

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
July 10 - 14, 2017

Tuesday, July 11, 2017

Committee of the Whole - 8:00 am
Temporary Board Room, 6th Floor, Administrative Center

- ___ 1. Roll Call: Holst, Beck, Earnhardt, Knobbe, Kinzer

Facilities & Economic Development

- ___ 2. Reclassification of Class "B" road to Class "C". (Item 2)
- ___ 3. Ordinance to amend the zoning map by rezoning approximately 3.93 acres in Section 6, Butler Township from Neighborhood Commercial (C-1) to Commercial-Light Industrial (C-2). (Item 3)
- ___ 4. Abatement of property taxes on previously held County tax deeds. (Item 4)
- ___ 5. Setting the County Tax Deed Auction. (Item 5)

Human Resources

- ___ 6. Organizational change request from 1.0 FTE bailiff to two .4 FTE bailiffs. (Item 6)
- ___ 7. Agreement with Holmes Murphy and Associates for employee health benefit consulting services. (Item 7)
- ___ 8. Staff appointments. (Item 8)

Health & Community Services

- ___ 9. Agreement between Scott County and Genesis Psychology Associates relating to payment for behavioral health services in the Jail and Juvenile Detention Center. (Item 9)

Finance & Intergovernmental

- ___ 10. FY18 Contract for Parenting Inside Out. (Item 10)
- ___ 11. FY18 Contract for Iowa Byrne Justice Assistance Grant. (Item 11)

Other Items of Interest

___ 12. Beer/liquor license for Mamas Parlor LLC.

___ 13. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, July 13, 2017

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

Public Hearing

___ 1. Public hearing relative to the sale by public auction of certain County Tax Deed Properties.

SCOTT COUNTY ENGINEER'S OFFICE

950 E Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640

FAX – (563) 328-4173

E-MAIL - engineer@scottcountyiowa.com

WEB SITE - www.scottcountyiowa.com



JON R. BURGSTRUM, P.E.
County Engineer

ANGELA KERSTEN, P.E.
Assistant County Engineer

July 3, 2017

MEMO

TO: Mahesh Sharma, County Administrator

FROM: Jon Burgstrum, P.E., County Engineer

SUBJ: Public Hearing and Approval of Reclassification of Class "B" road to Class "C"

We received the enclosed petition to reclassify a section of 260th Avenue between 250th St. and 257th St. I have talked with these landowners a couple of times to let them know the procedure. The landowners have decided to request the reclassification which will close the road to the public. For a Class "C" road, we install a gate with a lock and no trespassing signs. The landowners will have keys to the gate and we will only maintain to the road if they request it. The purpose of the Class "C" designation is to keep the road from being damaged by the public, keep the public out of the landowner's fields, and to reduce the maintenance of the road for us. All effected landowners and tenants have signed the petition. We have a little bit of work to do at either end of the road to prevent people from going around the gates.

There is a public hearing scheduled for 5:00 p.m. on July 27, 2017 to hear public comment.

PETITION

CLASS "C" ROAD

The undersigned hereby petition the Board of Supervisors to establish the following described road as a Class "C" road. We understand that the road will then be gated by the county and only limited access allowed.

Description of road located on the line between sections 4 & 5 T79N, R5E, of 5th P.M. the center line of which is described as follows:

Commencing at a stone at the S.W. corner of section 4 T79N, R5E, of the 5th P.M. running thence northerly to a point 33 feet west of the SW corner of the NW ¼ of section 4 T79N R5E, of the 5th P.M., thence continuing northerly to a point in the center line of the Argo-Princeton road which said point is 1479.5 feet north of the SW corner of NW ¼ of section 4-79-5 measured on section line and is 21.6 feet northwesterly from the west line of the NW ¼ of section 4-79-5 measured on the center line of Argo-Princeton road, herein described road to be 66 feet wide from the SW corner of section 4-79-5 to a point 965 feet north of the SW corner of the NW ¼ of section 4-79-5 and is 50 feet wide from the last mentioned point to the center line of the Argo- Princeton road.

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
Dan Schurr, Dan	3009 Wisconsin St Leclaire	563-529-4865
Nick Flunker, Nick	25866 250th St Leclaire	563-370-3232
Stephen Clark, Stephen	25981 25th St Princeton IA	563 289-5411
LEE HASEBROCK	26020 25th St PRINCETON IA	(402) 880-32
Callie Kitcher	26208 250th St Leclaire	289.5558
MICHAEL L. AULIER	24666 257th St PRINCETON IA	563-289-4952



BLUFF RD

GREAT RIVER RD

67

257TH ST

260th Ave

LOST GROVE RD

Princeton

HWY 67

270TH AVE

HWY 67

GREAT RIVER RD

235TH ST

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 13, 2017

APPROVAL OF SETTING OF A PUBLIC HEARING DATE ON RECLASSIFICATION
OF CLASS "B" ROAD TO CLASS "C"

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. A public hearing date on the reclassification of a Class "B" road to a Class "C" road on a portion of 260th Ave between 250th St. and 257th St., is set for July 27, 2017 at 5:00 P.M.
- Section 2. The County Engineer is directed to publish notice of the hearing as reviewed by law and to notify all adjacent landowners and tenants of the hearing by regular mail.
- Section 3. This resolution shall take effect immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street

Davenport, Iowa 52801-1106

Office: (563) 326-8643

Fax: (563) 326-8257

Email: planning@scottcountyiowa.com



Item #3

7/11/17

Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: June 20, 2017

Re: **A request from Wapsi Willy's, LLC. to rezone 3.93 acres, more or less, from Neighborhood Commercial (C-1) to Commercial-Light Industrial (C-2) in part of the SE¼ of the NE¼ of Section 6 Butler Township.**

The Planning Commission unanimously recommended approval of this request in accordance with staff's recommendation. This request is to rezone a 3.93 acre parcel from "Neighborhood Commercial (C-1)" to "Commercial-Light Industrial (C-2)." The purpose of the rezoning is to allow the applicant's liquor license to be amended to allow outdoor sales of alcohol. The applicant has rehabilitated the Fairyland Ballroom that had operated on this site for many decades. He recently inquired about having outdoor recreation, such as sand volleyball, and outdoor sales of food and drinks. Operation of the facility as an indoor eating and drinking establishment is a permitted use in the existing C-1 zoning district, however outdoor recreation requires a C-2 zoning designation.

The Planning Commission held a public hearing on this request on May 2nd and voted to table the request until June 6th to allow time for the applicant to work out an agreement with neighboring property owners to address their concerns about parking, outdoor lightning and the hours of outdoor activity. The applicant has signed an agreement on to five (5) conditions recommended by the Planning Commission for the rezoning approval:

1. Any new lighting installed shall be confined to the west side of the building, facing away from the neighboring residences;
2. All outdoor activities shall cease by 10:00 P.M.;
3. No live bands shall play outdoors;
4. No camping shall take place on the property;
5. And that all access easements through the property be kept clear.

Prior to submitting this request to the Board of Supervisors the applicant has signed an agreement on those five (5) conditions that will be recorded in the land record for the property if this rezoning is approved.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends that the rezoning of this property from "Neighborhood Commercial (C-1)" to "Commercial-Light Industrial (C-2)." be approved with the five (5) conditions in the signed agreement based on its compliance with a preponderance of the criteria of the Revised Land-Use Policies:

PLANNING & DEVELOPMENT

600 West Fourth Street

Davenport, Iowa 52801-1106

E-mail: planning@scottcountyiaowa.com

Office: (563) 326-8643 Fax: (563) 328-3242



Timothy Huey
Director

To: Planning & Zoning Commission

From: Timothy Huey, Planning & Development Director

Date: June 2, 2017

Re: Wapsi Willy's Rezoning Request

The rezoning request for the property at 18800 315th Street, Scott County Parcel #040623006, a 3.93-acre tract more or less, from "Neighborhood Commercial (C-1)" to "Commercial-Light Industrial (C-2)," described as Part of the SE ¼ of the NE ¼ of Section 6, T80N R4E (Butler Township) was submitted for review at the May 2nd Planning & Zoning Commission meeting. The Commission voted (7-0) to table the request until the June 6th meeting.

Staff's recommendation had been to approve the request without conditions based on its compliance with a preponderance of the criteria of the Revised Land Use Policies. Following the public hearing, in which five (5) nearby property owners spoke on the record against the request, and a discussion among commissioners, a motion was made to table the request until the June 6th meeting due to the lack of clarity of both the scope of the applicants' intended "outdoor recreation" activities, and of where the activities would take place on site. Motion passed.

Since the hearing, the applicants submitted what they describe as an "agreement made between Wapsi Willy's and neighbors," which lists two conditions: (1) That all outdoor events last no longer than 10:00 PM, and (2) that any new outdoor lighting installed must be turned off by 10:00 PM, except for lighting on the west side of the building. The agreement is signed only by the applicants, but staff has not received any written or verbal comments from the neighbors or other members of the public since the public hearing. Staff would recommend approval of the request with the conditions submitted by the applicants. Pursuant of Chapter 335 of the Iowa Code, these conditions would need to be formalized and signed by the applicants and submitted to the Scott County Board of Supervisors for consideration prior to their final decision.



PLANNING & ZONING COMMISSION

STAFF REPORT

May 2, 2017



- Applicant:** Wapsi Willy's, LLC.
- Request:** Rezone 3.93 acres, more or less, from Neighborhood Commercial (C-1) to Commercial-Light Industrial (C-2)
- Legal Description:** Part of the SE ¼ of the NE ¼ of Section 6, Township 80 North, Range 4 East of the 5th Principal Meridian (Butler Township)
- General Location:** Along the southern banks of the Wapsipinicon River on the east side of Scott Park Road, 2 ½ miles north of Scott County Park
- Existing Zoning:** Neighborhood Commercial (C-1)
- Surrounding Zoning:**
- North:** Residential Single-Family (R-1)
 - South:** Agricultural-Preservation (A-P)
 - East:** Residential Single-Family (R-1)
 - West:** Agricultural-General (A-G)

GENERAL COMMENTS: This request is to rezone approximately 3.93 acres from Neighborhood Commercial (C-1) to Commercial-Light Industrial (C-2). The applicant's petition states an intention to offer outdoor recreation in the form of volleyball, horseshoes, bags and the like at an existing bar-restaurant, which would be considered "outdoor recreational business" under the Zoning Ordinance. The C-1 Zoning District allows only indoor recreational business, and the C-2 Zoning District allows both indoor and outdoor recreational business.

Wapsi Willy's, as the bar-restaurant is known today, is the site of the former Fairyland Park Ballroom. With the original structures and additions dating back to 1920 according to the Scott County Assessment Report. The previous owner operated it as Fairylands Ballroom up until a few years ago and then only intermittently held events and receptions until it was sold to the current owner. It was remodeled and opened under its current name. At the time the building permit to remodel the building was issued a determination was made that the use had not been totally discontinued for greater than a year and therefore no Site Plan Review was required. Restaurants and drinking establishments are a permitted use in C-1 Neighborhood Commercial Districts.

STAFF REVIEW: Staff has reviewed this request for its adherence to the Scott County Zoning Ordinance and to the Scott County Land Use Policies. Any proposed changes in land use and zoning should comply with a preponderance of the applicable Scott County Land Use Policies.



PLANNING & ZONING COMMISSION

STAFF REPORT

May 2, 2017



The guidelines for reviewing rezoning proposals are outlined in the Scott County Land Use Policies as follows:

Is the development in compliance with the adopted Future Land Use Map?

The Future Land Use Map does not anticipate any land use changes in this area. Furthermore since this request is for a change from C-1 to C-2, the Future Land Use Map is not intended to address such a rezoning request.

Is the development on marginal or poor agricultural land?

The subject property has soils rated from around 5 to around 58 for Corn Suitability (CSR). The Scott County Land Use Policies consider CSR ratings of 60 and above “prime agricultural land,” so the property appears to meet this criterion. Additionally, the Wapsipinicon River has a wide floodplain with consistent seasonal flooding and permanent and semi-permanent marshlands. Being only a few hundred feet from the southern banks of the river, the subject property would not be ideal for agriculture.

Does the proposed development have access to adequately-constructed, paved roads?

The subject property’s main entrance is immediately east of Scott Park Road, a paved County road, so the request meets this criterion.

Does the proposed development have adequate provision for public or private sewer and water services?

