

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**February 6 - 10, 2017**

**Tuesday, February 7, 2017**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

\_\_\_ Roll Call: Kinzer, Holst, Beck, Earnhardt, Knobbe

**Presentation**

\_\_\_ 1. Recognizing the retirements of Mary Hancock, Treasurer's Office, Jeff Swanson, Sheriff's Office and Theresa Cady, Recorder's Office. (Item 1)

**Human Resources**

\_\_\_ 2. Staff appointments. (Item 2)

**Finance & Intergovernmental**

\_\_\_ 3. Service Desk Software Maintenance and Support. (Item 3)

\_\_\_ 4. Setting of a public hearing for Thursday, February 23, 2017 at 5:00 p.m. for an amendment to the County's current FY17 Budget (Item 4)

\_\_\_ 5. Setting of a public hearing for Thursday, February 23, 2017 at 5:00 p.m. on the FY18 Annual Budget and the five year Capital Improvement Plan.(Item 5)

\_\_\_ 6. Board appointments. (Item 6)

**Other Items of Interest**

\_\_\_ 7. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes

Nays

**Special Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center (Immediately following Committee of the Whole)**

\_\_\_ 1. Roll Call: Kinzer, Holst, Beck, Earnhardt, Knobbe

\_\_\_ 2. Budget Work Session.

\_\_\_ 3. Other items of interest.

**Thursday, February 9, 2017**

**Regular Board Meeting - 5:00 pm**  
**Board Room, 1st Floor, Administrative Center**

**HUMAN RESOURCES DEPARTMENT**

600 W. 4<sup>th</sup> Street  
 Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285  
 www.scottcountyiowa.com  
 Email: hr@scottcountyiowa.com



February 2, 2017

TO: Mary Thee  
 Assistant County Administrator

FROM: Barb McCollom  
 Human Resources Generalist

RE: RETIREMENT RECOGNITION

The following employee(s) will be recognized for their upcoming retirement from Scott County on **Tuesday, February 7, 2017**.

Employee	Department	Date of hire	Retirement Date
Mary Hancock	Treasurer	08/10/98	01/27/17
Theresa Cady	Recorder	11/18/97	02/10/17
Jeff Swanson	Sheriff	04/03/95	02/10/17

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

RECOGNIZING MARY HANCOCK'S RETIREMENT  
FROM THE TREASURER'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of Mary Hancock and conveys its appreciation for 18 years of faithful service to Scott County.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

RECOGNIZING THERESA CADY'S RETIREMENT  
FROM THE RECORDER'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of Theresa Cady and conveys its appreciation for 19 years of faithful service to Scott County.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

RECOGNIZING JEFF SWANSON'S RETIREMENT  
FROM THE SHERIFF'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of Jeff Swanson and conveys its appreciation for 21 years of faithful service to Scott County.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Lena Conner for the position of Correction Officer in the Sheriff's Office at the entry level rate.

**INFORMATION TECHNOLOGY**

400 West Fourth Street  
Davenport, Iowa 52801-1104

Ph: (563) 328-4100 Fax: (563) 326-8669  
www.scottcountyiowa.com



January 31, 2017

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
Subject: Service Desk Software Maintenance and Support

Numara Footprints software license maintenance and support is due for renewal. Footprints is the service desk management application used by Information Technology and Facilities and Support Services to manage work orders.

The bid summary from Numara for three (3) years of maintenance and support is as follows:

<u>Product</u>	<u>Total</u>
<b>Numara Footprints Support and Maintenance (3 years)</b>	<b>\$28,223.07</b>
<b>Total</b>	<b>\$28,223.07</b>

It is recommended that the Board approve the bid from Numara in the amount of \$28,223.07.

The Numara proposal will renew maintenance and support for three (3) years and provide Information Technology the ability to obtain the latest updates and patches to the software as well software support 24x7. The result is a more functional and dependable computing environment.

Budget dollars are available in the Information Technology Department operational budget to fund the cost of this contract.

Notes:

- Numara Footprints license maintenance and support costs were \$27,637 in FY' 14.
- Ten (10) percent savings are obtained by renewing for three (3) years over annual renewals.

