

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
May 28 - June 1, 2018

Tuesday, May 29, 2018

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Knobbe, Beck, Kinzer, Holst, Earnhardt

Facilities & Economic Development

- ___ 2. Temporary road closures for the Quad City Triathlon on June 16, 2018. (Item 2)
- ___ 3. Plans, specifications and letting date for HMA resurfacing projects. (Item 3)
- ___ 4. Sheriff's Office vehicle purchase. (Item 4)
- ___ 5. FY18 update from Fleet Manager. (Item 5)

Health & Community Services

- ___ 6. Tax suspension request. (Item 6)

Finance & Intergovernmental

- ___ 7. Cott Systems Resolution- maintenance, support and hosted search. (Item 7)
- ___ 8. Discussion of FY18 Quarterly Budgeting for Outcomes Report. (Item 8)
- ___ 9. Discussion of the FY18 Quarterly Financial Summary Report of Actual Revenues and Expenditures. (Item 9)
- ___ 10. Quarterly financial reports from various county offices. (Item 10)
- ___ 11. Board appointments. (Item 11)

Other Items of Interest

- ___ 12. Beer/Liquor license renewal for Perfect Value Liquor Mart and Cigarette/tobacco permits Davenport Country Club, Slabys Bar & Grill, Kwik Shop #589, and Express Lane Gas & Food Mart #79.

____ 13. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, May 31, 2018

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, IA 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



JON R. BURGSTRUM, P.E.
County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon R Burgstrum, P.E.
Scott County Engineer

SUBJECT: Temporary Road Closures for the Quad City Triathlon

DATE: May 31, 2018

Resolution approving temporary road closure for the Quad City Triathlon on June 16, 2018.
The road will be closed for the bicycle part of the race. The closure will normally last about two hours.

Requesting closure of Y48 (110th Av) from West Lake Park Gate 5 to Locust Street – West on Locust Street (160th Street) to Y40 (70th Av) – North on Y40 2 miles to turn around.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

APPROVAL OF TEMPORARY ROAD CLOSURES FOR THE QUAD CITY TRIATHLON
ON JUNE 16, 2018.

BE IT RESOLVED by the Scott County Board of Supervisors as
follows:

Section 1. That the request for the road closures for the
Quad City Triathlon to close Y48 from West Lake Park
Gate 5 to Locust Street - West on Locust Street
To Y40 - North on Y40 - 2 miles to turn around on
June 16, 2018 is approved.

Section 2. That the Quad City Triathlon will work with the
Scott County Sheriff's Department to provide the
necessary traffic control and safety.

Section 3. That this resolution shall take effect
immediately.

SCOTT COUNTY ENGINEER'S OFFICE

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JON R. BURGSTRUM, P.E.
County Engineer

ANGELA K. KERSTEN, P.E.
Assistant County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Jon Burgstrum, P.E.
County Engineer

SUBJ: Approval of Plans, Specifications and Letting Date

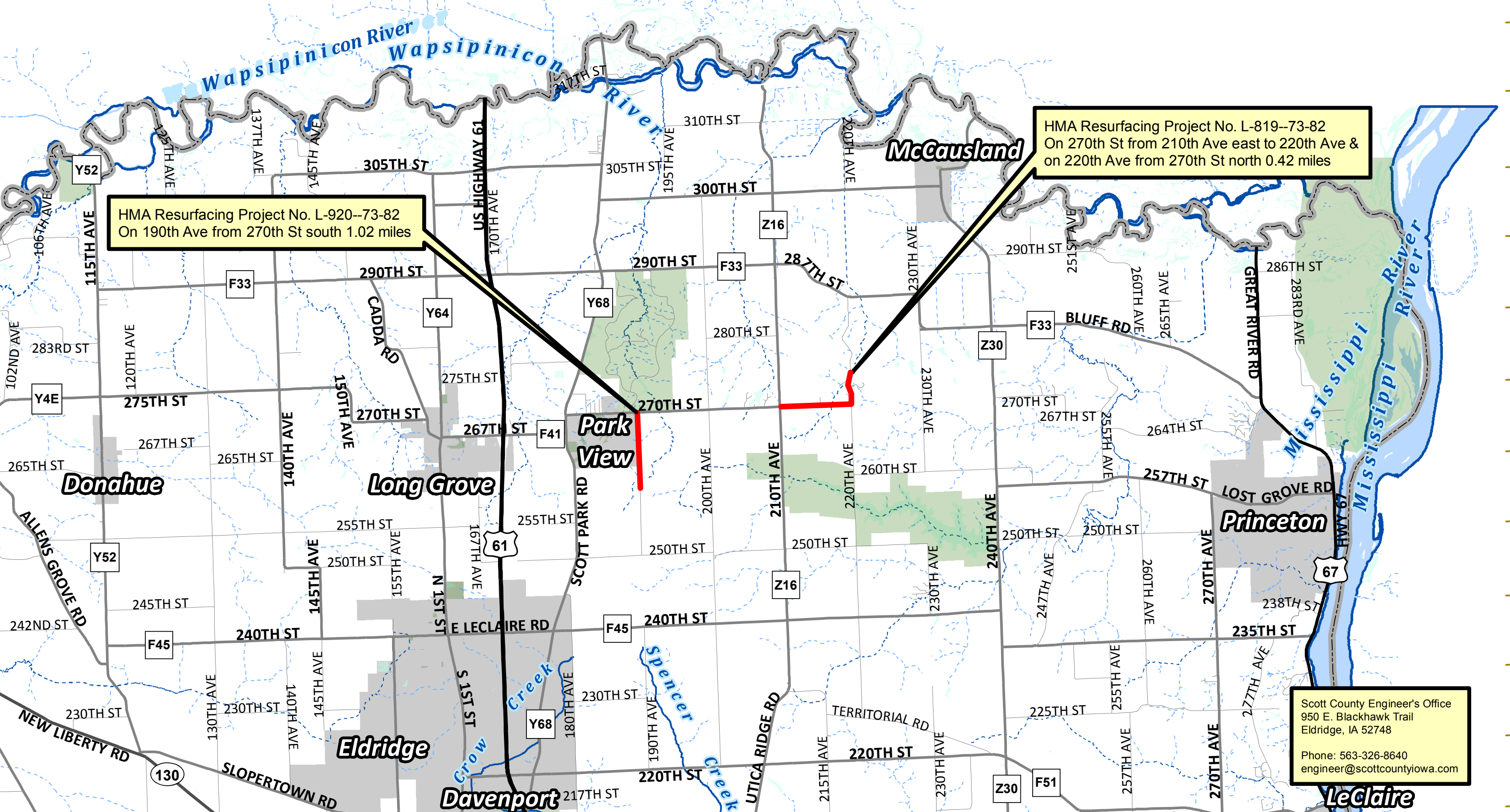
DATE: May 22, 2018

This resolution is to approve plans, specifications and letting date for two Hot Mix Asphalt (HMA) resurfacing projects.

Project L-920--73-82 is on 190th Avenue from 270th Street south 1.02 miles.

Project L-819--73-82 is on 270th Street from 210th Avenue east to 220th Avenue and on 220th Avenue from 270th Street north approximately 0.42 miles.

The letting date will be set for June 29, 2018 at 10:00 a.m. Both projects are in our FY 2019 Budget and Program. Project L-920 is budgeted at \$300,000 and project L-819 is budgeted at \$400,000. The projects will be let tied together under one contract. Included with this memo is a location map.



