

## Facility & Support Services

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August 26, 2016

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, Director  
Facility and Support Services

Subj: Approval of Purchase- Allsteel Furniture  
Courthouse – Information Technology GIS/WEB Relocation Project

As you may recall, part of the space needed to move Planning and Development to the first floor of the Administrative center is currently occupied by the GIS/WEB work group. As we looked for space options, we identified space in the lower level of the Courthouse, that is currently allocated to the Judicial IT branch and houses only two people.

As part of the project, the state is condensing their operations, moving their computer racks either off site or to the County data center and shifting staff to the back portion of the room. To help facilitate this move, the County is providing two work stations, using parts and pieces from our inventory and paying for installation of those two work stations. The cost for this work is \$1,000.00, which is included in the quote below. We talked about the construction remodel of this space at the last Committee of the Whole meeting as CH Phase 3 & 4 Change Order Request #5.

Allsteel was selected several years ago after an extensive RFP process and demonstration period. In addition to Allsteel being a local vendor, we are able to purchase directly off of the GSA pricing schedule.

The quote for furniture and installation for this phase of furniture is \$19,390.22. This furniture will be funded from the CIP budget for this phase of the project, and is within budget. I recommend that the Board approve the purchase of furniture.

Chris Still will be in attendance at the next Committee of the Whole to discuss this project and answer any questions you or the Board may have.

CC: Matt Hirst, I.T. Director  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

September 8, 2016

A RESOLUTION APPROVING THE PURCHASE OF ALLSTEEL FURNITURE FOR THE  
GIS/WEB RENOVATION PROJECT IN THE AMOUNT OF \$19,390.22.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the purchase of Allsteel furniture for the Courthouse Lower  
Level GIS/WEB Renovation Project in the amount of \$19,390.22 is  
hereby approved.

Section 2. This resolution shall take effect immediately.