TENTATIVE AGENDA SCOTT COUNTY BOARD OF SUPERVISORS February 20 - 24, 2017

Monday, February 20, 2017

Other - 7:30 pm Farm Bureau Meeting 1721 E. LeClaire Rd Eldridge, IA 52748

<u>Гuesday, Fel</u>	oruary 21, 2017
	of the Whole - 8:00 am n, 1st Floor, Administrative Center
1.	Roll Call: Holst, Beck, Earnhardt, Knobbe, Kinzer
Facilities &	Economic Development
2.	Discussion of public hearing on the adoption of the latest editions of the various construction codes. (Item 2)
3.	Discussion of the Public Hearing and presentation of Planning and Zoning Commission's recommendation on the request of GDRC to rezone 7.5 acres more or less from "Agricultural General (A-G)"to "Commercial-Light Industrial (C-2)" on property described as the North 250 feet of the NE¼ of the SW¼ of Section 27 of Sheridan Township. (Item 3)
4.	First of two readings of ordinance to rezone 7.5 acres more or less from "Agricultural General (A-G)" to "Commercial-Light Industrial (C-2)" on property described as the North 250 feet of the NE¼ of the SW¼ of Section 27 of Sheridan Township.
5.	Identifying Scott County as a Home Base Iowa Community for veterans. (Item 5)
6.	Approval of property tax abatement on County Tax Deed properties. (Item 6)
7.	Jail camera replacement, cabling, and software integration. (Item 7)
8.	Juvenile Detention Center camera replacement, cabling, and software integration. (Item 8)
Human Res	ources
9.	Staff appointments. (Item 9)

Finan	ce 8	& Intergovernmental
	10.	Update on JDC expansion of GPS program. (Item 10)
	11.	Discussion of the FY17 2nd Quarter Budgeting for Outcomes Report. (Item 11)
	12.	Discussion of FY17 Quarterly Financial Summary Report of Actual Revenues and Expenditures. (Item 12)
	13.	Quarterly financial reports from various county offices. (Item 13)
	14.	Budget amendment of the FY17 County Budget. (Item 14)
	15.	Fiscal year 2018 Compensation Schedule for county Elected Officials and Deputy Office Holders (Item 15)
	16.	Adjustment in salary for non-represented county employees for fiscal year 2018. (Item 16)
	17.	Classification and staffing adjustments as discussed during the fiscal year 2018 budget review process. (Item 17)
	18.	Adopting the FY18 County Budget and the FY18 Capital Budget and FY19-22 Capital Program. (Item 18)
Other Ite	ems	of Interest
	19.	Scheduling upcoming spring meetings with authorized agencies and Board visits with County Departments. (Item 19)
	20.	Consideration of appointments with upcoming term expirations for boards and commissions. o Dave Oberbroeckling, Airport Zoning Commission, term expires 5/27/17 o Maria Kobelenske, Veterans Affairs Commission, term expires 5/31/17 o John Sunderbruch, Veterans Affairs Commission, term expires 5/31/17 (resignation received)
	21.	Proposal for Strategic Planning and Goal Setting for Board of Supervisors and Staff.
	22.	Adjourned.
		Moved by Seconded by Ayes Nays
TÍME: In	nme	nmittee of the Whole - Budget Work Session diately following the 8:00 Committee of the Whole Meeting n, 1st Floor, Administrative Center
	1.	Roll Call: Holst, Beck, Earnhardt, Knobbe, Kinzer
	2.	Budget Work Session
	3.	Other items of interest. Page 2 of 3

Thursday, February 23, 2017

Regular Board Meeting - 5:00 pm Board Room, 1st Floor, Administrative Center

Public H	Hearings			
	1. Public Hearing relative to an amendment to the County's current FY17 Budget.			
	Public hearing relative to the FY18 annual budget and the five year capital improvement plan.			
	Public hearing relative to the adoption of the latest editions of the various construction codes.			
	4. Public Hearing relative to the request of GDRC to rezone 7.5 acres more or less from "Agricultural General (A-G)" to "Commercial-Light Industrial (C-2)" on property described as the North 250 feet of the NE¼ of the SW¼ of Section 27 of Sheridan Township.			
Friday, Fe	ebruary 24, 2017 cancelled			
	Committee of the Whole - 10:30 am ence Room 605, 6th Floor, Administrative Center			
	1. Roll Call: Holst, Beck, Earnhardt, Knobbe, Kinzer			
	2. Legislative Forum with Scott County and State Legislators.			
	3. Other items of interest.			

PLANNING & DEVELOPMENT

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Timothy Huey Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: February 13, 2017

Re: Discussion of Public Hearing on proposed adoption of latest editions of various construction codes.

Scott County building inspection staff has participated with the Illinois Iowa Chapter of the International Code Conference (Illowa ICC) in reviewing building code enforcement and the latest code edition update. Bob Buck, Scott County Building Inspector currently serves as Chapter Vice-President set to serve his third term as President. Illowa ICC conducts monthly meetings and "Lunch and Learns" which have included the Building Officials and Inspectors from Davenport, Bettendorf, Rock Island, Moline, East Moline, Rock Island County, Eldridge, Blue Grass, Buffalo, Long Grove, and Walcott. Building Inspectors from Aledo, Geneseo, Milan and Silvis as well as local contractors and local utilities have also participated. The purpose of these meetings has been to review and discuss code requirements and coordinate any local amendments. Our goal, as much as possible, is to ensure the interpretation and enforcement of both the existing code and future code updates is consistent between jurisdictions.

Every three years the various building codes are updated. Previously, Scott County had adopted the latest edition of the Uniform Building Code from the International Conference of Building Officials (ICBO) with some local amendments. Other area local jurisdictions have adopted the same code with similar amendments. In 2000, ICBO combined with the other two national code organizations, the Building Officials Code Administration (BOCA) and the Southern Building Officials Code Congress International (SBCCI) and formed the International Code Council. There is now one international building code, prepared by one organization and adopted all across the country. Scott County adopted the 2000 International Building Code in March, 2002 and the 2003 International Building Code in December, 2003. All Quad City jurisdictions skipped adopting the 2006 code editions due to there being no significant changes from the 2003 edition. The Illowa ICC reviewed and coordinated the adoption of the 2009 editions which were adopted by the various local jurisdictions in 2010 and 2011. Again most jurisdictions skipped the adoption of the 2012 edition but are now adopting the 2015 editions.

The Illowa ICC has completed its review of the 2015 edition of the IBC and is now in the process of bringing the latest code updates to their various review boards and governing bodies. A draft of the ordinance, with local amendments is included with this memo. The Illowa ICC website has downloads available of the construction handouts all local jurisdictions use. The link to the website is:

http://illowaicc.org/IllowaICC/Downloads.aspx

Bob Buck and I will be available at the Committee of the Whole meeting to discuss any questions the Board may have about the code updates.

AN ORDINANCE TO REPEAL CHAPTER 5 OF THE SCOTT COUNTY CODE AND ADOPT A NEW CHAPTER 5 WHICH ADOPTS THE LATEST EDITIONS OF VARIOUS CONSTRUCTION CODES FOR ALL NEW BUILDINGS AND VARIOUS STRUCTURES IN THE UNINCORPORATED AREAS OF SCOTT COUNTY AND CERTAIN CITIES WITHIN SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

- **Section 1**. Repeal all of Chapter 5, SCOTT COUNTY CODE, 2012.
- **Section 2**. Adopt a new Chapter 5, SCOTT COUNTY CODE, which reads as follows:

Chapter 5 CONSTRUCTION CODES

SECTIONS:

- 5-1 TITLE
- 5-2 SCOPE
- 5-3 LIMITATIONS
- 5-4 ADOPTION OF CONSTRUCTION CODES
- 5-5 AMENDMENTS TO THE INTERNATIONAL BUILDING CODE
- 5-6 AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE
- 5-7 AMENDMENTS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE
- 5-8 AMENDMENTS TO THE INTERNATIONAL ENERGY CONSERVATION CODE
- 5-9 AMENDMENTS TO THE UNIFORM PLUMBING CODE
- 5-10 AMENDMENTS TO THE INTERNATIONAL MECHANICAL CODE
- 5-11 AMENDMENTS TO THE NATIONAL ELECTRIC CODE
- 5-12 AMENDMENTS TO THE INTERNATIONAL SWIMMING POOL AND SPA CODE
- 5-13 AMENDMENTS TO THE INTERNATIONAL EXISTING BUILDING CODE
- 5-14 BUILDING PERMIT FEE SCHEDULE
- 5-15 VIOLATIONS UNDER PRIOR CODE
- 5-16 NO WHOLESALE ADOPTION OF STATE BUILDING CODE
- 5-17 MUNICIPAL INFRACTION

SECTION 5-1 TITLE

This Chapter shall be known and referred to collectively as the Scott County International Construction Code.

SECTION 5-2 SCOPE

No building or structure hereafter shall be used, erected, constructed, repaired, moved or demolished unless it fully complies with the requirements of this Ordinance. Not withstanding the foregoing, buildings and structures in existence at the time of the adoption of this Ordinance may have their existing use or occupancy continued, if such use or occupancy complies with the provisions of the Code in effect when initiated, provided however that such continued use is not determined to be dangerous to health, life and safety.

SECTION 5-3 LIMITATIONS

This Ordinance shall not apply within the incorporated area of a City except at the option of the City and in accordance with an agreement with the County. Also, except to the extent required to implement Section 6.18 of the Scott County Code (General Provisions of the Floodplain Districts) no provisions of this Chapter shall be construed to apply to farm houses, farm barns, farm outbuildings, or other buildings or structures which are primarily adapted, by reason of nature and area for use for agricultural purposes as defined by Section 6-5 of the Scott County Code (Zoning Definitions). It shall be the responsibility of any person or group claiming that certain property is entitled to exemption on the basis of this Section to demonstrate that the property and buildings are primarily adapted and used for agricultural purposes by a farmer.

SECTION 5-4 ADOPTION OF CONSTRUCTION CODES

The International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code Edition 2015, National Electrical Code 2014 Edition, International Property Maintenance Code 2015 Edition, International Mechanical Code 2015 Edition, Uniform Plumbing Code 2015 Edition, International Swimming Pool and Spa Code 2015 Edition and related codes as referenced, are hereby adopted in full except for such portions as may hereinafter be deleted, modified, or amended. An official copy of the International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code 2015 Edition, National Electrical Code 2014 Edition, International Property Maintenance Code 2015 Edition, and the Uniform Plumbing Code 2015 Edition, International Swimming Pool and Spa Code 2015 Edition and all amendments are on file in the office of the Planning and Development Department for public inspection. If any conflict exists between the adopted International Codes, National Electrical Code, Uniform Code, and State Code, the more restrictive code requirement applies.

SECTION 5-5 AMENDMENTS TO THE INTERNATIONAL BUILDING CODE

The following amendments, modifications, additions and deletions to the International Building Code 2015 are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County as the name of the municipality in those parts of the codes where such insertions are necessary or appropriate.
- (b) All references to the building line and zoning are void, and the subject matter of the Zoning Ordinance of Unincorporated Scott County. (Chapter 6 of the Revised Zoning Ordinance for Unincorporated Scott County) shall be applicable.
- (c) Delete Section 103 Department of Public Safety.
- (d) Section 105.3.2 **Time limitation of application**. Change all reference of 180 days to 30 days.
- (e) Section 105.5 **Expiration**. Change to read: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed in one (1) year of the issuance date. The building official is authorized to issue extensions of 180 days for one half the original permit fee or a set fee determined by the building official on the work left to be completed.
- (f) Section 1011.11 **Handrails** Add Exception 5. Handrails within a dwelling unit or serving and individual dwelling unit may have one (1) offset or interruption per

- flight of stairs, not both, of a maximum of six (6) inches in total length and shall be considered, for the purpose of this code to be continuous.
- (g) Delete Chapter 11 **Accessibility** in its entirety, and replace with Chapter 16 Iowa State Building Code (1997), Division VII, Accessibility Rules and Regulations for the Physically Handicapped Section 661-16.700 (103A).
- (h) Delete Chapter 28 **Mechanical Systems** in its entirety, and replace all references with references to the 2015 International Mechanical Code as adopted by the State of Iowa.
- (i) Delete Chapter 29 **Plumbing Systems** in its entirety, and replace all references with references to the 2015 Uniform Plumbing Code as promulgated by IAPMO, as adopted by the State of Iowa.
- (j) Delete Appendices A, B, C, D, E, and H in their entireties.
- (k) Delete Chapter 27 **Electrical** in its entirety and replace with reference to the 2014 National Electric Code as adopted by the State of Iowa.
- (l) Section 1807.3 **Embedded post and poles**. Add paragraph. All building or portions of buildings containing mechanical installation and connected to underground utilities shall be supported on a continuous perimeter frost free foundation to a minimum depth of 42 inches below finished grade.
- (m) Delete appendices A, C, D, E, F, G, H, I, J, K, L, and M.

SECTION 5-6 AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE

The following amendments, modifications, additions and deletions to the International Residential Code 2015 are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County as the name of the jurisdiction in those parts of the codes where such insertions are necessary or appropriate.
- (b) All references to the building line and zoning are void, and the subject matter of the Zoning Ordinance of Unincorporated Scott County. (Chapter 6 of the Revised Zoning Ordinance for Unincorporated Scott County) shall be applicable.
- (c) Delete R103 **Department of Building Safety** in its entirety.
- (d) Delete R105.2 (1) in its entirety and replace with the following: R105.2 (1) One-story detached accessory structures, provided the floor area does not exceed 120 square feet.
- (e) Section R105.3.2 **Time limitation of application**. Change all reference of 180 days to 30 days.
- (f) Section 105.5 **Expiration** Change to read: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.
- (g) Section R108.2 **Schedule of permit fees**. Fees shall be calculated from Section 5-14 **Building Fee Schedule.**

(h) The following information is added to Table R301.2 (1):

	Wind Design			Seismic Subject to Damage From		e From		
Ground Snow Load	Speed ^d (mph)	Topographic Effects ^k	Special Wind Region ¹	Windborne Debris Zone ^m	Design Category ^f	Weathering ^a	Frost line depth ^b	Termite ^c
$p_s = 30 \text{ psf},$ calculations for additional drift loads shall use a ground snow load $p_g = 25 \text{ psf}$	115	NO	NO	NO	A	SEVERE	42"	Moderate to Heavy

Winter Design Temp ^e	Ice Barrier Underlayment Required ^h	Flood Hazards ^g	Air Freezing Index ⁱ	Mean Annual Temp ^j
-4° F	YES	a. Initial NFIP 06/01/1977b. Community #190239c. Panel Date 02/18/2011	2000	50.5° F

(i) Delete Tables R403.1, R404.1.1(1), R404.1.1(2), R404.1.1(3), and R404.1.1.1(4) and all references to them, and replace with the following Table R403.1:

Table R403.1

	Thickness of Foundation Walls (inches)				Minimum Depth of
					Foundation
Number of Floors			Minimum Width	Thickness	Below Natural
Supported By the			Footing (inches)	of Footing	Surface of
Foundation	Unit	Masonry	1 ooting (menes)	(inches)	Ground or
	Concrete	iviasom y			Finish Grade
					(whichever is
					lower)
1	8	8	16	8	42 inches
2	8	8	16	8	42 inches
3	10	12	18	12	42 inches

- 1. Foundations may support a roof in addition to the stipulated number of floors. Foundations supporting roofs only shall be as required for supporting one (1) floor. Footings shall be continuous and contain a minimum of two (2) 1/2" reinforcement bars, and have a minimum compressive strength of 2, 500 pounds per square inch at 28 days.
- 2. A one-story wood frame building used for private garage, accessory to a single family dwelling and not over 720 square feet in floor area may be

constructed on a floating slab-on-grade provided the following conditions are met: A concrete perimeter grade-beam, twelve inches deep and twelve inches wide and reinforced with two (2) 1/2" reinforcement bars shall be installed to support the exterior walls. A minimum four-inch thick concrete floor slab reinforced with wire mesh or fiber mesh shall be installed within the perimeter beam and shall be formed to allow a continuous pour consisting of the required grade beam and floor.

Exception: Buildings or portions of buildings containing mechanical installations and connected to underground utilities shall be supported on a continuous, frost-free foundation capable of resisting the movement of the slab-on-grade.

- 3. Cast-in-place concrete foundations walls shall be concrete having a minimum compressive strength of 28 days of not less than 3,000 pounds per square inch. All materials proportioning and placing shall conform to the requirements of Chapter 19 of the Administrative Code of the State of Iowa. In addition, the following shall apply:
 - a. The minimum thickness of a wall shall be 7 ½ inches.
 - b. Walls shall be reinforced with no less than three (3) half-inch diameter deformed ASTM A615 grade 40 steel bars placed horizontally at the center of the wall, with one (1) bar located near the top, one (1) bar located near the bottom, and one (1) bar located near mid-height of the wall.
 - c. Reinforcing bars and methods of placement shall be in accordance with Chapter 19 of the Iowa State Building Code
- (j) Add new section R403.1.1.1 **Footing requirements for uncovered decks.**All decks shall have a minimum footing size of 12 inches in diameter and 42 inches in depth.
- (k) Add new section 403.1.1.2 **Footing requirements for covered decks and room additions**. All elevated and covered decks, screened rooms, three and four season rooms and room additions shall comply with one of the following footing types;
 - 1. Pier footings designed by a licensed design professional and submitted with stamped and signed plans.
 - 2. 12 inch wide by 42 inch deep trench footing with 2 number 4 rebar horizontally, one top and one bottom with minimum 3 inches of concrete coverage.
 - 3. Spread footing sized with reinforcement per Table R403.1 with a minimum 8 inch masonry or concrete foundation wall.
- (l) Section R302.13 **Fire protection of floors**. Delete in its entirety.
- (m) Section R310.1 **Emergency Escape and Rescue Openings**. Add to the end of the first paragraph: Where basements contain one or more sleeping room, emergency egress and rescue openings shall be located in each sleeping room, but shall not be required in adjoining areas of the basement when so provided.
- (n) R311.7.8.2 **Continuity**. Add Exception 3. Handrails within a dwelling unit or serving an individual dwelling unit may have one (1) offset or interruption per flight of stairs, not both, of six (6) inches maximum in total length and shall be considered for the purpose of this code to be continuous.
- (o) Section R313.2 **One and two family dwelling automatic fire systems**. Delete in its entirety.

- (p) Delete Chapters 25-32 of the IRC in their entirety, and replace all references with references to the 2015 Uniform Plumbing Code as promulgated by IAPMO and all amendments adopted by Scott County and the State of Iowa.
- (q) Delete Appendices A, B, C, D, I, K, L, N, O, P, R, S, and U.
- (r) Delete chapter 34-41 of the IRC in their entirety, and replace with references to the 2014 National Electric Code as adopted by Scott County and the State of Iowa
- (s) Delete chapter 12-22 of the IRC in their entirety, and replace all references to the 2015 International Mechanical Code as adopted by Scott County and the State of Iowa.

SECTION 5-7 AMENDMENTS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE

The following amendments, modifications, additions and deletions to the International Property Maintenance Code 2015, are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) Sections 101.1 Insert Scott County.
- (c) Section 102.3 **Application of other codes**. Replace all references to the International Plumbing Code with the Uniform Plumbing Code and all references to electrical in any of the mentioned code shall be replaced with the National Electric Code.
- (d) Section 111.2 **Membership** Delete 111.2 through 112.5 in its entirety.
- (e) Section 112.4 Insert not less than \$250.00 or more than \$375.00.
- (f) Delete sections 103, 302, 304.2, 304.4 through 304.9, 304.11through 304.19, 303, 308, 309, chapter 4 and appendix A.

SECTION 5-8 AMENDMENTS TO THE INTERNATIONAL ENERGY CONSERVATION CODE

The following amendments, modifications, additions and deletions to the International Energy Conservation Code 2015, are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) Section 101.1 Insert Scott County.
- (c) Section 108.4 Insert not less than \$250.00 or no more than \$375.00.
- (d) Delete in its entirety table 402.1.2 and references to; and replace with table 402.1.1 of 2009 IECC and references to.
- (e) Delete in its entirety table 402.1.4 and references to; and replace with table 402.1.4 of the 2009 IECC and reference to.
- (f) Delete in its entirety section R402.4 thru R402.4.4 and replace with R402.4 thru R402.4.5 of the 2009 IECC.
- (g) Delete in it entirety section R403.3.3 thru R403.3.4 and replace with R403.1 thru R403.2.2 of the 2009 IECC.
- (h) Delete in its entirety section R403.3.5 Building Cavities and replace with 403.2.3 Building cavities of the 2009 IECC.
- (i) Delete in its entirety section R403.5.3.
- (j) Delete in its entirety sections R 403.6 thru 403.12.

- (k) Delete section R405 in its entirety.
- (l) Section R503.1.1 Building Envelope. Delete exception 5.
- (m) Delete in its entirety section R505.

SECTION 5-9 AMENDMENTS TO THE UNIFORM PLUMBING CODE

The following amendments, modifications, additions and deletions to the Uniform Plumbing code 2015, are hereby made.

- (a) Iowa is inserted as the name of the State and Scott County as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) Section 104.3.3 **Time limitation of application**. Change all reference to 180 days to 30 days.
- (c) Section 104.4.3 **Expiration**. Change to read: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.
- (d) Section 104.4.4 **Extensions**. Delete in its entirety and reference section 104.4.3.
- (e) Section 104.5 **Fee schedule**. Insert fee schedule table from section 5-13.
- (f) Section 422.1 **Fixture Count**. Delete the first paragraph and insert the following: Plumbing fixtures shall be provided in each building for the type of building occupancy, and in the minimum number shown in table 2902.1 of the 2015 International Building Code. All references to table 422.1 shall now reference table 2901.1 of the International Building Code.
- (g) Table 422.1 **Minimum Plumbing facilities**. Delete in its entirety and replace with table 2902.1 of the 2015 International Building Code.
- (h) Section 609.11 **Pipe insulation**. Delete in its entirety.
- (i) Add 1017.3 **Floor Drains in Private Garages**. All private garages equipped with a floor drain are required to run to daylight and to discharge 100 feet from a private well and 200 feet from a community well or discharge through an approved grease and oil separator prior to being connected to the sanitary sewer.

SECTION 5-10 AMENDMENTS TO THE INTERNTIONAL MECHANICAL CODE

The following amendments, modifications, additions and deletions to the International Mechanical Code 2015, are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) Section 106.3.3 **Time limitation of application**. Change all reference to 180 days to 30 days.
- (c) Section (A) 106.4.3 **Expiration** Change to read: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The building official is authorized to issue extensions for 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

- (d) Section (A) 106.5 **Fees.** Delete in its entirety and replace with Section 5-13 fee schedule.
- (e) Section 301.11 **Plumbing connections**. Delete all reference to the International Plumbing Code and replace with all reference to the Uniform Plumbing Code.
- (f) Section (BS) 301.16 **Flood hazard**. Delete in its entirety and replace with reference to the Scott County Zoning Ordinance.
- (g) Section 910 **FLOOR FURNACES**. Delete in its entirety.

SECTION 5-11 AMENDMENTS TO THE NATIONAL ELECTRIC CODE

The following amendments, modifications, additions and deletions to the National Electric Code 2014, are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) Add to article 90. 90.10 **Expiration**: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.
- (c) 210.8 **Ground Fault Circuit interrupter Protection for Personnel**. Add to 2108(A):

Exception 1. A single receptacle for an appliance that is not a clothes washing machine or a clothes dryer or a duplex receptacle for two (2) appliances that are not a clothes washing machine or a clothes dryer located in a dedicated space for each appliance that in normal use is not easily moved from one location to another and that is cord and plug connected in accordance with 400.7(A) (6), (A) (7), or(A) (8).

Exception 2. A single receptacle dedicated for a sump pump, or a duplex receptacle dedicated for two (2) sump pumps that are cord and plug connected in accordance with 400.7 (A)(8).

Note: receptacles installed under exception 1 or 2 to 210.8 (A) shall not be considered as meeting the requirements of 210.52(G).

- (d) 220.18 (d) **Maximum Loads**. Add (d) Residential circuits. Residential circuits shall have a maximum of ten duplex outlets per circuit.
- (e) Table 210.24 **Summery of Branch circuit Requirements**. Change minimum conductor Size from 14 to 12.
- (f) Delete 230.91 in its entirety and replace with **230.91 Service-entrance Conductors Inside Structures**. The service overcurrent device shall be connected by no more than (10) feet of raceway from the meter device inside a structure without an approved disconnecting means.
- (g) 334.10 Uses Permitted. Delete (3), (4) and (5) and replace (3) with Townhouses.
- (h) 334.12 **Uses Not Permitted**. Delete (1) (5).
- (i) Add Section 334.15 (B) Protection Against Physical Damage. All wiring in sidewalls shall be protected from the floor to the bottom of the floor joist or bottom of the truss bottom cord above by an approved conduit or covering. All wiring in ceilings less than (8) feet tall shall be protected by an approved conduit or covering.

- (j) 334.15 (C) **In unfinished basements and crawl spaces**. Delete the first sentence in its entirety.
- (k) Change **550.11** (A) first sentence to read: A single disconnecting means shall be provided outside each mobile home consisting of a circuit breaker or a switch and fuse and its accessories installed within (10) feet of the point of entrance of the supply cord or conductors into the mobile home.
- (l) Add to **Section 394.10 Uses Permitted** (3) Installation in cases where a new electrical service is installed on an existing building and/or if an existing building is partially rewired any remaining knob and tube circuits or partial knob and tube circuits shall be connected to a maximum fifteen (15) ampere over current device.