HMA Resurfacing Project No. L-920--73-82
On 190th Ave from 270th St south 1.02 miles

HMA Resurfacing Project No. L-819--73-82
On 270th St from 210th Ave east to 220th Ave &
on 220th Ave from 270th St north 0.42 miles

Scott County Engineer's Office
950 E. Blackhawk Trail
Eldridge, IA 52748

Phone: 563-326-8640
engineer@scottcountyiowa.com

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

APPROVAL OF THE PLANS, SPECIFICATIONS AND LETTING DATE FOR HMA
RESURFACING PROJECTS L-920--73-82 & L-819--73-82.

BE IT RESOLVED by the Scott County Board of Supervisors as
follows:

Section 1. That the plans, specifications, and letting
date be approved for HMA Resurfacing Projects
L-920--73-82 and L-819--73-82.

The letting will be set for June 29, 2018 at 10:00 A.M.

Section 2. That the Chairman be authorized to sign the
letting documents on behalf of the Board.

Section 3. That this resolution shall take effect
immediately.

OFFICE OF THE SCOTT COUNTY FLEET MANAGER

950 East Blackhawk Trail
Eldridge, Iowa 52748

Office: (563) 328-4136
Fax: (563) 328-4173
www.scottcountyia.com



May 29, 2018

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Approval of Purchase of one 2018 Ford F150 SuperCab, 4X2

The Purchasing Division has solicited bids for one new/used extended cab truck 4X2, for the Sheriff's Office Investigation Division. This purchase is an insurance replacement of a 2011 Ford Escape that was involved in an accident and deemed uneconomical to repair. The repair cost was quoted as \$5,218.47. The sale of this asset was \$1,865.00 at auction.

There were two bid submissions out of the twelve vendors that accessed the Request for Quotation (RFQ). Below summarizes the bids that were received:

ITEM	Lindquist	Reynolds	Reynolds
	Bettendorf, IA	E. Moline, IL	E. Moline, IL
New-2018 Ford F150 Super cab XL 2WD 100A	\$22,465.00		
New-2018 Ford F150 Super cab XL 2WD 100A		\$22,465.36	
New-2018 Ford F150 Super cab XL 2WD 101A			\$22,750.36
Required Options	\$4,500.00	\$2,514.00	\$1,920.00
Total Price with Required Options	\$26,965.00	\$24,979.36	\$24,670.36
Delivery Time	8-10 weeks	12-14 weeks	12-14 weeks

The low bid, with options, is Reynolds Ford. The maintenance manuals are a one-time cost of \$177.00 to be paid by Fleet Services. The Risk Management budget will be assessed \$23,358.36 for this insurance replacement. The Sheriff Department budget will be assessed \$1,135.00 for the hard locking bed cover option requested. The total purchase cost is \$24,670.36.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Sheriff Tim Lane
David Farmer
Jon Burgstrum
Rhonda Oostenryk

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE PURCHASE OF ONE FORD F150 SUPERCAB WITH OPTIONS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for one 2018 Ford F150 Super cab with options for the Sheriff's Office are approved and hereby awarded to Reynolds Ford, East Moline, IL in the amount of \$24,670.36
- Section 2. This resolution shall take effect immediately.

OFFICE OF THE SCOTT COUNTY FLEET MANAGER

950 East Blackhawk Trail
Eldridge, Iowa 52748

Office: (563) 328-4136
Fax: (563) 328-4173
www.scottcountyiowa.com



May 29, 2018

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Update on Third Quarter FY18 Accomplishments and the Way Ahead

The Fleet Services division has had a very exciting first nine months of FY18. At first glance, it looks like the work order count went up as our cost per work order went down, but keep in mind that we did not have the Sheriff's Office as a customer the first five months of FY 17. This comparison is a total cost (parts + labor) for the entire County fleet excluding Conservation's vehicles.

1st-3rd Qtrs. FY	# of Work Orders	Total Cost of Work Orders	Average Cost per Work Order	Total Cost Savings per work order
17	800	\$290,425.56	\$363.03	
18	1,032	\$335,054.07	\$324.66	\$38.37

Our focus has been streamlining the processes any way we can to effectively continue to reduce cost. We have reduced the average time for scheduled services by 11.3 minutes overall. The vehicle availability time is over 99%. The nine month budget to actual is 48% of budget and below FY 17 Year to Date by \$6,000.00.

We are actively working with the Information Technology department to get the mechanics laptops in their respective work areas. This will provide real time status on work order and allow them to research\order parts directly to the Parts and Inventory Clerk. It also provides supervision another tools to manage the time properly.

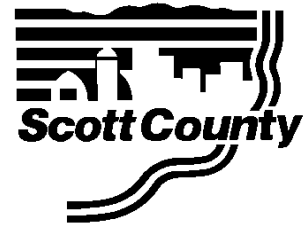
We have been continued to do a lot of cross and additional educational training. This allows for more flexibility in our staffing and honing everyone skill sets. We will continue to take every opportunity to provide the staff with training in the future as well.

I will be in attendance at the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: David Farmer
Jon Burgstrum

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



Item #6
5/29/18

(563) 326-8723 Fax (563) 326-8730

May 21, 2018

To: Mahesh Sharma

From: Lori A. Elam

Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Angelic Jolene Smith
4228 Warren Street
Davenport, IA 52806

Suspend: 2016 taxes due September 2017 and March 2018 in the amount of \$3,350.00 including interest and the 2017 special assessments in the amount of \$1,019.91 including interest.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

MAY 31, 2018

SUSPENDING THE 2016 PROPERTY TAXES FOR ANGELIC JOLENE SMITH, 4228 WARREN STREET, DAVENPORT, IOWA, IN THE AMOUNT OF \$3,350.00 INCLUDING INTEREST AND SUSPENDING THE 2017 SPECIAL ASSESSMENTS IN THE AMOUNT OF \$1,019.91 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2016 property taxes due September 2017 and March 2018 including interest accrued for Angelic Jolene Smith, 4228 Warren Street, Davenport, Iowa, in the amount of \$3,350.00 are hereby suspended. In addition the 2017 special assessments receipt number 073922 (\$294.82), receipt number 079768 (\$183.86), receipt number 086265 (\$182.39), receipt number 092295 (\$180.61), and receipt number 097828 (\$178.23) including interest are here by suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes and utility fees thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100
www.scottcountyiowa.com



Item #7

5/29/18

May 22, 2018

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: Cott Resolution Maintenance, Support and Hosted Search

Cott Resolution software license maintenance, support and hosted search is due for renewal. Resolution is the case management application utilized by the Recorder's Office.

The Scott County Recorder's office handles over 37,300 recorded instruments and upwards of 150,000 document images annually using the Resolution application.

The quote summary from Cott Systems is as follows:

<u>Product</u>	<u>Total</u>
Resolution - 12 Application Users - 5 Search Users - Iowa Land Records Portal Interface - Hosted (Internet) Search	\$ 43,200.00
Total	\$ 43,200.00

It is recommended that the Board authorize the County Recorder to sign a contract with Cott Systems for Resolution maintenance and support as well Internet search hosting for five (5) years in the amount of \$43,200 to be billed annually.

Resolution maintenance and support contract provides Information Technology the ability to obtain the latest updates and patches to the software as well software support 24x7 on behalf of the Recorder's Office. The result is a more functional and dependable computing environment for the Recorder's Office.

Budget dollars are available in the Information Technology Department operational budget to fund the costs of this contract.

Notes:

- Resolution license maintenance, support, and search hosting costs were \$43,200 in FY'17 and FY'18.

