

Facility & Support Services

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Item #5

3/6/18

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February 26, 2018

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Scott County Waste Commission- Custodial Services Discussion

Mahesh,

We have previously discussed the request from the Scott County Waste Commission that we collaborate with them with regards to their custodial needs at the Landfill, Recycling Center, and the Electronic Demanufacturing facility.

The Waste Commission reached out to us for assistance in an effort to properly maintain their buildings and protect their capital investment. They currently have a third party performing their custodial work; however it is not being maintained at a level that meets their needs or maintains their facilities.

As you may recall, Scott County currently partners with the Waste Commission in several areas; Scott County and the Waste Commission have an ongoing financial relationship which allowed them to expand their facilities which benefits all residents and businesses in Scott County, Scott County provides all of the Waste Commission's IT services, including network, phone system, and servers. We jointly bid PC and other computer related equipment purchases, the Waste Commission utilizes the Avigilon system for their CCTV needs both at their own locations as well as the County park recycling sites, and they provide and pull recycling dumpsters at various campus and remote locations.

Daniel Mora, our Custodial Coordinator has visited the three sites, evaluated their condition, and analyzed staff hours needed to clean their sites at the same level as County facilities.

It is anticipated that the Landfill site would require a .45 FTE position, which is a 19.5 hour per week position and that the Recycling and Demanufacturing site combined would require a .72 FTE position, which is 29 hours per week position. Neither of these staffing levels is considered benefit eligible.

The Waste Commission, similar to SECC and the DOT General Store, would reimburse the county for staff expense as well as be responsible for any equipment or supplies needed to perform custodial duties.

If approved, Scott County would hire and manage the two positions; costs would be billed back to the Waste Commission.

Kathy Morris, Director at the Waste Commission, has indicated that she has spoken with both you and Supervisor Beck with regards to this request.

I will be at the next Committee of the Whole to answer any questions you or the Board may have.

CC: Kathy Morris, Director, Waste Commission of Scott County
Bryce Stalcup, Special Waste Manager, Waste Commission of Scott County
FSS Management Team