from adjacent landowners' use of their land or cause unnecessary damage to public roads. Therefore, the home occupation or home industry must be conducted entirely within the home if it is a home occupation or the home and/or accessory building if it is a home industry, so there is no evidence, apart from permitted signage, of such business being conducted on the premises due to visible storage of materials, excessive noise, obnoxious odors, electrical disturbances, or considerable increase in vehicular traffic. Home industries are allowed in "A-P" and "A-G" and may include assembly, processing, fabrication, sale and repair of cars, light trucks, agriculture equipment and household appliances, warehousing and distribution, lawn service, contractors' equipment storage, and sales of products prepared on site. All hazardous wastes, by-products, and emissions must be stored and/or disposed of in conformance with Federal, State, and local regulations. The home industry facility must be located more than 500 feet from the nearest neighbor's residence, business or farming operation. Junk material and unassembled parts and



equipment may be stored in the rear yard of a home industry if it is entirely enclosed with solid fence material, no larger than 1000 square feet in area, and not visible from adjoining properties or roads.

- (3) The business shall provide no more than four (4) designated, yet inconspicuous parking spaces on the premises outside the road right-of-way. An application may be denied if the type of vehicular traffic using the County or private roads leading to the site will cause increased dust problems or damage to the road(s), as determined by the County Engineer and the Zoning Administrator.
- (4) One advertising sign is permitted on the premises with the following requirements. The sign shall be:
 - (a) Not larger than six (6) square feet in area for each sign face; and
 - (b) Placed flat against any one side of the building; or
 - (c) Posted within ten (10) feet of the building; or
 - (d) Posted no closer than fifty (50) feet from the road right-of-way if the building is located behind the fifty (50) foot building setback line; and
 - (e) Not illuminated.
- (5) For home occupations, no more than one (1) non-resident employee is allowed. For home industries, the limit shall be four (4) non-resident employees, whether full or part-time. In addition, only four (4) employee vehicles are allowed on the site at one time and all on-site work must occur inside the home or accessory building(s).
- (6) No more than twenty-five percent (25%) of the floor area of the residence may be devoted to the business in the home. For a home industry, no more than 2,400 square feet of accessory building may be devoted to the business.

6-7 NON-CONFORMING USES

General Intent: Within the districts established by this Ordinance or amendments that may later be adopted, there may exist lots, structures and uses of land and structures which were lawful before this Ordinance was passed or amended but which would be prohibited, regulated or restricted under the terms of this Ordinance or future amendments. It is the intent of this Ordinance to allow nonconforming uses to continue until their normal expiration, but subject to the nonconforming performance standards, also to encourage their removal.

- A. A nonconforming use of land, a nonconforming use of a structure, or a nonconforming use of land and a structure in combination shall not be extended or enlarged after the date of the passage of this Ordinance, except for single family dwellings. A non-conforming use may continue so long as it remains otherwise lawful, subject to the following provisions:
 - (1) No such nonconforming use, except single family dwellings, shall be enlarged nor increased nor extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Ordinance.
 - (2) No such nonconforming use, except single family dwellings, shall be moved in whole or in part to any other portion of the lot or parcel occupied by such use.



- (3) If any such nonconforming use of land ceases for any reason for a period of more than one (1) year, any subsequent use of such land shall conform to the regulations specified by this Ordinance for the district in which such land is located.
 - (4) No existing nonconforming use of a structure devoted to a use not permitted by this Ordinance in the District in which it is located, except a single-family residence, may be enlarged, extended, re-constructed, structurally altered, or re-established except in changing the use of the structure to a use permitted in the District in which it is located.
 - (a) The exception for single-family dwellings includes such dwellings located on farmstead parcels in agricultural zoning districts.
 - (b) The exception for single-family dwellings allows for the enlargement, extension, re-construction, alteration, and re-establishment of the use, but does not exempt any such structures from Section 6-7.B (following) regarding any nonconformity in physical location of such structures on a lot.
- B. A nonconforming structure, by reason of restrictions on setbacks, area, lot coverage, height, yards or other characteristics of the structure or its location on the lot, shall not be extended or enlarged, except as herein provided, after the date of the passage of this Ordinance. Such structure may be continued for as long as it remains otherwise lawful, subject to the following provisions:
- (1) No such structure may be enlarged, altered, or moved in a way that increases its nonconformity.
 - (2) Should such structure be destroyed by any means to an extent of more than fifty percent (50%) of its assessed value at the time of destruction, it shall not be reconstructed except in conformity with the provisions of this Ordinance.
 - (3) Nothing in this Ordinance shall prohibit the maintenance and repair of nonconforming structures to keep such a structure in sound and safe condition, provided that no structural enlargement, extension, alteration or change shall be made to increase the degree of nonconformity, and so long as the cost of the cumulative improvements of any such maintenance and repairs do not exceed fifty percent (50%) of the structure's assessed value.
- C. Nonconforming Lots of Record
- (1) In any district in which single-family dwellings are permitted, notwithstanding limitations imposed by other provisions of this Ordinance, a single-family dwelling and customary accessory buildings may be erected on any single lot of record at the effective date of adoption or amendment of this Ordinance. Such lot must be in separate ownership and not of continuous frontage with other lots in the same ownership.
 - (2) If two or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record at the time of passage or amendment of this Ordinance, and if all or part of the lots do not meet the requirements for lot width and area as established by this Ordinance, the land involved shall be considered to be an undivided parcel for the purposes of this Ordinance, and no portion of said parcel shall be used or sold which does



not meet lot width and area requirements established by this Ordinance, nor shall any division of the parcel be made which leaves remaining any lot width or area below the requirements stated in this Ordinance.

6-8. ESTABLISHMENT OF DISTRICTS AND DISTRICT BOUNDARIES

A. Establishment of Districts: In order to carry out the purpose and intent of this Ordinance and the Comprehensive Plan, the unincorporated area of Scott County, Iowa is hereby divided into Zoning District classifications, which supersede all earlier versions of the Official Zoning Map and established districts:

- "A-P" Agricultural-Preservation District
- "A-G" Agricultural-General District
- "ACS-F" Agriculture Commercial Service Floating District
- "R-1" Single-Family Residential District
- "R-2" Multi-Family Residential District
- "CAD-R" Community Area Development Residential District
- "CAD-PVC" Community Area Development Park View Commercial District
- "C-1" Neighborhood Commercial District
- "C-2" Commercial and Light Industrial District
- "I" Industrial District
- "I-F" Industrial Floating District
- "SW-F" Solid Waste Disposal Site Floating District
- "FW" Floodway Overlay District
- "FF" Floodway Fringe Overlay District
- "GF" General Floodplain Overlay District

B. District Boundaries and Official Zoning Map: With the exception of the Flood Plain Overlay Districts, the boundaries of these Districts are indicated upon the Official Zoning Map of Scott County, Iowa; which map is made a part of this Ordinance by reference. The Official Zoning Map of Scott County, Iowa, and all the notations, references and other matters shown thereon shall be as much a part of this Ordinance as if the notations, references, and other matters set forth by said map were all fully described herein. The Official Zoning Map is known as the Digital Official Zoning Map, and shall be kept in the Scott County Information Technology database. The Map and amendments to it are kept current and on file in the office of the Scott County Zoning Administrator.

If in accordance with the provisions of this Ordinance, changes are made in the district boundaries or other matters portrayed on the Official Zoning Map, the ordinance number and date shall be recorded by the Zoning Administrator.

C. Interpretation of District Boundaries: In cases where the exact location of a district boundary (other than a Flood Plain Overlay District) is unclear as shown on the Official Zoning Map in the office of the Zoning Administrator, the boundaries indicated as approximately following streets and highways shall be construed to follow such center line; that boundaries indicated as approximately following platted lot lines or city limit boundaries; that boundaries indicated as following the center lines of rivers, streams, and creeks shall be construed to follow such center lines; that boundaries indicated as following railroad lines shall be construed to be midway between the main tracks, and that boundaries indicated as following section lines, quarter-section lines, or quarter-quarter section lines shall be construed as following such lines. Distances not



specifically indicated on the Official Zoning Map shall be determined by scaling the distance on the Map.

- D. Flood Plain Overlay Map: The boundaries of the flood plain overlay districts shall be the same as shown on the Flood Insurance Rate Maps, which were issued by the Federal Emergency Management Agency. The Flood Insurance Rate Maps (FIRM) for Scott County and Incorporated Areas, dated February 18, 2011, which were prepared as part of the Scott County Flood Insurance Study, are hereby adopted by reference and declared to be the Official Flood Plain Zoning Map for unincorporated Scott County. The flood profiles and all explanatory material contained with the Flood Insurance Study are declared to be part of this ordinance. These maps are hereby adopted by reference as the Official Flood Identification Maps, together with the accompanying Flood Insurance Study and all explanatory material therein. These maps shall have the same force and effect as if they were all fully set forth or described herein. Subsequent amendments to these maps and Flood Insurance Study shall be adopted through the procedures established herein.

The flood plain overlay districts shall include the corresponding designated areas identified on the Flood Boundary and Floodway Map as indicated below:

- "FW" The designated Floodway on Flood Boundary and Floodway Map.
- "FF" The designated Floodway Fringe on Flood Boundary and Floodway Map.
- "GF" The areas shown on Flood Boundary and Floodway Map as being within the approximate 100-year flood boundary, but for which the floodway and floodway fringe and base flood elevation were not determined by the Flood Insurance Study. The maps are available for review in the office of the Scott County Department of Planning and Development.

- E. Interpretation of Flood Plain Map Boundaries: The boundaries of the Floodway (FW), Floodway Fringe (FF), and General Flood Plain (GF) Overlay Districts shall be determined by scaling distances on the Official Flood Identification Maps.

Where interpretation is needed to determine the exact location of the boundaries of the districts as shown on the maps, as for example where there appears to be a conflict between a mapped boundary and actual field conditions, the Zoning Administrator shall make the necessary interpretation. The regulatory flood elevation for the point in question, as reported in the Flood Insurance Study, shall be the governing factor in locating the district boundary on the land. Any person contesting the location of the district boundary shall be given a reasonable opportunity to present his case to the Board of Adjustment, as provided in Section 6-30, and to submit his own technical evidence if he/she so desires. Any person contesting the regulatory flood elevation data in the Flood Insurance Study shall submit technical evidence to the Iowa Department of Natural Resources for review. The findings of the Iowa Department of Natural Resources shall be the final determination as to the regulatory flood protection elevation for that location.

ZONING DISTRICT REGULATIONS

6-9."A-P" AGRICULTURAL-PRESERVATION DISTRICT

- A. General Intent: The "A-P" Agricultural-Preservation District is intended and designed to protect agricultural operations and preserve agricultural land from encroachment of urban development. This District is not intended for residential uses or rural subdivisions, except as provided through a valid farmstead split; nor for commercial or industrial uses, except as provided through the



provision for overlay districts.

B. Principal Permitted Uses:

- (1) Farms, farming, and farmhouses as defined in Section 6-5 Definitions. Generally farms, farm buildings, and farm houses, which are primarily adapted for agricultural purposes, are exempt from county zoning regulations (See Section 6-4 Farm Exemptions).
- (2) Horticultural operations, including sod farms, tree nurseries, and wholesale plant nurseries.
- (3) Public and private parks, forests, wildlife preserves, and conservation areas.
- (4) Private horse stables providing that any such structure built to accommodate horses must be located in a side or rear yard if there is also a principal residence on the property.
- (5) Franchised electric transmission and gas/commodity pipe lines and associated structures and equipment, including substations. All structures of the utilities which exceed 35 feet shall be located where disruption of agricultural, residential or commercial activity is minimized. The base of towers shall be located at least the distance of the height of the tower from any existing, and adjacent neighboring structure(s).
- (6) Single-family homes on platted lots in existing subdivisions and auditor's plats, or on parcels of less than fifteen (15) acres in size, any of which have been recorded in the Scott County Recorder's Office, as of April 2, 1981, or a valid farmstead split from the surrounding farmland under the provisions of Section 6-6.B. Splitting the Farmstead from Farm.

C. Accessory Permitted Uses:

- (1) Accessory uses customarily incidental to any principal use within this District. Only one commercial vehicle may be parked and/or stored on the property unless it is used in conjunction with an approved home business. Accessory uses not permitted include, but are not limited to, the following uses: the visible accumulation of domestic junk such as vehicular parts, tires, trailers, or salvaged building materials, broken or junk appliances, and other sorts of junk, salvage or debris covering more than 200 square feet of area (cumulative for individual properties). In staying within the allowable 200 square feet, no individual junk, salvage, or debris pile shall exceed six (6) feet in height. Two (2) or more junk vehicles on subdivision lots or three (3) or more junk vehicles on farmstead parcels shall also be a prohibited accessory use (See Section 6-5.61. Junk Vehicle). Any accessory commercial use which is not approved as a home business as outlined in Section 6-6.V. is not permitted.
- (2) Home occupations and home industries in compliance with the requirement of Section 6-6.V.
- (3) Roadside stands offering for sale primarily products grown on the premises. Such stands shall be removed during any season or period when they are not being used.
- (4) Private kennel.

- (5) Small wind generators with rated capacity of not more than 100 kilowatts and associated structures and equipment with the following restrictions:
 - (a) The base of the structure shall be set back from all property lines and road easements a minimum distance equal to the height of the tower including rotor and/or blades;
 - (b) The maximum height of the wind turbine generator shall be 80 feet;
 - (c) The ground clearance for the rotors or blades shall be no less than fifteen (15) feet or one-third (1/3) the height of the tower whichever is greater;
 - (d) The maximum noise level produced by the wind generator shall be no more than 50 decibels as measured at the property line.
 - (e) The wind turbine shall not cause vibration perceptible beyond the property on which it is located nor interfere with television, microwave, navigational or radio transmission;
 - (f) The wind turbine shall be constructed in accordance with plans prepared and stamped by registered professional engineer.

D. Special Permitted Uses: The following special uses may be permitted upon review by the Board of Adjustment in accordance with the provisions contained in Section 6-30.

- (1) Communication towers and antennas, with the Board of Adjustment considering the following:
 - (a) Any equipment cabinet or building shall be adequately screened from nearby residential uses;
 - (b) Co-location shall be preferred over new tower construction;
 - (c) The tower shall be removed when the use of the tower has ceased for one (1) year or greater.
 - (d) When the party establishing the use does not own the property on which it is to be constructed or installed, the applicant shall provide a signed lease agreement, which shall include provisions for decommissioning and removal of the tower and equipment at the end of the lease term or when the tower is no longer in use;
 - (e) The applicant shall provide documentation of compliance with any applicable regulations of the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and/or the Federal Aviation Administration (FAA).
- (2) Sites for music events, sports events, commercial exhibitions and carnivals lasting no more than three continuous days per event and no more than six events per year.
- (3) County or municipal facilities.
- (4) Temporary asphalt and concrete mixing plants, where applicant can show that the plant will be temporary, will be completely removed when operations cease, will serve a clear public need, and will not disturb the adjoining property owners.
- (5) Extraction, primary material processing and removal of coal, stone, gravel, sand, clay, topsoil, or ores on more than two (2) acres of land. Such mining or extraction shall be in compliance with Chapter 208, 2015 Code of Iowa, if applicable. The Board of Adjustment will look to determine how the operation will minimize fugitive dust, protect hazardous areas from neighborhood children, protect farm ground with a CSR above 68 for future



agricultural production, and locate only where County roads are adequate to handle the increased truck traffic. The applicant will submit a soil erosion control plan. Additional restrictions may apply if a permanent body of water is created. If the extraction of materials other than topsoil does not create a permanent water body, topsoil shall be stockpiled and returned to reclaim the land for future crop production once the operation ceases for more than one (1) year. Primary material processing shall not take place closer than 1,000 feet from an existing residential district or neighboring residence. Secondary material processing where raw material is sorted, graded, or mixed to make a commercial product is only allowed in an "I" Industrial District.

- (6) Public stables where the building and exercise yard is at least five hundred (500) feet from the closest neighboring residence or residential zoning district.
- (7) Bed and breakfast homes.
- (8) Education facilities (public and private schools) on less than five (5) acres of land.
- (9) Solid waste transfer station provided the operation occurs on less than five (5) acres, is screened from the public, and is operated in conjunction with the Scott Area Solid Waste Management Commission.
- (10) Private, non-commercial airstrips and helicopter landing zones, provided there are no obstructions to flight, the airstrip is no longer than 2,000 feet, and the use is compatible to neighboring land uses.
- (11) One attached or detached dwelling unit subordinate to the existing dwelling unit, provided that the new dwelling unit meets all building and fire codes and zoning area and setback requirements, that there is unobstructed access to the new dwelling unit for emergency vehicles, and that the County Health Department approves the sewage and water systems.
- (12) Commercial kennels and veterinary businesses but not nearer than five hundred (500) feet from any zoned residential district, incorporated boundary line or dwelling other than the lessee or owner of the site.
- (13) Home occupations and home industries that exceed the requirement of Section 6-6.V. and reviewed under the procedures and criteria of Section 6-30.C. (2)
- (14) Large wind generators with rated capacity of more than 100 kilowatts and associated structures and equipment with the following restrictions:
 - (a) The base of the structure shall be set back from all property lines and road easements a minimum distance equal to the height of the tower including rotor and/or blades.
 - (b) The maximum height of the wind turbine generator shall be 199 feet;
 - (c) The ground clearance for the rotors or blades shall be no less than 25 feet or 1/3 the height of the tower whichever is greater
 - (d) The maximum noise level produced by the wind generator shall be no more than 50 decibels as measured at the property line.
 - (e) The wind turbine shall not cause vibration perceptible beyond the property on which it is located nor interfere with television, microwave, navigational or radio



- transmission;
- (f) Shall be constructed in accordance with plans prepared and stamped by a registered professional engineer.

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
30,000 sq ft	100 ft	50 ft	10 ft	40 ft	2½	35 ft

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	35 ft

6-10. "A-G" AGRICULTURAL-GENERAL DISTRICT

A. General Intent: The "A-G" Agricultural-General District is intended to act as a holding zone to protect agricultural operations and preserve agricultural land until a compatible development proposal is approved through special use permits or rezoning. This District is not intended for residential uses or rural subdivisions, except as provided through a valid farmstead split. This District does allow for a limited number of public and private uses, such as churches and schools, as permitted uses. It also allows some commercial or industrial uses as provided through the provision for overlay districts.

B. Principal Permitted Uses:

- (1) Any use permitted in the "A-P" Agricultural-Preservation District.
- (2) Religious, charitable, philanthropic facilities including churches or other places of worship, parish houses, Sunday school buildings and bulletin boards.
- (3) Cemeteries.
- (4) Parks, playgrounds, golf courses, both public and private, recreational facilities for private, non-profit service organizations including, but not limited to, Boy and Girl Scout Camps and church camps.
- (5) Schools, both public and private educational institutions; preschool and day care facilities operating no more than 6 A.M. to 8 P.M. daily; providing that a single-family dwelling also may be co-located for use by the landowner or custodian.
- (6) Governmental buildings and facilities.

C. Accessory Permitted Uses:

- (1) Accessory uses customarily incidental to any principal use within this District, and also including any accessory uses permitted in an "A-P" District using the same restrictions.



D. Special Permitted Uses: The following special uses may be permitted in the "A-G" District upon review by the Board of Adjustment in accordance with the provisions contained in Section 6-30.

- (1) Any special use permitted in an "A-P" District.
- (2) Travel Trailer Parks established in accordance with Section 6-26.

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
30,000 sq ft	100 ft	50 ft	10 ft	40 ft	2½	35 ft

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	35 ft

6-11. "ACS-F" AGRICULTURAL COMMERCIAL SERVICE FLOATING DISTRICT

A. General Intent: The "ACS-F" Agriculture Commercial Service Floating District is intended and designed to serve the agriculture community by allowing agriculture commercial service development to locate in certain unincorporated areas. The site plan approval will occur in conjunction with the rezoning review and approval. The standards, criteria and conditions of approval will be applied, as deemed appropriate and applicable, during the rezoning review and approval process.

Any existing land zoned "A-F" Agriculture Service Floating Zone at the time and date of adoption of this Ordinance shall be classified as "ACS-F" Agriculture Commercial Service Floating District on the Official Zoning Map and may continue as the established use. Any re-occupancy, change in use or new development of such property would be subject to the review in accordance with the requirements of the "ACS-F" Agriculture Commercial Service Floating District.

B. Principal Permitted Uses:

- (1) Agriculture feed mixing and blending, seed sales, and grain handling operations.
- (2) Retail outlet for fertilizer and pesticides including mixing, blending and storage.
- (3) Storage and distribution of anhydrous ammonia.
- (4) Large animal veterinary businesses.
- (5) Livestock transfer station.
- (6) Livestock sale and auction barn.
- (7) Ag commodities and logistics businesses involving the local transportation of grain, feed, fertilizer, livestock, and other agricultural commodities.



- (8) Other agricultural commercial service uses which are determined by the Planning and Zoning Commission to be of a similar and compatible nature to the above uses.

C. Accessory Permitted Uses:

- (1) Accessory uses which are incidental, and determined by the Planning and Zoning Commission to be of a similar and compatible nature to the approved permitted use.

D. Special Permitted Uses: None.

E. Criteria for Land to be Rezoned "ACS-F":

- (1) The proposed facility shall be defined as including the buildings, improvements, maneuvering and parking area, and storage area which are graveled or paved. The facility must be located on a tract of ground where the main entrance to the facility is on or within 660 feet of a paved public road.
- (2) The entrance to the facility must have at least 1,000 feet line of sight in both directions on the public road. The County Engineer will approve the location of the main entrance in accordance with the Iowa Department of Transportation standards and specifics and Appendix I of the Scott County Subdivision Ordinance.
- (3) The separation spacing between the facility and any property line shall be at least 50 feet. The separation spacing to the closest neighbor's home and accessory buildings shall be at least 400 feet at time of application. The separation spacing to a residential zoning district shall be at least 400 feet.
- (4) The facility must not be located in a designated 100-year floodplain or within 200 feet of any river, stream, creek, pond, or lake or 400 feet of another environmentally sensitive area, park, or preserve.
- (5) The minimum lot size shall be one (1) acre.
- (6) Facility shall be surrounded by an adequate security system to deny public access to potentially hazardous areas.
- (7) Advertising signs shall not be larger than 100 square feet.
- (8) Underground storage shall not be allowed on site.

F. Procedure for Rezoning Parcel of Land to "ACS-F".

- (1) Developer/landowner shall apply to the Planning and Zoning Commission for approval of a specific development plan involving one of the principal permitted uses listed in paragraph "B" above. The Planning and Zoning Commission will hold a rezoning public hearing before making a recommendation to the Board of Supervisors.
- (2) Developer shall apply for and secure all required State and federal permits for the proposed



development and provide copies of the application to the staff for review.

- (3) The Board of Supervisors will receive the Commission's recommendation plus information received during the Commission public hearing process and will hold a rezoning public hearing in accordance with Section 6-31.B.(3) Zoning Amendment Procedures. Based on the Commission recommendation, County staff comments, a review of the required State permit applications, and comments from the applicant and the public, the Board may approve or deny the application. If approved, the conditions of site plan approval will be included with the ordinance changing the zoning.

If the applicant's application is adopted by the Board of Supervisors, the Zoning Administrator shall update the zoning map to show the specific location of the "ACS-F" district (including the separation spacing).

G. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
1 acre	200 ft	50 ft	50 ft	50 ft	2	35 ft

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	50 ft	50 ft	2	35 ft

6-12. "R-1" SINGLE-FAMILY RESIDENTIAL DISTRICT

A. General Intent: The "R-1" Single-Family District is intended and designed to provide for the development of both low and medium density single-family subdivisions in the rural areas. All such subdivisions shall comply with the Scott County Subdivision Ordinance. This District is not intended for commercial uses. Any land rezoned to "R-1" shall be located on adequately constructed and paved County/State roads.

B. Principal Permitted Uses:

- (1) Detached single-family dwellings. For lots of record the dwelling unit is subject to the setback regulations for lots of record in Section 6-6.E.
- (2) Farms, farming and farmhouses (See Section 6-5 Definitions). Generally farms, farm buildings and farmhouses, which are primarily adapted for agricultural purposes, are exempt from County zoning regulations. (See Section 6-4 Agricultural Exemptions).
- (2) Developmentally disabled group homes in compliance with Chapter 335.25 Code of Iowa (2015).
- (4) Public and private parks and public and private conservation areas, but not to include commercial recreational uses.

C. Accessory Permitted Uses:



- (1) Accessory uses customarily incidental to any of the permitted uses in this District. Only one commercial vehicle may be parked and/or stored on the property unless it is used in conjunction with an approved home business. Accessory uses not permitted include, but are not limited to, the following uses: the visible accumulation of domestic junk such as vehicular parts, tires, trailers, salvaged building materials, broken or junk appliances, and other sorts of junk, salvage or debris covering more than 100 square feet of area (cumulative for individual properties). In staying within the allowable 100 square feet, no individual junk, salvage or debris pile shall exceed six (6) feet in height. Two (2) or more junk vehicles on subdivision lots shall also be considered a prohibited accessory use (See Section 6-5.61. Junk Vehicle). Any accessory commercial use which is not approved as a home business as outlined in Section 6-6.V. is not permitted.
 - (2) Stables (private) providing they have stalls and feed for every horse and are located at least fifty (50) feet from a property line. The stable and exercise area must be located on a lot of at least one (1) acre, be located in the rear yard, and be screened from adjoining residential lots.
 - (3) Farm animals and poultry on residential lots, but only if adequately fenced or controlled, not to exceed one (1) feeder cattle per acre, one (1) mature dairy cow per 1.4 acres, two and a half (2-1/2) swine (over 55 lbs.) per acre, ten (10) sheep or lambs per acre, and fifty-five (55) turkeys and chickens per acre, or any combination that does not exceed the above animal unit multiplier. Such accessory uses must be operated to meet County Health standards. More restrictive deed restrictions supersede the above standard.
 - (4) Accessory utility services and equipment for use by adjacent properties.
 - (5) Home occupations in compliance with the requirements of Section 6-6.V.
 - (6) Private kennels.
- D. Special Permitted Uses: The following special uses may be permitted in the "R-1" District upon review by the Board of Adjustment in accordance with the provisions contained in Section 6-30.
- (1) Two-family dwelling units with a minimum lot size of thirty thousand (30,000) square feet.
 - (2) Townhouse dwelling units with a minimum lot size of fifteen thousand (15,000) square feet per unit.
 - (3) Schools, public and private educational institutions, plus a single-family dwelling, being subordinate to, and inhabited by an official from the educational use.
 - (4) Churches or other places of worship, including parish house, Sunday school building, and bulletin boards.
 - (5) Roadside stands for seasonal sale of fruits and vegetables grown on the premises. Such stands shall be removed or secured during any season or period when they are not in use.
 - (6) Franchised utility substations, including any mechanical buildings.



- (7) Preschools and day care facilities in the home, operating only between the hours from 6 A.M. to 8 P.M. daily.
- (8) Bed and breakfast homes.
- (9) Home occupations that exceed the requirements of Section 6-6.V. and reviewed under the criteria of Section 6-30.C.(2).
- (10) Small wind generators with the rated capacity of not more than 100 kilowatts and associated structures and equipment with the following restrictions:
 - (a) The base of the structure shall be set back from all property lines and road easements a minimum distance equal to the height of the tower including rotor and/or blades.
 - (b) The maximum height of the wind turbine generator shall be 80 feet;
 - (c) The ground clearance for the rotors or blades shall be no less than fifteen (15) feet or one-third (1/3) the height of the tower whichever is greater
 - (d) The maximum noise level produced by the wind generator shall be no more than 50 decibels as measured at the property line.
 - (e) The wind turbine shall not cause vibration perceptible beyond the property on which it is located nor interfere with television, microwave, navigational or radio transmission;
 - (f) Shall be constructed in accordance with plans prepared and stamped by a registered professional engineer.

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
30,000 sq ft	100 ft	50 ft	10 ft	40 ft	2½	35 ft

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	35 ft

6-13. "R-2" MULTI-FAMILY RESIDENTIAL DISTRICT

A. General Intent: The "R-2" Multi-Family Residential District is intended and designed to provide areas for mixed residential development, including single-family, two-family, and multiple-family dwellings. Any proposed two-family and multiple-family developments will require site plan review in conjunction with the subdivision review. It is intended that this District will be permitted only where common water supply and sewage collection and disposal systems are available. Multiple family dwellings will only be permitted on adequately paved roads where fire protection is readily available.

B. Principal Permitted Uses:

- (1) Single-family dwellings.
- (2) Two-family dwellings.



- (3) Multiple-family dwellings.
- (4) Farms, farming and farmhouses as defined in Section 6-5 Definitions. Generally farms, farm buildings and farmhouses, which are primarily adapted for agricultural purposes, are exempt from County zoning regulations. (See Section 6-4 Agricultural Exemptions).
- (5) Group housing with a minimum lot area of one (1) acre.
- (6) Health Care Facility, to include nursing homes and elder care facilities, with a minimum lot area of one (1) acre.

C. Accessory Permitted Uses:

- (1) Accessory uses customarily incidental to any principal use within this District, and also including any accessory uses permitted in an "R-1" District using the same restrictions.

D. Special Permitted Uses: The following special uses may be permitted in the "R-2" District upon review by the Board of Adjustment in accordance with the provisions contained in Section 6-30.

- (1) Any special permitted use allowed in "R-1" District using the same restrictions.
- (2) Mobile Home Parks established in accordance with Section 6-25.
- (3) Travel Trailer Parks established in accordance with Section 6-26.

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
1 or 2 family 10,000 sq ft	100 ft	25 ft	10 ft	20 ft	2½	35 ft
Per unit Multi-family 10,000 sq ft Plus 5,000 sq ft	200 ft	25 ft	15 ft	25 ft	3	45 ft
Per unit						

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	35 ft

6-14. "CAD-R" COMMUNITY AREA DEVELOPMENT RESIDENTIAL DISTRICT

A. General Intent: The "CAD-R" Community Area Development Residential District is intended and designed to establish the regulations covering the residential areas of the two established CADs in Scott County, Village Oaks and Park View. In the areas shown as "Townhouses" and "Apartments" on the official colored master plan of 1966 entitled "Park View Scott County, Iowa" or any amendment thereto, the permitted uses, accessory uses and special permitted uses shall be



the same as the “R-2” District, unless specified differently elsewhere in the Ordinance.

B. Principal Permitted Uses:

- (1) Single-family dwellings as shown on the approved Park View CAD Plan, 1966, as amended.
- (2) Townhouses and Apartments as shown on the approved Park View CAD Plan, 1966, as amended.
- (3) Churches and Schools as shown on the approved Park View CAD Plan, 1966, as amended.
- (4) Parks and Open Space as shown on the approved Park View CAD Plan, 1966, as amended.

C. Accessory Permitted Uses:

- (1) Accessory uses customarily incidental to any of the permitted uses in this District. Only one commercial vehicle may be parked and/or stored on the property unless it is used in conjunction with an approved home business. Accessory uses not permitted include, but are not limited to, the following uses: the visible accumulation of domestic junk such as vehicular parts, tires, trailers, salvaged building materials, broken or junk appliances, and other sorts of junk, salvage or debris covering more than 100 square feet of area (cumulative for individual properties). In staying within the allowable 100 square feet, no individual junk, salvage or debris pile shall exceed six (6) feet in height. Two (2) or more junk vehicles on subdivision lots shall also be considered a prohibited accessory use (See Section 6-5.60. Junk Vehicle). Any accessory commercial use which is not approved as a home business as outlined in Section 6-6.V. is not permitted.
- (2) Home occupations in compliance with the requirements of Section 6-6.V.
- (3) Private kennels.

D. Special Permitted Uses: The following special uses may be permitted in any established "CAD-R" District upon review by the Board of Adjustment in accordance with the provisions contained in Section 6-30.

- (1) Home occupations that exceed the requirements of Section 6-6.V. and reviewed under the criteria of Section 6-30.C.(2)

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Park View

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
8,000 sq ft	80 ft	25 ft	5 ft	15 ft	2½	35 ft

Village Oaks

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
30,000 sq ft	100 ft	50 ft	10 ft	40 ft	2½	35 ft



Accessory Buildings

Park View

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	25 ft	5 ft	5 ft	2	35 ft

Village Oaks

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	35 ft

6-15. "CAD-PVC" COMMUNITY AREA DEVELOPMENT PARKVIEW COMMERCIAL DISTRICT

A. General Intent: The "CAD-PVC" Community Area Development Park View Commercial District is intended and designed to establish the regulations in areas designated "Commercial," "Office," or "Shopping Center" on the official colored master plan of 1966 entitled "Park View Scott County, Iowa" or any amendment thereto. The district is intended to serve the commercial, retail, office, and service needs of Park View residents and rural Scott County. It is not intended for light industrial or residential uses.

B. Principal Permitted Uses:

- (1) Neighborhood retail commercial services, including but not limited to:
 - a. Retail sales and service businesses, including convenience stores with fuel sales, car washes, but no vehicle repair, painting or auto body work;
 - b. Restaurants and drinking establishments;
 - c. Financial institutions such as banks and savings and loan offices;
 - d. Professional, administrative, service and general business offices;
 - e. Medical offices, clinics and health care related facilities;
 - f. Indoor recreational or entertainment businesses;
 - g. Other uses, subject to site plan review, which are determined by the Planning and Zoning Commission to be of a similar and compatible nature to the above uses.
- (2) Schools, public and private educational institutions, preschools and day care facilities.
- (3) Churches or other places of worship, including parish house, Sunday school building, and bulletin boards.

C. Accessory Permitted Uses: Accessory uses customarily incidental to any allowed use within the district.

D. Special Permitted Uses: None.

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
20,000 sq ft	130 ft	25 ft	5 ft	15 ft	3	35 ft



Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	25 ft	5 ft	5 ft	2	35 ft

6-16. "C-1" NEIGHBORHOOD COMMERCIAL DISTRICT

A. General Intent: The "C-1" Neighborhood Commercial District is intended and designed to provide for areas for office/commercial, commercial/service and retail businesses that serve the local community and are generally limited in size and scope. Such Districts will only be permitted on adequately constructed paved County/State roads.

B. Principal Permitted Uses:

- (1) Farms, farming and farmhouses as defined in Section 6-5 Definitions. Generally farms, farm buildings and farmhouses, which are primarily adapted for agricultural purposes, are exempt from County zoning regulations. (See Section 6-4 Agricultural Exemptions).
- (2) Dwelling units which are physically a part of, and subordinate to, a retail, office or service establishment, and which meet all County Health Department requirements.
- (3) Neighborhood Retail Commercial Uses, in buildings not exceeding 5,000 square feet of floor area and without outdoor storage of materials, including but not limited to:
 - a. Retail sales and service businesses, including convenience stores with fuel sales, car washes, but no vehicle repair, painting or auto body work;
 - b. Restaurants and drinking establishments;
 - c. Financial institutions such as banks and savings and loan offices;
 - d. Professional, administrative, service and general business offices;
 - e. Medical offices, clinics and health care related facilities;
 - f. Indoor recreational or entertainment businesses;
 - g. Other uses, subject to site plan review, which are determined by the Planning and Zoning Commission to be of a similar and compatible nature to the above uses.
- (4) Franchised utility substations, including any mechanical buildings.

C. Accessory Permitted Uses: Accessory uses customarily incidental to any allowed use within the District.

D. Special Permitted Uses:

- (1) Schools, public and private educational institutions, and preschools and day care facilities
- (2) Churches or other places of worship, including parish house, Sunday school building, and bulletin boards
- (3) Bed and Breakfast homes.



E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
No sewer or water						
1 acre	130 ft	25 ft	10 ft	20 ft	3	35 ft

W/sewer or water

20,000 sq ft	80 ft	25 ft	10 ft	20 ft	3	35 ft
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Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	25 ft	10 ft	10 ft	2	35 ft

6-17. "C-2" COMMERCIAL AND LIGHT INDUSTRIAL DISTRICT

A. General Intent: The "C-2" Commercial and Light industrial District is intended and designed to provide areas for general commercial, highway commercial and light industrial uses intended to serve the needs of the County and the Quad Cities in areas along adequately constructed paved County/State roads.

B. Principal Permitted Uses:

- (1) Any principal permitted use in the "C-1" District using the same restrictions.
- (2) Retail and wholesale commercial sales and service businesses including outdoor storage of materials and equipment, with all outdoor storage screened from any adjacent road and residences.
- (3) Financial institutions such as banks and savings and loan offices.
- (4) Professional, administrative, service and general business offices.
- (5) Medical office, clinics and health care related facilities.
- (6) New and used vehicle sales and service including service and body shops but not including parts salvage or vehicle dismantling.
- (7) Truck stops, truck terminals and trucking companies.
- (8) Restaurants, drinking establishments and night clubs.
- (9) Hotel-motel and tourist related service businesses.
- (10) Indoor and outdoor recreational and entertainment businesses.
- (11) Adult bookstores, adult video stores, adult motion pictures theaters, and sexual activity establishments subject to the following conditions:

- a. Location: These uses shall not be located within one thousand (1000) feet of each other; not within one thousand (1000) feet of any public or private school, licensed day care facility, church, public park or residential district and not within five hundred (500) feet of any existing dwelling.
 - b. Restrictions: Sexual activity establishments shall not allow touching as defined in specified sexual activities between employees and between employees and patrons. All building openings, entries, windows, etc., for any of the above uses, shall be located, covered, or screened in such a manner to prevent a view into the interior from any public or semi-public areas and such display shall be considered as signs. Any of the above activities which do not conform to the provisions set forth in this subparagraph shall be considered in violation of this Ordinance.
- (12) Light industrial uses conducted entirely within an enclosed building and no excessive noise, dust and smoke beyond the property and all outdoor storage screened from any adjacent road and residences.
 - (13) Contractor office, storage and sales with all outdoor storage of equipment and materials screened from any adjacent road and residences.
 - (14) Warehouse, storage, rental business and services with all outdoor storage screened from any adjacent road and residences.
 - (15) Other uses, subject to site plan review which are determined by the Planning and Zoning Commission to be of a similar and compatible nature to the above uses.

C. Accessory Permitted Uses:

- (1) Accessory uses customarily incidental to any permitted principal use within this District; including dwelling units physically attached and subordinate to such use, and which meet all County Health Department requirements.

D. Special Permitted Uses:

- (1) Airport or commercial landing fields, for commercial and private aircraft and helicopters
- (2) Communication towers and antennas, with the Board of Adjustment considering the following:
 - (a) Any equipment cabinet or building shall be adequately screened from nearby residential uses;
 - (b) Co-location shall be preferred over new tower construction;
 - (c) The tower shall be removed when the use of the tower has ceased for one (1) year or greater.
 - (d) When the party establishing the use does not own the property on which it is to be constructed or installed, the applicant shall provide a signed lease agreement, which shall include provisions for decommissioning and removal of the tower and equipment at the end of the lease term or when the tower is no longer in use;
 - (e) The applicant shall provide documentation of compliance with any applicable



regulations of the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and/or the Federal Aviation Administration (FAA).

