

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**April 30 - May 4, 2018**

**Tuesday, May 1, 2018**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Holst, Earnhardt, Knobbe, Beck, Kinzer

**Facilities & Economic Development**

- \_\_\_ 2. Second of two readings of an ordinance rezoning 117 acres, more or less, from Residential Single-Family (R-1) to Agricultural-General (A-G) located in parts of the NE $\frac{1}{4}$ , SE $\frac{1}{4}$ , and SW $\frac{1}{4}$  of Section 19 and Parts of the NW $\frac{1}{4}$  of Section 30, Butler Township, adjacent to the west side of Scott County Park and east of Scott Park Road. (Item 2)
- \_\_\_ 3. Second of two readings of an ordinance to rezone 100 acres, more or less, from Agricultural-General (A-G) to Residential Single-Family (R-1) located in Part of the South Part of the SW $\frac{1}{4}$  lying west of U.S. Highway 67 in Section 14, and Part of the South Part of the SE $\frac{1}{4}$  lying east of 277th Avenue in Section 15, LeClaire Township, adjacent to the west side of Great River Road and the east side of 277th Avenue, formerly Olathea Golf Course. (Item 3)
- \_\_\_ 4. Purchase of two tandem axel cab/chassis and two dump bodies with snow equipment for Secondary Roads. (Item 4)
- \_\_\_ 5. Courthouse and Administrative Center elevator modernization project - plans and specifications. (Item 5)

**Human Resources**

- \_\_\_ 6. Policy Updates - Policy P Insurance and Deferred Compensation. (Item 6)
- \_\_\_ 7. Staff appointments. (Item 7)

**Health & Community Services**

- \_\_\_ 8. Tax suspension request. (Item 8)

**Finance & Intergovernmental**

- \_\_\_ 9. Board appointment. Appointment of Ed Kocal as a designated alternate to the Lower Cedar River Watershed Commission. (Item 9)

- \_\_\_ 10. Letter of support for the State of Iowa to designate Highway 130 in honor of Specialist 5 Gary L Hein and place appropriate signage. (Item 10)
- \_\_\_ 11. FY18 Budget Amendment - public hearing set for May 17, 2018 at 5:00. (Item 11)

**Other Items of Interest**

- \_\_\_ 12. Consideration of appointments with upcoming term expirations for boards and commissions
  - o Linda Holdorf - Benefited Fire District #5, term expires 7/19/18.
- \_\_\_ 13. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Ayes  
Nays

**Thursday, May 3, 2018**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

**Public Hearing**

- \_\_\_ 1. Public hearing relative to plans and specifications for the Courthouse and Administrative Center elevator modernization project.

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-\_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 117 ACRES IN SECTIONS 19 & 30, BUTLER TOWNSHIP FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO AGRICULTURAL-GENERAL (A-G), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

**Section 1.** In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Single-Family Residential (R-1) to Agricultural-General (A-G) to-wit:

Part of the NE ¼ NW ¼ lying east of the Rd containing 35 MOL acres and Part of the SE ¼ NW ¼ lying east of the Rd containing 30 MOL acres and Part of the SW ¼ NW ¼ lying east of the Rd containing 3 MOL acres all in Section 30 of Butler Township and Part of the SE ¼ SW ¼ lying east of the Rd containing 22 MOL acres and Part of the SW ¼ SE ¼ containing 4 MOL acres and Part of the NW ¼ SE ¼ containing 11 MOL acres and Part of the NE ¼ SW ¼ lying east of the Rd containing 10 MOL acres and Part of the SE ¼ NW ¼ lying east of the Rd containing .5 MOL acres and Part of the SW ¼ NE ¼ containing 1.5 MOL acres all in Section 19 of Butler Township containing a total of 117 acres more or less.

**Section 2.** This ordinance changing the above described land to Agricultural-General (A-G) is approved as recommended by the Planning and Zoning Commission.

