

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
August 22 - 26, 2016

Monday, August 22, 2016

Special Committee of the Whole - 3:30 pm
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Holst, Hancock, Earnhardt, Kinzer, Sunderbruch
- ___ 2. Visit with Scott County Civil Service Commission.
- ___ 3. Other items of interest.

Tuesday, August 23, 2016

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Holst, Hancock, Earnhardt, Kinzer, Sunderbruch

Presentation

- ___ 2. Recognizing the retirement of LaDonna Fountain, Auditor's Office....**8:30** (Item 2)

Facilities & Economic Development

- ___ 3. Plans & specifications and Letting Date for Bridge Replacement Project L-318 on 230th St. over Hickory Creek in Sheridan Township. (Item 3)
- ___ 4. Purchase of Radio Control Stations/Controllers for Secondary Roads Facility. (Item 4)
- ___ 5. Second and final reading of a Zoning Ordinance Text Amendment to Section 6-15.D of the Scott County Zoning Ordinance to add "Single-Family Dwellings" as a Special Permitted Use in the Community Area Development Park View Commercial "CAD-PVC" District. (Item 5)
- ___ 6. Selection of Architect for the Pedestrian Safe ADA Walkway Project. (Item 6)
- ___ 7. Courthouse Phase 3 & 4 - Change Order Request #5. (Item 7)

Other Items of Interest

____ 8. Adjourned.

Moved by _____ Seconded by _____

Ayes

Nays

Thursday, August 25, 2016

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

HUMAN RESOURCES DEPARTMENT

600 W. 4th Street
Davenport, Iowa 52801-1030

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Email: hr@scottcountyiowa.com



Item 02
08-23-16

August 15, 2016

TO: Mary Thee
Assistant County Administrator

FROM: Barb McCollom
Human Resources Generalist

RE: RETIREMENT RECOGNITION

The following employee(s) will be recognized for their upcoming retirement from Scott County on **Tuesday, August 23, 2016.**

Employee	Department	Date of hire	Retirement Date
LaDonna Fountain	Auditor	07/09/90	08/26/16

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 25, 2016

RECOGNIZING LADONNA FOUNTAIN'S RETIREMENT
FROM THE AUDITOR'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of LaDonna Fountain and conveys its appreciation for 26 years of faithful service to Scott County.

Section 2. This resolution shall take effect immediately.

SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



Item 03
08-23-16

JON R. BURGSTRUM, P.E.
County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon Burgstrum, P.E.
County Engineer

SUBJ: Approval of Plans & Specifications and Letting Date

DATE: August 16, 2016

Resolution approving plans, specifications and letting date for Bridge Replacement Project L-318 on 230th Street over Hickory Creek in Sheridan Township. This project will replace a structurally deficient bridge that is currently posted with loading restrictions. Letting will be set for September 2, 2016 at 2:00 p.m. This project is in our FY 2017 Budget and Program.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 25, 2016

APPROVAL OF THE PLANS, SPECIFICATIONS AND LETTING DATE FOR BRIDGE
REPLACEMENT PROJECT L-318 ON 230TH STREET OVER HICKORY CREEK.

BE IT RESOLVED by the Scott County Board of Supervisors as
follows:

Section 1. That the plans, specifications, and letting
date be approved for Bridge Replacement Project L-318 on
230th Street over Hickory Creek.

The letting will be set for September 2, 2016 at 2:00
P.M.

Section 2. That the Chairman be authorized to sign the
contract documents on behalf of the Board.

Section 3. That this resolution shall take effect
immediately.

SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, IA 52748

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JON R. BURGSTRUM, P.E.
County Engineer

BECKY LUENSMANN
Administrative Assistant

MEMO

TO: Mahesh C. Sharma
County Administrator

FROM: Jon Burgstrum, P.E.
County Engineer

SUBJ: Approval of Purchase of Radio Control Station/Controllers for Secondary Roads Facility

DATE: August 25, 2016

A resolution approving Racom Critical Communications from Davenport to replace the control station with new P25/EDACS capable unit. Racom will also change the outside antenna for 700/800MHz. New controllers will be installed in shop area, fleet managers office, break room and new office area. The quote includes setup, programming, running wires, installation and testing.