The existing bar-restaurant utilizes a private well and septic system that are regularly monitored by the County Health Department. Since the rezoning request would accommodate outdoor recreation as opposed to an expansion of building capacity or change in use, the request meets this criterion.

Is the area near existing employment centers, commercial areas and does not encourage urban sprawl?

The request relates to an existing bar-restaurant that would not encourage sprawl nor require proximity to employment centers or commercial areas to accommodate additional residents, so the request meets this criterion.

Is the proposed development located where it is least disruptive to existing agricultural activities?

The location is surrounded by marshlands to the west, the Wapsipinicon River to the north, residential development to the east, and productive agriculture to the south. Rezoning to accommodate outdoor recreation would not disrupt the nearby agricultural activities any more than activities on the site presently do.

Does the area have stable environmental resources?

The property is located entirely within a designated 100 year floodplain. A permanent



PLANNING & ZONING COMMISSION

STAFF REPORT

May 2, 2017



floodwall has been built around the building. Previously when the site experienced seasonal flooding of the Wapsipinicon River and its tributaries the building was inundated with flood waters. The flood events also make accessing the site more difficult, if not impossible.

Is the proposed development sufficiently buffered from other less intensive land uses?

There are five residences located near this business all of which access their property by way of easement through this property. There is no buffering or screening between the residences and this building.

Is there a recognized need for such development?

The applicant has initiated this request due to their desire to have outdoor recreation on the site.

Staff has mailed notification to the adjacent property owners within five hundred feet (500') of this property of this hearing. A sign has also been placed on the property stating the date and time this request would be heard by the Planning and Zoning Commission. Staff has received a number of phone calls expressing objections and concerns with this request.

Staff also notified the County Engineer, County Health Department, Scott County soil conservationist, and Bi-State Regional Commission for review and comment. No comments have been received.

RECOMMENDATION: Staff recommends that the rezoning of this property from Neighborhood Commercial (C-1) to Commercial-Light Industrial (C-2) be approved based on its compliance with a preponderance of the criteria of the Revised Land-Use Policies.

Submitted by:
Timothy Huey, Director
April 28, 2017

Prepared by & return to: Timothy Huey, Scott County Zoning Administrator 600 W. 4th St., Davenport IA 52801 (563) 326-8643

CONDITIONAL REZONING AGREEMENT

OWNER: WAPSI WILLY'S LLC

DATE APPROVED BY PLANNING & ZONING COMMISSION: JUNE 6, 2017

DATE APPROVED BY BOARD OF SUPERVISORS: _____

ACRES: 3.93

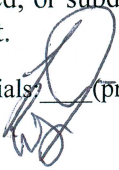
REZONED FROM: NEIGHBORHOOD COMMERCIAL (C-1) TO COMMERCIAL-LIGHT INDUSTRIAL (C-2)


We hereby accept and agree to the following conditions placed on the property described as Part of the Southeast Quarter of the Northeast Quarter of Section 6, in Township 80 North, Range 4 East of the 5th P.M., more particularly described as follows: Commencing at the SW corner of the SE ¼ of the NE ¼ of said Section 6; thence N. 89° 53'44" E. a distance of 562.56 feet; thence N. 00°06'16" W. a distance of 340 feet to a point of intersection on the S. line of real estate reserved by Rudolph Litscher and Grace M. Litscher, husband and wife, in a Real Estate Contract dated September 17, 1982, and recorded as Document No. 12355-82 in the office of the Recorder for Scott County, Iowa; thence S. 89°45'50" W. along said line a distance of 104.80 feet; thence N. 74°10'35" W. a distance of 270.24 feet; thence S. 89°45'50" W. a distance of 133.58 feet to a point on the easterly right of way line of U.S. Highway #61; thence S. along the easterly right of way line of said U.S. Highway #61 to the S. Line of the S. line of the SE Quarter of the NE Quarter of said Section 6. Subject to easements of record, including easements for ingress and egress, and easement for drainage granted to the Public by Easement dated September 17, 1982, recorded as Document No. 12354-82 in the office of Recorder for Scott County, Iowa for the benefit of real estate described therein:

1. Any new lighting fixtures shall be confined to the west side of the principal building and shall be directed away from any nearby residences.
2. All outdoor activities shall cease by 10:00 P.M.
3. No bands or other musical entertainment shall play outdoors.
4. No camping shall take place on the property.
5. All easements of record for ingress and egress shall remain unobstructed by parked vehicles.

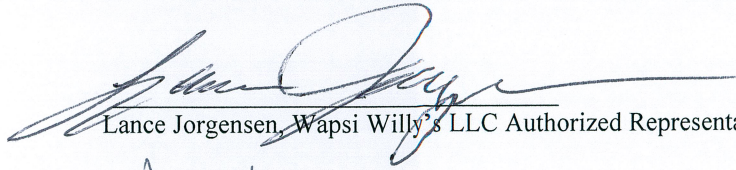
The owner and County acknowledge that in the event the subject property is transferred, sold, redeveloped, or subdivided, all redevelopment will conform with the terms of this Conditional Rezoning Agreement.

Page 1: Initials: _____ (Property owner)

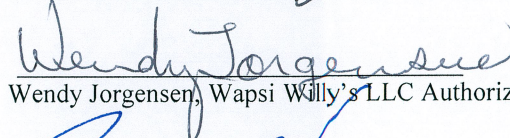


 (Zoning Administrator)

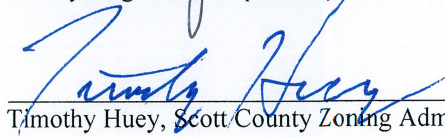
Date: 6/14/17


Lance Jorgensen, Wapsi Willy's LLC Authorized Representative

Date: 6/14/17

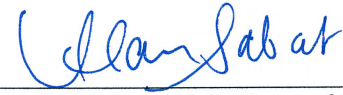

Wendy Jorgensen, Wapsi Willy's LLC Authorized Representative

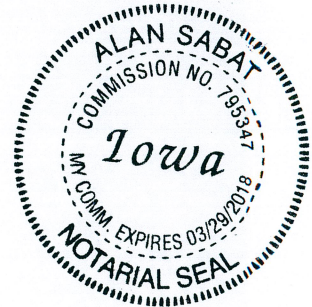
Date: 6/14/17


Timothy Huey, Scott County Zoning Administrator

State of Iowa)
) ss.
County of Scott)

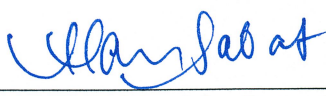
On this 14th day of June, A.D. 2017, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Lance and Wendy Jorgensen, to me known to be the identical person(s) named in and who executed the foregoing instrument and acknowledged that he executed the same as his voluntary act and deed.


Notary Public in and for State of Iowa

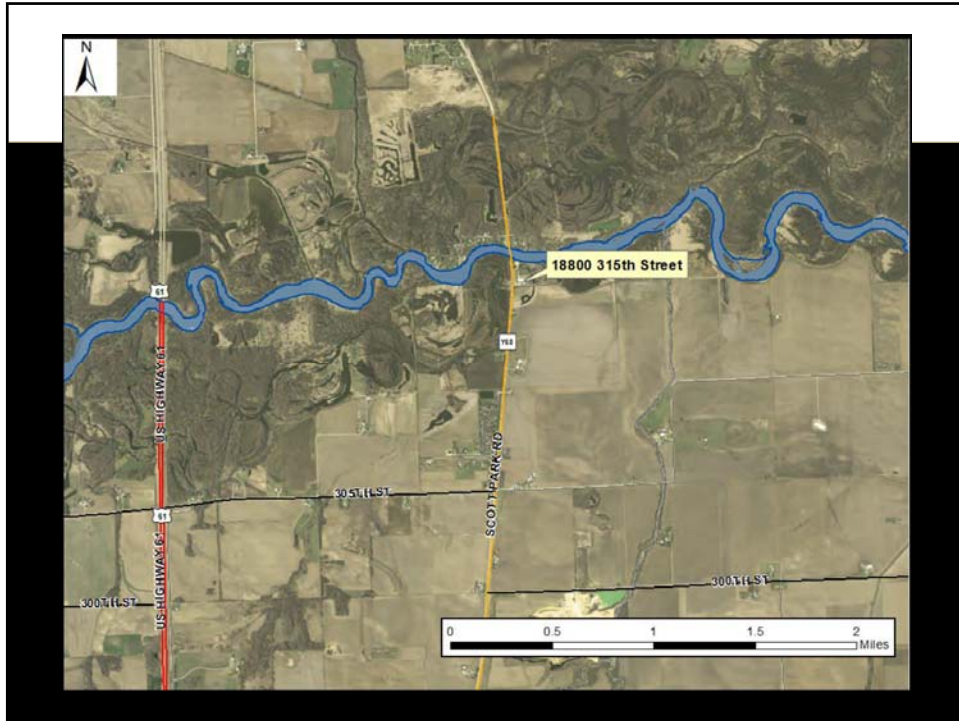


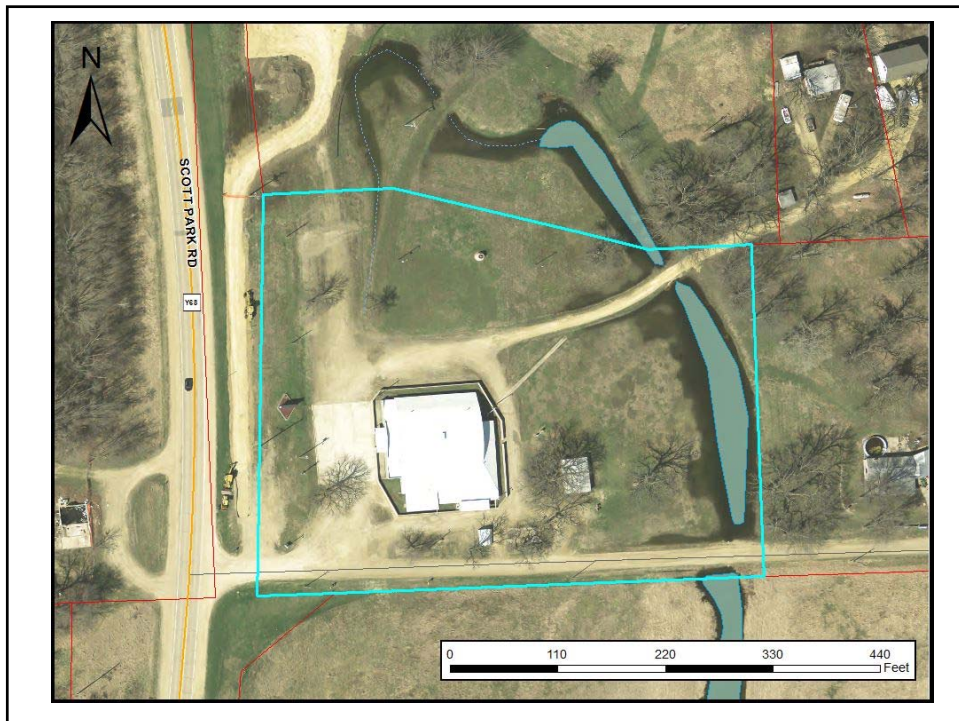
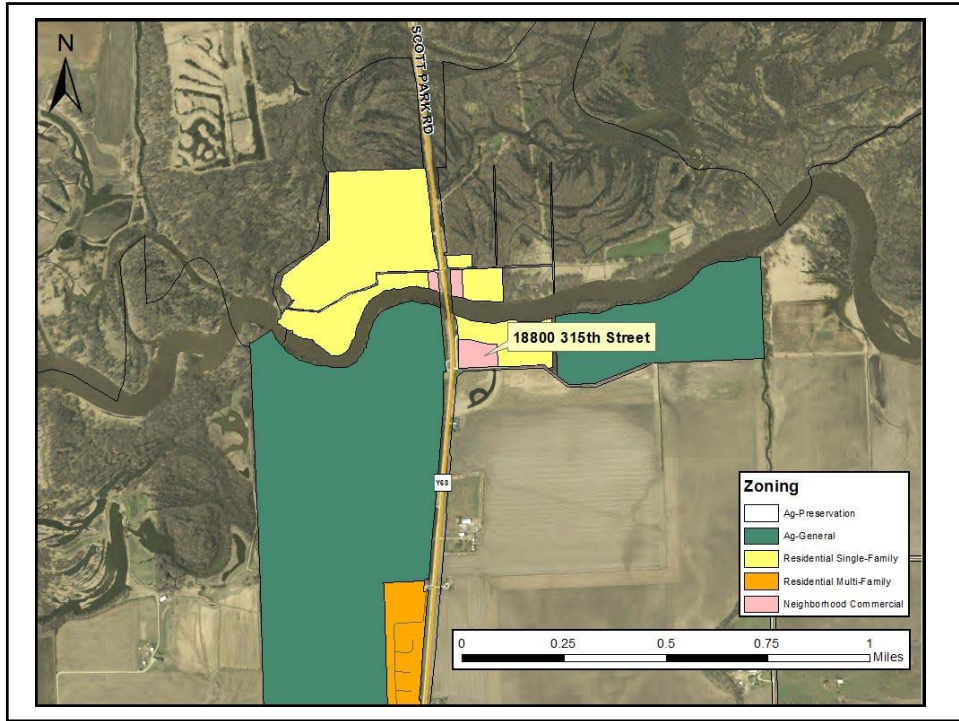
State of Iowa)
) ss.
County of Scott)

On this 14th day of June, A.D. 2017, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Timothy Huey, to me known to be the identical person(s) named in and who executed the foregoing instrument and acknowledged that he executed the same as his voluntary act and deed.