- (4) Mobile Home Parks established in accordance with Section 6-25.
- (5) Travel Trailer Parks established in accordance with Section 6-26.

E. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
No sewer or water						
2 acre	130 ft	50 ft	10 ft	20 ft	3	45 ft
W/sewer or water						
1 acre	130 ft	50 ft	10 ft	20 ft	3	45 ft
W/sewer & water						
20,000 sq ft	100 ft	25 ft	10 ft	20 ft	3	45 ft

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	35 ft

6-18. "I" INDUSTRIAL DISTRICT

A. General Intent: The "I" Industrial District is intended and designed to provide areas for industrial and/or commercial development of a more intense character. Prior to establishment of any such district adequate information shall be submitted regarding the effect of the proposed use on the adjoining property and area, the adequacy of the County road system to handle the anticipated traffic, any potential traffic hazards, the handling of sewage wastes and storm water runoff, the potential of increasing the base flood elevation, and other matters relating to the public safety, public health, and general welfare. This district is intended to accommodate industrial uses other than those requiring an Industrial Floating Zone, and is intended to be established through the rezoning of existing commercial, industrial, or Agricultural General ("A-G") holding zone districts, excluding the Park View Commercial District ("CAD-PV"). It is not intended that this district be established through the rezoning of any existing residential district.

Any existing land zoned "M" Heavy Manufacturing at the time and date of adoption of this Ordinance shall be classified as "I" Industrial District on the Official Zoning Map and may continue as the established use. Any re-occupancy, change in use or new development of such property would be subject to the review and approval of a site plan in accordance with the regulations of Section 6-29 Site Plan Review.

B. Principal Permitted Uses: A building or premises may be used or occupied for a variety of purposes; provided the regulations listed in the following subsections are met:

- (1) Any permitted use in the "C-2" District.



- (2) Asphalt plants.
 - (3) Bulk tank storage plant facilities and other raw materials storage yards exceeding ten (10) acres in size.
 - (4) Concrete mixing and concrete products manufacturing.
 - (5) Secondary and tertiary processing of stone, sand, gravel, dirt, clay, and similar materials which require a fixed plant.
 - (6) Manufacture and assembly operations that are not conducted entirely within an enclosed building, that generate noise, smoke, odors and/or dust and that involve significant areas of outdoor storage of materials or finished products.
 - (7) Metal foundries
 - (8) Junk, salvage, or scrap metal yards. Junk, metal or rags, storage or baling, where the premises upon which such activities are conducted are wholly enclosed within a building, wall or solid fence not less than six (6) feet in height, completely obscuring the activity. Existing legal junk yards may continue operation, but must meet certain screening requirements within six (6) months of the effective date of this Ordinance. Such junk yards must comply with the fifty (50) foot setback requirements for all junk and scrap metal and must screen such material from the County road with solid material fence which screens all such junk and scrap metal. Such fence shall be a minimum six (6) feet high.
 - (9) Manufacture and wholesale storage of fertilizers exceeding ten (10) acres in size.
 - (10) Petroleum, liquid or gaseous, or its products, refining and wholesale storage.
 - (11) Meat packing, meat processing and rendering facilities or refining and wholesale storage.
 - (12) Other uses, subject to site plan review which are determined by the Planning and Zoning Commission to be of a similar and as intense in nature as the above uses.
- C. Accessory Permitted Uses: Accessory uses and structures customarily incidental to any permitted principal use.
- D. Special Permitted Uses: Any special permitted uses allowed in C-2.
- E. Required Conditions for Permitted and Accessory Uses in an "I" Zoning District:
- (1) The best reasonable means for the disposal of refuse matter or water carried waste, the abatement of obnoxious or offensive odors, smoke, dust, gas, noise, or similar nuisance shall be employed.
 - (2) All buildings and accessory buildings or structures shall be located at least one hundred (100') feet from an "R-1" or "R-2" District boundary and not less than fifty (50') feet from



any District except a "C-2" District.

- (3) All uses which require heavy truck usage shall only be located on adequately constructed paved roads which avoid residential areas.
- (4) Adequate safeguards shall be taken to fence or screen any on-site hazard from the public.
- (5) All stormwater drainage shall meet all applicable local, state and Federal regulations and all existing agricultural drainage tiles and underground drainage system shall be maintained and remain unimpeded.
- (6) The proposed location, design, construction and operation shall not diminish or impair established property values in adjoining or surrounding property.

F. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements

Principal Building

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
No sewer or water						
2 acre	150 ft	50 ft	20 ft	20 ft	3	TBD
W/sewer or water						
1 acre	150 ft	50 ft	20 ft	20 ft	3	TBD*
W/sewer & water						
20,000 sq ft	100 ft	25 ft	10 ft	20 ft	3	TBD*

Accessory Buildings

Lot Area	Lot Width	Front Yard	Side yard	Rear Yard	Max Stories	Max Height
N/A	N/A	50 ft	10 ft	10 ft	2	TBD*

*All building & structure heights to be determined and established with site plan review and approval.

6-19. "I-F" INDUSTRIAL FLOATING DISTRICT

A. General Intent: The "I-F" Industrial Floating District is intended and designed to provide areas for very large scale industrial and commercial development of a more intense character than is allowed in other commercial, or light industrial zoning districts. The District is also intended to accommodate very large scale industrial/commercial uses requiring considerable amounts of contiguous land for operation and buffering, and which by their nature represent a substantial and significant economic development opportunity for Scott County and the region. Such very large scale industrial/commercial uses can be considered for review and approval through the rezoning of property within existing commercial, industrial, or agricultural zoning districts. The adopted industrial development objectives of the Scott County Comprehensive Plan identify the conditions under which the creation of such an "I-F" District can be approved for a very large scale industrial/commercial development.

Prior to establishment of any such floating district adequate information shall be submitted regarding the effects of the proposed use upon the local and regional economy, the impact on the



adjoining property and area, the adequacy of the road system to handle the anticipated traffic, any potential traffic hazards, the handling of sewage wastes and storm water runoff, the potential of increasing the base flood elevation, and other matters relating to the public safety, public health, and general welfare. The site plan approval will occur in conjunction with the rezoning review and approval. The standards, criteria and conditions of approval will be applied, as deemed appropriate and applicable, during the rezoning review and approval process.

B. Principal Permitted Uses: Land or buildings may be used for any of the following, in so far as the regulations contained in Sections D, E, and F are met.

(1) Any use permitted in the "I" District that due to its size and scale requires an "I-F" zoning classification.

C. Accessory Permitted Uses: Accessory uses and structures customarily incidental to any permitted principal use.

D. Special Permitted Uses: None

E. The Planning Commission and Board of Supervisors shall consider the following characteristics of any land being petitioned for a rezoning to an "I" Floating District:

(a) Present use

(b) Corn suitability rating (CSR)

(c) Access/proximity of existing transportation networks, sewer or water connections, or other needed infrastructure; as well as the feasibility of extending such facilities, if necessary

(d) Particular suitability or adaptability of the land to accommodate the proposed use

F. Required Conditions for rezoning land to "I-F" Industrial Floating District:

(1) No portion of the site proposed to be developed, including but not limited to buildings, storage areas, and transportation facilities, may be located in a mapped 100-year or 500-year floodplain.

(2) The potential impacts on any environmentally sensitive areas, such as lakes, ponds, streams, rivers and wetlands, steep slopes, aquifers and recharge areas, unstable building sites, natural wooded areas, prairie and other wildlife habitats, shall be identified and considered for reasonable mitigation. The Planning Commission may recommend, and the Board of Supervisors may approve, off-site mitigation of environmentally sensitive areas as opposed to their preservation.

(3) The best reasonable means known for the disposal of refuse matter or water carried waste, the abatement of obnoxious or offensive odors, smoke, dust, gas, noise, or similar nuisance shall be employed.

(4) All buildings and accessory buildings or structures shall be located at least five hundred



(500) feet from an "R-1" or "R-2" District boundary and not less than one hundred (100) feet from any other District except a "C-2" or "I" District.

- (5) All uses which require heavy truck usage shall only be located on adequately constructed paved roads which avoid residential areas.
- (6) Adequate safeguards shall be taken to fence or screen an on-site hazard from the public.
- (7) The proposed location, design, construction and operation shall consider the impact on the property values of adjoining or surrounding property.
- (8) Any development plan must provide documentation that the project will not negatively affect the operation of existing agricultural drainage tiles on adjacent properties.

G. Procedure for Rezoning Land to "I-F" Industrial Floating

- (1) Developer/landowner must apply to the Planning and Zoning Commission for approval of a specific development plan involving one of the principal permitted uses listed in paragraph "B" above. The development plan must include a site plan for the development in accordance with Section 6-29 Site Plan Regulations. The standard rezoning procedures contained in Section 6-31 Zoning Amendment Procedures shall be followed, beginning with the Planning and Zoning Commission holding a rezoning public hearing before making a recommendation to the Board of Supervisors.
- (2) Developer must apply for all State and federal required permits for the proposed development and provide copies of the application for review.
- (3) The Board of Supervisors will receive the Commission's recommendation plus information received during the Commission public hearing process and will hold a public hearing in accordance with Section 6-31 Zoning Amendment Procedures. Based on the Commission recommendation, County staff comments, a review of the required State permit applications, and comments from the applicant and the public, the Board may approve or deny the application. If approved, the site plan approval conditions will be included with the ordinance changing the zoning. Final County approval is contingent on State and/or Federal permit approval as may be required
- (4) If the applicant's application is adopted by the Board, the department staff shall update the zoning map to show the specific location of the "I-F" district (including the separation spacing).

H. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements: The lot area, building and structure setbacks and heights of buildings and structures will be determined and approved through the established procedures.

6-20. "SW-F" SOLID WASTE DISPOSAL SITE FLOATING DISTRICT

A. General Intent: The "SW-F" Solid Waste Disposal Site Floating District is intended and designed to meet a preponderance of the policies and guidelines of the comprehensive Scott County Landfill Siting Policies as adopted in 1993 and any amendments thereto. The area rezoned to "SW-F" will



be large enough to meet the needs for landfilling and waste recovery, plus a buffer area. Specific conditions for construction, operation, and closing the facility will be developed during the solid waste disposal siting process, as prescribed in the General Provisions section of this District below.

- B. Principal Permitted Uses: Property and building in a “SW-F” Solid Waste Disposal Sites District shall be used for the following purposes:
 - (1) Current land and building uses as of May 1, 1993, if legal in the current zoning district.
 - (2) Solid Waste Disposal Sites, if approved in accordance with the General Provisions section of this District.
 - (3) Conservation and wildlife habitat.
- C. Accessory Permitted Uses: Accessory buildings and uses customarily incidental to any of the uses in paragraph "B" above.
- D. General Provisions: No new solid waste disposal site or extensions to existing legal solid waste disposal site shall be allowed until approved by the Board of Supervisors. Such site and proposed operational procedures shall comply with Iowa Department of Natural Resources rules.
- E. Application Procedures:
 - (1) Applications shall be made in writing signed by the applicant, in accordance with Section 455B., Iowa Code, and shall contain the location and legal description of the proposed site. The application must be accompanied by eight (8) copies of the documents described in Section 455B.305A.2., 2015 Code of Iowa.
 - (2) The Zoning Administrator, upon receipt of the application, documents, and filing fee, shall forward copies of the application to the Planning and Zoning Commission, and a complimentary copy to the Board of Supervisors. The Commission shall conduct a public hearing at least forty-five (45) days and no later than seventy-five (75) days after receipt before making a recommendation to the Board of Supervisors. The applicant shall file a rezoning application no sooner than thirty (30) days prior to the public hearing so that the Solid Waste Disposal site and rezoning procedures can be handled concurrently. A public notice of the joint purpose public hearing shall be published in the official newspapers in accordance with Section 331.305, Iowa Code. Property owners of record, as described in Sections 455B.305A.3, Iowa Code, shall be notified of the public hearing by ordinary first class mail. The Commission shall forward a recommendation to the Board of Supervisors within thirty (30) days of the hearing.
 - (3) The Board of Supervisors shall receive the recommendation of the Commission and six (6) additional copies of the application from the applicant and hold a public hearing in conformance with Sections 455B.305A.5, Code of Iowa and this Ordinance. The Board shall not make a decision until the public has had a 30-day opportunity to comment on the public hearing for site approval and rezoning. The first reading of the rezoning shall be delayed until after the 30-day review period. Before final Board action to approve, approve with conditions, or to disapprove, the applicant's proposal shall be made available



to the public in writing. The second reading of the ordinance to amend the zoning ordinance and map will be delayed and reflect the decision of the Board. The rezoning shall be denied if the application for site approval is denied.

- (4) The applicant is entitled to one amendment to the original application. It will be administered in conformance with Sections 455B.305A.6., 1993 Code of Iowa.
- (5) The application fee shall be \$1,000 to start the process. The County shall monitor all reasonable and necessary costs for reviewing the original application and one amendment, if any, including staff costs and other overhead costs. When the costs exceed \$1,000, the applicant will reimburse the County for all reasonable and necessary costs within thirty days of receipt of itemized County claims.

F. Standards for Reviewing: In considering an application for a Solid Waste Disposal Site, the Planning and Zoning Commission and Board of Supervisors will assure themselves that:

- (1) The proposed site is or will be zoned “SW-F”.
- (2) The proposed site meets the preponderance of the Scott County Landfill Siting Policy Statement and Scott County Land Use Policies.
- (3) The proposed site meets or exceeds all requirements for such sites as regulated by the Iowa Department of Natural Resources.

G. Minimum Lot Area, Lot Width, Setback, & Maximum Height Requirements: The lot area, building and structure setbacks and heights of buildings and structures will be determined and approved through the established procedures.

6-21 GENERAL PROVISIONS OF THE FLOODWAY, FLOODWAY FRINGE, AND GENERAL FLOODPLAIN OVERLAY DISTRICTS

A. Permit Required: No person, firm, or corporation shall initiate any development or cause the same to be done in any Flood Plain Overlay District without first obtaining a permit for such development. The Administrative Officer shall review all permit applications to determine if the standards of the Flood Plain Overlay Districts will be met and to insure that all necessary permits will be obtained from Federal, State, and Local governmental agencies.

- (1) Application for Permit - Application for a Flood Plain Development Permit shall be on forms supplied by the Administrator and shall include the following information:
 - (a) Description of the work to be covered by the permit for which application is to be made.
 - (b) Description of the land on which the proposed work is to be done (i.e., lot, block, tract, street address or similar description) that will readily identify and locate the work to be done.
 - (c) Identification of the use or occupancy for which the proposed work is intended.

- (d) Elevation of the 100-year flood.
 - (e) Elevation (in relation to the National Geodetic Vertical Datum) of the lowest floor including basement) of buildings or of the level to which a building is to be floodproofed.
 - (f) For buildings being improved or rebuilt, the estimated cost of improvements and assessed value of the building prior to the improvements.
 - (g) Such other information as the Administrator deems reasonably necessary for the purpose of this ordinance.
- (2) Filing Fee - All applications shall pay a fee based on the fee schedule approved by the Board of Supervisors.
- (3) Action on Permit Application - The Administrator shall, within a reasonable time, make a determination as to whether the proposed flood plain development meets the applicable provisions and standards of this ordinance and shall approve or disapprove the application. For disapprovals, the applicant shall be informed, in writing, of the specific reasons therefore. The Administrator shall not issue permits for variances except as directed by the Board of Adjustment.
- (4) Construction and Use to be Provided in Application and Plans - Flood Plain Development Permits issued on the basis of approved plans and applications authorize only the use, arrangement, and construction set forth in such approved plans and applications and no other use, arrangement or construction. Any use, arrangement or construction at variance with that authorized shall be deemed a violation of this Ordinance. The applicant shall submit an "as built" Certificate of Elevation by a professional engineer or land surveyor, as appropriate, registered in the State of Iowa, that the finished fill, building floor elevations, floodproofing, or other flood protection measures were accomplished in compliance with the provisions of the Ordinance, prior to the use or occupancy of any structure.
- B. Notification or Alteration or Relocation of Watercourse: The Director/Zoning Administrator shall notify adjacent communities or counties and the Iowa Department of Natural Resources prior to any proposed alteration or relocation of a watercourse.
- C. Warning and Disclaimer of Liability: The degree of flood protection required by the standards of the Flood Plain Overlay Districts is considered reasonable for regulatory purposes and is based on engineering and scientific methods of study. Larger floods may occur on rare occasions or the flood heights may be increased by manmade or natural causes, such as ice jams and bridge openings restricted by debris. These standards and provisions do not imply that areas outside the Floodway, Floodway Fringe, or General Flood Plain Overlay Districts will be free from flooding or flood damage. These provisions shall not create liability on the part of Scott County or any officer or employee thereof for any flood damage that may result from reliance on these provisions or any administrative decision lawfully made thereunder.
- D. Abrogation and Greater Restrictions: it is not intended by this Ordinance to repeal, abrogate or impair any existing easements, covenants, or deed restriction. However where this Ordinance imposes greater restrictions, the provision of this Ordinance shall prevail. All other ordinances



inconsistent with this Ordinance are hereby repealed to the extent of the inconsistency only.

6-22. "FW" FLOODWAY OVERLAY DISTRICT

- A. General Intent: It is the intent of the "FW" Floodway Overlay District that the identified area is designated to carry flood waters and should be protected from developmental encroachment which would increase the flood levels or cause unnecessary threats to personal property or allow unnecessary threats to personal safety. Buildings and structures which impede the free flow of flood waters will not be allowed.
- B. Development Standards: All uses in the "FW" Overlay District shall comply with the underlying Zoning District requirements and the provisions of Section 6-18. In addition, the following standards shall be met:
- (1) No use shall cause any increase in the 100 year flood level. Consideration of the effects of any development on flood levels shall be based upon the assumption that an equal degree of development would be allowed for similarly situated lands.
 - (2) All proposed uses and construction shall be consistent with the need to minimize flood damage, and use construction materials and utility equipment that are resistant to flood damage.
 - (3) No use shall affect the capacity or conveyance of the channel or floodway of any tributary to the main stream, drainage ditch, or any other drainage facility or system.
 - (4) Structures, buildings and sanitary and utility systems, if permitted, shall meet the applicable performance standards of the Floodway Fringe District and shall be constructed or aligned to present the minimum possible resistance to flood flows.
 - (5) Buildings, if permitted, shall have a low flood damage potential and shall not be for human habitation.
 - (6) Storage of materials or equipment that are buoyant, flammable, explosive, or injurious to human, animal or plant life is prohibited. Storage of other material may be allowed if readily removable from the Floodway District within the time available after flood warning.
 - (7) Watercourse alterations or relocations (channel changes and modifications) must be designed to maintain the flood carrying capacity within the altered or relocated portion. In addition, such alterations or relocations must be approved by the Iowa Department of Natural Resources.
 - (8) Any fill allowed in floodway must be shown to have some beneficial purpose and shall be limited to the minimum amount necessary.
 - (9) Pipeline river or stream crossings shall be buried in the streambed and banks or otherwise sufficiently protected to prevent rupture due to channel degradation and meandering or due to the action of flood flows.



- (10) No dwellings, including factory-built homes, shall be permitted.

6-23. "FF" FLOODWAY FRINGE OVERLAY DISTRICT

- A. General Intent: The intent of the "FF" Floodway Fringe Overlay District is to require special site planning and construction standards to minimize the threats to personal safety and damage to property caused by flooding.
- B. Development Standards: All uses in the "FF" Floodway Fringe Overlay District shall comply with the underlying Zoning District requirements and the provisions of Section 6-18. In addition, the following standards shall be met:
- (1) All structures shall i) be adequately anchored to prevent flotation, ii) be constructed with materials and utility equipment resistant to flood damage, and iii) be constructed by methods and practices that minimize flood damage.
 - (2) Residential Buildings: All new, substantially improved, or substantially damaged residential structures shall have the lowest floor, including basements, elevated a minimum of one (1) foot above the 100-year flood level. Construction shall be upon compacted fill which shall, at all points, be no lower than one (1) foot above the 100-year flood level and extend at such elevation at least eighteen (18) feet beyond the limits of any structure erected thereon. Alternate methods of elevating (such as piers) may be allowed, subject to favorable consideration by the Director/Zoning Administrator, where existing topography, street grades, or other factors preclude elevating by fill. In such cases the methods used must be adequate to support the structure as well as withstand the various forces and hazards associated with flooding. All new residential buildings shall be provided with a means of access which will be passable by emergency vehicles during the 100-year flood.
 - (3). Non-residential buildings - All new and substantially improved, or substantially damaged non-residential buildings shall have the first floor (including basement) elevated a minimum of one (1) foot above the 100-year flood level, or together with attendant utility and sanitary systems, be floodproofed to that level. When floodproofing is utilized, a professional engineer registered in the State of Iowa shall certify that the floodproofing methods used are adequate to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the 100-year flood. A record of certification indicating the specific elevation (in relation to National Geodetic Vertical Datum) to which any structures are floodproofed shall be maintained by the Administrative Officer.
 - (4) The exemption of detached garages, sheds, and similar structures from the 100-year flood elevation requirements may result in the increased premium rates for insurance coverage of the structure and contents. However, these detached garages, sheds, and similar accessory-type structures are exempt from the 100-year flood elevation requirements when:
 - (a) The structure shall not be used for human habitation.
 - (b) The structure shall be designed to have low flood damage potential.
 - (c) The structure shall be constructed and placed on the building site as to offer minimum resistance to the flow of floodwaters.

- (d) The structures shall be firmly anchored to prevent flotation which may result in damage to other structures.
 - (e) The structure's service facilities such as electrical and heating equipment shall be elevated or floodproofed to at least one (1) foot above the 100-year flood level.
- (5) All new and substantially improved structures:
- (a) Fully enclosed areas below the "lowest floor" (not including basements) that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or meet or exceed the flooding minimum criteria:
 - i. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
 - ii. The bottom of all openings shall be no higher than one foot above grade.
 - iii. Openings may be equipped with screens, louvers, valves or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
 - (b) New and substantially improved structures must be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
 - (c) New and substantially improved structures must be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- (6) Factory-built homes shall be anchored to resist flotation, collapse, or lateral movement according to the State Building Code and shall be elevated on a permanent foundation such that the lowest floor of the structure is a minimum of one (1) foot above the 100-year flood level. All new or replacement factory-built homes shall comply with these requirements.
- (a) Recreational vehicles are exempt from the requirements of this Ordinance regarding anchoring and elevation of factory-built homes when the following criteria are satisfied;
 - i. The recreational vehicle shall be located on the site for less than 180 consecutive days, and
 - ii. The recreational vehicles must be fully licensed and ready for highway use if it is on its wheels or jacking system and is attached to the site only by quick disconnect type utilities and security device and has no permanently attached additions.
 - (b) The recreational vehicles that are located on the site for more than 180 consecutive days or are not ready for highway use must satisfy requirements of this Ordinance regarding anchoring and elevation of factory built homes
- (7) Utility and Sanitary Systems:
- (a) All new and replacement sanitary sewage systems shall be designed to minimize or

- eliminate infiltration of flood waters into the system as well as the discharge of effluent into flood waters. Wastewater treatment facilities shall be provided with a level of flood protection equal to or greater than one (1) foot above the 100-year flood elevation.
- (b) On site waste disposal systems shall be located or designed to avoid impairment to the system or contamination from the system during flooding.
 - (c) New or replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system. Water supply treatment facilities shall be provided with a level of protection equal to or greater than one (1) foot above the 100-year flood elevation.
 - (d) Utilities such as gas and electrical systems shall be located and constructed to minimize or eliminate flood damage to the system and the risk associated with such flood damaged or impaired systems.
- (8) No use shall affect the capacity or conveyance of the channel or floodway of any tributary to the main stream, drainage ditch, or other drainage facility or system.
- (9) Subdivisions, including factory-built home parks and subdivisions, shall be consistent with the need to minimize flood damages and shall have adequate drainage provided to reduce exposure to flood damage. Development associated with subdivision proposals shall meet the applicable performance standards. Subdivision proposals intended for residential development shall provide all lots with a means of vehicular access during occurrence of the 100-year flood.
- (10) Storage of materials and equipment that are flammable, explosive or injurious to human, animal or plant life is prohibited unless elevated a minimum of one (1) foot above the 100-year flood level. Other material and equipment must either be similarly elevated or i) not be subject to major flood damage and be anchored to prevent movement due to flood waters, or ii) be readily removable from the area within the time available after flood warning.
- (11) Flood control structural works such as levees, floodwalls, etc., shall provide, at a minimum, protection from a 100-year flood with a minimum of three (3) feet of design freeboard and shall provide for adequate interior drainage. In addition, structural flood control works shall be approved by the Iowa Department of Natural Resources.

6-24. "GF" GENERAL FLOOD PLAIN OVERLAY DISTRICT

- A. General Intent: The "GF" General Floodplain Overlay District reflects those areas which would be inundated during a 100-year flood, but for which specific flood elevations and floodway and floodway fringe limits have not been established. It is the intent of the "GF" Overlay District to impose the development standards of the FW and FF Overlay Districts after a determination is made to identify the floodway and floodway fringe areas on an individual project basis. Where 100-year flood data has not been provided in the Flood Insurance Study, the applicant for a Flood Plain Development Permit shall contact the Iowa Department of Natural Resources to compute such data. The Department of Natural Resources shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a Federal, State, or other source, as criteria for reviewing new construction, substantial improvements, or other development in the General Flood Plain Overlay District.



- (1) All uses or portions thereof to be located in the floodway as determined by the Iowa Department of Natural Resources shall meet the applicable standards of the "FW" Overlay District.
- (2) All uses or portions thereof to be located in the floodway fringe as determined by the Iowa Department of Natural Resources shall meet the standards of the "FF" Overlay District.

6-25. MOBILE HOME PARK REGULATIONS

- A. General Intent: Mobile Home Parks are uses of land which because of their unique characteristics are classified as a Special Use in the particular District or Districts identified so that in each case the impact upon the proposed site, neighboring land, public facilities, and the public need for such Parks in a particular location can be evaluated.
- (1) Mobile homes may be occupied and used for dwelling purposes only if located in an approved Mobile Home Park in accordance with this Ordinance and Chapter 435, 2015 Code of Iowa. Such Parks may only be allowed in the following Zoning Districts through approval of a Special Use permit: "R-2", and "C-2".
 - (2) Mobile Home Parks are areas containing mobile homes which are structures designed and intended to be used as permanent living facilities. Mobile Home Parks may contain a limited number of travel trailers as defined in this Ordinance, intended to serve as temporary living facilities. Any travel trailer may locate in an approved Mobile Home Park not to exceed 180 days per calendar year. The allowance for travel trailers does not include tents or tent camping within any Mobile Home Park. At any one time, a Mobile Home Park must have the majority (51% or more) of its occupied spaces containing Mobile Homes as defined in this Ordinance. Failure to comply with this majority requirement shall be grounds for revocation of the Special Use permit.
 - (3) Special Permitted Use: Any proposed Mobile Home Park shall apply for a Special Use permit, on forms provided by the Zoning Administrator, before any construction has begun or any mobile homes are placed on the site. The application shall be a written application to the Zoning Board of Adjustment and include the following information as a minimum:
 - (a) The name, address, and signature of the applicant, the land owner, and the developer (if different).
 - (b) The location and legal description of the proposed tract for the Park.
 - (c) A brief description of why this site should be developed for a Mobile Home Park, including facts showing the proposed Park complies with the Comprehensive Plan and Land Use Policies.
- B. Filing Fee: All applications shall pay a fee based on the fee schedule approved by the Board of Supervisors.
- C. Site Plan Requirements: The application also shall be accompanied by a Site Plan, consisting of eight (8) copies, which will be used by the County and the Zoning Board of Adjustment in making its decision. The Site Plan shall be drawn at a reasonable and legible scale and shall include the following:

- (1) A separate vicinity map showing the Park's relationship to existing streets, adjoining properties, and public facilities.
 - (2) Existing and proposed contour intervals of not more than five (5) feet, provided, however, that a minimum of two (2) contours shall be shown.
 - (3) The location of existing property lines and other pertinent information including but not limited to: Surface features, buildings, roads, railroads, utilities, watercourses, mature trees, and similar items affecting the development. Also, the location of sub-surface features, such as underground utilities and drain tiles.
 - (4) All existing adjacent subdivisions, streets, lots, and tracts of land along with the location of such homes, farm buildings, and other buildings.
 - (5) The proposed location of mobile home/travel trailer sites, streets, traffic flow, street lighting, access to public streets and roads, layouts for lots and spaces, location of utilities and utility easements, recreation areas, park accessory buildings and facilities.
 - (6) The location and manner of providing water supply and sewage treatment which meets Iowa DNR and Scott County Health Department regulations.
 - (7) A grading plan including detailed information complying with Iowa DNR and local Scott County regulations for handling storm water run-off.
 - (8) The title in large letters of the proposed Park, a north arrow, scale, the Zoning District in which the land is located, and the proposed street names in the Park.
- D. Filing Sequence: Once the application, fee, and Site Plan (8 copies) are properly filed with the Zoning Administrator, the application shall be put on the next regular meeting for the Zoning Board of Adjustment, which allows twenty (20) days for review prior to the meeting. One copy will be forwarded to the Board of Health and the County Engineer for review and recommendation at the public hearing.
- (1) The Zoning Administrator will make public notice in the newspaper and send notification to all property owners of record within five hundred (500) feet of the proposed Park site.
 - (2) The Zoning Board of Adjustment, after such public hearing, may grant a Special Use Permit to the applicant to operate a Mobile Home Park in Scott County. The decision may be postponed until the next regular meeting, if there is not enough information to make a proper decision after the public hearing.
- E. Board Findings: The Board may approve such Park application if it can affirm that the proposed Park is to be located in an eligible Zoning District; that it substantially meets the standards and procedures of this Section, the general intent of the Zoning Ordinance, and the Comprehensive Plan; that there are adequate provisions for fire protection and water supply; that the proposed Park will not be detrimental to, nor endanger the public health, safety and general welfare; that it will not be injurious to the use and enjoyment of adjacent property owners for the purposes already permitted; nor will it substantially diminish property values within the neighborhood; and that the proposed Park will not impede the normal and orderly development of the surrounding



property for uses permitted in the District. The Board may grant the permit, but include such conditions on the layout and operation of the Park as it deems essential to be consistent with the spirit, purpose, and intent of this Ordinance.

F. Standards: (Applicable to new parks and additions to existing parks)

- (1) Minimum Site: The minimum site for a Mobile Home Park shall be five (5) acres.
- (2) Mobile Home Density: A maximum density of eight (8) mobile homes per acre of ground is permitted.
- (3) Open Space: Common open space shall be provided and based on a factor of three hundredths (0.03) acres per mobile home with a minimum of one (1) acre of useable land designated per Park addition.
- (4) Roadways, Streets, and Driveways: For roads and streets in mobile home parks, the design standards and procedures for streets as prescribed in the Scott County Subdivision Ordinance, Section 9-17, shall apply. The applicant shall have all streets inspected throughout the construction process by a registered professional engineer who will certify that the streets meet the above standards.
- (5) Street Lighting: Adequate street lighting shall be provided as necessary, and reviewed at the time the Special Use permit is considered.
- (6) Off-Street Parking: Off-street parking shall be provided in the Park for the use of Park residents and guests. Parking spaces shall be hard surfaced in Mobile Home Parks and located conveniently to the mobile home lot or space. In Mobile Home Parks, two (2) vehicle parking spaces shall be provided for each lot with a minimum of one (1) parking space on the lot.
- (7) Spaces: Individual lots or spaces shall be so arranged that there will be at least a fifteen (15) foot clearance between units, including any additions. No mobile home shall be located closer than fifty (50) feet from the front property line (or right-of-way), nor closer than twenty (20) feet from any internal street or roadway surface, nor closer than twenty-five (25) feet from any side or rear property line, nor closer than five (5) feet from any interior lot line.
- (8) Building and Other Improvements: Plans and specifications of all Park-owned buildings and other improvements, including sewage, gas, electric and water supply, roadways and sanitary facilities constructed or to be constructed within the Park shall comply with applicable laws of the State of Iowa, including Section 435 of the 2015 Code of Iowa, and with applicable Chapters of this Code.

Buildings and structures shall be limited to one (1) "convenience shopping" store, the residence of the owner/operator, utility and recreation buildings, and accessory buildings and structures for the mobile home park residents. The applicant shall provide for an Iowa State Registered Professional Engineer to design the sanitary sewer and water systems and certify their installation according to the plans. The Professional Engineer will inspect the installation of the sewer and water systems and show proof thereof. Wastewater treatment



systems for individual mobile homes are not permitted, unless approved by the Scott County Health Department.

- (9) **Ownership of Park:** The Park owner may not sell or transfer title of any lot or space in such Park. In the event of any such transfer, the Special Use permit of the Park shall be automatically revoked, and all units shall be removed from the premises within thirty (30) days of written notice to do so from the Zoning Administrator. It is the intention hereof that such Parks may be transferred in their entirety, as long as the new Park owner agrees to comply with the Special Use permit.
- (10) **Occupancy:** The Park may not be occupied until the sewer and water supply have been approved by the County Board of Health or the Iowa Department of Natural Resources (if applicable) and appropriate utilities have been installed and are operational. The internal roadways leading to the lot or space must be constructed. Once the utilities are in place, the Zoning Administrator will do an on-site inspection and provide a Certificate of Compliance for the Park or a phase of the Park.
- (11) **Certificate of Occupancy:** Each mobile home requires a building permit and must be inspected before it can be occupied. .
- (12) **Changes in the Layout of the Park:** Any substantial changes in the Park which would change lot sizes numbers, recreation areas, or street patterns first must be approved by the Zoning Administrator. Any new additions to the Park require the applicant to file for an amended Special Use permit with the Zoning Board of Adjustment.
- (13) **Failure to Construct Park:** A Special Use permit issued by the Zoning Board of Adjustment for such a Park shall become null and void if no substantial development has been completed one (1) year after the granting of such permit. This period may be extended only upon review and written approval of the Zoning Administrator.
- (14) **Park Vacation:** If a Mobile Home Park is vacated for more than one (1) year, the Special Use permit shall become null and void.
- (15) **Temporary Mobile Home Occupancy Permits:** Application for a permit to occupy a mobile home for dwelling or sleeping purposes outside of a park upon a lot or premises occupied by a dwelling shall be made at the office of the Zoning Administrator. Such permits may be granted for two purposes: 1) the care of a person by a relative when the mobile home has a HUD seal and is located on the same property as the permanent home, and 2) the temporary residency of a person or family engaged in the construction of a permanent residence on the premises. Said application shall set forth the location of the occupied dwelling where such mobile home is to be used and occupied; the name of the owner or occupant of such mobile home or travel trailer together with his car license number and the license number of such mobile home or travel trailer.

The Office of the Zoning Administrator may issue a permit for the temporary occupancy of a mobile home or travel trailer outside of a Park upon receipt of the application as set forth in the previous paragraph. The permit may be issued for a period specified by the Administrative Officer and not to exceed one (1) year from the date of the granting of the permit; and such permit may be extended for good cause in the judgment of the Zoning



Administrator.

6-26. TRAVEL TRAILER PARK REGULATIONS

- A. General Intent: Travel Trailer Parks are uses of land which because of their unique characteristics are classified as a Special Use in the particular District or Districts identified so that in each case the impact upon the proposed site, neighboring land, public facilities, and the public need for such Parks in a particular location can be evaluated.
 - (1) Travel trailers may be occupied and used for temporary dwelling purposes only if located in an approved Travel Trailer Park or in an approved Mobile Home Park as addressed herein. Such Travel Trailer Parks may only be allowed in the following Zoning Districts through the approval of a Special Use permit: "A-G", "R-2", and "C-2".
 - (2) Trailer Parks are areas for the temporary location of travel trailers, as defined in this Ordinance and briefly here defined as motorized vehicles designed and intended for temporary living facilities. "Temporary" is intended to mean that such dwellings may be located in a Travel Trailer Park for no more than thirty (30) consecutive days, and for no more than 104 days in a calendar year (figure assumes location of a travel trailer for every weekend in a calendar year). Travel Trailer Parks may contain a limited number of tent/tent camping sites. Such tent sites are subject to the same maximum location requirements as travel trailers; no more than 30 consecutive days, and no more than 104 days in a calendar year. The location of a site built home, mobile home, or any other permanent or semi-permanent dwelling or structure other than a travel trailer or camping tent is prohibited.
 - (3) Special Permitted Use: Any proposed Travel Trailer Parks shall apply for a Special Use permit, on forms provided by the Zoning Administrator, before any construction has begun or any mobile homes are placed on the site. The application shall be a written application to the Zoning Board of Adjustment and include the following information as a minimum:
 - (a) The name, address, and signature of the applicant, the land owner, and the developer (if different).
 - (b) The location and legal description of the proposed tract for the Park.
 - (c) A brief description of why this site should be developed for a Travel Trailer Park, including facts showing how the proposed Park complies with the Comprehensive Plan and Land Use Policies.
- B. Filing Fee: All applications shall pay a fee based on the fee schedule approved by the Board of Supervisors
- C. Site Plan Requirements: The application also shall be accompanied by a Site Plan, consisting of eight (8) copies, which will be used by the County and the Zoning Board of Adjustment in making its decision. The Site Plan shall be drawn at a reasonable and legible scale and shall include the following:
 - (1) A separate vicinity map showing the Park's relationship to existing streets, adjoining properties, and public facilities.
 - (2) Existing and proposed contour intervals of not more than five (5) feet, provided, however,

that a minimum of two (2) contours shall be shown.

- (3) The location of existing property lines and other pertinent information including but not limited to: Surface features, buildings, roads, railroads, utilities, watercourses, mature trees, and similar items affecting the development. Also, the location of sub-surface features, such as underground utilities and drain tiles.
- (4) All existing adjacent subdivisions, streets, lots, and tracts of land along with the location of such homes, farm buildings, and other buildings.
- (5) The proposed location of travel trailer sites, streets, traffic flow, street lighting, access to public streets and roads, layouts for lots and spaces, location of utilities and utility easements, recreation areas, park accessory buildings and facilities.
- (6) The location and manner of providing water supply and sewage treatment which meets Iowa DNR and Scott County Health Department regulations.
- (7) A grading plan including detailed information complying with Iowa DNR and local Scott County regulations for handling storm water run-off.
- (8) The title in large letters of the proposed Park, a north arrow, scale, the Zoning District in which the land is located, and the proposed street names in the Park.

D. Filing Sequence: Once the application, fee, and Site Plan (8 copies) are properly filed with the Zoning Administrator, the application shall be put on the next regular meeting for the Zoning Board of Adjustment, which allows twenty (20) days for review prior to the meeting. One copy will be forwarded to the Board of Health and the County Engineer for review and recommendation at the public hearing.