**Section 3.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 4.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 5.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 6.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Tony Knobbe, Chair  
Scott County Board of Supervisors

\_\_\_\_\_  
Roxanna Moritz, County Auditor

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-\_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 100 ACRES IN SECTIONS 14 & 15, LECLAIRE TOWNSHIP FROM AGRICULTURAL-GENERAL (A-G) TO SINGLE-FAMILY RESIDENTIAL (R-1), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

**Section 1.** In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Agricultural-General (A-G) to Single-Family Residential (R-1) to-wit:

Part of the SW ¼ SW ¼ lying west of the Hwy containing 15 MOL acres and Part of NW ¼ SW ¼ lying west of the Hwy containing 22 MOL acres all in Section 14 of LeClaire Township and Part of the NE ¼ SE ¼ lying East of the Rd containing 22 MOL acres and Part NW ¼ SE ¼ lying East of the Rd containing 1 MOL acres and the SE ¼ SE ¼ containing 40 MOL acres all in Section 15 LeClaire Twp containing a total of 100 acres more or less.

**Section 2.** This ordinance changing the above described land to Single-Family Residential (R-1) is approved as recommended by the Planning and Zoning Commission.

**Section 3.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 4.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 5.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 6.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Tony Knobbe, Chair  
Scott County Board of Supervisors

\_\_\_\_\_  
Roxanna Moritz, County Auditor

**OFFICE OF THE SCOTT COUNTY FLEET MANAGER**

950 East Blackhawk Trail  
Eldridge, Iowa 52748

Office: (563) 328-4136  
Fax: (563) 328-4173  
www.scottcountyia.com



May 1, 2018

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Approval of Purchases of Two Tandem Axel Cab/Chassis and Two Dump Bodies with Snow Equipment for Secondary Roads with FY2019 Funds

The Fleet Services Division has solicited bids for two tandem axel cab/chassis and two dump bodies with snow equipment for installation on the tandem axel cab and chassis for Secondary Roads.

This purchase is for the replacement of a 2011 International 7600 with 188,000 miles and 2012 International 7600 with 135,000 miles on it.

Mechanical technical data provided is figured into the purchase price.

Below summarizes the bids that were received for the two cab/chassis:

Dealership	Location	Vehicle Bid	Price per vehicle	Trade In	Total Purchase
Thompson Trucks	Davenport, IA	2019 International HV513 with options	\$ 122,525(2)	\$ 118,000	\$ 127,050
Truck Country	Davenport, IA	2019 Freightliner 114SN	\$ 109,160(2)	\$ 54,000	\$ 164,320
QC Peterbilt, Inc.	Davenport, IA	2019 Peterbilt 365	\$ 124,997(2)	\$ 90,000	\$ 159,994

The low bid without exception for the two tandem axel cabs and chassis was Thompson Trucks, Davenport, IA., at \$ 127,050.

Below summarizes the bids that were received for the two dump bodies with snow equipment:

Dealership	Location	Equipment Bid	Total Purchase
Henderson Truck Equipment	Manchester, IA	Dump Body and Snow Equipment with Options	\$ 194,238
Monroe Truck Equipment	Monroe, WI	Dump Body and Snow Equipment	\$ 189,100 **
Tristate Truck Equipment	Dubuque, IA	Dump Body and Snow Equipment	\$ 176,686 **

\*\* Disqualified

Both Monroe and Tristate were disqualified based on the exceptions they took to the written specifications.

Monroe exceptions were trip springs had 3 position adjustments in lieu of 5, snow plow cutting width of 9' in lieu of 11', and fuel tank behind the cab is 90 gallons in lieu of the 100 gallons. The bidders were provided specification drawing for the unique fuel tank in the request for quote.

TriState exceptions were trip springs had 3 position adjustments in lieu of 5 and plow level height 43" in lieu of 41-42".

The only bid without exceptions for the two dump bodies with snow equipment was Henderson Truck Equipment, Manchester, IA, at \$ 194,238.

The two purchases total \$321,288. The budgeted amount for these two purchases was \$340,000 in FY19. It has come in \$18,712 under budget.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Jon Burgstrum  
Angie Kersten

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 3, 2018

A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE PURCHASE OF TWO  
CAB AND CHASSIS AND TWO DUMP BODIES WITH SNOW EQUIPMENT

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for two 2019 International HV513 with options for Secondary Roads are approved and hereby awarded to Thompson Trucks, Davenport, IA, in the amount of \$ 127,050.
- Section 2. That the bid for two dump bodies with snow equipment for Secondary Roads are approved and hereby awarded to Henderson Truck Equipment, Manchester, IA, in the amount of \$ 194,238.
- Section 3. This resolution shall take effect immediately.

## Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)

(563) 328-3245 Fax



**~ Our Promise: Professional People, Solving Problems, High Performance**

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April 16, 2018

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, Director  
Facility and Support Services

Subj: Approval of plans and specifications  
Courthouse and Administrative Center Elevator Modernization Project

As you are aware, Walker Coen Lorentzen was selected to complete the design process for the Courthouse and Administrative Center Elevator Modernization project. As you may recall, the elevators are required to be brought up to current code by 2020.

FSS, along with Walker Coen Lorentzen, has worked with the State of Iowa and current elevator service provider to develop plans and specifications for this project, which will bring elevators up to code, replace one air handling unit at the Courthouse that services the elevator equipment room and part of third floor. Additionally we are bidding the second air handling unit that services third floor at the same time as part of the base bid but asking for it as a deduct alternate. The additional AHU was budgeted as a part of the Capital budget process this last fall. Typical lifecycle of this type of HVAC equipment is 25-30 years. These units were installed in 1984 and have been problematic in the last several cooling seasons.

Dan Rice of Walker Coen Lorentzen will be at the May 1, 2018 Committee of the Whole for a presentation of the project and to answer any questions the Board may have.

This project requires a public hearing to allow for comments on the plans and specifications; I recommend that the Board set that public hearing for May 3, 2018 at 5:00 p.m. Approval of the plans and specifications will follow on the agenda that same evening.

The original project is budgeted in the Capital Improvement Plan, in the amount of



\$860,000.00. With the additional funding allocation for the second air handling unit during the CIP process, the total budgeted amount is \$1,160,000.00. The current construction estimate performed by the architect and engineer is closer to \$1,228,000.00 as indicated below:

ITEM	CIP PLANNING- PRELIMINARY BUDGET ESTIMATE (2015/2016)	ARCHITECT / ENGINEER BUDGET ESTIMATE (04/09)
Architectural /Mechanical Design	\$ 43,000	\$ 41,500 NTE (actual cost)
Multi Vista	\$ 7,000	\$ 7,000
FACTS Commissioning	\$ 5,500	\$ 5,500
FFE	\$ 4,500	\$ 3,000
Construction	\$ 750,000	\$1,095,000
Contingency (7%)	\$ 52,500	\$ 76,650
Total BUDGETED	\$1,160,000	\$1,160,000
REVISED TOTAL	\$1,162,500	\$1,228,650

Walker Coen Lorentzen does not use an estimator, but rather uses their industry knowledge and historical documentation from pricing experience on past projects as a guide for their estimated budget numbers.

The contingency carried in the project is to cover any unanticipated costs that may arise when working with existing conditions and may or may not be needed. Any unused contingency would be shown as a credit at the end of the project and would reduce the contract amount accordingly.

Bids for this project are due and will be opened on May 15, 2018 and will come before the Board after our evaluation process has been complete; we currently anticipate that this item will be on your May 29, 2018 agenda.

I will be in attendance at the Committee of the Whole meeting to discuss this project and answer any questions you or the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 3, 2018

A RESOLUTION APPROVING CONSTRUCTION PLANS AND SPECIFICATIONS FOR  
THE COURTHOUSE AND ADMINISTRATIVE CENTER ELEVATOR  
MODERNIZATION PROJECT AS PREPARED BY WALKER COEN LORENTZEN  
ARCHITECTS.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the plans and specifications as prepared by Walker Coen  
Lorentzen Architect for the Courthouse and Administrative Center  
Elevator Modernization project are hereby approved.
- Section 2. This resolution shall take effect immediately.

**HUMAN RESOURCES DEPARTMENT**

600 West Fourth Street  
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285  
HR@scottcountyiowa.com



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Date: April 24, 2018  
To: Mahesh Sharma, County Administrator  
From: Mary J. Thee, Human Resources Director/Asst. County Administrator  
Subject: Policy Updates - Policy P Insurance and Deferred Compensation

The proposed updates were reviewed by the Department Heads/Elected Officials and any recommendations were incorporated. Here are the proposed changes to the Administration Policies:

Human Resources **Policy P "Insurance and Deferred Compensation"** revises the policy to reflect insurance coverages available to all insurance eligible employees. Changes last year to the state's collective bargaining law made it prohibitive to have language regarding insurance benefits included in the bargaining agreement. As we recently finalized the agreement with IBEW it was important to remove language from the contract that solely referenced non-bargaining staff.

