

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
December 26 - 30, 2016

Tuesday, December 27, 2016

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Sunderbruch, Holst, Hancock, Earnhardt, Kinzer

Facilities & Economic Development

- ___ 2. Reclassification from Class "B" minimum maintenance roads to Class "A" regular maintenance roads on .1 miles of 220th St - Northwest of Walcott. (Item 2)
- ___ 3. Reclassification from Class "B" minimum maintenance roads to Class "C" road on 270th Street between 10th Avenue and 20th Avenue. (Item 3)
- ___ 4. State Construction Permit Application of Grandview Farms Inc. in the SW $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 7, T79N, R3E (Sheridan Township) & the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 12, T79N, R2E (Hickory Grove Township) for the expansion of a confined animal feeding operation located at 12090 240th Street. (Item 4)

Human Resources

- ___ 5. Staff appointments. (Item 5)
- ___ 6. Discussion of strategy of upcoming labor negotiations with the County's organized employees pursuant to Iowa Code Section 20.17(3). - CLOSED SESSION

Finance & Intergovernmental

- ___ 7. Urban County Coalition Legislative Priorities. (Item 7)
- ___ 8. Cigarette/tobacco permit for Locust Mart and a beer/liquor license renewal for Express Lane Gas & Food Mart #79.

Other Items of Interest

- ___ 9. Discussion of County Administrator's evaluation pursuant to Iowa Code Section 21.5 (1) (i).- CLOSED SESSION.
- ___ 10. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, December 29, 2016

Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center

Public Hearing

- ___ 1. Public hearing relative to reclassification of Class "B" Road to Class"C" Road on a portion of 270th St.

Special Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center- Canvass of Votes

- ___ 1. Roll Call: Sunderbruch, Holst, Hancock, Earnhardt, Kinzer
- ___ 2. Canvass of Votes.

Moved by _____ Seconded by _____

Roll Call: Sunderbruch _____
Holst _____
Hancock _____
Earnhardt _____
Kinzer _____

- ___ 3. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays



SCOTT COUNTY ENGINEER'S OFFICE

950 E Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com

JON R. BURGSTRUM, P.E.
County Engineer

ANGELA K. KERSTEN, P.E.
Assistant County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Approval of reclassification from Class "B" roads to Class "A".

DATE: December 27, 2016

Resolution approving the reclassification from Class "B" minimum maintenance roads to Class "A" regular maintenance roads.

.1 miles of 220th St - Northwest of Walcott

This road has been serviced a higher level. There is no increase in cost to us due to the change in class. Reclassification to level "A" for this road is consistent with the level of service.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 29, 2016

APPROVAL OF RECLASSIFICATION FROM CLASS "B" ROADS TO CLASS "A".

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1. Scott County desires to reclassify certain roads on the area service system in the county from Class "B" minimum maintenance to Class "A" regular maintenance on one Scott County Roads as follows:

.1 miles of 220th St - Northwest of Walcott

SECTION 2. That this resolution shall take effect immediately.

SCOTT COUNTY ENGINEER'S OFFICE

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Eldridge, Iowa 52748

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JON R. BURGSTRUM, P.E.
County Engineer

ANGELA KERSTEN, P.E.
Assistant County Engineer

December 27, 2016

MEMO

TO: Mahesh Sharma, County Administrator
FROM: Jon Burgstrum, P.E., County Engineer
SUBJ: Public Hearing and Approval of Reclassification of Class "B" road to Class "C"

We received the enclosed petition to reclassify a section of 270th St. I have talked with these landowners a couple of times to let them know the procedure. I know Supervisor Holst and Supervisor Kinzer have been out to see it also. The landowners have decided to request the reclassification which will close the road to the public. For a Class "C" road, we install a gate with a lock and no trespassing signs. The landowners will have keys to the gate and we will only maintain to the road if they request it. The purpose of the Class "C" designation is to keep the road from being damaged by the public, keep the public out of the landowner's fields, and to reduce the maintenance of the road for us. All effected landowners and tenants have signed the petition. The resolution includes some extra work that is needed on the road which can be done after the gates are installed.

There is a public hearing scheduled for 5:00 on December 29th to hear public comment.

PETITION

CLASS "C" ROAD

The undersigned hereby petition the Board of Supervisors to establish the following described road as a Class "C" road. We understand that the road will then be gated by the county and only limited access allowed.

The road is described as follows:

270th Street between 10th Ave. and highway 130
 Currently classified as class "B"

NAME

ADDRESS

PHONE

Michael August

1535 New Liberty Rd
 New Liberty IA 52765

563-343-9949
 10-27-16

Larry Van Der Bilt

1858 New Liberty Rd
 New Liberty IA

563-320-1471
 10-28-16

Steve Umie

26761 10th Ave
 Stockton Ia 52769

563 320 6393
 10.28.16

26618 20th AVE.

563-340-6541

Bryan J. Stevens

STOCKTON, IA 52769

11-8-16

Jerry Kruse

7193 290 ST
 NEW LIBERTY IA 52765

5638432056
 11-15-16

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 29, 2016

APPROVAL OF RECLASSIFICATION OF CLASS "B" ROAD TO CLASS "C"

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. That Scott County desires to classify certain roads on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier. After consultation with the County Engineer, the County has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57 (1995) as amended by House File 419 (1996).
- Section 2. Scott County established an Ordinance to set up the procedures and policies to re-classify said roads.
- Section 3. The County has received a petition, attached to this Resolution, signed by all landowners adjoining the road, requesting that a portion of 270thth Street between 10th Avenue and 20th Avenue (approximately 1 mile) be classified as an Area Service "C".
1. Blading. Blading or dragging will not be performed on a regular basis
 2. Snow and Ice Removal. Snow and ice removal will not be performed on a regular basis. Sanding and salting will not be performed on a regular basis
 3. Bridges. Bridges on Area Service "C" roads may not be maintained to carry legal loads but will be posted as appropriate to advise of any load limitations.
 4. Weeds, Brush, and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained on a regular road.
 5. Structures. Bridges and culverts may not be maintained on a regular basis to carry legal loads. Upon failure or loss, the replacement structure will be for traffic thereon.
 6. Road Surfacing. There will be no surfacing materials applied to Area Service "C" roads.
 7. Shoulders. Shoulders will not be maintained.
 8. Crown. A crown will be maintained at owners request, so that proper drainage will occur

9. Repairs. There will be no road repairs on a regular basis. However, the County will place dirt in the area west of the Box Culvert to build up the grade to prevent further erosion. The grade will be filled to within 2' of the south side elevation. The work to fill this area may take two or three years to finish. Also, the County will regrade the west end of the road to allow proper drainage and help to prevent wet and muddy conditions.
10. Uniform Width. The road will be final graded to the widest possible width with no shoulder or ditches but the width may not be uniform. Maintenance of the crown will determine road width.
11. Inspections. Regular inspections will not be conducted.
12. Gate. The gate shall be purchased and installed by the County. Minor repairs to the gate shall be done by the landowners. If gate is damaged beyond repair it shall be replaced by the County; and

Section 4. The only persons who will have access rights to the road shall be:

1. the owner, lessee, or person in lawful possession of any adjoining land,
2. the agent or employee of the owner, lessee or person in lawful possession of any adjoining land,
3. any peace officer, or emergency vehicle,
4. any magistrate,
5. any public employee whose duty it is to supervise the use or perform maintenance of the road,
6. any agent or employee of any utility located upon the road.

Section 5. That Scott County does hereby establish the road described as an Area Service "C" road, with restricted access and a minimal level of maintenance.

Section 6. This resolution shall take effect immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street

Davenport, Iowa 52801-1106

Office: (563) 326-8643 Fax: (563) 326-8257

Email: planning@scottcountyiowa.com



Timothy Huey
Director

To: Mahesh Sharma, Scott County Administrator

From: Alan Sabat, Planning & Development Specialist

Date: December 19, 2016

Re: Review of Master Matrix application for the expansion of a confined animal feeding operation for Grandview Farms, Inc.