- (1) The Zoning Administrator will make public notice in the newspaper and send notification to all property owners of record within five hundred (500) feet of the proposed Park site.
- (2) The Zoning Board of Adjustment, after such public hearing, may grant a Special Use permit to the applicant to operate a Travel Trailer Park in Scott County. The decision may be postponed until the next regular meeting, if there is not enough information to make a proper decision after the public hearing.

E. Board Findings: The Board may approve such Park application if it can affirm that the proposed Park is to be located in an eligible Zoning District; that it substantially meets the standards and procedures of this Section, the general intent of the Zoning Ordinance, and the Comprehensive Plan; that there are adequate provisions for fire protection and water supply; that the proposed Park will not be detrimental to, nor endanger the public health, safety and general welfare; that it will not be injurious to the use and enjoyment of adjacent property owners for the purposes already permitted; nor will it substantially diminish property values within the neighborhood; and that the proposed Park will not impede the normal and orderly development of the surrounding property for uses permitted in the District. The Board may grant the permit, but include such conditions on the layout and operation of the Park as it deems essential to be consistent with the spirit, purpose, and intent of this Ordinance.



F. Standards: (Applicable to new parks and additions to existing parks)

- (1) Minimum Site: The minimum site for a Travel Trailer Park shall be five (5) acres.
- (2) Travel Trailer Density: A maximum density of fifteen (15) travel trailers per acre, and twenty-five (25) tents per acre, of ground is permitted.
- (3) Open Space: Common open space shall be provided and based on a factor of three hundredths (0.03) acres per travel trailer space, and the same factor per every two (2) tent spaces (if applicable), with a minimum of one (1) acre of useable land designated per Park addition.
- (4) Roadways, Streets, and Driveways: Roads, streets, and driveways, within Travel Trailer Parks shall be suitably graded, dust free, and constructed to provide proper drainage, safe and convenient access to each travel trailer space, and convenient circulation of vehicles. Street layout will be designed to limit the number of access points onto the public road system and to minimize traffic hazards. The roadway surface shall be constructed to maintain a driving area at least twenty (20) feet wide the entire route. If a pavement is desired, it shall first be approved by the County Engineer, who may require any and all forms of background information to assist him in making his decision. Such plans shall be approved before any construction may begin on the Travel Trailer Park.
- (5) Street Lighting: Adequate street lighting shall be provided as deemed necessary, and reviewed at the time the Special Use permit is considered.
- (6) Off-Street Parking: Off-street parking shall be provided in the Park for the use of Park residents and guests. In Travel Trailer Parks, one (1) vehicle parking space shall be provided for each site and one (1) additional for every three (3) travel trailer spaces, the same for every tent space (if applicable).
- (7) Spaces: Individual lots or spaces shall be so arranged that there will be at least a fifteen (15) foot clearance between travel trailers. No permanent structures, such as porches, canopies, or other additions shall be built onto any travel trailer. No travel trailer shall be located closer than fifty (50) feet from the front property line (or right-of-way), nor closer than twenty (20) feet from any internal street or roadway surface, nor closer than twenty-five (25) feet from any side or rear property line, nor closer than five (5) feet from any interior lot line.
- (8) Building and Other Improvements: Plans and specifications of all Park-owned buildings and other improvements, including sewage, gas, electric and water supply, roadways and sanitary facilities constructed or to be constructed within the Park shall comply with applicable laws of the State of Iowa and with applicable Chapters of this Code.

Buildings and structures shall be limited to one (1) "convenience shopping" store, the residence of the owner/operator, utility and recreation buildings, and accessory buildings and structures for maintenance of the Park. The applicant shall provide for an Iowa State Registered Professional Engineer to design the sanitary sewer and water systems and certify their installation according to the plans. The Engineer will inspect the installation of the sewer and water systems and show proof thereof.



- (9) **Ownership of Park:** The Park owner may not sell or transfer title of any lot or space in such Park. In the event of any such transfer, the Special Use Permit of the Park shall be automatically revoked, and all travel trailers shall be removed from the premises within thirty (30) days of written notice to do so from the Zoning Administrator. It is the intention hereof that such Parks may be transferred in their entirety, as long as the new Park owner agrees to comply with the Special Use permit.
- (10) **Occupancy:** The Park may not be occupied until the sewer and water supply have been approved by the County Board of Health or the Iowa Department of Natural Resources (if applicable) and lighting, electricity, and natural gas (if applicable) have been installed and are operational. The internal roadways leading to the lot or space must be constructed. Once the utilities are in place, the Zoning Administrator will do an on-site inspection and provide a Certificate of Compliance for the Park or a phase of the Park.
- (11) **Changes in the Layout of the Park:** Any substantial changes in the Park which would change lot sizes, numbers, recreation areas, or street patterns first must be approved by the Zoning Administrator. Any new additions to the Park require the applicant to file for an amended Special Use permit with the Zoning Board of Adjustment, following the same procedures established in this Ordinance.
- (12) **Failure to Construct Park:** A Special Use permit issued by the Zoning Board of Adjustment for such a Park shall become null and void if no substantial development has been completed one (1) year after the granting of such permit. This period may be extended only upon review and written approval of the Zoning Administrator.
- (13) **Park Vacation:** If a Travel Trailer Park is vacated for more than one (1) year, the Special Use permit shall become null and void.

6-27. OFF STREET VEHICULAR PARKING REQUIREMENTS

A. Off street parking required: All new construction r, re-development or change of use of property subject to the requirements of Section 6-29 Site Plan Review shall be required to provide off street parking and circulation areas in accordance with the requirements set forth as follows:

- (1) Off street parking spaces shall be provided using the following guidelines:
 - (a) Single and two family dwellings 3 per unit
 - (b) Townhouses and Apartments 2 per unit
 - (c) Senior Residential facilities 1 per unit
 - (d) Churches and assembly facilities 1 per every 3 persons of occupancy load
 - (e) General Commercial Uses 1 per every 500 sq ft gross floor area
 - (f) Outdoor Recreational facilities 1 per every 3 persons of design capacity
 - (g) Retail Sales under 5, 000 sq ft 1 per every 500 sq ft gross floor area
Floor area
 - (h) Retail Sales over 5,000 sq ft 1 per every 750 sq ft gross floor area
Floor area
 - (i) Office Uses 1 per every 500 sq ft gross floor area
 - (j) Restaurants and on premise 1 per every 250 sq ft gross floor area
Liquor sales



- (k) Industrial Uses 1 per every 750 sq ft gross floor area
- (l) Warehousing 1 per every 1,000 sq ft gross floor area
- (m) Other Uses not specifically Identified 1 per every 3 persons of occupancy load

(2) Additional parking and circulation areas: All areas used for parking and circulation in excess of the above minimum required shall be constructed in accordance with the requirements of these regulations.

(3) Accessible parking spaces required: Accessible parking spaces shall be provided in accordance with the requirements of the current edition of the American with Disabilities Act Accessibility Guidelines

(4) Construction and design standards: Parking and circulation areas shall be designed and constructed in accordance with the Iowa Statewide Urban Design and Specifications (SUDAS) Chapter 12 Parking Lots Sections 1-6.

(5) Completion or surety required: Prior to the issuance of Certificate of Occupancy all improvements required in accordance with this section must be completed or a performance bond be posted in an amount equal to 125% of the cost estimate of the required improvements to assure completion of the improvements within one (1) year of occupancy..

B. Storm water management: Stormwater runoff from parking and circulation areas shall be controlled in a manner approved by the County Engineer and designed and constructed in accordance with the Iowa Statewide Urban Design and Specifications (SUDAS) Chapter 12 Parking Lots Sections 1-6. Stormwater detention facilities sufficient to capture the runoff of a one hundred (100) year storm shall be placed on the property. The release rate of storm water out of the detention facility shall be restricted so as not to exceed the volume produced by a five (5) year storm when measured at the pre-developed flow rates. The velocity of the water leaving the property shall be reduced so as not to cause erosion. A drainage easement is required where storm water from a property crosses an adjacent property to reach a natural stream or public drainage facility. Enclosed storm sewers require County Engineer approval. If an acceptable pervious paving system is used the requirement to provide onsite stormwater detention can be eliminated.

C. Exceptions: Any exceptions or modifications to the requirements of the parking regulations shall be reviewed using the criteria established for the review of a Special Use permit by making application to the Zoning Board of Adjustment under the procedures and criteria of Section 6-30 C (2) Special Permitted Uses.

6-28. SIGN AND BILLBOARD REGULATIONS

A. General Intent: It is the intent of Scott County to establish effective sign regulation which recognizes public, as well as, private interests and investments in our environment; while regulating the number, size and location of signs; relating signs to the individual use, site and structure; prohibiting unsafe signs; causing the removal of abandoned and nonconforming signs; and to promote and protect the health, safety, welfare, aesthetics, convenience and enjoyment of the residents and visitors of Scott County.

It is also the intent of this Title to promote more effective and equitable sign placement and design compatible with the surroundings and appropriate to the type of activity to which the sign pertains; to encourage greater consideration of influencing factors and thoughtful design of signs; to promote economic and business development; to protect property values; to not disrupt agricultural operations or take agricultural operations out of production; reduce distractions and obstructions which may contribute to traffic hazards and/or accidents; and to enhance and protect the agricultural land, physical appearance and natural beauty of Scott County.

- B. Regulation of All Signs: The regulations contained in this Section shall apply to and regulate signs in all Districts. No sign shall be located, erected, or maintained except in compliance with these regulations. Signs, identified in this Section as requiring a permit, shall obtain a building permit and zoning approval prior to construction. Existing signs which currently conform with the zoning ordinance may continue as is, even if it is rendered non-conforming by these new regulations. If existing signs are replaced, enlarged, or significantly altered so as not to comply with the general intent of this Section, the proposed sign shall obtain a building permit and conform with these regulations.
- (1) Exemptions: Official traffic or directional signs, warning signs, address signs, information or identification signs erected and maintained by the state, county or any city; subdivision identification signs, historic site markers or plaques and any other sign required or approved by a governmental body are not subject to this Ordinance and do not require a building permit.
 - (2) Signs Prohibited: No sign other than an official traffic sign shall be placed or encroach into the public or private road right-of-way. No sign shall be erected where it may constitute a traffic hazard by obstructing the vision of drivers or pedestrians, by interfering with any traffic control device, or which may be confused with an official traffic control device by reason of its size, shape, design, or location, content, coloring, or manner of illumination.
 - (3) Signs at Intersections: Signs located within one hundred (100) feet of a public or private road intersection shall be erected and maintained so that there is an unobscured visual sight area for vehicle operators or pedestrians. The unobscured area, at a minimum, shall extend from a distance of three-and-one-half (3-1/2) feet to fifteen (15) feet above the traveled portion of the roadway. See Section 6-6.T. "Visual Clearance" for additional restrictions.
 - (4) On Premise Wall Signs: All signs affixed to the walls, facia, windows or doors of the principal building on the property shall not require a building permit, but shall be limited to no more than 25 per cent coverage per building side. Signage drawn or painted directly on a wall or building surface is permitted, and subject to the 25 per cent coverage requirement per building side.
 - (5) On Premise Roof Signs: Roof signs are permitted in all Districts, except any residential district. Roof signs shall not project more than six (6) feet beyond the roof line of the building, and may not exceed the District height limit established for principal structures. The width of any roof sign shall not project out beyond any wall or side of the building on which it is placed. A roof sign may project or cantilever by no more than six (6) feet over the plane of the building wall or side which it faces; and in such cases an engineered design shall accompany the building permit. Roof signs require a building permit but shall not be included in the cumulative total area of on premise accessory signage permitted.
 - (6) On Premise Accessory Signs: A free-standing pedestal, ground, monument, or other detached sign which directs attention to an establishment, business, profession, commodity, service, premises, person or thing which is located, produced, conducted, sold,

- or offered on the same lot upon which the sign is located. The cumulative total of all detached accessory signs on a property shall not exceed 500 square feet of sign area, including all sides of sign faces, with no single sign face exceeding 250 square feet
- (7) **Accessory Sign Size and Location Restrictions:** In permitted districts, an accessory sign shall not exceed 250 square feet of total surface area per side, if set back at least twenty-five (25) feet from the closest portion of the sign face and the front property line or the distance from the front property line to the principal structure, whichever is less. The front yard setback for free-standing accessory signs may be reduced five (5) feet for every twenty (20) percent reduction from the overall permitted sign area. In no event shall the front yard setback be less than five (5) feet. The total sign area per side shall be limited to two (2) square feet of sign area for every one (1) linear foot of lot frontage, maximum 250 square feet per face, for a free-standing accessory sign. Permitted free-standing accessory sign area is cumulative and the sum total of all detached accessory signs on a property shall not exceed 500 ft² of sign area, including all sides of sign faces, [with no more than 250 square feet of total surface area per side allowed per lot].
- There shall be no side yard setback requirements for accessory signs, except on the side of the lot adjoining an "R" District, private residence, school, or church. In that case, the sign may not face the "R" District or land use, unless the sign is ten (10) square feet in surface area or less and not illuminated. For each foot in from the side yard in which the sign is located, the surface area may increase ten (10) percent. At fifty (50) foot side yard setback, the sign may be at the maximum size allowed and illuminated.
- (8) **Off-Premise signs (Billboards):** Billboards are allowed in "CAD-PV" "C-1", "C-2", "I", and "I-F" Districts, if they meet the following restrictions: Maximum billboard area shall be 800 square feet of total surface area per side. Minimum front yard setback from the closest portion of the sign face to the road right of way or easement is fifty (50) feet. However, the front yard setback may be reduced ten (10) feet for every twenty (20) percent reduction in the permitted billboard area. In no case will the front yard setback be less than ten (10) feet. The minimum spacing between billboard structures shall be five hundred (500) feet, except that a billboard structure may have faces on opposite sides of the structure if only one face can be seen at one time. The maximum height of the billboard, including extensions, is forty-five (45) feet. There shall be no side yard setback requirements for billboards, except on the side of the lot adjoining an "R" District, private residence, school, or church. In that case, the billboard may not be located closer than three hundred (300) feet from the existing building used for residential, religious, or educational uses.
- (9) **Iowa Department of Transportation (IDOT) Approval:** Any proposed sign or billboard along a State or Federal highway must be approved by IDOT along with compliance with the regulations of the Zoning Ordinance.
- (10) **Electronic message signs and lighted signs:** On premise accessory signs shall be limited to no more than 50% of the sign face being used for display of electronic lighted messages. An on premise accessory sign may be entirely constructed as an electronic message sign, but in such a case the sign is limited to no more than 125 square feet of total surface area per side and only one fully electronic message sign may be installed per lot. Such displays shall be limited to scrolled messages or static display with frame effects that dissolve or fade in transition. Full animation, flashing or video display signs are not permitted. Off premise signs (billboards) may have 100% of the sign face being used for display of electronic lighted messages. Such displays shall be limited to static display with frame effects that hold for a minimum of eight seconds and cut to transition to next frame within one second. Full animation, flashing or video display signs are not permitted.

- (11) Temporary Signs: Temporary signs are allowed in all zoning districts, and are signs which are temporary in nature due to their inherent design and placement. “Temporary” is considered to be a period of time not to exceed 180 days. Temporary signs may be constructed out of materials such as cardboard, foam core, plastic or plywood, and lack a permanent foundation or footing design, and structural frame. Temporary signs may refer to temporary events, products, and/or services. Some signs may depict ideas or subject matters not inherently temporary, but such signage is nonetheless subject to temporary signage regulations if not permitted as an on premise or off premise advertising sign and/or if its design and placement is temporary in nature. Temporary signs cannot be electronic message signs, and they must be unlit and have no moving parts. As defined, temporary signs are permitted for no longer than 180 days. Temporary signs shall not be placed or encroach into the public or private road right-of-way, shall not exceed six (6) feet in height, and shall not exceed 25 square feet of total surface area per side. Multiple temporary signs per lot are allowed; if multiple signs are sited on a single lot, the cumulative allowable sign area is 25 square feet including all sides of sign faces.
 - (12) Permit required: A sign permit is required prior to the installation of any on premise accessory pedestal, ground or roof sign and any off premise sign or billboard. The sign permit fee shall be determined in accordance with the fee schedule of the Scott County International Construction Code.
 - (13) Future Signs Not in Compliance: Effective at the adoption of this Ordinance, any new sign or billboard erected in unincorporated Scott County without a building permit and in violation of the Zoning Ordinance shall be given thirty (30) days to remove the sign or billboard, or to apply for a variance from the Board of Adjustment. If the property owner does submit a variance application to the Zoning Administrator within the thirty (30) days, or if the Board of Adjustment denies the variance application, the property owner shall remove said sign within seven (7) days of notice of receipt of violation from the Zoning Administrator.
- C. Illumination Standards: All proposals for electronic and lighted signs require review and approval of the Zoning Administrator. Such proposals shall include site plan, a sketch of the sign and adjoining areas which may be affected by the sign. All lighting shall be directed away from adjacent residential land uses and roadways, in order to avoid glare upon adjacent properties and vehicular traffic. The applicant may appeal any decision of the Zoning Administrator to the Board of Adjustment.
- (1) Signs utilizing external lighting must be located so that light does not extended beyond the illuminated sign face and create light spillage onto adjacent properties, residences, and rights-of-way.

6-29. SITE PLAN REVIEW

- A. Purpose: In accordance with the Comprehensive Plan of Scott County, it is essential that new developments and substantial improvements to existing developments or the change in use or re-occupancy of existing developments meet established minimum standards for the design and improvement of such developments, to insure adequate provisions for public/private utilities; such as sewer, water, and roads, and to promote the health, safety, and general welfare of the public.
- B. Application: Prior to issuance of building permit for any new development, substantial improvement to any existing development, change in use of any existing development or the re-

occupancy of a building that has been vacant for one (1) year or greater, approval of a Site Plan Review by the Planning and Zoning Commission is required. A site plan review is required whenever a person, firm, corporation or other group wishes to develop, re-develop, or re-occupy a tract of land for multi-family dwelling units, commercial, office, institutional, or industrial use. If the proposed use is a principal permitted use within that Zoning District, the Planning and Zoning Commission will review the site plan. For special permitted uses, the site plan will be reviewed by the Commission and the Special Use permit will be reviewed by the Zoning Board of Adjustment.

C. Procedure: The developer shall submit a letter of application and 10 copies of the site plan to the Zoning Administrator, who will determine if all necessary information is provided for review. Once all the required information is received, the Zoning Administrator shall forward copies of the Site Plan to the County Engineer and the County Health Officer for their review and recommendation. A copy of the Site Plan shall also be sent to all adjoining property owners. The Zoning Administrator will schedule a review by the Planning and Zoning Commission at the next regular meeting beyond fifteen (15) days of official receipt.

(1) The Planning and Zoning Commission shall review the Site Plan proposal at said meetings and receive a site report from the County Engineer, the County Health Officer, the Zoning Administrator and receive comments from the public. The Commission shall make its determination of conditions for approval of the site plan within thirty-five (35) days of the first meeting. If no action is forthcoming within the thirty-five (35) days, the site plan shall be deemed approved and a building permit may be issued.

(2) The developer may appeal the conditions of the Planning and Zoning Commission placed on the proposed development by notifying in writing the Board of Supervisors. Such appeal shall be made within thirty (30) days of the Commission's decision and shall specify what relief is requested of the Board of Supervisors. The Board shall hear said appeal at a committee of the whole meeting within fifteen (15) days and act upon the appeal at a regular Board meeting within thirty (30) days of appeal receipt.

(3) A building permit may only be issued after Planning and Zoning Commission approval or decision of the Board of Supervisors on appeal.

D. Site Plan Review Standards: The standards of site design listed below are intended only as minimum requirements, so that the general development pattern in rural Scott County may be adjusted to a wide variety of circumstances and topography, and to insure reasonable and orderly growth in rural Scott County.

(1) All proposed developments shall conform to the Land Use Policies of the 2008 Comprehensive Plan of Scott County, as amended; the Scott County Zoning and Subdivision Ordinances standards and procedures, where applicable; such other County ordinances as may pertain to such developments; and any applicable administrative rules of the Iowa Department of Transportation, Iowa Department of Health, Iowa Department of Natural Resources, and other agencies of the State of Iowa.

(2) All parking shall be provided in accordance with the provisions of Section 6-23 Vehicular Parking and Loading Provisions. Prior to issuance of a building permit a performance bond shall be posted with the Scott County Planning and Development Department to

secure all required parking and circulation area improvements in accordance with the requirements of the County Engineer.

- (3) The proposed development shall be designed with appropriate regard for topography, surface drainage, natural drainage ways and streams, wooded areas, and other naturally sensitive areas which lend themselves to protection from degradation. Applicant may be required to submit engineering studies and plans to state how the applicant will protect the sensitive environment at applicant's expense. A soil erosion control plan is required if more than one (1) acre of land is proposed to be disturbed during construction.
- (4) The proposed development shall be designed with adequate water supply and sewage treatment facilities and storm water drains and structures necessary to protect the public health and welfare by not overloading existing public utilities. Runoff from development shall not be outletted into roadside drainage facilities in excess of the existing runoff prior to development. Applicant may be required to submit engineering plans to show how the applicant will manage storm water runoff to a 25-year rainstorm.
- (5) The proposed development shall be designed, and the buildings and improvement shall be located within the tract or parcel in such a manner as not to unduly diminish or impair the use and enjoyment of adjoining or surrounding property. And to such end, the developer shall provide for such fences, landscaping and other improvements as are deemed proper and necessary to buffer the proposed use from the existing or surrounding land uses. A landscaping plan plus the agreement to implement the plan is required for any building exceeding 10,000 square feet. Applicant may be required to submit a plan drawn up by a landscaping firm or nursery.
- (6) The proposed development shall be designed not to unduly increase the public danger of fire, explosion, and other safety hazards on the general public and the persons residing or working in adjoining or surrounding property.

E. Information on Site Plan: The purpose of the Site Plan is to show the facts needed to enable the Planning and Zoning Commission to determine whether the proposed development meets the requirements of this Ordinance and complies with the standards listed in paragraph D above.

- (1) Location map showing relationship to surrounding roads, streams, and public facilities.
- (2) Scale of Site Plan shall not be more than one (1) inch to equal fifty (50) feet. Scale shall be shown in legend.
- (3) Name and address of land owner and developer.
- (4) Date, north marker, name of proposed development.
- (5) Existing buildings, utilities, railroads, rights-of-way, easements, location, and name of existing roads, stands of trees, and drainage ways.
- (6) Location and name of adjoining subdivisions, subdivision lots therein, and names of the adjoining landowners.



- (7) Existing and proposed contour lines at intervals of two (2) feet, with a minimum of two (2) contours.
 - (8) Zoning district classification; type of water supply and sewage disposal and storm water management.
 - (9) Other information as deemed necessary to describe how the standards in paragraph D above will be satisfied.
 - (10) Proposed location of buildings, access to parking lots, traffic flows, changes in ground-elevation, landscaping to be removed and added, signs, lights, waste bins, outdoor storage areas, loading areas, fences/walls, etc.
- F. Fees: When the site plan materials are submitted, the owner/developer shall pay a fee based on the fee schedule approved by the Board of Supervisors.

6-30. ZONING BOARD OF ADJUSTMENT PROCEDURES

- A. Membership: A Zoning Board of Adjustment, hereafter referred to in this Section by the word "Board", is hereby established. Such Board shall consist of five (5) members, a majority of whom shall reside within the County, but outside the corporate limits of any city, appointed by the Board of Supervisors. The five (5) members of the Board shall be the same Board members as existed under the previous zoning ordinance. Said Board shall serve out their unexpired terms and are eligible for re-appointment. Terms shall be for five (5) years, and vacancies shall be filled for the unexpired term of any member whose position becomes vacant. The Board of Supervisors shall have the power to remove any member of the Board for cause upon written charges and after a public hearing.
- B. Rules - Meetings: The Board shall adopt rules in accordance with the provisions of this Ordinance and the Iowa Code. The Board shall elect its own chairman at the first meeting of the calendar year, who shall serve for the calendar year. Meetings will be established by the rules and shall be open to the public. The chair, or in the chair's absence, the vice chair, shall conduct the meetings. Three (3) members present shall constitute a quorum. The Board shall keep minutes of the proceedings showing the vote of each member upon each question, and all such material and related upon each question, and all such material and related documents shall be immediately filed in the Department of Planning and Development and shall be a public record.
- C. Powers, Duties and Considerations: The Board shall have the following powers and it shall be its duty:
 - (1) To hear and decide appeals of interpretation where it is alleged there is an error in any order, requirement, decision, or determination made by the Zoning Administrator in the enforcement of this Ordinance or of any supplement or amendment.
 - (a) Appeals of interpretation may be taken by any person, or by an officer, department, board or commission of the County aggrieved by such interpretation. Once notified in writing of the decision and its justification, the aggrieved party has fifteen (15) days to appeal to the Board by filing an appeal in writing with the Department of Planning and Development. Said appeal shall specify the grounds for appeal. The

Zoning Administrator shall forward the appeal and all related papers which constitute the record upon which the appeal was taken to the Board of Adjustment.

- (b) Appeals to interpretation may relate to Zoning District boundary line location, the use of the building or premises, the applicability of zoning standards to the specific site, and other similar matters.
- (2) To hear and decide an application for Special Permitted Uses as provided for the Zoning Districts for this Ordinance.
- (a) Applications for Special Permitted Uses shall be submitted to the Board through the Department of Planning and Development on the application form provided. The applicant will provide a site plan as prescribed in Section 6-25 and a written explanation of the proposed special use which describes when it would be started and completed, how it will operate, how it will satisfy a need for such a use in that particular location. The Zoning Administrator shall forward the application and all related papers to the Board for their review decisions.
 - (b) Before the issuance of a special permit, the Board will hold a public hearing and shall determine the effect of the proposed use upon the character of the neighborhood, the adjoining property values, the adequacy of the County road to handle any additional traffic, the potential traffic hazards, the impact on the water table, the handling of sewage wastes and storm water runoff, the potential of increasing the base flood elevation, and other matters relating to the public safety, public health, and general welfare.
 - (c) The Board may place reasonable conditions on the Special Permitted Use as necessary to protect the character of the neighborhood, to maintain the spirit and intent of this Ordinance, and to adhere to the Land Use Policies of the 2008 Comprehensive Plan, as amended.
- (3) To authorize, upon appeal, such variance(s) from the terms of this Ordinance where because of the unusual circumstances, a literal enforcement of the provisions of this Ordinance will result in unnecessary hardship, and so that the spirit of the Ordinance be observed and substantial justice done.
- (a) Appeals for a variance may be made by the landowner, potential buyer or developer, or operator/manager of land, who has applied for a building permit and been denied because the proposed development does not comply with the specific regulations of this Ordinance. The same appeals process is required for previously constructed structures which were built in violation of this Ordinance. Applicant has fifteen (15) days from building permit denial to appeal to the Board by completing the appeal form in the Department of Planning and Development. Said appeal should state the specific variance requested and the reasons for which the appeal should be granted. The Zoning Administrator shall forward the appeal and all related papers which constitute the record upon which this appeal was taken to the Board of Adjustment.
 - (b) Before deciding on the variance appeal, the Board will hold a public hearing and

shall determine if one of the two following conditions has occurred:

- i. When because of an exceptional situation, topographical condition, surroundings, size, shape or other condition of a specific piece of property of record, the strict application of any provision of this Ordinance would result in peculiar and exceptional practical difficulties or particular hardship upon the owner of such property and amount to a practical confiscation, the Board may vary the application of the regulations imposed by this Ordinance subject to the restrictions in the following paragraphs.
 - ii. When the applicant for a variance can show that the hardship is a compelling force and not a perceived one, the hardship was created by this Ordinance and not the applicant, and the strict application of the Ordinance precludes its use for any purpose to which the land is reasonably adapted.
- (4) To hear and decide variances to Sections 6-21, 6-22, 6-23, and 6-24 concerning the flood plain districts, variances granted must meet the following applicable standards.
- (a) No variance shall be granted for any development within the Floodway District which would result in any increase in the 100-year flood level. Consideration of the effects of any development on flood levels shall be based upon the assumption that an equal degree of development would be allowed for similarly situated lands.
 - (b) Variances shall only be granted upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense; create nuisances, or cause fraud on or victimization of the public.
 - (c) Variances shall only be granted upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - (d) In cases where the variance involves a lower level of flood protection for buildings than what is ordinarily required by this Ordinance, the applicant shall be notified in writing over the signature of the Zoning Administrator that (i) the insurance of a variance will result in increased premium rates for flood insurance up to amounts as high as \$25 per \$100 of insurance coverage and (ii) such construction increases risks to life and property.
 - (e) All variances granted shall have the concurrence or approval of the Iowa Department of Natural Resources.
 - (f) In passing upon requests for Flood Plain Variances, the Board shall consider all relevant factors specified in other sections of this Ordinance and:
 - i. The danger to life and property due to increased flood heights or velocities caused by encroachments.

- ii. The danger that materials may be swept on to other lands or downstream to the injury of others.
- iii. The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination and unsanitary conditions.
- iv. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
- v. The importance of the services provided by the proposed facility to the community.
- vi. The requirements of the facility for a flood plain location.
- vii. The availability of alternative locations not subject to flooding for the proposed use.
- viii. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.
- ix. The relationship of the proposed use to the comprehensive plan and flood plain management program for the area.
- x. The safety of access to the property in times of flood for ordinary and emergency vehicles.
- xi. The expected heights, velocity, duration, rate of rise and sediment transport of the floodwater expected at the site.
- xii. Such other factors which are relevant to the purpose of this ordinance.

D. Conditions for Granting Variances: No variation in the application for the provisions of this Ordinance shall be made in the instances specified above unless and until the Board shall be satisfied that granting the variance will not:

- (1) Merely serve as a convenience to the applicant and is necessary to alleviate demonstrable hardship or difficulty so great as to warrant the variance.
- (2) Impair the general purpose and intent of the Development Plan as established by the regulations and provisions contained in this Ordinance.
- (3) Impair an adequate supply of light and air to adjacent property.
- (4) Increase the hazard from fire and other danger to said property.
- (5) Diminish the value of land and buildings elsewhere in the County.
- (6) Increase the congestion and traffic hazards on public roads.



- (7) Otherwise impair the public health, safety, and general welfare of inhabitants of the County.

E. Conditions to be Placed on the Granting of Flood Plain Variances: Upon consideration of the factors listed in C.(4) above, the Board may attach such conditions to the granting of flood plain variances as it deems necessary to further the purpose of this ordinance. Such conditions may include, but not necessarily be limited to:

- (1) Modification of waste disposal and water supply facilities.
- (2) Limitation on periods of use and operation.
- (3) Imposition of operational controls, sureties, and deed restrictions.
- (4) Requirements for construction of channel modification, dikes, levees, and other protective measures, provided such are approved by the Department of Natural Resources and are deemed the only practical alternative to achieving the purposes of this ordinance.
- (5) Floodproofing measures. Floodproofing measures shall be designed consistent with the flood protection elevation for the particular area, flood velocities, durations, rate of rise, hydrostatic and hydrodynamic forces, and other factors associated with the regulatory flood. The Board of Adjustment shall require that the applicant submit a plan or document certified by a registered professional engineer that the floodproofing measures are consistent with the regulatory flood protection elevation and associated flood factors for the particular area.

F. General Procedures: A person, firm, or corporation may apply for a variance, special permitted use, or appeal of interpretation to this Ordinance for a particular parcel of land within Scott County by filing an appeal with the Zoning Administrator. The applicant(s) may be the landowner, the current or prospective tenant, lessee, or operator of the property, if applicable. If the applicant is not the landowner, the landowner must co-sign the application. Cases must be filed a minimum of ten (10) days prior to the Board meeting.

- (1) The Zoning Administrator will prepare notice of the public hearing stating the location of the property and a brief description of the nature of the application, and the time and place of the public hearing in the following manner.
 - (a) Notify all owners of property located within five hundred (500) feet in all directions from the property in question by common mail at least five (5) days prior to the Board meeting.
 - (b) Prominently display an informational sign on the applicant's site.
 - (c) Notify the County Engineer and County Health Officer and allow them time to reply, if applicable.
- (2) At the public hearing, any person may appear and testify either in person or by duly authorized person or attorney, or in writing received by noon of the meeting day. For all appeals and applications, the burden of proof rests with the applicant.



- (3) Voting: In exercising the powers of subsection C above, the Board may reverse, affirm, or modify the request, in whole or in part. The concurring vote of three (3) members of the Board shall be necessary to approve an application for a variance or special use permit or reverse the Zoning Administrator's interpretation.

The Board's decision shall affect the property described in the application and does not terminate with the change of ownership unless specifically stated in the Board's decision. As long as subsequent owners continue to use the building or property as stipulated in the Board's decision, additional review or application is not necessary.

Every decision of a Board case will result in a written decision which specifies the reasons for granting or denying an appeal or application or stipulates the conditions upon which a variance or special permitted use is approved (if applicable).

- (4) Notification of Board's Decision: The Zoning Administrator shall notify the applicant by written letter of the official decision of the Board within fifteen (15) days of decision.
- (5) Right to Appeal Decision: Any person or persons jointly or separately aggrieved by any decision of the Board under the provisions of this Ordinance, or any taxpayer, or any officer, department, board, or commission of the County may present to District Court a petition, duly verified, setting forth that such decision is illegal or in error, in whole or in part, specifying the grounds of illegality or error. Such petition shall be presented to the Court within thirty (30) days after the decision by the Board.
- (6) Variations of Flood Plain Elevation Requirements: All variances granted in the designated flood plain shall have the concurrence or approval of the Iowa Department of Natural Resources. The Zoning Administrator shall notify the applicant that the issuance of a variance to locate a structure at an elevation below the 100-year flood level will result in increased premium rates for flood insurance coverage, up to amounts as high as twenty-five dollars (\$25) for one hundred dollars (\$100) insurance coverage, and that such construction below the base flood increases risks to life and property. Such notification shall be maintained with a record of all variance actions.
- (7) Filing Fee: All applications shall pay a fee based on the fee schedule approved by the Board of Supervisors.
- (8) Time Limit on Board Decision: If the property granted a variance or special use permit is not developed as allowed within two (2) years of Board action, the Board may, after seven (7) days' notice in writing to the landowner, initiate action to rescind the variance or special use permit granted. This can occur only after a public hearing before the Board at a regular meeting.

6-31. ZONING AMENDMENT PROCEDURES

- A. General Authority: The Board of Supervisors may from time to time, on its own action or on petition from the Planning and Zoning Commission or an individual or group, after public notice and hearings as provided by law, and after report by the County Planning and Zoning Commission, amend, supplement, or change the boundaries or regulations herein or subsequently



established, and such amendment shall not become effective except by the favorable vote of a majority of all the members of the Board of Supervisors.

- B. Procedure: A person, firm, or corporation or the Commission may initiate any zoning text or map amendment of this Ordinance by filing a request with the Zoning Administrator. A Zoning Map amendment by anyone other than the Commission requires a signed petition by the owners of at least fifty (50) percent of the area of all the real estate included within the boundaries of the area to be rezoned. Said petition shall contain a legal description of the real estate for which rezoning is requested, the existing zoning classifications and the requested zoning classification, and a statement of intended use and how such use complies with the Land Use Policies of the 2008 Comprehensive Plan of Scott County, as amended; and the Scott County Zoning Ordinance standards and procedures, as deemed applicable. Also, the applicant shall provide thirteen (13) copies of a site plan or plat. Rezoning filing fees will be charged for the two stages based on the fee schedule approved by the Board of Supervisors.
- (1) The Zoning Administrator, upon receipt of all required material, shall establish a rezoning public hearing date at least eighteen (18) days and not more than thirty (30) days from date of filing before the Planning and Zoning Commission. The notice of said rezoning shall be conspicuously posted on the land for which the rezoning is requested and notice mailed to landowners of record within five hundred (500) feet of said property.
 - (2) Upon receipt of any petition to amend the Zoning Ordinance, the Zoning Administrator shall forward a copy of the petition and a Site Plan to the County Engineer; the County Board of Health; the SCS District Conservationist; the Bi-State Metropolitan Planning Commission; and to the planning staff of the city (if located within two (2) miles of a city with a zoning ordinance). The materials will be submitted to each department with a request to review and comment in writing prior to the Planning and Zoning Commission holding its public hearing.
 - (3) The Commission, after the public hearing, shall act within thirty (30) days to recommend approval or disapproval to the Board of Supervisors. Once the recommendation is made, the applicant has seven (7) days to submit the Board of Supervisors public hearing filing fee. If received, the Zoning Administrator shall forward the petition to the Board of Supervisors to be on a Board meeting agenda within thirty (30) days of receipt. If the filing fee is not received within seven (7) days, the Zoning Administrator shall notify the applicant by common mail that the rezoning process has been terminated.
 - (4) The Board of Supervisors shall receive the recommendation of the Commission and review it prior to a public hearing. The Zoning Administrator shall publish public notice in an official County newspaper, at least four (4) days and not more than twenty (20) days prior to the public hearing, and to re-notify all property owners of record within five hundred (500) feet of the property for which the rezoning is requested.
 - (5) At the public hearing, the Board will hear the applicant's request, the Commission's recommendation, and comments from the public concerning the zoning text or map amendment. The Board may hold the first reading after the public hearing or delay any action until the next regular meeting. A second reading and publication in conformance with State law is required before the text or map amendment is effective.

- (6) In case the proposed amendment or rezoning is disapproved by the Planning and Zoning Commission, or a protest be presented, duly signed by the owners of twenty (20) percent or more, either of the area included in such proposed change, or of the area immediately adjacent thereto and within five hundred (500) feet of the boundaries thereof, such rezoning shall not become effective unless four (4) members of the Board of Supervisors cast a favorable vote.
- (7) If the property is rezoned, and the property is not developed for eligible uses in whole or in part within two (2) years from such rezoning, or unless there exists an unexpired building permit for the development thereof at the end of such two (2) years, the Planning and Zoning Commission, may notify the current owner(s) of the area rezoned the Commission will initiate action to rezone the property to its previous zoning classification following these established procedures.