(m) Add Chapter 10 REWIRE 10.1

- (A) Change or upgrade of electrical service or panel: (1) ground electrical panel within five (5) feet of incoming water service (if steel or copper) and install water meter jumper; (2) Ground rod installed on outside of building with 5/8" diameter copper, 8ft ground road; #6 AWG copper grounding electrode conductor to the service panel not to run in service entrance conduit; (3) Provide GFCI receptacles in bathroom (s) and within 6 feet of all sinks; (4) Install battery powered smoke and carbon monoxide detectors in all required locations; (5) Remove any damaged or deteriorated knob and tube wiring. All remaining knob and tube wiring must be on a 15 amp maximum breaker or fuse;
- (B) Utility reconnect: (1) Ground electrical panel within five (5) feet of incoming water service (if steel or copper) and install water meter jumper; (2) Ground if installed must be connect properly; (3) Provide GFCI receptacles in bathroom (s) and within six (6) feet of all sinks; (4) Install battery powered smoke and carbon monoxide detectors in all required locations; (5) Electric panel and all receptacles must have covers in place; (6) No exposed or improper wiring methods or code violations will be approved.
- (C) Additions and remodeling: (1) GFCI at front and back of house if interior or exterior exposed; (2) GFCI receptacles at kitchen counter; (3) GFCI protected outlets in all bathroom(s); (4) Install battery powered smoke and carbon monoxide detectors in all required locations, although 120 volt interconnected smoke and carbon monoxide alarms will be required if sheetrock is removed and/or would be accessible.

SECTION 5-12 AMENDMENTS TO THE INTERNATIONAL POOL AND SPA CODE The following amendments, modifications, additions and deletions to the International

Swimming Pool and Spa Code 2015 are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County is inserted as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) (A) 102.7 **referenced codes and standards**. All references to the International Plumbing Code shall reference the Uniform Plumbing Code, and all reference to electrical shall reference the National Electric Code.
- (c) Section (A) 105.4 **Time limitation of application**. Change all references to 180 days to 30 days.
- (d) Section (A) 105.6.2 **Fee schedule**. Fees shall be calculated from section 5-13 Building Fee schedule.

- (e) Section (A) 107.4 **Violation penalties**. Insert: Municipal infraction and not less than \$250.00 and no more than \$375.00 As determined by the court system.
- (f) Section 303 **Energy**. Delete in its entirety.
- (g) Section 304 **Flood Hazard areas**. Delete in its entirety and replace with reference to the Scott County Zoning Ordinance as amended May 6, 2016.
- (h) Section 306.4 **General**. Delete after parentheses, except as provided in this section.
- (i) Delete in their entirety sections 306.2 through 306.9.1, 307, 308, 311 through 323.
- (j) Section 702.3 **Scope**. Add exception (1) Residential, on ground pools supplied by a single manufacture as a kit that includes a pump and /or filter and/or a motor that is double insulated with the factory installed 25 foot GFCI protected cord shall be installed per the manufactures installation instructions and meet the barrier requirements of chapter 3. It shall be the owners/installers responsibility to ensure ongoing compliance with the installation for the access, barrier and signage.
- (k) Section 702.3 **Type C Staircase Ladders**. Add exception(1) Stairs that are not part of the poll manufactures system shall be constructed with the applicable portions of the International Residential code.
- (1) Delete Section 705 **Safety Signs**.
- (m) Section 811.1 **Rope and Float**. Delete in its entirety.

SECTION 5-13 AMENDMENTS TO THE INTERNATIONAL EXISTING BUILDING CODE

The following amendments, modifications, additions and deletions to the International Existing Code 2015 are hereby made:

- (a) Iowa is inserted as the name of the State and Scott County is inserted as the name of the municipality in those parts of the code where such insertions are necessary or appropriate.
- (b) Section 102.4 **Referenced codes and standards**. All references to the International Plumbing code shall be changed to reference the Uniform Plumbing Code. All references to Electrical shall be referenced to the National Electric Code.
- (c) Section 103 **Department of Public Safety**. Delete in its entirety.
- (d) Section 104 **Duties and powers of code official**. Change all reference of the Code Official to Building Official.
- (e) Section 105.3.2 **Time limitation of application**. Change all reference of 180 days to 30 days.
- (f) Section 105.5 **Expiration**. Change to read: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed in one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original permit fee or a fee determined by the Building Official on the work left to be completed.
- (g) Section 108 **Fees**. Fees shall be calculated from Section 5-14 Building Fee Schedule.
- (h) Section 117 **Demolition**. Add Section (A) 117.5 Site work after demolition. All site work shall conform to the following after demolition of a dwelling or building:

- 1. If said dwelling of building was on foundation with a basement below grade, the below grade floor must have a minimum of 6 square feet removed on opposite ends of the foundation floor to create a drain as not to trap water.
- 2. If said dwelling or building was on a foundation with walls below grade, the walls must be removed or caved in to a point that no part of the remaining foundation walls shall be less than 24 inches below finished grade.
- 3. All lots or tracts of land that have had a dwelling or building demolished shall be graded to match existing grade and seeded to prevent soil erosion.

SECTION 5-14 BUILDING PERMIT FEE SCHEDULE

Before a building permit is issued, the inspection and/or other fee(s) shall be paid. The following fees are determined for a building permit, based on the estimated value of the work. The building inspector shall have the right to verify or correct the estimated cost of any building, structure, alteration or addition. Permits are valid for one (1) year from date of issuance subject to other requirements in IBC Section 109, IRC Section R108, ISPSC Section(A) 105.6 and IMC section (A) 106.5.

TOTAL VALUATION	<u>FEES</u>
\$1.00 to \$1,000.	\$50.00
\$1,001 to \$5,000.	\$50 for the first \$1,000, plus \$6.00 for each additional \$500.00
	or fraction thereof up to \$5,000.
\$5,001.00 to \$25,000.00	\$106.00 for the first \$5,000.00, plus \$12.00 for each additional
	\$1,000.00 or fraction thereof, up to \$25,000.
\$25,001.00 to \$50,000.00	\$366.00 for the first \$25,000.00, plus \$9.00 for each additional
	\$1,000.00 or fraction thereof, up to \$50,000.
\$50,001 to \$100,000.00	\$616.00 for the first \$50,000.00, plus \$7.00 for each additional
	\$1,000.00 or fraction thereof, up to \$100,000.00
\$100,001.00 to \$500,000.00	\$1016.00 for the first \$100,000.00, plus \$7.00 for each additional
	\$1,000.00 or fraction thereof up to \$500,000.00
\$500,001 to \$1,000,000.00	\$3816.00 for the first \$500,000.00, plus \$5.00 for each additional
	\$1,000.00 or fraction thereof up to \$1,000,000.
\$1,000,001 and up	\$5308.00 for first \$1,000,000, plus \$4.00 for each additional \$1,000
	or fraction thereof.

- (a) Governmental, charitable, religious and non-profit organizations receive a 50% discount off building permit fee.
- (b) Re-inspection fees, additional trip fees
 (c) Installation permit for Mobile Home Park
 (d) Residential siding permits
 (e) Residential roofing permits
 (50.00 per trip
 Single wide
 Double wide
 \$100.00
 \$50.00
- (f) Commercial roofing permits. Based on job cost and fee from section 5-13 table
- (g) Demolition of structure \$50.
- (h) Renewal or extension of any permits, one half of original permit fee but in no event less than \$50.00
- (i) Whenever any work for which a permit is required by this code has been commenced without first obtaining said permit, a special investigation shall be

made before a permit may be issued for such work. The investigation fee shall be equal to the amount of the permit fee required by this code.

SECTION 5-15 VIOLATIONS UNDER PRIOR CODE

Any building or structure in violation of predecessor Scott County Construction Codes remains in violation unless the successor construction codes eliminate the violation by a change of standards or rules.

SECTION 5-16 NO WHOLESALE ADOPTION OF STATE BUILDING CODE

Although the Scott County International Construction Code contain sections of the Iowa State Building Code, there is no intention of adopting the State Building Code within the meaning of Section 103A, Code of Iowa 2001.

SECTION 5-17 MUNICIPAL INFRACTION

Any person, persons, firm, partnerships or corporations, whether acting alone or in concert with any other, who violates this Ordinance shall be guilty of a municipal infraction and shall be penalized as set forth in Chapter 29 of the County Code of Scott County, Iowa.

- **Section 3**. The County Auditor is directed to record this ordinance in the County Recorder's Office and publish the new ordinance in accordance with State Law.
- **Section 4**. **Severability Clause**. If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.
- **Section 5**. **Repealer**. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.
- **Section 6. Effective Date**. This Ordinance shall be in full force and effect after its passage and publication as by law provided.

Approved this day of, 20	17.
	Carol Earnhardt, Chair Scott County Board of Supervisors
	Roxanna Moritz, County Auditor

PLANNING & DEVELOPMENT

500 West Fourth Street Davenport, Iowa 52801-1106

Office: (563) 326-8643 Fax: (563) 326-8257

Email: planning@scottcountyiowa.com



Timothy Huey Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: February 13, 2017

Re: A request from Greater Davenport Redevelopment Corporation (GDRC) to rezone 7.5

acres more or less from "Agricultural General (A-G)" to "Commercial-Light Industrial (C-2)" on property described as the North 250 feet of Scott County Parcel #932733001 in the

NW¹/₄ of the SE¹/₄ of Section 27 of Sheridan Township.

The Planning Commission unanimously recommended approval of this request in accordance with staff's recommendation. This request is to rezone a 7.5 acre portion of a larger 80 acre parcel of land in the Eastern Iowa Industrial Center (EIIC) from Ag-General to Light Industrial. The purpose of the rezoning is to facilitate the future development of the property for the Sterilite project. The majority of the property has being annexed into the City of Davenport, except for the north 250 foot wide strip.. As with the annexation of the previous tract that is being developed for the new Kraft-Heinz facility, neither the of these parcels can be wholly annexed because then the city limits of Davenport and Eldridge would be contiguous and the unincorporated land to the north of these properties would be an "island", entirely surrounded by incorporated land. This is not permitted by the State of Iowa's City Development Board.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends that the rezoning of this property from Agricultural-General (A-G) to Commercial-Light Industrial (C-2) be approved based on its compliance with a preponderance of the criteria of the Revised Land-Use Policies.





February 7, 2017

Applicant: Greater Davenport Redevelopment Corporation (GDRC)

Request: Rezone 7.5 acres more or less from Agricultural General (A-G) to

Commercial-Light Industrial (C-2)

Legal Description: Parcel #932735005 the north 250 feet of the NE¹/₄SW¹/₄ of Section 27

Sheridan Township.

General Location: South of Slopertown Road, 3/4 mile east of Hillandale Road, and west of

Division Street

Existing Zoning: Agricultural-General (A-G)

Surrounding Zoning:

North: Suburban Agricultural – City of Eldridge Designated as heavy industrial

on City's Future Land Use Map

South: Light Industrial (M-1) - City of Davenport

East: Light Industrial (M-1) - City of Davenport

West: Commercial-Light Industrial (C-2)

GENERAL COMMENTS: This request is to rezone a 7.5 acre portion of a larger 40 acre parcel of land in the Eastern Iowa Industrial Center (EIIC) from Ag-General to Light Industrial. The purpose of the rezoning is to facilitate the development of the property for the Sterilite Manufacturing development. The majority of the property has been annexed into the City of Davenport. However the entire parcel cannot be annexed because then the city limits of Davenport and Eldridge would then be contiguous and the unincorporated land to the north and east of this property would be an "island", entirely surround by incorporated land. This is not permitted by the State of Iowa's City Development Board.

STAFF REVIEW: Staff has reviewed this request for compliance with the criteria set forth in both the Scott County Zoning Ordinance and the Scott County Land Use Policies (enumerated in the 2008 Scott County Comprehensive Plan) for rezoning applications.

In general, the Scott County Land Use Policies encourage development to locate within cities. However, due to the reasons stated above, this is a fairly unprecedented and unique situation: Normally the entire 40 acre parcel would be annexed prior to development, as the County's land use polices encourage. But since the State prohibits the creation of unincorporated islands, the rezoning of this portion of the parcel is the most appropriate means of accommodating ongoing development in the EIIC.

Rezoning Staff Report GDRC request: A-G to C-2

Page 1





February 7, 2017

Is the development in compliance with the adopted Future Land Use Map?

This land is not shown on the Future Land Use Map as industrial due to its adjacency to the Davenport city limits. As stated above, County policy encourages development to occur within cities so therefore it would generally be expected that land adjacent to a corporate boundary would be annexed into that City prior to development. Therefore, in areas such as this, a future land use map designation was determined not to be necessary when the current map was adopted.

Is the development on marginal or poor agricultural land?

The land use policies rank any soil with a CSR of 60 or greater as productive agricultural soil. The Natural Resources Conservation Service has not, as of yet, responded to the notification of this rezoning request. Review of the Soil Survey of Scott County indicated that this portion of the property has soils identified as Muscatine silty clay loam with slopes ranging from 0 to 2% and a Corn Suitability Rating of 100. These soils are classified I for land capability, which indicate few limitations when tilled. Muscatine silty clay loam is also listed in the soil survey as prime agricultural land. This request does not meet this criterion.

Does the proposed development have access to adequately constructed paved roads? The State Department of Transportation has approved RISE grant funding to upgrade and construct the roads adjacent to this property. Therefore this request meets this criterion.

Does the proposed development have adequate provision for public or private sewer and water services?

The reason this area was chosen for the development of the EIIC was that the necessary public utilities had been or will be extended to serve the future development. Therefore this request meets this criterion.

Is the area near existing employment centers, commercial areas and does not encourage urban sprawl?

The Eastern Iowa Industrial Center was established twenty years ago for the future development of business and industries that would expand employment opportunities for Scott County and the Quad Cities region. The property is near I-80, rail service and the Davenport Municipal airport. Therefore this request meets this criterion.

Is proposed development located where it is least disruptive to existing agricultural activities?

The Greater Davenport Redevelopment Corporation leases the undeveloped land it owns in the EIIC for crop production. The undeveloped land adjacent to this property that is privately owned is also row cropped. Therefore, it would appear that this request meets this criterion.





February 7, 2017

Does the area have stable environmental resources?

This area was chosen for development of an industrial park due to its stable environmental factors, among other reasons. Therefore, it would appear that this request meets this criterion.

Is the proposed development sufficiently buffered from other less intensive land uses? Again, one of the reasons this area was chosen for development of an industrial park was because there was little surrounding land uses that would require buffering. Therefore, it would appear that this request also meets this criterion.

Is there a recognized need for such development?

When the City of Davenport in conjunction with Scott County, Mid American Energy and the Chamber of Commerce developed the Eastern Iowa Industrial Center twenty years ago it was intended to provided suitable sites for large site industrial development that would expand employment opportunities and the tax base for Scott County and the City of Davenport. The property is near I-80, rail service and the Davenport Municipal airport.

In addition to the conditions for development as noted above, the adopted land use policies identify that proposed industries may be required to meet the following conditions, as appropriate for the specific proposal:

In an area where industries are located.

The GDRC was formed as a public-private corporation to facilitate the development of the EIIC. This property was purchased by the GDRC specifically for industrial development.

Have adequate access to roads, rails, and airport.

This request would meet this criterion.

In an area removed or adequately buffered from residential development.

Again, as stated above, one of the reasons this area was chosen for development of an industrial park was because there was little surrounding land uses that would require buffering. Therefore, it would appear that this request also meets this criterion.

Existing industrial uses, that meet a preponderance of these policies, may be maintained, expanded, and/or redeveloped.

The land use policies appear to provide for applications such as this to allow the relocation of an existing industries and/or a new development in this future industrial area.





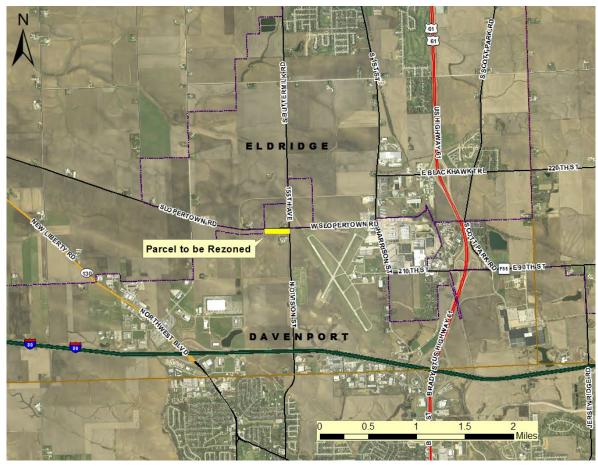
February 7, 2017

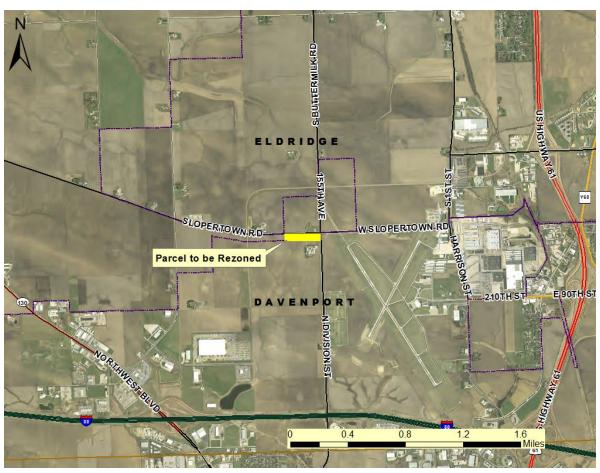
Neither the County Health Department nor the County Engineer had any comments on this request.

Staff has mailed notification to the adjacent property owners within five hundred feet (500') of this property of this hearing. A sign has also been placed on the property stating the date and time this request would be heard by the Planning and Zoning Commission. Staff has not, as of yet, received any calls or comments on this request.

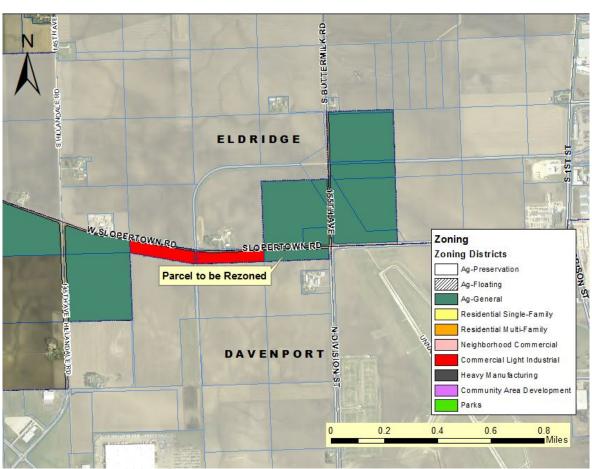
RECOMMENDATION: Staff recommends that the rezoning of this property from Agricultural-General (A-G) to Commercial-Light Industrial (C-2) be approved based on its compliance with a preponderance of the criteria of the Revised Land-Use Policies.

Submitted by: Timothy Huey, Director February 3, 2017





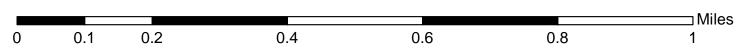






STERILITE AREA DEVELOPMENT

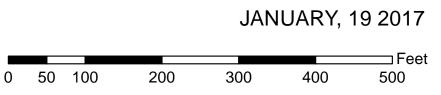
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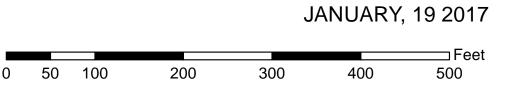