Scott County's adoption of the Master Matrix allows the County to review applications for State construction permits for confined animal feeding operations. The Master Matrix rewards points for additional separation distances above the State required minimums. Points are also rewarded based upon the design and operation of the site, such as the development of an emergency action plan, responsible manure application, among others. Points are awarded in the three categories of air, water, and community. A minimum score is required for each of these categories, with a total minimum score of 440 points required to pass the Matrix.

The Planning & Development Department, with assistance from the County Health Department and the Iowa Department of Natural Resources (IDNR), reviews Master Matrix applications and provides a recommendation to the Board of Supervisors. Upon the IDNR's receipt of an application, the County has 30 days to pass a resolution and forward it to the IDNR either affirming or denying the request for a State construction permit. This application was received and forwarded to Scott County by the IDNR on November 30, 2016. Planning & Development and Health Department staff intend to accompany the IDNR on a site inspection before the Board of Supervisors reviews the Matrix scoring at the next Committee of the Whole. The Board of Supervisors held a public hearing on December 15, 2016 to take public comments on the expansion.

Planning & Development staff met with the applicants at the time their application was being submitted in order to better understand the details of this request. Due to the size of Grandview Farms' operation, any expansion requires a State construction permit, and therefore a Master Matrix review by Scott County. This current expansion would increase the capacity by 2,234 Animal Unit Capacity (AUC), bringing the total to 7,376 AUC. The expansion would include the construction of five (5) new structures: one (1) 146' x 291' farrowing barn, two (2) 101' x 276' gestation barns, one (1) 101' x 276' gilt breeding/gestation barn, and one (1) 61' x 242' gilt development barn. The new buildings would be constructed as formed manure storage structures with 8' deep concrete pits below the slatted floors.

In reviewing the submitted application, this expansion meets the minimum required points to pass the Matrix. Grandview Farms took 475 total points, 35 more than the required minimum of 440 points. The application meets the minimum scores for each of the three categories of air, water, and community.

Staff would recommend that the Board pass a resolution approving the construction permit, to be forwarded to the Iowa DNR.

PLANNING & DEVELOPMENT

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Timothy Huey
Director

December 30, 2016

Mr. Paul Petitti
IDNR Field Office #3
Gateway North Mall
1900 North Grand Avenue
Spencer, Iowa 51301

RE: Scott County Board of Supervisor's recommendation to approve the State Construction Permit Application of Grandview Farms Inc. in the SW¹/₄ SW¹/₄ of Section 7, T79N, R3E (Sheridan Township) & the SE¹/₄ SE¹/₄ of Section 12, T79N, R2E (Hickory Grove Township) for the expansion of a confined animal feeding operation located at 12090 240th Street.

Dear Mr. Petitti:

Enclosed are the materials submitted by the Scott County Board of Supervisors related to its review and recommendation for approval of the application submitted by Grandview Farms, Inc. Included is the Resolution, passed by the Scott County Board of Supervisors at their regular meeting held on December 29, 2016, recommending approval of the State construction permit application. This Resolution indicates that the Board concurred with the applicant's scoring of the Master Matrix.

Prior to passing the Resolution the Board held a public hearing on December 15, 2016 to take public comments. The applicant and family members were present and spoke on behalf of the application. Included are copies of the Public Notice and the Notice of Public Hearing as well as proof of publication for each. Also included are staff's reports to the Board.

Scott County received notice of this application from the DNR on November 30, 2016. The Board's Resolution recommending approval passed on December 29, 2016, and is being forwarded along with supporting documents on December 30, 2016. Please feel free to contact me if you require any additional information.

