

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 28 - December 2, 2016**

**Tuesday, November 29, 2016**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Earnhardt, Kinzer, Sunderbruch, Holst, Hancock

**Facilities & Economic Development**

- \_\_\_ 2. Second of two ordinance readings of the request of Mike Coffman to rezone a 1.57-acre portion of Scott County Parcel #952705003, deed holder Paul Schwarz, from "Agricultural-General (A-G)" to "Single-Family Residential (R-1)," described as Part of the NW ¼ of the NE ¼ of Section 27 of LeClaire Township. (Item 2)
- \_\_\_ 3. Second of two ordinance readings of the request of Paul and Marijo Anderson to rezone 350 acres, more or less, from Agricultural-Preservation (A-P) to Agricultural-General (A-G), described as Part of the NW¼SW¼ and SW¼SW¼ of Section 11 and SW¼ of Section 10, and the SE¼NE¼ and SW¼NE¼ of Section 10 and part of NW¼NE¼ of Princeton Township. (Item 3)
- \_\_\_ 4. Purchase of furniture for Juvenile Detention Expansion Project, Planning and Development Relocation Project and the Sheriff Patrol Headquarters Project. (Item 4)
- \_\_\_ 5. Construction Bids - Planning & Development Relocation/Juvenile Detention Center Expansion Project. (Item 5)
- \_\_\_ 6. Courthouse Phase 3 & 4 Change Order Request #6. (Item 6)
- \_\_\_ 7. Sheriff Patrol Headquarters - Discussion of Construction Project Contingency Budget. (Item 7)

**Human Resources**

- \_\_\_ 8. Discussion of settlement of pending litigation.

**Finance & Intergovernmental**

- \_\_\_ 9. Consideration of Family Farm Tax Credit Applications. (Item 9)
- \_\_\_ 10. Discussion of internal budget amendment for fleet management item. (Item 10)
- \_\_\_ 11. Discussion of 2017 legislative items. (Item 11)

**Other Items of Interest**

\_\_\_ 12. Tour Phase 4 Courthouse Project.

\_\_\_ 13. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Ayes  
Nays

**Thursday, December 1, 2016**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

Prepared by: Scott County Planning and Development, 500 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 16-\_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 1.57 ACRES IN SECTION 27, LECLAIRE TOWNSHIP FROM AGRICULTURAL-GENERAL (A-G) TO SINGLE-FAMILY RESIDENTIAL (R-1) , ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY  
IOWA:

**Section 1.** In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Agricultural-General (A-G), to Single-Family Residential (R-1) to-wit:

Part of the Northwest Quarter of the Northeast Quarter of Section 27, Township 79 North, Range 5 East of the 5th Principal Meridian, more particularly described as follows:

Commencing at the Southeast corner of the Northwest Quarter of the Northeast Quarter of said Section 27 then West 520 feet to the Centerline of County Road 277<sup>th</sup> Avenue, thence NNW along said centerline 350 feet to the Point of Beginning, thence WSW, perpendicular to said Centerline, 275 feet, thence NNW parallel to said Centerline 250 feet, thence ENE, perpendicular to said centerline, 275 feet, thence SSE along said Centerline 250 feet to the Point of Beginning. The above described Tract contains 1.57 acres, more or less.

**Section 2.** This ordinance changing the above described land to Single-Family Residential (R-1) is approved as recommended by the Planning and Zoning Commission.

**Section 3.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 4.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 5.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 6.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Jim Hancock, Chairman  
Scott County Board of Supervisors

\_\_\_\_\_  
Roxanna Moritz, County Auditor

Prepared by: Scott County Planning and Development, 500 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 16-\_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 350 ACRES IN SECTION 10 & 11, PRINCETON TOWNSHIP FROM AGRICULTURAL-PRESERVATION TO AGRICULTURAL-GENERAL (A-G), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY  
IOWA:

**Section 1.** In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Agricultural-Preservation (A-P) to Agricultural-General (A-G) to-wit:

Part of the West Half of Section 10 and the West Half of the Southwest Quarter of Section 11, Township 79 North, Range 5 East of the 5th Principal Meridian, more particularly described as follows:

The West Thirty Acres of the Northwest Quarter of the Northeast Quarter, the South Half of the Northeast Quarter, and the Southeast Quarter all in Section 10 and the West Half of the Southwest Quarter in Section 11, Township 79 North, Range 5 East of the 5th Principal Meridian. The above described Tract contains 350 acres, more or less.

