

## Facility & Support Services

428 Western Ave  
Davenport, Iowa 52801



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June 27, 2016

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel  
Director, Facility & Support Services

Subj: Maintenance Contract- Window Washing Services

Mahesh,

I mentioned at the last Committee of the Whole, that we were still working on the Window Washing Maintenance Contract. The current contract expires on June 30, 2016. The purchasing specialist solicited bids for all of the campus buildings, SECC and Secondary Roads. Secondary Roads will enter their own Purchase Order and oversee their portion of the contract themselves. Request for bid were distributed via Public Purchase.com, the site that we use for vendor registration, through an ad placed in the Quad City Times and we made some phone calls based on recommendations from some of our local counterparts.

The low bid was from Agent Clean, located in Walcott, Iowa in the amount of \$27,765.00 for downtown campus locations, \$5,775.00 for SECC and \$900.00 for Secondary Roads for a total cost of \$34,440.00.

The proposals have been reviewed by FSS staff to ensure that they met the terms of our bid specifications and have found to be in compliance with those documents. This amount is budgeted in the FSS, SECC and Secondary Roads operational budgets and I recommend approval of the contract.

I will be at the next Committee of the Whole to answer any questions you or the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 14, 2016

A RESOLUTION APPROVING A THREE YEAR SERVICE CONTRACT FOR WINDOW  
WASHING AND AWARDING IT TO QC WINDOW CLEANING IN THE AMOUNT OF  
\$34,440.00

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the three year service contract for window washing is hereby  
approved and awarded to QC Window Cleaning in the amount of  
\$34,440.00.

Section 2. That the Director of Facility & Support Services is authorized to sign  
this contract.

Section 3. This resolution shall take effect immediately.