

**OFFICE OF THE COUNTY ADMINISTRATOR**

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April 11, 2016

TO: Dee Bruemmer, County Administrator  
Mary Thee, Assistant County Administrator / Human Resources Director

FROM: David Farmer, CPA, Director of Budget and Administrative Services

SUBJ: Fleet Manager – Recommendation of Hiring

As you are aware, the County Board of Supervisors approved the addition of Fleet Manager as a mid-year FTE adjustment at the February 25, 2016 Board Meeting. The 1.0 Fleet Manager was hay pointed at 417 hay points. The position was posted in February / March and interviews were conducted April 4 and 5. There were 42 candidates and three interviews. Jon Burgstrum and I conducted the interviews with Barb McCollom, HR Generalist; Thomas Gibbs, Chief Deputy; and J.D. Schulte, City of Moline Fleet Manager assisting. The interview team was pleased with the candidates and recommend Barbara Branscom as the Fleet Manager.

A tentative offer has been made to Barbara. Because of Barbara's qualifications, specifically prior fleet experience, we are recommending she be hired at midpoint, which is \$65,000. This amount was anticipated in the budget amendment. We also are recommending she be provided 2 weeks of vacation, pursuant to policy L. A start date of May 2, 2016 is anticipated.

CC: Jon Burgstrum, County Engineer

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 21, 2016

### APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Kareena Long for the position of Multi-Service Clerk in the Treasurer's Office at the entry level rate.

Section 2. The hiring of Barbara Branscom for the position of Fleet Manager for the Secondary Roads and Administrator's office at a starting salary of \$65,000/yr, along with accruing annual vacation at the rate of 80 hours annually, is hereby approved.