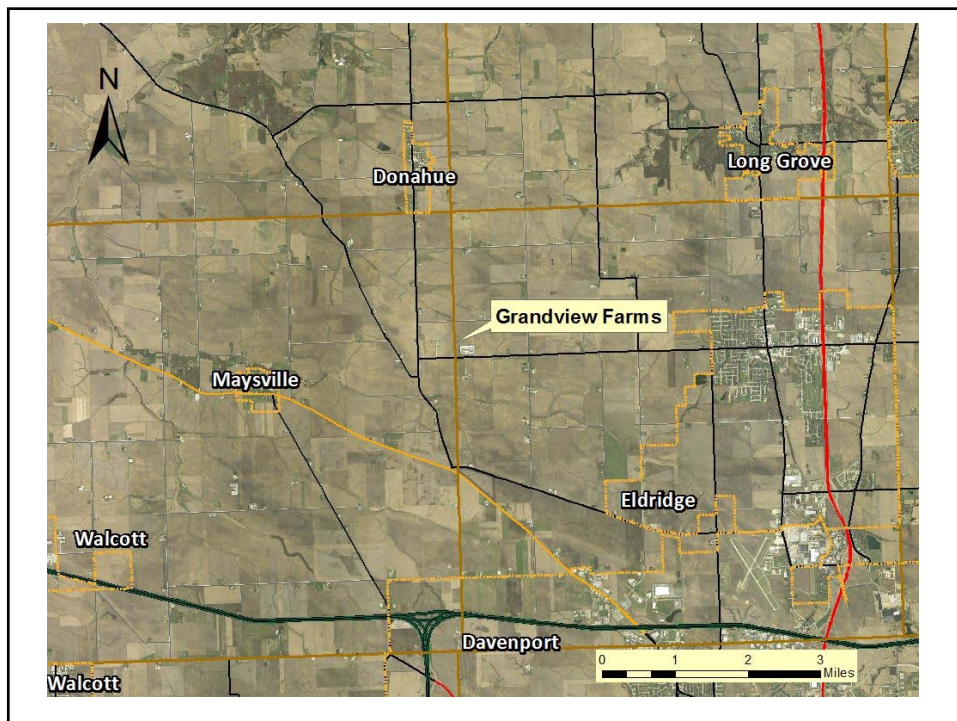
Sincerely,

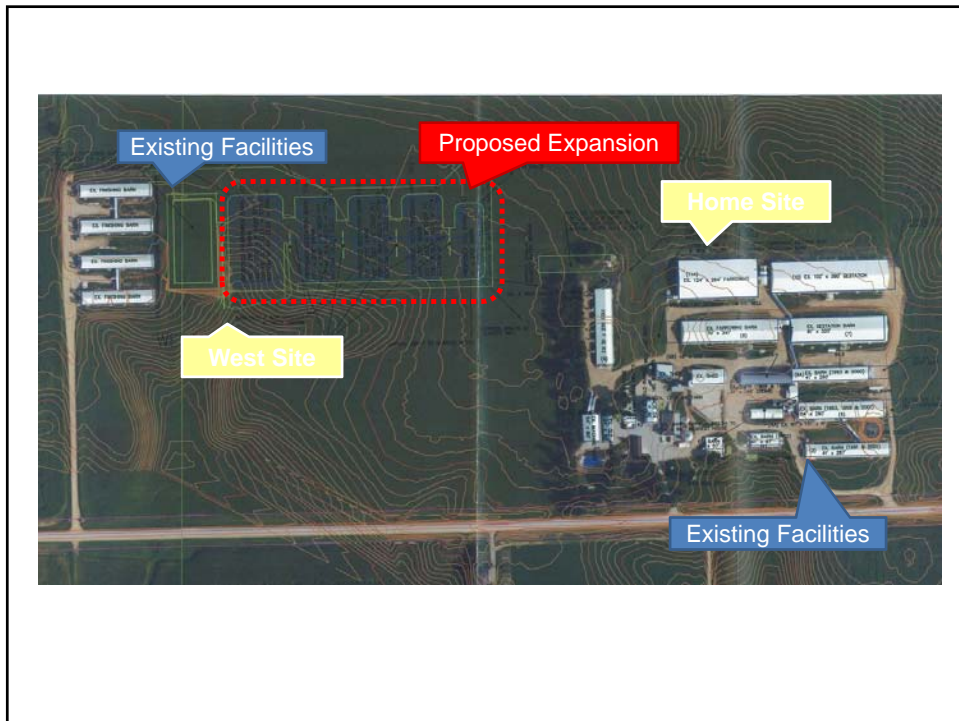
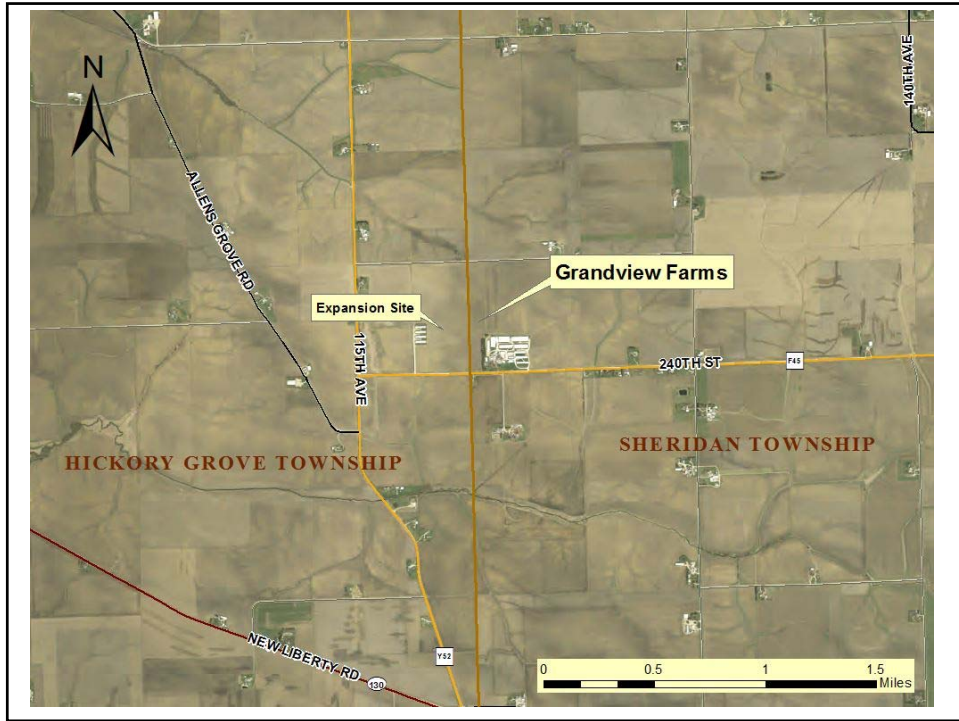
Timothy Huey, Planning Director

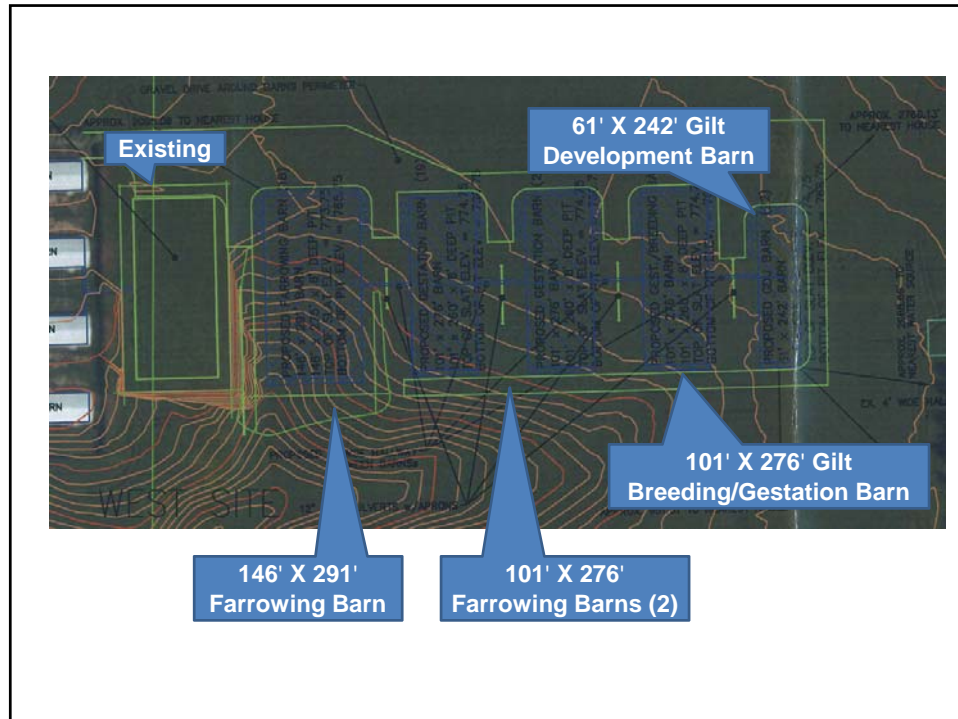
Master matrix scoring review for grandview farms, inc. 2016 expansion

Committee of the Whole

December 27, 2016







The Master matrix has 44 possible scoring criteria

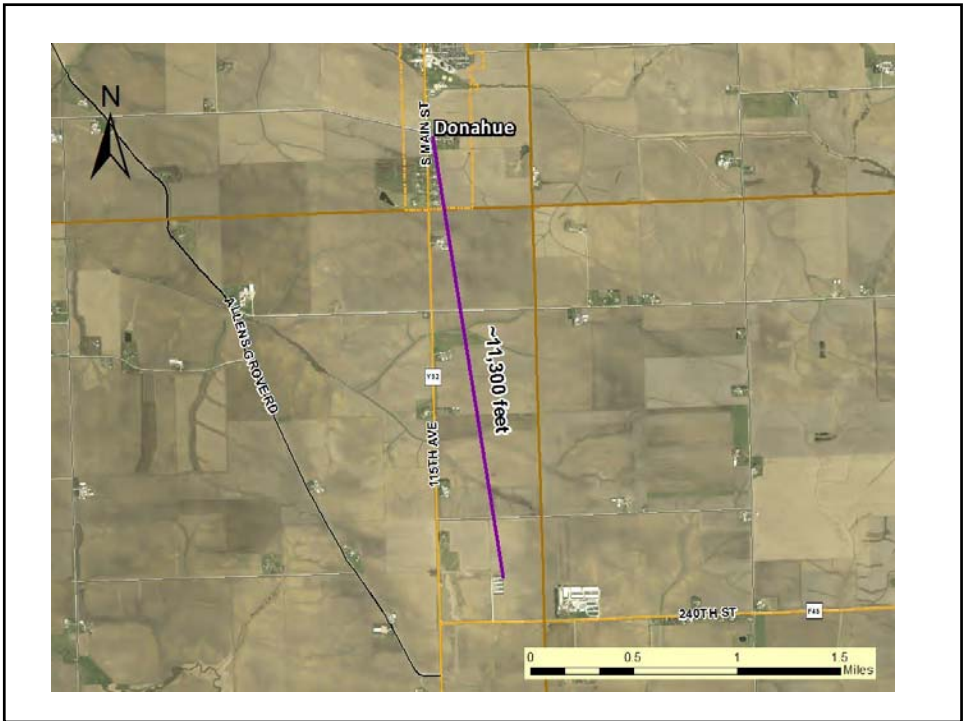
- **25 “Proposed Site Characteristics”**
 - Grandview Farms scored on
- **19 “Proposed Site Operations and Manure Management Practices”**
 - Grandview Farms scored on

Scoring review

Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#2 Additional separation distance from confinement structure to the closest public use area (>1,500 feet)	30	12	0	18



Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#3 Additional separation distance from confinement structure to closest educational or religious institution, or commercial enterprise (>1,500 feet)	30	12	0	18