Cc: Rita Vargas, County Recorder
Sherlyn Huber, County Deputy Recorder
Sara Skelton, Recorder's Office Administrator



Contract for

Renewal Services

Rita Vargas, County Recorder
Scott County, Iowa

Resolution₃
LAND RECORDS MANAGEMENT

May 9, 2018

Cott Systems, Inc.
2800 Corporate Exchange Dr.
Columbus, OH 43231
(800) 234-2688 | www.cottsystems.com





MASTER AGREEMENT FOR PRODUCTS AND SERVICES

This **Master Agreement for Products and Services** ("Master Agreement") is by and between Cott Systems, Inc., an Ohio Corporation with principal offices at 2800 Corporate Exchange Drive, Suite 300, Columbus, Ohio 43231 ("Cott") and Scott County, Iowa ("Customer").

Cott will provide, and Customer will acquire, the products and services described in any applicable Addendum(s) to be executed by the parties. One or more Addendum(s) may be executed at any time during the term of this Master Agreement and will become part of, and be incorporated in, this Master Agreement at the time of execution.

TERMS AND CONDITIONS

- 1. Term.** This Master Agreement will begin when it is signed ("Executed") by Customer and Cott and will continue to be binding until the Master Agreement and all Addendums have expired or terminated.
- 2. Construction and Interpretation.** Subject headings are for convenience only. They do not define, limit or describe the scope or intent of the provisions of the Master Agreement. The Master Agreement, and any Addendum(s) shall be deemed to have been prepared jointly and any ambiguity shall not be interpreted against any party and shall be interpreted as if each of the parties had prepared the Master Agreement or Addendum(s). Statements set forth in any preamble or recitals are made for the purpose of providing background information. Such statements do not constitute representations, warranties or covenants of the parties.
- 3. Conditions.** The Master Agreement, any Addendum(s) Executed by Cott and Customer, any attachments or exhibits thereto and these Terms and Conditions constitute the complete and exclusive agreement between Cott and Customer with regard to their subject matter, and supersede all prior or contemporaneous agreements, understandings, discussions or representations. The Master Agreement, any Addendum(s), may not be modified or amended except in writing signed by Cott and Customer. Acceptance of the offer presented by this Master Agreement, any Addendum(s), is limited to the terms set forth herein. The terms of this Master Agreement, including any Addendum(s), and Order Summary may not be edited or modified in any manner prior to signing by Customer. Any additional or different terms added to this Master Agreement, or any Addendum(s), by Customer will be considered proposals for additional terms to the contract and are hereby rejected, unless expressly accepted by Cott in writing prior to performance hereunder. Any term or provision of the Master Agreement that is invalid or unenforceable shall not affect the validity or enforceability of its remaining terms or provisions. No waiver of any term or provision will be effective unless in writing. No such waiver will be deemed a waiver of any subsequent default under the same or any other term or provision. Nothing herein expressed or implied is intended or shall be construed to give any person other than the parties hereto any rights or remedies. The Master Agreement, any Addendum or part

thereof, may be executed in counterparts, each of which when so Executed shall be deemed to be an original.

4. **Authority.** By execution of this Master Agreement, or any Addendum(s), Customer represents and warrants that this Master Agreement and Addendum(s), as the case may be, has been properly approved and authorized in accordance with the laws, rules, regulations and procedures governing Customer, and that the person(s) signing on behalf of Customer are authorized to bind Customer to the terms and conditions thereof.
5. **Confidentiality.** “Confidential Information” means any object code and machine-readable copies of any Cott software, written materials (“Documentation”), information, specifications, trade secrets, viewable pages, screen shots or other images of the “Service” (software, products, and services provided by Cott) covered in any Addendum intended for use or viewing only by employees of Customer (as opposed to the public at large) and any other proprietary information supplied to the Customer by Cott. Customer acknowledges that the Confidential Information constitutes valuable trade secrets and agrees that it will use the Confidential Information solely in connection with its internal use of the Service and will not disclose, or permit to be disclosed, the Confidential Information to any third party without Cott’s prior written consent.
6. **Patent and Copyright Indemnification.** Cott will defend at its expense any action brought against Customer based upon a claim that the Service provided in any Addendum infringes any patent, copyright, trade secret or other proprietary right of any third party and pay any costs and damages finally awarded against Customer in such action, which are attributable to such claim, provided that Customer notifies Cott within fifteen (15) business days in writing of the claim and Cott is given the opportunity of fully participating in the defense and/or agrees to any settlement of such claim. Such indemnity, however, is specifically exclusive of any such claims which arise or result from the misuse of the Service; the use of the Service in combination with software not delivered or furnished by Cott; or use of the Service in the manner for which the same was neither designed nor contemplated. If Customer, as a result of a dispute regarding a proprietary right, is required to cease using the Service, Cott shall either (i) modify the Service so that Customer’s use hereunder ceases to be infringing or wrongful, or (ii) procure for Customer the right to continue using the Service. If, after reasonable efforts, Cott is unable to achieve either (i) or (ii) above, either party shall have the right to terminate the affected Addendum upon thirty (30) calendar days written notice to the other.
7. **Indemnity.** Where permitted by applicable law, Customer agrees to indemnify and hold harmless Cott and its employees and agents from and against any claims, causes of action, losses, damages, costs or expenses (including reasonable attorneys’ fees) arising out of or relating to the use of Customer’s system by third parties and end-users.
8. **Assignment; Successors.** This Master Agreement, and any Addendum, will be binding upon and inure to the benefit of the parties hereto, and, except as otherwise specifically provided in the Master Agreement, their respective successors, and assigns; provided, however, that neither the Master

Agreement and Addendum(s), nor any rights under the Master Agreement or Addendum(s), may be assigned, transferred, or encumbered by Customer, directly or indirectly, without, Cott's prior written consent. Cott may assign this Master Agreement or Addendum(s), or any interest herein, in connection with the transfer of substantially all of the assets or equity interest of Cott or one of its lines of business.

9. **Electronic Delivery.** This Agreement may be executed and delivered in counterparts (including by facsimile or other electronic transmission such as in .pdf or other electronic delivery format, any such delivery, an "Electronic Delivery"), all of which shall be considered one and the same agreement. This Master Agreement, to the extent delivered by Electronic Delivery, shall be treated in all manner and respects as an original agreement and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person including for evidentiary purposes.
10. **Payments; Late Charges; Taxes.** Unless otherwise specified, all payments are due, without setoff, within thirty (30) calendar days after the date of invoice. Late charges not to exceed three percent (3%) per month, may be assessed by Cott on past due accounts unless prohibited by local law. Furthermore, Cott has the right to end all services and support covered in any Addendum should payment become past due. Reinstatement of services and support may be available to Customer pending receipt of payment of all past due amounts plus any reinstatement fees. Cott's fees are exclusive of all sales, use and similar taxes which may be levied as a result of procuring Cott's Service by Customer, which taxes shall be the responsibility of Customer. If Customer is exempt from any tax, Customer shall provide Cott with a valid certificate of exemption.
11. **Notices.** Except as otherwise specified, any notice or other communication shall be in writing and deemed given when delivered in person, by: mail, fax, e-mail or other electronic means to Cott's headquarter in Ohio or Customer's offices and written confirmation of receipt is received, or two days after being sent by certified or registered United States mail, return receipt requested, postage prepaid, addressed to the party at the address set forth in the Master Agreement. Each party must notify the other party of any change in address for notices.
12. **Governing Law.** The validity, interpretation and enforcement of this Master Agreement and all Addendums shall be governed by Ohio state law.
13. **Warranty.** Other than any express warranties set forth in the Master Agreement or any applicable Addendum, **THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THOSE OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR INTENDED USE OR NONINFRINGEMENT.** Customer's sole and exclusive remedy for any failure of a product or service to conform to an applicable warranty shall be the repair of such product or refurbishing of such service according to the warranty. This exclusive remedy shall not have failed of its essential purpose. Customer specifically acknowledges that Cott's price for its Service is based upon the limitations of Cott's liability as set forth in these Terms and Conditions. These limitations shall survive any finding that the exclusive remedy of Customer failed of its essential purpose.