Notary Public in and for State of Iowa













Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 17-_____

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 3.93 ACRES IN SECTION 6, BUTLER TOWNSHIP FROM NEIGHBORHOOD COMMERCIAL (C-1) TO COMMERCIAL-LIGHT INDUSTRIAL (C-2), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Neighborhood Commercial (C-1) to Commercial-Light Industrial (C-2) to-wit:

Part of the Southeast Quarter of the Northeast Quarter of Section 6, in Township 80 North, Range 4 East of the 5th P.M., more particularly described as follows: Commencing at the SW corner of the SE ¼ of the NE ¼ of said Section 6; thence N. 89° 53'44" E. a distance of 562.56 feet; thence N. 00°06'16" W. a distance of 340 feet to a point of intersection on the S. line of real estate reserved by Rudolph Litscher and Grace M. Litscher, husband and wife, in a Real Estate Contract dated September 17, 1982, and recorded as Document No. 12355-82 in the office of the Recorder for Scott County, Iowa; thence S. 89°45'50" W. along said line a distance of 104.80 feet; thence N. 74°10'35" W. a distance of 270.24 feet; thence S. 89°45'50" W. a distance of 133.58 feet to a point on the easterly right of way line of U.S. Highway #61; thence S. along the easterly right of way line of said U.S. Highway #61 to the S. Line of the S. line of the SE Quarter of the NE Quarter of said Section 6. Subject to easements of record, including easements for ingress and egress, and easement for drainage granted to the Public by Easement dated September 17, 1982, recorded as Document No. 12354-82 in the office of Recorder for Scott County, Iowa.

Section 2. This ordinance changing the above described land to Commercial-Light Industrial is approved as recommended by the Planning and Zoning Commission with the following conditions: Any new lighting fixtures shall be confined to the west side of the principal building and shall be directed away from any nearby residences; All outdoor activities shall cease by 10:00 P.M.; No bands or other musical entertainment shall play outdoors; No camping shall take place on the property; And all easements of record for ingress and egress shall remain unobstructed by parked vehicles.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 4. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this _____ day of _____ 2017.

Carol Earnhardt, Chair
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

PLANNING & DEVELOPMENT

600 West Fourth Street

Davenport, Iowa 52801-1106

Office: (563) 326-8643 Fax: (563) 326-8257

Email: planning@scottcountyiowa.com



Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Alan Sabat, Planning & Development Specialist

Date: July 3, 2017

Re: Abatement of property taxes on previously held County Tax Deeds

The attached list, *Exhibit A*, are properties which the County transferred to the City of Dixon, Gateway Redevelopment Group, and Mississippi Valley Neighborhood Housing Services via resolution dated June 15, 2017. Iowa Code Section 445.63 states that when taxes are owed against a parcel owned by a political subdivision, the Board of Supervisors shall abate such taxes.

In accordance with Iowa Code Section 445.63 it is County's policy to abate delinquent taxes and special assessments on all tax deed property prior to such properties being transferred to municipalities or non-profits or offered at the annual auction. This assures that potential owners are not liable for past costs associated with these properties. The delinquent taxes and special assessments associated with the parcels transferred on June 15, 2017, however, were not abated at the time of transfer due to discrepancies between abatement amounts among the County Treasurer, Auditor, and Planning and Development Departments. The discrepancies have since been resolved, and thus the delinquent taxes and special assessments that were accumulated during the County's ownership of the parcels are ready to be abated so that the new owners are no longer liable for their past costs.

<i>PIN</i>	<i>Back Taxes</i>	<i>Special Assessments</i>	<i>Total</i>
02074910102	\$106 (2014) + \$114 (2015) = \$220.00	\$0.00	\$220.00
E0020-45	\$578 (2014) + \$524 (2015) = \$1,102.00	(\$216 + \$5) + (\$142 + \$5) + (\$74 + \$5) + (\$215 + \$5) + (\$215 + \$5) + (\$215 + \$5) + (\$136 + \$5) + (\$125 + \$5) + (\$125 + \$5) + (\$125 + \$5) = \$1,638.00	\$2,740.00
G0043-05	\$50 (2014) + \$50 (2015) = \$100.00	(\$215 + \$5) + (\$125 + \$5) + (\$125 + \$5) = \$480.00	\$580.00
G0052-27	\$344 (2014) + \$314 (2015) = \$658.00	(\$125 + \$5) + (\$125 + \$5) + (\$125 + \$5) + (\$125 + \$5) = \$520	\$1,178.00

Exhibit A

Property Taxes and Special Assessments for Abatement for Properties Transferred to Cities and Non-Profits by Scott County

<i>PIN</i>	<i>Total</i>
02074910102	\$220.00
E0020-45	\$2,740.00
G0043-05	\$580.00
G0052-27	\$1,178.00
GRAND TOTAL	\$4,718.00

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

July 13, 2017

**APPROVING THE ABATEMENT OF PROPERTY TAXES FOR TAX DEED
PROPERTIES PREVIOUSLY OWNED BY SCOTT COUNTY IN ACCORDANCE
WITH IOWA CODE SECTION 445.63**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Iowa Code Section 445.63 states that when taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes were owing before the parcel was acquired by the state or a political subdivision of this state, the county treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. If the governing body fails to immediately pay the taxes due, the board of supervisors shall abate all of the taxes.

Section 2. The abatement of property taxes for property previously owned by Scott County and transferred via resolution passed June 15, 2017, as shown in Exhibit A, in accordance with Iowa Code Section 445.63 is hereby approved.

Section 3. This resolution shall take effect immediately.

PLANNING & DEVELOPMENT

600 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyiowa.com
Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

NOTICE OF BOARD OF SUPERVISORS
PUBLIC HEARING ON THE SALE BY PUBLIC AUCTION OF CERTAIN COUNTY
TAX DEED PROPERTIES

Public Notice is hereby given that the Scott County Board of Supervisors will hold a public hearing on setting the date for the 2017 County Tax Deed Auction. The public hearing will be held on Thursday, July 13, 2017 in the 1st Floor Board Room of the Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa, during their regular meeting which begins at 5:00 P.M.

In accordance with adopted County policies on the disposal of Tax Deed parcels, the County will hold a public auction to sell such parcels to the highest bidder. A public hearing will be held to take comments on setting the next auction date. The final list of Tax Deed properties to be offered for sale will be available at the public hearing.

Comments or questions regarding the public hearing or the upcoming public auction should be directed to the Scott County Planning and Development Department, 600 West 4th Street, Davenport Iowa 52801, (563)-326-8643, planning@scottcountyiowa.com.

Timothy Huey
Director

2017 Scott County Tax Deed Properties

1. Parcel: E0019-26A
Legal: THE EAST 10 FEET OF LOT 13 IN ROBERT CHRISTIE'S 2ND ADDITION
Address: None
Jurisdiction: Davenport, IA
Lot Size: 600 ft²
2. Parcel: F0035-09
Legal: THE SOUTH ½ OF LOT 6 IN BLOCK 92 IN LECLAIRE'S 8TH ADDITION
Address: 1020 FARNAM STREET
Jurisdiction: Davenport, IA
Lot Size: 6,000 ft²
3. Parcel: G0012-31
Legal: LOT NO. 14 IN BLOCK NO. 1 IN PLAT OF SUMMIT PARK SITUATED IN THE NE ¼ OF SECTION 26, TOWNSHIP 78 NORTH, RANGE 3, EAST OF THE 5TH P.M.
Address: 531 WEST 15TH STREET
Jurisdiction: Davenport, IA
Lot Size: 7,500 ft²
4. Parcel: G0021-12
Legal: LOT 14, EXCEPT THE EAST 23 FEET THEREOF, AND ALL OF LOT 13 EXCEPT THE WEST 1 FOOT, IN BLOCK 1 OF BIRELY AND CLIFFORD'S SUBDIVISION IN PART OF THE NE ¼ OF SECTION 26, TOWNSHIP 78 NORTH, RANGE 3 EAST OF THE 5TH P.M.
Address: 533 WEST 14TH STREET
Jurisdiction: Davenport, IA
Lot Size: 11,400 ft²
5. Parcel: G0046-24
Legal: THE WEST ½ OF LOT 2 AND THE WEST 2 FEET OF THE EAST ½ OF THE SOUTH ½ OF LOT 2, ALL IN BLOCK 6 OF FORREST & DILLONS ADDITION
Address: None
Jurisdiction: Davenport, IA
Lot Size: 4,650 ft²
6. Parcel: G0052-34A
Legal: PART OF LOT 5 IN BLOCK 28 IN THE ORIGINAL TOWN (NOW CITY) OF DAVENPORT, SCOTT COUNTY, IOWA MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING 70 FEET SOUTH OF THE NE CORNER OF SAID LOT 5; THENCE SOUTH 10 FEET; THENCE WEST 55 FEET; THENCE NORTH 10 FEET; THENCE EAST 55 FEET TO THE PLACE OF BEGINNING
Address: None
Jurisdiction: Davenport, IA
Lot Size: 550 ft²
7. Parcel: G0064-14
Legal: THE NORTH 60.2 FEET OF THE EAST 30 FEET OF LOT 4 IN BLOCK 4 OF GCR MITCHELL'S SUBDIVISION OF BLOCK 3 AND 4 OF GCR MITCHELL'S 2ND ADDITION

- Address: 1115 WEST 4 ½ STREET
Jurisdiction: Davenport, IA
Lot Size: 1,800 ft²
8. Parcel: H0022-08
Legal: THE WEST 32 FEET OF LOT 5 IN BLOCK 6, IN STURDEVANT'S MAP OF TOWN LOTS, OF FIRST ADDITION
Address: 1530 WEST 13TH STREET
Jurisdiction: Davenport, IA
Lot Size: 4,800 ft²
9. Parcel: H0056-56
Legal: THE NORTH 29 ½ FEET OF THE SOUTH 58 ½ FEET OF LOT 8 IN BLOCK 10, GCR MITCHELL'S 3RD ADDITION
Address: None
Jurisdiction: Davenport, IA
Lot Size: 1,742 ft²
10. Parcel: H0061-04
Legal: PART OF MCKENZIE'S SUBDIVISION MORE PARTICULARLY DESCRIBED AS: ALL THAT PART OF LAND LYING SOUTH OF THE CRI&P RR AND EAST OF DAVIE STREET AND NORTH OF 5TH STREET, EXCEPT THE WEST 120 FEET THEREOF
Address: None
Jurisdiction: Davenport, IA
Lot Size: 9,583 ft²
11. Parcel: K0012-20
Legal: THE EAST ½ OF LOT 14 IN J. BRADSHAW'S SUBDIVISION OF PART OF LOT 2
Address: 1607 WEST 2ND STREET
Jurisdiction: Davenport, IA
Lot Size: 4,080 ft²
12. Parcel: K0018-22
Legal: THE EAST 10 FEET OF LOT 10 AND THE WEST 30 FEET OF LOT 11 IN BLOCK 2 IN C.A. FICKE'S PINE STREET ADDITION
Address: 1957 CLAUSSEN STREET
Jurisdiction: Davenport, IA
Lot Size: 4,356 ft²
13. Parcel: L0016-20A
Legal: THE EAST 3 ½ FEET OF THE WEST 15 FEET OF LOT 5 IN BLOCK 1 OF TICHENOR'S 2ND ADDITION
Address: None
Jurisdiction: Davenport, IA
Lot Size: 455 ft²

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE _____

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
JULY 13, 2017

SETTING THE DATE FOR TAX DEED AUCTION
FOR TUESDAY, AUGUST 8, 2017 AT
10:00 A.M

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Board of Supervisors hereby designates Tuesday, August 8, 2017 as the date for the next auction of tax deed properties. The auction will begin at 10:00 A.M. and will be held in 1st Floor Board Room of the Scott County Administrative Center, 600 W 4th Street, Davenport Iowa.