## P. INSURANCE AND DEFERRED COMPENSATION

### GENERAL POLICY

It is the policy of Scott County to offer medical, prescription drug, dental, vision, life insurance coverage and deferred compensation options to its benefit-eligible employees.

### SCOPE

This policy is applicable to the following:

All employees responsible to the Scott County Board of Supervisors;

All employees responsible to a County elected office holder with the exception of the elected office holder themselves and Deputies;

All elected office holders and/or Deputies provided the appropriate elected office holder and the Board of Supervisors have certified its applicability;

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability.

Whenever the provisions of this policy are in conflict with the Code of Iowa, or with a collectively-bargained agreement between the County and a certified bargaining unit, the provisions of the collectively-bargained agreement and/or the Code of Iowa will prevail.

### HEALTH BENEFIT ELIGIBILITY

To be eligible for group health and/or life insurance benefits, an employee must occupy a regular full-time position or a regular part-time position scheduled to work at least one thousand, five hundred and sixty (1,560) hours per year. ~~Non-represented regular part-time employees hired before July 1, 2010 and scheduled to work at least one thousand and forty (1,040) hours per year continue to be eligible for coverage.~~ Coverage for employees expected to work full-time is normally effective the first day of the month following appointment to a benefit-eligible position.

The County will use the safe harbor measurements permitted under the Affordable Care Act for variable hour part-time (not anticipated to work thirty (30) or more hours a week) and seasonal employees to determine employee eligibility for group health coverage. The standard measuring period and stability periods are established at twelve (12) months. The County will review at the conclusion of the initial measuring period if the employee worked one thousand, five hundred and sixty (1,560) hour or more to determine eligibility, and if so consider the employee full-time and eligible for group health coverage through the stability period (regardless of hours worked). The administrative period for enrollment

following the initial measuring period is thirty (30) days. If the employee worked less than one thousand, five hundred and sixty (1,560) hours during the initial measuring period then the employee will not be treated as eligible for group health benefits during the stability period. When calculating hours for non-exempt employees under FLSA, the County will include hours worked plus hours where payment was made for vacation/PTO, holiday, sick/medical leave, jury duty, military leave or other paid leave of absence.

### **GROUP HEALTH BENEFITS**

Coverage available under the County's group health plan include: hospital and medical benefits; prescription drug benefits. Additionally the County provides group coverage for dental benefits and vision benefits. A detailed description of benefits, including deductible, premiums and coinsurance requirements, is available through the Human Resources Department.

The County will pay the monthly single premiums for benefits included under the group health, dental and vision plan, and will pay a portion of the dependent premiums for those employees electing dependent coverage. Beginning July 1, 2018 employees will contribute a portion of the single monthly premiums. The specific amount to be contributed by the County for coverage will be established each year by the Board of Supervisors and become effective January 1<sup>st</sup>. Where there are two married employees ~~covered by employed by~~ the County's plan, they may take either one family plan or two single plans and pay premiums accordingly.

### **GROUP LIFE BENEFITS**

Benefit-eligible employees in positions classified under 350 Hay points are eligible to receive term life and AD & D insurance coverage equal to \$20,000. Benefit-eligible employees in positions classified at 350 Hay points or above are eligible to receive term life and AD & D insurance coverage equal to one hundred percent of their annual salary as of September 1st of each year. Department Heads, Elected Officials, and Deputy Office Holders are eligible to receive term life and AD & D insurance coverage equal to two hundred percent of their annual salary as of September 1st of each year.

The County will pay the monthly premium for the term life and AD & D coverage described above.

### **TERMINATION OF GROUP COVERAGE**

Life insurance coverage under the County's group plan will end on the employee's date of employment termination.

Health, dental and vision coverage under the County's group plan will normally terminate at the end of the month in which the employee terminates employment with the County.