6-32. COMMUNITY AREA DEVELOPMENT ADMINISTRATION

- A. **General Intent:** This Ordinance recognizes the two Community Area Developments (CAD's) created by an earlier edition of the Zoning Ordinance, Village Oaks and Park View. The plans which were approved in conformance with Section 29 of the 1951 Scott County Zoning Ordinance with amendments remain in effect. This section describes the procedures for amending a CAD, but does not permit the creation of any new community area developments in Scott County.
- B. **Scope:** Park View Development, located in portions of Sections 30 and 31, Butler Township; and Village Oaks Development, located in a portion of Section 18, Buffalo Township; are conforming CAD's in unincorporated Scott County.
- C. **Plans Recognized as Basis for Future Development:** All undeveloped portions of the two CAD's shall be developed in accordance with plats, restrictive covenants, and the Statement in Support on file in the Department of Planning and Development. Village Oaks will develop according to the recorded subdivision plats. Park View will develop according to the colored development plan approved by the County in 1966 and as amended in accordance with the procedures established in the Revised Zoning Ordinance adopted April 2, 1981.
- D. **Zoning District Regulations applicable to approved CAD Areas:** This ordinance has two zoning districts applicable to these two existing CAD Areas. "CAD-R" Community Area Development Residential District applies to the residential areas of both Village Oaks and Park View, "CAD-PVC" Community Area Development Park View Commercial District only applies to the commercial areas of Park View.
- E. **Procedure for Amending the CAD Plans:** The Commission, developer, or the owners of at least fifty percent (50%) of the area to be changed may file a request with the Zoning Administrator . The request shall contain a legal description of the real estate to be amended, a plat showing the existing plan and the requested change in land use, and a statement of how the proposed use complies with the Scott County Comprehensive Plan and the adopted Land Use Policies. If several land owners are filing the request, they must submit a signed petition stating their address and the amount of land they own.
 - (1) The Zoning Administrator, upon receipt of all required material, shall establish a public hearing date at least eighteen (18) days and not more than thirty (30) days from date of

receipt before the Planning and Zoning Commission. The notice of the proposed development plan change shall be conspicuously posted on the land affected by the proposed change and notices mailed to the appropriate Homeowners Association and landowners of record within five hundred (500) feet of said property.

- (2) The Zoning Administrator shall forward a copy of the application and development proposal to the County Engineer and the County Board of Health for their review and comments prior to the public hearing.
- (3) The Commission will hold the public hearing on the date published and will consider comments from the applicant, neighboring property owners, County departments, and the general public. The Commission shall act within thirty (30) days of public hearing to recommend approval or disapproval of the application to the Board of Supervisors.
- (4) The Board of Supervisors shall receive the recommendation and hold a public hearing on the earliest regular meeting date after public notice in the official County newspapers at least four (4) days and not more than twenty (20) days prior to the public hearing. All persons or businesses previously notified shall be renotified of this public hearing. The Board of Supervisors shall consider all information received at the public hearing and then vote to approve or disapprove the proposed plan amendment by adopting a Resolution.
- (5) The Resolution and all associate plats and agreements will be filed in the Planning and Development Department to carry out the amendment. The applicant will also file the plat and the Board's Resolution in the Recorder's office.
- (6) As applicable, the developer will proceed with a subdivision review, in accordance with the Subdivision Ordinance and a Site Plan Review, in accordance with the Zoning Ordinance, Section 6-29.

6-33. ZONING ADMINISTRATOR DUTIES

- A. The Board of Supervisors shall appoint a person to be the Zoning Administrator whose duties shall include the responsibility to administer and enforce this Ordinance. The Zoning Administrator may be provided with assistance of such other persons as the Board of Supervisors may direct.
- B. Duties: The Zoning Administrator duties shall include but not be limited to:
 - (1) Reviewing all development proposals to insure compliance with the Zoning District in which the proposal is located,
 - (2) Processing all applications for variances, special use permits, and zoning text and map amendments to insure compliance with this Ordinance,
 - (3) Providing a staff report on all pending cases to the Board of Adjustment, Planning and Zoning Commission, and the Board of Supervisors,
 - (4) Insuring that proper procedures are followed for public notices, and that official decisions and minutes are kept of Board of Adjustment and Planning and Zoning Commission meetings,
 - (5) Reviewing applications for agricultural exemptions and providing a written determination to the applicant,

- (6) Reviewing applications for Home Occupation and Home Industry permits and providing a written determination to the applicant, and
 - (7) Making determinations and taking appropriate action on zoning violations.
- C. Notice of Writing: If the Zoning Administrator finds any provision of this Ordinance violated, the Zoning Administrator shall notify in writing, the person responsible for such violation, indicating the nature of the violation, what provision was violated, and ordering the action necessary to correct it. The Zoning Administrator shall order illegal use of land to discontinue; or shall take any other action authorized by this Ordinance to insure compliance with or to prevent violation of this Ordinance.

6-34. OCCUPANCY PERMITS

- A. No land shall be occupied or used, and no building hereafter erected, or structurally altered, shall be occupied or used in whole or in part, for any purpose whatsoever, until a Certificate of Occupancy is issued by the Building Official. The Building Official shall not issue a Certificate of Occupancy until an inspection is made to insure that the building or part of the building meets the minimum standards of the Scott County International Construction Codes and the proposed use complies with the Zoning District on which the land and/or building is located.
- B. The Building Official, upon the finding that a building hereafter erected or structurally altered is occupied or used in whole or in part without obtaining the Certificate of Occupancy, shall immediately notify in writing the occupants and builder (if applicable) or post the alleged violation prominently on said property or building and require compliance with the Scott County Uniform Construction Codes and Zoning Ordinance within seven (7) days of receipt of notice. If compliance is not forthcoming within the seven (7) days following receipt, the building shall be deemed in violation of the Zoning Ordinance and shall immediately be vacated. Each day that a violation is permitted to exist shall constitute a separate offense.

6-35. MUNICIPAL INFRACTION

- A. Any person, persons, firm, partnerships or corporations, whether acting alone or in concert with any other, who violates this ordinance shall be guilty of a municipal infraction and shall be penalized as set forth in Chapter 29 of the County Code of Scott County, Iowa.
- B. Alternative to immediate legal actions: Within fourteen (14) days of receipt of written notice, the responsible party must either 1) eliminate the zoning violation(s), or 2) apply for a zoning change or variance which will correct the violation.

The Zoning Administrator may delay legal action against the responsible party (parties) if the violator files a request for an Agreement to Abate within fourteen (14) days of receipt of written notice of the violation. This provision is provided to allow additional, reasonable time to comply with the zoning regulations when costs, weather conditions or other unusual circumstances make compliance within fourteen (14) days extremely difficult or nearly impossible. The Planning and Zoning Commission will consider the request to enter into an Agreement to Abate at their next regular meeting.



- C. Agreement to Abate Terms: The Planning and Zoning Commission will consider the request for an Agreement to Abate based upon the degree of difficulty faced by the responsible party (parties) in eliminating the zoning violation. The Agreement to Abate is a voluntary binding agreement which stipulates the violation(s), the expiration date of the special extended abatement period, and what must be done to achieve compliance with the zoning regulation(s). In voluntarily signing this agreement, the violator also agrees to waive the right to appeal the County's determination that a zoning violation exists, and consents and agrees that if the abatement is not eliminated in the extended abatement period, the County or its agents may enter the property and abate the violation. The violator agrees to pay all costs of abatement.

6-36. VALIDITY AND SEVERABILITY

Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be invalid.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
March 10, 2016

**SETTING A PUBLIC HEARING FOR MARCH 24, 2016 FOR CONSIDERATION OF
THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION ON
THE ADOPTION OF PROPOSED AMENDMENTS TO THE SCOTT COUNTY
COMPREHENSIVE PLAN AND THE SCOTT COUNTY ZONING ORDINANCE**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. That a public hearing be held at the regular meeting on March 24, 2016 in the Scott County Board Room at 5:00 p.m. to consider the recommendation of the Planning and Zoning Commission on the adoption of proposed amendments to the Scott County Comprehensive Plan and the Scott County Zoning Ordinance.
- Section 2. This resolution shall take effect immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street

Davenport, Iowa 52801-1106

Office: (563) 326-8643 Fax: (563) 326-8257

Email: planning@scottcountyiowa.com



Item 04
03-08-16

Timothy Huey
Director

To: Dee F. Bruemmer, County Administrator

From: Timothy Huey

Date: March 1, 2016

Re: A request by Joe and Jennifer Reimers for Final Plat approval of Eagle Ridge Heights, a two (2) lot residential Minor Subdivision being a re-subdivision of a part of Lot 1 of Little Acres Second Addition, located in the SW¼NW¼ of Section 21 of Winfield Township.

The Planning Commission voted unanimously to recommend approval of this Final Plat in accordance with staff's recommendation. The applicant submitted a sketch plan for this subdivision that the Planning Commission reviewed last December.

The Planning Commission had voted 5-0 to approve the sketch plan with two conditions:

1. Restrictive covenant be recorded that prohibits any future re-subdivision of these two lots and also waives the right to file nuisance suits against adjacent agricultural operations, and;
2. All required platting documents be submitted prior to approval by the Board of Supervisors.

The Planning Commission reviewed this request to split an existing 18.74 acre parcel into two new lots, with one lot containing the existing house, and the other creating a development right for a new house. The property is zoned R-1 which allows this re-subdivision to be considered. The applicant, Joe & Jennifer Reimers were present but did not have any comments. There was no one else that spoke on this request. All of the conditions of the Planning Commission's recommendation for approval of this Final Plat have been met prior to this plat being submitted to the Board of Supervisors for its approval.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends approval of the Final Plat of Eagle Ridge Heights.



PLANNING & ZONING COMMISSION

STAFF REPORT

FEBRUARY 2, 2016



Applicant: Joe and Jennifer Reimers, applicant and Estes Living Trust, property owner.

Request: Approval of the Final Plat of a Minor Subdivision, to subdivide an existing 18.74 acre lot into two residential lots.

Legal Description: Part of Lot 1 of Little Acres Second Addition located in part of the SW¹/₄NW¹/₄ of Section 21, Winfield Township.

General Location: 28625 140th Avenue

Existing Zoning: Single-Family Residential (R-1)

Surrounding Zoning:

North: Single-Family Residential (R-1)

South: Single-Family Residential (R-1) & Ag-Preservation (A-P)

East: Single-Family Residential (R-1) & Ag-Preservation (A-P)

West: Single-Family Residential (R-1) & Ag-Preservation (A-P)

GENERAL COMMENTS: The Planning Commission approved the sketch plan for this proposed Final Plat at the December 15, 2015 meeting. It is to subdivide part of Lot 1 of Little Acres Second Addition to create two residential lots. There is an existing house on the property; approval of this subdivision will create one additional development right for a new residence on the newly created lot. Little Acres Second Addition is a three (3) lot residential subdivision that was recorded as an Auditor's Plat in 1974 prior to the adoption of the Scott County Development Plan and subsequent Revised Zoning Ordinance. This property is the 18.74 acre balance of Lot 1 of the Second Addition, which was originally 24.5 acres in size. This property, along with Lots 2 & 3, is adjacent to 140th Avenue, a gravel surfaced, County maintained road adjacent to the west side of this subdivision. Lots 6-9 of the original Little Acres, recorded in 1969, and located to the north of this Second Addition, are ten acres in size and all have 330 feet of frontage on 140th Avenue. While the surrounding property of both of these Little Acres Additions is zoned Ag-Preservation, all of the lots within this subdivision are zoned Single-Family Residential. There are fifteen single family residences in both Little Acres additions adjacent to 140th Avenue and 290th Street/St. Anne's Road. Another sketch plan and Final Plat for Lot 7 or Little Acres was recently approved. It also created one additional home site.

STAFF REVIEW: Staff has reviewed this request for approval of the Final Plat of a Minor Subdivision. The Subdivision Regulations allow a plat to be reviewed as a Minor Subdivision if it creates less than five (5) lots and does not involve the extension of any new streets.



Zoning, lot size and land use

Little Acres Second Addition was zoned “E” Rural at the time the original Auditor’s Plat was recorded in 1974. This subdivision was zoned “R-1” Single Family Residential in 1981 with the adoption of the current Zoning Map. This portion of Lot 1 of the Second Addition is 18.74 acres in size with an existing residence. The proposed plat would subdivide the parcel into a 1.5 acre lot for a new residence and 17.24 acre balance of the lot with the existing residence. Staff is recommending that any approval of this re-subdivision of Lot 1 include a restrictive covenant that neither lot would be further subdivided.

Access and roadway improvements

This property has 500 feet of frontage on 140th Avenue, a gravel, County maintained road. Scott County Land Use Policies state that developments should have access to adequately constructed paved roads. This property is a little over ¼ mile south of 290th Street/St. Ann’s Road, which is a paved County road. The existing R-1 zoning designation allows for approval of this subdivision. Staff does not regard the creation of one additional development right for a residence fronting on 140th Avenue in this location as being significantly contrary to those policies.

Wastewater disposal systems

The Health Department has noted that this new lot will require private on-site system. The design and capacity for such will be determined at the time a house is built on the new lot. The existing house is served by its own system.

Ag nuisance Waiver

The Planning Commission has also required an agricultural nuisance waiver be recorded as a restrictive covenant in cases where rural subdivisions are adjacent to existing agricultural activities.

For the sketch plan review, Staff mailed notification to the adjacent property owners within five hundred feet (500’) of this property regarding this subdivision request. No subsequent notification is required for Final Plat review. Staff has not received any calls or comments on this proposed plat.

RECOMMENDATION: Staff recommends that the Final Plat be approved with the stipulation that a restrictive covenant be recorded that prohibits any future re-subdivision of these two lots and also waives the right to file nuisance suits against adjacent agricultural operations.

Submitted by:
Timothy Huey, Director
January 27, 2016

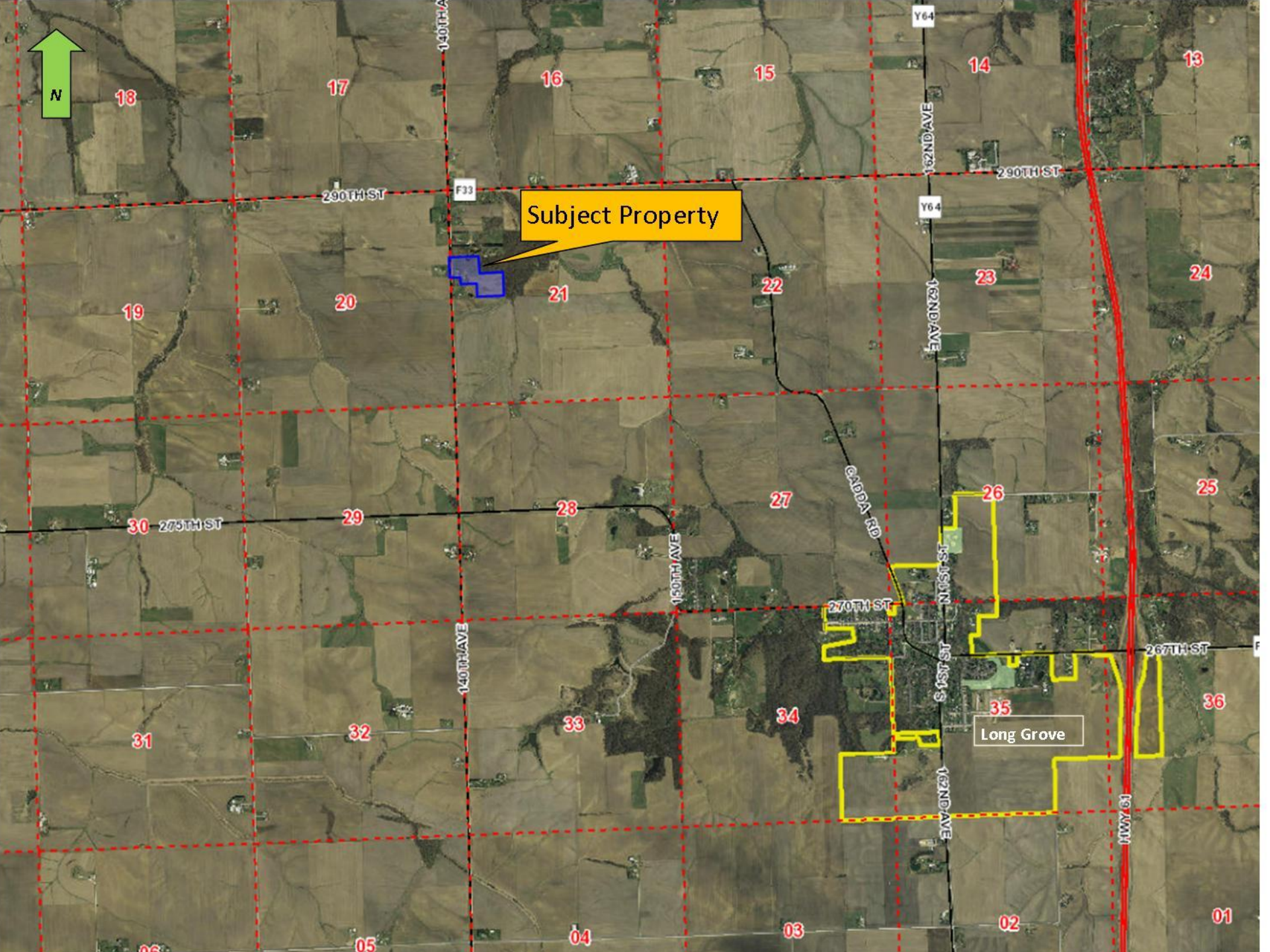
Final Plat of a Minor Subdivision

Applicant: Joe and Jennifer Reimers, applicant and Estes Living Trust, property owner.

Request: Approval of the Final Plat of a Minor Subdivision Plat, to subdivide an existing 18.74 acre lot into two residential lots.

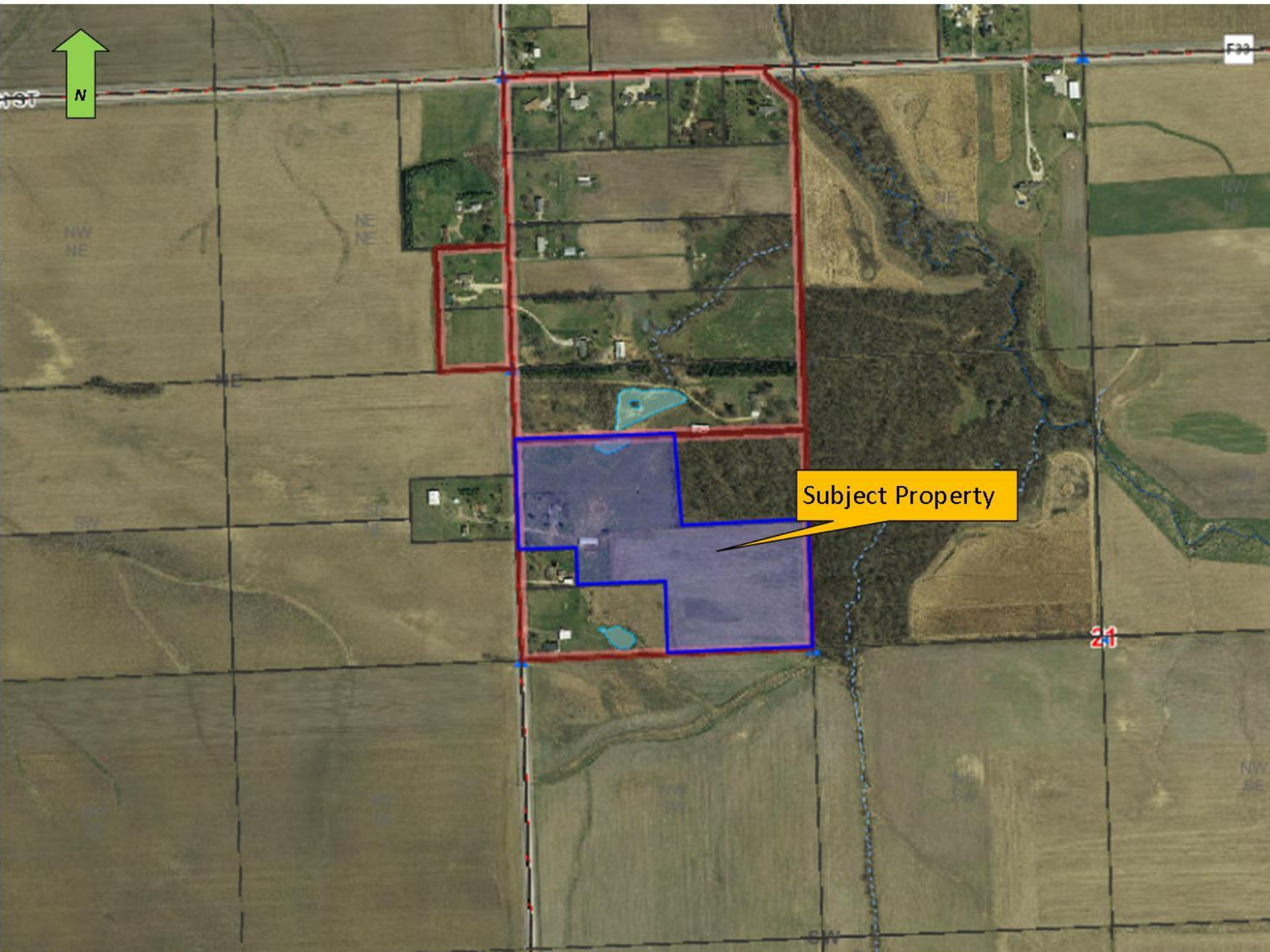
Legal Description: Part of Lot 1 of Little Acres 2nd Addition SW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 21, Winfield Twp.

General Location: 28625 140th Avenue



Subject Property

Long Grove



Subject Property

13T

21

21

NW
NE

NE
NE

SW

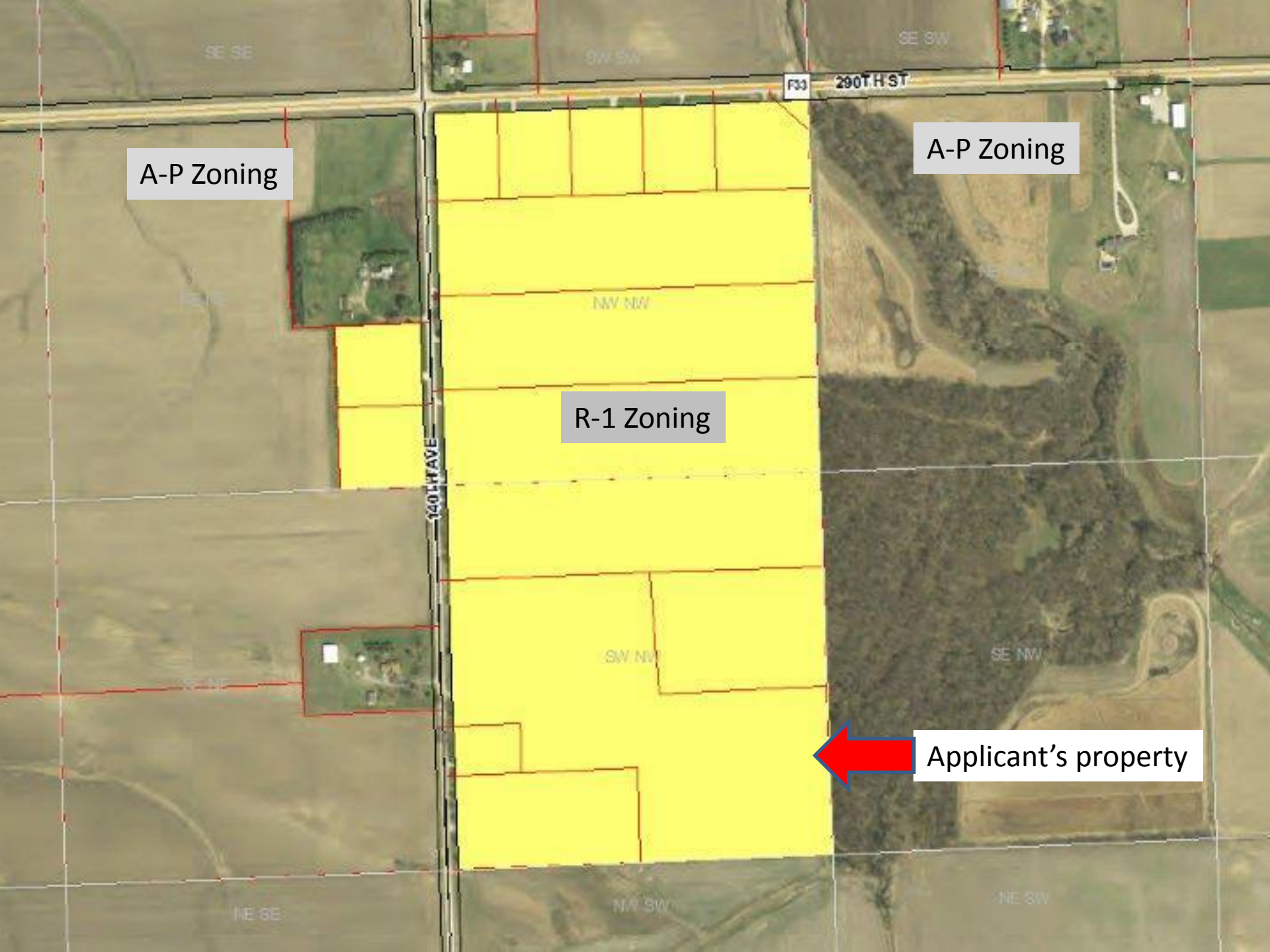
NW
SE

A-P Zoning

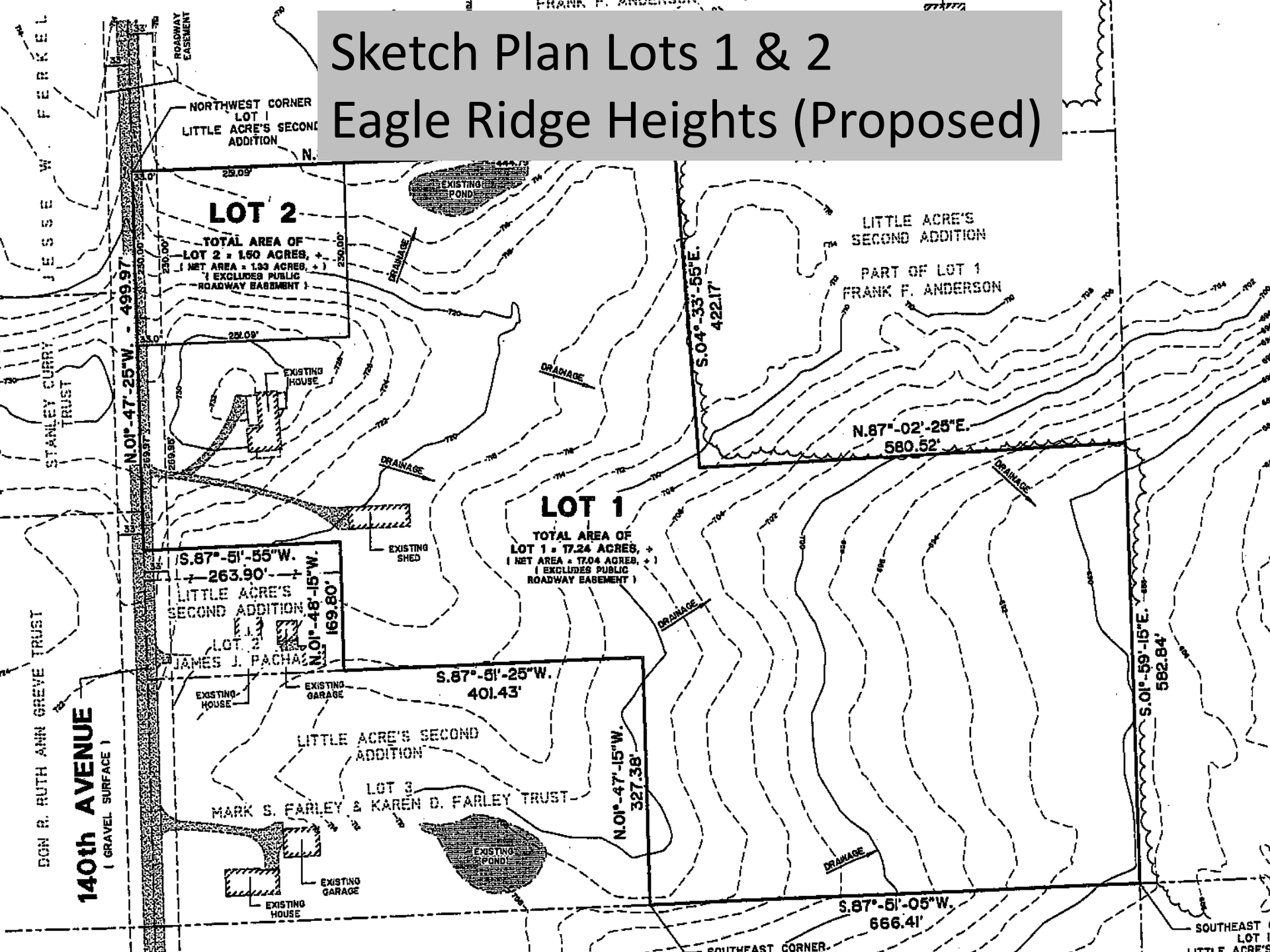
A-P Zoning

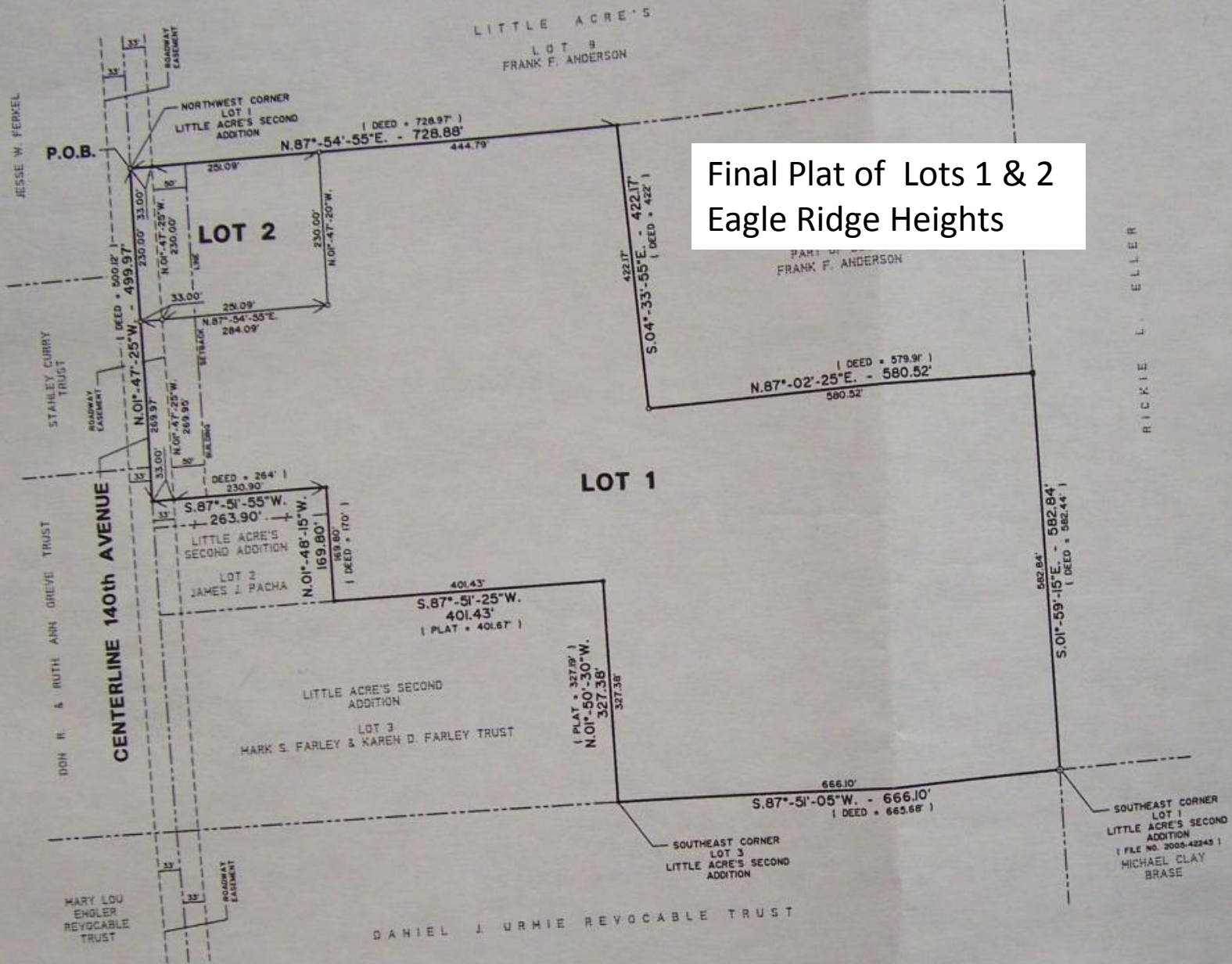
R-1 Zoning

Applicant's property



Sketch Plan Lots 1 & 2 Eagle Ridge Heights (Proposed)





Final Plat of Lots 1 & 2
Eagle Ridge Heights

LITTLE ACRE'S
LOT 9
FRANK F. ANDERSON

P.O.B.

LOT 2

LOT 1

LOT 3
JAMES L. PACHA

LITTLE ACRE'S SECOND
ADDITION

LOT 3
MARK S. FARLEY & KAREN D. FARLEY TRUST

DANIEL J. URMIE REVOCABLE TRUST

FRANK F. ANDERSON

RICKIE L. ELLER

CENTERLINE 140th AVENUE

JESSE W. FEHME

STANLEY CURRY TRUST

RUTH ANN GREVE TRUST

MARY LOU EHLER REVOCABLE TRUST

(DEED = 579.9')
N.87°-02'-25"E. - 580.52'
580.52'

S.01°-59'-15"E. - 582.84'
(DEED = 582.44')

666.10'
S.87°-51'-05"W. - 666.10'
(DEED = 663.68')

SOUTHEAST CORNER
LOT 1
LITTLE ACRE'S SECOND
ADDITION
(FILE NO. 2000-42245)
MICHAEL CLAY
BRASE

NORTHWEST CORNER
LOT 1
LITTLE ACRE'S SECOND
ADDITION
(DEED = 728.97')
N.87°-54'-55"E. - 728.88'

230.00' 33.00'
N.01°-47'-25"W. - 499.97'
N.01°-47'-25"W. - 230.00'
N.01°-47'-25"W. - 230.00'

25.09' 284.09'
N.87°-54'-55"E. - 284.09'

33.00' 263.90'
N.01°-47'-25"W. - 263.90'
N.01°-47'-25"W. - 263.90'

DEED = 264' 1
230.90'
S.87°-51'-55"W. - 263.90'

169.80' 401.43'
N.01°-48'-15"W. - 169.80'
(DEED = 170')

401.43'
S.87°-51'-25"W. - 401.43'
(PLAT = 401.67')

(PLAT = 327.89')
N.01°-50'-30"W. - 327.38'
327.38'

422.17'
S.04°-33'-55"E. - 422.17'
(DEED = 422')

SOUTHEAST CORNER
LOT 3
LITTLE ACRE'S SECOND
ADDITION

Final Plat of a Minor Subdivision

Zoning, lot size and land use

Little Acres Second Addition was zoned “E” Rural when recorded in 1974.

Zoned “R-1” Single Family Residential in 1981 with the adoption of the current Zoning Map.

This 18.74 acre parcel has an existing residence.

Proposed plat would subdivide the parcel into a 1.5 acre lot for a new residence and 17.24 acre balance of the lot with the existing residence.

Final Plat of a Minor Subdivision

Access and roadway improvements

Property has 500 feet of frontage on 140th Avenue, a gravel, County maintained road.

Land Use Policies state that developments should have access to adequately constructed paved roads.

Property is a little over ¼ mile south of 290th Street/St. Ann's Road, which is a paved County road.

R-1 zoning allows for approval of this subdivision.

One additional development right for a residence at this location not significantly contrary to those policies.

Final Plat of a Minor Subdivision

Wastewater disposal systems

The Health Department has noted that this new lot will require private on-site system.

The design and capacity for such will be determined at the time a house is built on the new lot.

The existing house is served by its own system.

Final Plat of a Minor Subdivision



Final Plat of a Minor Subdivision

RECOMMENDATION:

The Final Plat be approved with the stipulation that a restrictive covenant be recorded that prohibits any future re-subdivision of these two lots and also waives the right to file nuisance suits against adjacent agricultural operations.

CERTIFICATE OF APPROVAL BY SCOTT COUNTY

I, Jim Hancock, Chairman of the Scott County Board of Supervisors, do hereby certify that said Board adopted a Resolution on March 10, 2016 in which it approved the **Final Plat of Eagle Ridge Heights** as follows:

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. As the local governing body responsible for the approval of subdivision plats within its unincorporated jurisdiction, the Scott County Board of Supervisors has, on this 10th day of March, 2016, considered the Final Plat known as **Eagle Ridge Heights**. Said Plat is a subdivision being formerly a part of Lot 1 of Little Acres Second Addition, located in the SW¹/₄NW¹/₄ of Section 21 of Township 80 North, Range 3 East, of the 5th Principal Meridian (Winfield Township) Scott County, Iowa. The Scott County Board of Supervisors, having found said Plat to be in substantial compliance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision and Zoning Ordinances, does hereby approve the **Final Plat of Eagle Ridge Heights**.

Section 2. The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.

Section 3. This Resolution shall take effect immediately.

Signed this 10th day of March, 2016

SCOTT COUNTY, IOWA

BY: _____
Jim Hancock, Chairman

ATTESTED BY: _____
Roxanna Moritz, Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE _____

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVING THE FINAL PLAT OF EAGLE RIDGE HEIGHTS

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1.** As the local governing body responsible for the approval of subdivision plats within its unincorporated jurisdiction, the Scott County Board of Supervisors has, on this 10th day of March, 2016, considered the Final Plat known as **Eagle Ridge Heights**. Said Plat is a subdivision being formerly a part of Lot 1 of Little Acres Second Addition, located in the SW¹/₄NW¹/₄ of Section 21 of Township 80 North, Range 3 East of the 5th Principal Meridian (Winfield Township). Scott County, Iowa. The Scott County Board of Supervisors, having found said Plat to be in substantial compliance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision and Zoning Ordinances, does hereby approve the Final Plat of **Eagle Ridge Heights**.
- Section 2.** The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.
- Section 3.** This Resolution shall take effect immediately.

HUMAN RESOURCES DEPARTMENT

600 West Fourth Street
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285
www.scottcountyiowa.com



Date: March 1, 2016
To: Dee F. Bruemmer, County Administrator
From: Mary J. Thee, Human Resources Director/Asst. County
Subject: Administrator Policy Updates - Use of County Own Facilities

This spring we are doing training for all staff which includes addressing building security. We have reviewed our current policies and feel that General Policy 14, Use of County Owned Facilities, warrants updates. Specifically we train employees not to allow others, including other employees, access to building outside of work hours, but it isn't addressed in the policy. It is not possible for everyone to be aware of the employment status of individuals, so if they do not have their own badge, for security purposes they should access the building during regular work hours. Additionally the form employees sign to obtain their ID/access badge requires that they notify their supervisor and FSS when they're not in possession of their access badge so it can be deactivated for security purposes, but this was not specifically addressed in the policy.

14. USE OF COUNTY OWNED FACILITY

POLICY

It is the policy of Scott County to provide county facilities to all departments and county organizations for authorized use. It is also the policy of Scott County to coordinate the use of, entry into, and modification of said facilities.

