

Facility and Support Services

600 West 4th Street
Davenport, Iowa 52801-1003
fss @ scottcountyiowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



April 26, 2016

To: Dee Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Approval of Purchase-Interior Signage Administrative Center

We have an interior signage project for the Administrative Center in the CIP budget for FY16. I have received pricing for signage and installation of the common areas on first floor, common lobbies on floors two through five and all of sixth floor.

We have \$35,000.00 budgeted this FY for this project. Because I was out of the office unexpectedly, and the amount of time it takes to survey current conditions and review signage quotes, I am proposing we move the remaining amount to FY17 to complete this signage project.

We have received pricing from TakeForm, which is the company that has supplied signage to the Courthouse and that we have worked with on the exterior campus signage quote. The goal is to ensure a cohesive feeling throughout the campus.

Area	Pricing
First Floor/ Common area on Two-Five	\$8,745.76
Sixth Floor	\$6,266.93

The above cost is within the budgeted amount and I recommend approving this purchase.

I plan to be at the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: FSS Management Team

Missing/ Broken Tiles



Changes in Signage Wording

We currently would have to hire a company to make changes to existing signs



The directory on the left must go away as part of the P & D move, the directory outside the elevator is not sufficient



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 5, 2016

A RESOLUTION APPROVING THE AWARD OF BID FOR THE ADMINISTRATIVE
CENTER INTERIOR SIGNAGE PROJECT TO TAKEFORM IN THE AMOUNT OF
\$15,012.69.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the Administrative Center interior signage project is hereby approved and awarded to Takeform in the amount of \$15,012.69.
- Section 2. This resolution shall take effect immediately.