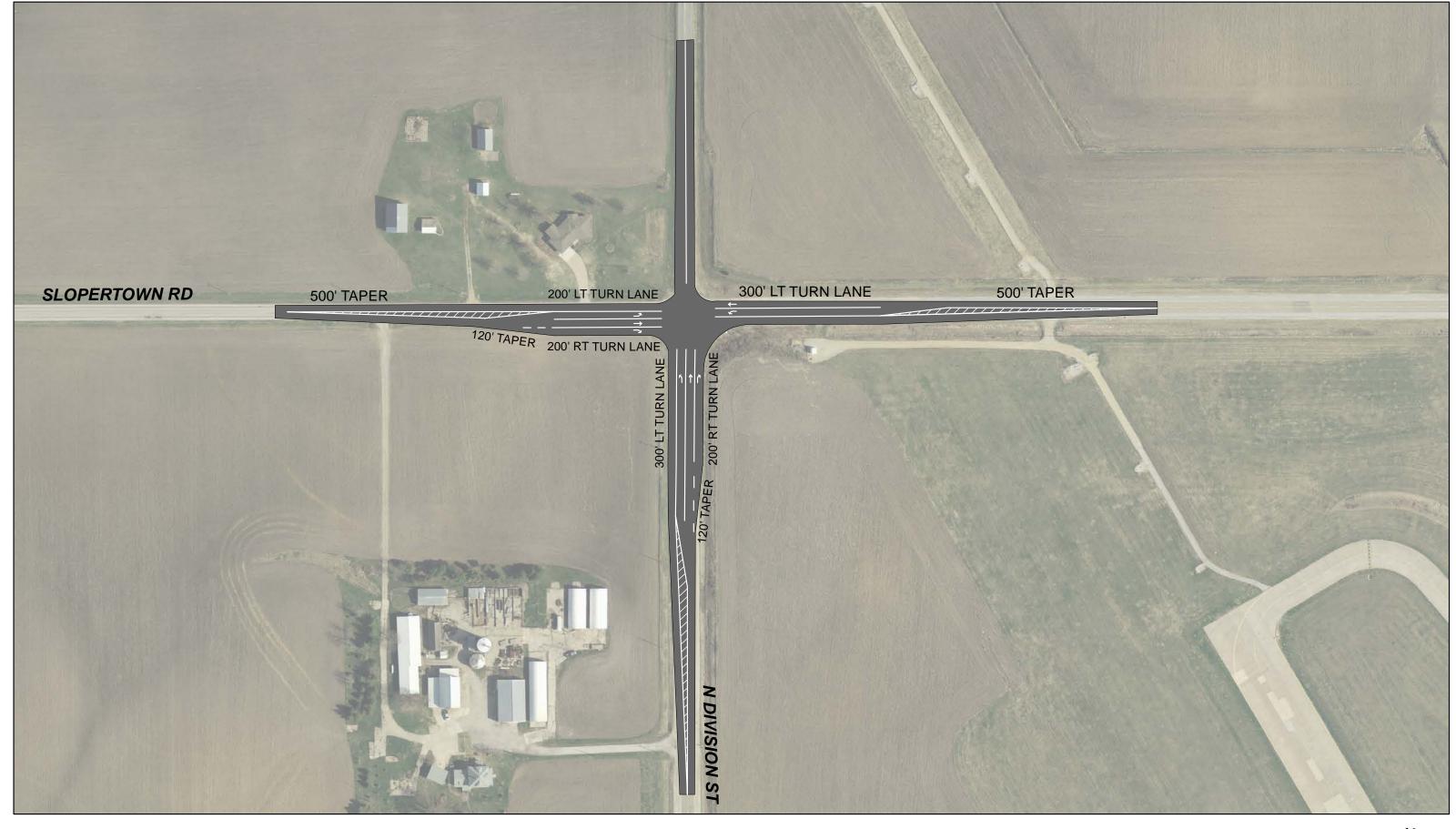
STERILITE AREA DEVELOPMENT
HILLANDALE RD & NORTHWEST BLVD



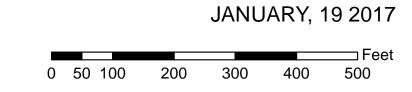


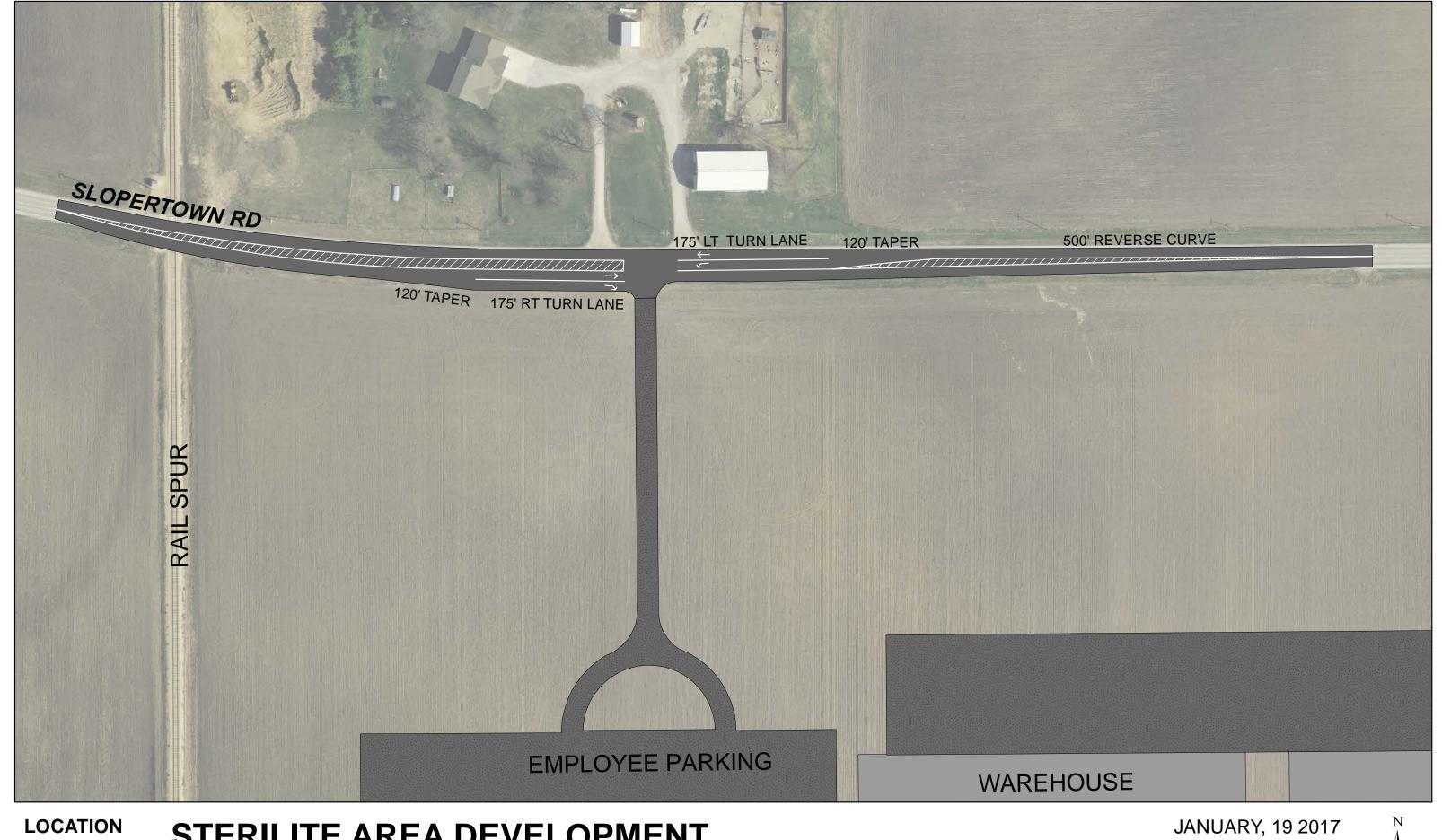
STERILITE AREA DEVELOPMENT
HILLANDALE RD & SLOPERTOWN RD





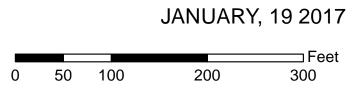
STERILITE AREA DEVELOPMENT
N DIVISION ST & SLOPERTOWN RD

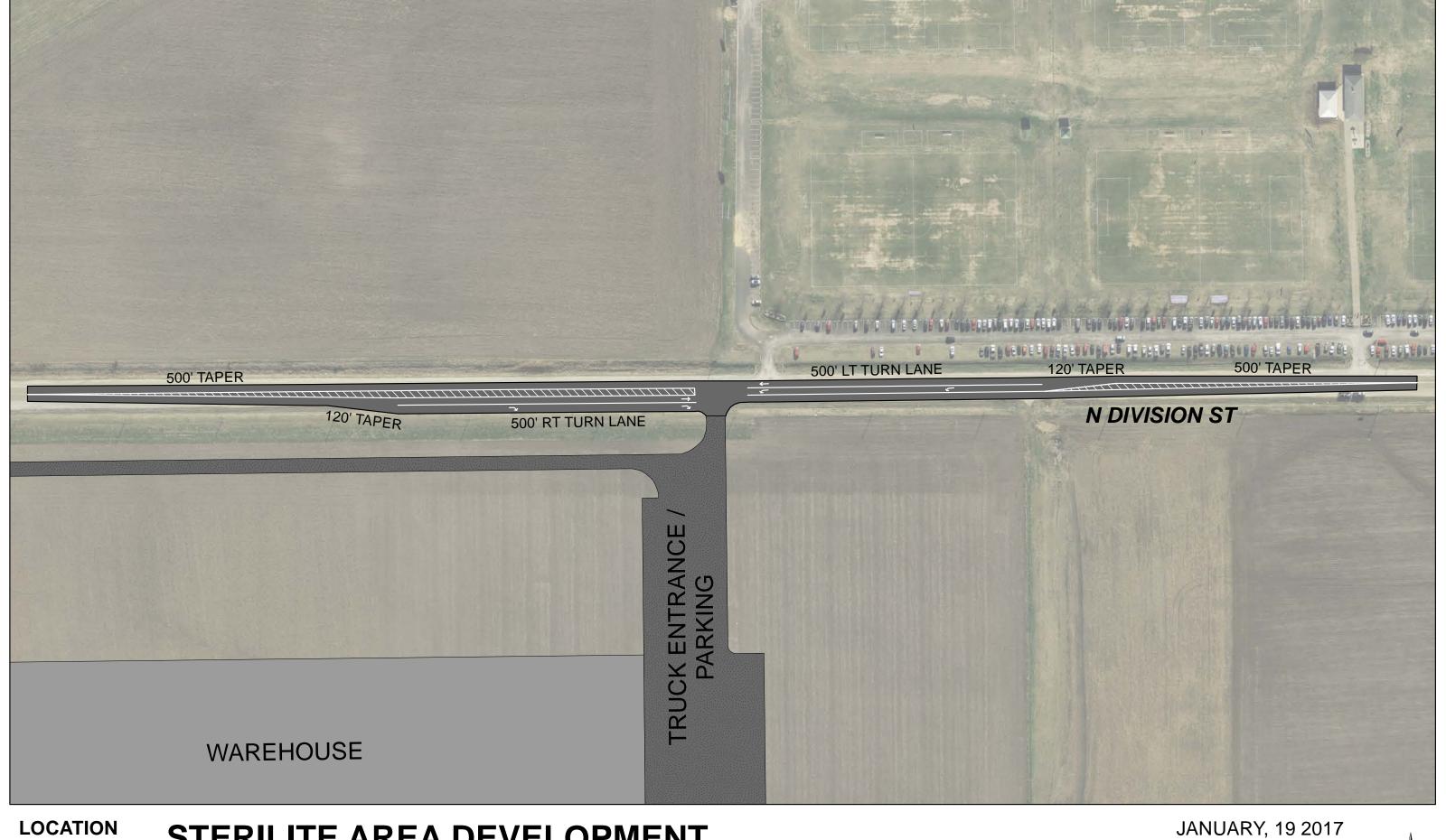




STERILITE AREA DEVELOPMENT

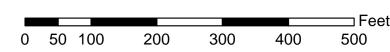
NORTHWEST EMPLOYEE ENTERANCE TO STERILITE





STERILITE AREA DEVELOPMENT

SOUTHEAST TRUCK ENTRANCE TO STERILITIE





Prepared by: Scott County Planning and Development, 500 West Fourth Street, Davenport Iowa
SCOTT COUNTY ORDINANCE NO. 17
AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 7.5 ACRES IN SECTION 27, SHERIDAN TOWNSHIP FROM AGRICULTURAL-GENERAL (A-G) TO COMMERICAL-LIGHT INDUSTRIAL (C-2) , ALL WITHIN UNINCORPORATED SCOTT COUNTY.
BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY
IOWA: Section 1. In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Agricultural-General (A-G), to Commercial and Light Industrial (C-2) to-wit:
The north two hundred and fifty (250) feet of the Northwest Quarter of the Southeast Quarter (NW½SE½) of Section 27, Township 79 North, Range 3 East of the 5th Principal Meridian (Sheridan Township). The described Tract contains an area of 7.5 acres, more or less.
Section 2. This ordinance changing the above described land to Commercial Light Industrial (C-2) is approved as recommended by the Planning and Zoning Commission.
Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office.
Section 4. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.
Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.
Section 6. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.
Approved this day of 2017.
Carol Earnhardt, Chair Scott County Board of Supervisors

Roxanna Moritz, County Auditor

PLANNING & DEVELOPMENT

500 West Fourth Street Davenport, Iowa 52801-1106

E-mail: planning@scottcountyiowa.com

Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: February 13, 2017

Re: Approval of resolution identifying Scott County as a Home Base Iowa Community

The State of Iowa has a program called Home Base Iowa to encourage returning veterans to settle in Iowa following their discharge from the service. The information from the State on this program states:

Join the growing list of Home Base Iowa (HBI) Communities committed to welcome transitioning military members and their families leaving military service to become Iowans. The HBI Communities initiative designates communities as centers of opportunity for military veterans and further highlights Iowa's statewide commitment to welcoming and employing veterans. Iowa has a great story to share nationwide, regularly ranking high on lists naming Iowa as a great place to live, work, play and raise a family

Home Base Iowa is a one-of-a-kind program assisting veterans and transitioning service members. Currently, Iowa's unemployment rate is just over four percent, but businesses need skilled workers. This program helps connect these businesses with qualified veterans looking for career opportunities. Countless resources help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help. Home Base Iowa's private-public partnership provides a high level of commitment and resources for our veterans, transitioning service members and their families.

Vision: Iowa is the "State of Choice" for veterans and transitioning service members for employment, education and/or continued service; and service members are valued in communities which are welcoming, affordable, safe and family-friendly.

Mission: Provide veterans and transitioning service members and their families with opportunities and benefits for a successful transition in Iowa — a place to call home.

The Home Base Iowa (HBI) program is an initiative put forward by Governor Terry Branstad and Major General Tim Orr, the Adjutant General of the Iowa National Guard. They recognized an opportunity to honor all veterans and help bridge Iowa's current skills gap. Home Base Iowa was developed as a non-profit, private-public partnership to recruit veterans and transitioning service members and help them find private-sector careers in Iowa. Bob Meyers, CEO of Casey's, and Congressmen Leonard Boswell are co-chairs of the initiative. In 2014, the Iowa Legislature overwhelmingly passed the HBI Act, which provides the following incentives: state income tax exemption on military pensions, \$5000 military homeowner assistance, permissive veteran preference in employment, streamlined occupational licensure processes, and automatic in-state tuition at public universities and community colleges for qualified veterans, spouses and their dependents.

Page two Home Base Iowa memo February 13, 2017

Scott County Planning and Development and Veterans Affairs having been working with the Chamber and Economic Development staff from Davenport and Bettendorf to sign local businesses up for this program and to have each community in Scott County pass a resolution identifying themselves as Home Base Iowa Communities.

The Home Base Iowa Program also provides a clearinghouse for veterans to post their resumes and employers to post job opportunities. Local HBI Communities can list the veterans benefits and incentives they can provide along what is provided by the State of Iowa.

Staff would recommend the Board approve a resolution identifying Scott County as a Home Base Iowa Community.

Home Base Iowa Businesses in Scott County

- Cintas Davenport
- Colony Brands Davenport
- Control System Specialists Davenport
- Cottingham & Butler Davenport
- Crown Equipment Corp Davenport
- DES Employment Group Bettendorf
- Express Employment Professionals Davenport
- Ferguson Enterprises, Inc. Davenport
- Galaxy 1 Marketing Davenport, Bettendorf, Eldridge, Long Grove, Donahue, Walcott, Blue Grass
- Good Samaritan Society Davenport
- Hy-Vee Bettendorf, Davenport
- Iowa 80 Truckstop Walcott
- Iowa American Water Davenport
- John Deere Davenport, Bettendorf
- Koestner, McGivern & Associates Quad Cities
- Kraft Heinz Davenport
- McCoy Group Davenport
- MidAmerican Energy Company Scott County
- Military Cost Cutters Quad Cities
- Miracle Tools America, LLC Davenport
- Pepsi Davenport
- Per Mar Security Davenport
- Professional Building Services Davenport
- Quad City Bank & Trust Davenport
- Rhythm City Casino Davenport
- Securitas Security Services Bettendorf
- SpeedConnect, LLC Davenport
- The Overture Group Quad Cities
- Thompson Truck & Trailer Davenport
- Twin State Technical Services Bettendorf, Davenport, Eldridge
- Upper Mississippi Fleeting Buffalo
- UPS Davenport
- Van Meter Davenport
- Von Maur Davenport

THE COUNTY AUDITOR'S SIGNATURE CERT THIS RESOLUTION HAS BEEN FORMALLY A THE BOARD OF SUPERVISORS ON	
THE BOARD OF OUR ERVICORE ON	DATE
SCOTT COUNTY AUDITOR	-

RESOLUTION SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVAL OF THE SCOTT COUNTY BOARD OF SUPERVISOR'S SUPPORT FOR THE HOME BASE IOWA INITIATIVE AND DECLARING SCOTT COUNTY A HOME BASE IOWA COMMUNITY.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and.
- Section 2. The Home Base Iowa initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and Iowa businesses and communities have been requested to join, promote and support the Home Base Iowa initiative and one of the requirements for Scott County to be a Home Base Community is that the Board of Supervisors adopt a resolution of support.
- Section 3. The Scott County Board of Supervisors finds that it is in the best interests of Scott County and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.
- Section 4. The Scott County Board of Supervisors hereby approves this resolution of support for the Home Base Iowa initiative and declares Scott County to be a Home Base Iowa Community.
- Section 5. The Board of Supervisors encourages Scott County businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business and other Scott County municipalities to take whatever actions are necessary to become and continue to be a Home Base Iowa Community
- Section 6. This resolution shall take effect immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street Davenport, Iowa 52801-1106

E-mail: planning@scottcountyiowa.com

Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: February 13, 2017

Re: Abatement of delinquent property taxes on County Tax Deeds.

The attached list is the properties on which the County holds tax deeds and taxes are owed. Included on the attached list are the amounts of property taxes and special assessments owing on these properties.

Scott County Policy allows for the abatement of taxes provided that there is a provision for such abatements under Iowa State Code. Iowa Code Section 445.63 states that when taxes are owed against a parcel owned by a political subdivision of the state the Board of Supervisors shall abate the total amount due.

Following abatement of the taxes and special assessments on these tax deed properties they can be disposed of in accordance with County policy.

Staff would recommend that the Board approve a resolution abating the delinquent taxes in accordance with County policy and Iowa Code.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT		
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY		
THE BOARD OF SUPERVISORS ON .		
DATE		
SCOTT COUNTY AUDITOR		

R E S O L U T I O N SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVING THE ABATEMENT OF PROPERTY TAXES FOR TAX DEED PROPERTIES OWNED BY SCOTT COUNTY IN ACCORDANCE WITH IOWA CODE SECTION 445.63

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The abatement of property taxes and special assessments for property owned by Scott County, as shown below, in accordance with Iowa Code Section 445.63 is hereby approved.

PIN	Total
02074910102	\$220.00
20503-OLB	\$163.00
E0019-26A	\$4.00
E0020-45	\$2,347.00
F0035-09	\$2,443.65
G0012-31	\$2,716.60
G0021-12	\$5,075.00
G0043-05	\$320.00
G0046-24	\$1,004.00
G0052-27	\$658.00
G0052-34A	\$8.00
G0064-14	\$915.00
H0022-08	\$3,788.00
H0056-56	\$485.00
H0061-04	\$391.00
K0012-20	\$0.00
K0018-22	\$1,909.00
L0016-20A	\$120.00
Y0651-OLA	\$36.00
GRAND TOTAL	\$22,603.25

Section 2. This resolution shall take effect immediately

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003
fss @ scottcountyiowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



February 2, 2017

To: Mahesh Sharma

County Administrator

From: Tammy Speidel, Director

Facility and Support Services

Subj: Scott County Jail Camera Replacement, Cabling and Software Integration

The Sheriff's office has budgeted \$108,000.00 total in FY2016/2017 to replace cameras throughout the jail facility. In our recent budget estimates we increased this amount to \$200,000.00 as we estimated potential costs for this project.

In addition to the new cameras, new CAT6 cable will be needed as we replace analog cameras with IP cameras, the new cameras will need to be integrated into the facility's sophisticated security equipment, and they will need to be integrated into the enterprise CCTV system that the County has moved to over the last several construction projects.

Because of the complexity of the project and the jail building structure we went out to bid for the cameras, cabling and software integration as one project. We received bids for this project as summarized below:

CEC- Davenport	\$396,919.00
Stanley Security	\$191,660.00
Tri-City Communications	\$195,212.00

FSS staff has reviewed the bids and are recommending that the bid be awarded to Stanley Security. This project is funded through the current capital plan.

I will be at the next Committee of the Whole meeting to answer any questions you or the Board may have.

Cc: Sheriff Tim Lane

Major Bryce Schmidt Captain Stefanie Burnett

Matt Hirst

FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

A RESOLUTION APPROVING THE BID FOR JAIL CAMERA REPLACEMENT, CABLING AND SOFTWARE INTEGRATION AND AWARDING THE CONTRACT TO STANLEY SECURITY IN THE AMOUNT OF \$191,660.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the replacement of the Jail cameras, camera cabling and software integration is hereby approved and awarded to Stanley Security in the amount of \$191,660.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003
fss @ scottcountyiowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



February 2, 2017

To: Mahesh Sharma

County Administrator

From: Tammy Speidel, Director

Facility and Support Services

Subj: Juvenile Detention Center Camera Replacement, Cabling and Software Integration

New IP cameras and cabling in the expansion space were included as part of the construction project however, after seeing the alternate bid to replace existing cameras, we decided to bid this portion of the work out separately as a cost savings measure. Cameras will utilize the CCTV software which has been implemented in the Courthouse and Administrative Center and is stored on the county network rather than on individual DVR machines. In addition to the CCTV software, cameras in secure detention facilities are integrated into the security system allowing for additional security capabilities.

We received bids for this project as summarized below:

CEC- Davenport	\$69,565.00
Stanley Security	\$42,500.00
Tri-City Communications	\$44,985.00

FSS staff has reviewed the bids and are recommending that the bid be awarded to Stanley Security. This project is funded through the Capital plan as part of the Juvenile Detention Expansion budget.

I will be at the next Committee of the Whole meeting to answer any questions you or the Board may have.

Cc: Jeremy Kaiser

FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

A RESOLUTION APPROVING THE BID FOR JUVENILE DETENTION CENTER CAMERA REPLACEMENT, CABLING AND SOFTWARE INTEGRATION AND AWARDING THE CONTRACT TO STANLEY SECURITY IN THE AMOUNT OF \$42,500.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the replacement of the Juvenile Detention Center cameras, camera cabling and software integration is hereby approved and awarded to Stanley Security in the amount of \$42,500.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Tanner Rickertsen for the position of Park Ranger in the Conservation Department at a starting salary of \$46,000 annually.

Section 2. The hiring of George Johnson for the position of Disease Intervention Specialist in the Health Department at the entry level rate.

SCOTT COUNTY JUVENILE DETENTION CENTER

500 West 4th Street Davenport, Iowa 52801

Ph: (563) 326-8687 Fax: (563) 328-3207

www.scottcountyiowa.com

E-Mail: jkaiser@scottcountyiowa.com



MEMORANDUM

Date: 02/14/2017

To: Scott County Administration and Board of Supervisors RE: GPS Monitoring Program Expansion to 7th judicial counties

New Program Description

Over the course of the last few years, the Scott County Juvenile Detention Center has the opportunity to evolve into more than just a building, but rather a continuum of supervision services. Services already implemented in the Scott County community include the In Home Detention program and the GPS monitoring program.

The GPS monitoring programs involve community-based supervision, utilizing GPS monitoring technology in the form of an ankle bracelet. A Detention Youth Counselor will be assigned to facilitate a contract with the juvenile, which outlines certain requirements. Most often times these requirements involve having the juvenile stay within the home at all times, unless at work or school. If the juvenile agrees to follow the guidelines within the contract and the court agrees it is in their best interest, they will be released from detention and supervised in the community. The counselor will supervise the juvenile and report to the court any progress towards goals and adherence to the contract, until the child has met their desired outcome or is unable to abide by the contract.

After nearly two years of successfully operating the GPS monitoring program in the Scott County community, we have been asked to provide services in surrounding counties within the 7th judicial district (Muscatine, Clinton, Cedar, and Jackson). These communities alone would not have enough juveniles referred or the infrastructure to provide the service on their own. So, utilizing the program operated by Scott County is cost effective solution for these communities as it will provide a service not available in most rural areas.

Benefit to Community- Measurement

The desired result is a more appropriately-served juvenile population and decreased detention usage. Research has shown that lowering juvenile detention populations results in improved public safety and lowered detention cost. Juveniles will also be able to attend their home school and continue working. Year to date in FY17, fifty (50) juveniles have been supervised in the community through these programs. Of those referred, 94% completed the program successfully and without any new charges.

Capital Costs- This program will incur no capital costs as it is primarily performed in the community.

Offsetting Revenue

On-going operating expenses for this program will be off-set through revenue from the 7th Judicial District Juvenile Court Services Office, on a per diem basis. Scott County Juvenile Detention will charge \$10.06 per ¼ hour contact. Juvenile Court Services will also cover the electronic equipment rental cost (\$3.10 per bracelet, per day). In FY16 and FY17 year-to-date, the program has been operating within budget parameters. Programming can begin upon approval from the Scott County Board of Supervisors.

Jeremy Kaiser, Director

Scott County Juvenile Detention

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street Davenport, Iowa 52801-1003

Office: (563) 326-8702 Fax: (563) 328-3285 www.scottcountyjowa.com



February 14, 2017

TO: Mahesh Sharma, County Administrator

FROM: Chris Berge, ERP/ECM Budget Analyst

SUBJECT: FY17 Budgeting for Outcomes Quarterly Report

Attached for the Board's review is a summary of the highlighted items from the 4th Quarter FY17 Budgeting for Outcomes report for all County departments and authorized agencies.

cc: David Farmer

2017 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

FY17 Budgeting for Outcomes Report for the quarter ended December 31, 2016.

In addition to the attached report submitted for the Board's review the following additional comments about specific outcomes from various programs are highlighted.

DEPARTMENT NAME/		Administration - Financial Management
BUDGETED / PROJECTED 20% - 20%	PERFORMANCE MEASUREMENT OUTCOME:	Administration will maintain a minimum fund balance requirement for the County's general fund - according to the Financial Management Policy.
DEPARTMENT QUARTERLY 26.5%		Administration will maintain a 15% general fund balance. At the midpoint of the fiscal year, the County is still using property tax collection from the fall 2016 collection which is why the fund balance is high.

DEPARTMENT NAME/	ACTIVITY SERVICE:	Administration - Strategic Plan
BUDGETED / PROJECTED 85% - 85%	PERFORMANCE MEASUREMENT OUTCOME:	Administration will maintain that Board goals are on-schedule and reported quarterly.
DEPARTMENT QUARTERLY 91.67%	PERFORMANCE	Administration works toward keeping Board goals on schedule. Through the first 6 months of the fiscal year, there are 11 (91.67%) actual out of the 12 budgeted Board goals on schedule. This is a transition time as most Board goals are completed and a current planning session is forthcoming.

DEPARTMENT NAME/	ACTIVITY SERVICE:	Auditor - Elections
BUDGETED / PROJECTED 100% -100%	PERFORMANCE MEASUREMENT OUTCOME:	Contract for and arrange facilities for election day and early voting polling places.
DEPARTMENT QUARTERLY 100.0%	PERFORMANCE	The department ensured that 100% of polling places met legal accessibility requirements, or received a waiver from the Secretary of State, prior to opening a polling location.

DEPARTMENT NAME/	ACTIVITY SERVICE:	Auditor - Registrar of Voters
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Ensure that all new voters have the opportunity to vote.
100% - 100%	MEAGGREMENT GOTGGME:	
DEPARTMENT		100% of all new voters are verified, processed, and voters are sent confirmation by legal deadlines.
QUARTERLY	PERFORMANCE	
100%	MEASUREMENT ANALYSIS:	

DEPARTMENT NAME/	ACTIVITY SERVICE:	Conservation / Recreational Services	
BUDGETED /	PERFORMANCE	To provide high quality rental facilities (i.e. shelters, cabins, etc) for public use.	
PROJECTED 36% - 36%	MEASUREMENT OUTCOME:		
DEPARTMENT		The department's goal is to maintain a 36% occupancy per year for all rental facilities. The rate as of the 2nd	
QUARTERLY	PERFORMANCE	quarter was 39%, which is slightly over their goal. The department attributes this success to warmer temps that	
39.0%	MEASUREMENT ANALYSIS:	carried the camping season well into November.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Conservation / Historic Preservation & Interpretation	
BUDGETED /	DEDEGRAVAGE	To have as many people as possible enjoy the displays and historical educational festivals provided at each site.	
PROJECTED	PERFORMANCE		
20,000 - 20,000	MEASUREMENT OUTCOME:		
DEPARTMENT		The department's goal is to increase annual attendance over 20,000. As of 2nd qtr FY17 attendance was 11,877.	
QUARTERLY	PERFORMANCE	The department is on track to meet this goal and hopes to beat FY16's actual attendance of 20,076. A wide variety	
11,877	MEASUREMENT ANALYSIS:	of things helped, namely the weather and increased business at the Pioneer Village Soda Fountain.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Conservation / Golf Operations	
BUDGETED /	PERFORMANCE	Increase profit margins on concessions	
PROJECTED	MEASUREMENT OUTCOME:		
65% - 65%		The department of the increase profit levels on concessions to CEO/. As of Ond superton the profit levels on	
DEPARTMENT QUARTERLY	PERFORMANCE	The department's goal is to increase profit levels on concessions to 65%. As of 2nd quarter the profit levels on concessions were only at 56%. The golf course attributes this to increased costs of goods sold and intends to raise	
56%	MEASUREMENT ANALYSIS:	the concession prices when they reopen in March.	
3370			
DEPARTMENT NAME/	ACTIVITY SERVICE:	Community Service: Veteran Services	
BUDGETED /	DEDEGRAVIOS	The goal to provide awareness/outreach activities in the community through contact of at least 200	
PROJECTED	PERFORMANCE	veterans/families each quarter.	
800 - 800	MEASUREMENT OUTCOME:		
DEPARTMENT		Veteran Services has surpassed its annual outreach goal with 882 contacts in the first half of the year.	
QUARTERLY	PERFORMANCE		
882	MEASUREMENT ANALYSIS:		
DEPARTMENT NAME/	ACTIVITY SERVICE:	Community Services: Substance Related Disorder Services	
BUDGETED /	PERFORMANCE	To provide mandated court ordered substance SA evaluation in the most cost effective manner as possible,	
PROJECTED	MEASUREMENT OUTCOME:	holding costs to no greater than \$500.00.	
500 - 500		The sect of each of the beauty and buy does to the beauty and a section of the beauty and the be	
DEPARTMENT	PERFORMANCE	The cost of evaluation has remained low due to the low number of cases and more individuals with insurance coverage.	
QUARTERLY	MEASUREMENT ANALYSIS:	COVETAGE.	
\$262	WILAGUNEWIEW AWALTSIS.		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Facility and Support Services/Administration
BUDGETED / PROJECTED -2%/0%	PERFORMANCE MEASUREMENT OUTCOME:	To reduce total energy consumption by 2% per square foot in the next fiscal year.
DEPARTMENT QUARTERLY +8%	PERFORMANCE MEASUREMENT ANALYSIS:	The percentage of energy used actually increased 8% over the same quarter last year. This is believed to be due to the window replacement project with large openings in the building during the hottest, most humid part of the year as well as additional construction traffic in and out of the building.
DEPARTMENT NAME/	ACTIVITY SERVICE:	Health - EPSDT
BUDGETED / PROJECTED 90% - 85%	PERFORMANCE MEASUREMENT OUTCOME:	Ensure EPSDT Program participants have a routine source of medical care
DEPARTMENT QUARTERLY 80%	PERFORMANCE MEASUREMENT ANALYSIS:	The department projects that 85% of children in the EPDST Program will have a medical home. As of 2nd Quarter, only 80% had a medical home. The department does their best to follow-up with families and provide them a listing of physicians accepting Medicaid, but has had some difficulty with the accuracy of the phone numbers provided not can they force them to go to a doctor when they do get ahold of them.
DEPARTMENT NAME/	ACTIVITY SERVICE:	Health - Childhood Lead Poisoning Prevention
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Children identified with blood lead levels greater than or equal to 10 micrograms per deciliter receive services as appropriate for the lead level.
95% - 95% DEPARTMENT QUARTERLY	PERFORMANCE	The Health Department projected that at least 95% of children with capillary lead levels greater than or equal to 15ug/dl receive confirmatory venous blood lead measurements. As of 2nd Quarter, the department was able to
100%	MEASUREMENT ANALYSIS:	surpass that goal at 100%. The department projects for 95% anticipating for a problem, but they work very hard not to have any and to be sure services are provided 100% of the time.
DEPARTMENT NAME/ ACTIVITY SERVICE:		Health - Water Well
BUDGETED / PROJECTED	PERFORMANCE	Promote safe drinking water

part of their quality improvement efforts.