However, an employee may be eligible to extend coverage under the group plan as required by state or federal law. An employee shall be considered a retiree for purposes of continued insurance coverage until age 65 if one of the following occurs: 1) the employee qualifies for full retirement benefits through IPERS with service from the County, another employer, or purchased service quarters; 2) the employee is age 55 or more and has at least 20 years of service with the County; or 3) the employee is a Sheriff's deputy, is age 50 or more and has 22 or more years of service. Premiums for extended coverage after employment shall be paid by the employee at 102% of the actual cost. Information on the extension of group coverage and/or conversion to an individual medical insurance policy is available through the Human Resources Department

### LONG TERM DISABILITY

Benefit eligible employees (excluding deputy sheriff, sergeant, lieutenants, captain, major and sheriff) are provided with a long term disability insurance policy with the premium paid entirely by the County. The amount of coverage is sixty-six and two thirds percent (66 2/3%) of the employee's annual salary, following a determination of eligibility and a 90 day waiting period. Specific details are found in the insurance plan document.

### DEFERRED COMPENSATION PLAN

Employees shall have the option of deferring a portion of their compensation for the purpose of building retirement security in a tax-sheltered investment plan in accordance with state and federal law. Payroll deductions can only be made for Deferred Compensation Plan Providers who have completed Deferred Compensation Plan Administrator Agreement and have a minimum of 10 employees requesting enrollment in the plan. All Deferred Compensation Plan Providers must satisfy the requirements of Section 457 of the Internal Revenue Code and the Administrator Agreement to maintain eligibility as a provider.

~~For non-represented employees t~~The County will match their-an employee's contribution at \$.50 for each dollar the employee contributes during that calendar year, up to a maximum of \$500.00. The matching contribution will be paid no later than the second paycheck in January of the following calendar year or upon termination of employment, whichever occurs first. The employee is responsible for monitoring and not exceeding the maximum allowable annual contribution in accordance with Section 457 of the Internal Revenue Code.

Information regarding payroll deduction for deferred compensation and selection of Providers, distribution, change or designation of beneficiaries is available through the Human Resources Department. The County does not solicit, nor endorse any Deferred Compensation Plan Provider.

### FLEXIBLE BENEFITS PLAN (SECTION 125)

Pursuant to Section 125 of the Internal Revenue Code, the County offers employees the option of using a portion of their before tax compensation for one or more of the following flexible benefit plans:

1. Premium Only Plan - Provides for the reduction of compensation by the employee contribution for health and life insurance premiums before taxes.
2. Dependent Care Reimbursement Account - Employees fund the flexible spending account by regular payroll deductions prior to tax pursuant to federal law. Dependent care expenses are then reimbursed up to the amount of the annual election.

**Unused annual elected amounts are forfeited.**

3. Health Care Reimbursement Account - Employees determine an annual election amount permitted by federal law, to be put into a flexible spending account for non-covered health-related expenses. The elected amount is deducted from compensation prior to tax and expenses are then reimbursed up to the amount of the employee's annual election.

**An employee may roll over up to \$500.00 into the next calendar year pursuant to the IRS regulations and plan design.**

Employees electing to participate in one or more of the plans may have expenses for group health premiums, dependent care, or out-of-pocket health care costs deducted from compensation prior to taxes. Detailed information and enrollment forms regarding these flexible benefit plans are available through the Human Resources Department.

### **HEALTH INSURANCE BILL AUDIT PROGRAM**

A participant can receive cash payments by auditing his/her own hospital, medical and/or dental bills. The participant should check each bill for unrecognizable charges such as laboratory tests and procedures that were not received or therapy charges that do not reflect the treatment received. Scott County will share the savings with the participant. The procedures outlined below should be followed.

Before the participant leaves the hospital, physician's or dentist's office, or upon receipt of the itemized bill, the participant should carefully review the charges, looking for errors such as the following:

- an incorrect number of days was billed for a period of hospital confinement;
- an incorrect number of days in an intensive care unit was billed;
- the participant was billed for tests not performed;
- an incorrect number of hours of physical therapy was billed;

Draft for discussion purposes only

- the participant was inaccurately billed for drugs; and/or
- on the day the participant left the hospital, he/she was charged for take-home drugs that were not received.

If the participant questions any charges and believes they are incorrect, he/she should contact the dentist, physician or hospital's billing office. The participant should ask for an explanation of any charges he/she does not understand.

Hospital, medical and dental bills eligible for this program are those for the employee and his/her covered dependents incurred after January 1, 2011 and covered by the County's Plan. This Plan must pay before coordinating benefits with other group health insurance plans also providing benefits.

As an incentive to carefully review healthcare bills, Scott County will pay the participant 25% of the saving of \$100.00 or more to this Plan for overcharges or for charges he/she has eliminated from any hospital, medical or dental bill for treatment, services or supplies not received to a maximum incentive payment of \$250.00 per confinement, illness or injury.

