



Scott County Health Department

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December 5, 2016

To: Mary Thee, HR Director
From: Edward Rivers, Health Director

RE: Addition of Grant Funded Position to Health Department Table of Organization

The Scott County Board of Health has been awarded additional dollars for the Integrated HIV and Viral Hepatitis Counseling, Testing, and Referral Services Grant for calendar year 2017.

The purpose of the contract is to increase the number of persons at risk of infection with HIV and/or hepatitis C (HCV) who know their status; reduce the number of new and untreated HIV and HCV infection; reduce undiagnosed and late diagnosed HIV and HCV infections; and to get individuals linked with care. The focus of the additional dollars is specific to outreach and testing for HIV.

In order to support the additional outreach and testing work associated with the contract, the Scott County Health Department will receive \$100,000 per year, based upon the calendar year for three years. The expectation of the Iowa Department of Public Health is that an additional staff person will be hired to complete the additional outreach and testing expectations of the contract. Upon review of the job requirements, we feel that the duties outlined in the current Community Health Intervention Specialist match the contract expectations with limited modifications. We would ask that the job title for this position be changed to align with what it is called in other locations in the state. Therefore, we ask that a 1.0 FTE Disease Intervention Specialist-Grant be added to the Health Department's table of organization in program area 2028-STD/HIV. The responsibilities of this position would be directly related to the HIV and Integrated HIV and Viral Hepatitis Counseling, Testing, and Referral Services Grant. We understand that retention of this position would be dependent on continued funding from external sources.

For budget planning purposes with the Iowa Department of Public Health, we anticipated that the first year cost of salary, benefits and overtime of the position would be \$78,321.00. The grant dollars will also cover travel and training, mileage, supplies, cellular phone, and outreach materials for this new position.

Thank you for your consideration of our request. If you have any questions, please do not hesitate to contact me at extension 3277 or Amy Thoreson at extension 8833.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 15, 2016

APPROVING ORGANIZATIONAL CHANGES IN THE HEALTH DEPARTMENT BY ADDING ONE DISEASE INTERVENTION SPECIALIST TO THE TABLE OF ORGANIZATION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Health Department be increased by 1.0 FTE to allow for the addition of a 1.0 FTE grant covered Disease Intervention Specialist (total 1.0 FTE).

Section 2. It is understood that if grant funding is not available this position will be eliminated.

Section 3. This resolution shall take effect immediately.