SCOPE

This policy is applicable to all offices, departments and agencies (tenants) within Scott County government or located within County owned facilities. (~~Secondary Roads and Conservation~~ ~~are-is~~ exempted from the coordinated entry and contractor provisions of this policy, except for office space located in campus buildings.)

USE OF FACILITIES

- A. County departments, tenant agencies, authorized agencies, county affiliated organizations (Community Jail and Alternatives Advisory Committee, Civil Service Commission, Zoning Board of Appeals, County Collective Bargaining Units, etc.), governmental entities and not-for-profit community groups may request to use county facilities if appropriate space is available.
- B. One-time or recurring event use is governed by the procedures outlined herein. Long-term use (45 days or more in duration) shall require a written lease agreement for all entities other than county departments, even if the request is granted at no cost.
- C. Rooms available for use at the downtown County Campus are outlined in the attached Schedule A. Other rooms and spaces may be available at other County facilities. Inquire with the managing department for availability and costs.
- D. The charging policy for the use of county campus facilities is as follows:
 - County Departments no charge
 - Tenant agencies (District Court, DHS, etc.) per lease/code
 - Affiliated organizations (CJAAC, Jail working groups, etc.) no charge
 - Authorized agencies no charge

- Other government & not-for-profit community groups per rate table (see Schedule B)

E. All requests and scheduling for each facility will be with the department responsible for the appropriate facility. For all campus buildings and the county warehouse that department is Facility and Support Services (FSS). ~~All FSS Bbookings may be made by via the County Outlook calendar (for persons with access to the County computer network). Persons outside the county network may calling~~ 563-326-8611 to book spaces and rooms managed by FSS.

For Jail facilities contact the Sheriff's Office- Jail Division at 563-326-8750. For Conservation and park facilities contact the Conservation Board at 563-328-3280.

- F. County Departments, Tenant Agencies and Affiliated organizations may request use of meeting rooms. for either recurring use or single events and meetings. Recurring events may be booked up to one year in advance. All other users are limited to one-time events and meetings. Rooms are available on a first come, first serve basis.
- G. The responsible department may limit the scheduling and use of facilities and rooms to ensure availability for county department or county sanctioned use if room availability becomes an issue.
- H. County facilities can also be used for purposes which are mandated by law.
- I. Candidates announcing for public office may use county facilities during normal working hours for such purposes, and their request shall be granted providing space is available.
- J. Facility & Support Services or the responsible department for said facility(s) reserve the right to cancel or rearrange conference room reservations and will notify the scheduling party as far in advance as practical.

COORDINATED ENTRY REQUIREMENTS

- A. The purpose of the Coordinated Entry Requirements is to provide a means to properly identify campus employees and to differentiate between staff and visitors to county facilities. The underlying purpose of this provision is to enhance security and to better monitor entry into staff areas of County facilities.
- B. All employees of County Departments and Tenant Agencies shall display county approved photo or law enforcement identification while on premises.

- C. The approved photo identification method is issued by the Facility and Support Services Department. Cards should not be altered in any way, including but not limited to, covering the logo or approved photo ID picture, punching holes, etc. These cards remain the property of Scott County and should be returned to FSS at such time as the employee is no longer employed by the County or a tenant agency.
- D. Individuals issued an access/ID card shall immediately inform the Facility and Support Services Department and their supervisor if the card is not in their possession.
- E. Individuals shall not loan their card to another employee or individual to allow them access into restricted areas. An employee shall not allow another employee or individual to access the building on their swipe when the building is not open to the public. Additionally employees should not allow employees into an area during work hours on their swipe unless they know the individual's badge has access to the area.
- ~~C.E.~~ The building manager (see listing in Contractor Requirements below) may issue visitor passes to individuals with long-term or recurring business in the facility.
- ~~D.F.~~ The building manager may waive the photo identification requirements where deemed appropriate.

COORDINATED CONTRACTOR REQUIREMENTS

- A. The purpose of Coordinated Contractor Requirements is:
 - 1. To ensure proper notification prior to any physical alteration to existing County structures, systems, equipment or building services.
 - 2. Centralize coordination of cabling and infrastructure installation and modification to ensure uninterrupted, documented service to all building users.
 - 3. To ensure long term communications systems integration and coordination between tenants' needs and County's future plans.
 - 4. To make clear the concern for communications facilities security within the County buildings.
 - 5. To properly account for and identify contractors working on-site in County facilities.

- B. All new requests or changes to existing communications, cabling and utility infrastructure (including building utilities and services) must be requested in writing to the Director of Facility and Support Services.
- C. If the request involves laying/installation of new transmission medium, utility, distribution or infrastructure, a pictorial rendition of the existing and new pathways must also be submitted.
- D. Where appropriate, the Director of Facility and Support Services may, if approved, forward the request on to the Director of Information Technology. If the request is not approved the Director of FSS must return the request to the requestor within four weeks explaining why it wasn't approved.
- E. The Director of Facility and Support Services must verify that the request falls within the long term plans of the County's communications system.
 - a. This may necessitate discussions with the County Sheriff's Department, the Scott Emergency Communications Center, Information Technology Department or other departments or agencies to ensure the reliability and integrity of both the E911 emergency system and the County emergency radio communication system.
 - b. The IT Director shall determine that the requested changes will not impact the various computer networks and phone systems located on the premises.
- F. All physical communication equipment will be afforded the highest security to ensure continued uninterrupted operation.
- G. Contractors working within any building may be required to provide the necessary information on each worker that will be on site so that Scott County may perform a background check prior to performing work within the facility. This background check will be performed at no cost to the contractor.
- H. All contractors working on-site in county owned buildings are required to register with the building manager (see list below). Said contractor must accurately disclose their company name, the nature of their business/work and the anticipated duration. Other security measures may be required for entry into secure perimeters of the jail and jail annex. The building manager may issue a temporary identification badge that must be displayed at all times while on site. Failure to display proper identification will be cause for the building manager to stop the work (at no cost or liability to Scott County) until proper identification is displayed. Building managers are:

1. ~~4.~~ Campus Buildings -Facility and Support Services Dept.

Draft for discussion purposes

1.2. [Sheriff Patrol Headquarters- Facility & Support Services Dept](#)

2. Juvenile Detention Center - FSS and JDC Departments

3. Parks and ~~P~~arks ~~B~~buildings - Conservation Department

4. Jail Facilities - Sheriff's Office, Jail Division

5. Secondary Roads ~~B~~buildings - Secondary Roads Dept.

I. While on-site, contractors may be required to adhere to tool retention and accountability requirements determined by the location of the work. This provision is especially critical in secure areas of jails and detention centers. Failure to adhere to this provision could result in serious security breaches and could impact the safety and security of those facilities.

J. Department Heads within the building management departments listed above may waive the identification provisions of this policy if the circumstances warrant.

Use of County Owned Facilities - General Policy 14

Schedule A

Schedule of Available Scott County Campus Meeting Rooms

Large Rooms

Board Room - first floor Administrative Center; Convenient to main entrance, ample free parking; seats 80 theatre style; has mounted LCD projector; can be set-up classroom, table clusters or meeting style; built-in Board table at front; kitchenette at rear. This room is near the front door and can be separated from the rest of the building. After hours events must use this room unless special arrangements are made.

Conference Room 605 A/B Combined - 6th floor of the Administrative Center; ample free parking; seats 50-60 theatre style; has two mounted LCD projectors; room dividable into two small rooms (see below); can be set-up classroom, table clusters or meeting style serving counter in adjacent area for catering, etc.; vending nearby. This room has excellent views of downtown Davenport.

Conference Room 638 - 6th floor of Administrative Center; ample free parking; seats 18 - 20 ~~around large, permanent wood meeting table~~; has mounted LCD projector & TV/VCR; refreshments limited due to table and seating surfaces; vending nearby. This room is a very nice, professional executive style meeting space on an interior space with no windows.

Conference Room 258 - 2nd floor of the Courthouse; ample free parking; seats 25 theatre style; may also be set-up classroom and table clusters.

Courtrooms - several courtrooms in the Courthouse are available for special events only. Requests must be approved in advance by Facility and Support Services and Court Administration.

Small Rooms

Conference Room 6376 - 6th floor of the Administrative Center; ample free parking; seats 6 - 8 around mobile tables; ; serving counter in adjacent area for catering, etc.; vending nearby.

Conference Room 605A or 605B - 6th floor of the Administrative Center; ample free parking; seats 10 - 35 theatre style; has mounted LCD projector; ; can be set-up classroom, table clusters or meeting style; serving counter in adjacent area for catering, etc.; vending nearby.

~~**Conference Room 607** - 6th floor of the Administrative Center; ample free parking; seats~~

Draft for discussion purposes

~~6-10 8-around permanent table; nice executive meeting room; views of downtown.~~

~~Conference Room E225, 2nd floor of the Entrance Pavilion; ample free parking, seats 8-10 around permanent wood meeting table.~~

General Information

All rooms are served by nearby restrooms. Restrooms and meeting spaces are fully accessible. All rooms open during business hours (8-4:30p, M-F, excluding Board approved holidays) subject to availability. After hours events must be scheduled into Board Room unless other security arrangements are made. See Schedule B for reservation costs.

Use of County Owned Facilities - General Policy 14

Schedule B

Schedule of Charges and Booking Procedures Scott County Campus Meeting Rooms

Use Charges

All hourly charges are minimum one hour charge.

Rooms -

Small Meeting Rooms	\$10 first hour \$5 per hour for additional
Large Meeting Rooms	\$20 first hour \$10 per hour for additional
Special Set-up other than standard set-ups	\$50 flat charge

Additional Charges -

Facility Staff (required for after hours bookings)	\$30 per hour
Security Staff (required for large events, special needs)	Contract with Sheriff's <u>Office</u> <u>Reserve</u>
Clean-up Charge (trash not in cans, carpet stains, etc.)	\$40 small room \$75 large room

Booking Procedures

Internal Customers -

~~Rooms are available via Outlook and can be booked on-line.~~ Rooms can also be reserved via Sixth Floor reception desk (x8611). We encourage the use of standard set-ups only. 24 hour notice required for room set-ups.

External Customers -

Rooms may be reserved by contacting the Facility and Support Services Department at (563)326-8611. Standard room set-up diagrams are available via fax or mail. 24 hour notice required for standard room set-ups; 48 hour notice for non-standard set-up; 72

Draft for discussion purposes

hour notice for after-hours. Room charges are net 30 days after event date.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVING CHANGES TO GENERAL POLICY 14, USE OF COUNTY OWNED
FACILITES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That General Policy 14 "Use of County Owned Facilities" updates the policy by adding language on employee responsibilities regarding their ID/access card.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

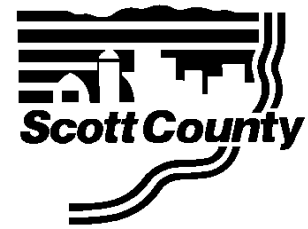
March 10, 2016

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Benjamin Leture for the position of Golf Maintenance Technician in the Conservation Department at the entry level rate.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



Item 07
03-08-16

(563) 326-8723 Fax (563) 326-8730

February 29, 2016

To: Dee F. Bruemmer

From: Lori A. Elam

Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have the property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Dwight Bishop
2623 College Ave.
Davenport, IA 52803

Suspend: 2014 property taxes due in September 2015 and March 2016 in the amount of \$1770.00 including interest and penalty.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____

SCOTT COUNTY AUDITOR

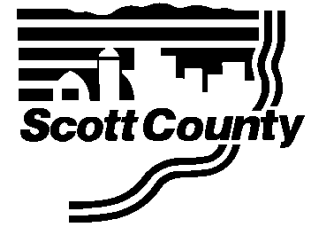
R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
MARCH 10, 2016

SUSPENDING THE 2014 PROPERTY TAXES FOR DWIGHT BISHOP, 2623 COLLEGE AVENUE, DAVENPORT, IOWA, DUE IN SEPTEMBER 2015 AND MARCH 2016 IN THE AMOUNT OF \$1770.00 INCLUDING INTEREST AND PENALTY.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2014 property taxes, due September 2015 and March 2016 including interest and penalties for Dwight Bishop, 2623 College Avenue, Davenport, Iowa, in the amount of \$1770.00 are hereby suspended.
- Section 2. That the County Treasurer is hereby directed to suspend collection of the above stated taxes, assessments, and rates or charges, including interest, fees, and costs, thereby establishing a lien on said property as required by law, with future collection to include statutory interest.
- Section 3. This resolution shall take effect immediately.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

February 29, 2016

To: Dee F. Bruemmer
From: Lori A. Elam
Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have the property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Joanna Graller
1019 West 15th Street
Davenport, IA 52804

Suspend: The second half of the 2014 property taxes, due March 2016 in the amount of \$700.00.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
MARCH 10, 2016

**SUSPENDING THE SECOND HALF OF THE 2014 PROPERTY TAXES DUE MARCH 2016 FOR
JOANNA GRALLER, 1019 WEST 15TH STREET, DAVENPORT, IOWA, PARCEL: G0015-27B IN THE
AMOUNT OF \$700.00.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The second half of the 2014 property taxes due March 2016 for Joanna Graller, 1019 West 15th Street, Davenport, Iowa, Parcel: G0015-27B in the amount of \$700.00 are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.



SCOTT COUNTY HEALTH DEPARTMENT
Administrative Center
600 W. 4th Street
Davenport, Iowa 52801-1030
Office: (563) 326-8618 Fax: (563)326-8774
www.scottcountyiowa.com/health



February 25, 2016

To: Dee F. Bruemmer, County Administrator
From: Edward Rivers, Director

RE: County Agreement with MEDIC EMS

Attached you will find copies of the Agreement with MEDIC EMS for the term July 1, 2016 through June 30, 2021, for the Board of Supervisors approval and signature.

MEDIC EMS provides basic life support and advanced life support and emergency and transfer services within geographical areas "A" and "E" of the Scott County Code of Ordinances, Chapter 28, Ambulance Service, and standby and/or back-up services for area "B", "C", and "D".

Since the closing of Buffalo Ambulance in 2014, MEDIC EMS has provided ninety-eight percent of the county's emergency medical services response, and is a vital element in the ensuring that the county's citizens receive prompt, quality pre-hospital care.

An added element of this contract cycle is that MEDIC EMS will administer a quality management program to ensure delivery of high quality services, and collaborate with other agencies delivering EMS services in Scott County to develop and manage a consolidated Scott County Quality Management System.

The Scott County Board of Health reviewed and approved the agreement on February 18, 2016.

FEB - 1 2016



SCOTT COUNTY HEALTH DEPARTMENT
Administrative Center
600 W. 4th Street
Davenport, Iowa 52801-1030
Office: (563) 326-8618 Fax: (563)326-8774
www.scottcountyiowa.com/health

BY: _____



Public Health
Prevent. Promote. Protect.

Date: July 1, 2016

Agreement #: SCAA-MEMS17

Agreement Parties: Scott County Board of Health
600 W. 4th St
Davenport, IA 52801

MEDIC EMS
1204 E. High Street
Davenport, IA 52803

Purpose: MEDIC EMS provides basic life support and advanced life support and emergency and transfer services within geographical areas "A" and "E" of the Scott County Code of Ordinances, Chapter 28, Ambulance Service, and standby and/or back-up services for area "B", "C", and "D". Areas "A" through "E" are delineated on the maps attached hereto. MEDIC EMS conducts quality management activities to ensure the delivery of high quality services. The Scott County Board of Health ("Scott County") recognizes that the services provided by MEDIC EMS are essential to the health and safety of the residents of Scott County and Scott County seeks to ensure the availability of these vital services.

The parties hereby agree to perform the work, fulfill the obligations, to provide the services and abide by all terms and conditions described in the Agreement, consisting of these cover pages and the following pages consisting of Sections I through VIII, for the consideration herein. The parties hereto have executed this contract on the day and year last specified below.

For and on behalf of the Scott County Board of Health:

For and on behalf of MEDIC EMS:

By: Denise Cornes
Chairman

By: Linda L. Frederiksen
Executive Director

Date: 7-18-16

Date: February 1, 2016

For and on behalf of the Scott County Board of Supervisors:

By:
Chairman

Date:

I. Definitions

- A. “Confidential Information”: Records required by Iowa Code, Chapter 22.7, to be kept confidential.
- B. “Exclusive Service Area” (ESA): A geographic area assigned to an Emergency Medical Service provider in which the provider performs all calls for service.
- C. “One month’s expenses”: One twelfth of the MEDIC EMS current fiscal year expenses, as approved by the MEDIC EMS board of directors.
- D. “Operating Loss”: The net deficit, if any, of revenues, gains, and other support over expenses, before contributions of long-lived assets and reimbursements received for operating loss under a contract with Scott County, as presented in the statements of operations for any fiscal year’s audited financial statement.
- E. “Standby / backup services”: “Standby services” means identifying and positioning assets which will respond if necessary in an ESA other than those assigned, at the request of the agency assigned to that ESA. “Backup services” means response to an ESA other than those assigned at the request of the agency assigned to that ESA.

II. Identification of Parties

- A. The Chairperson of the Scott County Board of Health is the Authorized County Official for this Agreement. The Authorized County Official shall have the authority to authorize this Agreement, and any changes in the terms, conditions, or amounts specified in this Agreement. Communications and potential future negotiations concerning this Agreement should be referred to the Chairperson. The Scott County Board of Health hereinafter will be referred to as “Scott County”.
- B. The Executive Director is the Authorized MEDIC EMS Official for this Agreement. This individual is responsible for attending to the financial and administrative matters of this Agreement and shall have the authority to authorize this Agreement and any changes in the terms, conditions or amounts specified in this Agreement. Communications and potential future negotiations concerning this Agreement should be referred to the Executive Director.

III. Term of Agreement

- A. The effective date and initial term of this Agreement shall begin on July 1, 2016 and shall continue until June 30, 2021.

- B. This Agreement may be terminated by any party upon not less than forty-five (45) business days prior written notice to the other party specifying the date on which termination will become effective, in the event of any action or threatened action by local, state, or federal governmental or accrediting bodies that creates a serious risk of assessment, sanction, penalty, or other significant consequence based on the application of any provision of state or federal law (collectively referred to as “supervening law”) to the party giving such notice, or any opinion of legal counsel to the effect that a supervening law creates a serious risk of assessment, sanction, penalty, or other significant consequence to the party giving such notice.

The parties acknowledge that this Agreement is being entered into at a time of significant change in state and federal law regarding the delivery and financing of health services and all parties agree to negotiate in good faith to reform or modify this Agreement, as necessary in the event of supervening law as defined herein prior to terminating this Agreement, unless termination is necessary to prevent imminent adverse legal consequence.

- C. This Agreement may be terminated by any party, for cause consisting of material breach or default by another party, by giving the other party not less than thirty (30) business days prior notice of termination in writing, specifying the alleged breach or default and the date on which termination will be effective, provided that, in the event of termination for cause under this subparagraph, the party receiving notice shall have twenty (20) business days from the date of receipt of such notice in which to correct or cure the alleged default, provided, however, that if such default cannot reasonably be cured within such twenty (20) business days period, the breaching party shall have a reasonable period of time thereafter to cure the alleged default.
- D. This agreement may be amended in whole or in part, or terminated, by mutual consent of the parties, provided that no such amendment or termination shall become effective unless in writing and properly executed by the parties identified in Section I above.

IV. Scope of Services

- A. MEDIC EMS will provide basic life support and advanced life support emergency and transfer services within ESA “A” and “E” as described in Appendix “B” of the Scott County Code of Ordinances, Chapter 28, *Emergency Medical Services*. In addition to providing full time ambulance service as above described, MEDIC EMS agrees to provide standby and backup services within ESA “B”, “C”, and “D”, upon request of Scott County, as required by Section 28-6 of the Scott County Code of Ordinances, Chapter 28, *Emergency Medical Services*.

- B. MEDIC EMS shall comply with Scott County Code of Ordinances, Chapter 28, *Emergency Medical Services*, and all Iowa Department of Public Health EMS rules, regulations, and laws.
- C. MEDIC EMS will administer a quality assurance management program to ensure delivery of optimal quality services. MEDIC EMS will collaborate with other agencies delivering EMS services in Scott County to develop and manage a consolidated Scott County Quality Management System. The elements of a standardized quality management program are, but are not limited to:
 - 1. Patient care record hosting
 - 2. Call review and feedback
 - 3. Data reporting

V. Manner of Financing

- A. Scott County agrees to reimburse MEDIC EMS for any operating loss incurred at the end of each one-year period of July 1 through June 30, with the yearly maximum amount being \$200,000, during the term of this Agreement; however, in the event there is an operating loss in the final year Scott County's duty to reimburse MEDIC EMS for that final year shall survive termination of this agreement. Any operating loss shall be shown on the year-end audited financial report prepared by MEDIC EMS.

If during any fiscal year the MEDIC EMS "Cash on Hand and Bank" balance, as shown on a periodic financial statement, is less than one month's expenses, Scott County may, upon request of the MEDIC EMS board, provide payment to restore the cash balance to the one month's expenses level, subject to the \$200,000 yearly maximum.

The yearly maximum amount of reimbursement, for any purpose(s), for any fiscal year during the term of this Agreement, is \$200,000.

- B. MEDIC EMS, at its place of business, shall keep accurate and complete financial books and records in accordance with sound and generally accepted accounting principles. If necessary to fulfill its obligations under this Agreement, Scott County shall have the right at all times during business hours, upon reasonable notice to MEDIC EMS, to inspect such financial books and records, to make extracts therefrom as necessary and/or to speak with the auditors thereof.
- C. Upon preparation and review of the year-end audited financial report, MEDIC EMS shall invoice Scott County for the operating loss shown, if any. This invoice shall be sent on or before five (5) business days from the beginning of the calendar month succeeding the completion of the year-end financial report. Scott County shall pay no later than thirty (30) days after the date of the invoice, provided that reasonable access to the MEDIC EMS records, if

necessary and requested in accordance with this Agreement, has been provided in a timely manner.

- D. Scott County and MEDIC EMS each acknowledge that the payments herein to be made are to supplement and not supplant other available sources of income to MEDIC EMS, such as fees collected for services provided to individual patients.
- E. Pursuant to Paragraph V (B) above, MEDIC EMS may disclose or reveal to Scott County orally, in writing, or by inspection, confidential records.

If such confidential records are disclosed, neither Scott County, nor any of its respective officers, agents or employees shall disclose the confidential records to any third parties or use any confidential records received from MEDIC EMS for any purpose unrelated to this Agreement.

All confidential records pertaining to MEDIC EMS shall remain the property of MEDIC EMS, and all written or stored confidential records, with all copies thereof, shall be returned to the disclosing party upon its written request.

VI. Liability and Insurance

MEDIC EMS shall maintain comprehensive liability insurance as required by Scott County Code of Ordinances, Chapter 28, Ambulance Service, Section 28-4, Subsection D, and shall be in an amount of at least \$1 million per occurrence/, \$3 million annual aggregate for general liability and professional liability coverage. Scott County shall be named as an additional insured under the general liability policy maintained by MEDIC EMS and providing minimum coverage of \$1 million. A copy of the certificate of insurance shall be on file at the Scott County Health Department.

VII. Reports

- A. MEDIC EMS agrees to submit the following reports to Scott County on or before the following dates:
 - i. Certificate of insurance: Annually at the time of renewal
 - ii. First quarter outcomes: October 31st
 - iii. Second quarter outcomes: January 31st
 - iv. Third quarter outcomes: April 30th
 - v. Fourth quarter outcomes: August 31st
 - vi. Final financial profile: August 31st
 - vii. Audit report: 120 days from the end of the agency's fiscal year.
 - viii. Notification of any significant changes in funding, staffing or programming; including the expansion of an existing program or the

addition of any new funding source and/or program within 30 days of the change.

VIII. Other Conditions

- A. MEDIC EMS shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, gender identity, disability or religious affiliation.
- B. None of the funds provided through this Agreement shall be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.
- C. Severability. In the event that any one of more of the provisions contained in this Agreement shall for any reason be held by any court or by the Office of Inspector General (OIG) of the United State Department of Health and Human Services to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF MEDIC EMS MULTI-YEAR CONTRACTUAL AGREEMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Multi-Year Contractual Agreement between Scott County, Scott County Board of Health and MEDIC EMS is hereby approved.
- Section 2. That the chairman is hereby authorized to sign said agreement.
- Section 3. This resolution shall take effect immediately.

DENNIS CONARD, SHERIFF

Major Thomas B. Gibbs
Chief Deputy Sheriff



EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689

400 West 4th Street
Davenport, Iowa 52801-1187

(563) 326-8750
www.scottcountyiowa.com
sheriff@scottcountyiowa.com

Date: February 25, 2016

Memo To: Board of Supervisors

From: Sheriff Dennis Conard

A blue ink handwritten signature of Sheriff Dennis Conard, consisting of a stylized 'D' and 'C'.

REF: Replacement of Safran MorphoTrak LiveScan Stations, Touchscreen Monitors and Jail Management System (JMS) Interface

Enclosed is the proposal and support agreement for the replacement of the LiveScan Fingerprinting Stations in the Jail for \$50,746. This equipment and software replacement has been approved in the 2016 capital budget and is under budget by \$11,500. In addition, this purchase will negate the need for a \$12,000 service contract for one year.

I can be available to answer any questions the Board of Supervisors may have concerning this purchase.



5515 East La Palma Avenue
Suite 100
Anaheim, CA 92807

February 2, 2016

Sgt. Jon Ronnebeck
Scott County Jail
400 W. 4th Street
Davenport, IA 52801

Tel: (563) 326-8750
Email: jon.ronnebeck@scottcountyia.com

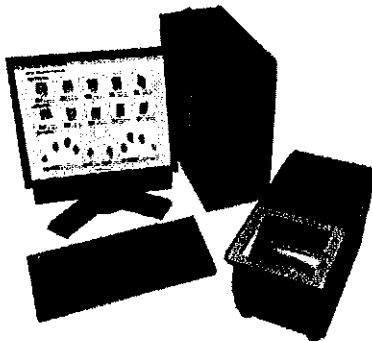
Reference No. MTIA-L112014-02B

Dear Sgt. Ronnebeck

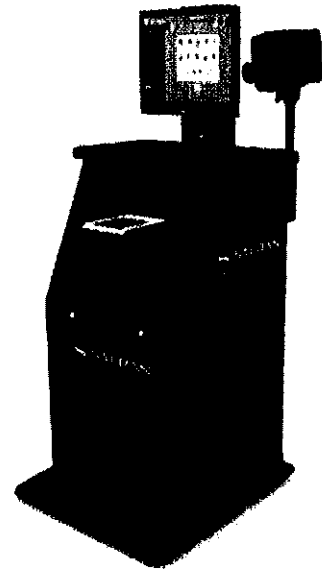
MorphoTrak is pleased to provide Scott County Jail with the following proposal for a MorphoTrak LiveScan Station equipped with standard Iowa State Department of Public Safety (IA-DPS) profiles for connectivity directly to the Iowa DPS AFIS Database.

MorphoTrak's fully integrated LiveScan solution provides Scott County Jail the following features and benefits:

- ◆ Single-source vendor for all components of the LiveScan solution, including the AFIS interface.
- ◆ Digital image capture of upper, lower and writer's palms, slaps and rolls
- ◆ Mug Photo Capture
- ◆ Full compliance with IA-DPS AFIS, FBI IAFIS/NGI EBTS and ANSI/NIST image standards
- ◆ Automatic fingerprint sequencing and duplicate print checking before scanning is completed, ensuring data integrity.
- ◆ Quick check, review, and edit can be performed on each print
- ◆ All livescan configurations includes on-site installation, on-site training, and a 1 Year on-site warranty



Desktop



Cabinet

*In the MorphoTrak
2015 Customer
Satisfaction survey,
98% of our
customers rated
themselves
"Satisfied" or
"Very Satisfied"*

MorphoTrak's on-going commitment to customer satisfaction and the delivery of the highest level of support in the industry is demonstrated by our placing resources **in the field** near the customer to provide on-site customer support.

Our standard warranty is 1 Year on-site for both parts and labor. Should Scott County Jail report a problem, MorphoTrak will dispatch a MorphoTrak Representative from our Des Moines, Iowa office to go on-site to resolve the problem as opposed to other vendors who send a "box with a replacement part". We send a highly trained support representative to provide problem resolution. This ensures that Scott County Jail staff members are not burdened with the added task of "parts replacement".

Solution Description and Pricing

MorphoTrak proposes the equipment and services described in Tables 1-2.

Tenprint/Palmprint Capture - **Cabinet** Table 1. Pricing and Maintenance

Description	Unit Price
MorphoTrak LiveScan Station Cabinet Tenprint/Palmprint, including: <ul style="list-style-type: none"> ♦ MorphoTrak LiveScan Station Application Software ♦ FBI Appendix F Certified Tenprint/Palmprint 1000PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block ♦ Computer, monitor, keyboard ♦ Ruggedized Cabinet fixed-height with foot pedal for hands free advancement ♦ Bar Code Reader ♦ Signature Capture Pad 1x5 ♦ Mugshot Capture to include Camera, Software, mounting hardware ♦ UPS ♦ Printer Tenprint Card, Black & White, Duplexer, 2 additional trays ♦ Standard IA-DPS Workflows and Profiles ♦ Installation / On-site Training ♦ Warranty: 1 Year On-site Advantage Solution warranty, 9X5, Next day on-site response and parts replacement ♦ Freight 	\$25,980
<i>Less Discount for receipt of Purchase Order by 03/30/2016</i>	(\$2,598)
TOTAL	\$23,382 x2
Annual Maintenance (after initial 1 Year On-site Warranty) On-site Advantage Solution, 9X5, Next day on-site response and parts replacement	\$2,634
<i>*Please see Table 3 Options for Card Printer pricing*</i>	

Tenprint/Palmprint Capture - **Desktop** Table 2. Pricing and Maintenance

Description	Unit Price
MorphoTrak LiveScan Station Desktop Tenprint/Palmprint, including: <ul style="list-style-type: none"> ♦ MorphoTrak LiveScan Station Application Software ♦ FBI Appendix F Certified Tenprint/Palmprint 1000PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block ♦ Computer, monitor, keyboard ♦ Foot pedal for hands free advancement ♦ Mugshot Capture to include Camera, Software, Tripod ♦ Bar Code Reader ♦ Signature Capture Pad 1x5 ♦ UPS ♦ Printer Tenprint Card, Black & White, Duplexer, 2 additional trays ♦ Standard IA-DPS Workflows and Profiles ♦ Installation / On-site Training ♦ Warranty: 1 Year On-site Advantage Solution warranty, 9X5, Next day on-site response and parts replacement ♦ Freight 	\$23,230
<i>Less Discount for receipt of Purchase Order by 03/30/2016</i>	(\$2,323)
TOTAL	\$20,907
Annual Maintenance (after initial 1 Year On-site Warranty) On-site Advantage Solution, 9X5,	\$2,593

Description	Unit Price
Next day on-site response and parts replacement	
<i>*Please see Table 3 Options for Card Printer pricing*</i>	

Standard shipping is 30 days after receipt of order, or as otherwise scheduled.

Options and Pricing

MorphoTrak equipment options and pricing described in Table 3. *Table 3. Options Pricing and Maintenance*

	Description	Unit Price	Annual Maintenance*
ESLO-DT1900-00	Upgrade to Touchscreen Monitor	\$741	\$110
	JMS Interface	\$2,500	--

x 2

**Annual Maintenance to start after initial 1st Year Warranty*

Customer Responsibilities

Scott County Jail is responsible for the following:

- ◆ Providing necessary facility resources required for equipment installation and operation including access, space, environmental control, electrical power and networking.
- ◆ To obtain and maintain the required transmission lines and hardware for remote communications to and from the necessary agencies.
- ◆ Obtaining all required authorizations for connecting to the Iowa DPS.

Assumptions

In developing this proposal, MorphoTrak has made the following assumptions:

- ◆ Should Scott County Jail desire or require the ability to interface the proposed MorphoTrak Livescan with an RMS / JMS, upon request MorphoTrak will provide Scott County Jail an Interface Control Document (ICD) in which the Scott County Jail RMS/JMS vendor can use to ensure compliance for the interface. Set-up will occur at the same time as the installation of the MorphoTrak LiveScan. Additional fees may occur if this set-up is requested at a later date.
- ◆ If it is determined that the RMS/JMS cannot meet the requirements of the ICD, MorphoTrak will analyze and quote any specific development needs required to establish the interface between the proposed MorphoTrak LiveScan and the Scott County Jail RMS/JMS.
- ◆ An inter-agency agreement between Iowa DPS and Scott County Jail will be in place.
- ◆ Scott County Jail will provide all necessary communication to connect to Iowa DPS. This includes, but is not limited to hubs, routers, modems, etc.
- ◆ On-site Installation Services will be scheduled after network connectivity to Iowa DPS has been established and verified.

Additional engineering effort by MorphoTrak beyond the scope of the standard product will be quoted at a firm fixed price based on our current service rates in effect at the time of the change, plus any related travel or administrative expenses. Assistance with training and questions for the Scott County Jail database or any programming, scripting, or review of programs beyond work quoted above are excluded from this offer.

Prices are exclusive of any and all state, or local taxes, or other fees or levies. Customer payments are due to MorphoTrak within 20 days after the date of the invoice. Product purchase will be governed by the MorphoTrak Agreement, a copy of which is attached for your convenience. Firm delivery schedules will be provided upon receipt of a purchase order. No subsequent purchase order can override such terms. Nothing additional shall be binding upon MorphoTrak unless a subsequent agreement is signed by both parties.

MorphoTrak reserves the right to substitute hardware of equal value with equal or better capability, based upon market availability. If, however such equipment is unavailable, MorphoTrak will makes its best effort to provide a suitable replacement.

Proposal Expiration: May 30, 2016

Purchase orders should be sent to MorphoTrak by electronic mail, facsimile or U.S. mail. Please direct all questions and orders to:

Noemi Islas
MorphoTrak
5515 East La Palma Avenue, Suite 100
Anaheim, CA 92807
Email: noemi.islas@morpho.com | Tel: (714) 238-2082 | Fax: (714) 238-2049

We look forward to working with you.

Sincerely,



Barry Fisher
Vice President, Sales - MorphoTrak

Advantage Solution Support

The following table provides a summary of the maintenance services and support available during warranty and following warranty expiration. Initial warranty period is 1 year from the date of installation.

Support Features	Warranty	Post Warranty
Software Support 9X5*	Included in Warranty	Available for purchase
Unlimited Telephone Technical Support	√	√
2 Hour Telephone Response Time	√	√
Remote Dial-in Analysis	√	√
Software Standard Releases	√	√
Software Supplemental Releases	√	√
Automatic Call Escalation	√	√
Software Customer Alert Bulletins	√	√
Hardware Support – On-site 9X5*	Included in Warranty	Available for purchase
On-Site Response	24-hours	√
On-Site Corrective Maintenance	√	√
On-Site Parts Replacement	√	√
Preventive Maintenance	√	√
Escalation Support	√	√
Hardware Service Reporting	√	√
Hardware Customer Alert Bulletins	√	√
Parts Support	Included in Warranty	Available for purchase
Advanced Exchange Parts Replacement	√	√
Telephone Technical Support for Parts Replacement	√	√
Parts Customer Alert Bulletins	√	√
Software Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional
1 Hour Telephone Response	Optional	Optional
Hardware Uplifts		
Hours of Coverage Available up to 24 Hours Per Day, 7 Days/Week	Optional	Optional
Up to 4 Hours On-site Response	Optional	Optional

*Customer local time

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF THE REPLACEMENT OF TWO MORPHOTRAK LIVESCAN STATIONS, TWO TOUCHSCREEN MONITORS AND ONE JMS INTERFACE IN THE JAIL IN THE AMOUNT OF \$50,746.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the MorphoTrak LiveScan Equipment and Interface is hereby approved as presented in the amount of \$50,746.00.

Section 2. This resolution shall take effect immediately.

DENNIS CONARD, SHERIFF



Thomas B. Gibbs
Chief Deputy Sheriff

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (Fax)

400 West 4th Street
Davenport, Iowa 52801-1187

www.scottcountyiowa.com
sheriff@scottcountyiowa.com

Date: March 8, 2016

Memo To: Board of Supervisors

From: Sheriff Dennis Conard 

REF: Iowa Homeland Security Grant Purchase

Enclosed is the bid and purchase order for the Quad City Bomb Squad Vehicle for \$137,978. This vehicle will be purchased with the Iowa Homeland Security Grant the Board approved on January 20, 2016, in the amount of \$138,000. Two responses were received through the bid process, the enclosed bid from LDV, Inc. and the other bid from Farber Specialty Vehicles for \$253,941.

Because the award is from the 2014 Iowa Homeland Security grant, there is a time crunch. The vehicle must be delivered, paid for, and the grant must be completed by June 30, 2016.

Please feel free to contact me with any questions.



LDV, Inc.
180 Industrial Drive
Burlington, WI 53105
800.558.5986
Fax 262.763.0156
www.ldvusa.com

GSA PRICING PAGE:

Total commercial price as specified, FOB origin	\$	147,570.00
GSA 1 unit discounted price as specified	\$	136,951.00
Industrial Funding Fee (IFF)	\$	1,027.00
GSA 1 unit discounted price as specified with IFF	\$	137,978.00

Delivery terms: 120 days ARO

GSA pricing is not in effect until models are approved for the LDV schedule. Please consult a Sales Specialist before submitting an order to purchase.

Payment Terms: Net 30

Quote is firm for 90 days from specification date

Quoted price does not include any applicable FET, federal, state or local tax unless specified

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF THE BID/PURCHASE ORDER FOR \$137,978 FROM LDV, INC. FOR
THE QUAD CITY BOMB SQUAD VEHICLE THROUGH THE 2014 HOMELAND
SECURITY GRANT IN THE SHERIFF'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board hereby approves the purchase of the Quad City Bomb Squad vehicle for \$137,978 through LDV, Inc. with the funds from the Iowa Department of Homeland Security & Emergency Management grant.
- Section 2. That the Board approves purchase of this vehicle.
- Section 3. That the Sheriff is approved to order and purchase this vehicle.
- Section 4. This resolution shall take effect immediately.



March 08, 2016

To: Scott County Board of Supervisors
From: Ray Weiser, GIS Coordinator
Re: GIS Software Maintenance Renewal

Our Scott County GIS software suite represents a collection of advanced desktop, server and mobile applications that provide the county with the ability to share, analyze and maintain a growing collection of spatial information. The software we use is developed by the industry leading GIS software firm, Environmental Systems Research Institute (ESRI) based in Redlands, CA.

ESRI offers an annual, renewable software license for their products which gives us access to product updates, technical support and complimentary ESRI User Conference registration. The maintenance agreement before you covers the following software:

- Two (2) ArcGIS for Server Enterprise Standard.
- Four (4) ArcGIS for Desktop Advanced.
- One (1) ArcGIS for Desktop Standard.
- Seven (7) ArcGIS for Desktop Basic.
- Six (6) Mobile (ArcPad) applications.
- Four (4) extension products (3D Analyst, Publisher, Spatial Analyst, Network Analyst).

