

Facility & Support Services

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September 25, 2017

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Approval of plans and specifications- Second Floor Clerk of Court Project

As you are aware, Wold-Ruck Pate was selected to complete the design process for second floor Clerk of Court project. This project corrects the issue at the front of the office with lack of security between the public and employees, creates two small meeting rooms at the front of the office, on the public side, again addressing security issues, replaces carpeting, changes lighting to LED, adds a small break room and creates an additional common conference room that is available for use by all occupants of the county campus. The project addresses outdated HVAC controls in that area, allowing us to bring that space onto existing building automation software system, and migrates heat from the boiler to the forced air model we have been implementing within the Courthouse.

This project will also allow us to separate the State and County network by pulling new data cable during construction.

Wold- Ruck Pate will be at the October 17, 2017 Committee of the Whole for a presentation of the project and to answer any questions the Board may have.

This project requires a public hearing to allow for comments on the plans and specifications; I recommend that the Board set that public hearing for October 19, 2017 at 5:00 p.m. Approval of the plans and specifications will follow on the agenda that same evening.

This project combines the second floor clerk project with the project moving the office space from boiler to forced air. The projects are budgeted in the Capital Improvement Plan.

I will be in attendance at the Committee of the Whole meeting to discuss this project and answer any questions you or the Board may have.

CC: Judge Greve
Kathy Gaylord
Brian McKenrick
Julie Carlin
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 19, 2017

A RESOLUTION APPROVING CONSTRUCTION PLANS AND SPECIFICATIONS FOR
THE COURTHOUSE SECOND FLOOR CLERK OF COURT PROJECT AS PREPARED
BY WOLD-RUCK PATE ARCHITECTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the plans and specifications as prepared by Wold-Ruck Pate for
the Courthouse second floor Clerk of Court project are hereby
approved.

Section 2. This resolution shall take effect immediately.