The department projected that 31% of wells with testing unsafe for bacteria or nitrates will be corrected. As of 2nd

resample. The Health Department is planning on taking a look at what they could do to encourage resampling as

quarter only 7% have been corrected. Currently it is the Homeowner's decisions to correct the problem and/or

MEASUREMENT OUTCOME:

PERFORMANCE

MEASUREMENT ANALYSIS:

30% - 31% **DEPARTMENT**

QUARTERLY

7%

2017 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		HR - Employee Development	
BUDGETED / PROJECTED 35% - 35%	PERFORMANCE MEASUREMENT OUTCOME:	HR evaluates the effectiveness and utilization of County sponsored supervisory training.	
DEPARTMENT QUARTERLY 31%	PERFORMANCE MEASUREMENT ANALYSIS:	Notifications and announcements by the department of upcoming training opportunities encouraged 31% of Leadership employees to attend supervisory training during the period.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	HR - Benefit Administration	
BUDGETED / PROJECTED 60% - 60%	PERFORMANCE MEASUREMENT OUTCOME:	HR measures the utilization of the Deferred Compensation plan.	
DEPARTMENT QUARTERLY 59%	PERFORMANCE MEASUREMENT ANALYSIS:	HR provides opportunities for employees to speak with deferred comp plan providers on a regular basis. Currently 59% of eligible employees participate in deferred compensation plans.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Juvenile Detention - Safety and Security	
BUDGETED / PROJECTED 83% - 100%	PERFORMANCE MEASUREMENT OUTCOME:	Juvenile Detention will de-escalate children in crisis through verbal techniques.	
DEPARTMENT QUARTERLY 79%	PERFORMANCE MEASUREMENT ANALYSIS:	Juvenile Detention will diffuse crisis situations without the use of physical force 80% of the time. Through the first 6 months of the fiscal year, there have been no escape attempts and only 5 incidents requiring staff physical intervention. 10 incidents were budgeted for the year and now the projection is down to 8. This decrease is accredited to the continued staff training on verbal techniques to diffuse crisis situations.	
DED ADTMENT NAME			
DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention - Documentation	
BUDGETED / PROJECTED 8% - 10	PERFORMANCE MEASUREMENT OUTCOME:	Juvenile Detention will reduce the error rate in case file documentation.	
DEPARTMENT QUARTERLY 10%	PERFORMANCE MEASUREMENT ANALYSIS:	Juvenile Detention will have 10% or less error rate in case file documentation. Through the first 6 months of the fiscal year, JDC is already at 61.7% (108) of the budgeted 175 intakes processed. Even with the increase in intakes, the staff has reduced it's error rate by 1% from last fiscal year. JDC has been utilizing a new system this year and have also recently been updating information with the ECM project.	

DEPARTMENT NAME/	ACTIVITY SERVICE:	Juvenile Detention - In Home Detention Program	
BUDGETED / PROJECTED 90% / 85%	PERFORMANCE MEASUREMENT OUTCOME:	Juvenile Detention will ensure that all juveniles who are referred for In Home Detention supervision are given every opportunity to successfully complete the program.	
DEPARTMENT QUARTERLY 83%	PERFORMANCE MEASUREMENT ANALYSIS:	Juvenile Detention works toward having 90% or more of juveniles who are referred for In Home Detention complete the program successfully. Through the first 6 months of the fiscal year, JDC is already at 94% (47) of the budgeted 50 residents referred for the IHD program. Because of the success of the program, this fiscal year's projections have increased to 60.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Planning and Development Building Inspection/Code Enforcement	
BUDGETED/ PROJECTED 800 - 800	PERFORMANCE MEASUREMENT OUTCOME:	Review and issue building permit applications within five working days of application.	
DEPARTMENT 546	PERFORMANCE MEASUREMENT ANALYSIS:	Although new house permits are down from the years before the Great Recession they do remain steady with 35 issued this year and a total of 546 permits which is an increase from last year at this time.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Planning and Development/Building Inspection/Code Enforcement	
BUDGETED/ PROJECTED 4,000 - 4,000	PERFORMANCE MEASUREMENT OUTCOME:	Complete inspection requests within two day of request.	
DEPARTMENT QUARTERLY 1,882	PERFORMANCE MEASUREMENT ANALYSIS:	The department's objective is to complete all inspections within two days of request. Remodels, additions and accessory buildings remain strong. Even though inspections requests continue at a high level, all inspections are completed within the two day time frame.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Recorder - Vital Records	
BUDGETED / PROJECTED 100% - 100%	PERFORMANCE MEASUREMENT OUTCOME:	Ensure all customers passport applications are properly executed the same day the customer submits paperwork.	
DEPARTMENT QUARTERLY 100%	PERFORMANCE MEASUREMENT ANALYSIS:	The Recorder's Office was able to meet this goal by ensuring that all completed applications and transmittal forms submitted before 2:00pm were mailed to the US Dept of State the same day. In the 2nd quarter more than 400 passports were processed, compared to 325 the 1st quarter. This is 65% of the total passports processed in FY16. Passport processing nationally has increased causing the US State Dept to alert applicants that processing will take a minimum of six weeks compared to the typical four weeks.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Recorder - Public Records	
BUDGETED / PROJECTED 25% - 33%	PERFORMANCE MEASUREMENT OUTCOME:	Percent of total real estate documents recorded electronically through e-submission	
DEPARTMENT QUARTERLY 36%	PERFORMANCE MEASUREMENT ANALYSIS:	The recorder's office encourages the use of e-submission and continues to promote the convenience of using the system for research purposes. The department's projected goal for the year is 33% total submissions and they have surpassed this goal at 36% as of 2nd quarter.	

DEPARTMENT NAME/	ACTIVITY SERVICE:	Secondary Roads - Asset Management	
BUDGETED / PROJECTED	PERFORMANCE	To perform cost effective repairs to equipment.	
100% - 100%	MEASUREMENT OUTCOME:		
DEPARTMENT QUARTERLY 100%	PERFORMANCE MEASUREMENT ANALYSIS:	Maintain cost of repair per unit to less than \$550. Secondary Roads Department continues to meet this goal. This quarter their cost per unit for repairs was at \$270.	
.0070			
DEPARTMENT NAME/	ACTIVITY SERVICE:	Secondary Roads - Asset Management	
BUDGETED / PROJECTED 100% - 100%	PERFORMANCE MEASUREMENT OUTCOME:	To maintain high levels of service to secondary road equipment.	
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Service equipment within 10% of manufacturer's recommended hours or miles. The Secondary Raods Department continues to meet this goal.	
100%	MEASONEMENT ANALTSIS.		
DEPARTMENT NAME/	ACTIVITY SERVICE:	Sheriff - Investigations	
BUDGETED / PROJECTED 300 - 415	PERFORMANCE MEASUREMENT OUTCOME:	Complete home compliance checks on sex offenders in Scott County.	
DEPARTMENT QUARTERLY	PERFORMANCE	Complete 300 home compliance checks annually on sex offenders. The Sheriff's Office far exceeded both the 300 compliance check budgeted goal and the almost exceeded the 415 check projected goal. Additional help from the U.S. Marshal Service allowed for a sweep of enforcement checks during the second quarter.	
396	MEASUREMENT ANALYSIS:	o.s. Maishal Service allowed for a sweep of enforcement checks during the second quarter.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Sheriff - Traffic Enforcement	
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To increase the number of hours of traffic safety and seat belt enforcement	
1,000 - 1,000	MEAGOREMENT GOTGOME.		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Complete 1,000 hours of traffic safety and seat belt enforcement. The Sheriff's Office in on track to meeting this goal having completed 58.7% of this annual goal during the first six months of the fiscal year.	

587.25

MEASUREMENT ANALYSIS:

DEDARTMENT NAME (ACTIVITY OF DVICE	lou 199 or 110
DEPARTMENT NAME/	ACTIVITY SERVICE:	Sheriff - Civil Support
BUDGETED /	PERFORMANCE	Timely process of protective orders and mental injunctions.
PROJECTED Two days One day	MEASUREMENT OUTCOME:	
Two days - One day		All and the sader and madel being the sader and advantage to the sader the sader
DEPARTMENT	PERFORMANCE	All protective orders and mental injunctions will be entered and given to a civil deputy for service the same
QUARTERLY	MEASUREMENT ANALYSIS:	business day of receipt. The Sheriff's Office continues to meet this goal.
One day	WEASUREWENT ANALYSIS.	
DEPARTMENT NAME/ A	ACTIVITY SERVICE:	Treasurer: Tax Collection
BUDGETED /	DEDECRMANCE	Serve over 80% of customers within 15 minutes of entering the queue.
PROJECTED	PERFORMANCE	
95% - 85%	MEASUREMENT OUTCOME:	
DEPARTMENT	DEDEODMANOE	The Treasurer's management exceeded its goal of providing prompt customer service by ensuring proper staffing
QUARTERLY	PERFORMANCE	levels.
88%	MEASUREMENT ANALYSIS:	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Treasurer: County General Store
BUDGETED /	DEDECRMANCE	Process at least 4.5% of property taxes collected at an alternative site for the convenience of citizens.
4.5% - 4.5%	PERFORMANCE MEASUREMENT OUTCOME:	
DEPARTMENT		The Treasurer, has achieved its goal to provide convenient sites for citizens to pay motor vehicle registration. The
QUARTERLY	PERFORMANCE	public utilizes the General Store as a viable option at a consistent rate of 4.8% of all registrations.
4.80%	MEASUREMENT ANALYSIS:	
4.0070		
DEPARTMENT NAME/	ACTIVITY SERVICE:	BOS: Legislative Policy and Policy Development
BUDGETED /	ACTIVITI SERVICE:	Participate in special meetings and discussions to prepare for future action items.
PROJECTED /	PERFORMANCE	ranicipate in special meetings and discussions to prepare for future action items.
98% - 98%	MEASUREMENT OUTCOME:	
DEPARTMENT		The Board of Supervisors nearly met their goal for attendance at discussion sessions.
QUARTERLY	PERFORMANCE	The Board of Caportions from their goal for attendance at discussion economic.
94%	MEASUREMENT ANALYSIS:	
		1
DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Drug and Alcohol Services
BUDGETED /		Clients who enter detoxification will successfully complete that process and not discharge against advice.
PROJECTED	PERFORMANCE	, , ,
	MEASUREMENT OUTCOME:	
94% - 94%		
DEPARTMENT		CADS has a robust program with much effort spent engaging clients and guiding them through the difficult
QUARTERLY	PERFORMANCE	detoxification process.
00.00/	MEASUREMENT ANALYSIS:	
99.0%		

DEPARTMENT NAME/	ACTIVITY SERVICE:	Center for Drug and Alcohol Services
BUDGETED / PROJECTED	PERFORMANCE	Scott County Jail inmates referred to residential, halfway house, outpatient, or continuing care will successfully complete that program.
87% - 87%	MEASUREMENT OUTCOME:	
DEPARTMENT QUARTERLY	PERFORMANCE	The jail based program educates and engages inmates and provides support for reentry into society. Inmates who complete the program are positioned to be successful in programs outside the jail.
95%	MEASUREMENT ANALYSIS:	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Community Health Care (CHC)
BUDGETED / PROJECTED	PERFORMANCE	Scott County provides funding to Community Health Care (CHC) so citizens can afford healthcare services.
\$302,067 - \$449,736	MEASUREMENT OUTCOME:	
DEPARTMENT		CHC offered the sliding fee scale to citizens who qualified, for both medical and pharmaceutical services. The total
QUARTERLY	PERFORMANCE	amount of discounts equaled \$231,210, which is significantly higher at mid year than budgeted. The projected
\$231,210	MEASUREMENT ANALYSIS:	level was increased to \$449,736. CHC is seeing more individuals struggle with high co-pays and deductibles.
DEPARTMENT NAME/	ACTIVITY SERVICE:	Center for Active Seniors, Inc. (CASI)- Adult Day Services
BUDGETED /		Caregivers and individuals who attend Jane's Place report a better or improved quality of life as it provides
PROJECTED	PERFORMANCE	supportive services as well as services that are fun and challenging.
95% - 95%	MEASUREMENT OUTCOME:	
DEPARTMENT	PERFORMANCE	CASI staff try to engage individuals in at least three or more activities daily. There were 98% of the individuals who
QUARTERLY	MEASUREMENT ANALYSIS:	participated in activities.
98%	MEAGONEMENT ANALTOIG.	
DEPARTMENT NAME/	ACTIVITY SERVICE:	Center for Active Seniors, Inc. (CASI)- Outreach
BUDGETED /	PERFORMANCE	Through the Outreach program, CASI staff can assist individuals with the enrollment process for federal and state
PROJECTED	MEACUDEMENT OUTCOME.	benefits. Outreach workers conduct assessments to determine what their needs are and how to best address
80% - 80%	MEAGNEMENT GOTGOME.	them so they can remain in their own home longer.
DEPARTMENT	PERFORMANCE	There were 799 individuals enrolled in the CASI program, and of that total, 764 or 96% remained in their own home
QUARTERLY	MEASUREMENT ANALYSIS:	at the end of the second quarter. Remaining safely in your own home is the ideal scenario and much lower in cost
96%		in terms of services.

DEPARTMENT NAME/		
	ACTIVITY SERVICE:	Durant Ambulance
BUDGETED / PROJECTED	PERFORMANCE	Respond within 15 minutes to 90% of 911 requests in area.
88% - 90%	MEASUREMENT OUTCOME:	
DEPARTMENT		Durant Ambulance is below both budgeted and projected performance for this measure. Durant is an all-volunteer
QUARTERLY	PERFORMANCE	organization. Responders have day jobs, and respond from work or home. Also, the physical location, outside
	MEASUREMENT ANALYSIS:	Scott County, builds lag time into response even before they enter the response area. Although Durant is a
84%		capable organization, its response cannot equal that of one with full time staff.
DEPARTMENT NAME/	ACTIVITY SERVICE:	EMA/Training
BUDGETED /	DEDECRMANOE	Coordinate/provide training for EOC staff and other agencies to support radiological emergency response.
PROJECTED	PERFORMANCE	
100%/100%	MEASUREMENT OUTCOME:	
DEPARTMENT	DEDECRIANCE	EMA has provided the annual training for approximately 80% of the radiological responders, but still need to
QUARTERLY	PERFORMANCE	complete 20%. The remaining 20% are the agencies that staff the reception center at North Scott High School.
80%	MEASUREMENT ANALYSIS:	That part of the plan is being updated and that training will be completed in Spring of 2017.
DEPARTMENT NAME/	ACTIVITY SERVICE:	EMA/Exercises
BUDGETED /	DEDECRMANCE	5 year exercise program requires a minimum of two tabletop or one functional exercise per year.
PROJECTED	PERFORMANCE	
100%/100%	MEASUREMENT OUTCOME:	
DEPARTMENT		In FY17 EMA participated in one functional (November 2016 Radiological Drill with Exelon), one table top (a mass
QUARTERLY	PERFORMANCE	fatality workshop in February 2017) and one full-scale exercise (with the Coast Guard, Davenport Police and Fire
100%	MEASUREMENT ANALYSIS:	in May 2017). EMA expects to be more active with exercises going forward. Exercises provide the most impact in
	MEASOREMENT ANALTSIS.	terms of responder readiness but are difficult to deliver with tight overtime budgets and scheduling constraints.
DEPARTMENT NAME/	ACTIVITY SERVICE:	IMEDIC EMS
BUDGETED /	PERFORMANCE	Response time targets will be achieved at 92% compliance.
PROJECTED		
PROJECTED 92% - 92%	PERFORMANCE MEASUREMENT OUTCOME:	Response time targets will be achieved at 92% compliance.
PROJECTED 92% - 92% DEPARTMENT	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is
PROJECTED 92% - 92% DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT OUTCOME:	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response
PROJECTED 92% - 92% DEPARTMENT	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is
PROJECTED 92% - 92% DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection.
PROJECTED 92% - 92% DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE MEASUREMENT ANALYSIS:	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection. SECC/Infrastructure/Physical Resources
PROJECTED 92% - 92% DEPARTMENT QUARTERLY 91%	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE MEASUREMENT ANALYSIS:	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection. SECC/Infrastructure/Physical Resources Review and make recommendations to update the current radio system thereby creating better radio coverage for
PROJECTED 92% - 92% DEPARTMENT QUARTERLY 91% DEPARTMENT NAME/	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE MEASUREMENT ANALYSIS: ACTIVITY SERVICE:	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection. SECC/Infrastructure/Physical Resources
PROJECTED 92% - 92% DEPARTMENT QUARTERLY 91% DEPARTMENT NAME/ / BUDGETED /	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE MEASUREMENT ANALYSIS: ACTIVITY SERVICE: PERFORMANCE	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection. SECC/Infrastructure/Physical Resources Review and make recommendations to update the current radio system thereby creating better radio coverage for
PROJECTED 92% - 92% DEPARTMENT QUARTERLY 91% DEPARTMENT NAME/ / BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE MEASUREMENT ANALYSIS: ACTIVITY SERVICE: PERFORMANCE	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection. SECC/Infrastructure/Physical Resources Review and make recommendations to update the current radio system thereby creating better radio coverage for
PROJECTED 92% - 92% DEPARTMENT QUARTERLY 91% DEPARTMENT NAME/ A BUDGETED / PROJECTED 40%/75%	PERFORMANCE MEASUREMENT OUTCOME: PERFORMANCE MEASUREMENT ANALYSIS: ACTIVITY SERVICE: PERFORMANCE MEASUREMENT OUTCOME:	Response time targets will be achieved at 92% compliance. MEDIC EMS responds from three stations within the county to cover the rural areas. However, only one unit is based in each. When multiple calls occur in the rural area, metro units must respond. This can increase response time. MEDIC EMS met the effectiveness goal, but is under projection. SECC/Infrastructure/Physical Resources Review and make recommendations to update the current radio system thereby creating better radio coverage for all public safety responders and increasing officer safety.

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February 9, 2017

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

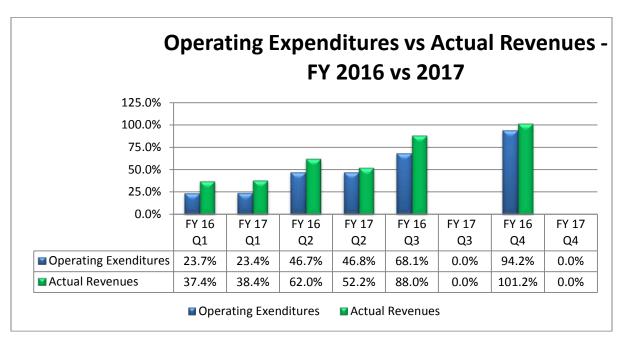
SUBJ: Summary of Scott County FY17 Actual Revenues and Expenditures for the period ended

December 31, 2016

Please find attached the Summary of Scott County FY17 Actual Revenues and Expenditures compared with budgeted amounts for the 2nd quarter ended December 31, 2016 on an accrual accounting basis.

Actual expenditures were 46.8% (46.7% in FY16) used when compared to budgeted amounts for the operating budget (net of debt service, capital projects, and golf course operations). The total Scott County budget including non-operating costs was 47.1% (44.5% in FY16) expended. There was one budget amendment between departments adopted during FY17, YTD.

Total actual revenues overall for the period are 52.2% (62.0% for FY16) received when compared to budgeted amounts. Scott County traditionally receives the majority of property tax revenue in the months of September and March.



The Personnel quarterly summary report (page 7) shows the overall total authorized FTE level of 480.98 FTE's. This number represents a 1.0 FTE increase from the authorized FTE from the beginning of the year. There were a second quarter change for a Health Department Disease Specialist.

Also attached is a memo reviewing the status of current FTE's authorized in the past as a result of grant funded appropriations. This information is being provided on a quarterly basis to allow discussion between the Board and affected departments when grant funding runs out.

Most departments basically reflect a good financial status at the end of the 2nd quarter based on total expenditures and revenues compared to budget amounts. Additional comments for certain departments expressed below:

- Attorney The 83.4% revenue amount reflects the amount of insurance settlements and delinquent fine collection program received for the year. The County received \$173,255 of insurance settlement money, which was unbudgeted for the fiscal year. Delinquent fine revenue is at 42% of the yearly budget as of the first quarter. The 2015 legislative changes have affected the delinquent fine forfeiture program and is trending flat to declining growth. Risk Management was 56% expended for the year compared to prosecution / legal which was 47% expended. Risk Management purchases insurance for the entire year in July and claims management were below expectations.
- Auditor Departmental revenue is at 93.0% for the first quarter. The office receives intergovernmental reimbursements for election expenses, which was not budgeted for the fiscal year due to being related to a special elections in FY 16. Departmental expenses are at 59.0% for the quarter. Most of the departmental election expenses occurred in the second quarter for the general election. The program area of Elections is 74.9% expended.
- **Capital Improvements -** The 61.0% expenditure level reflects the amount of capital projects expended during the period including expenditures funded for Courthouse phase 3 and 4, Sheriff Patrol Headquarters and technology projects. The 59.0% revenue level includes gaming boat revenue, which is at 60.4% received for the quarter ended.
- Community Services The 6.9% revenue level is due to the expected draw from Eastern Iowa Mental Health Region for fund balance operations not occurring in the first or second quarter. The 35.7% expenditure level reflects timing of general mental health and disabilities services. General Assistance and Veteran Services were 43.7% and 44.8% expended, respectively.
- **Conservation:** The 62.3% revenue level reflects the amount of camping, pool and beach fees received during the summer months. The County has earned 79.1% of expected camping fees for the year. Excess charges for services compared to FY 2010 levels are recommended to be transferred to Conservation Capital reserve fund. The 55.5% expenditure level is spread across eight services areas and all expenditure objects such as salary, benefits and capital outlay.
- **Debt Service** –Expenses are 12.3% expended through December 31, 2016. Interest is paid out on the River Renaissance Bonds every June and December with principal amounts paid in June. Interest on the debt service for the solid waste bonds are paid out during June and December of each year with principal payments also made in June. They county will receive reimbursement from the waste commission for the interest and principal expenses. Emergency Equipment bond debt amortization occurs in December and June of each fiscal year.
- **Facility and Support Services** –The 48.2% of expenditures level reflects seasonality of utilities and maintenance- equipment within purchase services and expenses. Purchase services and

- expenses were 51.6% expended during the quarter ended, while supplies were 26.1% expended.
- **Health Department** The 41.3% revenue level reflects the amount of grant reimbursements received during the period. The 43.6% expenditure level also reflects the amount of grant and operating expenditures made during the period, purchase services and expenses, including grant pass thru disbursements was at 39.7% as of quarter end.
- **Human Services** The expenditure level reflects the direct DHS Administrative support dollars that are covered by the County. Overall, the expenditure level for this department is 51.6%.
- **Information Technology** –Revenues are 14.8% of budgeted expectations. Intergovernmental reimbursements are based on work performed for other entities. Expenditures were at 52.0% during the quarter with 55.9% of purchase services and expenses incurred through December 31.
- **Juvenile Detention Center** The 85.9% revenue level reflects all of the State detention center reimbursements being received during the year. This amount is budgeted at \$235,000 and we received \$248,781. Charges for services are 44.0% of projected revenues at \$45,320. Purchase services and expenses were 18% expended while supplies and materials were 57% expended.
- **Planning & Development** The 48.1% revenue level reflects the amount of building permit fees received during the period. The County has collected \$121,151 of the \$250,120 budget for licenses and permits. The 45.8% expenditure level is due to administrative and professional services expenses related to planning and zoning administration.
- **Recorder** The 52.1% revenue reflects recording of instrument revenue for the period, which were 52% of expected revenue. Purchased services was services was 49.9% expended while Supplies and Materials was 20.2% expended.
- Secondary Roads The 45.9% expenditure level was due to the mix of the amount of Roadway Construction, Snow & Ice Control and New Equipment expenditures. Real Estate and Buildings, which is the required state function for the building expansion, was 100.4% expended. The 58.6% revenue amount reflects the amount of road use taxes received for the period on an accrual basis. Road use tax is 58.3% collected for the quarter end.
- **Sheriff** The 56.0% revenue reflects revenues for charges for service. Care Keep Charges are 72% of the budget. Licenses and Permits are 109.0% of budget. Purchase services was 33.2% expended, while Supplies and Materials was 46.7% expended.
- **Treasurer** The 41.1% revenue is a mixture of vehicle registration fees, penalties & interest, special assessment costs, and investment earnings.
- **Local Option Tax** 58.8% of local option tax have been received as of quarter end. Additionally the annual true up distribution for FY 16 was received in November. This distribution was \$341,336.
- **Utility Tax Replacement Excise Tax** These taxes are received from utility companies primarily in October and April of the year.
- **Other Taxes** These taxes include mobile home taxes, grain handled taxes, and monies and credit taxes received during the year.