I respectfully recommend approval of the ESRI GIS Software Maintenance Renewal request in the amount of \$22,300.00. If approved, the GIS software maintenance renewal costs will be paid for using \$500.00 from the Sheriff's Office for maintenance of the Network Analyst Extension, \$1,500.00 from Scott Emergency Communications Center for ArcGIS Desktop Standard with the remainder paid for from the Information Technology Department operational budget.

Sincerely,

Ray Weiser
Scott County GIS Coordinator

Encl: ESRI Quote, Resolution





Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 01/25/2016
To: Ray Weiser
Organization: County of Scott
Information Technology Dept
Fax #: 563-326-8669 **Phone #:** 563-328-4137
From: Hannah Lehmann
Fax #: **Phone #:** 909-793-2853 Ext. 3485
Email: hlehmann@esri.com

Number of pages transmitted
(including this cover sheet): 4

Quotation #25722205
Document Date: 01/25/2016

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



esri[®] 380 New York Street
 Redlands, CA 92373
 Phone: 909-793-28533485

Quotation

Date: 01/25/2016

Quotation Number: 25722205

County of Scott
 Information Technology Dept
 Geographic Information Systems Div
 Scott County Courthouse
 600 W 4th St
 Davenport IA 52801

Customer Number: 239115

For questions regarding this document, please contact Customer Service at 888-377-4575.

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
 380 New York Street
 Redlands, CA 92373-8100
 Attn: Hannah Lehmann

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
 File #54630
 Los Angeles, CA 90074-4630

Item	Qty	Material#	Unit Price	Extended Price
10	1	52384 ArcGIS for Desktop Advanced Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	3,000.00	3,000.00
1010	3	52385 ArcGIS for Desktop Advanced Concurrent Use Secondary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	1,200.00	3,600.00
2010	1	86497 ArcGIS for Desktop Standard Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	1,500.00	1,500.00
3010	1	87194 ArcGIS for Desktop Basic Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	700.00	700.00
4010	6	87195	500.00	3,000.00

This quotation is good for 90 days. The items on this quotation are subject to the terms set forth herein and the terms of your signed agreement with Esri, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Hannah Lehmann

Ext: 3485

[LEHMANNH]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 909-793-28533485

Quotation

Page 2

Date: 01/25/2016

Quotation Number: 25722205

Item	Qty	Material#	Unit Price	Extended Price
		ArcGIS for Desktop Basic Concurrent Use Secondary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017		
5010	1	87232 ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	500.00	500.00
6010	1	87198 ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	500.00	500.00
7010	1	98696 ArcGIS Publisher for Desktop Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	500.00	500.00
8010	1	100571 ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	500.00	500.00
9010	1	109216 ArcGIS for Server Enterprise Standard Up to Four Cores Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	5,000.00	5,000.00
10010	6	114511 ArcPad Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	250.00	1,500.00
11010	1	109839 ArcGIS for Server Enterprise Standard Up to Four Cores Migrated Maintenance Start Date: 04/24/2016 End Date: 04/23/2017	2,000.00	2,000.00
			Subtotal	22,300.00
			Estimated Tax	0.00
			Total	\$ 22,300.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 909-793-28533485

Quotation

Page 3

Date: 01/25/2016 **Quotation No:** 25722205 **Customer No:** 239115

Item	Qty	Material#	Unit Price	Extended Price
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IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

This transaction is governed exclusively by the terms of the above-referenced contract, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal; such terms are incorporated in this quotation by reference. Acceptance is limited to the terms of this quotation. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer or confirmation sent or to be sent by buyer.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of \$_____ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF ANNUAL MAINTENANCE RENEWAL FOR GIS SOFTWARE SUITE
WITH ESRI, INC.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the annual maintenance renewal for GIS software suite with
ESRI, Inc. in the amount of \$22,300.00 is hereby approved.

Section 2. That a purchase order shall be issued for said amount for the
annual maintenance renewal for GIS software suite in the amount
of 22,300.00 (further described in ESRI, Inc. quote # 25722205).

Section 3. This resolution shall take effect immediately.

January 5, 2016

Chairman James Hancock
Scott County Board of Supervisors
600 W. 4th Street
Davenport, IA 52801

Re: Findings of the Scott County Compensation Board

Dear Mr. Hancock and Board of Supervisors:

As Chairman of the Scott County Compensation Board, I am writing to inform you of the Compensation Board's recommendations for salaries based on our meeting held on December 30, 2015. For the fiscal year 2017, the proposed salaries for the upcoming year are as follows:

Auditor	(1%)	\$ 84,000
County Attorney	(1%)	\$145,200 ¹
Recorder	(1%)	\$ 84,000
Sheriff	(1%)	\$109,200
Treasurer	(1%)	\$ 84,000
Board Member, Board of Supervisors	(1%)	\$ 42,200
Chair, Board of Supervisors	(1%)	\$ 45,200

The Board, after consideration of comparable salaries of various elected officials, determined as its recommendation, the above salaries and their percentage increase rounded up to the nearest \$100 as set forth above.

Please contact me with any questions.

Sincerely,



Patt Zamora

1. The County may need to cap County Attorney's salary depending on Judicial Branch setting of District Court Judge's salary pursuant to Iowa Code § 331.752(5)

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF FISCAL YEAR 2017 COMPENSATION SCHEDULE FOR COUNTY ELECTED OFFICIALS AND DEPUTY OFFICE HOLDERS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Fiscal Year 2017 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/16)</u>
Auditor	\$ 84,000
County Attorney	\$145,200 ¹
Recorder	\$ 84,000
Sheriff	\$109,200
Treasurer	\$ 84,000
Board Member, Board of Supervisors	\$ 42,200
Chair, Board of Supervisors	\$ 45,200

Section 2. The Fiscal Year 2017 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/16)</u>
Deputy Auditor – Tax (75%)	\$ 63,000

Scott County Resolution
FY17 Elected Official Salaries
Page 2

First Assistant Attorney (85%)	\$123,420 ¹
Second Deputy Recorder (85%)	\$ 71,400
Chief Deputy Sheriff (85%)	\$ 92,820

Section 3. It is understood that in those positions referenced herein are salaried employees and are not paid by the hour.

Section 4. This resolution shall take effect July 1, 2016.

1. Salary may need to be reduced depending on Judicial Branch setting of District Court Judge's salary pursuant to Iowa Code §331.752(2)

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF ADJUSTMENT IN SALARY FOR NON-REPRESENTED COUNTY EMPLOYEES FOR FISCAL YEAR 2017

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2016 by increasing the salary range midpoint by two percent (2%).
- Section 2. For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours.
- Section 3. The top of the salary schedule for Seasonal Health Worker, Planning Intern, Enforcement Aide and Seasonal Maintenance Worker (Roads) in the Z schedule of the pay plan shall be increased by two percent (2%).
- Section 4. The hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Jail Health in the Z schedule of the pay plan shall be increased by two percent (2%).
- Section 5. This resolution shall take effect July 1, 2016.

HUMAN RESOURCES DEPARTMENT
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Date: March 1, 2016

To: Dee F. Bruemmer, County Administrator

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: FY17 Organizational Changes

Review of Organizational Change requests

The following organizational change requests were submitted as part of the budget process for Fiscal Year 2017. These positions were reviewed by the Hay Committee for potential reclassification.

- Budget Manager (Admin)
- Data Clerk/Receptionist (Attorney's Office)
- WLP Equipment Specialist/Crew Leader (Conservation)
- Maintenance Coordinator (FSS)
- Shift Supervisor (JDC)
- Service Technician (Secondary Roads)
- CALEA Coordinator (Sheriff's Office)

The following organizational change requests were submitted at part of the budget process for Fiscal Year 2017. Departments have requested a change in FTE (full time equivalent) level for these positions or the creation of new positions.

- Attorney II (Attorney's Office) (+3.0 FTE)
- Attorney I (Attorney's Office) (-3.0 FTE)
- Golf Course Superintendent (-1.0 FTE)
- Custodial Worker (FSS) (+.4 FTE)
- Maintenance Worker (FSS) (+.75 FTE)
- Operations Manager (FSS) (-1.0 FTE)
- Clerk III (IT) (-0.4 FTE)
- Detention Youth Counselor (JDC) (0.4 FTE)
- Bailiff (Sheriff's Office) (+0.8 FTE)
- Cook (Sheriff's Office) (+0.4FTE)

Discussion

For the positions that are requesting a Hay Committee review, the departments completed the job questionnaire and noted changes in the job description, then Human Resources met with the departments as necessary and obtain feedback on the review of the position descriptions. Human Resources staff then updated the job descriptions to reflect the changes in duties. Final approval of the job descriptions were obtained by the incumbent and their Elected Official or Department Head. The Hay Committee then met and reviewed each job description.

For departments requesting a change in FTE level, staff met with the affected groups to determine the business necessity for the change in FTE level. In order to determine the appropriateness of the request the factors considered are increased volume of work, greater efficiencies, and change in key personnel.

The Sheriff's Office request for a CALEA Coordinator was not considered and may need to be revisited in the future.

Hay Committee Recommendation

The Hay Committee met on January 20, 2016 to review the positions submitted as Organizational Change requests. After reviewing the position of Shift Supervisor (JDC) and Maintenance Coordinator (FSS) the Hay Committee did not recommend any changes to its Hay Points. The general consensus was that although some job duties had changed they were not the type of duties that when analyzed had an affect on the overall Hay score. Additionally the Hay Committee reviewed the request to separate the duties and job descriptions of the Data Clerk/Receptionist (Attorney's Office). After discussion the consensus of the Hay Committee with the department was that the separation would not result in an increase to the Data Clerk and potentially could result in a decrease in the Receptionist. The recommendation was not to make any changes since the Receptionist periodically does duties of the Data Clerk. The job descriptions will be updated to reflect those changes. The Committee recommends the following changes:

Administration

Budget Manager. The County Administrator has requested an ordinance change creating the department and position of *Budget and Administrative Services Director*. The Committee reviewed the revised job description for consideration. The position will now have shared oversight for the Fleet Manager which supervises other staff and the Purchasing Coordinator. The Committee felt that the new position was not adequately compensated as a Budget Manager. The recommendation after reviewing the ordinance and position on February 12, 2016 was to establish the Hay points at 657, resulting in a pay range of \$75,865 (minimum), \$89,253 (midpoint) to \$102,640 (maximum).

Conservation

WLP Equipment Specialist/Crew Leader. The Department requested that the title of the WLP Equipment Specialist and duties be updated by adding the responsibilities of the Crew Leader. The individual has been performing these duties which are the same as Scott County Park Crew Leader. The job description was updated and the same Hay Points currently available to the Crew Leader were adjusted.

Secondary Roads

Service Technician. The addition of a Service Technician to the shop at Secondary Roads is part of the changes to the fleet management. The position was taken to the Hay Committee on December 11, 2015 and then discussed with PPME at the December 15 Labor/Management Meeting. The recommendation after reviewing the new position was to establish the Hay points at 143, resulting in a pay range of \$34,549 (Step 1) to \$41,371 (Step 8).

Budgetary Requests

Attorney II (Attorney's Office) (+3.0 FTE)/Attorney I (Attorney's Office) (-3.0 FTE)

The Attorney's Office has requested the ability to pay up to three Attorney I's as Attorney II's due to the fact that they are prosecuting major crimes. HR has reviewed the staffing model in comparable counties and determined that they provide similar staffing and pay. This model will allow the County Attorney the ability to adequately compensate staff for the higher level of work they are performing. Should an employee not perform this level of work it is expected that their salary would be reduced to an Attorney I at the same percentage of midpoint. Currently only those individuals supervising Attorney I's and the Corporation Counsel are classified as Attorney II's which coincides with the Hay evaluation system. The resolution will allow for the current four Attorney II (Corporation Counsel and three that are assigned to supervise and perform evaluations of Attorney I position) and up to three who are prosecuting major crimes at the discretion of the County Attorney.

Custodial Worker (FSS) (+.45 FTE)

FSS has requested an additional part-time custodial worker the last quarter of FY17 when it is anticipated the Patrol Building would open due to additional work load. It is anticipated that this individual could also provide custodial services to the Secondary Roads building.

Maintenance Worker (FSS) (+.75 FTE)

FSS has requested an additional part-time maintenance worker the last quarter of FY17 when it is anticipated the Patrol Building would open due to

additional work load. It is anticipated that this individual could also provide routine maintenance, lawn mowing and snow removal to the Secondary Roads building.

Cook (Sheriff's Office) (+0.4FTE)

The Sheriff's Office requested the current 0.6 FTE Cook in the Jail be increased to a full-time cook. It is difficult to recruit for a part-time cook and to retain staff. The recommendation is to wait a year to allow the new Food Service Manager to evaluate and see if anything changes.

Review of Table of Organization

As we have in previous years, the Budget Manager and HR have worked with departments to review and correct the table of organization to coincide with actual numbers. This will assist in the position control module that will be available in the new financial software system. These are the corrections being addressed this year.

Golf Course Superintendent (Conservation) (-1.0 FTE)

This position has been reviewed in the previous year after a vacancy and the department feels it can be eliminated. The supervisory duties of the operations will be overseen by the Golf Course Pro Manager. As the Hay points were equivalent the position was not necessary to review.

Operations Manager (FSS) (-1.0 FTE)

This position has been eliminated from the organization during the transition of Emergency Management, and will be eliminated from the table of organization.

Clerk III (IT) (-0.4 FTE)

IT has not utilized this position since as the duties are performed by the Desktop Support Technician.

Detention Youth Counselor (JDC) (0.4 FTE)

The Juvenile Detention Center utilizes part-time hours to cover weekend, vacation and absences of Detention Youth Counselors. The request is to eliminate 0.6 FTE part-time positions with one full-time 1.0 FTE position in order to obtain better coverage for the additional programs being performed by the Department. The belief is that the cost will be neutral due to grants for the programs.

Bailiff (Sheriff's Office) (+0.8 FTE)

We have conducted a staffing study of the Bailiffs and have determined that the required hours to staff the various posts equates to 12.5 FTE. The Sheriff's office currently is allotted 11.6 FTE. The staffing needs results in the part-time staff increasing hours or overtime. The desire is to keep the part-time staff at the allotted 0.4 FTE for scheduling flexibility and to comply with the ACA. By adding

two 0.4 FTE Bailiff's it is believed this can be achieved with the same costs. This would permit 12.4 FTE in the Bailiff position.

Proposed Action

The overall first year savings to the General Fund are \$21,627, as itemized in the attached spreadsheet. The new job descriptions are also attached for the Board's review and information. It is recommended that these changes take effect July 1, 2016, in accordance with the budget submissions, unless otherwise noted in the resolution.

Cc: Hay Committee

FY17

Position	Current Hay	Proposed Hay	FTE Change	Current Salary	New Salary	Additional Salary	Benefits' & Taxes	Total
Attorney II - include major crimes	611				\$0	\$12,000	\$2,135	\$14,135
Service Technician		143	1.00	\$0	\$34,549	\$34,549	\$22,671	\$57,220
- Offsetting Expenditures								
WLP Equipment Specialist/Crew Leader	187	220	0.00	\$46,737		\$2,336	\$416	\$2,752
Budget and Administrative Services Director	597	657	0.00	\$95,659	\$100,442	\$4,784	\$851	\$5,635
Detention Youth Counselor	238		0.40	\$0		\$15,957	\$18,274	\$34,231
- Offsetting Revenues								
Maintenance Worker note - 1 quarter	182		0.75		\$24,944	\$6,236	\$4,968	\$11,204
Custodial Worker note - 1 quarter	130		0.45		\$13,150	\$3,287	\$585	\$3,872
Bailiff	220		0.80					
Clerk III (IT)	141		-0.40			(13,073)	(2,326)	(15,399)
FSS Ops Manager	417		-1.00			(75,322)	(27,661)	(102,983)
- Offsetting Expenditures								
Golf Course Superintendent	462		-1.00			(59,114)	(10,516)	(69,630)
Total			1.00			-\$68,360	\$9,396	(\$58,964)

General Fund	Secondary Roads Fund	Golf Fund	Other Notes
14,135	-	-	
28,610	28,610	-	
(34,273)	(21,842)	-	
2,752	-	-	
5,635	-	-	
34,231	-	-	
(23,772)	-	-	
11,204	-	-	
3,872	-	-	
	-	-	OT to Regular Salary
(15,399)	-	-	
(102,983)	-	-	
54,360	-	-	
-	-	(69,630)	
(21,627)	6,768	(69,630)	

CY16 Insurance (County cost)
 Single 6,478.32
 Family 15,434.88
 Notes:1. Benefits includes IPERS & FICA



SCOTT COUNTY JOB DESCRIPTION

DRAFT

Class Title: Budget ~~Manager~~ and Administrative Services Director

Working Title: same

Department: Administration

Hay Point Value: TBD

Job Summary

Incumbent performs in the administration and coordination of the County's budget process by ensuring accurate and timely collection, compilation, analysis and presentation of budget data. Provide financial management guidelines in development of Fleet Management division. Oversee purchasing and asset control. -Coordinates, trains and supervises budget analysts activities. Coordinates the GASB Accounting, Property Accounting System and overall grant financial reporting and control.- Prepares annual budget document and coordinates preparation of Comprehensive Annual Financial Report (CAFR) and their submission to Government Finance Officers Association for review and award consideration.- Incumbent prepares quarterly financial and budgeting for outcomes indicators reports and analysis for County Administrator and Board's use. ~~Performs backup role for duties and responsibilities of Administrative Assistant.~~

Relationships

Reports to: County Administrator

Supervises: Direct: Administrative Assistant

ERP Budget Analyst

Fleet Manager

Purchasing Specialist

Indirect: 8-10 Budget Analysts and interns

Programmer/Analyst I

Works with: All levels of Government, Elected Officials, County staff, County complex tenants, outside agencies and the general public.

Physical/Environmental Conditions

Primarily indoor work.

Physical/Environmental Conditions

~~Primarily indoor work.~~

Major Duties/Performance Measures

1. Serves as the principal management official in the planning, development and control of the County's budget process. Works closely with operating departments and outside agencies in all facets of the budgetary process. Develops budget recommendation for the County Administrator and County Board of Supervisors.
2. Provides financial management guidance in the development of the five (5) year Capital Improvement Plan (CIP). Develops financial planning support and recommends appropriate financial plan for each capital improvement.
3. Oversees and provides financial management guidelines in development and execution of Fleet Management program.
4. Manages and directs activities of purchasing division's internal and external purchasing programs to ensure competitive bidding. Develops and implements purchasing policies and ensures compliance.
- 2.5. Controls and oversees County Asset program.
- 3.6. Coordinates, trains, and supervises the activities and responsibilities of the County's budget analysts.
- 4.7. Performs the weekly General Ledger edit, post and financial reporting process. Also performs year end edit, post and financial reporting.
- 5.8. ~~Provides-Prepares and coordinates coordination of the~~ County's annual audit and the Comprehensive Annual Financial Report (CAFR), which includes the Schedule of Expenditures for Federal Awards (SEFA) & statistical section, & financial statements, both fund & government wide. Prepares all year--end closing entries and entries to convert financial from fund to government wide.
- 6.9. Directs the preparation of financial information reports for County departments on a monthly and quarterly basis.
- 7.10. Prepares summary report and analysis of County's actual revenues and expenditures compared to budgeted amounts on a quarterly basis.

- | ~~8.11.~~ Prepares quarterly Financial Review Committee report and presents to Board.
- | ~~9.12.~~ Ensures timely collection, compilation, and analysis of Budgeting for Outcomes indicators information from County departments and authorized agencies, on a quarterly basis.
- | ~~10.13.~~ Prepares and submits to the State Office of Management the annual budget and certification of taxes report and the annual county financial report.
- | ~~11.14.~~ Coordinates the County's Financial Review Committee (FRC).
- | ~~15.~~ Supervises and coordinates use the County's Property Accounting System (Fixed Assets) ~~as maintained in the Facility & Support Services Department.~~ Prepares annual capital asset accounting entries and audit materials.
- | ~~16.~~ Procures and administers specialized accounting services such as the indirect cost plan, actuarial studies and bond compliance and reporting.
- | ~~12.~~ Serve as the fiscal agent for the Eastern Iowa Mental Health Region which includes duties of procurement, accounts payable and preparation of the comprehensive annual financial report and other financial management duties. The Director of Budget and Administrative Services reports directly the Eastern Iowa Metal Health Board in these matters.
- | ~~13.17.~~
- | ~~18.~~ Provides grant administration and assistance and evaluates grant performance and outcomes. Supervises and coordinates the tracking of financial data related to grant funding. Ensures grant compliance and prepares annual grant accounting entries and SEFA.
- | ~~14.~~ Manages external audits and coordinates internal control assessment.
- | ~~15.19.~~
- | ~~16.20.~~ Assists in the development of departmental and County policies and procedures.
- | ~~17.21.~~ Ensures accurate processing of monthly purchasing cards for the County as the purchasing card administrator.
- | ~~18.22.~~ Maintains accounts and cost centers for general ledger. Creates new account data formats for financial reporting system.
- | ~~19.23.~~ Assists in budgeting & financial reporting for component units.
- | ~~20.24.~~ Performs analysis of self funding health insurance.

| ~~21:25.~~ Prepares annual budget document for County & submission to GFOA for award.

| ~~22:26.~~ Serves as project manager for the implementation and upkeep of ~~an-the~~ enterprise resource program. Provide ongoing software support to staff.

| ~~23:27.~~ Maintains a positive public image for the department; develops and maintains effective working relationships with other County departments, other governments, outside agencies, and the general public.

| ~~24:28.~~ Performs other duties as needed and/or assigned by the County Administrator.

Background Requisites

Education and Work Experience:

| Master's degree in accounting, finance, or public administration required.

AND

| Five years of increasingly responsible governmental accounting/budget experience required. Must be a Certified Public Accountant. Supervisory experience is required.~~Supervisory experience is required.~~

Essential Skills:

- Ability to negotiate and achieve consensus. Must possess excellent interpersonal skills.
- Ability to analyze data and prepare forecasting tools and reports.
- Ability to coordinate, supervise and monitor the development and performance of 8-10 budget analysts, interns and an Administrative Assistant.
- Ability to work independently without direct supervision.
- Ability to work with speed and accuracy to meet deadlines.
- Ability to use tact and professionalism when working with all levels of government, outside agencies, County employees and the public.
- Ability to prepare numerical and narrative data for accurate and organized oral and written presentation.

- Ability to utilize word processing, spreadsheet and presentation software with a high level of proficiency.
- Ability to maintain confidentiality.
- Ability to exemplify, by his/her actions, the County's PRIDE philosophy.

Physical/Mental Ability Requirements:

Incumbent frequently utilizes personal computer to input data. Incumbent frequently sitting for extended periods of time. Ability to concentrate on detailed information. Ability to perform intermediate mathematical functions.

Prepared by: _____ Date: _____

Approved by: _____ Date: _____



SCOTT COUNTY JOB DESCRIPTION

Position Title: Service Technician

Working Title: Same

Department: Secondary Roads

Hay Point Value: 143

Job Summary

Incumbent performs mechanical and diagnostic duties associated with preventive and routine maintenance work on all county fleet vehicles.

Relationships

Reports to: Shop Supervisor

Supervises: N/A

Works with: Parts and Inventory Clerk, other County employees and vendors.

Physical/Environmental Conditions

Incumbent performs duties both indoors in a maintenance shop setting and outdoors with exposure to varied weather conditions. Routine exposure to electrical voltage, chemical and biohazard contamination, high noise levels and hazards associated with operating tools and other equipment. Performs physical labor in the conduct of assigned duties.

Major Duties and Performance Measures

1. Performs routine maintenance on a fleet of approximately 240 vehicles including oil changes, tire rotation, wheel balancing, filter replacement and checking batteries according to manufacturer's standards.

2. Change and replace parts such as tires, headlights, belts, and filters as needed.
3. Inspect, adjust, tune, clean and modify parts to ensure proper operating condition.
4. Communicates with Parts and Inventory Clerk in scheduling appropriate maintenance for fleet vehicles.
5. Keeps shop equipment and tools operating by following operating instructions; troubleshooting breakdowns; maintaining supplies; and performing preventive maintenance.
6. Keeps accurate service and maintenance records.
7. Performs other duties as needed and/or assigned.

Background Requisites

Education:

High school diploma or GED required. Completion of a vocational training program in mechanics or equivalent number of years of experience in performing vehicle preventative maintenance.

Work Experience:

One year of automotive mechanic experience is required.

Essential Skills:

- Demonstrated mechanical knowledge. Ability to diagnose minor malfunctions on vehicles.
- Ability to establish and maintain effective work relationships with supervisor, co-workers and all levels of County staff, the general public and vendors.
- Ability to utilize effective written, verbal and listening communication skills.
- Ability to identify, troubleshoot and develop practical solutions.
- Ability to safely and efficiently operate hand and power tools including wrenches, drills, diagnostic equipment and related equipment.

- Ability to exemplify, by his/her actions, the County's PRIDE philosophy.

Physical Ability Requirement

Incumbent performs majority of duties while walking or standing. Ability to routinely lift, carry, push or pull objects weighing up to 100 pounds. Frequently required to bend, turn and reach. May climb to a height of 10 feet, occasionally higher, utilizing ladders. May be required to crawl up to 30 feet.

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS DISCUSSED DURING THE FISCAL YEAR 2017 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That a new department Budget and Administrative Services be created, upon passage and publication of an ordinance and include the positions of Budget and Administrative Services Director; ERP/ECM Budget Analyst, Purchasing Coordinator, and Administrative Assistant – Administration. That the table of organizations for said department, Administration and FSS be reflected accordingly.

Section 2. In the Budget and Administrative Services Department the position of Budget Manager (1.0 FTE) is hereby changed to Budget & Administration Director and upgraded from 597 to 657 Hay points.

Section 3. That the table of organization for the Attorney's Office increased by up to 3.00 FTE Attorney II (total 7.0 FTE) to reflect the increased pay of the those prosecuting major crimes and the decrease of up to 3.0 FTE of Attorney I (total 7.0 FTE). In no case shall the number of Attorney II positions exceed 7.0 FTE (3 in supervisory positions, 1 Corporation Counsel and up to 3 prosecuting major crimes) or the combined total of Attorney I and Attorney II positions exceed 14.0 FTE.

Section 4. In the Conservation Department the position of Equipment Specialist (West Lake Park) (1.0 FTE) is hereby changed to Equipment Specialist/Crew Leader and upgraded from 187 to 220 Hay Points.

Section 5. That the table of organization for the Conservation Department be decreased by 1.0 FTE to reflect the elimination of the position of Golf Course Superintendent.

Section 6. That the table of organization for the FSS Department be decreased by 1.0 FTE to reflect the elimination of the position of Operations Manager.

Section 7. That the table of organization for the FSS Department be increased by 0.75 FTE to reflect the addition of the position of Maintenance Worker.

Section 8. That the table of organization for the FSS Department be increased by 0.45 FTE to reflect the addition of the position of Custodial Worker.

Section 9. That the table of organization for the IT Department be decreased by 0.4 FTE to reflect the elimination of the position of Clerk III.

Section 10. That the table of organization for the Juvenile Detention Center be modified to reflect the addition of a full time (1.0 FTE) Detention Youth Counselor and the elimination of 0.6 FTE part-time Detention Youth Counselor for a total of 12.4 FTE Total.

Section 11. In the Secondary Roads Department the position of Service Technician (1.0 FTE) shall hereby be created at 143 Hay points.

Section 12. That the table of organization for the Sheriff's Office be increased by 0.8 FTE to reflect the addition of hours being utilized by the Bailiffs, thereby adding two part-time 0.4 FTE Bailiff's for a total hours reflecting 12.4 FTE Bailiffs.

Section 13. This resolution shall take effect July 1, 2016. However, paragraph 6 shall take effect upon passage of the resolution. However, paragraph 1 & 2 shall not take effect until July 1, 2016 and passage/publication

of related ordinance. However, paragraphs 7 and 8 shall not take effect until March 1, 2017 or to coincide with the opening of the Patrol Facility.

ORDINANCE NO.____

AN ORDINANCE AMENDING CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS OF THE SCOTT COUNTY IOWA CODE, BY AMENDING NUMEROUS SECTIONS THERETO

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SECTIONS:

- 3-1. OFFICE OF THE ADMINISTRATOR
- 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR
- 3-3. DEPARTMENT OF INFORMATION TECHNOLOGY
- 3-4. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF INFORMATION TECHNOLOGY
- 3-5. DEPARTMENT OF FACILITIES AND SUPPORT SERVICES
- 3-6. AUTHORITY, DUTIES, AND RESPONSIBILITIES OF THE DIRECTOR OF FACILITIES AND SUPPORT SERVICES
- 3-7. DEPARTMENT OF COMMUNITY SERVICES
- 3-8. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF COMMUNITY SERVICES
- 3-9. DEPARTMENT OF HUMAN RESOURCES
- 3-10. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE HUMAN RESOURCES DIRECTOR
- 3-11. DEPARTMENT OF PLANNING AND DEVELOPMENT
- 3-12. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF PLANNING AND DEVELOPMENT
- (NEW) 3-13 DEPARTMENT OF BUDGET AND ADMINISTRATIVE SERVICES
- (NEW) 3-14 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF BUDGET AND ADMINISTRATIVE SERVICES
- (NEW) 3-13 JUVENILE DETENTION CENTER
- (NEW) 3-14 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE JUVENILE DETENTION CENTER DIRECTOR

NOTE: COUNTY ENGINEER - SEE CODE OF IOWA SECTION 309.16 THROUGH 309.21

Section 2. That Section 3-2 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-2 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.
- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.

H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.

I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.

J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.

K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.

L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.

M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.

O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.

P. The County Administrator may recommend policy to the Board of Supervisors.

Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.

R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.

S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, Director of Budget and Administrative Services and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.

U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

V. The County Administrator has the authority to terminate employees, including department heads, of Departments of County Government not under the direct control of an elected official. Terminations of employees, other than department heads and employees covered by a collective bargaining agreement, shall be subject to the

~~grievance procedure set forth in Scott County Policy S. Terminated department heads shall begin the grievance procedure at Step 4 of Policy S.~~

Section 3. That Section 3-3 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-3. DEPARTMENT OF INFORMATION TECHNOLOGY

A. There shall be a Department of Information Technology responsible for coordination and monitoring of the County's information technology functions including technology needs assessment, development and support of in-house or third party computer applications and management of County's LAN/WAN network.

B. The Department of Information Technology shall be headed by a Director appointed by ~~and serving at the pleasure of~~ the Board of Supervisors.

C. The Director of Information Technology shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Director of Information Technology shall be a full time employee of the County.

Section 4. That Section 3-5 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-5. DEPARTMENT OF FACILITIES AND SUPPORT SERVICES

A. There shall be a Department of Facilities and Support Services responsible for the management of the County's physical facilities, including building maintenance, custodial services, building and parking lot security, records storage, space allocation planning, purchase card administrative functions, print_shop and mailroom functions, administrative reception, and coordination of construction and remodeling projects.

B. The Department of Facilities and Support Services shall be headed by a Director appointed by ~~and serving at the pleasure of~~ the Board of Supervisors.

C. The Director of Facilities and Support Services shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Director of Facilities and Support Services shall be a full time employee of the County.

Section 5. That Section 3-6 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-6. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF FACILITIES AND SUPPORT SERVICES

A. The Director of Facilities and Support Services serves as the principal management official in the planning, direction, operation, and control functions of the Department of Facilities and Support Services.

B. The Director of Facilities and Support Services shall have direct administrative authority over the employees of the Department of Facilities and Support Services, including responsibility for administering collective bargaining agreements and County personnel policies as appropriate to the department.

C. The Director of Facilities and Support Services shall be responsible for the maintenance and upkeep of County buildings and grounds, including the development and implementation of preventative maintenance program.

D. The Director of Facilities and Support Services shall be responsible for the cleaning and custodial upkeep of County buildings.

E. The Director of Facilities and Support Services shall be responsible for developing, implementing and administering a program to provide adequate security of County buildings and parking lots.

F. The Director of Facilities and Support Services shall be responsible for developing recommendations in regard to space allocation in County buildings, and shall act as the liaison between the County and tenants in County buildings.

G. The Director of Facilities and Support Services shall be responsible for the coordination of planning, construction and remodeling projects as assigned by the County Administrator and/or the Board of Supervisors including the development of the multi-year Capital Improvements Plan.

H. The Director of Facilities and Support Services shall be responsible for developing, implementing and administering a program for the proper storage of County records.

~~I. The Director of Facilities and Support Services shall be responsible for developing, implementing and administering a central purchasing function for all County elected offices and departments~~

~~J. The Director of Facilities and Support Services shall be responsible for developing, implementing and maintaining an inventory control system for all County equipment and property and providing appropriate interface with the County purchasing system.~~

~~K~~I. The Director of Facilities and Support Services shall be responsible for the coordination and monitoring of various support services used by County offices and departments. These support services include: print_shop and mail functions; inbound, outbound and inter-office mail; copier and records imaging coordination; and administration of County motor pool ~~and Vehicle Advisory Committee~~.

~~L~~J. The Director of Facilities and Support Services shall be responsible for the performance of special projects as assigned from time to time by the County Administrator and/or the Board of Supervisors.

Section 6. That Section 3-7 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-7. DEPARTMENT OF COMMUNITY SERVICES

A. There shall be a Department of Community Services overseeing activity in the area of human services. The department shall be responsible for providing emergency assistance to indigent persons in the County to ensure that they have adequate food, housing and medical services, for acting as advocate and liaison to County residents in County, State, or private institutions, for acting as conservator, guardian or payee for

mentally incompetent residents of the County, for coordination of interdepartmental activities related to mental health, for acting as liaison with the County Commission on Veteran Affairs.

B. The Department of Community Services shall be headed by a Director appointed by ~~and serving at the pleasure of~~ the Board of Supervisors. The Director shall serve as the General Relief Director.

Section 7. That Section 3-9 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-9. DEPARTMENT OF HUMAN RESOURCES

A. There shall be a Department of Human Resources responsible for the planning, development and administration of the County's personnel management program, including recruitment, performance appraisal, classification and compensation, training, collective bargaining negotiations and administration, administration of the employee benefits program for County employees and equal opportunity/affirmation action.

B. The Department of Human Resources shall be headed by a Director of Human Resources appointed by ~~and serving at the pleasure of~~ the Board of Supervisors.

C. The Director of Human Resources shall report to and be accountable to the County Administrator for the responsibilities.

D. The Director of Human Resources shall be a full time employee of the County.

Section 8. That Section 3-11 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-11. DEPARTMENT OF PLANNING AND DEVELOPMENT

A. There shall be a Department of Planning and Development responsible for current and future land use and development planning; development and maintenance of the County rural address system; the disposition/maintenance of Scott County Industrial Park and tax deed properties; and building code administration.

B. The Department of Planning and Development shall be headed by a Director appointed by ~~and serving at the pleasure of~~ the Board of Supervisors.

C. The Director of Planning and Development shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Director of Planning and Development shall be a full-time employee of the County.

Section 9. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-13 entitled Department of Budget and Administrative Services to read as follows:

3-13 Department of Budget and Administrative Services

A. There shall be a Department of Budget and Administrative Services responsible for the management of the County's fiscal internal control evaluation and development, budget and five year capital plan development, comprehensive annual financial reporting, municipal securities disclosure and debt covenant compliance, county-wide purchasing and purchase card administrative functions, administration of County ERP system, contract management, asset management, and fleet fiscal management.

B. The Department of Budget and Administrative Services shall be headed by a Director appointed by the Board of Supervisors.

C. The Director of Budget and Administrative Services shall report to and be accountable to the County Administrator for the performance of the Department's duties and responsibilities.

D. The Director of Budget and Administrative Services shall be a full time employee of the County.

E. The Director of Budget and Administrative Services shall be responsible for preparing the comprehensive annual financial report to accounting principles generally accepted in the United States of America.

F. The Director of Budget and Administrative Services shall be responsible for developing, implementing and administrating the annual budget and five year capital plan.

G. The Director of Budget and Administrative Services shall be responsible for developing, implementing and administrating a central purchase function for all County elected officials and departments.

H. The Director of Budget and Administrative Services shall be responsible for developing, implementing and maintaining an capital asset control system for all County equipment and property and providing appropriate interface with the County purchasing system.

Section 10. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-14 entitled Authority, duties and responsibilities of the Director of Budget and Administrative Services to read as follows:

3-14 Authority, duties and responsibilities of the Director of Budget and Administrative Services

A. The Director of Budget and Administrative Services serves as the principal management official in the planning, direction, operation and control functions of the Department of Budget and Administrative Services, working closely with the operating departments and agencies of the County in all facets of the process.

B. The Director of Budget and Administrative Services shall have direct administrative authority over the employees of the Budget and Administrative Services department including responsibility for administrating collective bargaining agreements and County personnel policies as appropriate to the Department.

C. The Director of Budget and Administrative Services Director shall be responsible for monitoring revenues and expenditures of the approved County Budget and providing timely management financial reports including budget amendments respecting the same for the County Administrator. The Director will chair the County Financial Review Committee.

D. The Director of Budget and Administrative Services shall be responsible for the procurement and administration of specialized accounting services such as the indirect cost plan, actuarial studies and bond compliance and reporting.

E. The Director of Budget and Administrative Services shall be responsible for the performance of special projects as assigned from time to time by the County Administrator.

F. The Director of Budget and Administrative Services shall be responsible for the preparation and coordination of the County annual financial report according to accounting principles generally accepted in the United States of America.

G. The Director of Budget and Administrative Services shall be the fiscal agent for the Eastern Iowa Mental Health Region which includes duties of procurement, accounts payable and preparation of the comprehensive annual financial report and other financial management duties. The Director of Budget and Administrative Services reports directly the Eastern Iowa Metal Health Board in these matters.

Section 11. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-15 entitled Juvenile Detention Center to read as follows:

A. There shall be a Juvenile Detention Center that focuses on juvenile justice and ensures the safety and security of detainees housed at the facility.

B. The Juvenile Detention Center shall be headed by a Director appointed by the Board of Supervisors.

C. The Juvenile Detention Center Director shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Juvenile Detention Center Director shall be a full-time employee of the County.