The work is being done as part of the remodeling and construction project and will replace radio and remote controls from the downtown office and they will be installed at our new facility.

We have budgeted additional money for buildings and grounds to cover some of the radio upgrades for our facility.

The cost of the radio control station/new controllers and installation is: \$15,810.00.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
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DATE _____

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 25, 2016

APPROVING THE PURCHASE OF RADIO CONTROL STATION/CONTROLLERS
FOR THE SECONDARY ROAD FACILITY.

BE IT RESOLVED by the Scott County Board of Supervisors as
follows:

Section 1. That the purchase of radio control station
and new controllers includes installation,
programming, wiring and setup for the Secondary Road
Facility from Racom Critical Communications,
Davenport, IA in the amount of \$15,810.00 be approved.

Section 2. That the County Engineer be authorized to
sign the purchase orders on behalf of the Board.

Section 3. That this resolution shall take effect
immediately.

SCOTT COUNTY ORDINANCE NO. 16-_____

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-15.D. "COMMUNITY AREA DEVELOPMENT PARK VIEW COMMERCIAL DISTRICT "CAD-PVC" SPECIAL PERMITTED USES OF THE ZONING ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Amend Section 6-15 "COMMUNITY AREA DEVELOPMENT PARK VIEW COMMERCIAL DISTRICT "CAD-PVC"

D. Special Permitted Uses by adding "(1) Single-family dwellings."

Section 2. The County Auditor is directed to record this ordinance in the County Recorder's office.

Section 3. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void then the lawful provisions of this Ordinance, which are separate from said unlawful provisions, shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this _____ day of _____ 2016.

Jim Hancock, Chairman
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

Facility and Support Services

600 West 4th Street
Davenport, Iowa 52801-1003
fss @ scottcountyjowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



August 11, 2016

To: Mahesh Sharma
Scott County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Selection of Architect for the Pedestrian Safe ADA Walkway Project

In 2015 Scott County contracted with EDGE Urban planners to develop a concept for the downtown county campus to improve and enhance pedestrian safety. The concept that they recommended has seven different phases as shown in the attached diagram.

During the capital budget process we established a capital plan to create a pedestrian safe ADA walkway crossing Western Ave and continuing east across the courthouse parking lot (designated number 1 and number 3 on the diagram). In order for the walkway to cross the parking lot, maintain parking places and to improve the parking designations on the north side of the courthouse parking lot, we also budgeted for the portion of the recommendation dealing with this issue (designated item number 2).

We also have a combined lighting/ asphalt resurface project for the Courthouse parking lot budgeted in FY17 and as we looked at this work, we believe it would be more efficient and economical to combine this work with the walkway project. I also allocated some money from the Campus Signage Project for signage in the courthouse lot. Total project budget combining these projects is \$400,000.00 all inclusive.

Recently FSS worked with Purchasing to request architectural and engineering proposals for this project. Requests were sent out via the County's vendor registration website, www.PublicPurchase.com. Scott County received the following proposals:

FIRM NAME	PROPOSED FEE
Bracke.Hayes.Miller.Mahon, Architects	\$ 37,565.00
IIW, PC	\$ 60,450.00
Shive Hattery	Received after the bid deadline
Wold	\$ 45,900.00

Scott County has worked with Bracke.Hayes.Miller.Mahon on past projects, most recently on the annex building roof/HVAC equipment replacement and the 503 Scott Street building.

I recommend awarding this project to Bracke.Hayes.Miller.Mahon. I plan to be in attendance at the next Committee of the Whole should you or the Board have any questions.