- **State Tax Replacement Credit** The State Tax Replacement Credits other than against levied taxes are received during the months of December and March each fiscal year.
- Golf Course Operations It is noted that the Golf Course income statement is based on accrual accounting. This means that equipment purchases are charged (debited) to a balance sheet account (fixed assets). Expenditures for the golf course are at 53.4% for the second quarter, while revenues are at 58.5% for the quarter. For the second quarter of FY17, rounds were at 16.838, which is 0.5% less than FY16.
- **Self Insurance Fund -** The County Health and Dental Fund is experiencing a \$484,384 loss through the second quarter. Charges for services is below prior year by \$9,000 due relative enrollments between fiscal years. Medical claims decreased by \$303,000. Current fund balance is 1.5 months of FY 16 expenses. An additional \$500,000 is assigned to be transferred from General Fund during the February budget amendment to bring the fund balance to 2.2 months of FY 16 expenses. New insurance rates for employer and employee contributions will take effect January 1, 2017. The FY 17 February budget amendment will include an amendment for the increased expenditure benefit level.

This report is presented for the Board and your office's review and information. Please contact me should additional information be requested in this area.

Attachments

SCOTT COUNTY FY17 FINANCIAL SUMMARY REPORT 2nd QUARTER ENDED DECEMBER 31, 2016



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PERSONNEL SUMMARY (FTE's)

Department	FY17 Auth <u>FTE</u>	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
Administration	5.90	_	_	_	_	5.90
Attorney	33.50	-	_	_	-	33.50
Auditor	14.05	-	-	-	-	14.05
Information Technology	15.00	-	-	_	-	15.00
Facilities and Support Services	28.70	-	-	-	-	28.70
Community Services	10.00	-	-	-	-	10.00
Conservation (net of golf course)	48.85	-	-	-	-	48.85
Health	45.52	-	1.00	-	-	46.52
Human Resources	3.50	-	-	-	-	3.50
Juvenile Detention Center	15.40	-	-	-	-	15.40
Planning & Development	4.33	-	-	-	-	4.33
Recorder	10.50	-	-	-	-	10.50
Secondary Roads	36.15	-	-	-	-	36.15
Sheriff	158.60	-	-	-	-	158.60
Supervisors	5.00	-	-	-	-	5.00
Treasurer	28.00					28.00
SUBTOTAL	463.00	-	1.00	-	-	464.00
Golf Course Enterprise	16.98					16.98
TOTAL	479.98	-	1.00	-	-	480.98

ORGANIZATION: Administration	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted
POSITIONS:	FTE	Changes	Changes	Changes	Changes	FTE
A County Administrator	1.00	_	_	_	_	1.00
805-A Assistant County Administrator	0.50	_	-	-	-	0.50
657-A Director of Budget and Administrative Services	1.00	-	-	-	-	1.00
417-A Fleet Manager	0.40	-	-	-	-	0.40
332-A ERP / EDM Budget Analyst	1.00	-	-	-	-	1.00
298-A Administrative Assistant	1.00	-	-	-	-	1.00
252-A Purchasing Specialist	1.00					1.00
Total Positions	5.90					5.90
ORGANIZATION: Attorney	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted
POSITIONS:	FTE	Changes	Changes	Changes	Changes	FTE
X County Attorney	1.00	_	_	_	_	1.00
X First Assistant Attorney	1.00	_	-	-	-	1.00
X Deputy First Assistant Attorney	-	-	-	-	-	-
X Assistant Attorney II	-	-	-	-	-	-
X Assistant Attorney I	-	-	-	-	-	-
611-A Attorney II	7.00	-	-	-	-	7.00
511-A Office Administrator	1.00	-	-	-	-	1.00
505-A Risk Manager	1.00	-	-	-	-	1.00
464-A Attorney I	7.00	-	-	-	-	7.00
323-A Case Expeditor	1.00	-	-	-	-	1.00
316-A Paralegal-Audio/Visual Production Spec	1.00	-	-	-	-	1.00
282-A Paralegal	1.00	-	-	-	-	1.00
282-A Executive Secretary/Paralegal	1.00	-	-	-	-	1.00
223-C Victim/Witness Coordinator	1.00	-	-	-	-	1.00
223-C Fine Payment Coordinator	2.00	-	-	-	-	2.00
214-C Administrative Assistant-Juvenile Court	1.00	-	-	-	-	1.00
214-C Intake Coordinator	1.00	-	-	-	-	1.00
194-C Legal Secretary-Civil Court 191-C Senior Clerk-Victim Witness	1.00 1.00	-	-	-	-	1.00
177-C Legal Secretary	1.00	-	-	-	-	1.00 1.00
162-C Clerk III	1.00	-	-	-	-	1.00
151-C Clerk II-	1.00	-	-	-	-	1.00
151-C Clerk II-Neceptionist	1.00	_	_	_	_	1.00
Z Summer Law Clerk	0.50					0.50
Total Positions	33.50					33.50

ORGANIZATION: Auditor	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17
POSITIONS:	FTE	Changes	Changes	Changes	Changes	Adjusted FTE
X Auditor	1.00	-	-	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	-	-	1.00
677-A Accounting and Tax Manager	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
291-C Election Supervisor	1.00	-	-	-	-	1.00
268-A GIS Parcel Maintenance Technician	1.00	-	-	-	-	1.00
252-A Payroll Specialist	2.00	-	-	-	-	2.00
252-C Accounts Payable Specialist	1.50	-	-	-	-	1.50
191-C Senior Clerk III Elections	2.00	-	-	-	-	2.00
177-A Official Records Clerk	0.90	-	-	-	-	0.90
177-C Platroom Specialist	1.00	-	-	-	-	1.00
141-C Clerk II	0.65					0.65
Total Positions	14.05					14.05
ORGANIZATION: Information Technology POSITIONS:	FY17 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
<u></u>				g		
725-A Information Technology Director	1.00	-	-	-	-	1.00
556-A Geographic Information Systems Coord.	1.00	-	-	-	-	1.00
519-A Network Infrastructure Supervisor	1.00	-	-	-	-	1.00
511-A Senior Programmer/Analyst	1.00	-	-	-	-	1.00
455-A Webmaster	1.00	-	-	-	-	1.00
445-A Programmer/Analyst II	2.00	-	-	-	-	2.00
406-A Network Systems Administrator	5.00	-	-	-	-	5.00
323-A GIS Analyst	1.00	-	-	-	-	1.00
187-A Desktop support Specialist	2.00	-	-	-	-	2.00
162-A Clerk III						
Total Positions	15.00					15.00

ORGANIZATION: Facilities and Support Services	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted
POSITIONS:	FTE	Changes	Changes	Changes	Changes	FTE
725-A Director of Facilities and Support Services	1.00	-	-	-	-	1.00
462-A Operations Manager-FSS	-	-	-	-	-	-
307-A Project and Support Services Coordinator	-	-	-	-	-	-
300-A Maintenance Coordinator	1.00	-	-	-	-	1.00
268-C Maintenance Specialist	4.00	-	-	-	-	4.00
268-C Maintenance Electronic Systems Technician	2.00	-	-	-	-	2.00
238-A Custodial & Security Coordinator	1.00	-	-	-	-	1.00
238-A Custodial Coordinator	-	-	-	-	-	-
182-C Maintenance Worker	1.75	_	_	_	-	1.75
177-C Senior Clerk	1.00	-	_	_	_	1.00
162-C Lead Custodial Worker	2.00	_	_	_	-	2.00
141-C Clerk II/Support Services	2.00	-	_	_	_	2.00
141-C Clerk II/Scanning	2.00	_	_	_	_	2.00
130-C Custodial Worker	9.95	-	_	_	_	9.95
91-C Courthouse Security Guard	-	_	_	_	_	-
83-C General Laborer	1.00					1.00
Total Positions	28.70					28.70
ORGANIZATION: Community Services	FY17 Auth FTE	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted FTE
POSITIONS:	FIE	Changes	Changes	Changes	Changes	FIE
725-A Community Services Director	1.00	-	-	-	-	1.00
430-A Case Aide Supervisor	1.00	-	-	-	-	1.00
430-A Mental Health Coordinator	1.00	-	-	-	-	1.00
298-A Veterans Director/Case Aide	1.00	-	-	-	-	1.00
271-C Office Manager	1.00	-	-	-	-	1.00
252-C Case Aide	2.00	-	-	-	-	2.00
162-C Clerk III/Secretary	1.00	-	-	-	-	1.00
141-C Clerk II/Receptionist	1.00	_	_	_	_	1.00
	1.00	_	_	_	_	1.00
Z Mental Health Advocate	1.00					

ORGANIZATION: Conservation (Net of Golf Operations)	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted
POSITIONS:	FTE	Changes	Changes	Changes	Changes	FTE
775-A Director	1.00	-	-	-	-	1.00
540-A Deputy Director	1.00	-	-	-	-	1.00
470-A Park Manager	2.00	-	-	-	-	2.00
382-A Naturalist/Director	1.00	-	-	-	-	1.00
271-A Naturalist	2.00	-	-	-	-	2.00
262-A Park Ranger	5.00	-	-	-	-	5.00
252-A Administrative Assistant	1.00	-	-	-	-	1.00
220-A Park Crew Leader / Equipment Specialist	2.00	-	-	-	-	2.00
187-A Pioneer Village Site Coordinator	1.00	-	-	-	-	1.00
187-A Equipment Specialist	1.00	-	-	-	-	1.00
187-A Equipment Mechanic	-	-	-	-	-	-
187-A Park Maintenance Technician	4.00	-	-	-	-	4.00
141-A Clerk II	1.00	-	-	-	-	1.00
99-A Cody Homestead Site Coordinator	0.75	-	-	-	-	0.75
Z Seasonal Park Maintainance(WLP,SCP. PV)	7.52	-	-	-	-	7.52
Z Seasonal Pool Manager (SCP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Pool Manager (SCP)	0.21	-	-	-	-	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.28	-	-	-	-	6.28
Z Seasonal Pool Concessions (SCP)	1.16	-	-	-	-	1.16
Z Seasonal Beach/Boathouse Concessions	1.80	-	-	-	-	1.80
Z Seasonal Beach Manager (WLP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Beach Manager (WLP)	0.23	-	-	-	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	-	-	-	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	-	-	-	-	2.95
Z Seasonal Naturalist	0.79	-	-	-	-	0.79
Z Seasonal Maintenance - Caretaker	0.66	-	-	-	-	0.66
Z Seasonal Day Camp/Apothecary (PV)	1.56	-	-	-	-	1.56
Z Seasonal Concession Worker (Cody)	0.19					0.19
Total Positions	48.85					48.85
ORGANIZATION: Glynns Creek Golf Course POSITIONS:	FY17 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
-		Changes	Changes	Changes	Juliyes	
462-A Golf Pro/Manager	1.00	-	-	-	-	1.00
462-A Golf Course Superintendent	-	-	-	-	-	-
220-A Assistant Golf Course Superintendent	1.00	-	-	-	-	1.00
187-A Turf Equipment Specialist	1.00	-	-	-	-	1.00
162-A Maintenance Technician	1.00	-	-	-	-	1.00
Z Seasonal Assistant Golf Professional	0.73	-	-	-	-	0.73
Z Seasonal Golf Pro Staff	7.48	-	-	-	-	7.48
Z Seasonal Part-Time Laborers	4.77					4.77
Total Positions	16.98					16.98

ORGANIZA POSITIONS	TION: Health	FY17 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
805-A	Health Director	1.00	_	_	_	_	1.00
	Deputy Director	1.00	_	_	_	_	1.00
	Clinical Services Coordinator	1.00	_	_	_	_	1.00
	Community Health Coordinator	1.00	_	_	_	_	1.00
	Environmental Health Coordinator	1.00	_	_	_	_	1.00
	Public Health Services Coordinator	1.00	_	_	_	_	1.00
	Correctional Health Coordinator	1.00	_	_	_	_	1.00
	Clinical Services Specialist	1.00	_	_	_	_	1.00
	Public Health Nurse	9.00	_	_	_	_	9.00
	Community Health Consultant	5.00	_	_	_	_	5.00
	Community Health Intervention Specialist	1.00	_	_	_	_	1.00
	Environmental Health Specialist	7.00	_	_		_	7.00
	Disease Intervention Specialist	7.00	_	1.00		_	1.00
	Child Health Consultant	2.00	_	1.00			2.00
	Community Dental Consultant	2.00	-	-	-	_	2.00
	Administrative Office Assistant	1.00	-	-	-	-	1.00
	Public Health Nurse-LPN	1.00	-	-	-	-	1.00
	Medical Assistant	2.00	-	-	-	-	2.00
	Medical Lab Technician	2.00 0.75	-	-	-	-	2.00 0.75
		0.75	-	-	-	-	0.75
	Lab Technician		-	-	-	-	-
	Resource Specialist	2.00	-	-	-	-	2.00
	Resource Assistant	3.45	-	-	-	-	3.45
	Interpreters	-	-	-	-	-	-
	Environmental Health Intern	0.25	-	-	-	-	0.25
	Dental Hygienist	-	-	-	-	-	-
2	Health Services Professional	2.07					2.07
	Total Positions	45.52		1.00			46.52
ORGANIZA	TION: Human Resources	FY17 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
			_	_	_	_	
805-A	Assistant County Administrator	0.50	-	-	-	-	0.50
	Risk Manager	-	-	-	-	-	-
323-A	Human Resources Generalist	2.00	-	-	-	-	2.00
198-A	Benefits Coordinator	1.00					1.00
	Total Positions	3.50					3.50

ORGANIZATION: Juvenile Detention Center	FY17	1st	2nd	3rd	4th	FY17
	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
POSITIONS:	FTE	Changes	Changes	Changes	Changes	FTE
571-A Juvenile Detention Center Director323-A Shift Supervisor215-J Detention Youth Supervisor	1.00	-	-	-	-	1.00
	2.00	-	-	-	-	2.00
	12.40	-	-	-	-	12.40
Total Positions	15.40					15.40
ORGANIZATION: Planning & Development POSITIONS:	FY17	1st	2nd	3rd	4th	FY17
	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
	FTE	Changes	Changes	Changes	Changes	FTE
608-A Planning & Development Director 314-C Building Inspector 252-A Planning & Development Specialist 162-A Clerk III Z Weed/Zoning Enforcement Aide Z Planning Intern	1.00	-	-	-	-	1.00
	1.00	-	-	-	-	1.00
	1.00	-	-	-	-	1.00
	0.50	-	-	-	-	0.50
	0.58	-	-	-	-	0.58
	0.25	-	-	-	-	0.25
Total Positions	4.33					4.08
ORGANIZATION: Recorder POSITIONS:	FY17	1st	2nd	3rd	4th	FY17
	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
	FTE	Changes	Changes	Changes	Changes	FTE
X Recorder	1.00	-	-	-	-	1.00
Y Second Deputy	1.00	-	-	-		1.00
 417-A Operations Manager 191-C Real Estate Specialist 191-C Vital Records Specialist 162-C Clerk III 141-C Clerk II 	1.00 1.00 1.00 1.00 4.50	- - - -	- - - -	- - - -	- - - - -	1.00 1.00 1.00 1.00 4.50
Total Positions	10.50					10.50

ORGANIZA POSITIONS	TION: Secondary Roads	FY17 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
	County Engineer	1.00	-	-	-	-	1.00
	Assistant County Engineer	1.00	-	-	-	-	1.00
	Secondary Roads Superintendent	1.00	-	-	-	-	1.00
417-A	Fleet Manager	0.60	-	-	-	-	0.60
300-A	Engineering Aide II	2.00	-	-	-	-	2.00
233-A	Shop Supervisor	1.00	-	-	-	-	1.00
230-A	Administrative Assistant	1.00	-	-	-	-	1.00
213-B	Crew Leader/Operator I	3.00	-	-	-	-	3.00
204-A	Office Leader	-	-	-	-	-	-
199-B	Sign Crew Leader	1.00	-	-	-	-	1.00
187-B	Mechanic	2.00	-	-	-	-	2.00
187-B	Shop Control Clerk	1.00	-	-	-	-	1.00
174-B	Heavy Equipment Operator III	7.00	-	-	-	-	7.00
174-B	Sign Crew Technician	1.00	-	-	-	-	1.00
163-B	Truck Crew Coordinator	1.00	-	-	-	-	1.00
162-A	Office Assistant	1.00	-	-	-	-	1.00
162-A	Clerk III	-	-	-	-	-	-
153-B	Truck Driver/Laborer	10.00	-	-	-	-	10.00
143-B	Service Technician	1.00	-	-	-	-	1.00
Z	Engineering Intern	0.25	-	-	-	-	0.25
Z	Seasonal Maintenance Worker	0.30	-	-	-	-	0.30
99-A	Eldridge Garage Caretaker						
	Total Positions	36.15					36.15

ORGANIZA	TION: Sheriff	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted
POSITIONS	<u>S:</u>	FTE	Changes	Changes	Changes	Changes	FTE
Υ	Sheriff Chief Deputy	1.00 1.00	-	-	-	-	1.00 1.00
571-A	Jail Administrator Assistant Jail Administrator	1.00	-	-	-	-	1.00
519-A	Assistant Jail Administrator Captain	1.00	-	-	-	-	1.00
	Lieutenant Training Sergeant	4.00 1.00	-	-	-	-	4.00 1.00
	Sergeant Shift Commander (Corrections Lieutenant)	6.00 2.00	-	-	-	-	6.00 2.00
	Shift Commander (Corrections Lieutenant) Corrections Sergeant	- 14.00	-	-	-	-	- 14.00
	Food Service Manager Deputy	1.00 30.00	-	-	-	-	1.00 30.00
	Program Services Coordinator Classification Specialist	2.00 2.00	-	-	-	-	2.00 2.00
	Office Administrator Lead Bailiff	1.00 1.00	-	-	-	-	1.00 1.00
220-A		59.00 12.40	-	-	-	-	59.00 12.40
198-A	Senior Accounting Clerk-Jail Court Compliance Coordinator	1.00 2.00	-	-	-	-	1.00 2.00
198-A	Alternative Sentencing Coordinator Senior Clerk	1.00 -	-	-	-	-	1.00 -
177-A	Senior Accounting Clerk Inmate Services Clerk	2.00 1.00	-	-	-	-	2.00 1.00
176-H	Senior Clerk Jail Custodian/Correction Officer	1.00 4.00	-	-	-	-	1.00 4.00
	Clerk III	3.60 3.60	-	-	-	-	3.60 3.60
141-A	Clerk II						
	Total Positions	158.60					158.60
ORGANIZA	TION: Supervisors, Board of	FY17 Auth	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	FY17 Adjusted
POSITIONS	<u>3:</u>	FTE	Changes	Changes	Changes	Changes	FTE
	Supervisor, Chairman Supervisor	1.00 4.00					1.00 4.00
	Total Positions	5.00					5.00

ORGANIZA POSITIONS	TION: Treasurer	FY17 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY17 Adjusted FTE
					_	_	
X	Treasurer	1.00	-	-	-	-	1.00
611-A	Financial Management Supervisor	1.00	-	-	-	-	1.00
556-A	Operations Manager	1.00	-	-	-	-	1.00
382-A	County General Store Manager	1.00	-	-	-	-	1.00
332-A	Tax Accounting Specialist	1.00	-	-	-	-	1.00
332-A	Motor Vehicle Supervisor	1.00	-	-	-	-	1.00
191-C	Cashier	1.00	-	-	-	-	1.00
177-A	Senior Clerk	-	-	-	-	-	-
177-C	Accounting Clerk - Treasurer	3.00	-	-	-	-	3.00
162-C	Clerk III	1.00	-	-	-	-	1.00
141-C	Clerk II	<u>17.00</u>					17.00
		28.00					28.00

SCOTT COUNTY QUARTERLY APPROPRIATION SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2016	Used/ Received
-					
Administration	756,745	_	756,745	360,631	47.7 %
Attorney	4,295,889	(1,800)	4,294,089	2,122,498	49.4 %
Auditor	1,622,259	(1,000)	1,622,259	957,495	59.0 %
Addition	1,022,200		1,022,200	337,433	00.0 70
Authorized Agencies	9,431,480	-	9,431,480	4,631,452	49.1 %
Capital Improvements (general)	7,072,000	-	7,072,000	4,314,708	61.0 %
Community Services	5,846,320	-	5,846,320	2,084,808	35.7 %
Conservation (net of golf course)	4,606,418	-	4,606,418	2,555,976	55.5 %
Debt Service (net of refunded debt)	3,866,579	-	3,866,579	475,789	12.3 %
Facility & Support Services	3,517,117	(4,116)	3,513,001	1,691,834	48.2 %
Health	6,870,451	(3,550)	6,866,901	2,995,090	43.6 %
Human Resources	411,750	-	411,750	195,384	47.5 %
Human Services	77,252	-	77,252	39,895	51.6 %
Information Technology	2,594,879	-	2,594,879	1,350,294	52.0 %
Juvenile Detention Center	1,346,226	-	1,346,226	667,671	49.6 %
Non-Departmental	412,482	54,988	467,470	247,269	52.9 %
Planning & Development	408,545	(2,780)	405,765	185,954	45.8 %
Recorder	811,953	-	811,953	385,480	47.5 %
Secondary Roads	7,668,523	-	7,668,523	3,517,944	45.9 %
Sheriff	15,499,721	(42,742)	15,456,979	7,422,663	48.0 %
Supervisors	324,110	-	324,110	143,446	44.3 %
Treasurer	2,074,414	-	2,074,414	1,021,023	49.2 %
SUBTOTAL	79,515,113		79,515,113	37,367,306	47.0 %
Golf Course Operations	1,053,324	<u>-</u>	1,053,324	562,219	53.4 %
TOTAL	80,568,437	-	80,568,437	37,929,526	47.1 %

SCOTT COUNTY QUARTERLY REVENUE SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2016	Used/ Received %
Admin	-	-	-	-	N/A
Attorney	436,225	-	436,225	363,790	83.4 %
Auditor	43,200	-	43,200	40,166	93.0 %
Authorized Agencies	10,000	-	10,000	9,692	96.9 %
Capital Improvements (general)	587,200	-	587,200	346,497	59.0 %
Community Services	1,790,520	-	1,790,520	123,583	6.9 %
Conservation (net of golf course)	1,396,814	-	1,396,814	869,653	62.3 %
Debt Service (net of refunded debt proceeds)	1,449,331	-	1,449,331	508,911	35.1 %
Facility & Support Services	222,535	-	222,535	59,876	26.9 %
Health	2,386,606	-	2,386,606	986,607	41.3 %
Human Resources	500	_	500	377	75.3 %
Human Services	27,000	-	27,000	2,917	10.8 %
Information Technology	219,500	_	219,500	32,468	14.8 %
Juvenile Detention Center	356,126	_	356,126	305,771	85.9 %
Non-Departmental	405,100	-	405,100	88,532	21.9 %
Planning & Development	268,520	_	268,520	129,241	48.1 %
Recorder	1,183,575	_	1,183,575	616,944	52.1 %
Secondary Roads	4,131,053	-	4,131,053	2,419,449	58.6 %
Sheriff	1,280,966	_	1,280,966	716,795	56.0 %
Board of Supervisors	1,200,300	_	1,200,500	-	N/A
Treasurer	2,711,200	-	2,711,200	1,114,208	41.1 %
SUBTOTAL DEPT REVENUES		 -	18,905,971	 8,735,474	46.2 %
SOBTOTAL BETT REVENUES	10,900,971		10,905,971	0,735,474	40.2 /0
Revenues not included in above department totals:					
Gross Property Taxes	45,691,478	_	45,691,478	24,538,432	53.7 %
Local Option Taxes	4,475,000	-	4,475,000	2,633,479	58.8 %
Utility Tax Replacement Excise Tax	1,834,620	_	1,834,620	899,011	
Other Taxes	71,502	-	71,502	39,524	
State Tax Replc Credits	3,483,282	-	3,483,282	1,932,619	55.5 %
SUB-TOTAL REVENUES			74,461,853	38,778,537	
Golf Course Operations	1,107,200	-	1,107,200	648,058	58.5 %
Total	75,569,053		75,569,053	39,426,595	52.2 %