Section 12. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-16 entitled Authority, duties and responsibilities of the Juvenile Detention Center Director to read as follows:

- A. The Juvenile Detention Center Director serves as the principal management official in the Juvenile Detention Center with direction, operation and control of the functions of the Juvenile Detention Center Director.
- B. The Juvenile Detention Center Director shall have direct administrative authority over the employees of the Juvenile Detention Center including responsibility for administrating collective bargaining agreements and County personnel polices as appropriate to the Department.
- C. The Juvenile Detention Center Director shall develop and implement policies and procedures to meet the changing needs, regulations and guidelines pertaining to the operation of the Center and supervision of its clients.
- D. The Juvenile Detention Center Director shall ensure appropriate coordination and performance of the admission, supervision and release of juveniles in accordance with Departmental and legislated procedures and guidelines.
- E. The Juvenile Detention Center Director shall ensure appropriate documentation of Center activities are logged and maintained for internal and external audit, including but, not limited to: detainee daily logs, medication records, visitation records, Child Nutrition Program, and court orders for placement or release.
- F. The Juvenile Detention Center Director shall participates on local juvenile justice committees to ensure the Center functions and community role is appropriately conveyed and provides coordination with other juvenile justice systems in the area.
- G. The Juvenile Detention Center Director shall create and conduct appropriate training for new and current staff to ensure adherence to regulatory requirements, departmental procedures and behavior management programs.
- H. The Juvenile Detention Center Director shall administer the grievance procedures for detainees and investigates complaints in accordance with guidelines and takes appropriate action.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration _____,

Second Consideration _____,

Third Consideration _____,

James V. Hancock

Chairman, Board of Supervisors

Published on _____.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

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March 1, 2017

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

RE: FY17 Budget and Capital Budget Adoption and FY18-21 capital program

Please find attached the resolution to approve the FY17 Budget Adoption. The public hearing was held on Thursday, February 11, 2016 and advanced notice of the hearing was published according to state law in the two official County newspapers.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

ADOPTING THE FY17 COUNTY BUDGET IN THE AMOUNT OF \$80,568,437 AND
THE COUNTY'S FY 17 CAPITAL BUDGET AND FY18-21 CAPITAL PROGRAM.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The FY17 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$80,568,437 (which includes the Golf Course Enterprise Fund in the amount of \$1,053,324, a non-budgeted fund for State certification purposes).

Section 2. The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$29,723,373
Physical Health & Social Services	6,559,546
Mental Health, ID & DD	5,070,706
County Environment & Education	4,845,056
Roads & Transportation	6,198,523
Government Services to Residents	2,431,520
Administration (interprogram)	<u>11,039,710</u>
Subtotal Operating Budget	\$65,868,434
Debt Service	3,866,579
Capital Projects	<u>9,780,100</u>
Subtotal County Budget	\$79,515,113
Golf Course Operations	<u>1,053,324</u>
TOTAL	<u>\$80,568,437</u>

Section 3. The FY17 capital budget and FY18-21 capital program is hereby adopted.

Section 4. The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law.

Section 5. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

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Item 17
03-08-16

March 1, 2016

TO: Dee F. Bruemmer, County Administrator
FROM: Chris Berge, ERP/ECM Budget Analyst
SUBJECT: FY16 Budgeting for Outcomes Quarterly Report

Attached for the Board's review is a summary of the highlighted items from the 2nd Quarter FY16 Budgeting for Outcomes report for all County departments and authorized agencies.

cc: David Farmer

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

FY16 Budgeting for Outcomes Report for the quarter ended December 31, 2015.

In addition to the attached report submitted for the Board's review the following additional comments about specific outcomes from various programs are highlighted.

DEPARTMENT NAME/ ACTIVITY SERVICE:		Administration - Financial Management
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Administration will maintain a minimum fund balance requirement for the County's general fund - according to the Financial Management Policy.
19%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Administration will maintain a 15% general fund balance. Through the first six months of the fiscal year, a 25.7% fund balance was maintained. Property tax and state credits are 53% of yearly budget.
25.7%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Administration - Strategic Plan
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Administration will facilitate in completing Board goals.
24%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Administration will report on Board goals completed. Through the first six months, 7 Board goals have been completed which is over the projected 5 for the fiscal year.
33%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Criminal Prosecution
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will represent the State in all criminal proceedings.
98%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will prosecute 98% of all criminal cases. Through the first six months, the Attorney's Office is at 57% of the projected criminal cases for the fiscal year.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Juvenile Division
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will represent the State in juvenile delinquency proceedings.
98%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will prosecute 98% of all juvenile delinquency cases. Through the first six months, the Attorney's Office is at 42% of the projected juvenile cases for the fiscal year.
98%		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Civil
DEPARTMENT	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will provide representation and service as required.
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will defend 90% of County cases in-house. Through the first six months, the Attorney's Office is at 60% of litigation services intake of the projected cases for the year. Also, the number of mental health hearings is at 57% of projected.
90%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Fine Collection
DEPARTMENT	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will work to assist Scott County residents in paying delinquent fines.
1%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will grow the program by 1% quarterly as compared to prior year's final collection. Through the first six months, the Attorney's Office collected \$172,324 for the County.
20.7%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Victim/Witness Support Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will actively communicate with crime victims.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will send victim registration information to 100% of registered crime victims. Through the first six months, the Attorney's Office has received 56% of the projected packets back from victims. For the year we project that we will send out 2000 victim packets with 600 returned. Currently, we have sent out 1043 and have 337 returned.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Auditor - Elections
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Auditor receives and processes absentee ballot requests for all elections.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department processed and mailed ballots to 100% of voters who submitted correct absentee ballot requests in accordance with State law.
100%		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Auditor - Taxation
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Certify taxes and local taxing authority's budgets while meeting all statutory and regulatory deadlines with 100% accuracy.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department certifies local authority's budgets annually. This performance measurement is currently at 0% because these budgets are not submitted to the Auditor until later in the year.
0%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Services - Semi Core Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To provide financial assistance to individuals as defined by Iowa Code, Chapter 252.25 during the year. To provide at least 400 referrals on a yearly basis to individuals who don't qualify for county assistance.
400		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	At this halfway point, Community Services has already made 387 referrals towards their 400 annual goal. The relationship the department has developed with outside agencies is helping to assure citizens have access to many of the services they may need.
387		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Veterans Services - Core Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To provide public awareness/outreach activities in the community. Will reach out to at least 250 veterans/families each quarter (1,000 annually)
1,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Veterans Services is on target to meet their annual outreach goals.
484		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation/Recreational Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To provide a high quality camping experience throughout the recreational season at SCP, WLP & BSP.
40%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department's goal is to maintain a 40% occupancy per year of all camping sites. The rate for the 2nd quarter was 50% which is over their goal.
50%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation Administration/Policy Development
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increase the number of people reached through social media, email newsletters, and press releases using GovDelivery tools.
2600		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department's projection is to increase the number of customers receiving electronic notifications to 2,600 for events, specials and conservation information and they have nearly reached this goal.
2587		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation/Golf Course
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To increase revenues to support program costs.
\$0		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department's goal for golf course revenues is to support 100% of the yearly operation costs. They currently have a profit of \$62,591 which is a substantial increase over the projected cost. This is due to the depreciation expenses calculation. This number will be adjusted in the third quarter.
\$62,591		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Facility & Support Services/Administration
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To reduce total energy consumption by 2% per square foot in the next fiscal year.
2%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	In order to reduce total energy consumption per square foot, FSS has installed additional insulation and new windows in the first floor clerk's office, installed LED lighting in the Administration Center parking lot and added some HVAC equipment to the computer controlled system.
1%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health - Onsite Wastewater Program
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Number of septic samples collected.
257		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The yearly goal for the Health Department is 257 collected septic samples, which results in a 6 month average of 128 samples. The Dept. collected 65 samples which is about half of what was projected. The department does not have control over this number as the inspections are based on new homes being built or systems needing to be
65		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health - Public Health Preparedness
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Assure efficient response to public health emergencies.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Newly hired employees with a greater than .5 FTE status will provide documentation of completion of position appropriate NIMS training by the end of their 6 month probation period. At this time they have one employee who has yet to be there for 6 months, and is in the process of completing their training.
50.0%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health - Community Transformation
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Workplaces will implement policy or environmental changes to support employee health and wellness.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	At this time the Health Department has far surpassed their goal of 100%. The reason they have exceeded this goal is because last fiscal year they didn't meet their goal. Some workplaces took longer to implement changes which put those changes into this fiscal year.
133%		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Human Resources - Benefit Administration
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	HR measures the utilization of the County's deferred compensation plan.
65%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department has increased the number of on-site visits of deferred compensation plan providers in recent years with the goal of increasing employee participation. Despite this effort participation rates have dropped by 3% over the past 2 years.
59%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		IT - Open Records
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The department has a goal of fulfilling Open Record requests in 5 days or less.
<=5 days		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	During the reporting period the average time required to close Open Record requests was less than or equal to one day.
<=1 day		

DEPARTMENT NAME/ ACTIVITY SERVICE:		IT - Security
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The department strives to provide backup of all databases to allow for disaster recovery.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	100% of all databases are on an automatic backup schedule.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention - Detainment of Youth
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Juvenile Detention Center will safely detain youthful offenders according to state licensing regulations/best practices, and in a fiscally responsible manner.
210		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Juvenile Detention Center will serve all clients for less than \$220 per day after revenues are collected. Through the first six months, JDC is at \$216 which is below the stated \$220. This is also reflective of the number of persons admitted which is at 60% through half of the year.
216		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention - Safety and Security
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Juvenile Detention Center will de-escalate children in crisis through verbal techniques.
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Juvenile Detention Center will diffuse crisis situations without the use of physical force 90% of the time. Through the first six months of the fiscal year, JDC is at 61%. JDC has had over three times the projected number of critical incidents thus far. This is due to a rising number of juveniles admitted with a severe level of mental health
61%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention Center - In Home Detention Program
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Juvenile Detention Center will ensure that all juveniles who are referred for In Home Detention supervision are given every opportunity to successfully complete the program.
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Juvenile Detention Center strives for 90% or more of juveniles who are referred for In Home Detention complete the program successfully. Through the first six months, JDC was at 80%. The actual number of residents referred for the IHD program was 25 (through half of the year), which is up from the fiscal projection of 20 residents.
80%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Planning and Development/Administration
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The department's goal is to maximize budgeted revenue.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	For the second quarter, they collected 86% of the projected revenue for the year. This is due to the continuation of the trend of increased renewal and new building permit activity. The additional revenue is generated by the continued renewal of the permit originally issued in 2013 for 140 new houses in Le Claire's Pebble Creek
86%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Planning and Development/Administration
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Maintain expenditures within approved budget.
95%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Despite the trend of increased building permit activity, the department expenditures are only at 44% for the first six months.
44%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Recorder Department - Vital Records
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Number of passports processed
1240		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The yearly goal for the Recorder's Office is 1240 processed passports, which results in a 6 month average of 620 passports. The Office processed 412 passports which is 208 less than projected. This is largely in part to suspension of passport processing from June 1, 2015 until September 1, 2015.
412		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Recorder-Recoding of Instruments
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Ensure the staff is updated on changes and procedures set by Iowa Code or Administrative Rules from state and federal agencies.
12		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Department only met twice this quarter. They have been meeting with individuals rather than "department" meetings for the last two quarters.
3		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads - Asset Management
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To perform cost effective repairs to equipment; cost of repairs per unit below \$550.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The actual average cost for repairs was \$404 per unit (27% less than projected).
100.0%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads - Asset Management
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To maintain cost effective service; cost of service per unit below \$300.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The actual average cost for service was \$206 per unit (31% less than projected).
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff - Investigations
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To increase drug investigations by the Special Operations Units.
120		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department performed 11% more investigations during the first six months of the year than originally projected. These investigations resulted in increased arrests and prosecutions.
73		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff - Traffic Enforcement
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Reduce the amount of traffic accidents in Scott County.
220		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	While the department projected 220 accidents for the entire year, Scott County already experienced 180 accidents for the first 6 months. The department continues to use the Governor's Traffic Safety Bureau grant to assist with traffic enforcement in an effort to decrease the amount of accidents.
180		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff - Investigations
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Complete home compliance checks on sex offenders in Scott County.
300		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department completed 18% more compliance checks on sex offenders during the first 6 months of the year than originally projected.
235		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Board of Supervisors - Intergovernmental Relations
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Board members serve as ambassadors for the County and strengthen intergovernmental relations. Percent attendance of Board members at intergovernmental meetings.
95%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The members of the Board of Supervisors are exceeding their goal for attending intergovernmental meetings.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Treasurer - Motor Vehicle Registration
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Retain \$1.5 million in Motor Vehicle revenues. Maximize revenue retained by County.
\$818,375.00		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Department is on course to exceed their goal this fiscal year.
\$1,530,000.00		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Treasurer - Tax Collection
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Serve 80% of customers within 15 minutes of entering que. Provide prompt customer service by ensuring proper staffing levels.
85%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The staff in the Treasurers office has surpassed their projected performance goal.
88.5%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Active Seniors, Inc. (CASI)- Outreach
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CASI works with senior citizens to promote independence and wellness by offering supportive services to assist seniors with enrollment in various state and federal benefits/programs which can help them remain in their own home.
600		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CASI outreach workers assisted 429 citizens (71% of the projected number) enroll in various benefits so they can remain as independent as possible.
429		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Active Seniors, Inc. (CASI)- Adult Day Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CASI provides adult day care services, Jane's Place, for seniors and caregivers. These services provide a low cost alternative to nursing home, a wide range of therapeutic services in a group setting and caregiver respite.
117 and 97%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CASI served 80 unduplicated seniors at Jane's Place, with 98% of them reporting satisfaction with the program and an improved quality of life.
80 and 98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Alcohol and Drug Services - Criminal Justice Program
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Inmates referred from the Scott County jail will successfully complete treatment.
85%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CADS continues to achieve success with the Criminal Justice Program. The projection of 85% of clients referred from the jail was exceeded: 95% of clients have completed in the 6 month actual. This percentage is higher than the FY 14 and FY 15 actuals. CADS management of the Criminal Justice Program contributes to the safety of the
95%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Health Care, Inc. (CHC)
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CHC offers the sliding fee scale to patients to ensure they can afford healthcare services. Scott County provides funding in the amount of \$302,067 for this benefit. At the same time, CHC assists patients apply for/access medical insurance benefits so the county funds can be stretched further.
\$300,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CHC provided a total of \$114,440 (37%) in sliding fee discounts, both medical and prescriptions, for Scott County citizens.
\$114,440		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Health Care, Inc. (CHC)
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	As CHC provides comprehensive healthcare to Scott County citizens, they are projecting to serve 6000 patients who will be below 100% of the federal poverty level.
6,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CHC saw a total of 2270 patients below the 100% federal poverty level during the first six months of the fiscal year.
2,270		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Durant Ambulance
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Respond within 15 minutes to 90% of 911 calls.
98%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Durant Ambulance is a true volunteer organization, unlike the ADM model of MEDIC EMS. This is evidenced in the 15 minute response rate for the agency. The projection of 90% is the same as MEDIC EMS, but the 6 month actual is 87%, significantly lower than MEDIC's 93.6%. Durant Ambulance staff must respond from home or work
87.0%		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		EMA/Training
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Meet State required 24 hours of professional development training annually, coordinate/provide training for EOC staff and other agencies to support radiological emergency response and fulfill requests for training from responders, jurisdictions or private partners.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Though only half-way through fiscal year 2016, 100% of all training has been completed.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Scott County Humane Society
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Animals will be placed in a home
19%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Placing animals held by HSSC in a home, thus reducing expenses and avoiding euthanasia, is an important goal. This outcome is particularly difficult, as the influx of animals abandoned or strayed from homes must be balanced by an equal number of adopters. HSSC success historically has not been high, as evidenced by the low projection. However, for the 2nd quarter, HSSC achieved a 32% adoption rate. An increase over projection, and the 2015 annual rate. An improving economy may be one factor, as may be HSSC's appearances on television outlets such as Paula Sands Live, promoting adoption of HSSC animals.
32%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		MEDIC EMS 911 Ambulance Response
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increased cardiac survivability from pre-hospital cardiac arrest.
0%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	This outcome is a particularly challenging one. Arrest patients present with differing overall physical conditions: one size does not fit all. MEDIC's performance exceeded projection for all arrests, and was under the projection for VF/VT. However, Rea, et.al., in "Incidence of EMS-treated out-of-hospital cardiac arrest in the United States", states that the overall the survival rate for all treated cardiac arrests is 8%, and for patients with ventricular fibrillation the rate is 18%. MEDIC's performance of 24.4% for all arrests and 33.3% for ventricular tachycardia and
24.4/33.3%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		MEDIC EMS 911 Ambulance Response
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Rural response times will be < 14 minutes 59 seconds.
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	MEDIC EMS sets response time standards for rural areas in Scott County. Being on scene in less than fifteen minutes from dispatch on 90% of calls is the projected outcomes. MEDIC EMS has steadily increased its percentage from 87% in 1st Q 2015 to 93.6% for this quarter. The Alternative Delivery Model (ADM) in the Le
93.60%		

2016 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		SECC/Training
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Current training curriculum has not gone through a comprehensive review and update in over six years. Updating the training curriculum assures training keeps pace with current industry standards.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Over the past 6 months of fiscal year 2016, 53% of SECC's training curriculum has been reviewed to ensure training meets current industry standards.
53%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		SECC/Communication
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Part of the Strategic Plan identified our communication with our partner agencies need more focused attention and we have actively engaged our partners to improve this area to improve communications.
75%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	SECC has been conducting monthly meetings with the various groups to go over questions/concerns before these escalate into issues, SECC supplies informational updates to keep everyone informed, and the board members and TAC committee members receive director reports on a monthly basis prior to each meeting.
60%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		SECC/Training
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Identify and complete/meet the necessary requirements for attainment of National Center Accreditation.
15%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Groundwork has been completed over the first 6 months of fiscal year 2016 to start the accreditation process for SECC. Accreditation will provide third party validation of SECC meeting call center industry standards.
10%		



February 24, 2016

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, CPA, Budget Manager

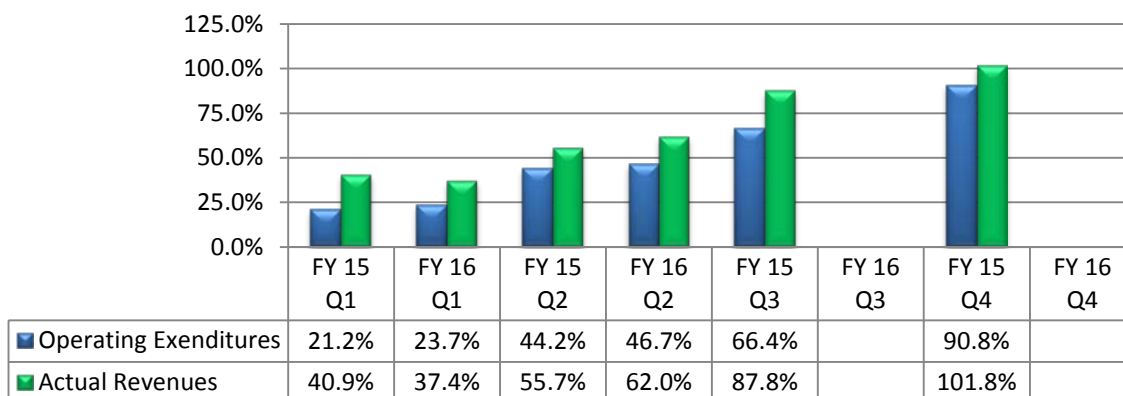
SUBJ: Summary of Scott County FY16 Actual Revenues and Expenditures for the period ended December 31, 2015

Please find attached the Summary of Scott County FY16 Actual Revenues and Expenditures compared with budgeted amounts for the 2nd quarter ended December 31, 2015 on an accrual accounting basis.

Actual expenditures were 46.7% (44.2% in FY16) used when compared to budgeted amounts for the operating budget (net of debt service, capital projects, and golf course operations). The total Scott County budget including non-operating costs was 44.5% (41.8% in FY15) expended (page 11). There were no budget amendments adopted during FY16, YTD. The increase in percentage expended is directly related to the capital improvement progress on Secondary Roads expansion and related capital improvements.

Total actual revenues overall for the period are 62.0% (55.7% for FY15) received when compared to budgeted amounts (page 12). The increase is attributable to recognition of waste commission funding bonds. The budget was amended February 25, 2016.

Operating Expenditures vs Actual Revenues - FY 2015 vs 2016



■ Operating Expenditures ■ Actual Revenues

The Personnel quarterly summary report (page 1) shows the overall total authorized FTE level of 478.28 FTE's. This number represents a 0.58 FTE decrease from the authorized FTE from the beginning of the year due to changes for a dental health consultant. There were no changes in the 2nd quarter.

Also attached is a memo reviewing the status of current FTE's authorized in the past as a result of grant funded appropriations. This information is being provided on a quarterly basis to allow discussion between the Board and affected departments when grant funding runs out.

Most departments basically reflect a good financial status at the end of the 2nd quarter based on total expenditures and revenues compared to budget amounts with additional comments for certain departments expressed below:

Attorney - The 48.5% revenue amount reflects the amount of forfeited asset funds and delinquent fine collection program received through the first quarter. Delinquent fine revenue is at 46% of the yearly budget as of the second quarter. It is still unknown how state legislative changes will affect the delinquent fine forfeiture program, although revenue is trending flat or down. Risk Management was 52% expended for the year compared to prosecution / legal which was 49% expended. Risk Management purchases insurance for the entire year in July.

Auditor – Departmental revenue is at 8.6% for the first quarter. The office receives intergovernmental reimbursements for election expenses, which was not earned in the quarter. Revenue was received in January 2016. Departmental expenses are at 49.6% for the quarter.

Capital Improvements - The 35.3% expenditure level reflects the amount of capital projects expended during the period – including expenditures funded for Court House phase 1 and 2, 3 and 4, Scott Street storage, Sheriff Patrol Headquarters and technology projects. The 69.1% revenue level includes gaming boat revenue, which is at 53% received for the quarter ended.

Community Services – The 72.6% revenue level is due to increased protective pay fee and refund reimbursement revenue compared to budget. The 29.8% expenditure level reflects timing issues in implementing crisis evaluation; telephone crisis help line; and Medicaid payback. General Assistance and Veteran Services were 50% and 53% expended, respectively.

Conservation: - The 70.9% revenue level reflects the amount of camping, pool and beach fees received during the summer months. Excess charges for services compared to FY 2010 levels are recommended to be transferred to Conservation Capital reserve fund. The 49.8% expenditure level is spread across eight services areas and all expenditure objects such as salary, benefits and capital outlay.

Debt Service – The County issued \$8.215 Million Waste Disposal bonds in November 2015. The bond proceeds were used to finance a loan to the Scott County Waste Commission. Expenses are 13% expended through September 30, 2015. Interest is paid out on the River Renaissance Bonds every June and December with principal amounts paid in June. Interest on the debt service for the solid waste bonds are paid out during June and December of each year with principal payments also made in June. GIS and Emergency Equipment bond debt amortization occurs in December and June of each fiscal year. The Waste Disposal Bonds will increase expenses in FY 16, however they are fully funded by the commission. The budget will be amended in February to reflect this transaction.

Facility and Support Services –The 46.7% of expenditures level reflects seasonality of utilities and maintenance- equipment within purchase services and expenses. Purchase services and expenses were 50% expended during the quarter.

Health Department – The 40.7% revenue level reflects the amount of grant reimbursements received during the period – grant reimbursements lag a few months. The 43% expenditure level also reflects the amount of grant and operating expenditures made during the period.

Human Services – The expenditure level reflects the direct DHS Administrative support dollars that are covered by the County. Overall, the expenditure level for this department is 45.6%.

Information Technology –Revenues are 14% of budgeted expectations. Intergovernmental reimbursements are based on work performed for other entities. Expenditures were at 52.7% during the quarter with 57% of purchase services and expenses incurred through December 31.

Juvenile Detention Center – The 89.3% revenue level reflects all of the State detention center reimbursements being received during the year. This amount is budgeted at \$245,000 and we received \$245,204. Charges for services are 56% of projected revenues at \$66,962. Purchase services and expenses were 11% expended while supplies and materials were 48% expended.

Planning & Development – The 86.4% revenue level reflects the amount of building permit fees received during the period. The County has collected \$187,501 of the \$255,120 budget for licenses and permits. The 46.3% expenditure level is due to administrative and professional services expenses related to planning and zoning requests.

Recorder – The 46.3% revenue reflects recording of instrument revenue for the period, which were 44% of expected revenue. Purchased services was services was 45.2% expended while Supplies and Materials was 17% expended.

Secondary Roads – The 60.6% expenditure level was due to the mix of the amount of building construction costs expended during the year. Real Estate and Buildings, which is the required state function for the building expansion, was 533% expended and will require a budget amendment during the year. The 61.7% revenue amount reflects the amount of road use taxes received for the period on an accrual basis. Additionally the state formula for RUT was amended in March to reflect the state gas tax increase, but before any budget amendments.

Sheriff – The 69.0% revenue reflects revenues for charges for service. Care Keep Charges are 65% of the budget. Additionally intergovernmental revenues for staffing exceeded budget by \$80,000. Purchase services was 38.9% expended, while Supplies and Materials as 74.8% expended.

Treasurer – The 47.8% revenue is a mixture of vehicle registration fees, penalties & interest, special assessment costs, and investment earnings.

Local Option Tax – 56.6% of local option tax have been received at the time of this report run. Additionally the annual true up distribution for FY 15 was received in November. This distribution was \$196,524.

Utility Tax Replacement Excise Tax – These taxes are received from utility companies primarily in October and April of the year.

Other Taxes - These taxes include mobile home taxes, grain handled taxes, and monies and credit taxes received during the year.

State Tax Replacement Credit - The State Tax Replacement Credits other than against levied taxes are received during the months of December and March each fiscal year.

Golf Course Operations - It is noted that the Golf Course income statement is based on accrual accounting. This means that equipment purchases are charged (debited) to a balance sheet account (fixed assets). Expenditures for the golf course are at 63% for the second quarter, before capital asset adjustments, – while revenues are at 56.6% for the quarter before conservation transfer of elective charges for services. For the 2nd quarter of FY16, rounds were at 16,037, which is 0.9% less than FY15.

Self Insurance Fund - The County Health and Dental Fund experienced a \$797,000 loss before stop loss reimbursements. Charges for services exceeded prior year by \$145,000. Medical claims increased by \$820,000. Current fund balance is 3.1 months of FY 15 expenses.

This report is presented for the Board and your office's review and information. Please contact me should additional information be requested in this area.

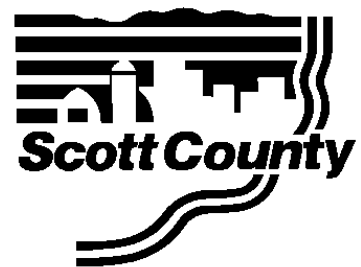
Attachments

SCOTT COUNTY

FY16 FINANCIAL SUMMARY REPORT

2nd QUARTER ENDED

December, 2015



February, 2016

**SCOTT COUNTY
FY16 QUARTERLY FINANCIAL
SUMMARY**

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**SCOTT COUNTY
FY16 QUARTERLY
FINANCIAL SUMMARY**

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PERSONNEL SUMMARY (FTE's)

Department	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
Administration	4.50	-	-	-	-	4.50
Attorney	33.50	-	-	-	-	33.50
Auditor	14.05	-	-	-	-	14.05
Information Technology	15.40	-	-	-	-	15.40
Facilities and Support Services	29.50	-	-	-	-	29.50
Community Services	10.00	-	-	-	-	10.00
Conservation (net of golf course)	48.85	-	-	-	-	48.85
Health	44.94	0.58	-	-	-	45.52
Human Resources	3.50	-	-	-	-	3.50
Juvenile Detention Center	15.00	-	-	-	-	15.00
Planning & Development	4.33	-	-	-	-	4.33
Recorder	10.50	-	-	-	-	10.50
Secondary Roads	34.85	-	-	-	-	34.85
Sheriff	157.80	-	-	-	-	157.80
Supervisors	5.00	-	-	-	-	5.00
Treasurer	28.00	-	-	-	-	28.00
SUBTOTAL	459.72	0.58	-	-	-	460.30
Golf Course Enterprise	17.98	-	-	-	-	17.98
TOTAL	477.70	0.58	-	-	-	478.28

ORGANIZATION: Administration

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
A County Administrator	1.00	-	-	-	-	1.00
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
597-A Budget Manager	1.00	-	-	-	-	1.00
366-A Budget Coordinator	-	-	-	-	-	-
332-A ERP / EDM Budget Analyst	1.00	-	-	-	-	1.00
298-A Administrative Assistant	1.00	-	-	-	-	1.00
Total Positions	4.50	-	-	-	-	4.50

ORGANIZATION: Attorney

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
X County Attorney	1.00	-	-	-	-	1.00
X First Assistant Attorney	1.00	-	-	-	-	1.00
X Deputy First Assistant Attorney	-	-	-	-	-	-
X Assistant Attorney II	-	-	-	-	-	-
X Assistant Attorney I	-	-	-	-	-	-
611-A Attorney II	4.00	-	-	-	-	4.00
511-A Office Administrator	1.00	-	-	-	-	1.00
505-A Risk Manager	1.00	-	-	-	-	1.00
464-A Attorney I	10.00	-	-	-	-	10.00
323-A Case Expeditor	1.00	-	-	-	-	1.00
316-A Paralegal-Audio/Visual Production Spec	1.00	-	-	-	-	1.00
282-A Paralegal	1.00	-	-	-	-	1.00
282-A Executive Secretary/Paralegal	1.00	-	-	-	-	1.00
223-C Victim/Witness Coordinator	1.00	-	-	-	-	1.00
223-C Fine Payment Coordinator	2.00	-	-	-	-	2.00
214-C Administrative Assistant-Juvenile Court	1.00	-	-	-	-	1.00
214-C Intake Coordinator	1.00	-	-	-	-	1.00
194-C Legal Secretary-Civil Court	1.00	-	-	-	-	1.00
191-C Senior Clerk-Victim Witness	1.00	-	-	-	-	1.00
177-C Legal Secretary	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
151-C Clerk II-Receptionist	1.00	-	-	-	-	1.00
151-C Clerk II-Data Entry	1.00	-	-	-	-	1.00
Z Summer Law Clerk	0.50	-	-	-	-	0.50
Total Positions	33.50	-	-	-	-	33.50

ORGANIZATION: Auditor

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
X Auditor	1.00	-	-	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	-	-	1.00
677-A Accounting and Tax Manager	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
291-C Election Supervisor	1.00	-	-	-	-	1.00
268-A GIS Parcel Maintenance Technician	1.00	-	-	-	-	1.00
252-A Payroll Specialist	2.00	-	-	-	-	2.00
252-C Accounts Payable Specialist	1.50	-	-	-	-	1.50
191-C Senior Clerk III Elections	2.00	-	-	-	-	2.00
177-A Official Records Clerk	0.90	-	-	-	-	0.90
177-C Platroom Specialist	1.00	-	-	-	-	1.00
141-C Clerk II	0.65	-	-	-	-	0.65
Total Positions	14.05	-	-	-	-	14.05

ORGANIZATION: Information Technology

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
725-A Information Technology Director	1.00	-	-	-	-	1.00
556-A Geographic Information Systems Coord.	1.00	-	-	-	-	1.00
519-A Network Infrastructure Supervisor	1.00	-	-	-	-	1.00
511-A Senior Programmer/Analyst	1.00	-	-	-	-	1.00
455-A Webmaster	1.00	-	-	-	-	1.00
445-A Programmer/Analyst II	2.00	-	-	-	-	2.00
406-A Network Systems Administrator	5.00	-	-	-	-	5.00
323-A GIS Analyst	1.00	-	-	-	-	1.00
187-A Desktop support Specialist	2.00	-	-	-	-	2.00
162-A Clerk III	0.40	-	-	-	-	0.40
Total Positions	15.40	-	-	-	-	15.40

ORGANIZATION: Facilities and Support Services

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
725-A Director of Facilities and Support Services	1.00	-	-	-	-	1.00
462-A Operations Manager-FSS	1.00	-	-	-	-	1.00
307-A Project and Support Services Coordinator	-	-	-	-	-	-
300-A Maintenance Coordinator	1.00	-	-	-	-	1.00
268-C Maintenance Specialist	4.00	-	-	-	-	4.00
268-C Maintenance Electronic Systems Technician	2.00	-	-	-	-	2.00
252-A Purchasing Specialist	1.00	-	-	-	-	1.00
238-A Custodial & Security Coordinator	1.00	-	-	-	-	1.00
238-A Custodial Coordinator	-	-	-	-	-	-
182-C Maintenance Worker	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
162-C Lead Custodial Worker	2.00	-	-	-	-	2.00
141-C Clerk II/Support Services	2.00	-	-	-	-	2.00
141-C Clerk II/Scanning	2.00	-	-	-	-	2.00
130-C Custodial Worker	9.50	-	-	-	-	9.50
91-C Courthouse Security Guard	-	-	-	-	-	-
83-C General Laborer	1.00	-	-	-	-	1.00
Total Positions	29.50	-	-	-	-	29.50

ORGANIZATION: Community Services

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
725-A Community Services Director	1.00	-	-	-	-	1.00
430-A Case Aide Supervisor	1.00	-	-	-	-	1.00
430-A Mental Health Coordinator	1.00	-	-	-	-	1.00
298-A Veterans Director/Case Aide	1.00	-	-	-	-	1.00
271-C Office Manager	1.00	-	-	-	-	1.00
252-C Case Aide	2.00	-	-	-	-	2.00
162-C Clerk III/Secretary	1.00	-	-	-	-	1.00
141-C Clerk II/Receptionist	1.00	-	-	-	-	1.00
Z Mental Health Advocate	1.00	-	-	-	-	1.00
Total Positions	10.00	-	-	-	-	10.00

ORGANIZATION: Conservation (Net of Golf Operations)

	FY16	1st	2nd	3rd	4th	FY16
POSITIONS:	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
	FTE	Changes	Changes	Changes	Changes	FTE
775-A Director	1.00	-	-	-	-	1.00
540-A Deputy Director	1.00	-	-	-	-	1.00
470-A Park Manager	2.00	-	-	-	-	2.00
382-A Naturalist/Director	1.00	-	-	-	-	1.00
271-A Naturalist	2.00	-	-	-	-	2.00
262-A Park Ranger	5.00	-	-	-	-	5.00
252-A Administrative Assistant	1.00	-	-	-	-	1.00
220-A Park Crew Leader	1.00	-	-	-	-	1.00
187-A Pioneer Village Site Coordinator	1.00	-	-	-	-	1.00
187-A Equipment Specialist	2.00	-	-	-	-	2.00
187-A Equipment Mechanic	-	-	-	-	-	-
187-A Park Maintenance Technician	4.00	-	-	-	-	4.00
141-A Clerk II	1.00	-	-	-	-	1.00
99-A Cody Homestead Site Coordinator	0.75	-	-	-	-	0.75
Z Seasonal Park Maintenance(WLP,SCP, PV)	7.52	-	-	-	-	7.52
Z Seasonal Pool Manager (SCP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Pool Manager (SCP)	0.21	-	-	-	-	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.28	-	-	-	-	6.28
Z Seasonal Pool Concessions (SCP)	1.16	-	-	-	-	1.16
Z Seasonal Beach/Boathouse Concessions	1.80	-	-	-	-	1.80
Z Seasonal Beach Manager (WLP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Beach Manager (WLP)	0.23	-	-	-	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	-	-	-	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	-	-	-	-	2.95
Z Seasonal Naturalist	0.79	-	-	-	-	0.79
Z Seasonal Maintenance - Caretaker	0.66	-	-	-	-	0.66
Z Seasonal Day Camp/Apothecary (PV)	1.56	-	-	-	-	1.56
Z Seasonal Concession Worker (Cody)	0.19	-	-	-	-	0.19
Total Positions	48.85	-	-	-	-	48.85

ORGANIZATION: Glynn's Creek Golf Course

	FY16	1st	2nd	3rd	4th	FY16
POSITIONS:	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
	FTE	Changes	Changes	Changes	Changes	FTE
462-A Golf Pro/Manager	1.00	-	-	-	-	1.00
462-A Golf Course Superintendent	1.00	-	-	-	-	1.00
220-A Assistant Golf Course Superintendent	1.00	-	-	-	-	1.00
187-A Turf Equipment Specialist	1.00	-	-	-	-	1.00
162-A Maintenance Technician	1.00	-	-	-	-	1.00
Z Seasonal Assistant Golf Professional	0.73	-	-	-	-	0.73
Z Seasonal Golf Pro Staff	7.48	-	-	-	-	7.48
Z Seasonal Part-Time Laborers	4.77	-	-	-	-	4.77
Total Positions	17.98	-	-	-	-	17.98

ORGANIZATION: Health

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
805-A Health Director	1.00	-	-	-	-	1.00
571-A Deputy Director	1.00	-	-	-	-	1.00
470-A Clinical Services Coordinator	1.00	-	-	-	-	1.00
417-A Community Health Coordinator	1.00	-	-	-	-	1.00
417-A Environmental Health Coordinator	1.00	-	-	-	-	1.00
417-A Public Health Services Coordinator	1.00	-	-	-	-	1.00
455-A Correctional Health Coordinator	1.00	-	-	-	-	1.00
397-A Clinical Services Specialist	1.00	-	-	-	-	1.00
366-A Public Health Nurse	9.00	-	-	-	-	9.00
355-A Community Health Consultant	5.00	-	-	-	-	5.00
355-A Community Health Intervention Specialist	1.00	-	-	-	-	1.00
355-A Environmental Health Specialist	7.00	-	-	-	-	7.00
323-A Child Health Consultant	2.00	-	-	-	-	2.00
271-A Community Dental Consultant	1.00	1.00	-	-	-	2.00
252-A Administrative Office Assistant	1.00	-	-	-	-	1.00
230-A Public Health Nurse-LPN	-	-	-	-	-	-
209-A Medical Assistant	2.00	-	-	-	-	2.00
198-A Medical Lab Technician	0.75	-	-	-	-	0.75
177-A Lab Technician	-	-	-	-	-	-
162-A Resource Specialist	2.00	-	-	-	-	2.00
141-A Resource Assistant	3.45	-	-	-	-	3.45
Z Interpreters	-	-	-	-	-	-
Z Environmental Health Intern	0.25	-	-	-	-	0.25
z Dental Hygienist	0.42	(0.42)	-	-	-	-
Z Health Services Professional	2.07	-	-	-	-	2.07
Total Positions	44.94	0.58	-	-	-	45.52

ORGANIZATION: Human Resources

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
505-A Risk Manager	-	-	-	-	-	-
323-A Human Resources Generalist	2.00	-	-	-	-	2.00
198-A Benefits Coordinator	1.00	-	-	-	-	1.00
Total Positions	3.50	-	-	-	-	3.50

ORGANIZATION: Juvenile Detention Center

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
571-A Juvenile Detention Center Director	1.00	-	-	-	-	1.00
323-A Shift Supervisor	2.00	-	-	-	-	2.00
215-J Detention Youth Supervisor	12.00	-	-	-	-	12.00
Total Positions	15.00	-	-	-	-	15.00