**Section 2.** This ordinance changing the above described land to Agricultural-General (A-G) is approved as recommended by the Planning and Zoning Commission.

**Section 3.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 4.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 5.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 6.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Jim Hancock, Chairman  
Scott County Board of Supervisors

\_\_\_\_\_  
Roxanna Moritz, County Auditor

# Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)      (563) 328-3245 Fax



**~ Our Promise: Professional People, Solving Problems, High Performance**

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November 10, 2016

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, Director  
Facility and Support Services

Subj: Approval of Purchase- Allsteel Furniture

As part of the construction planning progress I have worked with the Allsteel servicing dealer, Paragon Commercial Interiors and individual department user groups to review furniture needs, design office layouts following typical design standards, and ensure that layouts are compatible with built spaces. Departments have had the opportunity to review and approve final furniture layouts.

Allsteel has been the county standard for several years, and was selected after an extensive RFP process. Allsteel has GSA pricing, and we are able to purchase off of that schedule. Additionally they have been very cooperative in combining projects, allowing us to take advantage of deeper discount pricing tiers.

We have received pricing for furniture and installation for three projects as follows:

Juvenile Detention Expansion	\$30,091.21
Planning & Development	\$22,160.62
Sheriff Patrol Headquarters	\$65,590.81

These amounts are budgeted in the Capital Improvement Project budget plan and the pricing above is within project budgets. I recommend that the Board approve the purchase as outlined above.

I will be in attendance at the next Committee of the Whole to discuss this project and answer any questions you or the Board may have.

CC: Sheriff Dennis Conard  
Lt. Tim Lane  
Tim Huey, Planning & Development Director  
Jeremy Kaiser, Juvenile Detention Center Director  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N  
SCOTT COUNTY BOARD OF SUPERVISORS

December 1, 2016

A RESOLUTION APPROVING THE PURCHASE OF FURNITURE FROM ALLSTEEL FOR PROJECTS AS LISTED BELOW IN THE TOTAL AMOUNT OF \$117,842.64.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the purchase of furniture from Allsteel for the Juvenile Detention Expansion Project in the amount of \$30,091.21 is hereby approved.
- Section 2. That the purchase of furniture from Allsteel for the Planning and Development Relocation Project in the amount of \$22,160.62 is hereby approved.
- Section 3 . That the purchase of furniture from Allsteel for the Sheriff Patrol Headquarters Project in the amount of \$65,590.81 is hereby approved.
- Section 4. This resolution shall take effect immediately.
  
- Section 2. This resolution shall take effect immediately.

# Facility and Support Services

600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003  
fss @ scottcountyiowa.com  
(563) 326-8738 Voice (563) 328-3245 Fax



November 10, 2016

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, Director  
Facility and Support Services

Subj: Construction Bids – Planning & Development Relocation / Juvenile Detention Center  
Expansion Project

As you know, FSS staff, along with individual department representatives, has been working with Wold Architects to program and design space on the first floor of the Administrative Center for Planning & Development to relocate to and space in the annex building that Juvenile Detention will expand into.

We received bids for this project as summarized below:

Daxon Construction	\$383,000.00
<b>Precision Builders, Inc</b>	<b>\$342,000.00</b>
Valley Construction	\$486,950.00

My office, along with Wold Architects has reviewed the bids and recommends that the Board of Supervisors award this bid to Precision Builders in the total amount of \$342,000.00.

This project is funded in the current Capital Improvement Plan in the amount of \$470,000.00.

I will be at the next Committee of the Whole meeting to answer any questions you or the Board may have.

Cc: Tim Huey  
Jeremy Kaiser  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 1, 2016

A RESOLUTION APPROVING THE BID AND AWARDING THE CONTRACT FOR  
PLANNING & DEVELOPMENT RELOCATION AND JUVENILE DETENTION  
EXPANSION CONSTRUCTION TO PRECISION BUILDERS IN THE TOTAL AMOUNT  
OF \$342,000.00.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the Planning and Development Relocation and the Juvenile Detention Expansion Project construction is accepted and the contract is awarded to Precision Builders in the amount of \$342,000.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.



## Facility and Support Services

600 West 4<sup>th</sup> Street

Davenport, Iowa 52801-1003

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(563) 326-8738 Voice (563) 328-3245 Fax



November 18, 2016

To: Mahesh Sharma  
Scott County Administrator

From: Tammy Speidel, Director  
Facility and Support Services

Subj: Courthouse Phase 3 & 4 – Change Order Request #6

Construction work has nearly wrapped up on phase 4 of the Courthouse project, with just a small amount of work left in the entrance pavilion and punch list items associated with this phase.

