

Facility and Support Services

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April 27, 2016

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Planning & Development Relocation / Juvenile Detention Expansion- Approval of
Architectural Firm

As you recall during recent budget discussions, we plan to move Planning and Development to the first floor of the Administrative Center which will free up space needed at the Scott County Annex Building. That space, along with space recently vacated by Secondary Roads, will allow for expansion of the Juvenile Detention Center.

One thing that is critical for any work to happen on this project is that IT staff located on the first floor of the Administrative Center must move back to the Courthouse, that move is not a part of this project but will need to be closely coordinated to allow both projects schedules to move along simultaneously.

Facility & Support Services recently solicited requests for qualifications for architectural services for this project. A pre bid meeting was held on March 24, 2016 with three firms attending and we received one additional inquiry via telephone. Proposals were due back on April 1, 2016. We received two proposals; both were reviewed by FSS staff, Tim Huey and Jeremy Kaiser.

The review team recommends moving forward with Wold Architects and Engineers for this project.

The original fee proposal from Wold was for a fee of 6.75- 7.5% of the construction cost. I have spoken with them and negotiated that rate as 7.125%. Based on the project budget, we expect their fee to not exceed \$26,790.00.

It is our recommendation and we ask the Board to approve the selection of Wold as the project architect and authorize staff to work with Wold to finalize the scope of work

I will attend the next Committee of the Whole meeting to answer any questions and discuss my recommendation further. This project is funded in the FY17 CIP budget in the total amount of \$470,000.00.

Cc: FSS Management Team
Tim Huey
Jeremy Kaiser

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 5, 2016

A RESOLUTION APPROVING THE CONTRACT WITH WOLD ARCHITECTS AND ENGINEERS FOR THE PLANNING & DEVELOPMENT RELOCATION AND JUVENILE DETENTION EXPANSION PROJECT IN AN AMOUNT NOT TO EXCEED \$26,790.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the proposal for the Planning & Development relocation and the Juvenile Detention expansion project design services from Wold Architects and Engineers is hereby approved and awarded in an amount not to exceed \$26,790.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.