SCOTT COUNTY QUARTERLY APPROP SUMMARY BY SERVICE AREA

Description			Adjusted	YTD Actual 12/31/2016	Used/ Received %
SERVICE AREA	Duuget	Changes	Duuget	12/31/2010	70
Public Safety & Legal Services	29,723,375	(173)	29,723,202	14,325,451	48.2 %
Physical Health & Social Services	6,559,546	173	6,559,719	2,856,798	43.6 %
Mental Health	5,070,705	-	5,070,705	1,767,751	34.9 %
County Environment & Education	4,845,056	-	4,845,056	2,367,406	48.9 %
Roads & Transportation	6,198,523	-	6,198,523	2,673,816	43.1 %
Government Services to Residents	2,431,520	-	2,431,520	1,348,529	55.5 %
Administration	11,039,709	-	11,039,709	5,516,169	50.0 %
SUBTOTAL OPERATING BUDGET	65,868,434	-	65,868,434	30,855,920	46.8 %
Debt Service	3,866,579	-	3,866,579	475,789	12.3 %
Capital projects	9,780,100	-	9,780,100	6,035,597	61.7 %
SUBTOTAL COUNTY BUDGET	79,515,113	-	79,515,113	37,367,306	47.0 %
Golf Course Operations	1,053,324	-		562,219	
TOTAL	80,568,437 ====================================		80,568,437		47.1 % ======

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: ADMINISTRATION					
REVENUES Fines/Forfeitures/Miscellaneous	-	<u>-</u>		-	N/A
TOTAL REVENUES	-	-	-	-	N/A
APPROPRIATIONS					
Salaries Benefits Purchase Services & Expenses Supplies & Materials	574,443 165,702 15,000 1,600	- - - 	574,443 165,702 15,000 1,600	268,738 89,190 2,132 572	46.8 % 53.8 % 14.2 % 35.8 %
TOTAL APPROPRIATIONS	756,745	-	756,745	360,631	47.7 % ======
ORGANIZATION: ATTORNEY					
REVENUES Intergovernmental Charges for Services Fines/Forfeitures/Miscellaneous	1,200 25 435,000	- - -	1,200 25 435,000	1,200 - 362,590	100.0 % 0.0 % 83.4 %
TOTAL REVENUES	436,225 ===================================	-	436,225	363,790	83.4 % ======
APPROPRIATIONS					
Salaries Benefits Purchase Services & Expenses Supplies & Materials	2,368,281 796,251 1,084,357 47,000	- - (1,000) (800)	2,368,281 796,251 1,083,357 46,200	1,153,631 366,326 585,930 16,611	48.7 % 46.0 % 54.1 % 36.0 %
TOTAL APPROPRIATIONS	4,295,889 ===================================	(1,800)	4,294,089	2,122,498	49.4 % =====

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: AUDITOR					
REVENUES					
Intergovernmental Licenses & Permits Fines, Forefeitures and Miscellanous	- 4,400 -	-	- 4,400 -	17,911 2,705	N/A 61.5 % N/A
Charges for Services	38,800	- -	38,800	19,550 	50.4 %
TOTAL REVENUES	43,200	- 	43,200	40,166	93.0 % ======
APPROPRIATIONS					
Salaries Benefits Purchase Services & Expenses	1,043,547 313,267 216,345	- - -	1,043,547 313,267 216,345	605,547 151,947 153,624	58.0 % 48.5 % 71.0 %
Supplies & Materials	49,100 		49,100	46,377	94.5 %
TOTAL APPROPRIATIONS	1,622,259 ====================================	-	1,622,259 ====================================	957,495	59.0 % =====
ORGANIZATION: CAPITAL IMPROVEMENTS (GENI	ERAL)				
REVENUES					
Taxes Intergovernmental Fines, Forefeitures and Miscellanous	560,000 - 17,000	- - -	560,000 - 17,000	338,353 4,544 -	60.4 % N/A 0.0 %
Use of Property and Money Other Financing Sources	10,200	- -	10,200	3,600	0.0 % N/A
SUB-TOTAL REVENUES	587,200	-	,	346,497	
TOTAL REVENUES	587,200	-	587,200		59.0 %
APPROPRIATIONS					
Capital Improvements	7,072,000	-		4,314,708	61.0 %
TOTAL APPROPRIATIONS		-		4,314,708	61.0 % =====

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: COMMUNITY SERVICES					
REVENUES					
Intergovernmental	1,564,720	-	1,564,720	10,000	0.6 %
Charges for Services Fines/Forfeitures/Miscellaneous	176,500	-	176,500	87,608	49.6 %
Fines/Forreitures/Miscellaneous	49,300	-	49,300	25,976	52.7 %
TOTAL REVENUES	1,790,520	-	1,790,520	123,583	6.9 %
APPROPRIATIONS					
Salaries	628,823	-	628,823	306,896	48.8 %
Benefits	247,140	-	247,140	112,829	45.7 %
Purchase Services & Expenses	4,934,002	-	4,934,002	1,644,409	33.3 %
Supplies & Materials Capital Outlay	10,847 25,508	-	10,847 25,508	1,552 19,122	14.3 % 75.0 %
Capital Outlay				19,122	
TOTAL APPROPRIATIONS	5,846,320 ====================================	-	5,846,320	2,084,808	35.7 %
ORGANIZATION: CONSERVATION					
REVENUES					
Intergovernmental	61,042	-	61,042	62,876	103.0 %
Charges for Services	1,158,898	-	1,158,898	730,744	63.1 %
Use of Money & Property Other Financing Sources	86,949 70,000	-	86,949 70,000	56,981 1,500	65.5 % 2.1 %
Fines/Forfeitures/Miscellaneous	19,925	-	19,925	17,552	88.1 %
TOTAL REVENUES	1,396,814		1,396,814	869,653	62.3 %
		=========		=======================================	
APPROPRIATIONS					
Salaries	1,911,520	-	1,911,520	1,002,002	52.4 %
Benefits	595,634	-	595,634	291,518	48.9 %
Purchase Services & Expenses Supplies & Materials	521,924 442,040	-	521,924 442,040	249,100 193,600	47.7 % 43.8 %
Capital Outlay	1,135,300	-	1,135,300	819,756	72.2 %
			,		
TOTAL APPROPRIATIONS	4,606,418	<u>-</u>	4,606,418	2,555,976	55.5 %
	=======================================		=======================================		=======

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: GLYNNS CREEK GOLF COURSE					
REVENUES					
Charges for Services	1,106,200	-	1,106,200	647,159	58.5 %
Fines/Forfeitures/Miscellaneous	700	-	700	899	128.5 %
Use of Money and Property	300	-	300	-	0.0 %
Other Financing Sources		-		-	N/A
TOTAL REVENUES	1,107,200	-	1,107,200	648,058	58.5 % =====
APPROPRIATIONS					
Salaries	465,629	-	465,629	284,299	61.1 %
Benefits	128,840	-	128,840	62,627	48.6 %
Purchase Services & Expenses	107,390	-	107,390	60,441	56.3 %
Supplies & Materials	219,605	-	219,605	71,077	32.4 %
Debt Service	- 131,859	-	- 131,859	- 83,774	N/A 63.5 %
Capital Outlay (Depr)	131,859				03.5 %
TOTAL APPROPRIATIONS	1,053,324	-	1,053,324	562,219	53.4 % =====
ORGANIZATION: DEBT SERVICE					
REVENUES					
Intergovernmental	1,449,331	-	1,449,331	508,911	35.1 %
Other Financing Services	-	-	-	-	N/A
SUB-TOTAL REVENUES	1,449,331	-	1,449,331	508,911	35.1 %
TOTAL REVENUES	1,449,331	-	1,449,331	508,911	35.1 %
APPROPRIATIONS					======
Debt Service	3,863,579	-	3,863.579	475.789	12.3 %
Purchase Services & Expenses	3,000	-	3,000	475,789 -	0.0 %
SUB-TOTAL APPROPRIATIONS	3,866,579			475,789	
TOTAL APPROPRIATIONS	3,866,579	-		475,789	
	=======================================	=========	=======================================	==========	=======

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: FACILITY AND SUPPORT SER	RVICES				
REVENUES					
Intergovernmental	164,310	-	164,310	13,658	8.3 %
Charges for Services	41,050	-	41,050	37,487	91.3 %
Fines/Forfeitures/Miscellaneous	17,175 	-	17,175 	8,732	50.8 %
TOTAL REVENUES	222,535 ===================================	-	222,535	59,876	26.9 % =====
APPROPRIATIONS					
Salaries	1,147,775	-	1,147,775	568,534	49.5 %
Benefits	480,042	-	480,042	226,704	47.2 %
Purchase Services & Expenses	1,627,100	(4,116)	1,622,984	837,890	51.6 %
Supplies & Materials	225,200	-	225,200	58,705	26.1 %
Capital Outlay	37,000	-	37,000 	-	0.0 %
TOTAL APPROPRIATIONS	3,517,117	(4,116)	3,513,001	1,691,834	48.2 %
ORGANIZATION: HEALTH	=======================================	=======================================			=======
REVENUES					
Intergovernmental	1,992,251	-	1,992,251	821,793	41.2 %
Licenses & Permits	303,060	-	303,060	130,928	43.2 %
Charges for Services	80,445	-	80,445	22,737	28.3 %
Fines/Forfeitures/Miscellaneous	10,850 		10,850 	11,148	102.7 %
TOTAL REVENUES	2,386,606	-	2,386,606	986,607	41.3 % =====
APPROPRIATIONS					
Salaries	3,029,131	-	3,029,131	1,430,539	47.2 %
Benefits	1,099,133	-	1,099,133	486,321	44.2 %
Purchase Services & Expenses	2,677,594	(3,550)	2,674,044	1,061,596	39.7 %
Supplies & Materials	64,593	-	64,593	16,634	25.8 %
Capital Outlay	-	-	-	-	N/A
TOTAL APPROPRIATIONS	6,870,451	(3,550)	6,866,901	2,995,090	43.6 %

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: HUMAN RESOURCES					
REVENUES					
Fines/Forfeitures/Miscellaneous	500	-	500	377	75.3 %
TOTAL REVENUES	500	-	500	377	
APPROPRIATIONS					
Salaries	232,173	-		115,823	
Benefits	70,877	-		37,847	
Purchase Services & Expenses Supplies & Materials	105,400 3,300	-		40,544 1,170	38.5 % 35.4 %
Supplies & Materials		- 	3,300		35.4 %
TOTAL APPROPRIATIONS	411,750	-	411,750	195,384	47.5 %
ORGANIZATION: HUMAN SERVICES					
REVENUES					
Intergovernmental	27,000	-	27,000	2,917	10.8 %
TOTAL REVENUES	27,000 ==================================	-		2,917	
APPROPRIATIONS					
Purchase Services & Expenses	60,800	_	60,800	32,838	54.0 %
Supplies & Materials	16,452	-	16,452	7,057	42.9 %
Capital Outlay	-	-	-	-	N/A
TOTAL APPROPRIATIONS	77,252	-	77,252	39,895	51.6 %
	=======================================	=========	=======================================		=======

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: INFORMATION TECHNOLOGY					
REVENUES					
Intergovernmental	205,000	-	205,000	11,413	5.6 %
Charges for Services Fines/Forfeitures/Miscellaneous	12,000 2,500	- - 	12,000 2,500	14,757 6,298 	123.0 % 251.9 %
TOTAL REVENUES	219,500 ===================================	-	219,500	32,468	14.8 %
APPROPRIATIONS					
Salaries	1,081,189	-	1,081,189	538,953	49.8 %
Benefits	368,990	-	368,990	175,603	47.6 %
Purchase Services & Expenses	1,132,800	-	1,132,800	633,719	55.9 %
Supplies & Materials Capital Outlay	5,900 6,000 	- -	5,900 6,000	1,478 541 	25.0 % 9.0 %
TOTAL APPROPRIATIONS	2,594,879 ====================================	-	2,594,879	1,350,294	52.0 % =====
ORGANIZATION: JUVENILE DETENTION CENTER					
REVENUES					
Intergovernmental	253,000	-	253,000	260,337	102.9 %
Charges for Services	103,026	-	103,026	45,320	44.0 %
Fines/Forfeitures/Miscellaneous	100	-	100	114	113.8 %
TOTAL REVENUES	356,126	-	356,126	305,771	85.9 % ======
APPROPRIATIONS					
Salaries	926,127	-	926,127	481,082	51.9 %
Benefits	306,468	-	306,468	147,323	48.1 %
Purchase Services & Expenses	65,927	-	65,927	12,001	18.2 %
Supplies & Materials Capital Outlay	46,104 1,600	- - 	46,104 1,600	26,295 970 	57.0 % 60.6 %
TOTAL APPROPRIATIONS					

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: NON-DEPARTMENTAL					
REVENUES					
Intergovernmental	297,100	-	297,100	55,245	18.6 %
Charges for Services	100,000	-	100,000	31,150	31.1 %
Fines/Forfeitures/Miscellaneous	8,000	-	8,000	2,137	26.7 %
Use of Money & Property		-	- 		N/A
TOTAL REVENUES	405,100 ===================================	-	405,100	88,532	21.9 % =====
APPROPRIATIONS					
Salaries	-	-	-	-	N/A
Benefits	<u>-</u>	-	-	-	N/A
Purchase Services & Expenses	411,482	54,988	466,470	254,929	54.7 %
Supplies & Materials	1,000	- 	1,000	(7,661)	-766.1 %
TOTAL APPROPRIATIONS	412,482 ====================================	54,988 ===================================	467,470 ====================================	247,269	52.9 % =====
ORGANIZATION: PLANNING & DEVELOPMENT REVENUES					
Intergovernmental	5,000	_	5,000	5,480	109.6 %
Licenses & Permits	250,120	-	250,120	121,151	48.4 %
Charges for Services	3,400	-	3,400	2,610	76.8 %
Other Financing Sources	10,000	-	10,000	-	0.0 %
TOTAL REVENUES	268,520 ====================================	-	268,520 ====================================	129,241	48.1 % ======
APPROPRIATIONS					
Salaries	253,332	_	253,332	118,135	46.6 %
Benefits	97,813	-	97,813	40,110	41.0 %
Purchase Services & Expenses	52,200	(2,780)	49,420	24,652	49.9 %
Supplies & Materials	5,200	-	5,200	3,057	58.8 %
TOTAL APPROPRIATIONS	408,545	(2,780)	405,765	185,954	45.8 %
	=	=			=

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: RECORDER					
REVENUES					
Charges for Services	1,180,025	-	1,180,025	615,323	52.1 %
Use of Money & Property	400	-	400	-	0.0 %
Fines/Forfeitures/Miscellaneous	3,150 	-	3,150	1,621	51.5 %
TOTAL REVENUES	1,183,575 ===================================	- 	1,183,575	616,944	52.1 % ======
APPROPRIATIONS					
Salaries	521,195	-	521,195	256,938	49.3 %
Benefits	228,658	-	228,658	101,242	44.3 %
Purchase Services & Expenses	49,750	-	49,750	24,802	49.9 %
Supplies & Materials	12,350 	-	12,350	2,498	20.2 %
TOTAL APPROPRIATIONS	811,953 ====================================	-	811,953 ====================================	385,480	47.5 % ======
ORGANIZATION: SECONDARY ROADS					
REVENUES					
Intergovernmental	4,029,053	_	4,029,053	2,321,230	57.6 %
Licenses & Permits	10,000	-	10,000	21,755	217.6 %
Charges for Services	1,000	-	1,000	9,368	936.8 %
Fines/Forfeitures/Miscellaneous	21,000	-	21,000	67,096	319.5 %
Use of Property and Money	-	-	-	-	N/A
Other Financing Sources	70,000 	-	70,000	-	0.0 %
TOTAL REVENUES	4,131,053	-	4,131,053	2,419,449	58.6 %

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
APPROPRIATIONS					
Administration	278,523	-	278,523	157,530	56.6 %
Engineering	472,000	-	472,000	247,516	52.4 %
Bridges & Culverts	205,000	-	205,000	46,539	22.7 %
Roads	2,231,500	-	2,231,500	816,003	36.6 %
Snow & Ice Control	468,000	-	468,000	58,639	12.5 %
Traffic Controls	247,000	-	247,000	188,459	76.3 %
Road Clearing	155,000	-	155,000	111,438	71.9 %
New Equipment	695,000	-	695,000	477,978	68.8 %
Equipment Operation	1,281,500	-	1,281,500	484,281	37.8 %
Гооls, Materials & Supplies	100,000	-	100,000	20,194	20.2 %
Real Estate & Buildings	65,000	-	65,000	65,240	100.4 %
Roadway Construction	1,470,000	-	1,470,000	844,128	57.4 %
TOTAL APPROPRIATIONS	7,668,523	-	7,668,523 =	3,517,944	45.9 % ======
ORGANIZATION: SHERIFF REVENUES					
Intergovernmental	189,366	_	189,366		
Charges for Services				133 764	70.6%
=		_		133,764	
Licenses and Permits	827,600 62,750	-	827,600	445,635	53.8 %
	62,750 201,250	- - -			70.6 % 53.8 % 109.0 % 34.3 %
Fines/Forfeitures/Miscellaneous	62,750	- - - 	827,600 62,750	445,635 68,399 68,997 716,795	53.8 % 109.0 % 34.3 % 56.0 %
Licenses and Permits Fines/Forfeitures/Miscellaneous TOTAL REVENUES APPROPRIATIONS	62,750 201,250 	- - - 	827,600 62,750 201,250 	445,635 68,399 68,997 716,795	53.8 % 109.0 % 34.3 % 56.0 %
Fines/Forfeitures/Miscellaneous TOTAL REVENUES APPROPRIATIONS	62,750 201,250 	- - - 	827,600 62,750 201,250 	445,635 68,399 68,997 716,795	53.8 % 109.0 % 34.3 % 56.0 %
Fines/Forfeitures/Miscellaneous TOTAL REVENUES APPROPRIATIONS Salaries	62,750 201,250 		827,600 62,750 201,250 	445,635 68,399 68,997 716,795 	53.8 % 109.0 % 34.3 % 56.0 % =======
Fines/Forfeitures/Miscellaneous TOTAL REVENUES APPROPRIATIONS Salaries Benefits	62,750 201,250 	<u>-</u>	827,600 62,750 201,250 	445,635 68,399 68,997 	53.8 % 109.0 % 34.3 % 56.0 % ======= 49.8 % 46.6 %
Fines/Forfeitures/Miscellaneous TOTAL REVENUES APPROPRIATIONS Salaries Benefits Purchase Services & Expenses	62,750 201,250 	-	827,600 62,750 201,250 	445,635 68,399 68,997 	53.8 % 109.0 % 34.3 % 56.0 % ====================================
Fines/Forfeitures/Miscellaneous TOTAL REVENUES	62,750 201,250 	<u>-</u>	827,600 62,750 201,250 	445,635 68,399 68,997 	53.8 % 109.0 % 34.3 % 56.0 % =======

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: SUPERVISORS, BOARD OF					
REVENUES					
Fines/Forfeitures/Miscellaneous	-	-	-	-	N/A
TOTAL REVENUES	-	-	-	-	N/A
APPROPRIATIONS					
Salaries	214,001	-	214,001	107,000	50.0 %
Benefits	78,584	-	78,584	35,100	44.7 %
Purchase Services & Expenses	30,700	-	30,700	969	3.2 %
Supplies & Materials	825 	-	825 	377	45.7 %
TOTAL APPROPRIATIONS	324,110 ===================================	-	324,110	143,446	44.3 % =====
ORGANIZATION: TREASURER REVENUES					
Taxes	780,000	-	780,000	189,505	24.3 %
Charges for Services	1,746,950	-	1,746,950	853,323	48.8 %
Use of Money & Property	175,000	-	175,000	70,173	40.1 %
Fines/Forfeitures/Miscellaneous	9,250	-	9,250 	1,207	13.0 %
TOTAL REVENUES	2,711,200	-	2,711,200	1,114,208	41.1 % ======
APPROPRIATIONS					
Salaries	1,388,647		1,388,647	686,089	49.4 %
Benefits	1,388,647 529,052	-	529,052	253,924	49.4 % 48.0 %
Capial Outlay	1,170	- -	1,170	253,924	0.0 %
Purchase Services & Expenses	102,770	_	102,770	44,026	42.8 %
Supplies & Materials	52,775	-	52,775	36,985	70.1 %
TOTAL APPROPRIATIONS	2,074,414 ==================================	-	2,074,414	1,021,023	49.2 % ======

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: BI-STATE PLANNING COMMISSION					
APPROPRIATIONS					
Purchase Services & Expenses	94,755	-	•	47,378	50.0 %
TOTAL APPROPRIATIONS	94,755 ===================================	-		47,378 	
ORGANIZATION: CENTER FOR ALCOHOL/DRUG SER	VICES				
REVENUES					
Intergovernmental	10,000	-		9,692	
TOTAL REVENUES	10,000	-		9,692	96.9 % ======
APPROPRIATIONS					
Purchase Services & Expenses		-		347,973	
TOTAL APPROPRIATIONS	688,331 ===================================	-	688,331 ===================================	347,973	
ORGANIZATION: CENTER FOR ACTIVE SENIORS, INC	C .				
APPROPRIATIONS					
Purchase Services & Expenses	275,250	-	275,250	137,625	50.0 %
TOTAL APPROPRIATIONS	275,250 ====================================	-	-,	137,625	50.0 % =====

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: COMMUNITY HEALTH CARE					
APPROPRIATIONS					
Purchase Services & Expenses	302,067	<u>-</u>	302,067	151,034	50.0 %
TOTAL APPROPRIATIONS	302,067	-	•	151,034	
ORGANIZATION: DURANT VOLUNTEER AMBULANCE	Ē				
APPROPRIATIONS					
Purchase Services & Expenses	20,000	-	20,000	10,000	50.0 %
TOTAL APPROPRIATIONS	20,000	-	_0,000	10,000	50.0 % ======
ORGANIZATION: EMERGENCY MANAGEMENT AGEN	ICY				
APPROPRIATIONS					
Purchase Services & Expenses	7,180,739	-		3,552,265	49.5 %
TOTAL APPROPRIATIONS	7,180,739 ====================================	-	7,180,739 ====================================	3,552,265	49.5 % ======
ORGANIZATION: HUMANE SOCIETY					
APPROPRIATIONS					
Purchase Services & Expenses	33,317	-		16,667	50.0 %
TOTAL APPROPRIATIONS		-		16,667	50.0 % ======
ORGANIZATION: LIBRARY					
APPROPRIATIONS					
Purchase Services & Expenses	567,021	-	567,021	283,511	50.0 %
TOTAL APPROPRIATIONS		-		283,511	

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 9/30/2016	Used/ Received %
ORGANIZATION: MEDIC AMBULANCE					
APPROPRIATIONS					
Purchase Services & Expenses	100,000	-	100,000	-	0.0 %
TOTAL APPROPRIATIONS	100,000	-	100,000	-	0.0 %
ORGANIZATION: QUAD-CITY CONVENTION & VISITOR	RS BUREAU				
APPROPRIATIONS					
Purchase Services & Expenses	70,000	-	70,000	35,000	50.0 %
TOTAL APPROPRIATIONS	70,000	-	70,000	35,000	50.0 % ======
ORGANIZATION: QUAD-CITY CHAMBER OF COMMER	CE				
APPROPRIATIONS					
Purchase Services & Expenses	100,000	-	100,000	50,000	50.0 %
TOTAL APPROPRIATIONS	100,000	-	100,000	50,000	50.0 %

OFFICE OF THE COUNTY ADMINISTRATOR

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Date: February 9, 2017

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, Director of Budget and Administrative Services

SUBJ: Authorized FTE's Funded through Grant Appropriations – 2nd Quarter FY17

The attached documents summarize current Scott County positions that have been funded either in part or in total by grant funding during the 2nd Quarter FY17.

The Board of Supervisors receives quarterly updates regarding these positions and has an opportunity to review grant funded positions when positions become vacant and at the time of adoption.

GRANT FUNDED POSITIONS 2nd QTR FY17

Health Department

Grant #5886I468 Grant Period: 01/01/16 thru 12/31/16

Immunization Grant .39 FTE Clinic Nurses

(Federal Funding Amount: \$32,503) (State Funding Amount: \$6,407)

Grant #5887L17 Grant Period: 07/01/16 thru 06/30/17

Childhood Lead Poisoning Grant 0.50 FTE Public Health Nurse & Clerical Staff

(State Funding Amount: \$19,302 includes \$1,200 to be

paid to subcontractors)

Grant #5887MH17 Grant Period: 10/01/16 thru 09/30/17

Child Health Grant Offsets expenses related to staff time for program

activities

(Federal/State/Other Funding Amount: \$256,324 Includes \$1,355 to be paid to subcontractor)

Grant #5887MH17

Child Health Portion of Child Health

Grant

2.0 FTE Child Health Consultants & 0.4 Resource

Assistant

Board Approval for Grant Funded Positions: October 2,

2008

(Federal/State/Other Funding - Medicaid Revenue

Supplemented by CH Grant Funds)

Grant #5887MH17

I-Smile™ Portion of Child Health Grant

1.0 FTE Community Dental Consultant Board Approval for Grant Funded Position:

February 7, 2008 – Amended: September 24, 2015 (Other-State/Federal Funding Amount: \$65,715)

Grant #5886DH33

I-Smile™ Silver Pilot Project

Grant Period: 11/17/15 thru 11/16/16 1.0 FTE Community Dental Consultant Board Approval for Grant Funded Position:

February 7, 2008 - Amended: September 24, 2015

(Other Funding Amount: \$99,310)

Grant #5887DH33

I-Smile™ Silver Pilot Project

Grant Period: 11/17/16 thru 11/16/17 1.0 FTE Community Dental Consultant Board Approval for Grant Funded Position:

February 7, 2008 – Amended: September 24, 2015 (Other/Federal Funding Amount: \$141,820 includes \$42,000 Federal Funding to be paid to subcontractor)

Grant #5887TS23

Tobacco Use Prevention Grant

Grant Period: 07/01/16 thru 06/30/17 1.0 FTE Community Tobacco Consultant Board Approval for Grant Funded Position:

December 21, 2000

(State Funding Amount: \$89,121 includes

\$7,500 to be paid to subcontractor)

Agreement (No Number)

Scott County Kids Early Childhood

Iowa Board

Grant Period: 07/01/16 thru 06/30/17

1.0 FTE Public Health Nurse

Board Approval for Grant Funded Position:

August 28, 2003

(State Funding Passed thru Scott County Kids

(Empowerment Funds): \$98,994)

GRANT FUNDED POSITIONS 2nd QTR FY17

Grant #5887CO82 Local Public Health Services Grant Grant Period: 07/01/16 thru 06/30/17 1.0 FTE Community Transformation Consultant Board Approval for Grant Funded Position:

February 2, 2012

(State Funding Amount: \$398,513 includes \$289,032 to

be paid to subcontractor.)