Obvious errors (e.g., \$1,000 for an office visit) will not be eligible for this program.

It will be the participant's responsibility, within 90 days of discharge or treatment to contact the hospital's or provider's billing department to report the error and obtain a corrected billing and to forward the original and corrected billing with corrected items circled to the Human Resources Department.

Upon review of the corrected billing, Scott County will notify the participant of the amount of payment for which he/she is eligible.

Employees should note that reimbursements of this nature are considered income for tax purposes.

## HEALTHY LIFESTYLES PROGRAM

~~All non-represented e~~Employees and spouses on the health plan will be provided the opportunity biennially to submit to a blood test at the Employers cost to determine any risk factors for metabolic syndrome. Employees with 3 or more risk factors will be offered the opportunity to participate in the Healthy Lifestyles Program at no cost to the employee. The Healthy Lifestyles program includes the employee choosing to participate in Naturally Slim classes; Weight Watchers or a diet/exercise program preapproved by their physician and HR. The cost of the program cannot exceed the Naturally Slim class. An employee will be permitted to opt out of the blood test and program, if the employee presents to the Human Resources Director proof from a physician that a blood test has been performed within the preceding 12 months and the physician is consulting with the individual about any risk factors related to metabolic syndrome. The waiver is due on the last day of scheduled onsite testing. Employees will be permitted to view Naturally Slim videos during work hours. Employees are not compensated for anytime spent outside of normal work hours on personnel health. Those employees with 2 risk factors are encouraged to participate in the Naturally Slim classes, in which the Employer shall pay 25% of the class costs plus blood tests. Other employees may voluntarily participate in the Naturally Slim



classes at their own expense. Genesis Occupational Health will confidentially report to the Human Resources Director those employees eligible to attend at which cost level. The employer will make reasonable accommodations for employees so as to not violate the employee's civil rights.

Employees identified by Genesis Occupational Health with 3 or more risk factors that decline to participate in the Healthy Lifestyles program or employees who decline to submit to a blood test shall pay a revised co-payment for any physician medical service as follows:

<u>Current co-pay</u>	<u>Revised co-pay</u>
\$0	\$0
\$20	\$25
\$50	\$55
\$75	\$90
\$100	\$115

Additionally these employees will pay \$25 per month Healthy Lifestyles Premium. Employees who fail to reduce one (1) risk factor when retested shall be moved to the above increased co-pays and Healthy Lifestyles premium in July. The Human Resources Director will report any premium changes to Payroll and the effective date.

If the spouse participates the monthly cost of the family plan premium shall be reduced by ten dollars (\$10.00). If an employee's spouse fails to participate in the program, including the same requirements of an employee the family premium and co-pays shall be affected in the same manner as if the employee failed to participate in the program. If a spouse has three or more risk factors they will be required to complete the above Healthy Lifestyles program as is required by the employee. An employee's spouse will be permitted to opt out of the blood test and program, if the employee's spouse presents to the Human Resources Director proof from a physician that a blood test has been performed within the preceding 12 months and the physician is consulting with the individual about any risk factors related to metabolic syndrome.

Employees or spouses may request the opportunity to retest the following fall if they believe they have reduced a risk factor. If a risk factor has been reduced the increased premiums would cease in January the following year.

Beginning July 1, 2015, Non-represented Employees (whose insurance is not covered by a collective bargaining agreement) are eligible to participate in the Y@Work program through the Quad Cities YMCA. The County will pay twenty dollars (\$20.00) a month as a taxable benefit to the Quad Cities YMCA toward a membership for the employee, two adults or family. The employee must attend at least twenty four (24) times a quarter in order for the County to continue its monthly contribution. The employee is responsible for any additional financial obligations to the Quad Cities YMCA.