Section 2. Thirteen (13) properties are to be auctioned, as seen in Exhibit A.

Section 3. This resolution shall take effect immediately.

TIM LANE
Scott County Sheriff



400 West 4th Street
Davenport, Iowa 52801-1104

SHAWN ROTH
Chief Deputy Sheriff

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

BRYCE SCHMIDT
Chief Deputy Sheriff

www.scottcountyiowa.com/sheriff
sheriff@scottcountyiowa.com

Date: July 5, 2017

Memo To: Board of Supervisors

From: Sheriff Lane

REF: Organizational Change Request from 1.0 FTE Bailiff to Two .4 FTE Bailiffs

I am requesting an organizational change from one allotted full time bailiff to two .4 FTE bailiffs. This change will enable the Sheriff's Office more flexibility with scheduling and at this time the bailiff staff has one full-time vacancy. This change request has the potential cost savings to the County of \$25,907.

Typically departmental requests for changes to its table of organization are included with its annual budget request but, according to Policy D. Classification and Compensation, with situations where there is a reduction in overall salary/benefit expenditures, adjustments to a department's table of organization outside of the budget review process is an acceptable exception. This request meets the Policy D. exception criteria.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 13, 2017

APPROVAL OF BAILIFF STAFFING ADJUSTMENTS IN THE SHERIFF'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Sheriff's Office be decreased by 0.2 FTE to reflect the elimination of one full-time Bailiff and the addition of two part-time 0.4 FTE Bailiffs for a total hours reflecting 12.2 FTE Bailiffs.

Section 13. This resolution shall take effect immediately.

HUMAN RESOURCES DEPARTMENT
600 W. 4TH Street
Davenport, IA 52801



Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com

Date: July 5, 2017

To: Mahesh Sharma, County Administrator

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Health Care Consultant - Holmes Murphy

The County hired Holmes Murphy as its Health Care Consultant in 2009 to assist with working with an employee committee to review plan design, issuance of an RFP for insurance, evaluation of self insured v. fully insured and implementation of any changes to the current insurance coverage. Additionally they serve as our broker for health, dental and vision services. The original contract was for one year at the cost of \$20,000. We then did two extensions for 3 years with a reduced fee of \$18,000 annually. Their services and expertise have been beneficial in the past as it relates to working with the employee committee, the transition to become self funded, reviewing plan design, implementation of the Healthy Lifestyles program, and interpreting and implementing national and state insurance related laws. They are agreeable to continuing the contract for another year at the same rate. We feel that it is beneficial as we work to fully implement changes, address regulatory changes to wellness programs, review current claims costs, flexible saving plan and addresses our future stop loss issues. Holmes Murphy has also been essential in working with United Health Care to develop a program to reduce health care costs with jail inmates. The Letter of Agreement is attached.

Scott County, IOWA

Letter of Agreement

Holmes Murphy looks forward to continuing its partnership with Scott County as the landscape of healthcare continues to evolve both on a Federal and State basis. Following are several areas of concentration for the upcoming plan year:

- Education On Consumer Based Benefit Options (HSAs)
- Fund Balance Protection
- Compliance Guidance on ACA and other Potential Legislative Changes

I ask you to extend my contract for one year from August 1, 2017 through July 31, 2018 with the following unchanged terms:

- Annual Fee of \$18,000 to be paid in monthly installments.

Thank you for your consideration.

Sincerely,

Jeffrey A. Scarpinato, MHA
Vice President - Shareholder
Holmes Murphy Quad City Office

Accepted by: _____
Scott County Official
Printed Name

Scott County Official
Signature

Date:_____

Holmes Murphy Official
Printed Name

Holmes Murphy Official
Signature

Date:_____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 13, 2017

APPROVING AGREEMENT WITH HOLMES MURPHY AND ASSOCIATES FOR EMPLOYEE HEALTH BENEFIT CONSULTING SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the proposal from Holmes Murphy and Associates in the amount of \$18,000 per year for one year for consulting services related to working with an employee committee to review health insurance and wellness, and implementation of health care regulations.

Section 2. That the Human Resources Director is hereby authorized to sign said agreement on behalf of the Board.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

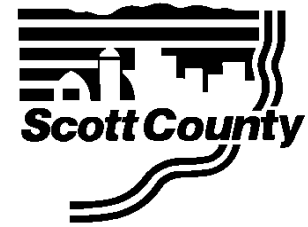
July 13, 2017

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Jennifer Hart for the position of part-time Clerk II in the Community Services Department at the entry level rate.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

June 19, 2017

TO: Mahesh Sharma

FROM: Lori A. Elam

RE: FY18 Contract with Genesis Psychology Associates

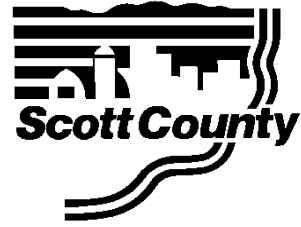
Attached for consideration by the Board is the contract between Scott County and Genesis Psychology Associates. This agreement is for FY18, 7/1/17 to 6/30/18. The agreement has the same requirements and hours worked, but the rate is increasing to \$230 per hour. The previous rate of \$200 per hour had been in place for 4 years.

This rate is for the behavioral health services, screenings/assessments and diagnostic and medication evaluations, in the Jail and the Juvenile Detention Center. Genesis Psychology Associates will work approximately 6 hours per week. They will provide emergency services/consultation as needed. The slight increase in rate will increase the overall amount spent by approximately \$14,000. The Jail staff and JDC staff have reviewed the contract and are very happy with the services received.

I will be available at the Committee of the Whole meeting to answer any questions.

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

Date: July 1, 2017

Agreement Parties: Scott County
600 West 4th Street
Davenport, IA 52801

Genesis Psychology Associates
4455 E. 56th St.
Davenport, IA 52807

Agreement Amount: \$230 per hour/approximately 6 hours weekly

Purpose: Provision of mental health services for juveniles in the Scott County Juvenile Detention Center and inmates at the Scott County Jail Facility.

Agreement Period: This Agreement shall commence on July 1, 2017 and shall continue in full force and effect until June 30, 2018, unless either party wishes to terminate this agreement and provide the other party a written (60) day notice of termination.

Genesis Psychology Associates agrees to perform the work and to provide the services described in the Agreement for the consideration herein.

For and on behalf of the Scott County Board of Supervisors:

For and on behalf of Genesis Psychology Associates:

By: _____
Carol Earnhardt, Chairman

By: _____
Dr. Steve Kopp, PhD

Date: _____

Date: _____

ATTEST:

Roxanna Moritz
Scott County Auditor

I. Identification of Parties

- A. The Chairperson of the Scott County Board of Supervisors is the Authorized County Official for this Agreement. The Authorized County Official must approve any changes in the terms, conditions, or amounts specified in this agreement. Negotiations concerning this agreement should be referred to the Chairperson at telephone (563) 326-8749 or board@scottcountyiowa.com. The Scott County Board of Supervisors hereinafter will be referred to as Scott County.
- B. The Director of Genesis Psychology Associates is the Authorized Official for this Agreement. This individual is responsible for financial and administrative matters of this agreement. Negotiations concerning this agreement should be referred to the Director at telephone (563) 355-2577.

II. Term of Agreement

- A. The effective date and initial term of this Agreement shall begin on July 1, 2017 and shall continue until June 30, 2018. If either party wishes to terminate this agreement, said party shall deliver to the other party a sixty (60) day written notice of termination.
- B. This agreement may be amended in whole or in part, by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

III. Scope of Services

- A. Genesis Psychology Associates shall provide mental health services as needed to juveniles in the Scott County Juvenile Detention Center and inmates in the Scott County Jail Facility. It is understood and agreed that, in the event the county experiences funding reductions, they may discontinue or modify the aforementioned services provided a sixty (60) days notice of its intent to discontinue or modify services is given to the other party. Genesis Psychology Associates will perform preliminary mental health screenings at the request of inmates/juveniles or at the request of the Jail Administrator or designee/jail staff on site at the Jail/Juvenile Detention Center. Genesis Psychology Associates staff will determine chronic, acute or malingering behavior as well as triage for the psychiatrist/ARNP. Genesis Psychology Associates staff will also provide housing management control recommendations.
- B. Genesis Psychology Associates staff will provide diagnostic and medication evaluations in the jail facility on inmates at the request of the Jail Administrator or designee/jail staff. Genesis Psychology Associates staff will also provide diagnostic and medication evaluations in the detention center on juveniles at the request of the Juvenile Court Manager/Juvenile Detention Center Director.

- C. In the event of a mental health crisis, Genesis Psychology Associates staff/designee shall be available at 563-383-1768 for psychiatric emergency services/consultation in the Juvenile Detention Center and the Jail before 8 a.m. and after 5 p.m. Monday through Friday and on weekends and holidays. In the event of a mental health crisis, telephone consultation will be billed in quarter hour increments at the agreed upon contract rate. If an on-site consultation is needed, Genesis Psychology Associates staff will be paid for one hour of travel plus a minimum of one hour consultation time at the agreed upon contract rate.
- D. Genesis Psychology Associates staff will utilize the dictation service provided in the jail. Dictation should be completed within 48-72 hours of the inmate/juvenile visit.
- E. Genesis Psychology Associates staff will be required to document days/hours worked each time in the jail or detention center.
- F. Genesis Psychology Associates staff will work two (2) hours Monday, Wednesday and Friday each week. There will be no service provided on holidays, unless there is an emergency. Staff will notify the jail if they are available to adjust their schedules during the week of holidays.
- G. Genesis Psychology Associates staff will be notified at the beginning of their shift if there is a juvenile to be seen at the Detention Center. Staff will be expected to see the juvenile and review orders, if any, with Detention Center staff that same day. If the juvenile is to continue under a suicide watch, he/she will be revisited by Genesis Psychology Associates staff on the next scheduled day.
- H. A drug formulary will be utilized in the Jail and Detention Center. Genesis Psychology Associates will encourage inmates and juveniles to continue medications once released from the facility. There will be avenues to assist inmates in getting prescriptions filled once released.
- I. Genesis Psychology Associates staff will attend mental health commitment hearings if they are requested. They will be paid for two hours at the agreed upon contract rate.
- J. In the event of new staff from Genesis Psychology Associates, new staff will participate in "New Employee Orientation" and have an opportunity to visit with all areas of the jail and juvenile detention center such as medical, housing, classification, etc... All new staff will be required to attend PREA training.

IV. Financial

- A. Scott County shall make payment to Genesis Psychology Associates for the performance of mental health services each month. The Scott County Community Services Director will provide the billing information: staff person, hours worked and total amount paid. Payment shall be made available on the first day following the first monthly meeting of the Scott County Board of Supervisors.

- B. Payment under this contract will be provided for by Scott County Community Services Department, utilizing mental health funds. The hourly rate will be \$230.00. Genesis Psychology Associates staff shall work a total of six (6) hours a week. There will also be a payment of \$230 per week, per staff person for dictation and travel time.

V. Additional Conditions

- A. Genesis Psychology Associates shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapped condition or religious affiliation.
- B. Genesis Psychology Associates shall keep in force general liability insurance and malpractice insurance for its professional staff.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____.
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JULY 13, 2017

**APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN SCOTT COUNTY AND GENESIS
PSYCHOLOGY ASSOCIATES RELATING TO PAYMENT FOR BEHAVIORAL HEALTH SERVICES IN
THE JAIL AND JUVENILE DETENTION CENTER**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Agreement between Scott County and Genesis Psychology Associates relating to payment for behavioral health services for the period July 1, 2017 through June 30, 2018, and identifying an hourly rate of \$230 for services provided, is approved.