14. **Limitation of Liability.** IN NO EVENT SHALL COTT BE LIABLE FOR LOST PROFITS OR SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, LIQUIDATED OR PUNITIVE DAMAGES EVEN IF COTT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. In any event, Cott's liability in the aggregate shall not exceed the amount received by Cott from Customer under the Master Agreement during the Term of associated Addendum(s). No action under the Master Agreement may be brought by either party more than one year after the cause of action accrued, except that an action for nonpayment may be brought within one year after the date of last payment.
15. **Force Majeure.** Cott will not be liable for any delay or failure due to fire, explosion, action of the elements, strikes or other labor disputes, restrictions imposed by law, rules or regulations of a public authority, acts of military authorities, war, terrorist acts, riots, civil disturbances, solar flares, interruptions, or delays of utilities, telephone or telecom service, interruption of transportation facilities, and any other cause which is beyond the reasonable control of Cott, and which, by the exercise of reasonable diligence, Cott is unable to prevent. The happening of such Force Majeure will extend the time of performance to such extent as may be necessary to enable it to complete performance after the cause or causes of delay or failure have been removed.
16. **Material Breach by Customer.** Cott may terminate an Addendum if the Customer materially breaches an Addendum and fails to correct the breach within ten (10) business days following written notice specifying the breach. A "material breach" is defined as: a) Customer's violation of the Restriction of Use; b) Customer's unauthorized duplication of the Documentation; c) Customer's violation of its obligations with respect to Cott's Confidential Information; d) Customer's failure to timely pay Cott all sums due hereunder. Such termination shall not relieve Customer's obligation to pay all fees accrued or sums due and remaining unpaid under the Addendum.
17. **Early Termination.** Customer may terminate an Addendum by providing ninety (90) calendar days written notice to Cott. Customer shall pay one hundred percent (100%) of the sum of the remaining monthly fees for the then-current term as liquidated damages and not as a penalty. Cott will cease providing the Service as described in the Addendum on the last day of the monthly term that occurs ninety (90) calendar days after Cott's receipt of the termination notice.
18. **Service Renewal.** Customer will be provided a new Agreement with any adjusted fees at least ninety (90) calendar days prior to the expiration of the then current term. Customer may elect not to renew by providing Cott written notice of non-renewal at least ninety (90) calendar days prior to the scheduled expiration of the then current term. If a new Agreement has not been executed prior to the expiration of the then current term, this Agreement and all corresponding Addendums will automatically renew for successive one-year terms at a fee increase not to exceed ten percent (10%) of the current fees.
19. **Order of Precedence.** Where possible, the terms of this Master Agreement and the terms of each Addendum will be construed consistently. Where not possible, the terms of this Master Agreement

will control unless specifically preempted by the terms of an Addendum, in which case the Addendum will control.

20. **Non-Solicitation.** Customer agrees not to encourage or solicit any employee to leave Cott's employment or to hire Cott employees while this Master Agreement is in effect and for a period of three (3) years after expiration.

The Terms and Conditions, attached hereto, govern the provision of products or services by Cott under this Master Agreement and any Addendum executed by Cott and Customer. Cott and Customer have executed this Master Agreement to be effective as of the date it is signed by both Cott and the Customer.

Scott County, Iowa

(County, Parish, Town)

COTT SYSTEMS, INC.

CUSTOMER

Deborah A. Ball 5/9/2018
(Signature) (Date)

(Signature) (Date)

Deborah A. Ball
(Print Name)

(Print Name)

Chief Executive Officer
(Print Title)

(Print Title)

Patricia Green
(Attest)

(Attest)

Customer acknowledgement also required on additional page(s.)

Please digitally sign and initial; or print, sign, and initial original copy.

Once contract is signed, please fax or email the entire contract to Cott.

To: Cott Systems | ATTN: Finance Dept. | 1.866.540.1072 | contracts@cottsystems.com

SOFTWARE LICENSE AND SOFTWARE ASSURANCE ADDENDUM

This **Software License and Software Assurance Addendum** ("Addendum") is by and between Cott Systems, Inc. ("Cott") and Scott County, Iowa ("Customer"). This Addendum is being "Executed" (signed) under the Terms and Conditions of Cott's **Master Agreement for Products and Services**.

- 1. Grant of License.** In consideration of the payments specified in the Schedule, Cott grants and Customer accepts a non-exclusive, non-transferable, right and license ("License") to use the software specified and described including all elements, applications, by-products and databases of the software (collectively, the "Software"). The License will last for the period of time specified. The Software may be used solely on the server(s) and that number of associated workstations specified, at the primary Customer location. If a server or workstation is inoperative due to malfunction or maintenance, upon notice to and approval by Cott, Customer may temporarily use the Software on a backup server or workstation, as the case may be, until the licensed server or workstation is operative. Customer may make one copy of the Software and the User Manual and other written materials delivered by Cott in connection with the deployment of the Software (the "Documentation") for backup and archival purposes only, and such copy must include all appropriate copyright and proprietary notices. Upon notice to and approval by Cott, Customer may replace a server or workstation and transfer the Software to a replacement server or workstation at the same primary Customer location. Customer will not (a) exceed any limit on installations, users or other limitation specified in the Schedule; (b) sell, lease, license, sublicense or encumber the Software or the Documentation; (c) decompile, disassemble or reverse engineer any portion of the Software or the Documentation; or (d) write or develop any derivative software or any software program based on the Confidential Information (collectively, the "Limitations on Use").
- 2. Software Assurance.** Cott's Software Assurance program contains two elements. Cott provides customer support services as described in "Customer Support Exhibit" and Cott provides software update services (collectively, "Software Assurance"). When Customer subscribes to Software Assurance, it will be specified and provided as described. Software Assurance begins as of the Go-Live Date and will last until the end of the month during which the applicable anniversary occurs. Provided Customer is not then in breach, Software Assurance entitles Customer to receive, at no additional charge, software updates to the current version of our software which may contain "bug fixes" and/or increase the speed, efficiency or ease of operation of the Software. Any hardware or equipment upgrades that are necessary in order to install and run the updates will be the responsibility of the Customer. Cott reserves the right to charge additional fees for modifications to the software requested by Customer which are beyond the scope of updates as defined herein.
- 3. Software Assurance Fees.** Customer may pay up front all Software Assurance fees for the Initial Support Term specified. In the absence of such upfront payment (a) the Software Assurance fees will remain fixed until the applicable anniversary of the Go-Live Date, except that Cott may pass along to Customer an increase in third party system software support if announced by the software provider, and (b) on the applicable anniversary of the Go-Live Date, Cott may increase the Software Assurance fees with a maximum increase of ten percent (10%) of the then-current fees. The fees will not begin until the Go-Live Date and will be invoiced on the first day of each calendar month in advance. If the Go-Live Date is any day other than the first day of a month, and if Customer is not concurrently ending use of other Cott software that has monthly software assurance fees associated with it, the initial month's fees will be prorated and will be invoiced on the Go-Live Date.