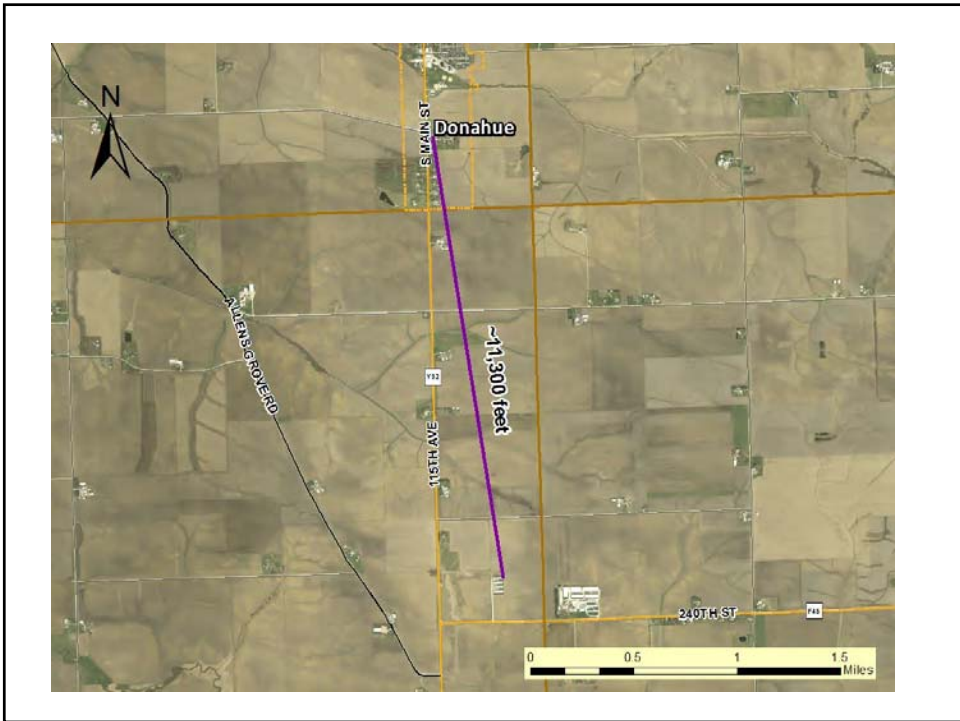
Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#4 Additional separation distance from confinement structure to the closest water source (>1,500 feet)	30	0	30	0



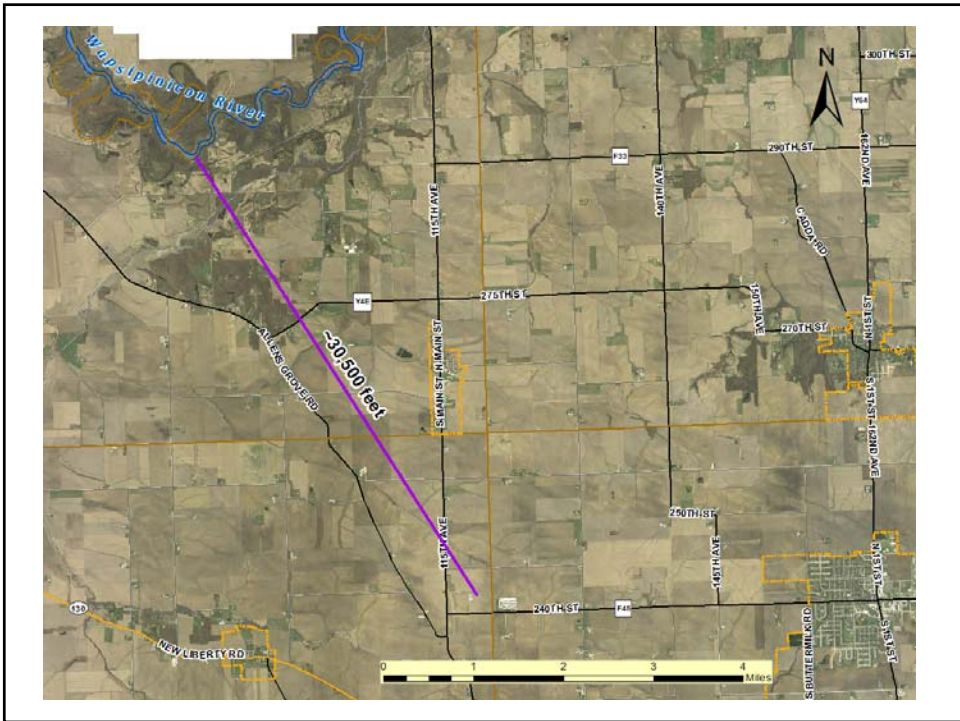
Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#5 Separation distance of 300 feet or more from confinement structure to nearest thoroughfare	30	9	0	21



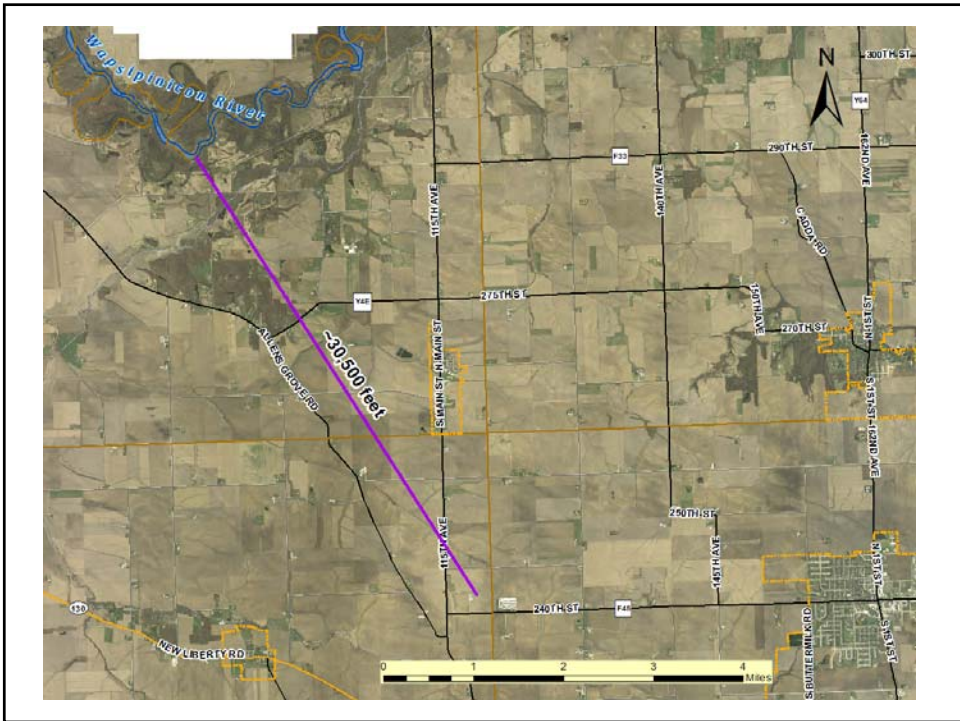
Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#6 Additional separation distance from confinement structure to closest critical public area (>500 feet)	10	4	0	6



Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#8 Additional separation distance from confinement structure to closest agricultural drainage well, known sinkhole, or major water source (>2,500 feet)	50	5	25	20