CC: FSS Management Team



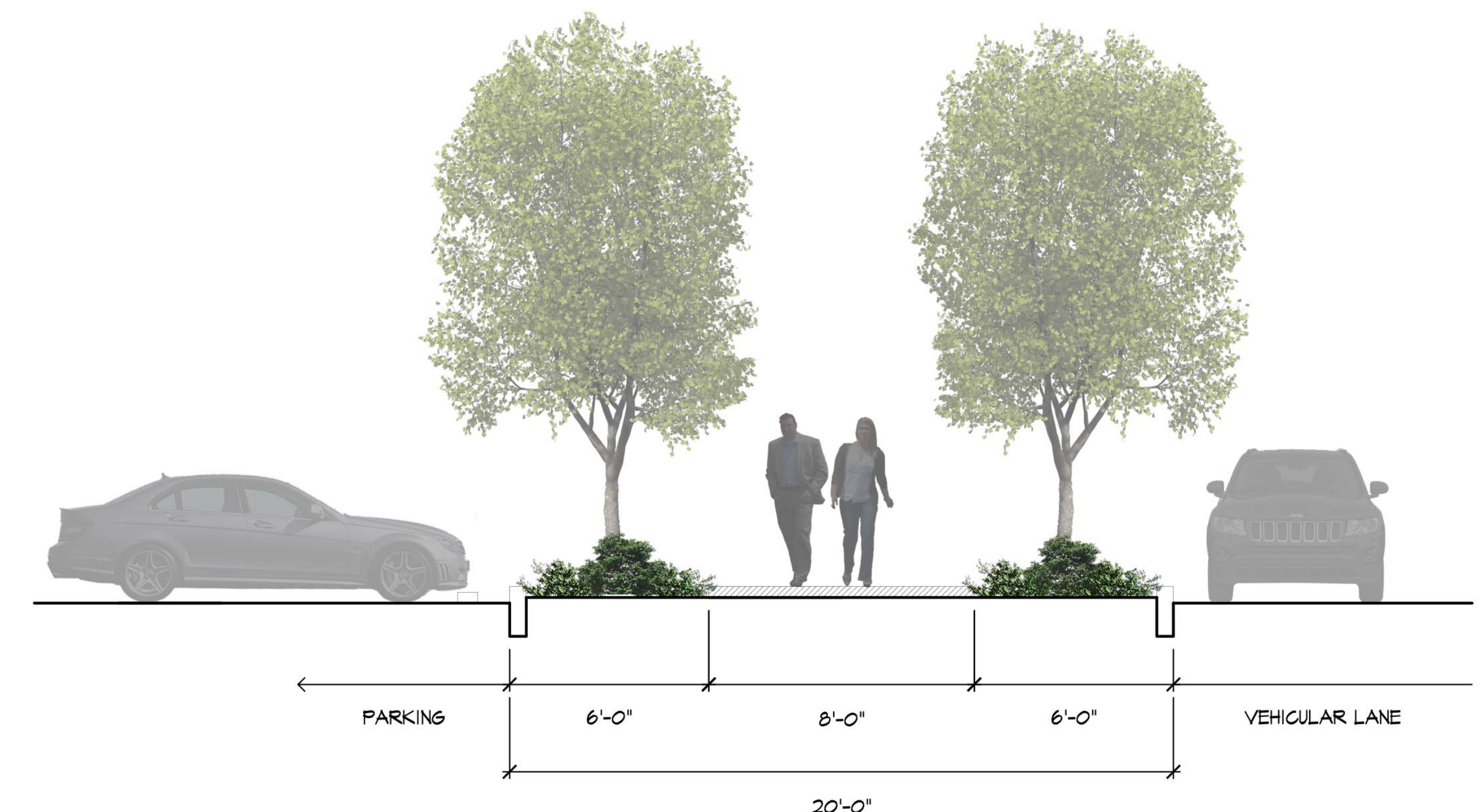
SITE PLAN

KEY

- 1 Central Pedestrian Promenade**
 Create a safe and functional pedestrian connection from the Scott County Administrative Office building to the Scott County Courthouse entrance. The promenade should include an 8-foot wide concrete sidewalk with trees and shrubs on both sides to buffer the walk from parked vehicles to the north and moving vehicles to the south along the primary vehicular drive. Reinforce the importance of this walkway with a special concrete finish such as a light exposed aggregate texture (e.g. buff wash finish). Provide additional lighting at the two access drives to the Central Parking lot for safety and security at these important intersections.
- 2 Central Parking Lot Reconfiguration**
 Reconfigure the central parking lot north of the proposed Central Pedestrian Promenade. Move the parking lot approximately 5-feet to the north and re-stripe the parking stalls to simplify circulation and maximize the total number of spaces. The new parking configuration shown indicates 115 spaces (approximately 6 more spaces than the existing condition). Provide a decorative fence along the north edge of the parking lot to create a barrier to the railroad right-of-way.
- 3 Western Avenue Pedestrian Enhancements**
 Minimize pedestrian and vehicular conflicts along Western Avenue. Extend the Pedestrian Promenade across Western Avenue by establishing generous pedestrian "bump-outs" and a clear pedestrian crossing. These bump-outs will provide better sight lines for pedestrians prior to crossing Western Avenue. Reinforce the pedestrian route with flush curb conditions at these bump outs. Provide bollards at these locations to prevent vehicles from driving through the pedestrian zones. Locate new wayfinding signage at this intersection to direct visitors to the appropriate parking area. The bump-outs shown result in a reduction of approximately 6 spaces along Western Avenue. Re-establish shade trees along Western Avenue with urban tolerant species. Establish bump-outs at the intersection of Western Avenue and West Fourth Street to improve pedestrian connections south to downtown Davenport destinations.