4. **Training.** Cott will provide training on the operation of the Software as specified. Cott training options may include though are not limited to training at Customer's location, training at Cott's location and live webinar training over the internet. Training days are measured by the number of Cott personnel utilized, multiplied by the number of days that training is provided and include travel time for Cott personnel to travel to and from Customer's location. One day of training shall be defined as not fewer than 6 and ½ hours. Cott reserves the right to charge additional fees for additional training requested by Customer, and for training beyond the scope of training specified. Cott will notify Customer of any additional charges.
5. **Warranty.** Cott warrants that the Software will perform as intended for so long as Customer subscribes to Software Assurance. Customer shall give Cott prompt notice of any defect. If Cott determines that the Software is defective in materials or workmanship and is covered by the warranty, Cott will either repair the defect or replace the defective portion of the Software. Cott will be afforded a commercially reasonable period of time to remedy the defect and will not be considered in breach if Cott commences to cure the defect within such period and diligently proceeds towards the remedy of the defect. The foregoing are Customer's sole and exclusive remedies for breach of this warranty. This warranty is expressly contingent upon proper use and application of the Software at all times in accordance with the Documentation and provided Customer has installed all Patches and Releases available since the install date. The warranty does not apply if (a) the Software is modified or adjusted by anyone other than Cott's authorized representatives; (b) the modification, adjustment or replacement of the Software is required wholly or partially because of accidents, neglect or improper operating conditions; or (c) malfunctions or errors are caused by defects in Customer's associated equipment, software, terminals or networks.
6. **Disclaimer of Warranty.** COTT DISCLAIMS ANY AND ALL RESPONSIBILITY OR LIABILITY FOR THE ACCURACY, CONTENT, DISCLOSURE, COMPLETENESS, LEGALITY OR RELIABILITY OF INFORMATION DISPLAYED AS A RESULT OF THE USE OF THE SOFTWARE. EXCEPT AS SPECIFICALLY SET FORTH HEREIN, NEITHER COTT NOR ANY OF ITS VENDORS MAKES ANY REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOFTWARE OR THE OTHER PRODUCTS OR SERVICES PROVIDED BY COTT OR THE FUNCTIONALITY, PERFORMANCE, RELIABILITY, COMPLETENESS, TIMELINESS, SECURITY OR RESULTS OF USE THEREOF. WITHOUT LIMITING THE FOREGOING, EXCEPT AS SPECIFICALLY SET FORTH HEREIN, NEITHER COTT NOR ANY OF ITS VENDORS WARRANTS THAT THE SOFTWARE OR THE OTHER PRODUCTS OR SERVICES PROVIDED BY COTT OR THE OPERATION THEREOF ARE OR WILL BE COMPLETE, ACCURATE, ERROR-FREE, UNINTERRUPTED OR SECURE OR MEETS OR WILL MEET CUSTOMER'S REQUIREMENTS.
7. **Data Presented.** While the Software allows for excluding certain data from being viewable when accessing the Customer's base system, Customer acknowledges and agrees that Customer is responsible for complying with all applicable laws regulating the disclosure of private, sensitive or personal information. Cott exercises no control over, and specifically rejects any responsibility for the form, content, accuracy or quality of information passing or obtained through or resident on Customer's base system. Customer is responsible for determining which records, fields, data, images or portions thereof, are available for searching or viewing from Customer's base system. Customer will be responsible for implementing and carrying out such standards, and Customer is responsible for any data input errors. If Customer's searchable data is accessible over the internet, Customer will permit Cott to include in the viewable portion of Customer's web site customary terms of use applying to Customer's end-users, and any provisions reasonably required by Cott from time to time.

8. **Ownership of Software and Data.** Nothing in this Addendum shall be construed to grant Customer any ownership right in the Software or Documentation. Cott and Customer agree that Cott is the owner of the Software and the overall look, feel and design of the Software. Customer is the owner of the data on Customer's system. Customer owns all rights and privileges to such data and Cott will not remarket or claim ownership in it.
9. **End Users.** Customer acknowledges and agrees that Customer, and not Cott, will provide customer service for Customer's end-users, including though not limited to public searchers and internet users of Customer's system, and accordingly Customer will be the point of contact for all questions and problems from Customer's end-users. If the standard software template permits Customer to establish individual end-user accounts with passwords, Customer is responsible for establishing, managing and monitoring end-user accounts.
10. **Standard Terms.** Cott's *Master Agreement for Products and Services* also applies to the provision of products and services by Cott under this Addendum and the terms of such agreement are hereby incorporated by reference. The terms actually set forth in this Addendum will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

The terms of this Addendum govern the provision of Software and services by Cott under this Addendum and any Schedule executed by Cott and Customer hereunder. Schedules may be executed at any time during the term of this Addendum and will become part of and be incorporated in this Addendum.

X Customer Acknowledgement: _____ **Date:** _____

HOSTED (INTERNET) SEARCH ADDENDUM

This **Hosted (Internet) Search Addendum** ("Addendum") is by and between Cott Systems, Inc. ("Cott") and its customer ("Customer") identified on the attached **Software Services Schedule** ("Schedule") and is being executed under Cott's **Master Agreement for Products and Services** in order for Cott to provide the software and services described herein.

1. **Term.** The initial term of this Addendum will begin on the date this Addendum is entered into and continue for the Initial Service Term specified in the Software Services Schedule. The expiration shall occur on the last day of the month of the applicable anniversary of the Go-Live Date. For example, if the Go-Live Date is March 15, the initial term will expire March 30 of the applicable year.
2. **Services.** During the term, Cott will host and make available to Customer the service specified and described in the Software Services Schedule (the "Service"). The Service may be used only by current employees, staff, public searchers and authorized officials of the Customer and only in accordance with any use limitations specified (collectively, the "Limitations on Use"). Cott will make available through the Service online user help instructions and provide written materials as deemed applicable by Cott in connection with the deployment of the Service (the "Documentation").
3. **Customer Link.** Customer is responsible for procuring and maintaining a high capacity internet service line and any specified security measures according to the specifications (the "Customer Link") in order to ensure proper transmission of the Service. Customer is required to have current anti-virus protection on all workstations that update the Hosted System. Cott relies on the Customer during the initial implementation and throughout the service term to verify from time to time that their internet service is properly functioning. Wireless connections in Customer's office are not supported.
4. **Data Presented.** While the Service allows for excluding certain data from being viewable when accessing the Hosted System, Customer acknowledges and agrees that Customer is responsible for complying with all applicable laws regulating the disclosure of private, sensitive or personal information. Cott exercises no control over, and specifically rejects any responsibility for the form, content, accuracy or quality of information of the Customer passing or obtained through or resident on the Hosted System. Customer is responsible for determining which records, fields, data, images or portions thereof, are available for searching or viewing of the Customer's data and images on the Hosted System. Customer will be responsible for implementing and carrying out such standards, and Customer is responsible for any data input errors. Customer will permit Cott to include in the viewable portion of Customer's website customary terms of use applying to Customer's end-users, and any provisions reasonably required by Cott from time to time.
5. **Customer's End-Users.** Customer will support all queries and training required by Customer's end-users. Customer's end-users are not covered by this Service or by Cott Customer Support. This includes, though not limited to, public searchers and internet users of Customer's system. Customer is responsible for establishing, managing and monitoring accounts with such end-users and will require all end-users to agree to and abide by terms of use containing terms reasonably acceptable to Cott in

connection with the use of Customer's system. Cott and Customer agree that end-users are not permitted to copy data and images in a bulk scraping fashion using a software program (aka data mining). Cott cannot control or eliminate such activity though does take reasonable steps to monitor against and block such activity to protect both parties' internet bandwidth capacity and the Customer's data and images.

