

**INFORMATION TECHNOLOGY**

416 West Fourth Street  
Davenport, Iowa 52801-1187

Ph: (563) 328-4100  
www.scottcountyiowa.com



July 19, 2016

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
Subject: Enterprise Scanners for ECM Project

Bids have been received for the purchase of three (3) Fujitsu scanners to facilitate the upgrade of equipment for the Scott County FSS enterprise scanning function.

This equipment will replace scanners in excess of ten years old in Facility and Support Services used to scan large volume records sets for Scott County Offices and Departments. The equipment will support the Enterprise Content Management (ECM) project currently in progress.

The bid summary is as follows:

Company	Total
HMB	\$ 42,200.10
NetLoCity	\$ 43,550.49
Ace Office Supplies	\$ 43,845.00
Ribbons Express	\$ 45,828.00
RK Dixon	\$ 50,369.58
Comp Solutions	\$ 48,268.14
Coast to Coast	\$ 47,711.49
CDWG	\$ 46,219.80
OMC	\$ 60,825.00
SCW	\$ 44,647.80

It is recommended that the Board approve the low bid from HMB Inc. in the amount of \$42,200.10.

Notes:

- The scanner bids include three (3) years of maintenance and support as well as Kofax Virtual Rescan Software (VRS) Elite Workgroup.
- Bids for departmental scanners in support of the ECM project will be brought to the Board at a future date.

Budget dollars are available in the Capital Improvement Program budget to fund the cost of this equipment.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 28, 2016

APPROVING PURCHASE OF ENTERPRISE SCANNERS FOR ECM PROJECT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of three (3) Fujitsu scanners from HMB Inc. in the amount of \$42,200.10 is hereby approved.

Section 2. This resolution shall take effect immediately.