- 4 West Campus Pedestrian Connection**
 Extend the pedestrian sidewalk in front of the Administration Building west to Gaines Street.
- 5 Northwest Parking Lot Improvements**
 Delineate pedestrian crosswalks across the vehicular drive lanes with a change of pavement or crosswalk paint. Provide a decorative fence along the north edge of the parking lot to create a barrier to the railroad right-of-way.
- 6 West Fifth Street & Western Avenue Intersection**
 Improve the intersection with ADA compliant sidewalks and ramps. Clearly delineate crosswalks with a change of pavement or crosswalk paint. Repair/replace all deteriorated pavements. Consider utilizing a heavy-duty concrete infield area to provide a durable edge treatment for the existing brick streets and to accommodate truck turning movements.
- 7 Courthouse Security**
 Provide security bollards behind the sidewalk at the vehicular drop-off area in front of the courthouse. Provide similar bollards at the west side of the courthouse at the terminus of the Central Promenade.

CROSS SECTION: CENTRAL PEDESTRIAN PROMENADE



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SCOTT COUNTY BOARD OF SUPERVISORS

August 25, 2016

A RESOLUTION APPROVING AWARD OF DESIGN SERVICES CONTRACT FOR THE
PEDESTRIAN SAFE ADA WALKWAY TO BRACKE.HAYES.MILLER.MAHON,
ARCHITECTS IN THE AMOUNT OF \$37,565.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the contract for architectural and engineering design services for the Pedestrian Safe ADA Walkway Project is hereby awarded to Bracke.Hayes.Miller,Mahon, Architects in the amount of \$37,565.00.
- Section 2. That the Director of Facility & Support Services is authorized to sign the contract document on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

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Item 07
08-23-16

August 11, 2016

To: Mahesh Sharma
Scott County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Courthouse Phase 3 & 4 – Change Order Request #5

As you may recall, part of the project to move Planning & Development to the Administrative Center requires that the GIS/WEB functions of Information Technology be relocated from the first floor of the building to the lower level of the Courthouse. To accomplish this, we are reclaiming space from the area where the State IT group is currently housed, making more efficient use of the space, cleaning up some old abandoned HVAC and electrical equipment, and in collaboration with the 7th Judicial District, moving state network equipment to the County's MDF in the lower level. This project is currently funded as a separate Capital Improvement Project.

As we worked with IT and the architectural firm to design the space in the Courthouse, we determined that this smaller portion of work would fall below the threshold that requires bidding it as a separate project. Instead, we are recommending transferring the budget dollars from the separate project and combining them as part of the Courthouse Phase 3 & 4 project.

The IT relocation project is currently budgeted for \$235,000 dollars, which includes all aspects of the project.

Pricing for the construction only portion has been received as the proposed change order #5 for the Courthouse Phase 3 & 4 project in the amount of \$91,425.19.

I recommend that the Board approve the costs as listed above.

I will be available at the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: FSS Management Team

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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 25, 2016

A RESOLUTION APPROVING COURTHOUSE PHASE THREE AND FOUR CHANGE
ORDER #5 IN THE AMOUNT OF \$91,425.19.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. Change Order #5 in the amount of \$91,425.19 is hereby approved.
- Section 2. That the Director of Facility & Support Services is authorized to sign Courthouse Phase 3 & 4 Change Order #5.
- Section 3. This resolution shall take effect immediately.