6. **Ownership of Service and Data.** Nothing in this Addendum shall be construed to grant Customer any ownership right in the Service, Cott's software or the Documentation. Cott and Customer agree that Cott is the owner of the Service. Customer is the owner of the Customer's data on the Hosted System. Customer owns all rights and privileges to such data and Cott will not remarket or claim ownership in it.
7. **Disclaimer of Warranty.** COTT DISCLAIMS ANY AND ALL RESPONSIBILITY OR LIABILITY FOR THE ACCURACY, CONTENT, DISCLOSURE, COMPLETENESS, LEGALITY OR RELIABILITY OF INFORMATION DISPLAYED AS A RESULT OF THE USE OF THE SERVICE. EXCEPT AS SPECIFICALLY SET FORTH HEREIN, NEITHER COTT NOR ANY OF ITS VENDORS MAKES ANY REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICE, THE HOSTED SYSTEM OR THE OTHER PRODUCTS OR SERVICES PROVIDED BY COTT OR THE FUNCTIONALITY, PERFORMANCE, RELIABILITY, COMPLETENESS, TIMELINESS, SECURITY OR RESULTS OF USE THEREOF. WITHOUT LIMITING THE FOREGOING, EXCEPT AS SPECIFICALLY SET FORTH HEREIN, NEITHER COTT NOR ANY OF ITS VENDORS WARRANTS THAT THE SERVICE, THE HOSTED SYSTEM OR THE OTHER PRODUCTS OR SERVICES PROVIDED BY COTT OR THE OPERATION THEREOF ARE OR WILL BE COMPLETE, ACCURATE, ERROR-FREE, UNINTERRUPTED OR SECURE OR MEETS OR WILL MEET CUSTOMER'S REQUIREMENTS.
8. **Service Availability.** Excluding certain conditions such as those listed below, Cott will provide 99.5% uptime for the Service. Conditions that are not covered under Service Availability include: a) Connectivity provided by Customer's internet service provider; b) Uptime/reliability of Customer's network; c) Uptime of Customer's hardware; d) Scheduled outages or Maintenance; e) Any problems with network providers, such as: network applications, equipment, omissions of network provider, local provider service interruptions. The above conditions are provided as examples and do not represent all possible conditions.
9. **Service Maintenance.** Regular maintenance of the Service by Cott is required. The maintenance time will be communicated to Customer and is completed during non-working hours, typically scheduled to occur at night and/or on the weekend. Cott also reserves the right to interrupt the Service for unscheduled maintenance when necessary and only interrupt the Service during normal work hours when absolutely necessary.
10. **Updates.** Customer will be required to accept updates, patches and new releases, whether to the Network Software or the Hosted System, that Cott deems necessary or desirable in order to maintain or optimize the performance of the Service.

11. **Capacity of the Service.** The Service will be housed on servers and other equipment controlled and maintained by Cott (the “Hosted System”). The Capacity of the Service provided to Customer in this Addendum is impacted by a number of “Storage Factors” such as: the number of users, annual filing volume, number of instruments, images, and number of Customer database transactions. If at any time Cott determines Customer has exceeded the Capacity of the Service by an increase in Storage Factors, Cott reserves the right to increase Customer’s fee accordingly. Cott will inform Customer of the price increase prior to issuing an invoice.
12. **Security and Data Protection.** Cott implements numerous security and data protection procedures within Cott’s data center to protect Customer’s data. These procedures include: a) Active/passive firewall configuration to prevent unapproved port access; b) Use of core configuration to reduce server security attack surface; c) Host Intrusion Detection System (HIDS) to monitor suspicious activity; and, d) Backup strategies storing multiple copies of Customer’s data on varied technology solutions at different locations. While Cott is diligent in using multiple procedures to prevent unauthorized access to protected data, Customer acknowledges that it is virtually impossible to eliminate this risk one-hundred percent (100%) of the time due to the public nature of the internet.
13. **Defect Warranty.** Cott warrants that the Service will perform as intended. Customer shall give Cott prompt notice of any defect. If Cott determines that the Service is defective and is covered by the warranty, Cott will remedy the deficiency. Cott will be afforded a commercially reasonable period of time to remedy the deficiency and will not be considered in breach if Cott commences to cure the deficiency within such period and diligently proceeds towards the remedy of the deficiency. The foregoing are Customer’s sole and exclusive remedies for breach of this warranty. This warranty is expressly contingent upon proper use and application of the Service at all times in accordance with the Documentation. The warranty does not apply if malfunctions or errors are caused by defects in Customer’s associated equipment, software or networks or a deficiency in the Customer Link.
14. **Implementation.** There will be a scheduled time for Cott to install the Service. Customer acknowledges that implementation delays requested by the Customer may cause Customer to incur additional fees.
15. **Training.** Cott will provide training to the Customer on the operation of the Service. Cott will make available through the Service online user help instructions and Documentation as deemed applicable by Cott in connection with deployment of the Service. Customer acknowledges that additional charges will apply for training requested by the Customer that is beyond what is outlined.
16. **Customer Support.** Cott’s Customer Support program is included in the hosted service offering and contains two elements as it relates to Cott provided products: 1) Cott provides customer support services and, 2) Cott provides software update services. Provided Customer is not then in breach of their contract or delinquent in payments, the Customer Support program provides Customer with unlimited phone support and unlimited remote connection support by way of a central contract person at the Customer site. The Customer Support program also entitles Customer to receive, at no additional charge, software patches (“Patches”) and software releases (“Releases”) to the current

version of any Cott software underlying the Service which increase the speed, efficiency or ease of operation of the Service. Patches typically are driven by Cott's Technical Support where the reported issue is deemed a 'bug'. Releases are a group of enhancements to the current version of the existing software modules and are evaluated by a Cott committee prior to development and implementation. Any hardware or equipment upgrades at Customer's site that are necessary in order to install and run the Releases will be the responsibility of the Customer.

17. **Fees.** Cost of the Service ("Fees") during the Term are specified on the Software Services Schedule. Ongoing Monthly Fees will begin on the first (1st) of the month following the date the Service is active ("Go-Live Date") and then will be subsequently invoiced in advance of services rendered. Customer acknowledges there is a limited time to implement the software and in the event not all the software is installed at the time of the initial implementation, Cott will begin invoicing Customer for the total fees for the all software specified in the Software Services Schedule within ninety (90) calendar days of the initial Go-Live Date.
18. **Standard Terms.** Cott's Master Agreement for Products and Services also applies to the provision of products and services by Cott under this Addendum and the terms of such Agreement are hereby incorporated by reference. The terms actually set forth in this Addendum will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

The terms of this Addendum govern the provision of the Service by Cott under this Addendum and any Schedule executed by Cott and Customer hereunder. Schedules may be executed at any time during the term of this Addendum and will become part of and be incorporated in this Addendum.