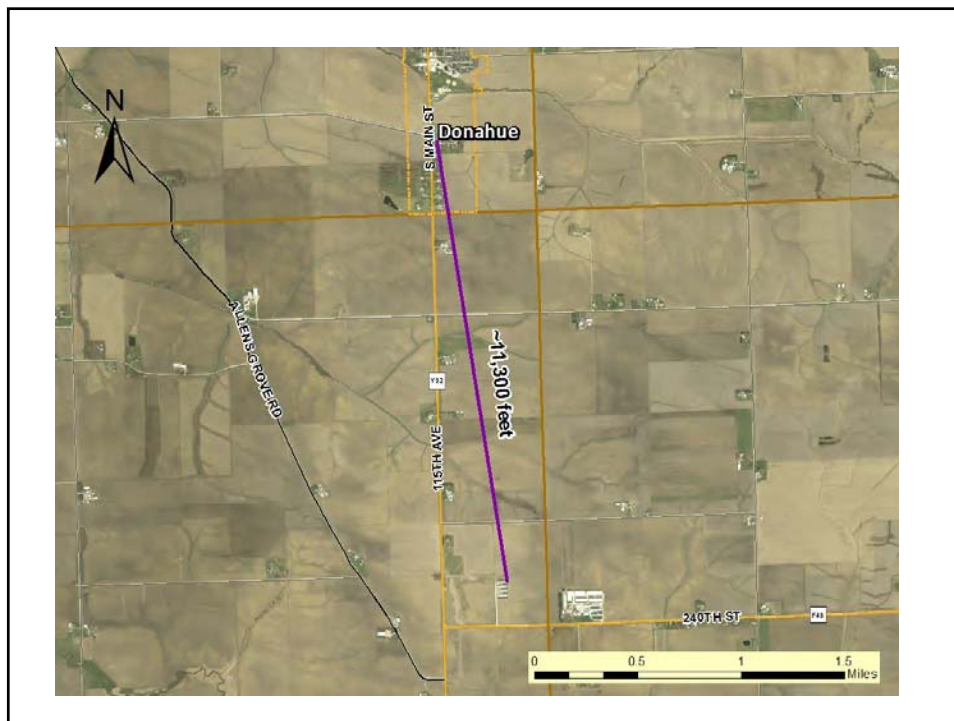
Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#10 Confinement structure is at least two times the minimum separation distance from closest High Quality (Resource) Waters (>2,000 feet)	30	0	22.5	7.5



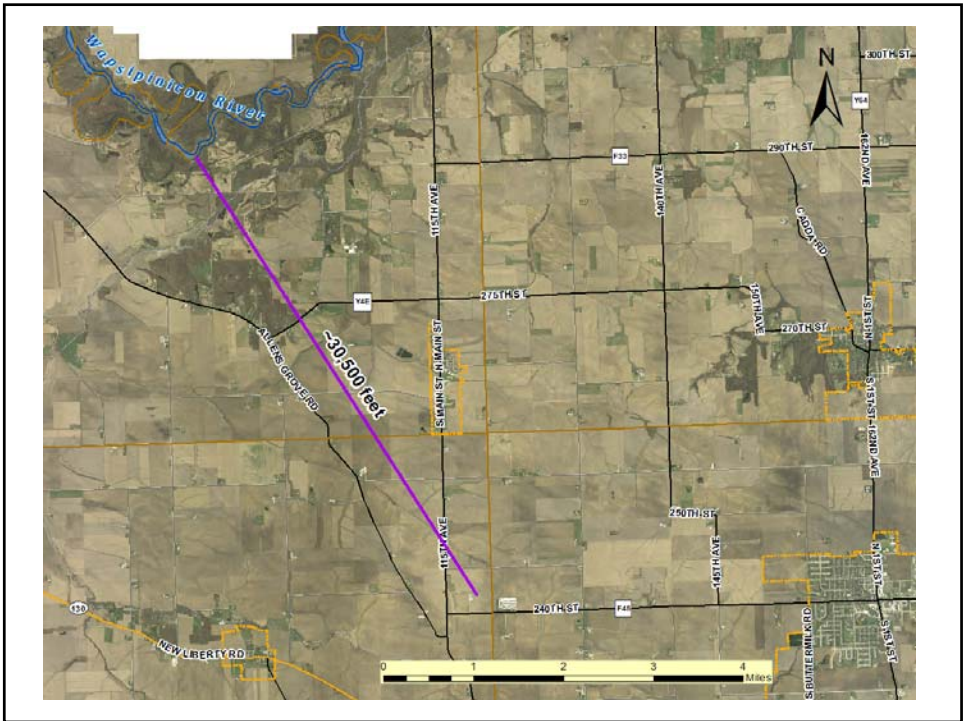
Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#12 Liquid manure storage structure is covered	30	27	0	3
#16 Enhancement of structures used in stockpiling and composting activities	30	9	18	3
#17 Proposed manure storage structure is formed	30	0	27	3
#19 Proposed confinement site has a suitable truck turnaround area so that semitrailers do not have to back into the facility from the road	20	0	0	20

Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#20 No history of environmental and worker protection violations in the last five years	30	0	0	30
#22 Construction permit applicant can lawfully claim a Homestead Tax Exemption/is closest resident to proposed structures	25	0	0	25
#23 Construction permit applicant can lawfully claim a Family Farm Tax Credit for agricultural land where the proposed operation is to be located	25	0	0	25

Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#25 Application includes livestock feeding and watering systems that significantly reduce manure volume	25	0	12.5	12.5
#26 Liquid or dry manure – Injection or incorporation of manure on the same date it is land-applied	30	12	12	6
#32 Additional separation distance for the land application of manure to the closest educational or religious institution or commercial enterprise (>200 feet)	5	2	0	3



Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
#35 Additional separation distance for the land application of manure to the closest High Quality (Resource) Waters or Protected Water Area (>400 feet)	10	0	7.5	2.5



Scoring Criteria	Total Score	AIR	WATER	COMMUNITY
Total Score Possible	880	213.5	271	404.5
Total Score Required to Pass	440	53.38	67.75	101.13
Grandview Farms Total Score	475	92	157	226

DETAILS OF SCORING THE MASTER MATRIX

ENVIRONMENTAL SERVICES DIVISION | WWW.IOWADNR.GOV



The DNR field office does a site inspection prior to approving or denying a construction permit application. Counties with a master matrix can accompany DNR staff on the inspection. Find more about construction permits and the master matrix on the DNR website: www.iowadnr.gov/afol.

CONSTRUCTION PERMITS

THE MASTER MATRIX

The master matrix is a process that the county can choose to participate in, which should result in a proposed confinement feeding operation adhering to higher standards than required by law. A confinement feeding operation required to use the master matrix will likely have increased separation distances to objects and a more conservative manure management plan (MMP). The master matrix is a tool for the county Board of Supervisors to provide input into a proposed confinement feeding operation.

Every year all counties in Iowa have the opportunity to enroll in the master matrix by adopting a Construction Evaluation Resolution. All counties are notified in December to enroll for the following calendar year. Counties that enroll have the responsibility to evaluate the completed master matrix by each construction permit applicant during that year.

Not all permit applications require a master matrix:

- If the county did not enroll for that year, then no master matrix is required.
- If an existing confinement facility is expanding, and the original construction on the site was before April 1, 2002, and the proposed total animal unit capacity after expansion is 1,667 AU or less, then no master matrix is required.

The master matrix consists of 44 criteria which further describe the potential site for the proposed confinement facility. The applicant may qualify for any or all criteria

and be awarded points for each criterion. An applicant chooses which criteria they would like to claim points on. An applicant must score an overall minimum point total of 440 points as well as one-fourth of the available point total in three subcategories (Air, Water and Community).

If a construction permit application containing a master matrix is received by the county and the instruction notice is received from the DNR, then the county is required to review and score the master matrix items where points were claimed by the applicant. Some of the criteria require documentation or proof that points can be claimed by the applicant. It is the duty of the county to examine the documentation while scoring the master matrix. The county Board of Supervisors may select a representative of the county (zoning official, sanitarian, county engineer or supervisor, etc.) to review and score the master matrix. The county may elect to review and score the master matrix as a group. Scoring the master matrix will require time and effort.