Section 2. The Chairman is authorized to sign the Agreement.

Section 3. This resolution shall take effect July 1, 2017.

TIM LANE
Scott County Sheriff



SHAWN ROTH
Chief Deputy Sheriff

BRYCE SCHMIDT
Chief Deputy Sheriff

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

400 West 4th Street
Davenport, Iowa 52801-1104

www.scottcountyiowa.com/sheriff
sheriff@scottcountyiowa.com

Date: July 11, 2017

Memo To: Board of Supervisors

From: Sheriff Lane

REF: Parenting Inside Out Contract

Attached is the annual Parenting Inside Out contract for fiscal year 2018. The Sheriff's Office acts as the contractor for this jail inmate program and the services are performed by staff from Family Resources. The grant award is \$80,895 with an in-kind match of \$16,541 by Family Resources. No actual dollars are expended by the Sheriff's Office for this grant.

Thank you.

SCOTT COUNTY KIDS EARLY CHILDHOOD IOWA BOARD AND SCOTT COUNTY SHERIFF'S OFFICE FOR PARENTING INSIDE OUT SERVICES

1.0 IDENTITY OF PARTIES

1.1 The Scott County Kids Early Childhood Iowa Board (referred to in this document as "SCKECl") is the issuing agency for this contract. The address of the Scott County Kids Early Childhood Iowa Board is 600 W. 4th Street, 6th Floor, Davenport, Iowa 52801.

1.2 Scott County Sheriff's Office (referred to in this document as "Contractor") is the contracting entity, and is entering into this Contract to provide the products and or services defined in Section 4. The address of the Contractor is:

400 W. 4th Street
Davenport, Iowa 52801

2.0 DURATION OF CONTRACT

The term of this Contract shall be July 1, 2017, through June 30, 2018, unless terminated earlier in accordance with the Termination section of this Contract.

3.0 PURPOSE

The parties have entered into this Contract for the purpose of retaining the Contractor to obtain certification for providing the Parenting Inside Out services at the Scott County Jail.

4.0 SCOPE OF SERVICES

4.1 The Contractor shall provide Parenting Inside Out curriculum conducted by a staff person trained and qualified by the Children's Justice Alliance.

4.2 The Contractor shall provide child centered play, education and coaching to Scott County parents participating in the Parenting Inside Out Program.

4.3 The Contractor shall ensure all services provided and billed adhere to Tool FF (Exhibit B) requirements.

4.4 The Contractor shall promote this service to Scott County judges and other community members as appropriate.

4.5 The Contractor shall maintain a license from Children's Justice Alliance to provide Parenting Inside Out Services; both Community and Jail versions.

4.6 The Contractor shall purchase and maintain all curriculum and third party materials necessary to provide Parenting Inside Out services; both Community and Jail versions.

4.7 The Contractor shall ensure each adult participant will complete the Protective Factors Survey before and after participation in the parenting series to evaluate family function, social support, child development knowledge and nurturing /attachment behaviors.

4.8 The Contractor shall use the following approved tools to report on the required performance measures:

4.8.1 Short-term, in-home or group based parent education programs must use the Protective Factors Survey.

4.9 The objectives of the program are:

4.9.1 Improve family functioning, problem solving and communication.

4.9.2 Increase social support for families.

4.9.3 Connect families to additional concrete supports.

4.9.4 Increase knowledge about child development and parenting.

4.9.5 Improve nurturing and attachment between parent and child.

4.10 The Contractor shall provide all of the state required performance measures listed in **Exhibit B**.

4.11 The Contractor shall maintain monitoring controls, procedures, activity logs, timesheets and case records as necessary to assure adequate and proper documentation of services provided to clients as well as data collection for outcomes measurement and reporting.

4.12 The Contractor shall carryout fiscal management functions according to generally accepted accounting principles.

4.13 The Contractor shall acknowledge and include Scott County Kids Early Childhood Iowa as a sponsor and funding source in all promotional and written materials, reports, and public information. These activities must be reported as a component of the quarterly report, **Exhibit C**.

4.14 The Contractor shall provide four quarterly reports and a cumulative report at the end of the program period. The reports will include the information **Exhibit B** as well as program expenditures. Report will be submitted to 600 W. 4th Street, 6th Floor, Davenport, Iowa 52801 or via email at Diane.Martens@scottcountyiowa.com on the following date:

<u>Quarter</u>	<u>Reporting Period</u>	<u>Due Date</u>
1 st	July-September 2017	November 1, 2017
2 nd	October-December 2017	February 1, 2018
3 rd	January-March 2018	May 1, 2018
4 th	April-June 2018	August 1, 2018
Cumulative Report	7/1/17-6/30/18	August 1, 2018

5.0 COMPENSATION

5.1 The Contractor shall be paid for the services described in the Scope of Services section not to exceed **\$80,895.00** for the Contract period (7/01/17-6/30/18). See budget **Exhibit A**.

5.2 These funds are state funds.

5.3 The Contractor shall submit, on a monthly basis, an invoice for services rendered in accordance with this Contract no later than 20 days after the end of the month in which services were rendered. The invoice shall comply with all applicable rules concerning payment of such claims.

<u>Month services were rendered</u>	<u>Invoice Due</u>
July 2017	August 20, 2017
August 2017	September 20, 2017
September 2017	October 20, 2017
October 2017	November 20, 2017
November 2017	December 20, 2017
December 2017	January 20, 2018
January 2018	February 20, 2018
February 2018	March 20, 2018
March 2018	April 20, 2018
April 2018	May 20, 2018
May 2018	June 20, 2018
June 2018	July 20, 2018

5.4 In the event the Contractor submits two consecutive monthly invoices that when combined equal less than 16.6% of the total amount of the contract, and the Contractor's year-to-date spending is below the percentage of the contract year, the Contractor shall provide a corrective action plan. The corrective action plan shall detail the reason(s) for the reduced expenditures and address the lack of services and activities being provided during this contract period. The SCKECI Board will review and determine whether the corrective action plan is in accordance to our community plan and provides effective intensity to address the contract services and activities with appropriate timeframes. The Board will provide response which may include further program modifications, reduction of allocation and/or contract termination. Please refer to **section 6.0 Default and Termination**.

5.5 The Contractor shall submit claim vouchers for services provided to SCKECI with appropriate documentation as necessary to support all charges included on the claim voucher. Claims shall be submitted by the 20th of the following month to:

Scott County Kids Early Childhood Iowa
600 W. 4th Street, 6th Floor
Davenport, Iowa 52801

5.6 The Contractor is responsible for maintaining internal records necessary to substantiate all information and costs reported to SCKECI in the final expenditure report. This documentation shall be available for review.

5.7 No more than 28% of the total allocation may be reimbursed in any quarter without prior approval from the Scott County Kids Early Childhood Iowa Coordinator.

5.8 All invoices must be received by the SCKECI office no later than July 20, 2018. Funds unexpended at the end of the Contract period will remain that of the Scott County Kids Early Childhood Iowa Board.

5.9 SCKECI may retain ten (10) percent of the contractor's payments if SCKECI determines that the Contractor is noncompliant with the Contract terms. SCKECI

shall notify the Contractor in writing of the noncompliance and provide the Contractor with an opportunity to cure the noncompliance in accordance with the Default and Termination section of this Contract.

5.10 If the non-compliance is not substantially cured within the requisite time frames set out in the Default and Termination section, SCKECI may commence withholding ten (10) percent of the next payment and may continue to withhold ten (10) percent of the Contractor's succeeding payments until the noncompliance is cured, or SCKECI may pursue other remedies available to it under this Contract. If, at any time, SCKECI determines that the Contractor has not met performance standards due to extenuating circumstances, for a reason beyond the control of the Contractor, SCKECI reserves the right to waive withholding Contractor's payments.

5.11 A 10% line item variance will be allowed, total not to exceed the amount of the contract.

5.12 The Contractor has estimated the cost of the project and will be held to the amounts stated in the approved budget (see **Exhibit A**). Any revisions and/or transfer of funds between line items or funding categories (i.e., professional non-direct personnel and professional direct personnel) in the approved budget exceeding 10% must be submitted for prior approval by the SCKECI Coordinator before May 1, 2018.

6.0 DEFAULT AND TERMINATION

6.1 Termination by Scott County Kids Early Childhood Iowa for Cause

6.1.1 The occurrence of any one or more of the following events shall constitute cause for SCKECI to declare the Contractor in default of its obligations under this Contract:

- Failure to observe any condition or perform any obligation created by the Contract; or
- Failure to make substantial and timely progress toward performance of the Contract; or
- Failure of the Contractor's work product and services to conform with any specifications noted herein, or in the bid proposal, or RFP, if incorporated by reference.

6.1.2 Notice of Default by SCKECI: If there is a default event caused by the Contractor, SCKECI shall provide written notice to the Contractor requesting that the breach or noncompliance be remedied immediately. If the breach or noncompliance continues to be evidenced ten (10) calendar days beyond the date of the written notice, SCKECI may do one or more of the following:

- Immediately terminate the Contract without additional written notice; or,
- Enforce the terms and conditions of the Contract and seek any legal or equitable remedies.
- In addition to either of the above, SCKECI may seek damages and payment of reasonable attorney fees and costs as a result of the Contractor's breach or failure to comply with the terms of this Contract.

6.2 Termination upon Notice

Either party may terminate this Contract, without penalty or incurring of further obligation, upon fifteen (15) calendar days written notice. The Contractor shall be entitled to compensation for services or goods provided prior to and including the

termination date.

6.3 Termination by Scott County Kids Early Childhood Iowa Due to Lack of Funds or Change in Law

6.3.1 SCKECI shall have the right to terminate this Contract without penalty by giving thirty (30) calendar days written notice to the Contractor as a result of any of the following:

- Adequate funds are not appropriated by the legislature to allow SCKECI to operate as required and to fulfill its obligations under this Contract; or
- Funds are de-appropriated, not allocated, or if funds needed by SCKECI, at SCKECI's sole discretion, are insufficient for any reason; or
- SCKECI's authorization to conduct business is withdrawn or there is a material alteration in the programs SCKECI administers; or
- SCKECI's duties are substantially modified.

6.3.2 SCKECI will make reasonable efforts to secure funding in an effort to pay the Contractor under the terms of this Contract. If any appropriation to cover the costs of this Contract becomes available within thirty (30) calendar days subsequent to termination under this clause, SCKECI agrees to re-enter the Contract with the Contractor under the same terms as the original Contract, provided the Contractor is still available to provide the services.

6.3.3 Remedies of the Contractor in the event of non-appropriation: In the event of termination of this Contract due to lack of funds or change in law, the sole remedy of the Contractor shall be payment for services completed prior to termination.

6.4 Immediate Termination By Scott County Kids Early Childhood Iowa. The following will be cause for immediate termination of the Contract upon written notice by SCKECI:

6.4.1 In the event the Contractor is required to be certified or licensed as a condition precedent to providing services, the revocation or loss of such license or certification will result in immediate termination of the Contract effective as of the date on which the license or certification is no longer in effect;

6.4.2 SCKECI determines that the actions, or failure to act, of the Contractor, its agents, employees or subcontractors have caused, or reasonably could cause, a client or client's life, health or safety to be jeopardized;

6.4.3 The Contractor fails to comply with confidentiality laws or provisions.

6.5 Delay or Impossibility of Performance by either party shall not be considered to be in default under this Contract if performance is delayed or made impossible by an act of God. The delay or impossibility must be beyond the control and without the fault or negligence of the defaulting party. If delay results from a subcontractor's conduct, negligence or failure to perform, the Contractor shall not be excused from compliance with the terms and conditions of this Contract.

6.6 Insolvency or Bankruptcy. In the event the Contractor ceases conducting business in the normal course, becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or its assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state related to insolvency or the protection of rights of creditors, SCKECI may, at its option, terminate this Contract.

In the event SCKECI elects to terminate the Contract under this provision, it shall do so by sending written notice to the Contractor.

6.7 Upon Expiration or Termination of this Contract, the Contractor Shall:

- 6.7.1 Deliver to SCKECI within twenty (20) calendar days after such expiration or termination all data (and data base definitions), records, information and items, including partially completed plans, drawings, data, documents, surveys, maps, reports and models which belong to SCKECI;
- 6.7.2 Comply with SCKECI's instructions for the timely transfer of active files and work being performed by Contractor under this Contract to SCKECI;
- 6.7.3 Protect and preserve property in the possession of the Contractor in which SCKECI has an interest;
- 6.7.4 Stop work under this Contract on the date specified in any notice of termination provided by SCKECI;
- 6.7.5 Submit to SCKECI invoices substantiating all charges for work performed by Contractor prior to the effective date of expiration or termination;
- 6.7.6 Cooperate in good faith with SCKECI, its employees and agents during the transition period between the notification of termination and the substitution of any replacement Contractor.