## ADMINISTRATIVE PROCEDURES

| Draft for discussion purposes only

1. The Human Resources Department is responsible for administering the County's group health, dental, vision, life, deferred compensation and Section 125 flexible benefit plans.
2. The County retains full authority to change the plan of benefits described in this policy, to self-insure all or any portion of said benefits, and to select the insurance carrier or claims administrator.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 3, 2018

APPROVING CHANGES TO HUMAN RESOURCE POLICY P  
"INSURANCE AND DEFERRED COMPENSATION"

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Human Resource Policy P "Insurance and Deferred Compensation" revises the policy to address coverage outside of collective bargaining unit.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 3, 2018

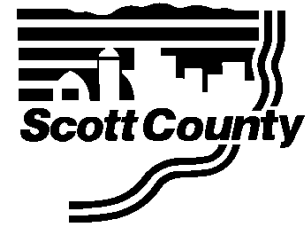
APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Brandon Coin for the position of Correction Officer in the Sheriff's Office at the entry-level rate.

Section 2. The hiring of Randy May for the position of Correction Officer in the Sheriff's Office at the entry-level rate.

**Community Services Department**  
600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801



Item #8  
5/1/18

**(563) 326-8723      Fax (563) 326-8730**

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April 23, 2018

To:      Mahesh Sharma  
  
From:    Lori A. Elam  
  
Re:      Approval of Tax Suspension Request

The County has received a tax suspension request to have property taxes currently owed suspended as follows:

**REQUESTED TAX SUSPENSION:**

Miriam Phillips  
930 Warren Street  
Davenport, IA 52804

Suspend: The 2016 property taxes due September 2017 and March 2018 in the amount of \$582.00 including interest.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS  
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD  
OF SUPERVISORS ON \_\_\_\_\_  
DATE

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SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**MAY 3, 2018**

**SUSPENDING THE 2016 PROPERTY TAXES DUE FOR MIRIAM PHILLIPS, 930 WARREN STREET,  
DAVENPORT, IOWA IN THE AMOUNT OF \$582.00 INCLUDING INTEREST.**

**BE IT RESOLVED by the Scott County Board of Supervisors as follows:**

- Section 1. The 2016 property taxes due September 2017 and March 2018 Miriam Phillips, 930 Warren Street, Davenport, Iowa in the amount of \$582.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 3, 2018

APPROVAL OF APPOINTMENT OF ED KOCAL TO THE  
LOWER CEDAR WATERSHED MANAGEMENT AUTHORITY

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Ed Kocal, as designated alternate to the Lower Cedar Watershed Management Authority for an unexpired one (1) year term expiring on December 31, 2018 is hereby approved.

Section 2. This resolution shall take effect immediately.

**BOARD OF SUPERVISORS**

600 West Fourth Street  
Davenport, Iowa 52801-1030

Office: (563) 326-8749

E-Mail: [board@scottcountyiowa.com](mailto:board@scottcountyiowa.com)



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TONY KNOBBE, Chairman  
KEN BECK, Vice-Chair  
CAROL EARNHARDT  
DIANE HOLST  
BRINSON L. KINZER

**DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT**

May 1, 2018

Tim Crouch  
Director of Traffic and Safety  
Iowa DOT  
800 Lincoln Way  
Ames, IA 50010

Dear Mr. Crouch,

The Scott County Board of Supervisors have been approached regarding an effort to pay tribute to a Viet Nam soldier from our community, by designating portions of Highway 130 as the **Specialist 5 Gary L Hein Memorial Highway**. The Scott County Board of Supervisors has discussed the matter and are in support of the designation. Should the state decide to make the designation, please work with our County Engineer Jon Burgstrum, to address any issues related to signage on the roadway within our jurisdiction. Thank you for your consideration of this matter.

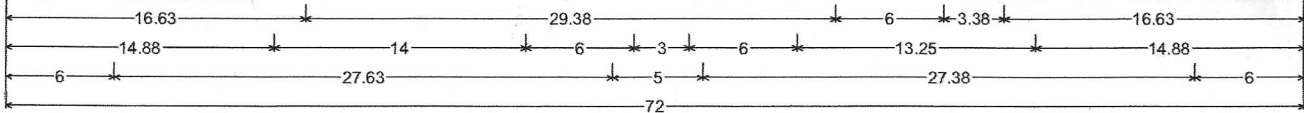
Sincerely,

Tony Knobbe, Chairman  
Scott County Board of Supervisors

cc: Scott County Board of Supervisors



Specialist 5  
Gary L Hein  
Memorial Highway



4.00" Radius, 0.75" Border, White on Brown;  
"Specialist 5" C 2K; "Gary L Hein" C 2K; "Memorial" C 2K; "Highway" C 2K;

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyiowa.com



April 19, 2018

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

RE: FY18 Budget Amendment

On May 17, 2018, the County will present its official public hearing on the 2018 Budget Amendment. This budget amendment is the County's annual estimate of expenditures and transfers that were adjusted or calculated since the budget was approved in February 2018. The Budget Amendment will be presented in the County's two official newspapers on May 2, 2018. The amendment is scheduled to be approved May 17, 2018.