ORGANIZATION: Planning & Development

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
608-A Planning & Development Director	1.00	-	-	-	-	1.00
314-C Building Inspector	1.00	-	-	-	-	1.00
252-A Planning & Development Specialist	1.00	-	-	-	-	1.00
162-A Clerk III	0.50	-	-	-	-	0.50
Z Weed/Zoning Enforcement Aide	0.58	-	-	-	-	0.58
Z Planning Intern	0.25	-	-	-	-	0.25
Total Positions	4.33	-	-	-	-	4.08

ORGANIZATION: Recorder

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
X Recorder	1.00	-	-	-	-	1.00
Y Second Deputy	1.00	-	-	-	-	1.00
417-A Operations Manager	1.00	-	-	-	-	1.00
191-C Real Estate Specialist	1.00	-	-	-	-	1.00
191-C Vital Records Specialist	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	4.50	-	-	-	-	4.50
Total Positions	10.50	-	-	-	-	10.50

ORGANIZATION: Secondary Roads

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
864-A County Engineer	1.00	-	-	-	-	1.00
634-A Assistant County Engineer	1.00	-	-	-	-	1.00
430-A Secondary Roads Superintendent	1.00	-	-	-	-	1.00
300-A Engineering Aide II	2.00	-	-	-	-	2.00
233-A Shop Supervisor	1.00	-	-	-	-	1.00
230-A Administrative Assistant	1.00	-	-	-	-	1.00
213-B Crew Leader/Operator I	3.00	-	-	-	-	3.00
204-A Office Leader	-	-	-	-	-	-
199-B Sign Crew Leader	1.00	-	-	-	-	1.00
187-B Mechanic	2.00	-	-	-	-	2.00
187-B Shop Control Clerk	1.00	-	-	-	-	1.00
174-B Heavy Equipment Operator III	7.00	-	-	-	-	7.00
174-B Sign Crew Technician	1.00	-	-	-	-	1.00
163-B Truck Crew Coordinator	1.00	-	-	-	-	1.00
162-A Office Assistant	1.00	-	-	-	-	1.00
162-A Clerk III	-	-	-	-	-	-
153-B Truck Driver/Laborer	10.00	-	-	-	-	10.00
Z Engineering Intern	0.25	-	-	-	-	0.25
Z Seasonal Maintenance Worker	0.30	-	-	-	-	0.30
99-A Eldridge Garage Caretaker	<u>0.30</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.30</u>
 Total Positions	 <u>34.85</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>34.85</u>

ORGANIZATION: Sheriff

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
X Sheriff	1.00	-	-	-	-	1.00
Y Chief Deputy	1.00	-	-	-	-	1.00
705-A Jail Administrator	-	-	-	-	-	-
571-A Assistant Jail Administrator	1.00	-	-	-	-	1.00
540-A Assistant Jail Administrator	-	-	-	-	-	-
519-A Captain	1.00	-	-	-	-	1.00
505-A Lieutenant	4.00	-	-	-	-	4.00
451-E Training Sergeant	1.00	-	-	-	-	1.00
451-E Sergeant	6.00	-	-	-	-	6.00
430-A Shift Commander (Corrections Lieutenant)	2.00	-	-	-	-	2.00
406-A Shift Commander (Corrections Lieutenant)	-	-	-	-	-	-
332-A Corrections Sergeant	14.00	-	-	-	-	14.00
332-A Food Service Manager	1.00	-	-	-	-	1.00
329-E Deputy	30.00	-	-	-	-	30.00
323-A Program Services Coordinator	2.00	-	-	-	-	2.00
289-A Classification Specialist	2.00	-	-	-	-	2.00
271-A Office Administrator	1.00	-	-	-	-	1.00
262-A Lead Bailiff	1.00	-	-	-	-	1.00
246-H Correction Officer	59.00	-	-	-	-	59.00
220-A Bailiff	11.60	-	-	-	-	11.60
220-A Senior Accounting Clerk-Jail	1.00	-	-	-	-	1.00
198-A Court Compliance Coordinator	2.00	-	-	-	-	2.00
198-A Alternative Sentencing Coordinator	1.00	-	-	-	-	1.00
198-A Senior Clerk	-	-	-	-	-	-
191-C Senior Accounting Clerk	2.00	-	-	-	-	2.00
177-A Inmate Services Clerk	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
176-H Jail Custodian/Correction Officer	4.00	-	-	-	-	4.00
176-H Cook	3.60	-	-	-	-	3.60
162-A Clerk III	3.60	-	-	-	-	3.60
141-A Clerk II	-	-	-	-	-	-
Total Positions	157.80	-	-	-	-	157.80

ORGANIZATION: Supervisors, Board of

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
X Supervisor, Chairman	1.00	-	-	-	-	1.00
X Supervisor	4.00	-	-	-	-	4.00
Total Positions	5.00	-	-	-	-	5.00

ORGANIZATION: Treasurer

POSITIONS:

	FY16 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY16 Adjusted FTE
X Treasurer	1.00	-	-	-	-	1.00
611-A Financial Management Supervisor	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
382-A County General Store Manager	1.00	-	-	-	-	1.00
332-A Tax Accounting Specialist	1.00	-	-	-	-	1.00
332-A Motor Vehicle Supervisor	1.00	-	-	-	-	1.00
191-C Cashier	1.00	-	-	-	-	1.00
177-A Senior Clerk	-	-	-	-	-	-
177-C Accounting Clerk - Treasurer	3.00	-	-	-	-	3.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	17.00	-	-	-	-	17.00
	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28.00</u>

SCOTT COUNTY
QUARTERLY APPROPRIATION SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
Administration	628,674	-	628,674	309,506	49.2 %
Attorney	4,323,338	-	4,323,338	2,155,074	49.8 %
Auditor	1,616,358	-	1,616,358	800,955	49.6 %
Authorized Agencies	9,520,846	-	9,520,846	4,652,133	48.9 %
Capital Improvements (general)	7,553,050	-	7,553,050	2,669,796	35.3 %
Community Services	8,744,156	-	8,744,156	2,579,294	29.5 %
Conservation (net of golf course)	4,260,407	-	4,260,407	2,124,970	49.9 %
Debt Service (net of refunded debt)	3,608,943	-	3,608,943	488,951.47	13.5 %
Facility & Support Services	3,455,679	-	3,455,679	1,612,599	46.7 %
Health	6,052,423	-	6,052,423	2,675,764	44.2 %
Human Resources	438,379	-	438,379	189,366	43.2 %
Human Services	77,252	-	77,252	35,206	45.6 %
Information Technology	2,525,218	-	2,525,218	1,341,609	53.1 %
Juvenile Detention Center	1,249,971	-	1,249,971	613,203	49.1 %
Non-Departmental	851,255	-	851,255	167,968	19.7 %
Planning & Development	409,903	-	409,903	180,708	44.1 %
Recorder	838,642	-	838,642	378,747	45.2 %
Secondary Roads	7,001,000	-	7,001,000	4,245,689	60.6 %
Sheriff	15,280,322	-	15,280,322	7,396,197	48.4 %
Supervisors	316,882	-	316,882	142,496	45.0 %
Treasurer	2,023,089	-	2,023,089	985,109	48.7 %
SUBTOTAL	80,775,787	-	80,775,787	35,745,341	44.3 %
Golf Course Operations	1,073,648	-	1,073,648	677,630	63.1 %
TOTAL	81,849,435	-	81,849,435	36,422,970	44.5 %

SCOTT COUNTY
QUARTERLY REVENUE SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
Admin	-	-	-	-	N/A
Attorney	436,225	-	436,225	211,505	48.5 %
Auditor	252,250	-	252,250	21,705	8.6 %
Authorized Agencies	10,000	-	10,000	10,000	100.0 %
Capital Improvements (general)	670,000	-	670,000	462,834	69.1 %
Community Services	223,775	-	223,775	162,518	72.6 %
Conservation (net of golf course)	1,304,886	-	1,304,886	924,778	70.9 %
Debt Service (net of refunded debt proceeds)	1,225,980	-	1,225,980	8,675,126	707.6 %
Facility & Support Services	234,611	-	234,611	63,472	27.1 %
Health	1,760,404	-	1,760,404	716,635	40.7 %
Human Resources	3,500	-	3,500	79	2.3 %
Human Services	27,000	-	27,000	1,540	5.7 %
Information Technology	316,624	-	316,624	45,480	14.4 %
Juvenile Detention Center	363,100	-	363,100	324,123	89.3 %
Non-Departmental	500,500	-	500,500	152,598	30.5 %
Planning & Development	238,220	-	238,220	205,721	86.4 %
Recorder	1,188,575	-	1,188,575	549,842	46.3 %
Secondary Roads	3,682,702	-	3,682,702	2,271,712	61.7 %
Sheriff	1,337,860	-	1,337,860	923,188	69.0 %
Board of Supervisors	-	-	-	-	N/A
Treasurer	2,572,000	-	2,572,000	1,230,427	47.8 %
SUBTOTAL DEPT REVENUES	16,348,212	-	16,348,212	16,953,282	103.7 %
Revenues not included in above department totals:					
Gross Property Taxes	45,967,750	-	45,967,750	24,158,225	52.6 %
Local Option Taxes	4,170,723	-	4,170,723	2,359,176	56.6 %
Utility Tax Replacement Excise Tax	1,918,685	-	1,918,685	946,050	49.3 %
Other Taxes	66,300	-	66,300	38,741	58.4 %
State Tax Replc Credits	6,320,699	-	6,320,699	1,948,021	30.8 %
SUB-TOTAL REVENUES	74,792,369	-	74,792,369	46,403,494	62.0 %
Golf Course Operations	1,106,900	-	1,106,900	626,942	56.6 %
Total	75,899,269	-	75,899,269	47,030,436	62.0 %

SCOTT COUNTY
QUARTERLY APPROP SUMMARY BY SERVICE AREA

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
SERVICE AREA					
Public Safety & Legal Services	29,301,561	-	29,301,561	14,139,990	48.3 %
Physical Health & Social Services	5,962,415	-	5,962,415	2,765,987	46.4 %
Mental Health	7,918,096	-	7,918,096	2,208,881	27.9 %
County Environment & Education	5,080,532	-	5,080,532	2,395,253	47.1 %
Roads & Transportation	5,991,000	-	5,991,000	3,614,447	60.3 %
Government Services to Residents	2,535,390	-	2,535,390	1,192,584	47.0 %
Administration	10,963,015	-	10,963,015	5,293,149	48.3 %
SUBTOTAL OPERATING BUDGET	67,752,009	-	67,752,009	31,610,291	46.7 %
Debt Service	3,608,943	-	3,608,943	488,951	13.5 %
Capital projects	9,414,835	-	9,414,835	3,646,098	38.7 %
SUBTOTAL COUNTY BUDGET	80,775,787	-	80,775,787	35,745,341	44.3 %
Golf Course Operations	1,073,648	-	1,073,648	677,630	63.1 %
TOTAL	81,849,435	-	81,849,435	36,422,970	44.5 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: ADMINISTRATION					
REVENUES					
Fines/Forfeitures/Miscellaneous	-	-	-	-	N/A
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	-	-	-	-	N/A
APPROPRIATIONS					
Salaries	476,676	-	476,676	239,796	50.3 %
Benefits	139,898	-	139,898	64,334	46.0 %
Purchase Services & Expenses	10,500	-	10,500	4,825	46.0 %
Supplies & Materials	1,600	-	1,600	551	34.4 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL APPROPRIATIONS	628,674	-	628,674	309,506	49.2 %
<hr style="border-top: 3px double black;"/>					
ORGANIZATION: ATTORNEY					
REVENUES					
Intergovernmental	1,200	-	1,200	1,803	150.2 %
Charges for Services	25	-	25	-	0.0 %
Fines/Forfeitures/Miscellaneous	435,000	-	435,000	209,702	48.2 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	436,225	-	436,225	211,505	48.5 %
<hr style="border-top: 3px double black;"/>					
APPROPRIATIONS					
Salaries	2,310,516	-	2,310,516	1,138,715	49.3 %
Benefits	770,311	-	770,311	354,664	46.0 %
Purchase Services & Expenses	1,193,511	-	1,193,511	642,151	53.8 %
Supplies & Materials	49,000	-	49,000	19,545	39.9 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL APPROPRIATIONS	4,323,338	-	4,323,338	2,155,074	49.8 %
<hr style="border-top: 3px double black;"/>					

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: AUDITOR					
REVENUES					
Intergovernmental	207,000	-	207,000	-	0.0 %
Licenses & Permits	5,450	-	5,450	2,253	41.3 %
Fines, Forfeitures and Miscellaneous	-	-	-	322	N/A
Charges for Services	39,800	-	39,800	19,131	48.1 %

TOTAL REVENUES	252,250	-	252,250	21,705	8.6 %
	=====				
APPROPRIATIONS					
Salaries	981,329	-	981,329	490,607	50.0 %
Benefits	313,834	-	313,834	132,234	42.1 %
Purchase Services & Expenses	282,095	-	282,095	162,278	57.5 %
Supplies & Materials	39,100	-	39,100	15,836	40.5 %

TOTAL APPROPRIATIONS	1,616,358	-	1,616,358	800,955	49.6 %
	=====				
ORGANIZATION: CAPITAL IMPROVEMENTS (GENERAL)					
REVENUES					
Taxes	535,000	-	535,000	284,062	53.1 %
Intergovernmental	-	-	-	7,196	N/A
Fines, Forfeitures and Miscellaneous	-	-	-	450	N/A
Use of Property and Money	-	-	-	-	N/A
Other Financing Sources	135,000	-	135,000	171,125	126.8 %

SUB-TOTAL REVENUES	670,000	-	670,000	462,834	69.1 %

TOTAL REVENUES	670,000	-	670,000	462,834	69.1 %
	=====				
APPROPRIATIONS					
Capital Improvements	7,553,050	-	7,553,050	2,669,796	35.3 %

TOTAL APPROPRIATIONS	7,553,050	-	7,553,050	2,669,796	35.3 %
	=====				

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: COMMUNITY SERVICES					
REVENUES					
Intergovernmental	10,000	-	10,000	10,000	100.0 %
Charges for Services	162,500	-	162,500	85,954	52.9 %
Fines/Forfeitures/Miscellaneous	51,275	-	51,275	66,564	129.8 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	223,775	-	223,775	162,518	72.6 %
<hr style="border-top: 3px double black;"/>					
APPROPRIATIONS					
Salaries	613,378	-	613,378	312,703	51.0 %
Benefits	240,526	-	240,526	111,291	46.3 %
Purchase Services & Expenses	7,878,042	(30,000)	7,848,042	2,079,937	26.5 %
Supplies & Materials	11,702	30,000	41,702	11,495	27.6 %
Capital Outlay	508	-	508	-	0.0 %
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TOTAL APPROPRIATIONS	8,744,156	-	8,744,156	2,515,426	28.8 %
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ORGANIZATION: CONSERVATION					
REVENUES					
Intergovernmental	61,042	-	61,042	61,149	100.2 %
Charges for Services	1,085,098	-	1,085,098	728,182	67.1 %
Use of Money & Property	80,821	-	80,821	56,542	70.0 %
Other Financing Sources	54,000	-	54,000	-	0.0 %
Fines/Forfeitures/Miscellaneous	23,925	-	23,925	78,905	329.8 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	1,304,886	-	1,304,886	924,778	70.9 %
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APPROPRIATIONS					
Salaries	1,943,771	-	1,943,771	983,320	50.6 %
Benefits	573,237	-	573,237	267,307	46.6 %
Purchase Services & Expenses	544,203	-	544,203	251,048	46.1 %
Supplies & Materials	423,866	-	423,866	211,321	49.9 %
Capital Outlay	775,330	-	775,330	410,336	52.9 %
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TOTAL APPROPRIATIONS	4,260,407	-	4,260,407	2,123,332	49.8 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: GLYNNS CREEK GOLF COURSE					
REVENUES					
Charges for Services	1,106,200	-	1,106,200	597,918	54.1 %
Fines/Forfeitures/Miscellaneous	700	-	700	1,024	146.3 %
Other Financing Sources	-	-	-	28,000	N/A
<hr/>					
TOTAL REVENUES	1,106,900	-	1,106,900	626,942	56.6 %
<hr/>					
APPROPRIATIONS					
Salaries	531,771	-	531,771	268,619	50.5 %
Benefits	112,023	-	112,023	51,763	46.2 %
Purchase Services & Expenses	113,390	-	113,390	49,008	43.2 %
Supplies & Materials	219,605	-	219,605	85,560	39.0 %
Capital Outlay	96,859	-	96,859	222,681	229.9 %
<hr/>					
TOTAL APPROPRIATIONS	1,073,648	-	1,073,648	677,630	63.1 %
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ORGANIZATION: DEBT SERVICE					
REVENUES					
Intergovernmental	1,225,980	-	1,225,980	360,669	29.4 %
Other Financing Services	-	-	-	8,314,457	N/A
<hr/>					
SUB-TOTAL REVENUES	1,225,980	-	1,225,980	8,675,126	707.6 %
<hr/>					
TOTAL REVENUES	1,225,980	-	1,225,980	8,675,126	707.6 %
<hr/>					
APPROPRIATIONS					
Debt Service	3,608,943	-	3,608,943	397,021	11.0 %
Purchase Services & Expenses	-	-	-	91,930	N/A
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SUB-TOTAL APPROPRIATIONS	3,608,943	-	3,608,943	488,951	13.5 %
<hr/>					
TOTAL APPROPRIATIONS	3,608,943	-	3,608,943	488,951	13.5 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: FACILITY AND SUPPORT SERVICES					
REVENUES					
Intergovernmental	162,386	-	162,386	12,129	7.5 %
Charges for Services	53,625	-	53,625	40,623	75.8 %
Fines/Forfeitures/Miscellaneous	18,600	-	18,600	10,719	57.6 %
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TOTAL REVENUES	234,611	-	234,611	63,472	27.1 %
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APPROPRIATIONS					
Salaries	1,262,011	-	1,262,011	573,576	45.4 %
Benefits	494,403	-	494,403	227,251	46.0 %
Purchase Services & Expenses	1,450,790	-	1,450,790	725,304	50.0 %
Supplies & Materials	228,925	-	228,925	71,348	31.2 %
Capital Outlay	19,550	-	19,550	14,909	76.3 %
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TOTAL APPROPRIATIONS	3,455,679	-	3,455,679	1,612,389	46.7 %
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ORGANIZATION: HEALTH					
REVENUES					
Intergovernmental	1,374,774	-	1,374,774	553,884	40.3 %
Licenses & Permits	293,100	-	293,100	137,419	46.9 %
Charges for Services	80,730	-	80,730	24,809	30.7 %
Fines/Forfeitures/Miscellaneous	11,800	-	11,800	523	4.4 %
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TOTAL REVENUES	1,760,404	-	1,760,404	716,635	40.7 %
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APPROPRIATIONS					
Salaries	2,933,700	-	2,933,700	1,386,273	47.3 %
Benefits	995,663	-	995,663	461,215	46.3 %
Purchase Services & Expenses	2,059,597	-	2,059,597	700,963	34.0 %
Supplies & Materials	63,463	-	63,463	21,543	33.9 %
Capital Outlay	-	-	-	-	N/A
<hr style="border-top: 1px dashed black;"/>					
TOTAL APPROPRIATIONS	6,052,423	-	6,052,423	2,569,994	42.5 %
<hr style="border-top: 3px double black;"/>					

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: HUMAN RESOURCES					
REVENUES					
Fines/Forfeitures/Miscellaneous	3,500	-	3,500	79	2.3 %
TOTAL REVENUES	3,500	-	3,500	79	2.3 %
APPROPRIATIONS					
Salaries	239,607	-	239,607	112,602	47.0 %
Benefits	90,072	-	90,072	38,214	42.4 %
Purchase Services & Expenses	105,400	-	105,400	37,924	36.0 %
Supplies & Materials	3,300	-	3,300	627	19.0 %
TOTAL APPROPRIATIONS	438,379	-	438,379	189,366	43.2 %
ORGANIZATION: HUMAN SERVICES					
REVENUES					
Intergovernmental	27,000	-	27,000	1,540	5.7 %
TOTAL REVENUES	27,000	-	27,000	1,540	5.7 %
APPROPRIATIONS					
Purchase Services & Expenses	60,800	-	60,800	28,314	46.6 %
Supplies & Materials	16,452	-	16,452	6,893	41.9 %
Capital Outlay	-	-	-	-	N/A
TOTAL APPROPRIATIONS	77,252	-	77,252	35,206	45.6 %
ORGANIZATION: INFORMATION TECHNOLOGY					
REVENUES					
Intergovernmental	302,124	-	302,124	30,282	10.0 %
Charges for Services	12,000	-	12,000	5,048	42.1 %
Fines/Forfeitures/Miscellaneous	2,500	-	2,500	10,150	406.0 %
TOTAL REVENUES	316,624	-	316,624	45,480	14.4 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
APPROPRIATIONS					
Salaries	1,055,301	-	1,055,301	525,038	49.8 %
Benefits	355,217	-	355,217	167,753	47.2 %
Purchase Services & Expenses	1,102,800	-	1,102,800	637,423	57.8 %
Supplies & Materials	5,900	-	5,900	983	16.7 %
Capital Outlay	6,000	-	6,000	94	1.6 %
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TOTAL APPROPRIATIONS	2,525,218	-	2,525,218	1,331,290	52.7 %
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ORGANIZATION: JUVENILE DETENTION CENTER

REVENUES

Intergovernmental	245,000	-	245,000	256,876	104.8 %
Charges for Services	118,000	-	118,000	66,962	56.7 %
Fines/Forfeitures/Miscellaneous	100	-	100	284	284.1 %
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TOTAL REVENUES	363,100	-	363,100	324,123	89.3 %
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APPROPRIATIONS

Salaries	864,228	-	864,228	443,741	51.3 %
Benefits	277,643	-	277,643	134,433	48.4 %
Purchase Services & Expenses	61,600	-	61,600	6,811	11.1 %
Supplies & Materials	44,900	-	44,900	21,536	48.0 %
Capital Outlay	1,600	-	1,600	6,683	417.7 %
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TOTAL APPROPRIATIONS	1,249,971	-	1,249,971	613,203	49.1 %
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ORGANIZATION: NON-DEPARTMENTAL

REVENUES

Intergovernmental	392,500	-	392,500	119,543	30.5 %
Charges for Services	100,000	-	100,000	31,504	31.5 %
Fines/Forfeitures/Miscellaneous	8,000	-	8,000	1,552	19.4 %
Use of Money & Property	-	-	-	-	N/A
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	500,500	-	500,500	152,598	30.5 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
APPROPRIATIONS					
Salaries	340,080	-	340,080	-	0.0 %
Benefits	-	-	-	-	N/A
Purchase Services & Expenses	500,575	-	500,575	196,376	39.2 %
Supplies & Materials	10,600	-	10,600	(28,408)	-268.0 %
<hr/>					
TOTAL APPROPRIATIONS	851,255	-	851,255	167,968	19.7 %
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ORGANIZATION: PLANNING & DEVELOPMENT

REVENUES

Intergovernmental	5,000	-	5,000	-	0.0 %
Licenses & Permits	225,120	-	225,120	187,501	83.3 %
Charges for Services	3,100	-	3,100	1,080	34.8 %
Other Financing Sources	5,000	-	5,000	17,140	342.8 %
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TOTAL REVENUES	238,220	-	238,220	205,721	86.4 %
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APPROPRIATIONS

Salaries	258,583	-	258,583	121,403	46.9 %
Benefits	95,920	-	95,920	40,860	42.6 %
Purchase Services & Expenses	52,200	-	52,200	16,072	30.8 %
Supplies & Materials	3,200	-	3,200	2,373	74.1 %
<hr/>					
TOTAL APPROPRIATIONS	409,903	-	409,903	180,708	44.1 %
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ORGANIZATION: RECORDER

REVENUES

Charges for Services	1,185,025	-	1,185,025	548,553	46.3 %
Use of Money & Property	400	-	400	-	0.0 %
Fines/Forfeitures/Miscellaneous	3,150	-	3,150	1,289	40.9 %
<hr/>					
TOTAL REVENUES	1,188,575	-	1,188,575	549,842	46.3 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
APPROPRIATIONS					
Salaries	524,141	-	524,141	251,862	48.1 %
Benefits	252,401	-	252,401	102,020	40.4 %
Purchase Services & Expenses	50,400	-	50,400	22,834	45.3 %
Supplies & Materials	11,700	-	11,700	2,030	17.4 %
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TOTAL APPROPRIATIONS	838,642	-	838,642	378,747	45.2 %
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ORGANIZATION: SECONDARY ROADS

REVENUES

Intergovernmental	3,501,702	-	3,501,702	2,243,620	64.1 %
Licenses & Permits	10,000	-	10,000	9,990	99.9 %
Charges for Services	1,000	-	1,000	1,559	155.9 %
Fines/Forfeitures/Miscellaneous	13,000	-	13,000	16,544	127.3 %
Other Financing Sources	157,000	-	157,000	-	N/A
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	3,682,702	-	3,682,702	2,271,712	61.7 %
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APPROPRIATIONS

Administration	248,000	-	248,000	123,063	49.6 %
Engineering	449,500	-	449,500	232,104	51.6 %
Bridges & Culverts	205,000	-	205,000	53,232	26.0 %
Roads	2,048,500	-	2,048,500	1,284,294	62.7 %
Snow & Ice Control	468,000	-	468,000	54,812	11.7 %
Traffic Controls	227,000	-	227,000	172,254	75.9 %
Road Clearing	155,000	-	155,000	32,459	20.9 %
New Equipment	675,000	-	675,000	27,495	4.1 %
Equipment Operation	1,196,500	-	1,196,500	407,965	34.1 %
Tools, Materials & Supplies	93,500	-	93,500	27,005	28.9 %
Real Estate & Buildings	225,000	-	225,000	1,199,765	533.2 %
Roadway Construction	1,010,000	-	1,010,000	631,242	62.5 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL APPROPRIATIONS	7,001,000	-	7,001,000	4,245,689	60.6 %
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ORGANIZATION: SHERIFF

REVENUES

Intergovernmental	89,360	-	89,360	177,210	198.3 %
Charges for Services	988,500	-	988,500	604,702	61.2 %
Licenses and Permits	100,000	-	100,000	54,647	54.6 %
Fines/Forfeitures/Miscellaneous	160,000	-	160,000	86,629	54.1 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL REVENUES	1,337,860	-	1,337,860	923,188	69.0 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
APPROPRIATIONS					
Salaries	9,748,263	(33,700)	9,714,563	4,797,812	49.4 %
Benefits	3,563,645	-	3,563,645	1,619,855	45.5 %
Purchase Services & Expenses	674,547	-	674,547	262,540	38.9 %
Supplies & Materials	916,597	-	916,597	685,595	74.8 %
Capital Outlay	377,270	33,700	410,970	28,055	6.8 %
<hr/>					
TOTAL APPROPRIATIONS	15,280,322	-	15,280,322	7,393,857	48.4 %
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ORGANIZATION: SUPERVISORS, BOARD OF					
REVENUES					
Fines/Forfeitures/Miscellaneous	-	-	-	-	N/A
<hr/>					
TOTAL REVENUES	-	-	-	-	N/A
<hr/>					
APPROPRIATIONS					
Salaries	211,501	-	211,501	105,750	50.0 %
Benefits	73,856	-	73,856	35,137	47.6 %
Purchase Services & Expenses	30,700	-	30,700	1,509	4.9 %
Supplies & Materials	825	-	825	100	12.1 %
<hr/>					
TOTAL APPROPRIATIONS	316,882	-	316,882	142,496	45.0 %
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ORGANIZATION: TREASURER					
REVENUES					
Taxes	800,000	-	800,000	344,496	43.1 %
Charges for Services	1,649,750	-	1,649,750	826,063	50.1 %
Use of Money & Property	100,000	-	100,000	58,646	58.6 %
Fines/Forfeitures/Miscellaneous	22,250	-	22,250	1,222	5.5 %
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TOTAL REVENUES	2,572,000	-	2,572,000	1,230,427	47.8 %
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APPROPRIATIONS					
Salaries	1,363,003	-	1,363,003	672,889	49.4 %
Benefits	504,221	-	504,221	240,057	47.6 %
Purchase Services & Expenses	111,740	-	111,740	38,915	34.8 %
Supplies & Materials	44,125	-	44,125	33,249	75.4 %
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TOTAL APPROPRIATIONS	2,023,089	-	2,023,089	985,109	48.7 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: BI-STATE PLANNING COMMISSION					
APPROPRIATIONS					
Purchase Services & Expenses	89,238	-	89,238	44,619	50.0 %
TOTAL APPROPRIATIONS	89,238	-	89,238	44,619	50.0 %
ORGANIZATION: CENTER FOR ALCOHOL/DRUG SERVICES					
REVENUES					
Intergovernmental	10,000	-	10,000	10,000	100.0 %
TOTAL REVENUES	10,000	-	10,000	10,000	100.0 %
APPROPRIATIONS					
Purchase Services & Expenses	688,331	-	688,331	346,111	50.3 %
TOTAL APPROPRIATIONS	688,331	-	688,331	346,111	50.3 %
ORGANIZATION: CENTER FOR ACTIVE SENIORS, INC.					
APPROPRIATIONS					
Purchase Services & Expenses	275,250	-	275,250	137,625	50.0 %
TOTAL APPROPRIATIONS	275,250	-	275,250	137,625	50.0 %
ORGANIZATION: COMMUNITY HEALTH CARE					
APPROPRIATIONS					
Purchase Services & Expenses	355,013	-	355,013	177,468	50.0 %
TOTAL APPROPRIATIONS	355,013	-	355,013	177,468	50.0 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: DURANT VOLUNTEER AMBULANCE					
APPROPRIATIONS					
Purchase Services & Expenses	20,000	-	20,000	5,000	25.0 %
TOTAL APPROPRIATIONS	20,000	-	20,000	5,000	25.0 %
ORGANIZATION: EMERGENCY MANAGEMENT AGENCY					
APPROPRIATIONS					
Purchase Services & Expenses	6,888,000	-	6,888,000	3,463,000	50.3 %
TOTAL APPROPRIATIONS	6,888,000	-	6,888,000	3,463,000	50.3 %
ORGANIZATION: HUMANE SOCIETY					
APPROPRIATIONS					
Purchase Services & Expenses	33,317	-	33,317	16,667	50.0 %
TOTAL APPROPRIATIONS	33,317	-	33,317	16,667	50.0 %
ORGANIZATION: LIBRARY					
APPROPRIATIONS					
Purchase Services & Expenses	561,697	-	561,697	280,848	50.0 %
TOTAL APPROPRIATIONS	561,697	-	561,697	280,848	50.0 %
ORGANIZATION: MEDIC AMBULANCE					
APPROPRIATIONS					
Purchase Services & Expenses	440,000	-	440,000	95,794	21.8 %
TOTAL APPROPRIATIONS	440,000	-	440,000	95,794	21.8 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2015	Used/ Received %
ORGANIZATION: QUAD-CITY CONVENTION & VISITORS BUREAU					
APPROPRIATIONS					
Purchase Services & Expenses	70,000	-	70,000	35,000	50.0 %
TOTAL APPROPRIATIONS	70,000	-	70,000	35,000	50.0 %

ORGANIZATION: QUAD-CITY CHAMBER OF COMMERCE

APPROPRIATIONS					
Purchase Services & Expenses	100,000	-	100,000	50,000	50.0 %
TOTAL APPROPRIATIONS	100,000	-	100,000	50,000	50.0 %

OFFICE OF THE COUNTY ADMINISTRATOR

600 West 4th Street
Davenport, Iowa 52801-1003

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www.scottcountyiowa.com
E-Mail: admin@scottcountyiowa.com



Date: February 22, 2016

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

SUBJ: Authorized FTE's Funded through Grant Appropriations – 2nd Quarter FY16

The attached documents summarize current Scott County positions that have been funded either in part or in total by grant funding during the 2nd Quarter FY16.

The Board of Supervisors receives quarterly updates regarding these positions and has an opportunity to review grant funded positions when positions become vacant and at the time of adoption.

GRANT FUNDED POSITIONS

2nd QTR FY16

Health Department

Grant #5885I468
Immunization Grant

Grant Period: 01/01/15 thru 12/31/15
.39 FTE Clinic Nurses
(Federal Funding Amount: \$21,703)
(State Funding Amount: \$7,119)

Grant #5886L17
Childhood Lead Poisoning Grant

Grant Period: 07/01/15 thru 06/30/16
0.50 FTE Public Health Nurse & Clerical Staff
(State Funding Amount: \$19,302 includes \$600 to be paid to subcontractor)

Grant #5886MH21
Child Health Grant

Grant Period: 10/01/15 thru 09/30/16
Offsets expenses related to staff time for program activities
(Federal/State/Other Funding Amount: \$198,731
Includes \$4,190 to be paid to subcontractor)

Grant #5886MH21
Child Health Portion of Child Health Grant

2.0 FTE Child Health Consultants & 0.4 Resource Assistant
Board Approval for Grant Funded Positions: October 2, 2008
(Federal/State Funding - Medicaid Revenue Supplemented by CH Grant Funds)

Grant #5886MH21
I-Smile™ Portion of Child Health Grant

1.0 FTE Community Dental Consultant
Board Approval for Grant Funded Position: February 7, 2008 – Amended: September 24, 2015
(Other Funding Amount: \$65,601)

Grant #5885DH33
I-Smile™ Silver Pilot Project

Grant Period: 11/17/14 thru 11/16/15
0.40 FTE Community Dental Consultant
Board Approval for Grant Funded Position: February 7, 2008
(Other Funding Amount: \$40,160)

Grant #5886DH33
I-Smile™ Silver Pilot Project

Grant Period: 11/17/15 thru 11/16/16
1.0 FTE Community Dental Consultant
Board Approval for Grant Funded Position: February 7, 2008 – Amended: September 24, 2015
(Other Funding Amount: \$99,310)

Grant #5886TS23
Tobacco Use Prevention Grant

Grant Period: 07/01/15 thru 06/30/16
1.0 FTE Community Tobacco Consultant
Board Approval for Grant Funded Position: December 21, 2000
(State Funding Amount: \$87,775 includes \$7,500 to be paid to subcontractor)

Agreement (No Number)
Scott County Kids Early Childhood Iowa Board

Grant Period: 07/01/15 thru 06/30/16
1.0 FTE Public Health Nurse
Board Approval for Grant Funded Position: August 28, 2003
(State Funding Passed thru Scott County Kids (Empowerment Funds): \$93,597)

**GRANT FUNDED POSITIONS
2nd QTR FY16**

Grant #5886CO82
Local Public Health Services Grant

Grant Period: 07/01/15 thru 06/30/16
1.0 FTE Community Transformation Consultant
Board Approval for Grant Funded Position:
February 2, 2012
(State Funding Amount: \$374,032 includes \$289,032 to
be paid to subcontractor.)

SHERIFF'S DEPARTMENT

Grant #VW-15-23-CJ
Stop Violence Against
Women Grant

Grant Period: 07/01/15 thru 06/30/16
1.0 FTE Deputy as a liaison to County Attorney
(Federal Grant Amount for SC: \$50,979, with
\$16,993 match)

Grant #PAP 16-402-MOOP,
Task 20-00-00
Governor's Traffic Safety-Alcohol

Grant Period: 10/01/14 thru 09/30/15
Overtime for traffic enforcement expenses
(Federal Grant Amount for SC: \$46,400)

Grant 2013-DJ-BX-0396
Justice Assistance Grant

Grant Period: 10/1/2012 thru 9/30/2016
Federal Grant Amount for SC: \$100,575
1.0 FTE Scott County Deputy Assigned to Drug
Enforcement Benefits, (Oct only-)
1.0 FTE Bettendorf Officer Assigned to Drug
Enforcement Benefits, (Oct only-)
Grant amount includes Scott County, Davenport & Bettendorf

Grant #13-JAG-116074
Justice Assistance Grant
ODCP BYRNE JAG

Grant Period: 7/01/2015 thru 6/30/2016
Federal Grant Amount for SC: \$69,300
1.0 FTE Scott County Deputy Assigned to Drug
Enforcement 75% Salary (Oct-Dec)
1.0 FTE Bettendorf Officer Assigned to Drug
Enforcement 75% Salary (Oct-Dec)
Grant amount includes Scott County, Davenport & Bettendorf

Grant 2014-DJ-BX-0223
Justice Assistance Grant

Grant Period: 10/1/2013 thru 9/30/2017
Federal Grant Amount for SC: \$100,878

1.0 FTE Scott County Deputy Assigned to Drug
Enforcement Benefits, Overtime (Oct-Dec)

1.0 FTE Scott County Deputy Assigned to Drug
Enforcement Salary, Overtime (Oct only)
Salary, Benefits, Overtime (Nov-Dec)

1.0 FTE Bettendorf Officer Assigned to Drug
Enforcement Benefits, Overtime (Nov-Dec)
Grant amount includes Scott County, Davenport & Bettendorf

OFFICE OF THE COUNTY ADMINISTRATOR
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February 22, 2016

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

SUBJ: Filing of Second Quarter Reports from Various County Offices for FY16

The following is a summary of revenue through the 2nd Quarter of FY16 for the following County offices:

Office	FY16 Budget	December 31, 2015 Actual	% Rec'd	Note
Auditor	\$ 252,250	\$ 21,705	9%	(1)
Recorder	1,188,575	549,842	46%	(2)
Sheriff	1,337,860	923,188	69%	(3)
Planning & Dev	238,220	205,721	86%	(4)
Totals	\$3,016,905	\$1,700,456	56%	

Note 1: Reflects the amount of transfer fees received through the period and election reimbursements received.

Note 2: Reflects fees for real estate filings and vital records received during the period.

Note 3: Reflects grant activity, forfeited assets revenue, and fees for service received during the period.

Note 4: Reflects the amount of building permit fees received during the period.

The Commission of Veteran Affairs, in their report to the County Auditor, presents the following summary of expenditures through the 2nd quarter of FY16:

Veterans Office	FY16 Budget	December 31, 2015 Actual	% Used	Note
Administration	\$ 94,822	\$46,210	49%	
Relief Payments	54,475	32,412	59%	(1)
Totals	\$149,297	\$78,622	53%	

Note 1: Most of direct relief comes from the state and federal government. It is noted that 94% of burial assistance costs and 31% of rental assistance have been expended so far this year.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____ SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF APPOINTMENT OF JOHN SCHNEKLOTH TO THE
BENEFITED FIRE DISTRICT #3

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of John Schnekloth, Eldridge, Iowa, to the Benefited Fire District #3 for a three (3) year term expiring on April 1, 2019 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 10, 2016

APPROVAL OF APPOINTMENT OF MERLYN MADDEN TO THE
BENEFITED FIRE DISTRICT #4

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Merlyn Madden, Long Grove, Iowa, to the Benefited Fire District #4 for a three (3) year term expiring on April 1, 2019 is hereby approved.

Section 2. This resolution shall take effect immediately.