Additionally work in the lower level GIS/WEB area, which as you may recall was originally a separately budget capital improvement project that we combined with the Courthouse project as change order #5, is complete and staff moved into that location on October 31<sup>st</sup>. Their move vacates space needed in the Administrative Center to start the Planning & Development Relocation Project.

Change Order #6 contains a \$17,956.67 expense that is directly attributed to the GIS / WEB area. The Sheriff relinquished some storage space in the lower level, which allowed us to create an office for the Supervisor, rather than placing him in an open furniture cube. This change is in line with previous county standards allowing for office space for a supervisory position. This change also allows some flexibility in open office areas for a GIS intern and/or any future staff growth. This amount is still within the original budget for the project.

Additional items on this change order include some carpet work and renovations of a drain pipe for the cooling unit that serves the computer equipment room in the lower level of the courthouse.

Total costs for Change Order #6 are \$23,940.89 with \$17,956.67 attributed to the GIS/WEB project and \$5,984.22 attributed to the Courthouse Phase 3 & 4 project.

Balance of the construction contingency for the Courthouse project is \$65,796.18.

I recommend that the Board approve the costs as listed above.

I will be available at the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 1, 2016

A RESOLUTION APPROVING COURTHOUSE PHASE THREE AND FOUR CHANGE  
ORDER #6 IN THE AMOUNT OF \$23,940.89.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. Change Order #6 in the amount of \$23,940.89 is hereby approved.
- Section 2. That the Director of Facility & Support Services is authorized to sign Courthouse Phase 3 & 4 Change Order #6.
- Section 3. This resolution shall take effect immediately.

# Facility and Support Services

600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003  
fss @ scottcountyiowa.com  
(563) 326-8738 Voice (563) 328-3245 Fax

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November 18, 2016

To: Mahesh Sharma  
Scott County Administrator

From: Tammy Speidel, Director  
Facility and Support Services

Subj: Sheriff Patrol Headquarters- Discussion of Construction Project Contingency Budget

Construction continues ahead of schedule at the Sheriff Patrol Headquarters location. The construction contract calls for an April 2017 completion however the current contractor schedule is projecting a late January to early February 2017 completion date.

As you may recall, I typically will prepare a memo for change orders when we are approaching the \$25,000 dollar threshold. In this instance we have had a few smaller change orders that I have approved, but I wanted to bring them to the Board for review purposes and as a chance to update you on the budget.

Project Construction Contingency	\$251,050.00
COR #1	\$45,176.07
Soil remediation	
COR #2	\$1,091.42
Credit three conduits	
Credit for revised floor drain product	
Tree removal- geo thermal well field	
Add column to north wall- entry vestibule	
COR #3	\$(18,052.51)
Soil remediation	
Revised electrical drop locations	

Credit for missed raking on precast  
Add primer paint on precast screen/wall connections

COR #4 \$2,032.36

Credit for removal of illuminated sign  
Additional fiber hand hole and revise fiber conduit size  
Add parge coat at precast panel junction  
Extend fiber and conduit from electrical room to MDF

Project Construction Contingency- REMAINING BALANCE \$220,802.66

I will be available at the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: FSS Management Team

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

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Fax: (563) 328-3285  
www.scottcountyia.com



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November 22, 2016

TO: Mahesh Sharma, County Administrator

FROM: Renee Johnson, Administrative Assistant

SUBJECT: Recommendations Received from the City Assessor's Office and the County Assessor's Office Regarding Allowance and Disallowance for the 2016 Family Farm Tax Credit Applications

Attached are the memos received from the Davenport City Assessor's Office and the Scott County Assessor's Office regarding allowance and disallowance for the 2016 Family Farm Tax Credit as created by the State Legislature in 1990.

It is recommended that the Board pass a resolution at their next Board Meeting allowing all recommended 2016 Family Farm Tax Credit Applications as filed in the City and County Assessors' offices and disallowing those recommended for disallowance.

Attachments

cc: Nick Van Camp, Davenport City Assessor  
Tom McManus, Scott County Assessor  
Peter Kurylo, Auditor's Office

# DAVENPORT CITY ASSESSOR'S OFFICE

SCOTT COUNTY ADMINISTRATIVE CENTER

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November 10, 2016

Scott County Board of Supervisors  
Scott County Administrative Center  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801

The Davenport City Assessor's Office did not receive any new applications for the 2016 Family Farm Tax Credit Program. We did have a few changes due to splits and adjustments.