SHERIFF'S DEPARTMENT

Grant #VW-17-10-CJ Stop Violence Against Women Grant Grant Period: 07/01/16 thru 06/30/17 1.0 FTE Deputy as a liaison to County Attorney (Federal Grant Amount for SC: \$59,848, with \$19,950 match)

Grant #PAP 17-402-M0OP, Task 10-00-00 Governor's Traffic Safety-Alcohol Grant Period: 10/01/16 thru 09/30/17 Overtime for traffic enforcement expenses (Federal Grant Amount for SC: \$41,000)

Grant #14-JAG-161541 Justice Assistance Grant ODCP BYRNE JAG Grant Period: 7/01/2016 thru 6/30/2017 Federal Grant Amount for SC: \$59,381 1.0 FTE Scott County Deputy Assigned to Drug Enforcement 75% Salary (Oct-Dec) 1.0 FTE Bettendorf Officer Assigned to Drug

Enforcement 75% Salary (Oct-Dec)

Grant amount includes Scott County, Davenport & Bettendorf

Grant 2016-DJ-BX-0587 Justice Assistance Grant Grant Period: 10/1/2015thru 9/30/2019 Federal Grant Amount for SC: \$93.362

1.0 FTE Scott County Deputy Assigned to Drug Enforcement Overtime, Benefits (Oct-Dec)

1.0 FTE Scott County Deputy Assigned to Drug Enforcement Salary, Overtime, Benefits (Oct-Dec)

1.0 FTE Bettendorf Officer Assigned to Drug Enforcement Overtime, Benefits (Oct-Dec)

Grant amount includes Scott County, Davenport & Bettendorf

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February 9, 2017

TO: Mahesh Sharma. County Administrator

FROM: David Farmer, CPA Director of Budget and Administrative Services

SUBJ: Filing of Second Quarter Reports from Various County Offices for FY17

The following is a summary of revenue through the 2nd Quarter of FY17 for the following County offices:

Office	FY17 Budget	December 31, 2016 Actual	% Rec'd	Note
Auditor	\$ 43,200	\$ 40,166	93%	(1)
Recorder	1,183,575	616,944	52%	(2)
Sheriff	1,280,966	716,795	56%	(3)
Planning & Dev	268,250	129,241	48%	(4)
Totals	\$2,776,261	\$1,503,146	54%	

Note 1: Reflects the amount of election reimbursements received.

Note 2: Reflects fees for real estate filings and vital records received during the period.

Note 3: Reflects grant activity, forfeited assets revenue, and fees for service received during the period.

Note 4: Reflects the amount of building permit fees received during the period.

The Commission of Veteran Affairs, in their report to the County Auditor, presents the following summary of expenditures through the 2nd quarter of FY17:

Veterans Office	FY17 Budget	December 31, 2016 Actual	% Used	Note
Administration	\$ 96,721	\$47,745	49%	
Relief Payments	54,475	20,028	37%	(1)
Totals	\$151,196	\$67,773	45%	

Note 1: Most of direct relief comes from the state and federal government. It is noted that 49% of burial assistance costs and 26% of rental assistance have been expended so far this year.

OFFICE OF THE COUNTY ADMINISTRATOR

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February 10, 2017

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

RE: FY17 Budget Amendment

On February 23, 2017, the County will present its official public hearing on the 2017 Budget Amendment. This budget amendment is the County's annual estimate of expenditures and transfers that were adjusted or calculated since the budget was approved in March 2016. The Budget Amendment was presented in the County's two official newspapers on February 8, 2017. The amendment is scheduled to be approved February 23, 2017.

Following are the highlights of this amendment:

Public Safety & Legal Services, an increase of \$194,327, is requested to be amended for appropriation of grant utilization, contract estimates, vehicle maintenance, and for salary and benefit contingency expenditures.

Department	Amount (rounded)	Description
Attorney	\$28,000	Benefit Contingency
Health	\$33,000	Grant Utilization / Benefit
		Contingency
JDC	\$21,000	Salary and Benefit Estimate
		Contingency; Service
		Contracts
Non-Departmental	\$85,000	Vehicle Maintenance;
Sheriff	\$128,000	Salary and Benefit Estimate
		Contingency / Vehicle
		Maintenance
Medic Ambulance	(\$100,000)	Contract Estimate

Physical Heath & Social Services, an increase of \$175,715, is requested to be amended for grant utilization and salary and benefit contingency expenditures.

Department	Amount (rounded)	Description
Community Services	(\$12,000)	Salary and Benefit /
		Medical Purchased Services
Health	\$184,000	Salary and Benefit
		Estimate Contingency /
		Grant Utilization
DHS	\$1,000	Departmental
		Reclassification of
		expenditures
Non-Departmental	\$3,000	Vehicle Maintenance

Mental Health, ID and DD, an increase of (\$357,000) is for estimate of general expenditures.

Department	Amount (rounded)	Description
Community Services	(\$357,000)	Estimate of General
		Expenditures

County Environment & Education, an increase of \$10,723 is requested for capital reclassifications, utilities, supplies, and salary and benefit contingency expenditures.

Department	Amount (rounded)	Description
Conservation	(\$3,000)	Salary and Benefit
		Contingency / Capital /
		Utilities / Supplies
Planning and Development	\$11,000	Salary and Benefit
		Contingency / Vehicle
		Maintenance /
Non-Departmental	\$3,000	Vehicle Maintenance

Roads and Transportation, an increase of \$199,977, is requested to be amended for line item detail for roadway maintenance expenditures, engineering, roads, road clearing, real estate and clearing.

Government Services to Residents, a decrease of (\$11,671), is requested to be amended for department review of expenditures, salary and benefit estimates, and cemetery maintenance expenditures.

Department	Amount (rounded)	Description
Auditor	(\$32,000)	Maintenance Equipment /
		Salary and Benefit
		Contingency
Non-Departmental	\$9,000	Cemetery Maintenance
Recorder	\$2,000	Benefits / Maintenance
Treasurer	\$10,000	Benefit Contingency

Administration, a net increase of \$19,765, is requested to be amended from utility maintenance, salary and benefit expenditures, liability insurance estimates, and bank charges.

Department	Amount (rounded)	Description
Attorney	\$20,000	Salary and Benefit
		Contingency / Liability
		Insurance Estimates
Auditor	\$8,000	Salary and Benefit
		Contingency
BOS	\$4,000	Benefit Contingency /
		Contracted Services
FSS	(\$56,000)	Salary and Benefit
		Contingency / Postage and
		Shipping / Commercial
		Services / Supplies /
		Vehicle Maintenance
Human Resources	\$4,000	Salary and Benefit
		Contingency
IT	\$13,000	Salary and Benefit
		Contingency
Non-Departmental	\$5,000	Vehicle Maintenance
Treasurer	\$22,000	Salary and Benefit
		Contingency and Bank
		Charges

Capital Projects, an increase of \$5,421,025, is requested to be amended for FY 17 Capital Project estimate – Sheriff Patrol, Courthouse, ECM, General technology, and Conservation capital projects.

Revenues have been amended by \$167,773 to reflect the increased grant utilization, permits, charges for services, and general estimates.

Revenue	Amount (rounded)	Description
Penalties, Interest & Cost	(\$200,000)	Decline in Penalties and
on Taxes		Special Assessment
		Estimates
Other County Taxes / TIF	\$300,000	LOST Estimate
Tax Revenues		
Intergovernmental	(\$151,000)	Grant Utilization
Licenses and Permits	\$45,000	Dept. Estimate
Charges for Services	\$263,000	Dept. Estimate
Use of Money & Property	(\$19,000)	Dept. Estimate
Miscellaneous	(\$3,000)	Dept. Estimate
Proceeds of Fixed Asset	(\$67,000)	Dept. Estimate
Sales		

Transfers between funds are recommend to change by \$3,475,776 to fund Capital from the FY 16 budgetary savings, the Health Insurance Fund from the FY 16 budgetary savings, and conservation capital projects from the use of restricted assets within the general fund.

Unassigned fund balance of the General Fund is projected to increase by \$304,000, based on the re-estimates of budget levels, and the release of restricted equity for statutory programs.

If you have any questions I will be available at the Committee of the Whole and Public Hearing for further information.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVING A BUDGET AMENDMENT TO THE FY17 COUNTY BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A budget amendment to the current FY17 County Budget as presented by the County Administrator is hereby approved as follows:

SERVICE AREA	FY17 AMENDMENT AMOUNT
Public Safety and Legal Services	\$194,327
Physical Health and Social Services	\$175,715
Mental Health, ID & DD	(\$356,783)
County Environment and Education	\$10,723
Roads and Transportation	\$199,977
Government Services to Residents	(\$11,671)
Administration	\$19,764
Nonprogram Current	\$500,000
Debt Service	\$200
Capital Projects	\$5,421,025
Operating Transfers Out	\$2,975,776

Section 2. This resolution shall take effect immediately.

P: 563.359.3200, 800.473.7627 or 888.273.7627 F: 563.359.6700



January 5, 2017

Chair Earnhardt Scott County Board of Supervisors 600 W. 4th Street Davenport, IA 52801

Re: Findings of the Scott County Compensation Board

Dear Chair Earnhardt and Board of Supervisors:

As Chairman of the Scott County Compensation Board, I am writing to inform you of the Compensation Board's recommendations for salaries based on our meeting held on December 21, 2016. For the fiscal year 2018, the proposed salaries for the upcoming year are as follows:

Auditor	(2.7%)	\$ 86,300
County Attorney	(2.7%)	\$147,8001
Recorder	(2.7%)	\$ 86,300
Sheriff	(4%)	\$113,600
Treasurer	(2.7%)	\$ 86,300
Board Member, Board of Supervisors	(2.7%)	\$ 43,400
Chair, Board of Supervisors	(2.7%)	\$ 46,400

The Board, after consideration of comparable salaries of various elected officials, determined as its recommendation, the above salaries and their percentage increase rounded up to the nearest \$100 as set forth above.

Please contact me with any questions.

Sincerely,

Michael Duffy

Compensation Board Chair

 The County may need to cap County Attorney's salary depending on Judicial Branch setting of District Court Judge's salary pursuant to lowa Code § 331.752(5)

Thee, Mary

From:

Thee, Mary

Sent:

Monday, November 21, 2016 1:23 PM

To:

Moritz, Roxanna

Cc:

Caldwell, Roland; Kurylo, Peter; Sharma, Mahesh; Farmer, David

Subject:

RE: Auditor's office

I'll leave the budgetary discussion to you, David and Mahesh. Once the budgetary issue is resolved I'd simply note on the resolution approved by the BOS in March. If you want to do a memo addressing the request I'd attach it to the resolution, or will simply attach this email request.

Mary

Mary J. Thee

Assistant County Administrator/Human Resources Director



Please consider the environment before printing this e-mail.

From: Moritz, Roxanna

Sent: Wednesday, November 16, 2016 2:17 PM

To: Thee, Mary

Cc: Caldwell, Roland; Kurylo, Peter; Sharma, Mahesh

Subject: Auditor's office

Dear Mary,

As we are finishing our budget in the office, I wish to make sure that Peter in my office is brought up to the 85% of my salary. I believe that my request will and should initiate a memo from your office to the board for the budget cycle. Should you need any additional information please contact Roland as I am leaving on vacation tomorrow and will not be back until the 29th. Thank you for your assistance and have a great Thanksgiving.

Roxanna Moritz, C.E.R.A. **Scott County Auditor & Commissioner of Elections** rmoritz@scottcountyiowa.com (563) 326-8631

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVAL OF FISCAL YEAR 2018 COMPENSATION SCHEDULE FOR COUNTY ELECTED OFFICIALS AND DEPUTY OFFICE HOLDERS

Whereas, the Scott County Compensation Board has recommended a salary increase of 2.7% for all elected officials, except the Sheriff where they recommended a 4% salary increase; and

Whereas, the Board of Supervisors have elected to reduce their salaries by 2.2% to merely address recent CPI pursuant to Iowa Code Section 331.907(3).

Now, therefore;

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Fiscal Year 2018 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

\$ 86,300 \$147,800¹
\$147,800¹
\$ 86,300
\$113,600
\$ 86,300
\$ 42,500
\$ 45,200

Section 2. The Fiscal Year 2018 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	Annual Salary (effective 7/1/17)
Deputy Auditor – Tax (85%)	\$ 73,355
First Assistant Attorney (85%)	\$125,630 ¹
Second Deputy Recorder (85%)	\$ 73,355
Chief Deputy Sheriff(s) (85%)	\$ 96,560

Section 3. It is understood that in those positions referenced herein are salaried employees and are not paid by the hour.

Section 4. This resolution shall take effect July 1, 2017.

^{1.} Salary may need to be reduced depending on Judicial Branch setting of District Court Judge's salary pursuant to Iowa Code §331.752(2)

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVAL OF ADJUSTMENT IN SALARY FOR NON-REPRESENTED COUNTY EMPLOYEES FOR FISCAL YEAR 2018

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2017 by increasing the salary range midpoint by two and a quarter percent (2.25%).
- Section 2. For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours.
- Section 3. The top of the salary schedule for Seasonal Health Worker,

 Planning Intern, Enforcement Aide and Seasonal Maintenance

 Worker (Roads) in the Z schedule of the pay plan shall be increased by two and a quarter percent (2.25%).
- Section 4. The hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Jail Health in the Z schedule of the pay plan shall be increased by two and a quarter percent (2.25%).
- Section 5. This resolution shall take effect July 1, 2017.

HUMAN RESOURCES DEPARTMENT 600 W. 4TH Street Davenport, IA 52801

Office: (563) 326-8767 Fax: (563) 328-3285 www.scottcountyiowa.com



Date: February 14, 2017

To: Mahesh Sharma, County Administrator

From: Mary J. Thee, Asst. County Administrator/ Human Resources Director

Subject: FY18 Organizational Changes

Review of Organizational Change requests

The following organizational change requests were submitted as part of the budget process for Fiscal Year 2018. These positions were reviewed by the Hay Committee for potential reclassification or new positions.

- Clerk II (Conservation)
- Resource Specialist (Health)
- Building Inspector (Planning & Development)
- Roadside Vegetation Technician (Secondary Roads)
- Roadside Vegetation Specialist (Secondary Roads)

The following organizational change requests were submitted at part of the budget process for Fiscal Year 2018. Departments have requested a change in FTE (full time equivalent) level for these positions or the creation of new positions.

- Receptionist/Data Clerk & Clerk III (Attorney's Office) (-1.0 FTE/+1.0 FTE)
- Clerk II (Community Services) (+0.5 FTE)
- Detention Youth Counselor (JDC) (+1.0 FTE)
- Clerk III (Planning & Development) (+0.25 FTE)
- Truck Driver/Laborer (Secondary Roads) (-1.0 FTE)
- Cook (Sheriff's Office) (+0.4FTE)
- Senior Accounting Clerk (Sheriff's Office) (Increase Inmate Services Clerk to share duties)

Discussion

For the positions that are requesting a Hay Committee review, the departments completed the job questionnaire and noted changes in the job

description, then Human Resources met with the departments as necessary and obtained feedback on the review of the position descriptions. Human Resources staff then updated the job descriptions to reflect the changes in duties. Final approval of the job descriptions were obtained by the incumbent and their Elected Official or Department Head. The Hay Committee then met and reviewed each job description.

For departments requesting a change in FTE level, staff met with the affected groups to determine the business necessity for the change in FTE level. In order to determine the appropriateness of the request the factors considered are increased volume of work, greater efficiencies, and change in key personnel.

Hay Committee Recommendation

The Hay Committee met on December 16, 2016 to review the positions submitted as Organizational Change requests. After reviewing the position of Resource Specialist (Health) the Hay Committee did not recommend any changes to its Hay Points. The general consensus was that although some job duties had changed they were not the type of duties that when analyzed had an affect on the overall Hay score. The Committee recommends the following changes:

Conservation

Clerk II

The Committee reviewed the revised job description for the consideration. The Committee felt that the increased responsibilities of the position related to accounts payable, asset management and licensing duties warranted an increase in the Hay points. The recommendation after reviewing the position was to establish the Hay points at 162, resulting in a pay range of \$34,008 (minimum), \$40,019 (midpoint) to \$46,030 (maximum).

Planning & Development

Building Inspector

The department requested the Hay points for the position be reviewed. HR staff did conduct a market study of comparable counties. Based on that review it does not seem necessary at this time to adjust the salary scale. HR staff did review recommended changes to the job description by adding requiring building code certifications, however they still do not justify a Hay point rating above the current level of 314.

Secondary Roads

Roadside Vegetation Technician

The addition of a Roadside Vegetation Technican to Secondary Roads is part of the roadside vegetation study and program previously presented to the Board. The positon was taken to the Hay Committee and will be discussed with PPME at the March Labor/Management Meeting. The recommendation after reviewing the new position was to establish the Hay points at 174, resulting in a pay range of \$42,723 (Step 1) to \$51,126 (Step 8). The duties include snow removal responsibilities in the winter. The funding of this postion will come from Secondary Roads funds, but off set by the elimination of a Truck Driver/Laborer.

Roadside Vegetation Specialist

The addition of a Roadside Vegetation Specialist to Secondary Roads is part of the roadside vegetation study and program previously presented to the Board. Three fourths of the cost will come from the Secondary Roads fund, while one fourth will come from the General fund to address utilization of the Specialist by the Conservation Department. The County Engineer is working with Clinton County to determine further interest in utilizing and compensating the county for hours associated with this staff person. The recommendation after reviewing the position was to establish the Hay points at 316, resulting in a pay range of \$47,507 (minimum), \$55,890 (midpoint) to \$64,272 (maximum).

Budgetary Requests

Data Clerk / Receptionist & Clerk III (Attorney's Office) (-1 FTE/+1 FTE)

The Attorney's office submitted a similar request last year. This year after reviewing the job descriptions of the Data Clerk/Receptionist and Clerk III and discussion with the Hay Committee the consensus was that the changes to the job descriptions were minor enough not to warrant review of the Hay points. However the department is really asking to increase the FTE number of Clerk IIIs and decrease an FTE Data Clerk/Receptionist. The shift in the work load seems to support this change.

Clerk II (Community Services) (+0.5 FTE)

The department's Payee Program has increased frome 339 clients in 2010, when the staffing was reduced to 415 in 2016. They anticipate an additional 10-20 clients in before the end of FY17. The payee program assists in keeping people from being homeless or in jail by ensuring their money is managed for expenses. Increases in the workload of the Payee Program supports the need for the additional clerical support for the department. Should the workload or revenue decrease in coming years we'd revisit the position.

<u>Detention Youth Counselor (JDC) (1.0 FTE)</u>

The Juvenile Detention Center utilzes part-time hours to cover weekend, vacation and absences of Detention Youth Counselors. HR and the Budget Director conducted a staffing study to determine the actual number of hours needed to meet the staffing needs of the Center. The JDC currently is allotted 11.9 FTE. The staffing needs results in the part-time staff increasing hours. The desire is to

keep the part-time staff at the allotted 0.4 FTE for scheduling flexibility and to remain complient with the ACA. By adding the equivalent on 1.0 FTE part-time Detention Youth Counselors it is believed this can be achieved without utilizing the Director as full-time in the ratio.

Clerk III (Planning & Development) (+0.25 FTE)

The department previously shared office space with Secondary Roads allowing the support staff to be shared and split the cost of this position. Due to to the size of the department and increased work load the department has requested additional hours for the support staff. The need for regular hours to staff the office supports the request for additional hours for the Clerk III.

Cook (Sheriff's Office) (+0.4FTE)

The Sheriff's Office requested the current 0.6 FTE Cook in the Jail be increased to a full-time cook. It is difficult to recruit for a part-time cook and to retain staff. As the position is currently benefit eligible and staffing levels impact our recruitment and overtime, we are recommending the position move to 1.0 FTE. The change is merely matching the hours utilized to perform the duties to FTE level. The last 3 years the average FTE hours utilized have been 4.0.

Senior Accounting Clerk (Sheriff's Office)

The request to increase the Inmate Services Clerk's Hay points to the level of the Senior Accounting Clerk so that the two could share duties is duplicative of the request made in FY16. The Inmate Services Clerk is cross trained so that when the Senior Accounting Clerk is out of the office the work is completed in a timely fashion and the Inmate Services Clerk is compensated by receiving "step up" pay. Therefore the recommendation is to leave the positions at their current skill level and appropriate pay levels.

Review of Table of Organization

As we have in previous years, the Budget Director and HR have worked with departments to review or correct the table of organization to coincide with actual numbers. This assists in the position control module in the ERP. These are the changes being addressed this year.

Truck Driver/Laborer (Secondary Roads) (-1.0 FTE)

The department is eliminating 1.0 FTE Truck Driver Laborer in exchange for the Roadside Vegetation Technician.

Proposed Action

The overall first year costs to the General Fund is \$116,893, as itemized in the attached spreadsheet. The new job descriptions are also attached for the Board's review and infromation. It is recommended that these changes take

effect July 1, 2017, in accordance with the budget submissions, unless otherwise noted in the resolution.

Cc: Hay Committee

FY18

Position	Current Hav	Proposed Hay	FTE Change	Current Salary	No	w Salarv		dditional Salarv	В	enefits¹ & Taxes	Total
Clerk III (Atty)	162	1 Toposed Hay	1.00		140	w Jaiai y	\$	2,434	\$	404	\$ 2,838
Receptionist/Data Clerk (Atty)			-1.00				Ÿ	2,.0.	\$	-	\$ -
Clerk II (CS)		141	0.50		\$	15,583	\$	15,583	\$	2,584	\$ 18,167
Clerk II (Consv)	141	162		\$ 33,758	\$	35,446	\$	1,688	\$	280	\$ 1,968
Building Inspector (P&D)	314								\$	-	\$ -
Clerk III (P&D)	162	162	0.25				\$	11,507	\$	1,908	\$ 13,415
Roadside Veg Tech (SR)		174	1.00		\$	42,723	\$	42,723	\$	23,691	\$ 66,414
Truck Driver/Laborer (SR)	153		-1.00	\$ 40,227			\$	(40,227)	\$	(23,278)	\$ (63,505)
Roadside Veg Spec (SR)		316	1.00				\$	47,507	\$	24,485	\$ 71,992
Cook (Sheriff)	176	176	0.40				\$	12,933	\$	2,144	\$ 15,077
PT Detention Youth											
Counselor			1.00				\$	40,685	\$	6,746	\$ 47,431
Total			3.15				\$	134,833	\$	38,963	\$ 173,796

General Fund	econdary oads Fund	Other Notes
\$ 2,838	\$ -	
\$ -	\$ -	
\$ 18,167	\$ -	
\$ 1,968	\$ -	
\$ -	\$ -	
\$ 13,415	\$ -	
\$ -	\$ 66,414	
\$ -	\$ (63,505)	
\$ 17,998	\$ 53,994	
\$ 15,077	\$ -	
\$ 47,431	\$ -	
\$ 116,893	\$ 56,904	

CY17 Insurance (County cost)

Single \$6,972.24 Family \$16,608.12

Notes:



DRAFT

SCOTT COUNTY JOB DESCRIPTION

Position Title: Roadside Vegetation Technician

Working Title: (Same)

Department: Secondary Roads

Hay Point Value: 174

Job Summary

Under supervision of Roadside Vegetation Manager, assists with the control and destruction of noxious weeds in the County by spraying them and controlling brush growing in the rights-of-way (ROW). Assists in seeding county roadway ditches and cutting brush and trees in the ROW as directed. Performs manual labor and operates heavy trucks.

Relationships

Reports to: Roadside Vegetation Manager

Supervises: N/A

Works with: Secondary Roads department staff, other County employees, outside

agencies and members of the public.

Physical/Environmental Conditions

Incumbent primarily performs duties outdoors and is routinely exposed to varied weather conditions. Routine exposure to chemicals, engine exhaust, dust, noise and hazards associated with traffic.

Major Duties/Performance Measures

 Assists with identification of noxious weed problem areas and weed control programs in supporting the Roadside Vegetation Manager and Weed Commissioner.