Following are the highlights of this amendment:

Public Safety & Legal Services, an increase of \$297,100, is requested to be amended for appropriation of salary and benefit estimates / termination distributions, and for Juvenile Detention Services.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Attorney	\$17,900	Salary, Benefits, Termination Benefits
Health	\$30,700	Salary, Benefits, Termination Benefits
JDC	\$213,000	Salary, Benefits, Service Contracts; Food (supplies and materials); adjust budget to volume of services
Non-Departmental	(\$20,000)	Contingency
Sheriff	\$35,500	Salary, Benefits, Termination Benefits
Durant Ambulance	\$20,000	Corrected February Amendment

Physical Health & Social Services, an increase of \$63,314, is requested to be amended for grant utilization and salary and benefit contingency expenditures.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Community Services	\$3,300	Salary, Benefits
Health	\$70,014	Salary and Benefits Estimate / Grant Utilization
Non-Departmental	(\$10,000)	Contingency

Mental Health, ID and DD, an increase of \$1,000 is for estimate of general expenditures.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Community Services	\$1,000	Benefits

County Environment & Education, an increase of \$43,000 is requested for salary and benefits review.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Conservation	\$53,000	Salary, Benefits
Non-Departmental	(\$10,000)	Contingency

Roads and Transportation, an increase of \$46,500, is requested to be amended for line item detail for roadway maintenance expenditures, engineering, roads, road clearing, and real estate.

Government Services to Residents, an increase of \$48,300, is requested to be amended for department review of expenditures, salary and benefit estimates, and cemetery maintenance expenditures.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Auditor	\$3,500	Salary
Non-Departmental	(\$5,000)	Contingency
Recorder	\$10,800	Benefits Review
Treasurer	\$39,000	Salary, Benefits, Termination Benefits

Administration, a net increase of \$256,170, is requested to be amended from utility maintenance, salary and benefit expenditures, liability insurance estimates, and bank charges.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Attorney	\$275	Benefits
Auditor	\$44,160	Salary, Benefits, Termination Benefits
BOS	\$8,000	Benefits
FSS	\$50,150	Benefits, Equipment Repair, Waste Commission
Human Resources	\$1,000	Benefits
Information Technology	\$5,500	Benefits
Non-Departmental	\$86,085	Correction of February Amendment
Treasurer	\$61,000	Salary, Benefits, Termination Benefits

Debt Service, an increase of \$8,500, is requested for trustee and outside accounting fees.

Capital Projects, an increase of \$287,872, is requested to be amended for FY 18 Capital Project estimates –Secondary Roads, Tremont conversion, vehicle auxiliary equipment, general technology, and Conservation capital projects.

Revenues have been amended by \$249,705 to reflect the increased grant utilization, permits, charges for services, and general estimates.

<b>Revenue</b>	<b>Amount (rounded)</b>	<b>Description</b>
Intergovernmental	(\$25,160)	Grant Utilization
Charges for Services	\$157,000	Dept. Estimate
Miscellaneous	\$117,865	Dept. Estimate

Transfers between funds are recommend to change by \$127,462 to fund Capital of conservation capital projects from the use of restricted assets within the general and capital fund.

Unassigned fund balance of the General Fund is projected to decrease by \$600,339, based on the re-estimates of budget levels. The February amendment previously increased this estimate by \$966,383.

If you have any questions I will be available at the Committee of the Whole and Public Hearing for further information.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

SCOTT COUNTY AUDITOR  
  
\_\_\_\_\_

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 3, 2018

APPROVING THE SETTING OF A PUBLIC HEARING ON AN AMENDMENT TO THE  
COUNTY'S CURRENT FY18 BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A public hearing date on an amendment to the County's current FY18 Budget is set for Thursday, May 17, 2018 at 5:00 p.m. in the Board Room at the Scott County Administrative Center.

Section 2. The County Auditor is hereby directed to publish notice of said amendment as required by law.

Section 3. This resolution shall take effect immediately.