There are currently 32 applications covering 3981.64 acres for 2016.

The applications have been reviewed and they meet the eligibility requirements of Iowa Code Section 425A. We recommend approval of all of the qualified parcels.

Sincerely,

*Nick Van Camp*

Nick Van Camp  
Davenport City Assessor

**OFFICE OF THE COUNTY ASSESSOR**

600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030



TOM McMANUS  
Assessor

Office: (563) 326-8635  
Fax: (563) 328-3218  
[www.scottcountyia.com](http://www.scottcountyia.com)

ED VIETH  
Chief Deputy

November 8, 2016

TO: SCOTT COUNTY BOARD OF SUPERVISORS

FROM: SCOTT COUNTY ASSESSOR

RE: FAMILY FARM TAX CREDIT APPLICATIONS FOR 2016

The Scott County Assessor's Office has a total of **528** applications that qualify for this credit, covering **106,471.58** acres. After careful review, my staff has found 5 applications with 304.17 acres that do not meet the eligibility requirements of Iowa Code Section 425A and Administrative Code Section 701-80-11. See attached for names, addresses, parcel numbers, town/townships, acres and reasons for the credit to be disallowed. If you have any questions, please contact Beth Haney at ext. 8636 or myself at ext. 8478.

We therefore recommend approval of all 528 qualified applications. All of the family farm values have been posted and are on file in our office.

Thank you,

*Tom McManus*  
Scott County Assessor

Enc

2016 DISALLOWED FAMILY FARM CREDITS (County Assessor)				
NAMES & ADDRESS	PARCEL(S)	CITY/TOWNSHIP	ACRES	REASON
1) SHIRA BLACK	943401103	BETTENDORF CITY	18.50	PROPERTY CHANGED CLASS FROM AGRICULTURAL TO RESIDENTIAL
JOSHUA TANNENBAUM				
3315 MOUNT JOY AVE				
BETTENDORF IA 52722				
2) LARRY & JOYCE ERLING	040851004	BUTLER TWP	12.24	PROPERTY CHANGED CLASS FROM AGRICULTURAL TO RESIDENTIAL
19450 300TH ST				
LONG GROVE IA 52756				
3) HY-SEEN FARM	910405001	CLEONA TWP	19.60	PROPERTY SPLIT AND TRANSFERRED OWNERSHIP TO JOYCE VAN DEN BERGHE,
2775 260TH ST	910407002	CLEONA TWP	0.84	CAMERON J & SUSAN PEWE, LOREN L PAPER, NYLE E PAPER, WILLIAM BARTSCHER
STOCKTON IA 52769	910407003	CLEONA TWP	38.09	& RIVERSTONE GROUP INC
	910421001	CLEONA TWP	20.00	
	910423001	CLEONA TWP	40.00	
	013349003	LIBERTY TWP	18.50	
	013351001	LIBERTY TWP	39.40	
	013353001	LIBERTY TWP	39.40	
	013355002	LIBERTY TWP	21.00	
	013449003	LIBERTY TWP	23.22	
			260.05	
4) TERRY R RALFS	922637003	HICKORY GROVE TWP	4.42	PROPERTY CHANGED CLASS FROM AGRICULTURAL TO RESIDENTIAL
21358 MAYSVILLE RD				TRANSFERRED OWNERSHIP TO SHAWN P & JENNIFER L MCDERMOTT
WALCOTT IA 52773				
5) WILLIAM F SCHURR TRUST	953437006	LECLAIRE CITY	7.01	TRANSFERRED OWNERSHIP TO LEGACY DEVELOPMENT OF THE QUAD CITIES LLC
LOIS A SCHURR TRUST	9534533--071		1.95	PARCELS NO LONGER MEET THE 10 ACRE MINIMUM UNLESS YOU OWN ADJOINING
700 WELLS FARGO TL			8.96	OR ADJACENT AGRICULTURAL GROUND
LECLAIRE IA 52753				
		Total Acres	304.17	



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

December 1, 2016

APPROVING THE ALLOWANCE AND THE DISALLOWANCE OF FAMILY FARM TAX CREDIT APPLICATIONS FOR 2016 AS RECOMMENDED BY THE DAVENPORT CITY ASSESSOR AND THE SCOTT COUNTY ASSESSOR

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A total of 32 applications covering 3981.64 acres were received in the Davenport City Assessor's office. All applications meet the eligibility requirements of Iowa Code Section 425A and are recommended for approval by the Davenport City Assessor's office.