The county may elect to review the master matrix using the documentation (e.g. maps) submitted by the applicant or the county may choose to use computer mapping programs to verify distances claimed by the applicant or measure and confirm any distances at the site survey. The local DNR field office will notify the county representative prior to conducting the site survey. This usually occurs within 30 days of the DNR receiving the application. During the site visit, DNR staff will verify the separation distances required by state law for all construction permit applications.

The county designee may accompany the local DNR field office during the site survey to verify additional matrix separation distances claimed by the applicant.

It is the county's obligation to verify the additional distances claimed by applicant in the matrix and verify objects such as a business or residence. Some master matrix items may require the county to search websites for information while other items may simply require the county to review documentation provided by the applicant and either agree or disagree on the content.

It is the county's obligation to score the matrix in a professional manner. The scoring must be objective. Evaluate and score all matrix items where the applicant claimed points. Award appropriate points for each matrix item where the applicant claimed points. Conversely, deny or reduce points only when you have a reason, e.g., distance error, lack of sufficient documentation such as a design, operation and maintenance plan. The county should not award or deny points arbitrarily. The county cannot award points for items the applicant did not score.

Find a blank copy of the master matrix on the DNR website at www.iowadnr.gov/Environment/LandStewardship/AnimalFeedingOperations/Confinements/ConstructionRequirements/Permitted/MasterMatrix.aspx

Counties may print this copy, fill out the county's scores, submit it to the DNR. The county should also submit its recommendation, proof of publication and any documentation on specific master matrix items that are denied or challenged.

COUNTY APPROVAL

If the county agrees with the master matrix scoring as submitted by the applicant or scores the matrix with a passing score, the county must still submit to the DNR a



recommendation to approve or disapprove the construction permit application.

The DNR shall preliminarily approve the construction permit application provided the application and siting of the building(s) comply with the requirements of Chapter 567 IAC 65 and Iowa Code Chapter 455B. If the construction application does not meet the requirements of Chapter 567 IAC 65 and Iowa Code Chapter 455B, regardless of the outcome of the master matrix, the DNR shall preliminarily disapprove the permit application.

FAILING SCORE ON MATRIX

If the county's scoring results in a failing score of the master matrix then the county must still submit

to the DNR a recommendation to approve or disapprove the construction permit application.

The DNR shall preliminarily disapprove the application if the construction application does not meet the requirements of state law (Chapter 567 Iowa Administrative Code 65 and Iowa Code Chapter 455B, regardless of the county's scoring of the master matrix. If the application meets the requirements of state law, the DNR will conduct an independent evaluation of the master matrix points claimed by the applicant. If the DNR's evaluation shows an acceptable score, the DNR shall preliminarily approve the application. If the DNR's evaluation indicated the score is unacceptable, the DNR shall preliminarily disapprove the application.

APPEALS

Both the applicant and county may contest a preliminary decision to approve or disapprove the construction permit application by demanding a hearing with the state Environmental Protection Commission. The preliminary permit and preliminary denial letter will contain specific instructions for appeal.

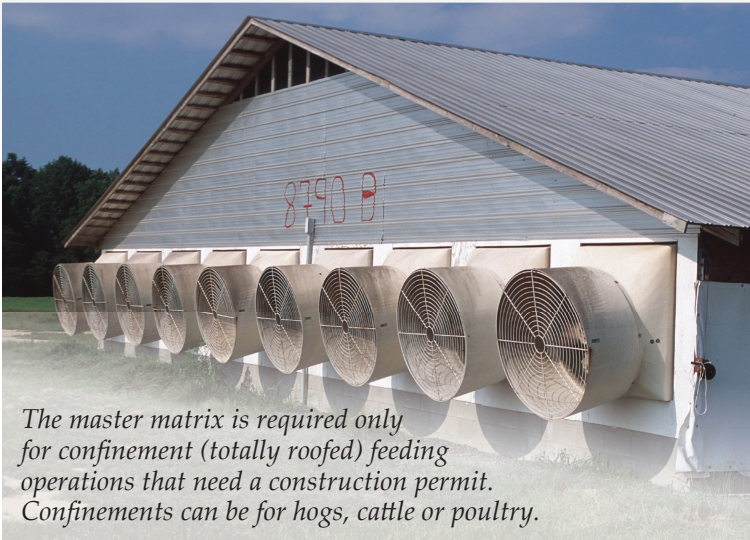
FINAL DECISION

A preliminary approval or disapproval becomes final after 14 days if no appeal is submitted.

IMPORTANT LINKS	IOWA DNR FIELD OFFICES
<p>DNR Animal Feeding Operations www.iowadnr.gov/afo/</p> <p>Iowa State Association of Counties www.iowacounties.org/News/Topics%20of%20Interest/Matrix%20Information/NewMasterMatrix.htm</p> <p>Questions: Call Gene Tinker at 563-927-2640 or 515-210-1593, or email Kristi Harshbarger at kharshbarter@iowacounties.org.</p>	<p>Northeast Manchester 563-927-2640</p> <p>North central Mason City 641-424-4073</p> <p>Northwest Spencer 712-262-4177</p> <p>Southwest Atlantic 712-243-1934</p> <p>South central Des Moines 515-725-0268</p> <p>Southeast Washington 319-653-2135</p>

CONSTRUCTION PERMIT APPLICATIONS AND THE MASTER MATRIX

ENVIRONMENTAL SERVICES DIVISION | WWW.IOWADNR.GOV



The master matrix is required only for confinement (totally roofed) feeding operations that need a construction permit. Confinements can be for hogs, cattle or poultry.

CONSTRUCTION PERMITS

THE APPLICATION

This fact sheet is designed to assist county supervisors as they process construction permit applications for confinement feeding operations, especially those using the master matrix. The state of Iowa requires construction permits for confinement animal feeding operations of 1,000 animal units (AU) or more. As an example 1,000 AU is 2,500 head of finishing swine, 1,000 head of beef cattle or 100,000 broiler chickens. The construction permit applicant must deliver, either in person or by certified mail, a copy of the complete permit application to the county.

Counties are required by law to perform some actions regarding the proposed application. A complete permit application should include the construction permit application form, a construction design statement (CDS) or Professional Engineer (P.E.) certification form, a manure management plan (MMP) and master matrix, if applicable.

COUNTY RESPONSIBILITIES

When the applicant delivers the application, the county needs to perform the following steps:

1) DOCUMENT: Review the application to be sure all the components of the application are included as checked off on the County Receipt form. Time and date stamp the application. Sign and date the County Verification of Receipt form. The applicant is responsible for sending this receipt along with their application to the Iowa Department of Natural Resources (DNR).

2) PROVIDE PUBLIC NOTICE: The DNR logs in the project after formally receiving the construction permit application and the completed County Verification of Receipt form. The DNR then sends a notice to the county by fax and email with instructions to the county. If the application is incomplete, the DNR will request additional material from the applicant.

If there are significant changes, the DNR will request a new county receipt. In this case, several weeks may pass before the DNR sends out the notice to the county. (See sample notice.)

All counties must publish a public notice in the paper, regardless if the master matrix was adopted or not. Publish the notice after the DNR sends an official instruction notice to the county. The DNR's notice will include a sample public notice and provide due dates for completing actions. The county will need to act quickly because public notice is required within 14 days of the county receiving the DNR's official instruction notice. The public notice must include all of the following:

- The name of the person applying to receive the construction permit.
- The name of the township where the confinement feeding operation structure is proposed.
- Each type of confinement feeding operation structure proposed.
- The animal unit capacity of the confinement feeding operation if the construction permit is approved.
- The time and place where the public may examine the application as provided in Iowa Code section 22.2 (the Public Records Law).
- Procedures for providing public comments to the board as provided by the board.

