

**INFORMATION TECHNOLOGY**  
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October 10, 2017

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
Subject: Enterprise Scanners for Recorder's Office

Bids have been received for the purchase of two (2) Fujitsu scanners to facilitate the upgrade of equipment for the Scott County Recorder's Office scanning function.

This equipment will replace scanners in excess of ten years old in the Recorder's Office used to scan large volume records sets. The equipment is identical to that deployed in FSS to support Enterprise Content Management (ECM) volume scanning.

The bid summary is as follows:

Company	Total
HMB	\$ 26,989.76
1 <sup>st</sup> Run	\$ 26,881.14
MK Management	\$ 28,380.00

It is recommended that the Board approve the low bid from 1<sup>st</sup> Run in the amount of \$26,881.14.

Notes:

- The scanner bids include three (3) years of maintenance and support.

Budget dollars are available in the Capital Improvement Program budget to fund the cost of this equipment.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N  
SCOTT COUNTY BOARD OF SUPERVISORS

October 19, 2017

APPROVING PURCHASE OF ENTERPRISE SCANNERS FOR RECORDER'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of two (2) Fujitsu scanners from 1<sup>st</sup> Run in the amount of \$26,881.14 is hereby approved.

Section 2. This resolution shall take effect immediately.