Section 2. A total of 533 applications covering 106,775.75 acres were received in the Scott County Assessor's office. 528 applications are recommended for approval, covering 106,471.58. The following 5 applications covering 304.17 acres are recommended for disallowance by the Scott County Assessor's office due to various reasons:

#### 2016 DISALLOWED FAMILY FARM CREDITS (County Assessor)

	NAMES & ADDRESS	PARCEL(S)	CITY/TOWNSHIP	ACRES	REASON
1)	SHIRA BLACK  JOSHUA TANNENBAUM 3315 MOUNT JOY AVE BETTENDORF IA 52722	943401103	BETTENDORF CITY	18.50	PROPERTY CHANGED CLASS FROM AGRICULTURAL TO RESIDENTIAL
2)	LARRY & JOYCE ERLING  19450 300TH ST LONG GROVE IA 52756	040851004	BUTLER TWP	12.24	PROPERTY CHANGED CLASS FROM AGRICULTURAL TO RESIDENTIAL

Family Farm Tax Credit Resolution  
 December 1, 2016  
 Page 2

3)	HY-SEEN FARM	910405001	CLEONA TWP	19.60	PROPERTY SPLIT AND TRANSFERRED OWNERSHIP TO JOYCE VAN DEN BERGHE,
	2775 260TH ST	910407002	CLEONA TWP	0.84	CAMERON J & SUSAN PEWE, LOREN L PAPER, NYLE E PAPER, WILLIAM BARTSCHER
	STOCKTON IA 52769				
		910407003	CLEONA TWP	38.09	& RIVERSTONE GROUP INC
		910421001	CLEONA TWP	20.00	
		910423001	CLEONA TWP	40.00	
		013349003	LIBERTY TWP	18.50	
		013351001	LIBERTY TWP	39.40	
		013353001	LIBERTY TWP	39.40	
		013355002	LIBERTY TWP	21.00	
		013449003	LIBERTY TWP	23.22	
				<u>260.05</u>	

4)	TERRY R RALFS	922637003	HICKORY GROVE TWP	4.42	PROPERTY CHANGED CLASS FROM AGRICULTURAL TO RESIDENTIAL
	21358 MAYSVILLE RD				TRANSFERRED OWNERSHIP TO SHAWN P & JENNIFER L MCDERMOTT
	WALCOTT IA 52773				

5)	WILLIAM F SCHURR TRUST	953437006	LECLAIRE CITY	7.01	TRANSFERRED OWNERSHIP TO LEGACY DEVELOPMENT OF THE QUAD CITIES LLC
	LOIS A SCHURR TRUST				
	700 WELLS FARGO TL	9534533--		1.95	PARCELS NO LONGER MEET THE 10 ACRE MINIMUM UNLESS YOU OWN ADJOINING OR ADJACENT AGRICULTURAL GROUND
	LECLAIRE IA 52753	071		<u>8.96</u>	

Total Acres 304.17

Section 3. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyia.com



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November 22, 2016

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA Director of Budget and Administrative Services

SUBJ: Centralization of Vehicle Maintenance

The County is in the development of the centralized fleet maintenance program. The long range development of the fleet maintenance development includes:

- The development of county-wide fleet policies and procedures, emphasizing best practices,
- Update the Scott County Policies 26 and 27
- “Right Size” the fleet
- Expand the Motor Pool Use
- Develop an Internal Service Fund

The development of the above items is currently occurring. To address the development of the Internal Service Fund, it is recommended to consolidate all vehicle maintenance, excluding the conservation department, to a non departmental service area while we accumulate service data. The consolidation of the vehicle maintenance accounts will simplify the cost accounting of allocating costs by service areas for year-end reporting and budgeting, while maintaining one responsible party for the budget maintenance. A new sub account will be created for car washes and detailing and will remain with the departments. Vehicle fuel purchases will remain with the department. Any outsourced labor or materials will be funded by the new accounts and will not be charged back to individual departments.