7.0 INDEMNIFICATION

The Contractor agrees to defend, indemnify and hold the State of Iowa and SCKECI, and their officers, agents and employees, harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of the Attorney General's Office, and the costs and expenses and attorney fees of other counsel required to defend the State of Iowa, SCKECI or their officers, agents or employees related to or arising from:

- 7.1 Any violation of this Contract; or
- 7.2 Any negligent or intentional acts or omissions of the Contractor, its officers, owners, employees, agents, board members, contractors or subcontractors or any other person in connection with the goods or services provided under this Contract; or
- 7.3 Claims for infringement of patents, trademarks, trade secrets, or copyrights, or other intellectual property arising under this Contract; or
- 7.4 The Contractor's performance or attempted performance of this Contract; or
- 7.5 Any failure by the Contractor to comply with all local, state and federal laws and regulations.
- 7.6 Any failure by the Contractor to make all reports and any payments required to conduct business in the State of Iowa, including, but not limited to, Federal and State withholding; taxes; and other fees or costs required of the Contractor

8.0 INSURANCE

8.1 The Contractor, and any subcontractors performing the services required under this Contract, shall maintain in effect, with insurance companies authorized to do business in the State of Iowa, at its own expense, insurance covering its work. The Contractor's insurance shall, among other things, insure against any loss or damage resulting from or related to the Contractor's performance of this Contract. All such insurance policies shall remain in full force and effect for the entire life of this Contract and shall not be canceled or changed except after thirty days written notice to SCKECI.

Unless otherwise requested by the State, the Contractor shall, at its sole cost, obtain the insurance coverage(s) set forth below:

Type of Insurance	Limit	Amount
General Liability	Per incident	\$1 million
Automobile Liability, including any auto, hired autos and non owned autos	Per incident	\$1 million
Workers' Compensation	As required by Iowa law	
Professional Liability Insurance	Per incident	\$500,000

8.2 All insurance policies required by this Contract shall provide coverage for all claims arising from activities occurring during the term of the policy, regardless of the date the claim is filed or expiration of the policy.

8.3 The Contractor and any of its subcontractors performing work on this project shall submit certificates of insurance described above at the time of execution of this Contract. The receipt of such certificates does not constitute approval of the coverage contained on the certificates, and the Contractor remains responsible for determining that its insurance coverage meets each and every requirement of this Contract. Acceptance of the insurance certificates by SCKECl shall not act to relieve the Contractor of any obligation under this Contract.

9.0 CONTRACT ADMINISTRATION

9.1 Independent Contractor. The status of the Contractor, and all subcontractors, shall be that of an independent contractor. SCKECl shall not provide the Contractor with office space, support staff, equipment or tools, or supervision beyond the terms of this Contract. The Contractor shall be responsible for payment of all taxes, fees and charges when due.

9.2 Compliance with Equal Employment and Affirmative Action Provisions. The Contractor shall comply with all provisions of federal, state and local laws, rules and executive orders which apply to insure that no client, employee or applicant for employment is discriminated against because of race, religion, color, age, sex, national origin, or disability. The Contractor, if requested, shall provide state or federal agencies with appropriate reports as required to insure compliance with equal opportunity laws and regulations. The Contractor shall insure that its employees, agents and subcontractors comply with the provisions of this clause.

9.3 Compliance with Laws and Regulations. The Contractor, its employees, agents and subcontractors, shall comply with all applicable state and federal laws, rules, ordinances, regulations and orders. The Contractor, its employees, agents and subcontractors shall also comply with all federal, state and local laws regarding business permits and licenses that may be required to carry out the work to be performed under this Contract. The Contractor shall have and implement written policies and procedures that are in compliance with Iowa law for reporting abuse of children and dependent adults and for maintaining the confidentiality of such information. The Contractor shall ensure that its employees, agents, and subcontractors comply with the provisions of this clause.

Tobacco Smoke Prohibited. Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly

for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan or loan guarantee. Federal programs include grants, cooperative agreements, loans or loan guarantees and contracts. The law also applies to children's services that are provided in indoor facilities that are constructed, operated or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities (other than clinics) where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible party.

The Service Provider certifies that it and its subcontractors will comply with the requirements of the Pro-Children Act of 1994 and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act. The Service Provider shall execute the Certification of Compliance with the Pro-Children Act of 1994 attached as **Exhibit D** and provide the original certification when it executes this Contract.

Suspension and Debarment. The Service Provider certifies pursuant to 2 CFR 180 that neither it nor its principles are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Contract by any federal Board or agency. The Service Provider shall execute the certification regarding debarment attached as **Exhibit E**.

Lobbying Restrictions.

The Service Provider shall comply with all certification and disclosure requirements prescribed by 31 U.S.C. Section 1352 and any implementing regulations and shall be responsible for ensuring that any subcontractor fully complies with all certification and disclosure requirements. The Service Provider shall execute the certification regarding lobbying restrictions attached as **Exhibit F**.

9.4 Authorization. Each party to this Contract represents and warrants to the other that:

9.4.1 It has the right, power and authority to enter into and perform its obligations under this Contract.

9.4.2 It has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Contract, and this Contract constitutes a legal, valid and binding obligation upon itself in accordance with its terms.

9.5 Successors in Interest. All the terms, provisions, and conditions of this Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, and legal representatives.

9.6 Cumulative Rights. The various rights, powers, options, elections and remedies of either party provided in this Contract, shall be construed as cumulative and no one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed either party by law, or shall in any way affect or impair the right of either party to pursue any other equitable or legal remedy to which either party may be entitled as long as any default remains in any way unremedied, unsatisfied, or undischarged.

- 9.7 Severability.** If any provision of this Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Contract.
- 9.8 Time is of the Essence.** Time is of the essence with respect to the performance of the terms of this Contract.
- 9.9 Choice of Law and Forum.** The terms and provisions of this Contract shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this Contract shall be brought in an appropriate Iowa forum.
- 9.10 Use of Third Parties.** SCKECI acknowledges that the Contractor may contract with third parties for the performance of any of the Contractor's obligations under this Contract. All subcontracts shall be subject to prior approval by SCKECI. The Contractor may enter into these contracts to complete the project provided that the Contractor remains responsible for all services performed under this Contract. All restrictions, obligations and responsibilities of the Contractor under this Contract shall also apply to the subcontractors. SCKECI shall have the right to request the removal of a subcontractor from the Contract for good cause.
- 9.11 Third Party Beneficiaries.** There are no third party beneficiaries to the Contract. This Contract is intended only to benefit SCKECI and the Contractor.
- 9.12 Not a Joint Venture.** Nothing in this Contract shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the parties hereto. Each party shall be deemed to be an independent contractor contracting for services and acting toward the mutual benefits expected to be derived herefrom. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to the Contract. If the Contractor is a joint entity, consisting of more than one individual, partnership, corporation or other business organization, all such entities shall be jointly and severally liable for carrying out the activities and obligations of this Contract, and for any default of such activities and obligations.
- 9.13 Assignment and Delegation.** This Contract may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party. For purposes of construing this clause, a transfer of a controlling interest in the Contractor shall be considered an assignment.
- 9.14 Solicitation.** The Contractor warrants that no person or selling agency has been employed or retained to solicit and secure this Contract upon an agreement or understanding for commission, percentage, brokerage or contingency excepting bona fide employees or selling agents maintained for the purpose of securing business.
- 9.15 Amendments.** This Contract may be amended in writing from time to time by mutual consent of the parties. All amendments to this Contract must be fully executed by both parties.
- 9.16 Additional Provisions.** The parties agree that if an Addendum, Attachment or Exhibit is attached hereto by the parties, and referred to herein, then the same shall be deemed incorporated herein by reference.
- 9.17 Confidentiality.** Contractor shall not use confidential information for any purpose other than carrying out Contractor's obligations under this Contract. The Contractor shall establish and enforce policies and procedures for safeguarding the confidentiality of such data.

- 9.18 Records Retention and Access.** The Contractor shall maintain books, records, and documents which sufficiently and properly document and explain all charges billed to SCKECI throughout the term of this Contract for a period of at least five years following the date of final payment or completion of any required audit begun during the aforementioned five years, whichever is later. Records to be maintained include both financial records and service records. The Contractor shall permit the Auditor of the State of Iowa or any authorized representative of the State, and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Contractor relating to orders, invoices, payments, services provided or any other documentation or materials pertaining to this Contract, wherever such records may be located.
- 9.19 Express Warranties.** The Contractor expressly warrants, within the standards of care used within the industry, all aspects of the goods and services provided or used by it in the performance of this Contract.
- 9.20 Replacement of Contractor's Staff.** The Contractor will remove and replace personnel it assigns to perform services under this Contract if SCKECI has a reasonable objection based on performance and/or interpersonal relationship issues and is not requesting the removal for arbitrary reasons. In lieu of removing an individual about whom SCKECI has objections, the Contractor may reassign the individual to another role in performing the Contract, subject to the approval of SCKECI, which it will not withhold unreasonably.
- 9.21 Headings or Captions.** The paragraph headings or captions used in this Contract are for identification purposes only and do not limit or construe the contents of the paragraphs.
- 9.22 Integration.** This Contract represents the entire Contract between the parties and neither party is relying on any representation that may have been made which is not included in this Contract.
- 9.23 Supersedes Former Contracts or Agreements.** This Contract supersedes all prior Contracts or Agreements between SCKECI and the Contractor for services and products provided in connection with this Contract.
- 9.24 Counterparts.** The parties agree that this Contract has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.
- 9.25 Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of SCKECI and the Contractor, failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Contract shall not be construed as affecting any subsequent right to require performance or to claim a breach.
- 9.26 Obligations Beyond Contract Term.** This Contract shall remain in full force and effect to the end of the specified term or until terminated or canceled pursuant to this Contract. All obligations of SCKECI and the Contractor incurred or existing under this Contract as of the date of expiration, termination or cancellation will survive the termination, expiration or conclusion of this Contract.
- 9.27 Notices.** Notices under this Contract shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party to receive notice as it appears below or as otherwise provided for by proper notice hereunder. The effective date for any notice under this Contract shall be the date of mailing which may be effected by certified U.S. Mail, return receipt requested,

with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS:

If to Agency: Scott County Kids Early Childhood Iowa
600 W. 4th Street, 6th Floor
Davenport, Iowa 52801

If to Contractor: **Scott County Sheriff's Office**
Attn.: Sheriff Dennis Conard
400 W. 4th Street
Davenport, Iowa 52801

10.0 EXECUTION

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Contract and have caused their duly authorized representatives to execute this Contract.