X Customer Acknowledgement: _____ **Date:** _____

SOFTWARE SERVICES SCHEDULE

For **Rita Vargas, County Recorder, Scott County, Iowa**
Prepared on **May 9, 2018**

Cott providing the following:

<div><div>Records Management System</div><div>Resolution₃ LAND RECORDS MANAGEMENT</div><div>Software Services</div></div> <div>Renewal</div>		
Modules: Fees Indexing Imaging	User Licenses: 12 users 5 search Estimated Annual Filing Volume: 37,300 Instruments 157,760 Images 35 GB per year 243 GB total in use	Services included: State Portal –transmit data to Iowa Land Records Portal Hosted (Internet) Search
Deployment: Local Deployment.		
Assumptions and Requirements <ul style="list-style-type: none">• Customer has a right to use Resolution3 software for term specified.• Customer will continue to designate one point of contact in their office to communicate information to Cott.• Customer's proper use of software and compliance to all operating instructions.• Customer is responsible for data entry standards or rules.• Grade of internet connection at the Customer site and its degree of dedication to Cott product(s) affects the overall performance, upon implementation and through service period.• <i>Authorized access to Cott systems products (excluding eSearch) is limited to <u>Scott County, Iowa</u> employees, no access may be granted to 3rd party suppliers.</i>• It is essential that hardware and network software align with Cott's Suggested Specifications.• Cott Customer Support requests will be addressed as defined in Cott's Customer Support Exhibit.		

Software Assurance

- Software Assurance allows unlimited phone support and unlimited remote support.
- Software Assurance provides software patches and releases to the current version of our software to increase speed, improve efficiencies, and enhance the ease of operation for you and your staff.

Hardware – No hardware provisions by Cott are included in this offering.

Lease Fees | Schedule of Payment | Service Term 60

\$43,200 / annually

Invoices are due within thirty (30) days of issue.

TERM: the new sixty (60) month contract term is effective from 7/1/2018 through 6/30/2023.

Customer to provide the following:

Broadband High Speed Access
Hardware/Network Software

X Customer Acknowledgement: _____ **Date:** _____

NOTE: Projects were priced for Scott County, Iowa in recent years. The detail provided here can be used as a reference for estimating monthly fees for adding and hosting additional instruments and images for back scanning efforts the Customer plans to undertake.

<u>Size</u>	<u>Estimated Fees</u>	<u>Project Scope</u>
20 GB	\$5/mo.	Online Index Books Project for General Index 65,905 estimated images, Recorder, 1838-1930 46,390 estimated images, Auditor, 1836-2004 Backfile Project for Military Discharges 32,500 estimated images, Recorder
125 GB	\$35/mo.	Online Index Books Project for Deeds & Mortgages, etc., 1,544,245 estimated images, Recorder, 1971-1988

SPECIFICATION SHEET* - LARGE OFFICE (15+)

Minimum Requirements

DB Server

Quad Core Intel® Xeon®, 2GHz+
16GB RAM
Storage to accommodate 4 years+ growth
Windows Server 2008R2/2012/2012R2 (Correct # of Cals)

Web Server

Quad Core Intel® Xeon®, 2.0+GHz,
Windows Server 2008R2/2012/2012R2
8GB RAM

Workstations

Intel Celeron Processor 2.0 GHz+
4GB RAM
Windows 10 Professional
20" Widescreen Monitor w/Adjustable Stand

Dual Monitor Workstations

Intel Celeron Processor 2.0 GHz+
4GB RAM
Windows 10 Professional
22" & 20" Widescreen Monitors w/Adjustable Stand
256MB, Dual Monitor Graphics Chipset/Card

Search Stations

Intel Celeron Processor 2.0 GHz+
4GB RAM
Windows 10 Professional
22" Widescreen Monitor w/Adjustable Stand

Third Party Software[†]

Database Software

Microsoft SQL Server

2008R2 or newer – Client Access Licenses
2008R2 or newer – Core Licensing (req. minimum 4 core licenses)

Peripheral Devices

Printers

High capacity:

DELL S5830dn
512mb RAM min
550 sheet paper tray

Low capacity:

Dell B3460dn
512mb RAM min
550 sheet paper tray (optional)

Scanners

ADF:

Fujitsu fi-7160
Fujitsu fi-7600

ADF + flatbed:

Fujitsu fi-7260
Fujitsu fi-7700

Specialty Fee Devices[†]

Label Printer:

Zebra GX430t - GX43-102510-000 (spare recommended)

Receipt Printer:

Epson TM-H6000IV – C31CB25902 (must be USB)

Cash Drawer:

APG Cash Drawer – JB320BL1816 (requires receipt printer)
APG USB Cash Drawer

Recommended (if different from Minimum)

DB Server

6 Core Intel® Xeon®, 2.4GHz+
32GB RAM

Web Server

16GB RAM

Workstations

Intel Core i5 3GHz+
8GB RAM

22" Widescreen Monitor w/Adjustable Stand

Dual Monitor Workstations

Intel Core i5 3GHz+
8GB RAM

Search Stations

Intel Core i3 2.4GHz+

24" Widescreen Monitor w/Adjustable Stand

Database Software

Microsoft SQL Server

2014
2014

*The equipment listed in this specification sheet has been tested successfully with our software. Due to the abundance of hardware available in the market place, additional equipment not listed may be compatible with our software. If you have questions regarding equipment not listed, please contact your sales representative for additional guidance.

†Specialty fee devices listed are optional, but specific for Cott Software. Use of other specialty fee devices will produce undesired results.

‡As new versions of third party software are regularly released, please verify that the latest version of third party software has been tested to be compatible with our software before purchasing.

SERVICE LEVEL AGREEMENT FOR COTT SYSTEMS HOSTED SOLUTIONS

Service Level Commitment

Cott Systems commits to provide 99.5% uptime with respect to the Customer's Service during each month of the Term, excluding regularly scheduled maintenance times. Customer will be required to accept updates, patches and new releases, whether to the Network Software or the Hosted System, that Cott deems necessary or desirable in order to maintain or optimize the Service.

Certain conditions deemed to be not under Cott's control shall not be covered under this Service Level Agreement. These conditions include, but are not limited to:

- Connectivity provided by Customer's ISP (example, the customer link)
- Uptime or reliability of Customer's network
- Uptime of Customer's hardware
- Other scheduled outages
- Packet loss
- Problems with underlying network providers: network or applications, equipment of facilities, acts or omissions of any underlying network provider, any use or user of the service authorized by an underlying network provider, Force Majeure (see Addendum) or local access provider outages or service interruption.

Scheduled and Unscheduled Maintenance

Regularly scheduled maintenance does not count as downtime. Maintenance time is regularly scheduled if it is communicated in accordance with the notice section set forth below at least two full business days in advance of the maintenance time. Regularly scheduled maintenance time will typically be scheduled a week in advance, scheduled to occur at night on the weekend, and take less than 10 hours per quarter. Cott Systems provides notice that every Sunday night from 10:00 PM - 10:30 PM EST is reserved for routine scheduled maintenance as needed.

Cott Systems reserves the right to take down the service for unscheduled maintenance at any time. Such unscheduled maintenance will be counted against the uptime guarantee.

Updates and Notices

This Service Level Agreement may be amended by Cott Systems only after providing 30 days advance notice. Notice will be communicated to the person designated as Administrator of your system or of your Cott System's account. Notices will be delivered by e-mail, or on the authentication screen of your software portal.

Customers to accept /receive updates as Cott deems necessary to appropriately maintain & optimize the hosted environment. This will help us keep customers on the same version in this environment.

Customer is responsible for antivirus protection on stations that update the hosted site with index data and/or images.

CUSTOMER SUPPORT EXHIBIT

Customer Support Structure

Our automated system directs incoming Customer calls to the appropriate Customer Support Specialist. Customer Support is organized into product centric teams. This structure allows each Specialist to develop expertise in a concentrated area of Cott's vast offerings. Team members are encouraged to work together to resolve issues and use all resources available to answer your questions timely and accurately.