Encl: (1)



Quote

BMC Software Inc.  
 2103 CityWest Boulevard  
 Houston, Texas 77042 USA

Quote #: Q-00252413-1

Date: 15-DEC-2016

Support Contract ID:

Prepared By: Stacie Smith

This Quote is Valid Through: 28-MAR-2017 (unless executed)

Phone: +18132274558

License Type: Perpetual

Fax:

License Territories: USA

Email: stacie\_smith@bmc.com

Line #	Part #	Product Name	Support Plan Support Period:*	Line Type	Licensed Capacity		License Unit Cost in USD	Support Unit Cost in USD	Total Per Product License Fee in USD	Total Per Product Support Fee in USD
					Unit of Measurement	# of Units				
1	FP1210632	FootPrints Service Core	BMC Continuous Support	Renewal Summary	per concurrent user	1				22,044.61
2	FPAC111099 1	Client Management	BMC Continuous Support	Renewal Summary	per node	1				6,178.46

Note(s):

Columns may not calculate to totals due to rounding.

\* The Support Period for the renewed Products listed in the table above is set forth in the Renewed Asset Details.

License Fees: 0.00 USD

Number of Support Years Purchased: 3.0000 years

Support Fee (prior to PPM Discount, if applicable): 31,358.97 USD

Less PPM Support Discount (if applicable): -3,135.90 USD

Total Support Fees: 28,223.07 USD

Total Fees - Exclusive of applicable taxes: 28,223.07 USD

- Payment Conditions: Payment will be due within thirty days of receipt of an invoice unless otherwise indicated in the Agreement (as defined below).
- This Quote is an offer to license the Products and sell Support and any other items listed in the table above, subject to the terms and conditions of this Quote, and acceptance is expressly limited to the terms and conditions of the Quote.
- To accept this offer and complete a purchase: sign and submit this document to BMC Software Inc. ("**BMC**"), OR submit an executed purchase order, to BMC referencing Quote number (Q-00252413-1), with this Quote attached. Each party warrants and represents that a duly authorized representative of such party has executed this Quote and this Quote constitutes the legal, valid and binding obligation of such party. When a party has executed this Agreement using an electronic or digital signature that party warrants and represents that the signature is legally binding and satisfies all legal requirements.





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CUSTOMER: Scott County Courthouse

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



1. **License Definitions/Restrictions.**

General Unit of Measurement	Unit of Measurement Definition
per concurrent user	A license is required for the maximum number of individual employees or contractors of Customer to whom simultaneous access has been granted to the Product on a computer or multiple computers.
per instance	A license is required for all named occurrences of the Product created or installed in the Enterprise.
per named user	A license (with a Classification at the appropriate Level, if applicable) is required for each individual employee or contractor or client of Customer. When user-based interaction is required, a license is required for all individuals for whom access has been granted to the Product on a computer or multiple computers typically via the issuance of a unique ID regardless of whether the individual is actively using the Product at any given time.
per node	A license is required for every Node which the Product manages and/or monitors. "Node" means a laptop, desktop, or any virtual or physical Computer that provides a service for other Computers or users connected to it via the Internet, extranet, intranet, or other networked technologies.

2. **Terms and Conditions.**

- Upon execution by Customer, this Quote becomes an "**Order**" under the license agreement provided with the Products, a copy of which may be viewed at [http://media.cms.bmc.com/documents/end\\_user\\_license\\_agreement.pdf](http://media.cms.bmc.com/documents/end_user_license_agreement.pdf) (the "**Agreement**"), the terms of which are incorporated into this Order.
- A description of BMC's current Support offering is located at <http://www.bmc.com/support/review-policies>.
  - The Products may contain hyperlinks to websites controlled by parties other than BMC. BMC is not responsible for and does not endorse the content or accept any responsibility for Customer's use of these websites. Customer should refer to the policies posted by other websites regarding data privacy and other topics before using them. In the event of any inconsistency or conflict between this Order and the Agreement, this Order will control. Any additional or conflicting terms of Customer's acceptance of this offer, including any purchase order are rejected by BMC. Neither party may terminate this Order for its convenience.
  - If requested by BMC, and not more than once a year, Customer agrees to deliver to BMC within 30 days of such request, as specified by BMC either (a) periodic Product usage reports generated from specific Products or (b) written periodic Product usage reports to be provided solely when the Product does not generate reports. If Customer is found to have exceeded its Licensed Capacity for a Product based on such reports, then Customer agrees to pay the applicable fees for the additional capacity upon receipt of an invoice from BMC.
  - The Renewed Assets Details table below provides further detail for the Products and Support identified in the initial table of this Order.