SCOTT COUNTY SHERIFF'S OFFICE

By: 

Date: 6-29-17

Name: Timothy Lane
Title: Sheriff

By: _____

Date: _____

Name: Carol T. Earnhardt
Title: Chairperson, Scott County Board of Supervisors
Federal Tax Identification Number: 42-6004465

SCOTT COUNTY KIDS EARLY CHILDHOOD IOWA BOARD

By: _____

Date: _____

Name: Marc Engels
Title: Chair, Scott County Kids Early Childhood Iowa Board

Exhibit A: Budget

	B	C	D	E	F	G	H
3	Description			Total Cost	SCK Funds Request		
6	Total Salaries			\$ 45,422	\$	41,006	
6	Prof. Non-Direct Staff			\$ 2,375	\$	2,375	
7	Prof. Direct Staff			\$ 36,670	\$	36,670	
8	Other Direct Staff			\$ 0	\$	0	
9	Clerical Staff			\$ 1,961	\$	1,961	
10	Other Staff			\$ 4,416	\$	0	
12	Total Benefits			\$ 7,582	\$	6,844	
13	Health Benefits			\$ 6,527	\$	5,892	
14	Retirement Plan			\$ 801	\$	804	
15	Other Benefits			\$ 184	\$	148	
17	Total Payroll Taxes			\$ 6,045	\$	5,458	
18	FICA Expenses			\$ 3,475	\$	3,137	
19	Unemployment			\$ 1,362	\$	1,230	
20	Workers Comp Ins			\$ 1,208	\$	1,091	
22	Total Contracted Services			\$ 0	\$	0	
23	Auditing/Accounting			\$ 0	\$	0	
24	Food Service			\$ 0	\$	0	
25	Other Contracted Svcs.			\$ 0	\$	0	
27	Total Supplies			\$ 13,100	\$	13,100	
28	Office Supplies			\$ 2,600	\$	2,600	
29	Food Supplies			\$ 0	\$	0	
30	Other Supplies			\$ 10,500	\$	10,500	
32	Total Occupancy Expenses			\$ 12,805	\$	2,006	
33	Rent/Lease Expense			\$ 1,357	\$	1,357	
34	Building & Grounds Supplies/Care			\$ 0	\$	0	
35	Utilities			\$ 648	\$	648	
36	Interest			\$ 0	\$	0	
37	Insurance & Property Taxes			\$ 0	\$	0	
38	Other Occupancy Expenses			\$ 10,800	\$	0	
40	Total Transportation			\$ 1,512	\$	1,512	
41	Mileage & Auto Rental			\$ 1,512	\$	1,512	
42	Agency Vehicle Expense			\$ 0	\$	0	
43	Other Related Transportation			\$ 0	\$	0	
45	Telephones			\$ 864	\$	864	
46	Postage and Shipping			\$ 0	\$	0	
47	Outside Printing & Graphics			\$ 0	\$	0	
48	Staff Development/Training			\$ 800	\$	800	
49	Equipment			\$ 0	\$	0	
50	Other Expenses			\$ 936	\$	936	
52	GRAND TOTALS			\$ 97,436	\$	80,895	

Total Salaries: The Prof Non-Direct Staff is calculated at 5% of our Director's salary at \$22.84/hr x 2 hrs/week x 52 weeks = \$2,375.

The Prof Direct Staff is calculated at \$17.63/hour x 40 hrs/week x 52 weeks = \$36,670.

The Other Direct Staff: no funding requested.

Clerical Staff is calculated at \$19.61/hour x 2 hrs/week x 50 weeks = \$1,961.

In-kind for Sheriff dept. is calculated at \$23.00/hr x 16 hrs x 12 months = \$4,416.

Total Benefits and payroll taxes: All benefits and taxes are calculated as a percentage of salary:

Family Resources pays approximately 70% of the premium cost of Health & Dental at an average cost of 14.37% of salaries: \$41,006 x 14.37% = \$5,892.

Family Resources pays 1% pension + 401(k) match up to 3% at an average cost of 1.96% of salaries: \$41,006 x 1.96% = \$804.

Professional Liability expenses are calculated at an average cost of .36% of salaries: \$41,006 x .36% = \$148.

FICA Expenses are calculated at an average 7.65% of salary expense: \$41,006 x 7.65% = \$3,137.

Unemployment is calculated at Family Resources accrual rate of 3.0%: \$41,006 x 3.0% = \$1,230.

Worker's Comp Ins is calculated at Family Resources accrual rate of 2.66%: \$41,006 x 2.66% = \$1,091.

In-Kind for Sheriff dept is calculated at 4,416 x 30.0% = \$1,325.

Total Contracted Services: There are no contracted services within this program.

Total Supplies: Office Supplies include books, binders, paper, brochures, etc with an average cost of \$40/father participating x 65 fathers = \$2,600.

Other Supplies include incentives for fathers completing the program at \$250/father x 42 fathers = \$10,500.

Total Occupancy Expenses: Rent/Lease Expense includes 543 square feet of space at Family Resources @ \$2.50 per square foot/per year = \$1,357.

Utility expense including water, sewer, electricity and gas with an average cost of \$54 per month x 12 months = \$648.

In-Kind expense for Scott County sheriff's dept. classroom utilization at \$900/month x 12 months = \$10,800.

Total Transportation: Mileage and Auto Rental includes 350 miles/month x 12 months x \$.36 per mile = \$1,512.

Telephone: Telephone includes the Prof Direct Staff cell phone reimbursement at \$25/month x 12 months = \$300; a hot spot for the Prof Direct Staff's laptop at \$30/month x 12 months = \$360; and a desk phone for approximately \$17/month x 12 months = \$204; \$300 + \$360 + \$204 = \$864.

Postage and Shipping: No funding requested

Outside printing and graphing: No funding requested

Staff Development Training: Requesting \$800 for training for Professional Direct Staff in order to enhance the PIO Educators knowledge around parenting skill training. For example, sending the PIO Educator to training to be educated on a model that could assist fathers in interactions with children with mental health disorders would be an example of utilizing these funds.

Equipment: No funding requested

Other Expenses: Administrative and allocable operating expenses totaling 13% of direct expense \$71,589 x 13% = \$9,306.

Exhibit B:

Tool FF



**Early Childhood Iowa
School Ready Funds
Family Support & Parent Education
Tool FF**

School Ready Allocation

Iowa law includes requirements for the use of School Ready (SR) funds in order to enhance current efforts to provide family support services and parent education programs for families with children.

Legislation specifically states:

256I.9 SCHOOL READY CHILDREN GRANT PROGRAM.

1. The state board shall develop and promote a school ready children grant program which shall provide for all of the following components:

3. A school ready children grant shall, to the extent possible, be used to support programs that meet quality standards identified by the state board. At a minimum, a grant shall be used to provide all of the following:

b. (1) Family support services and parent education programs promoted to parents of children from zero through age five. Family support services shall include but are not limited to home visitation. Of the state funding that an area board designates for family support programs, at least sixty percent shall be committed to programs with a home visitation component.

(2) It is the intent of the general assembly that priority for home visitation program funding be given to programs using evidence-based or promising models for home visitation.

SF 2321 enrolled: 12. EARLY CHILDHOOD IOWA FUND — FAMILY SUPPORT AND PARENT EDUCATION

The amount appropriated in this subsection shall be used for family support services and parent education programs targeted to families expecting a child or with newborn and infant children through age five and shall be distributed using the distribution formula approved by the early childhood Iowa state board and shall be used by an early childhood Iowa area board only for family support services and parent education programs targeted to families expecting a child or with newborn and infant children through age five.

Definitions:

“Evidence-based program” means a program that is based on scientific evidence demonstrating that the program model is effective. An evidence-based program shall be reviewed onsite and compared to program model standards by the model developer or the developer’s designee at least every five years to ensure that the program continues to maintain fidelity with the program model. The program model shall have had demonstrated significant and sustained positive outcomes in an evaluation utilizing a well-designed and rigorous randomized controlled research design or a quasi-experimental research design, and the evaluation results shall have been published in a peer-reviewed journal.

“Family support programs” includes group-based parent education or home visiting programs that are designed to strengthen protective factors, including parenting skills, increasing parental knowledge of child development, and increasing family functioning and problem solving skills. A family support program may be used as an early intervention strategy to improve birth outcomes, parental knowledge, family economic success, the home learning environment, family and child involvement with others, and coordination with other community resources. A family support program may have a specific focus on preventing child maltreatment or ensuring children are safe, healthy, and ready to succeed in school.

“Home visitation” is a strategy to deliver family support or parent education services. A home visit is a face-to-face visit with a family in their home, or other alternate location, to facilitate meeting the family’s goals. Temporary use of an alternate location may happen when meeting in the family home presents safety concerns for the worker or the family or on rare occasions to facilitate meeting the program’s outcomes such as medical appointments or school staffing. Home Visits are calculated based on the number of times you meet with the family. They are NOT multiplied by the number of children present.

A **“home visitation component”** is defined as a family support service that uses home visitation as the primary method for service delivery. Home visits are provided at regular intervals throughout the entire fiscal year and meets the definition of home visitation provided in this guidance.

“Parent education” programs implement organized and planned meetings designed to support parents’ efforts to enhance their children’s health and development.

Parent education programs have the following characteristics:

- Provides parents’ with information, skills, support systems and confidence in their parental role in order to support, nurture and promote children’s health and development;
- Strengthens positive relationships between parent and children;
- Builds on parents’ strengths and utilizes their experiences, ideas and knowledge;
- Provides information that meets the needs of parents for specific content and shared in a manner that is responsive to parents’ learning style, education and culture.

NOTE: Parent education may be provided in a group setting or one on one in a family’s home or alternate location. Refer to the definition of home visitation for additional information about the use of an alternate location. Parent education is limited in scope and duration, lasting a minimum of six weeks and utilizes standardized curricula. One day, stand alone events such as a child fair, are not eligible for funding with this funding stream.

“Promising program” means a program that meets all of the following requirements:

- (a) The program conforms to a clear, consistent family support model that has been in existence for at least three years.
- (b) The program is grounded in relevant empirically-based knowledge.
- (c) The program is linked to program-determined outcomes.
- (d) The program is associated with a national or state organization that either has comprehensive program standards that ensure high-quality service delivery and continuous program quality improvement or the program model has demonstrated through the program’s benchmark outcomes that the program has achieved significant positive outcomes equivalent to those achieved by program models with published significant and sustained results in a peer-reviewed journal.
- (e) The program has been awarded the Iowa family support credential and has been reviewed onsite at least every five years to ensure the program’s adherence to the Iowa family support standards approved by the early childhood Iowa state board created in section 2561.3 or a comparable set of standards. The onsite review is completed by an independent review team that is not associated with the program or the organization administering the program.

Outcomes of Family Support and Parent Education:

Family Support and Parent Education services promote the following outcomes:

1. Improve family functioning, problem solving and communication
2. Increase social support for families
3. Connect families to additional concrete supports

4. Increase knowledge about child development and parenting
5. Improve nurturing and attachment between parent and child

Types of Family Support Programs:

Family support programs are classified into four categories:

- Intensive Home Visitation – program is designed to provide weekly or more frequent, home visits to participating families. Services are designed to be provided over a period of at least one year or longer.
- Long-term Home Visitation – program is designed to provide at least a monthly home visit to participating families. Services are designed to be provided over a period of one year or longer.
- Short-term Home Visitation – program is designed to provide services to participating families for less than one year. Typically short-term home visitation programs have a singular focus which may include assessment to determine referrals to long-term or intensive home visitation programs.
- Group-based parent education – program is designed to provide a standardized curricula in a group setting. A core function of a group-based parent education program is to facilitate peer support. Group-based parent education may last a minimum of six sessions or be provided through-out the year.

Required Timelines:

Staffing Requirement: Effective January 1, 2013, the state board requires criminal and child abuse record checks be completed for all direct service workers and supervisors of family support programs funded through the early childhood Iowa initiative.

Electronic Data Collection: All family support programs funded through the ECI area board are required to participate in the state administered internet-based data collection system, REDCap beginning July 1, 2013.

Coordinated Intake: Early Childhood Iowa Area boards shall require all family support programs in their community to participate in the implementation of a coordinated intake process by July 1, 2015. The purpose of the coordinated intake process is to ensure:

- Families are matched with the most appropriate service available
- Eliminates duplication
- Maximizes referrals
- Ensures coordination

Evidence-based/Promising Practice Priority: In order to implement the legislative intent stated in sections 135.106 and 256I.9, that priority for home visitation program funding be given to programs using evidenced-based or promising models for home visitation, it is the intent of the general assembly to phase-in the funding priority as follows:

- 1) By July 1, 2013, 25 percent of state funds expended for home visiting programs are for evidence based or promising program models.
- 2) (2) By July 1, 2014, 50 percent of state funds expended for home visiting programs are for evidenced-based or promising program models.
- 3) (3) By July 1, 2015, 75 percent of state funds expended for home visiting programs are for evidence based or promising program models.
- 4) (4) By July 1, 2016, 90 percent of state funds expended for home visiting programs are for evidence-based or promising program models. The remaining 10 percent of funds may be used

for innovative program models that do not yet meet the definition of evidence-based or promising programs.

Each ECI area will be required to meet the July 1, 2016 target as defined above. The ECI Office will review each budget to ensure that the ECI area is planning and working toward meeting the respective targets. The ECI Office will then confirm that the targets are met during their review of each ECI Area's annual report.

Use of Funds for Family Support and Parent Education:

The school ready funds designated for family support services and parent education programs must be used to directly support individuals who function in the role of parents.

Early Childhood Iowa Area boards shall fund programs that adhere to the Iowa Family Support Standards or comparable state or national standards in order to make the best investment possible with public funds.