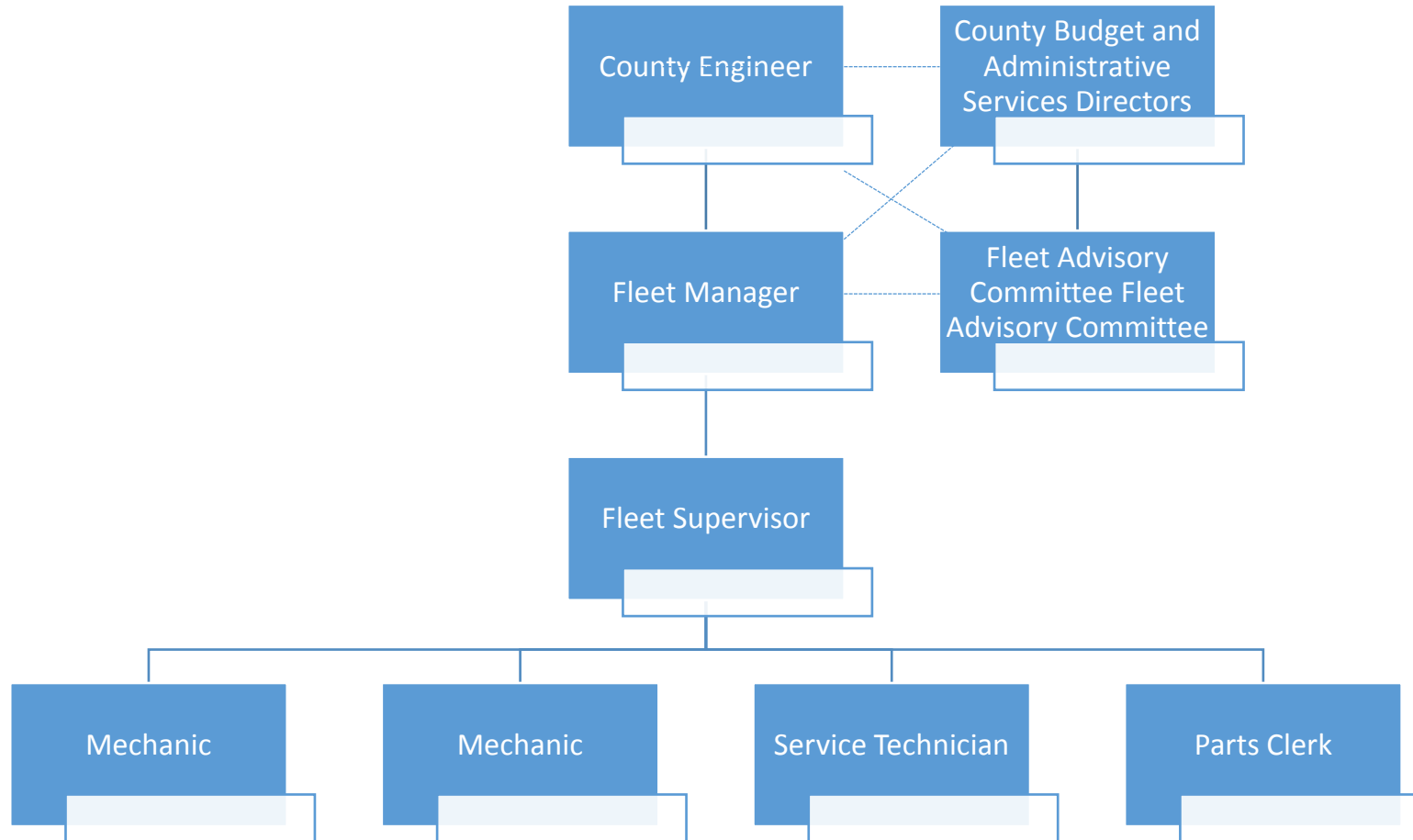
The recommended budget amendment will be as follows:

