

Facility and Support Services

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August 29, 2017

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Elevator Equipment Modernization Project- Award of Architectural Design and Engineering Services

As discussed during Capital Planning budget sessions, Scott County elevator equipment needs to be brought up to code prior to 2020. Administration Center elevators are budgeted in FY18 and the Courthouse elevators are budgeted in FY19. Total capital budget dollars for the two projects is \$860,000.00. Our approach in this request for professional services is to combine these projects allowing us to hire one design firm and eventually one general contractor. This provides consistency in project work as well as savings in avoiding duplicate site mobilization fees.

Working with Purchasing, FSS solicited requests for architectural design and engineering services for this project.

Responses received were as follows:

Firm	Fee	Reimbursable Expense	Construction Estimate
Bracke-Hayes-Miller-Mahone	\$42,875.00	Minimal Printing	\$867,875.00
Tyson & Billy	\$74,400.00	\$600.00 Shipping	\$785,000.00
Walker Coen Lorentzen	\$40,300.00	\$1,200.00 (Not to exceed amount)	Unable to provide
Wold Ruck Pate	\$45,680.00	Included in Fee	\$716,600.00

FSS staff along with the Budget Director reviewed the proposals of each firm. Additional information was requested of three firms and those responses were reviewed as well.

It is my recommendation that the Board award the architectural design and engineering contract to Walker-Coen-Lorentzen.

I will attend the next Committee of the Whole meeting to answer any questions.

Cc: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

September 7, 2017

A RESOLUTION APPROVING A CONTRACT WITH WALKER COEN LORENTZEN
FOR THE ELEVATOR MODERNIZATION PROJECT IN AN AMOUNT
NOT TO EXCEED \$41,500.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the proposal for the elevator modernization project design and engineering services from Walker Coen Lorentzen is hereby approved and awarded in the amount of \$40,300.00.
- Section 2. That reimbursable expenses in an amount not to exceed \$1,200.00 are hereby approved.
- Section 3. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 4. This resolution shall take effect immediately.