

TIM LANE
Scott County Sheriff



SHAWN ROTH
Chief Deputy Sheriff

BRYCE SCHMIDT
Chief Deputy Sheriff

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

400 West 4th Street
Davenport, Iowa 52801-1104

www.scottcountyiowa.com/sheriff
sheriff@scottcountyiowa.com

Date: March 13, 2017

Memo To: Scott County Board of Supervisors

From: Sheriff Tim Lane

REF: Request to Overfill – 2 Corrections Officer Positions

The Scott County Jail currently has 7 positions that are not filled; 5 corrections officers, 1 sergeant and 1 captain. The sergeant and captain positions will require a promotion of current employees and in order to promote to these two positions we will need to backfill two corrections officer positions.

I am asking for Board approval to hire two additional correction officers at this time so that when promotions are made in the near future, the line staffing will be adequate. We have not made the sergeant and captain promotion as of yet because it would put too much of a strain on current staffing levels, as the average time for training for a corrections officer is 12 weeks. As soon as the two new corrections officers are far enough along in their training and the other 5 corrections officers are out of their field training, we will make the promotions to sergeant and captain.

This request is not requiring any additional budget dollars, as the jail has been short-staffed for some time and the promotions are on hold until front line staff is sufficient.

If you should need any further information, please feel free to contact me or Major Bryce Schmidt.