<u>Department</u>	<u>Program</u>	<u>Account</u>	<u>2017 Adopted</u>	<u>2016 Actual</u>	<u>2015 Actual</u>	<u>Amendment</u>
			<u>Amount</u>			<u>Amount</u>
Attorney	1202	Maintenance Vehicles	1,000.00	52.00	1,064.00	(1,000.00)
Attorney	1202	Fuels and Lubricants*	220.00	-	-	-
FSS	1514	Maintenance Vehicles	5,000.00	6,901.00	3,872.00	(5,000.00)
FSS	1514	Car washes	-	-	-	500.00
Health	2005	Maintenance Vehicles	1,000.00	392.00	481.00	(500.00)
Health	2014	Maintenance Vehicles	1,500.00	1,130.00	226.00	(1,300.00)
Health	2031	Maintenance Vehicles	700.00	68.00	1,272.00	(700.00)
Health	2039	Maintenance Vehicles	3,800.00	479.00	1,078.00	(1,500.00)
Health	TBD	Car washes	-	-	-	800.00
P & D	2501	Maintenance Vehicles	1,250.00	1,203.00	5,533.00	(1,250.00)
P & D	2501	Car washes	-	-	-	120.00
Sheriff	1000	Maintenance Vehicles	2,770.00	2,056.00	2,763.00	(2,770.00)
Sheriff	2801	Maintenance Vehicles	67,160.00	67,158.00	67,499.00	(67,160.00)
Sheriff	2802	Maintenance Vehicles	19,160.00	13,014.00	16,162.00	(19,160.00)
Sheriff	2805	Maintenance Vehicles	7,625.00	4,819.00	7,603.00	(7,625.00)
Sheriff	2803	Maintenance Vehicles	7,380.00	2,968.00	7,336.00	(7,380.00)
Sheriff	Various	Car washes	-	-	-	3,600.00
Sheriff	1000	Fuels and Lubricants *	30.00	-	-	-
Sheriff	2801	Fuels and Lubricants *	900.00	-	-	-
Sheriff	2802	Fuels and Lubricants *	700.00	-	-	-
Sheriff	2805	Fuels and Lubricants *	140.00	-	-	-
Sheriff	2803	Fuels and Lubricants *	70.00	-	-	-
Fleet Service	2304	Maintenance Vehicles	<u>120,405.00</u>	<u>100,240.00</u>	<u>114,889.00</u>	<u>110,325.00</u>
* Estimate from Fy 2016 actual activity of fleet services paid from this account						

I will be available at the Tuesday Committee of the Whole meeting for further discussion.

CC: Barbara Branscom, Fleet Manager  
Jon Burgstrum, County Engineer  
Sheriff Department  
FSS Department  
Health Department  
Planning and Development Department  
Attorney's Office

# Fleet Management – Org Chart



# In-House Fleet Maintenance General Fund Savings

	General Fund	Secondary Roads Fund
Fleet Manager (midpoint)	\$42,703	\$42,703
Service Technician	<u>28,610</u>	<u>28,610</u>
Total	<u>\$71,313</u>	<u>\$71,313</u>

FY 15 General Fund (Non Conservation)	
Total Vehicle Maintenance	\$122,403
Specialty work and parts	<u>(36,721)</u>
Vendor labor and profit	<u>\$ 85,682</u>
Savings- In-house service	<u>\$ 14,369</u>

# In-House Fleet Maintenance Secondary Roads Fund Savings

	General Fund	Secondary Roads Fund
Fleet Manager	\$42,703	\$42,703
Service Technician	<u>28,610</u>	<u>28,610</u>
Total	<u>\$71,313</u>	<u>\$71,313</u>

FY 15 Secondary Roads Fund (Non Conservation)	
Fleet Maintenance Staff	\$ 71,313
Maint. Services performed by Road Crew	(40,448)
General Fund Savings	<u>\$ (14,368)</u>
Net Cost	<u>\$ 16,497</u>

## Added Value to Offset Costs:

- 960 Hours of roadwork performed by crews - \$40,448
- Vehicle maintenance performed by trained staff.
- Cost per service reduced by \$35 per service

# Study Recommendations

- Develop County-wide Fleet Policies and Procedures; best practices
- Update Scott County Policies 26 and 27
- Right Size the Fleet
- Expand Motor Pool Use
- Develop an Internal Service Fund





**The Urban County Coalition believes that decisions on local matters are best made by local governments. We understand and respect the role of the state legislature but believe that Iowa's tradition of "Home Rule" should be respected by the legislature.**

**Commercial Property Tax Backfill** - The state made a commitment to backfill the revenue loss that was a result of the reduction in the commercial and industrial property tax rates. In addition, the changes in the multi residential rates will take effect in FY17 (and is not backfilled) which will have an additional adverse effect on local revenues. We encourage the State to make sure it continues to follow through on its promise to backfill the property tax loss.