- 2. Operates equipment in the control and destruction of noxious weeds in the county.
- 3. Cuts, removes, piles, and burns brush, along with tree trimming.
- 4. Assists with new seeding along roadways including operating tractors, notill drills, hydro seeders and broadcast seeders.
- 5. Performs maintenance on equipment including preparing trucks for use, cleaning, routine and preventative care.
- 6. Safely and efficiently operates heavy trucks utilized in road maintenance and construction projects. May occasionally operate an end-loader as necessary. Operates a heavy truck and plow for snow and ice removal.
- 7. Performs manual labor necessary to conduct maintenance and construction projects including patching black top and concrete roads, laying pipe and tile, building catch basins, mowing and clearing ROWs, spreading rock, digging and cleaning ditches, should construction and maintenance, crack routing, crack sealing, bridge and culvert repair and erecting and replacing road signs.
- 8. Operates equipment and machinery used in maintenance and construction projects including heavy trucks, routers, air compressors, jackhammers, concrete saws, chain saws and wood chippers.
- 9. Performs regular inspections and operator's care maintenance on assigned equipment on a consistent basis to ensure safety and operability. This includes applying grease to zerk fittings, topping of fluid levels, changing light bulbs and washing.
- 10. Serves as back-up for Roadside Vegetation Manager as necessary.
- 11. Performs other job-related duties as assigned.

Background Requisites

Education:

High school diploma or G.E.D equivalent required.

Work Experience:

One (1) year experience in operation of heavy trucks required. One (1) year experience in road and bridge construction/maintenance and/or natural resources desired. Two (2) to three (3) years experience in general construction in electrical, plumbing or carpentry where mechanical aptitude is demonstrated.

Essential Skills:

- Ability to obtain and maintain a valid Commercial Driver's License with air brake and tanker endorsement and possess a satisfactory driving record. (Verified)
- Ability to obtain and maintain a valid commercial pesticide applicator license in Category 1A (agriculture) and 6 (ROW) (within 60 days).
- Ability to identify native and introduced plan species including invasive or nondesirable plants.
- Ability to operate heavy machines/equipment including boom truck, spray equipment, road maintenance and construction equipment.
- Demonstrate working knowledge of electrical/plumbing/carpentry principles.
- Ability to operate and maintain hand tools and equipment including gas and electric drills and saws, screw guns, welders, paint sprayers, power washers and weed eaters.
- Ability to utilize effective written, verbal and listening communication skills.
- Ability to establish effective working relationships with supervisor, co-workers, all levels of County staff and members of the public.
- Ability to utilize effective verbal, written and listening communication skills. Ability to utilize tact and professionalism when communicating with the public.
- Ability to exemplify, by his or her actions, the County's PRIDE philosophy.

Physical/Mental Ability Requirements:

Incumbent frequently performs tasks while standing for extended periods of time. Occasionally may be required to sit for extended periods of time while operating equipment. Frequently lifts/moves objects weighing up to 50 pounds and occasionally exert up to 100 pounds of force to lift and/or move objects. Frequently must bend, reach and kneel.

Prepared by:	Date	
Approved by:	Date	



DRAFT

SCOTT COUNTY JOB DESCRIPTION

Position Title: Roadside Vegetation Specialist

Working Title: (Same)

Department: Secondary Roads

Hay Point Value: 316

Job Summary

Under direction of County Engineer/Weed Commissioner, administer, develop, plan and conduct a program of integrated roadside vegetative management (IRVM) to control unwanted vegetation and promote desirable vegetation on Scott County right of way (ROW) and public drainage ditches as addressed in Section 314 of the Code of Iowa.

Relationships

Reports to: County Engineer

Supervises: Roadside Vegetation Technician

Works with: Secondary Roads department staff, other County employees, outside

agencies and members of the public.

Physical/Environmental Conditions

Incumbent primarily performs duties outdoors and is routinely exposed to varied weather conditions. Routine exposure to chemicals, engine exhaust, dust, noise and hazards associated with traffic.

Major Duties/Performance Measures

- 1. Plants and maintains native and introduced grass/forb communities in newly graded, cleaned out or otherwise disturbed sites on county ROW.
- 2. Inventories and documents plan communities and trends along county ROW.

- 3. Manages areas of native vegetation identified by inventory process to improve diversity and promote continued growth and health.
- 4. Removes trees and brush causing safety concerns along county roadways.
- 5. Controls noxious weeds in ROWs and public drainage ditches.
- 6. Develops erosion control plans and seeding of construction and maintenance projects.
- 7. Develops public information and education programs to promote public understanding of IRVM and land use that contributes to goals of the IRVM program.
- 8. Provides supervisory duties including assigning and scheduling work, recruitment and selection, leave management, training, disciplinary actions, and conducting performance evaluations.
- 9. Coordinates and serves on the Scott County IRVM Steering committee.
- 10. Assists in developing long-term plans for roadside development that meet the goals and objectives of the Secondary Roads and Conservation departments.
- 11. Assist with performing administrative duties including grant writing, monthly and annual reporting, developing budget requirements and tracking costs.
- 12. Assists with enforcement of all local, state and federal laws pertaining to the operation of roadside vegetation management within Scott County and serves as a liaison with appropriate agencies.
- 13. Assists and coordinates with Conservation Department in planting of park lands where applicable to promote expansion of native prairie.
- 14. Attends and participates in conferences and meetings relating to the field as directed.
- 15. Performs other duties as assigned.

Background Requisites

Education:

Bachelor's in natural resources or related field with major coursework in Botany and Biology or equivalent work related experience.

Work Experience:

Two years of related experience and supervisory experience preferred.

Essential Skills:

- Ability to obtain and maintain a valid Commercial Driver's License (within 60 days) and possess a satisfactory driving record. (Verified)
- Ability to obtain and maintain a valid commercial pesticide applicator license in Category 1A (agriculture) and 6 (ROW) (within 60 days).
- Ability to obtain and maintain NWCG Certifications S130, S190, S290 for prescribed fire (within 1 year).
- Ability to identify native and introduced plan species including invasive or nondesirable plants.
- Demonstrates knowledge of principles of wildlife management/protection and conservation practices relating to roadsides.
- Demonstrates knowledge and understanding of principles of land use and the environmental, social and economic problems affecting it.
- Ability to plan work, think conceptually, analyze data, observe and evaluate and make sound decisions and recommendations.
- Possess supervisory and leadership skills to provide effective work direction for others.
- Ability to utilize effective verbal, written and listening communication skills. Ability to utilize tact and professionalism when communicating with the public.
- Ability to establish effective working relationships with supervisor, co-workers, all levels of County staff and members of the public.
- Ability to operate and maintain power equipment including spray equipment.
- Ability to exemplify, by his or her actions, the County's PRIDE philosophy.

Physical/Mental Ability Requirements:

Incumbent frequently performs tasks while standing for extended periods of time. Occasionally may be required to sit for extended periods of time while operating equipment. Frequently lifts/moves objects weighing up to 10 pounds, occasionally

Prepared by:	Date
Approved by:	Date

stairs/ladder to a height of 10 feet.

lift/move up to 20 pounds and occasionally exert up to 50 pounds of force to move objects. Frequently must bend, reach and kneel. Frequently required to climb

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS DISCUSSED DURING THE FISCAL YEAR 2018 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the table of organization for the Attorney's Office be increased by 1.00 FTE Clerk III (total 2.0 FTE) to reflect the increased duties of the Data Clerk/Receptionist and the decrease of 1.0 FTE of Data Clerk/Receptionist (total 1.0 FTE).
- Section 2. That the table of organization for the Community Services Department be increased by 0.5 FTE Clerk II (total 0.5 FTE) to reflect the need for additional clerical services in the payee program.
- Section 3. In the Conservation Department the position of Clerk II (1.0 FTE) is hereby changed to Clerk III and upgraded from 141 to 162 Hay Points.
- Section 4. That the table of organization for the Juvenile Detention

 Center be modified to reflect the addition of equivalency of 1.0 FTE for part-time

 Detention Youth Counselors for a total of 13.4 FTE Total.
- Section 5. That the table of organization for the Planning and Development Department be modified to reflect an increase of 0.25 FTE for the position of Clerk III for a total of 0.75 FTE.
- Section 6. That the table of organization for the Secondary Roads

 Department be increased by 1.0 FTE to allow for the position of Roadside

Vegetation Technician with 174 Hay points and the wages set pursuant to the collective bargaining wage scale.

- Section 7. That the table of organization for the Secondary Roads
 Department be decreased by 1.0 FTE Truck Driver/Laborer (total 9.0 FTE) to
 reflect the replacement with the Roadside Vegetation Technician.
- Section 8. That the table of organization for the Secondary Roads

 Department be increased by 1.0 FTE to allow for the position of Roadside

 Vegetation Specialist with the Hay Points set at 316 resulting in a salary scale of

 \$47,507 (minimum); \$64,272 (maximum).
- Section 9. That the table of organization for the Sheriff's Office be modified to reflect an increase of 0.40 FTE for the part-time position of Cook for a total of 4.0 FTE.
- Section 10. This resolution shall take effect July 1, 2017. However, paragraph 8 shall take effect upon passage of the resolution.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street Davenport, Iowa 52801-1003

Office: (563) 326-8702 Fax: (563) 328-3285 www.scottcountyiowa.com



February 14, 2017

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

RE: FY18 Budget Adoption

Please find attached the resolution to approve the FY18 Budget Adoption. The public hearing was held on Thursday, February 23, 2017 and advanced notice of the hearing was published according to state law in the two official County newspapers.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

ADOPTING THE FY18 COUNTY BUDGET IN THE AMOUNT OF \$79,657,666 AND THE COUNTY'S FY 18 CAPITAL BUDGET AND FY19-22 CAPITAL PROGRAM.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The FY18 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$79,657,666 (which includes the Golf Course Enterprise Fund in the amount of \$1,196,166, a non-budgeted fund for State certification purposes).

Section 2. The total amount of service area:

Service Area	<u>Amount</u>
Public Safety & Legal Services Physical Health & Social Services Mental Health, ID & DD County Environment & Education Roads & Transportation Government Services to Residents Administration (interprogram) Subtotal Operating Budget Debt Service Capital Projects Subtotal County Budget	\$31,247,900 6,236,276 4,745,428 4,958,041 6,814,000 2,576,624 11,430,905 \$68,009,174 3,389,950 7,062,376 \$78,461,500
Golf Course Operations TOTAL	<u>1,196,166</u> <u>\$79,657,666</u>

- Section 3. The FY18 capital budget and FY19-22 capital program is hereby adopted.
- Section 4. The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law.
- Section 5. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street Davenport, Iowa 52801-1030

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February 21, 2017

TO: Board of Supervisors

FROM: Renee Johnson, Administrative Assistant

SUBJECT: Spring Authorized Agency Meetings AND annual Department visits

It is time again to schedule meetings with authorized agencies. Pending your review, I would like to schedule these meetings for the Tuesday mornings of April 11th at 8:00, April 18th (after COW), April 25th starting at 8:00 a.m. and if necessary, May 2nd (after COW).

- 1. 7th Judicial District Correctional Services
- 2. Bi-State Regional Commission
- 3. Community Action of Eastern Iowa
- 4. DHS Targeted Case Management (TENTATIVE)
- 5. EMA
- 6. GDRC (1 hour)
- 7. Humane Society
- 8. Iowa Waste Commission
- 9. Iowa Works
- 10. Medic (1 hour)
- 11. QC First (1 hour)
- 12. Quad Cities Convention and Visitors Bureau
- 13. Scott County Kids- Decategorization and Early Childhood (45 minutes)
- 14. Scott Soil Conservation/Watershed Partners
- 15. SECC

If you would like any of these meetings at *their* location, please let me know and I will make those arrangements.

I will schedule meetings with the following agencies during their regularly scheduled Board meeting times: CADS, CASI, CHC (scheduled June 6th at 5:30) and County Library.

I will also be setting up your annual department visits. During this visit, Board members have the opportunity to meet informally with employees in a designated department for a couple of hours. The visit may involve meeting with 1, 2 or more employees depending on the arrangements scheduled by the appropriate department head. Pending your approval, the following five departments will be contacted to arrange a time and date for a visit. FSS, JDC, Recorder, Sheriff and Treasurer's Office.

Please let me know if I should proceed with setting up these meetings.

PROPOSAL

LEADERSHIP AND STRATEGIC PLANNING for 2017

Chair and County Board Scott County January 2017

Program Outcomes

> VISION, GOALS, PLAN (5 YEAR), and, MISSION FOR THE SCOTT COUNTY

- Vision 2032: A Vision Statement with defined, value-based principles that describe the preferred future in 15 years for the Scott County
- Goals for 2022: Four to six Goals with measurable objectives which become major focus areas for the Scott County
- Plan 2017 2022: A Plan to realize the Vision, to enhance the Mission and to achieve the Goals with an analysis of major challenges and opportunities and specific deliverable actions
- Mission: A Mission Statement that defines what should be the primary purposes of the Scott County with operating guidelines and service priorities

> STRATEGIC DISCUSSION ON CRITICAL ISSUES

- Critical Issues: key issues shaping the Scott County future
- Strategy: desired outcomes, potential partners, activities, timeframe

> ACTION AGENDA FOR 2017

- Policy Agenda for 2017: A Top "10" list of Top and High Priority policy related actions for the Chair and County Board to address during the next year
- Management Agenda for 2017: A Top "10" List of Top and High Priority management or administrative actions for the next year
- Major Projects for 2017: A list of key projects to be completed or requiring significant work for the next year
- Action Outlines 2017: For prioritized actions including activities/milestones, timeframe, responsible party/team
- Guidelines for Budget and Capital Projects: direction, priorities

> MAKING THE STRATEGIC PLANNING PROCESS WORK FOR THE SCOTT COUNTY

Institutionalizing the process in the governance process and the organization

- Progress Matrix or Status Reports
- Marketing the Plan to the Community
- Incorporation into Policy Reports, Budget Plan Development, Program Development, Project Planning

Program Outline

ACTIVITY 1: Strategic Planning Activity Outline for the Scott County

The consultant will consult with the Chair/County Administrator to finalize purposes, work products, activities, and time frames.

ACTIVITY 2: Chair, County Board and County Administrator Background Interviews

The consultant will interview the Chair, each member of the County Board, the County Administrator, County Attorney and others. The purposes of each interview are to:

- Gain background on the Scott County and the community
- Discuss their vision for the future, mission of Scott County, goals for 2022
- Identify and discuss issues today and opportunities on the horizon
- Focus on key topics for the Workshop

During the interview, the questions are likely to explore the following information:

- 1. During the past year, what are the major successes for the Scott County?
- 2. What did not get accomplished this past year or is in progress and needs to continue for the next year?
- 3. As you talk with residents, what are their messages to you about issues today and their desires for the future?
- 4. What are Scott County's primary strengths, weaknesses, opportunities and threats?
- 5. As you look to the future, what are the major challenges facing the Scott County?
- 6. Success for the Scott County in 2032 means . . .?
- 7. What do you believe are the most important 5-year goals for the Scott County?
- 8. During the next year, what are the specific, major issues that you feel need to be addressed by the Scott County?
- 9. What suggestions do you have for increasing the effectiveness of the Chair and County Board?
- 10. What other topics do you feel need to be addressed during the workshop?

Additional questions are likely to be added to this list based upon further discussion.

ACTIVITY 3: Interview Analysis and Preparation of Leader's Guide 2017 – a Working Document for Heads

The consultant will analyze the interview data and prepare a summary of:

- Vision 2032 Rough Outline Draft: Statement with defined principles
- Working Draft Goals for 2022 with Objectives
- Potential Targets for Action 2017
- Mission Rough Outline Draft: Purpose of County Government with defined principles and core services

These drafts will be placed in a Leader's Guide – A Working Document for Management Team that will be used and modified during the Strategic Planning process.

ACTIVITY 4: Strategic Planning Session 1 for Management Team

A one-day Leadership and Strategic Planning Workshop will be held. The purpose of this session is to:

- Provide background on Strategic Planning
- Review accomplishments from the past year
- Focus on Vision, Mission and direction for the Scott County
- Identify topics for Chair and County Board Workshop
- Develop 5-year Plan with initial ideas for deliverables

The specific agenda will be developed and submitted to the County Administrator. The Workshop should be flexible, adjusting to your needs, and should be fun in order to maximize the learning experience.

ACTIVITY 5: Preparation of Leaders' Guide 2017 for Chair and County Board

The Consultant will analyze the interview data and prepare a summary of:

- Vision 2032 Rough Draft: Statement with defined principles
- Mission Rough Draft: Purpose of County Government with defined principles
- Working Plan with Draft Goals for 2022, Objectives, Challenges and Opportunities
- Potential Targets for Action 2017

These drafts will be placed in a Leader's Guide – A Working Document that will be used and modified during the Chair and County Board Workshop.

ACTIVITY 6: Leadership and Strategic Planning Workshop I for Chair and County Board

A $1\frac{1}{2} - 2$ days Leadership and Strategic Planning Workshop will be conducted for the Chair and County Board. The specific agenda will be developed based upon the interviews. A typical outline for a Leadership and Strategic Planning Workshop follows:

- 1. Keys to County Success: Effective Leadership and Teamwork
- 2. Realities for 2017: for Counties, for Scott County
- 3. Strategic Planning Model the Scott County
- 4. Performance Report 2016
- 5. Scott County's Vision 2032
- 6. Scott County: Mission and Core Services
- 7. Goals for 2022
- 8. Plan 2017 2022: Initial Draft

ACTIVITY 7: Strategic Planning Workshop II for Management Team

A one-day Strategic Planning Workshop is suggested for the Management Team. This workshop will focus on:

- Vision 2032: Review, Reality Test
- Goals 2022: Review, Reality Test
- FOR EACH GOAL
 - o Outcome-based Objectives: Review
 - o Value to Residents: Review
 - o Challenges and Opportunities with Short Term Priority
 - o Actions 2017 with Initial Priority
- Scott County's Mission and Service's: Review
- Action Outlines 2017: Development (with Key Issues, Activities/Milestones, Time Frame, Responsible Party)

ACTIVITY 8: Citizen Summit (Optional)

In many counties, the Chair and County Board desire to have public input prior to finalizing the strategic plan. The problem has been that at County Hall meetings or neighborhood meetings the discussion is dominated by the negativist and/or the attendance is small. In working with various counties, we have refined an effective process for citizen input – called "Citizen Summit".

A "Citizen Summit" is scheduled to provide meaningful citizen input for the Strategic Planning Process. It is usually held in the evening from 6:00-9:00 p.m. The Chair and County Board members invite 7-10 individuals to attend. I encourage the inclusion of high school students. A written invitation is prepared by County Staff and sent to each individual with a RSVP requested. I also encourage Chair and each Board member to call the individuals that they invite. The County Administrator's office compiles a list of participants, finalizes arrangements and location.

This meeting process is designed to allow public input by written comments, small focus group discussion or large focus group discussion. The topics focus on: Reasons for Living in Scott County, Actions to Enhance their Quality of Life, Major Issues for the Next Year; Opportunities for the Community, and Messages to the Chair and County Board. The outcomes from this meeting are specific information from Citizen Input and dialog between the Chair and County Board with the Community.

ACTIVITY 9: Leadership and Strategic Planning Workshop II for the Chair and County Board

Leadership and Strategic Planning Workshop II (2-4 hours) will be held for the Chair and County Board. The purposes of this Workshop are:

- Plan 2017 2022: Refinement and Finalization
- Action Agenda 2017: Policy Agenda 2017 Top Priority, High Priority; Management Agenda 2017 – Top Priority, High Priority
- Action Outlines on Key Issues: 2017
- Actions to Make the Strategic Planning Process Work for Scott County

ACTIVITY 10: Final Reports for the Chair, County Board and County Administrator

As a follow-up to the workshop, the following reports will be prepared for the Chair, County Board and County Administrator:

- Strategic Plan 2017 2022 2032
- Executive Summary 2017 2022 2032 (small booklet)
- Action Agenda 2017 with Monthly Calendar
- Leader's Guide 2017 Final Report
- Plan in Brief 2017 (1 page/2-sided, laminated)
- Performance Report 2016

These reports become working documents for the next year.

STRATEGIC FRAMEWORK

VISION 2032 "Desired Destination for Scott County" **PLAN 2022** "Map to Scott County's Destination" **EXECUTION** "Route for Next Year" **MISSION** "Responsibilities of Scott County" **BELIEFS** "How Scott County Should Operate"

STRATEGIC FRAMEWORK BASIC ELEMENTS

VISION

"What We Want to Become – Our Preferred Future as Defined in Value-Based Principles."

PLAN

"Our Road Map for 5 Years – How to Realize Our Vision with Achievable Goals Defined Through: Objectives, Meaning to Our Residents, Challenges and Opportunities, Actions 2017, Major Projects 2017 and Actions on the Horizon."

EXECUTION

"Actions to Implement the Plan – A Work Program for Next Year with a "To Do" List for Chair, County Board and Management – To be Completed with Accountability for the Results."

MISSION

"Purposes of County Government – Determined in Service Businesses Defined in: Operating Elements, Business Successes, Challenges and Opportunities and Service Improvements 2017."

BELIEFS

"Our Core Beliefs Which are the Foundation for Our County Government – Creating a Corporate Culture of Action and Accountability, the Primary Value, As Defined in Performance Standards to Guide Behaviors and Actions." HOW WE CONDUCT OUR BUSINESS

HOW WE CONDUCT OUR BUSINESS

Consultant Resume and Qualifications

Lyle J. Sumek, President
Lyle Sumek Associates, Inc.
9 Flagship Court
Palm Coast, Florida 32137-3373
(386) 246-6250

Academic

A.B. in Public Administration, San Diego State College, 1967 M.S. in Public Administration, San Diego State College, 1968 Ph.D. in Public Administration, University of Southern California, 1977

Local Government

Management Intern, City of San Diego, 1965 Management Assistant, City of San Diego, 1965 – 1968 (Fire Department, Public Works Department, City Manager's Office)

University Teaching

Instructor, University of Southern California, 1970 – 1972 Assistant Professor, Northern Illinois University, 1972 – 1973 Associate Professor and Assistant Dean (Boulder Campus), University of Colorado, 1973 – 1979

Consulting Services

President, Sumek Associates, Inc. (a Colorado Corporation), 1979 – 1991 President, Lyle Sumek Associates, Inc. (a Florida Corporation), 1991 – Present

Publications

Numerous Publications on Leadership, Strategic Planning, Team Building and Aligning the Corporate Culture – High Performance Organization Accountable for the Results

References

City of Dothan, Alabama

Mike West, City Manager 126 N Saint Andrews Street Dothan, AL 36303 (334) 615-3125

City of Dubuque, Iowa

Michael C. VanMilligen, City Manager 50 W 13th Street Dubuque, IA 52001 (563) 690-6036

Tuolumne Utilities District

Tom Haglund, General Administrator 18885 Nugget Boulevard Sonora, CA 95370 (209) 532-5536

City of Bettendorf, Iowa

Decker Ploehn, City Administrator 1609 State Street Bettendorf, Iowa 52722 (563) 344-4007

City of Fort Lauderdale, FL

Lee Feldman, City Manager 100 N Andrews Avenue Ft. Lauderdale, FL 33301 (954) 828-5959

Town of Normal, IL

Mark Peterson, City Manager 100 E Phoenix Avenue Normal, IL 61761 (309) 454-9501

City of West Sacramento

Martin Tuttle, City Manager 1110 W Capitol Avenue West Sacramento, CA 95691 (916) 617-4512

City of Clive, Iowa

Dennis Henderson, City Manager 1900 NW 114th Street Clive, IA 50325 (515) 223-6220

City of Sugar Land, Texas

Allen Bogard, City Manager 2700 Town Center Boulevard North Sugar Land, TX 77479 (281) 275-2700

City of Virginia Beach, Virginia

Dave L. Hansen, City Manager 2401 Courthouse Drive Building 1, Room 234 Virginia Beach, VA 23456-9001 (757) 385-4242

More references are available upon request.

Fee Estimate

Leadership and Strategic Planning

Scott County

January 2017

ESTIMATED BILLING TIME:

Number of days scheduled is flexible and is based on the needs of the County.

	Total Estimated Time	_8-12 Day
ACTIVITY 10	Final Reports	
ACTIVITY 9	Leadership and Strategic Planning Workshop II for Chair and County Board	
ACTIVITY 8	Citizen Summit (Optional)	
ACTIVITY 7	Strategic Planning Workshop II for Administrators	
ACTIVITY 6	Strategic Planning Session I for Chair and County Board	
ACTIVITY 5	Interview Analysis and Preparation of Leader's Guide 2017 – A Working Docu	ument
ACTIVITY 4	Strategic Planning Session I for the Management Team	
ACTIVITY 3	Interview Analysis and Preparation of Leader's Guide 2017 – A Working Docu Management Team	ument for
ACTIVITY 2	Chair and County Board, County Administrator, Background Interviews (1 hour per person, in person or by phone, billed at actual time)	
ACTIVITY 1	Strategic Planning Outline for the Scott County	

^{*} Cancellation/unavailability of individuals may result in additional charges

CONSULTATION FEES	CONSUL
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Individual consultation	\$ 250.00 per hour
	\$2,000.00 per day on-site
	(8 hours)

The typical cost is \$16,000 - \$26,000 to completion + expenses + products.

EXPENSES: Additional Costs

Including, but not limited to:

- Airline Tickets
- Travel/Auto Expenses
- Telephone Usage/Fax Usage Fee (billed at \$12.00/hr.)
- Assessment Instruments
- Accommodations and Meals
- Typing, Duplication, Binding, Shipping
- Products:
 - Strategic Plan (coil bound)
 - Executive Summary (booklet)
 - Action Agenda 2017
 - Leader's Guide Summary Report
 - Plan in Brief

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 23, 2017

APPROVING AGREEMENT WITH LYLE SUMEK ASSOCIATES, INC FOR LEADERSHIP AND STRATEGIC PLANNING FOR 2017

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the proposal from Lyle Sumek Associates, Inc. for Leadership and Strategic Planning for the Board of Supervisors and Scott County Staff in the amount of \$250.00 per hour individual consultation, \$2,000 per day on-site consultation fees, and expenses be approved.

Section 2. That the County Administrator is hereby authorized to sign said agreement on behalf of the Board.

Section 3. This resolution shall take effect immediately.