

**OFFICE OF THE SCOTT COUNTY FLEET MANAGER**

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August 1, 2017

TO: Mahesh Sharma, County Administrator  
FROM: Barbara Branscom, Fleet Manager  
SUBJ: Approval of Purchase of Three New Small-Size Sedan for the Health Department

The Purchasing Division has solicited bids for the Health Department.

Below summarizes the bids that were received:

**New Mid-Size Sedan**

Dealership	Location	Vehicle Bid	Price per vehicle	Price For Set of Service Manuals	Total Purchase
Ed Stivers	Waukee, IA	2018 Ford Focus	\$15,696.00	\$250.00	\$47,338.00
Nissan of Greer	Greer, SC	2017 Nissan Altima	\$16,080.00	\$0.00	\$48,240.00

The Health Department has requested that we purchase three replacement vehicles as per the budgeted FY2018 vehicle replacement plan.

The low bid for the small size sedans was Ed Stivers Ford at \$15,696.00. There was also a bid request for service manuals and wiring diagrams for Fleet Services to perform maintenance. The manuals are a one-time cost of \$250.00

The total of these vehicles plus the manuals is \$47,338.00. This purchase comes in under the \$54,000.00 budgeted in the 2018 fiscal year capital budget by \$6,662.00

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Ed Rivers  
David Farmer  
Jon Burgstrum

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 10, 2017

A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE PURCHASE OF  
THREE SMALL SIZE SEDANS AND ONE SET OF SERVICE MANUALS

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bids for three 2018 Ford Focus and one set of service manuals for the Health Department are approved and hereby awarded to Ed Stivers Ford, Waukee, IA in the amount of \$47,338.00.
  
- Section 2. This resolution shall take effect immediately.