**Mental Health Funding** -We would like the State to fulfill its commitments to assist counties in providing mental health services, or failing that, allow regions the necessary authority to equalize the per capita amounts. The Legislature can do this by retaining the per capita rate cap on the mental health levy but eliminating the frozen dollar cap and allow individual counties and regions to equalize the funding they provide for mental health services. This change would eliminate the disparity in the per capita levies that currently exist between counties and provide the necessary flexibility to provide services. In addition, because this inequity has persisted over the past twenty years, and to correct it immediately would put an undue burden on local property tax payers, we request that the state set aside a pool of funds sufficient to ease the transition for those counties who no longer have reserve funds and must raise their levy.

In addition, we also strongly oppose any transfer of additional responsibilities from the state to regions without the commitment to provide additional resources. Without this commitment, the state would be placing an additional burden on local property taxes.

**Restore Funding for De-categorization Program** - De-categorization is an initiative designed to redirect child welfare and juvenile justice funding to services that are preventive, family-centered and community-based in order to reduce institutional and out-of-home placements. Every county in Iowa is served by one of the 40 established DCAT Boards. In 2015 the DCAT Boards did not receive the roughly \$5 million annual allocation distributed by the DHS Service Area Managers. This has resulted in a nearly 80% decrease in funding for many DCAT programs. The Urban County Coalition urges the Legislature to restore the legislative allocation to DCAT Boards so that these critical services are not discontinued. We would also encourage the legislature to allow local DCAT boards to make transfers within the categories to better serve local needs.

**Water Quality** - We support the funding of the Iowa Water and Land Legacy fund established by constitutional amendment. We also oppose any change to the current formula of allocation, encouraging the legislature to find new funding to address the water quality issues that affect Iowa's waterways. We would also ask the legislature to look closely at local partnerships that have been established and are having an effect. These efforts, including watershed management authorities, should be given the resources they need to make sure the work they are doing can continue.

## Additional Issues

**Minimum Wage** - We believe that the state should address the issue of raising the minimum wage but any legislation that does so should not further intrude on Iowa's home rule principle by including a preemption on local governments ability to address the issue should the legislature fail to act.

**Unfunded and Underfunded Mandates** - We encourage the Legislature to act to reduce the instances of cost shifting identified and eliminate the burdens these place on property tax payers. The two areas that have the largest impact on local property taxes are colocation of state offices (DHS) and courthouse maintenance and security, but there are many others.

- **Housing State Offices at Local Taxpayer Expense** – Currently some counties are forced to house a variety of state agencies (DHS and the Courts, for example) and receive little or no reimbursement from the State. In addition, counties are forced to pay for expenses such as postage and office supplies at local taxpayer's expense. We request that the State no longer require that counties subsidize the local office expenses of state agencies. We would encourage the legislature to pay particular attention to the document storage requirements of the Department of Human Services,
- **Courthouse Security and expenses**- Like the housing of state agencies, local taxpayers are bearing the entire burden of upgrading, modifying, or even replacing aging courthouses. There is a court expense added to virtually every criminal or civil action but none of this money goes to pay actual courthouse expenses. We would request that the state allocate a portion of these funds to counties for courthouse maintenance and security. This is also an area where the state imposes costs on local governments by not moving the agencies to a paperless document storage program like it has other state agencies.
- **Paper Document Storage – Publishing Costs** – Reduce publishing costs to local governments to publish meeting, and legal notices on-line and require only a summary to be published in local print outlets. Additionally, allow counties to publish in only one newspaper. We would also encourage the legislature to provide a more clear definition of proceedings.

**Emergency Management Agency Funding** – The current funding formula does not adequately address the needs of the urban counties in Iowa. Eliminate the funding cap on urban counties. We also encourage the State to pass through 80% of the federal funding it receives to counties.

**REAP and Trail Funding** - We encourage the Legislature and the Governor to fully fund the program at the 20 million dollar level. We believe that these funds should be focused on identifying and addressing the issues of trail connectivity across our state.

**County Bonding** - We believe that in matters of public finance, counties should be treated in the same manner as cities. We support the provisions of SF 416, which allowed counties flexibility in bonding for certain projects that the cities currently enjoy. We also ask that the limit be raised to a consistent level with cities, currently five million dollars. In addition, the definitions of essential county purpose have not been updated to address new challenges faced by counties. We ask that the following categories be added to essential county purposes, disaster recovery, disaster mitigation, water quality initiatives, and courthouse improvements and upgrades.

**County Zoning Equity** - We would request that the legislature grant counties the same authority to enforce zoning regulations that cities currently have. Currently counties have no mechanism to force compliance or collect the cost of cleaning up violations and these costs are born by all county taxpayers.