3) SCORE THE MASTER MATRIX: Each year every county has the opportunity to adopt a "construction evaluation resolution" allowing the county to actively participate in the construction permit application process. The resolution is commonly referred to as the master matrix. The

master matrix is a list of additional conditions that an applicant can choose from in order to receive points. The applicant must have 440 out of 880 available points, with one-fourth of the points in three categories in order to obtain a permit. The conditions are intended to lessen the potential impact of the confinement facility to the surrounding area.

The county is required to score the master matrix items claimed by the applicant to see if the claimed points appear acceptable. See the DNR fact sheet “Details of Scoring the Master Matrix “ for a more comprehensive master matrix discussion.

4) VISIT THE SITE: The local DNR field office will contact the county designee and invite them to the site survey at the proposed site. This usually occurs within 30 days of the DNR receiving the application. During the site visit, DNR staff will verify the required separation distances.

5) KEEP A COPY FOR PUBLIC INSPECTION: Keep a copy of the construction permit application on file for public inspection. The application includes the manure management plan and the master matrix.

6) PROVIDE PROOF OF PUBLICATION: If the proposed project does not require a master matrix, then only a proof of publication must be sent to the DNR.

Send a copy of the proof of publication to:

Paul Petitti
Iowa DNR
1900 N Grand Avenue
Gateway N, Suite E17
Spencer, IA 51301
Phone: 712-262-4177
Fax: 712-262-2901
Paul.Petitti@dnr.iowa.gov

7) PROVIDE A PUBLIC HEARING (OPTIONAL): The county may hold a public hearing for any permit application (master matrix or non-master matrix project). The time and place should be on the public notice. The county may submit any comments from the public hearing to the DNR.

8) MAKE A RECOMMENDATION: On a master matrix project, the county must submit its recommendation to either approve or disapprove the permit application. This recommendation is independent of the county’s master matrix scoring. More information can be found in the DNR fact sheet “Details of Scoring the Master Matrix.”

9) SUBMIT TO THE DNR: The county must submit the following documents to the DNR’s Paul Petitti at the address listed above **within 30 days of the county receiving the DNR official instruction notice.** It must be received by the DNR (not just postmarked) within the 30-day time limit:

- a) The written county recommendation to approve or disapprove the permit application, regardless of the master matrix scoring.
- b) The board’s scoring of the matrix along with documentation and justification if points are denied. If the county agrees with the scoring submitted by the applicant, a sentence to that effect is acceptable and no matrix scoring needs to be submitted.
- c) The proof of publication.
- d) The county may also submit any other relevant documents, including those received by interested parties.

Once all materials are received, the DNR begins reviewing the construction permit application. Find more information on the DNR website.

IMPORTANT LINKS	IOWA DNR FIELD OFFICES
<p>DNR Animal Feeding Operations www.iowadnr.gov/afo/</p> <p>Iowa State Association of Counties www.iowacounties.org/News/Topics%20of%20Interest/Matrix%20Information/NewMasterMatrix.htm</p> <p>Questions: Call Gene Tinker at 563-927-2640 or 515-210-1593, or email Kristi Harshbarger at kharsbarter@iowacounties.org.</p>	<p>Northeast Manchester 563-927-2640</p> <p>North central Mason City 641-424-4073</p> <p>Northwest Spencer 712-262-4177</p> <p>Southwest Atlantic 712-243-1934</p> <p>South central Des Moines 515-725-0268</p> <p>Southeast Washington 319-653-2135</p>



IOWA DEPARTMENT OF NATURAL RESOURCES

Scott County Scoring of Master Matrix for Grandview Farms, 2016 Expansion

The Master Matrix has 44 possible scoring criteria:

The first 25 are listed under **Proposed Site Characteristics**,

The remaining 19 are listed under **Proposed Site Operation and Manure Management Practices**.

Applicants can choose amongst the various criteria in order to score points. Each criterion has a total point value which is then divided and weighted between any of the three subcategories of Air, Water, and Community.

The County can review each criterion upon which the applicant has scored and concur or not concur that the points are accurately taken. The County only reviews the criteria the applicant has used to score points, other criterion for which points are not taken are not evaluated, even though the application may meet that criterion. The selection of scoring criteria is the applicant's option. Evaluating that scoring is the County's option by adopting the Master Matrix.

Proposed Site Characteristics

Scoring Criteria	Total Score	Air	Water	Community
#2 Additional separation distance to the closest Public use area (greater than 1,500 feet)	30	12.00	0.00	18.00
#3 Additional separation distance from closest school, church or business (greater than 1,500 feet)	30	12.00	0.00	18.00
#4 Additional separation distance, above 500 foot minimum, to closest water source (greater than 1,500 feet)	30	0.00	30.00	0.00
#5 Separation distance of 300 feet or more from the Proposed confinement structure to the nearest Thoroughfare (300 feet or greater)	30	9.00	0.00	21.00
#6 Additional separation distance, above minimum Of 1,875 feet, from confinement to the closest critical public area (500 feet or greater)	10	4.00	0.00	6.00
#8 Additional separation distance over the minimum 1,000 feet from drainage well, known sink hole or major water source (greater than 2,500 feet)	50	5.00	25.00	20.00
#10 Separation distance from closest high quality waters or protected water area (2x the minimum separation distance of 500 feet)	30	0.00	22.50	7.50

Scoring Criteria	Total Score	Air	Water	Community
#12 Liquid manure storage structures are covered	30	27.00	0.00	3.00
#16 Enhancement, above minimum requirements, of structures used in stockpiling and composting activities, such as an impermeable pad and a roof or cover	30	9.00	18.00	3.00
#17 Proposed Manure Storage Structure is Formed	30	0.00	27.00	3.00
#19 Truck Turnaround	20	0.00	0.00	20.00
#20 No history of Administrative Orders in last five years	30	0.00	0.00	30.00
#22 Homestead Tax Exemption	25	0.00	0.00	25.00
#23 Family Farm Tax Credit	25	0.00	0.00	25.00
#25 Construction permit application includes livestock feeding and watering systems that significantly reduce manure volume	25	0.00	12.50	12.50

Proposed Site Operation and Manure Management Practices

Scoring Criteria	Total Score	Air	Water	Community
#26 Injection or incorporation of manure on the same date it is land applied	30	12.00	12.00	6.00
#32 Additional Separation distance of 200 feet for land application of manure to closest school, church, or business	5	2.00	0.00	3.00
#35 Additional separation distance of 400 feet above minimum requirements for the land application of manure to closest high quality waters or protected water area	10	0.00	7.50	2.50
#40 Construction permit application contains an emergency action plan	5	0.00	2.50	2.50
Total Scoring by Grandview Farms	475	92.00	157.00	226.00
Total Scoring by Scott County	475	92.00	157.00	226.00
<i>Minimum Score required to Pass Master Matrix</i>	<i>440</i>	<i>53.38</i>	<i>67.75</i>	<i>101.13</i>

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
December 29, 2016

**ADOPTING A RECOMMENDATION TO THE IOWA DEPARTMENT OF NATURAL
RESOURCES TO APPROVE THE CONSTRUCTION PERMIT APPLICATION OF
THOMAS DITTMER FOR THE EXPANSION OF AN EXISTING CONFINED ANIMAL
FEEDING OPERATION IN SECTION 7 OF SHERIDAN TOWNSHIP
AND SECTION 12 OF HICKORY GROVE TOWNSHIP**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. Grandview Farms, Inc in the SW¹/₄SW¹/₄ of Section 7, T79N, R3E (Sheridan Township), and SE¹/₄SE¹/₄ of Section 12, T79N, R2E (Hickory Grove Township) has submitted an application to the Iowa Department of Natural Resources (IDNR) for a construction permit for the expansion of an existing confined animal feeding operation at 12090 240th Street in unincorporated Scott County.
- Section 2. The Scott County Health Department and the Scott County Planning and Development Department have reviewed the construction permit application and the manure management plan and determined that both appear to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules.
- Section 3. The Scott County Board of Supervisors has determined that there are not any additional objects or locations not included in the application that are within the required separation distances, the soils and hydrology of the site appear to be suitable for the proposed expansion, and the applicant has adequate land for the application of manure originating from this confinement feeding operation available.
- Section 4. The Scott County Board of Supervisors published public notice of the receipt of said application, accepted written and electronic comments on the application and held a public hearing on December 15, 2016 during its regularly scheduled meeting to receive public comments on the application.
- Section 5. The Scott County Board of Supervisors will submit to the Iowa DNR the written reports it received from the Scott County Planning and Development and Health Departments on which its determination is based, and the documentation of publication of the required public notices. The Board will also submit all the written or electronic comments from the general public it received on this application.
- Section 6. The Scott County Board of Supervisors would recommend that the construction permit application of Grandview Farms be approved based on its compliance with the requirements of the Master Matrix, Iowa DNR rules and Iowa Code regulations for such applications.
- Section 7. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 29, 2016

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Eric George for the position of Deputy Sheriff in the Sheriff's Office at the entry level rate.