Sixty percent of state funds that the local board expends on family support programming must include a home visitation component. The state Early Childhood Iowa board does allow for a waiver process for local boards that can demonstrate a conflict between meeting the 60% standard and their community plan.

Budgets must include adequate information to document if the program has a home visitation component.

Include costs associated with program operations in total program costs. Examples are:

- Training
- Supervision
- Supplies
- Data Collection and Documentation (may include mobile data collection device and data plans)
- Program Promotion and Outreach
- Service Brokering and Coordination

Eligibility Criteria:

75% of the families enrolling in a long-term or intensive home visitation program during the course of the fiscal year must meet one of the following criteria in addition to having a child between the ages of 0 through 5:

- Have an income at or below 200% of the federal poverty level
- Have a parent that has achieved a high school diploma or less education
- Have a child that has a current Iowa Family Service Plan (IFSP) or Individualized Educational Plan (IEP)

There is no eligibility criteria (other than having a child that is age eligible) for families enrolling in a group-based parent education program or a short-term home visitation program.

Income or educational eligibility may be self-declared at enrollment by the enrolling parent(s.)
Verification of income or education is not necessary.

75% is calculated by each long-term and intensive home visitation program funded by the ECI Area board. Each program must meet the eligibility criteria for 75% of the families newly enrolled each fiscal year.

Families that are deemed eligible for the services because of a current IFSP or IEP must sign a release of information with the family support program so they may coordinate services with the Area Education Association (AEA.)

An IEP or IFSP refers to enrollment in Part B or Part C of the Individuals with Disabilities Education Act (IDEA.)

Accountability System:

School Ready Budget Form

- Document projected expenditures on the SR budget forms to support family support services and parent education programs for families with children prenatal – 5 years.

ECIA Annual Report – Performance Measures School Ready Funds

- Document through input, output, quality/efficiency and outcome data at a minimum the required performance measures of family support services and parent education programs.
- Beginning with the 2012 Annual Report, long-term and intensive home visiting programs will also be required to report the percentage of families enrolled each fiscal year that meet the eligibility criteria.
- Report all program funding sources and data to correspond with the total funding reported.

All funds used to financially support a family support or parent education program have state required performance measures. Failure to report annually the state required performance measures, or comply with the guidance provided in Tool FF may jeopardize the Early Childhood Iowa Area’s continued designation and may trigger the Early Childhood Iowa State Board to enact the Expenditures and Reporting Policy.

Required Assessment Tools - All programs shall use the following approved tool to report on the required performance measures:

- Long-term and intensive, in-home, family support services must use the modified Life Skills Progression Instrument.
- Short term, in-home or group-based parent education programs must use the Protective Factors Survey.

Contractual Agreements with Programs:

The Early Childhood Area local board will determine the contractual agreements at a local level with program providers. They may also require additional local performance measures to be reported. ECIA’s are strongly encouraged to include in their contracts with program providers the performance measures to be reported and required compliance with Tool FF.

Technical Assistance Contact:

Contact:

Janet Horras
Iowa Department of Public Health
515-954-0647
Janet.Horras@idph.iowa.gov

OR

Debra Scowther
Iowa Department of Management
515-281-4537
Debra.Scowther@iowa.gov

Adopted by ECI State Board November 2, 2012
Clarification 5/20/14

Exhibit C:

Results Accountability									
Scott County Kids Early Childhood Iowa FY18									
Strategy/Program: PIO (Parenting Inside Out)									
Agency: Scott County Sheriff's Office				Total Allocated: \$80,895					
Funding Source: School Ready - Family Support				Actual Spent: \$					
State Result Area: Safe and Nurturing Families.				SCKEPI Priority: Increase positive relationships between children and parents.					
Description: Evidenced based program for incarcerated fathers, support services for person caring for child(ren). A PIO program consists of 10 classes held in 5 weeks; 3 classes per week.									
Performance Measure	FY18 Yr End Projected	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Cumulative Year to Date	% of Yr End Projected		
1 # of fathers participating in program	65								
2 # of fathers completing program	42								
3 # of children 0-5 of participating fathers:	84								
4 # of individual services with non-participating fathers:	80					0			
5 # of class provided:	80					0			
6 Average attendance per class:	6								
7 # of community referrals:	195								
8 # of referrals that are in compliance with state regulations:	n/a								
9 Cost per father served: (80,895/65 fathers)	\$ 1,244.53					#VALUE!			
10 Cost per class provided: (80,895/80 classes)	\$ 1,011.18					#VALUE!			
Comments:									



**Scott County Kids
Public Awareness & Promotion Inventory Form**

As stated in your contract with Scott County Kids (“The Contractor will acknowledge and include Scott County Kids Early Childhood Iowa as a sponsor and funding source in all promotional and written materials, reports, and public information”) you are required to publicize and recognize Scott County Kids as a funding source for your organization.

Please provide Scott County Kids with information as to how your organization informed the community of the implementation of this contract with credit given to Scott County Kids for their funding. The results of public awareness and promotion efforts should also be noted. Artifacts that may be submitted with this form include, but are not limited to:

- ✓ Brochures (include quantity distributed and where they were distributed to)
- ✓ Dedication materials
- ✓ Newspaper articles
- ✓ News releases
- ✓ Newsletters
- ✓ Photos
- ✓ Photos of plaques/signs displayed at project site
- ✓ Records of phone calls, emails, mailings regarding promotions

- ✓ Records of specific businesses targeted
- ✓ Records of events where advertising materials were distributed (include what materials were used)
- ✓ Website printouts (printouts of frames or windows that show promotion, include timeframe of promotion on website)

Label all artifacts with the name of the organization and contract name.

Please complete by typing in required fields, printing, and returning this form with all required materials to:

Scott County Kids
c/o Diane Martens
600 W. 4th Street, 6th floor
Davenport, IA 52801

Contract Name:

Organization:

Address:

Contact Person:

Amount \$ Contracted:

Description of Publicity:

20

Exhibit D

CERTIFICATION OF COMPLIANCE WITH PRO-CHILDREN ACT OF 1994

Vendors must comply with Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act). This Act requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by federal programs either directly or through State or local governments. Federal programs include grants, cooperative agreements, loans or loan guarantees, and contracts. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities (other than clinics) where WIC coupons are redeemed.

The **Vendor** further agrees that the above language will be included in any subawards that contain provisions for children's services and that all subgrantees shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1000 per day.

Signature: 

Title: Timothy Lane

Organization: **SCOTT COUNTY SHERIFF'S OFFICE**

Date: 6-29-17

Exhibit E

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION -- LOWER TIER COVERED TRANSACTIONS

By signing and submitting this Contract, the Service Provider is providing the certification set out below:

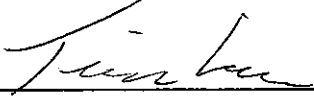
1. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the Service Provider knowingly rendered an erroneous certification, in addition to other remedies available to the Board with which this transaction originated may pursue available remedies, including suspension and/or debarment.
2. The Service Provider shall provide immediate written notice to the person to whom this Contract is submitted if at any time the Service Provider learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principle, contract, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this Contract is submitted for assistance in obtaining a copy of those regulations.
4. The Service Provider agrees by submitting this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 2 CFR 180, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Board with which this transaction originated.
5. The Service Provider further agrees by submitting this Contract that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. A participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
7. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

8. Except for transactions authorized under paragraph 4 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 2 CFR 180, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the Board with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS

(1) The Service Provider certifies, by submission of this Contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(2) Where the Service Provider is unable to certify to any of the statements in this certification, such Service Provider shall attach an explanation to this Contract.



(Signature) 6-29-17

(Date)

Timothy Lane, Sheriff
SCOTT COUNTY SHERIFF'S OFFICE

Exhibit F

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

A. No federal appropriated funds have been paid or will be paid on behalf of the Sub-Grantee to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of the Congress, an officer or employee of the Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of the Congress, or an employee of a Member of Congress in connection with this Contract, grant, loan, or cooperative agreement, the applicant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The Service Provider shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C.A. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: 

Title: Sheriff

Organization: **SCOTT COUNTY SHERIFF'S OFFICE**

By: Timothy Lane

Date: 6-29-17

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 11, 2017

APPROVAL OF THE Parenting Inside Out contract for the Sheriff's Office in the amount of \$80,895.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Parenting Inside Out contract with Scott County Kids and the Sheriff's Office is hereby approved as presented.
- Section 2. That the chairman is hereby authorized to sign said contract.
- Section 3. This resolution shall take effect immediately.

TIM LANE
Scott County Sheriff



SHAWN ROTH
Chief Deputy Sheriff

BRYCE SCHMIDT
Chief Deputy Sheriff

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

400 West 4th Street
Davenport, Iowa 52801-1104

www.scottcountyiowa.com/sheriff
sheriff@scottcountyiowa.com

Date: July 11, 2017

Memo To: Board of Supervisors

From: Sheriff Lane

REF: Iowa Byrne Justice Assistance Grant (JAG) Program – Office of Drug Control Policy (ODCP)

Attached is the annual Iowa Byrne Justice Assistance Grant contract for fiscal year 2018. This grant reimburses the partial salary for one Scott County deputy sheriff and one Bettendorf police officer in the Quad City Metropolitan Enforcement Group (QCMEG). This year's grant award is \$54,927 with a match amount of \$18,309, a slight decrease from FY2016 of \$4,454. The benefits paid by Scott County and the City of Bettendorf are used as the matching funds for this grant.

At the end of July, an application will be presented to the Board to apply for the annual federal Byrne Justice Assistance Grant, and these funds will be used to offset the additional salary for the Scott County deputy sheriff, the Bettendorf police officer, the additional benefits not used as match for this ODCP grant and the salary and benefits of the second Scott County deputy sheriff assigned to the QCMEG. The fiscal year for the federal Byrne Justice Assistance grant is from October 1, 2017 through September 30, 2018.

I can make myself available for questions.

Thank you.

IOWA BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

Governor's Office of Drug Control Policy
Pape State Office Bldg., 5th Floor
215 E. 7th Street, Des Moines, Iowa 50319 (515) 725-0300

JAG CFDA #16.738

Grantee: Scott County 400 W. 4th St Davenport, Iowa 52801 Phone: 563-326-8625	Grant #15-JAG-200099 Grant Period: July 1, 2017 - June 30, 2018 Federal: \$54,927 Match: \$18,309 Total: \$73,236
--	---

ODCP Contact: Dennis Wiggins 515-725-0311

Legal Applicant:
Carol Earnhardt, Board Chair

Program Director: Tim Lane
Phone: 563-326-8217 Email: sheriff@scottcountyia.com

This grant is subject to the terms and conditions incorporated either directly or indirectly by reference in the grant program legislation, the grant program request for proposal, and the stipulations, if any, noted under "Special Conditions." Except for any waiver granted explicitly elsewhere in this grant, this award does not constitute approval of waiver from any Federal or state statutory/regulatory requirements for a United States Department of Justice grant. The grantee agrees to perform all services and furnish all supplies set forth in the application of this grant award for the consideration stated herein. This grant consists of the application for funds, the grant award notice, the budget documents, the standard grant conditions, the reporting forms, and all approved grant revision documents. All parties to this grant award acknowledge that they have fully read and understand this contract, and agree to abide by the terms set forth within.

SPECIAL CONDITIONS

- Law enforcement personnel funded in whole or in part with these grant funds will complete Department of Justice required online (internet-based) task force training. All task force members are required to complete this training once during the life of this award, or once every four years. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org).
- Project activity funded through this award will comply with all state and federal laws and guidelines. Projects are referred to PATC with questions regarding the appropriate expenditures of state forfeitures.

In witness wherefore, the parties hereto have executed this grant the day and year specified below.

SIGNATURES/DATES

Legal Applicant/Date

Program Director/Date

ODCP Administrator/Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 13, 2017

APPROVAL OF THE IOWA BYRNE JUSTICE ASSISTANCE GRANT (JAG)
PROGRAM, OFFICE OF DRUG CONTROL POLICY CONTRACT FOR THE SHERIFF'S
OFFICE IN THE AMOUNT OF \$54,927.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Iowa Byrne Justice Assistance grant contract with the Iowa Office of Drug Control Policy and the Sheriff's Office is hereby approved as presented.
- Section 2. That the chairman is hereby authorized to sign said contract.
- Section 3. This resolution shall take effect immediately.