**Renewed Asset Details**

Ref. Line #	Asset # / Serial Number	Product Name	Support Contract	# of Units	Support Period	# of Months	Install Address
1	2368712 FP1210632	FootPrints Service Core Additional Concurrent User Agents	528992	6	29-MAR-2017 to 28-MAR-2020	36.0000 00	400 W 4th St Davenport IA 52801-1104 USA
1	2368715 FP1210632	FootPrints Service Core 5 Named User Software Package	528992	1	29-MAR-2017 to 28-MAR-2020	36.0000 00	400 W 4th St Davenport IA 52801-1104 USA
1	2368714 FP1210632	FootPrints Service Core Additional Named User Agents	528992	15	29-MAR-2017 to 28-MAR-2020	36.0000 00	400 W 4th St Davenport IA 52801-1104 USA
1	2368713 FP1210632	FootPrints Service Core Dynamic Address Book Link /LD AP	528992	1	29-MAR-2017 to 28-MAR-2020	36.0000 00	400 W 4th St Davenport IA 52801-1104 USA
2	2360397 FPAC1110991	BMC Client Management - Inventory	528992	500	29-MAR-2017 to 28-MAR-2020	36.0000 00	400 W 4th St Davenport IA 52801-1104 USA
2	2360398 FPAC1110991	BMC Client Management Master Server	528992	1	29-MAR-2017 to 28-MAR-2020	36.0000 00	400 W 4th St Davenport IA 52801-1104 USA

**BILL TO INFORMATION:**

<b>Company</b>	Scott County Courthouse
<b>Address:</b>	400 W 4th St Davenport IA 52801

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	USA
<b>Contact:</b>	Matt Hirst
<b>Email:</b>	matt.hirst@scottcountyiowa.com

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

APPROVING PURCHASE OF SERVICE DESK SOFTWARE MAINTENANCE AND  
SUPPORT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of three (3) years of Numara Footprints software maintenance and support in the amount of \$28,223.07 is hereby approved.

Section 2. This resolution shall take effect immediately.

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

APPROVING THE SETTING OF A PUBLIC HEARING ON AN AMENDMENT TO THE  
COUNTY'S CURRENT FY17 BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A public hearing date on an amendment to the County's current FY17  
Budget is set for Thursday, February 23, 2017 at 5:00 p.m.

Section 2. The County Auditor is hereby directed to publish notice of said  
amendment as required by law.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE  _____ SCOTT COUNTY AUDITOR
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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE FY18 ANNUAL  
BUDGET AND THE FIVE YEAR CAPITAL IMPROVEMENT PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All County departmental FY18 budget requests and all authorized agency FY18 funding requests are hereby authorized for filing and publication as the budget estimate for FY18.

Section 2. The Board of Supervisors hereby fixes the time and place for a public hearing on said budget estimate for Thursday, February 23, 2017 at 5:00 p.m. in the Board Room at the Scott County Administrative Center.

Section 3. The Scott County Auditor is hereby directed to publish the notice and estimate summary as required by law.

Section 4. This resolution shall take effect immediately.

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SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

APPROVAL OF APPOINTMENT OF MEG FLENKER TO THE  
BENEFITED FIRE DISTRICT #2

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Meg Flenker, Long Grove, Iowa, to the Benefited Fire District #2 for a three (3) year term expiring on March 10, 2020 is hereby approved.

Section 2. This resolution shall take effect immediately.

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

APPROVAL OF APPOINTMENT OF EASTON ARMSTRONG TO THE  
PLANNING AND ZONING COMMISSION

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Easton Armstrong, Davenport (Rural), IA to the Planning and Zoning Commission for an unexpired five (5) year term expiring on January 10, 2019 is hereby approved.

Section 2. This resolution shall take effect immediately.



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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 9, 2017

APPROVAL OF APPOINTMENT OF JOAN MAXWELL TO THE  
PLANNING AND ZONING COMMISSION

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Joan Maxwell, Donahue, IA to the Planning and Zoning Commission for a five (5) year term expiring on January 10, 2022 is hereby approved.

Section 2. This resolution shall take effect immediately.