Section 2. The hiring of Judinetta Dunlap for the position of Correction Officer in the Sheriff's Office at the entry level rate.

Section 3. The hiring of Deanna Ptak for the position of Correction Officer in the Sheriff's Office at the entry level rate.

Section 4. The hiring of Darcy Raymie for the position of part-time Cook in the Sheriff's Office at the entry level rate.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



DATE: December 19, 2016
TO: Board of Supervisors
FROM: Mahesh Sharma, County Administrator
RE: Approval of the Urban County Coalition Legislative Priority Issues

Chairman Jim Hancock and Vice-Chair Carol Earnhardt represent the Board when meeting with the other four counties in the Urban County Coalition. Since the end of last session the group has met to develop next year's list of issues for the 2017 session in Des Moines. There are four broad issues being recommended: Commercial Property Tax Backfill, Mental Health Funding, Restore Funding for De-categorization Program and Water Quality, which we discussed with the Legislators at the December 9th Legislative Kick-off. The second page titled "Additional Issues" lists areas that if they are introduced in session our lobbyist would have direction on the Coalition's recommendation regarding those issues.

Each county within the Urban County Coalition is seeking approval of these priorities.



The Urban County Coalition believes that decisions on local matters are best made by local governments. We understand and respect the role of the state legislature but believe that Iowa’s tradition of “Home Rule” should be respected by the legislature.

Commercial Property Tax Backfill - The state made a commitment to backfill the revenue loss that was a result of the reduction in the commercial and industrial property tax rates. In addition, the changes in the multi residential rates will take effect in FY17 (and is not backfilled) which will have an additional adverse effect on local revenues. We encourage the State to make sure it continues to follow through on its promise to backfill the property tax loss.

Mental Health Funding -We would like the State to fulfill its commitments to assist counties in providing mental health services, or failing that, allow regions the necessary authority to equalize the per capita amounts. The Legislature can do this by retaining the per capita rate cap on the mental health levy but eliminating the frozen dollar cap and allow individual counties and regions to equalize the funding they provide for mental health services. This change would eliminate the disparity in the per capita levies that currently exist between counties and provide the necessary flexibility to provide services. In addition, because this inequity has persisted over the past twenty years, and to correct it immediately would put an undue burden on local property tax payers, we request that the state set aside a pool of funds sufficient to ease the transition for those counties who no longer have reserve funds and must raise their levy.

In addition, we also strongly oppose any transfer of additional responsibilities from the state to regions without the commitment to provide additional resources. Without this commitment, the state would be placing an additional burden on local property taxes.

Restore Funding for De-categorization Program -

Early Childhood Iowa: The Urban County Coalition urges the Legislature to enhance effectiveness of Early Childhood Iowa funds by removing the categorical restrictions on their use allowing ECI Governance Boards to address the unique local needs of at-risk families as documented in their Community Plans.

Decategorization: Funding for the Decat Boards is appropriated via 1.) Legislative Allocation 2.) Transfer of Child Welfare funds from the DHS Service Area Manager 3.) Transfer of funds from the Chief Juvenile Court Officer. In FY16 the Decat Boards did not receive the roughly \$5 million Transfer of DHS Child Welfare funds. This resulted in a nearly 80% decrease in funding for some Decat Boards and the elimination of many critical programs that help prevent children and family involvement in the child welfare and juvenile justice systems. The Urban County Coalition urges the Legislature to shift the primary funding for Decategorization away from Child Welfare Transfers to a comparable increase in annual legislative allocation to allow for improved fiscal planning.

Water Quality - We support the funding of the Iowa Water and Land Legacy fund established by constitutional amendment. We also oppose any change to the current formula of allocation, encouraging the legislature to find new funding to address the water quality issues that affect Iowa’s waterways. We would also ask the legislature to look closely at local partnerships that have been established and are having an effect. These efforts, including watershed management authorities, should be given the resources they need to make sure the work they are doing can continue.

Additional Issues

Minimum Wage - We believe that the state should address the issue of raising the minimum wage but any legislation that does so should not further intrude on Iowa's home rule principle by including a preemption on local governments ability to address the issue.

Unfunded and Underfunded Mandates - We encourage the Legislature to act to reduce the instances of cost shifting identified and eliminate the burdens these place on property tax payers. The two areas that have the largest impact on local property taxes are colocation of state offices (DHS) and courthouse maintenance and security, but there are many others.

- **Housing State Offices at Local Taxpayer Expense** – Currently some counties are forced to house a variety of state agencies (DHS and the Courts, for example) and receive little or no reimbursement from the State. In addition, counties are forced to pay for expenses such as postage and office supplies at local taxpayer's expense. We request that the State no longer require that counties subsidize the local office expenses of state agencies. We would encourage the legislature to pay particular attention to the document storage requirements of the Department of Human Services,
- **Courthouse Security and expenses**- Like the housing of state agencies, local taxpayers are bearing the entire burden of upgrading, modifying, or even replacing aging courthouses. There is a court expense added to virtually every criminal or civil action but none of this money goes to pay actual courthouse expenses. We would request that the state allocate a portion of these funds to counties for courthouse maintenance and security. This is also an area where the state imposes costs on local governments by not moving the agencies to a paperless document storage program like it has other state agencies.
- **Paper Document Storage – Publishing Costs** – Reduce publishing costs to local governments to publish meeting, and legal notices on-line and require only a summary to be published in local print outlets. Additionally, allow counties to publish in only one newspaper. We would also encourage the legislature to provide a more clear definition of proceedings.

Emergency Management Agency Funding – The current funding formula does not adequately address the needs of the urban counties in Iowa. Eliminate the funding cap on urban counties. We also encourage the State to pass through 80% of the federal funding it receives to counties.

REAP and Trail Funding - We encourage the Legislature and the Governor to fully fund the program at the 20 million dollar level. We believe that these funds should be focused on identifying and addressing the issues of trail connectivity across our state.

County Bonding - We believe that in matters of public finance, counties should be treated in the same manner as cities. We support the provisions of SF 416, which allowed counties flexibility in bonding for certain projects that the cities currently enjoy. We also ask that the limit be raised to a consistent level with cities, currently five million dollars. In addition, the definitions of essential county purpose have not been updated to address new challenges faced by counties. We ask that the following categories be added to essential county purposes: disaster recovery, disaster mitigation, water quality initiatives, and courthouse improvements and upgrades.

County Zoning Equity - We would request that the legislature grant counties the same authority to enforce zoning regulations that cities currently have. Currently counties have no mechanism to force compliance or collect the cost of cleaning up violations and these costs are born by all county taxpayers.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 29, 2016

APPROVAL OF THE URBAN COUNTY COALITION
LEGISLATIVE PRIORITY ISSUES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Urban County Coalition 2017 Legislative Issues and Priorities is hereby approved.

Section 2. This resolution shall take effect immediately.