Contacting Customer Support

Cott Customer Support is available using any of the follow methods:

- **Toll free hotline: 800-588-COTT**
- Cott- in-house personnel are available during normal business hours:
 - **Monday through Friday, 7:00 am through 6:00 pm, Eastern Time, excluding holidays.**
 - **Voicemail:** During business hours or after business hours, Cott Customers always have the option of leaving a voice mail message for the Customer Support Team. Voicemail is checked every hour during normal business hours.
- **Email: support@cottsystems.com**
 - During normal business hours, a Customer Support Representative reads email sent to this address within one hour of receipt.
- **Fax: 866-540-1072**

Escalation Procedures

If you are not satisfied with the service provided by Cott's Customer Support Specialists, please let us know. We have weekly meetings to discuss Customer input and determine what is needed to improve our support processes. Please contact Cott's Customer Support Manager to discuss matters of concern:

- **Customer Support Manager**
Tonia Derksen
Office: 800-234-COTT, Ext. 365
Email: tderksen@cottsystems.com

If your issue is still not being resolved to your satisfaction, please inform our President or CEO:

- **President**
Mark Hellbusch
Office: 800-234-COTT, Ext. 251
Email: mhellbusch@cottsystems.com
- **CEO**
Deborah Ball
Office: 800-234-COTT, Ext. 255
Email: dball@cottsystems.com

Customer Support Service Levels

All Customer issues are recorded and responded to using service level (priority) criteria. The table below depicts Cott's current service level categories.

Definition of Terms:

Respond Time: The time it takes to assign the issue to a Customer Support specialist.

Resolve Time: The time it takes to completely resolve the issue.

Resolve times are estimated for items that can be resolved between the Customer and our support team. An issue that requires changes to our application software must go through Development and Quality Assurance teams and takes longer to resolve. Times vary depending on the circumstances (i.e. complexity, connectivity, 3rd party support, etc.).

Level	Definition	Estimated Respond & Resolve Times	Examples
Priority 1 (High)	Problem/Request that is significantly impacting office workflow to the point of zero productivity; there is no workaround.	0-30 min. Respond 0-6 hrs. Resolve	Server is not functioning. Customer cannot record documents. Search is not working. Indexing viewable but images are not in eSearch.
Priority 2	Problem/Request significantly impacts office workflow; generally there is a workaround. Issue involves data integrity.	0-2 hrs. Respond 0-3 Days Resolve	Search is inaccurate. Backup is not functioning. Auto Redaction is not working. eRecording errors. Unable to balance fees.
Priority 3	Problem/Request has minimal impact on office workflow.	0-1 Day Respond 0-5 Days Resolve	Error that still allows the office to work. Able to print but printing on wrong printer. Incident request from Customer.
Priority 4	General inquiries not impacting office workflow.	0-5 Days Respond 0-30 Days Resolve	Customer needs assistance when issue reoccurs. Waiting to duplicate error.
Priority 5 (Low)	Change / Enhancement requests. Or, other types of requests that require careful planning or significant resource time.	To Be Determined	Enhancement requests. Problem is resolved, want to leave it open to monitor.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

APPROVING COTT RESOLUTION MAINTENANCE, SUPPORT, AND HOSTING CONTRACT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The authority of the County Recorder to sign a five (5) year contract with Cott Systems in an amount not to exceed \$43,200 annually for Resolution maintenance and support as well as Internet search hosting is hereby approved.
- Section 2. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



Item #8
5/29/18

May 18, 2018

TO: Mahesh Sharma, County Administrator

FROM: Chris Berge, ERP/ECM Budget Analyst

SUBJECT: FY18 Budgeting for Outcomes Quarterly Report

Attached for the Board's review is a summary of the highlighted items from the 3rd Quarter FY18 Budgeting for Outcomes report for all County departments and authorized agencies.

cc: David Farmer

FY18 Budgeting for Outcomes Report for the quarter ended March 31, 2017.

In addition to the attached report submitted for the Board's review the following additional comments about specific outcomes from various programs are highlighted.

DEPARTMENT NAME/ ACTIVITY SERVICE:		Administration - Financial Management
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Administration will maintain a minimum fund balance requirement for the County's general fund - according to the Financial Management Policy, and within legal budget.
19.9% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Administration will maintain a 15% general fund balance, and each state service area to be 100% expended or below. Through the third quarter, the fund balance is at 39% and state service area is at 100%.
39% / 100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Administration - Strategic Plan
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Administration will ensure Board goals are completed.
35% / 35%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the third quarter, the Board goals completed are at 35%.
35%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Juvenile
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will represent the State in juvenile delinquency proceedings.
98% / 98%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	98% of all juvenile delinquency cases will be prosecuted by the Scott County Attorney's Office. Through the third quarter, 98% was maintained. Regarding new juvenile cases, the Attorney's Office is at 111% of budget which is a 36% higher case load than projected by the end of the third quarter.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Civil / Mental Health
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will provide representation at Mental Health Commitment Hearings.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office provided 100% representation. Through the third quarter, the number of mental health hearings is at 82% which is 7% higher than projected by the end of the third quarter.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Driver License / Fine Collection
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will work to assist Scott County residents in paying delinquent fines.
24% / 10%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will grow the program approximately 10% each quarter as compared to the previous fiscal years grand total. Through the third quarter, the money collected for the County is at 22% over last fiscal year's end. The amount collected for the County is \$282,159.
22%		

2018 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney - Victim / Witness Support Services
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will actively communicate with crime victims.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Attorney's Office will ensure 100% of registered victims will be sent victim registration information. Through the third quarter, the packets sent out are at 75% of projection, but the packets received back are at 81% of projection. This is a huge success because history shows us that packets are not readily returned to us.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Services / Substance Related Disorder Services
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To provide mandated court ordered SA evaluations in the most cost effective manner possible.
\$500 / \$500		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The goal of the department is to keep the cost per evaluation to no greater than \$500. At the end of the 3rd qtr, the department has not only exceeded their budget expectations, they are trending lower than 16/17's actual of \$280.44.
\$279.95		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Services/ Substance Related Disorder Services
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To maintain the Community Services budget in order to serve as many Scott County citizens with substance related disorders as possible.
\$61,200 / \$61,200		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	At the end of the 3rd qtr, the department has only spent 54% of their total budget. The amount spent year to year can vary due to the number of commitments and the how many of those citizens have health insurance coverage.
\$33,034.00		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation/Administration and Policy Development
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Budget preparation and oversight of the park and golf services to maintain a balanced budget for all departments by ensuring that we do not exceed 100% of appropriations.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	As of FY18 3rd quarter, the department had only expended 67% of appropriations. The department's expenses tend to slow in the 2nd and 3rd qtrs and pick back up in the 4th qtr when the parks open back up for the season so they anticipate to be on schedule by the end of the year.
67%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation/Public Safety-Customer Service
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Provide safe and secure environment for the public and reduce the number of accidents involving the public that exposes the County to liability.
3 / 3		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	For FY18, the department has kept the number of accidents to 0. The staff strives to make sure that the parks are a safe place for all to enjoy.
0		

2018 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation / Golf Operations
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To increase revenues to support program costs through positive cash flow for operations.
\$0 / \$0		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Currently, the department is below their revenue projection because the golf course is a seasonal operation and revenues stop while the course is closed, but the expenses do not. They expect to at least break even by the end of the fiscal year, but hope to have our revenues exceed our expenses for operating activities.
(\$60,842)		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Facility & Support Services/Custodial Services
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To divert 85,000 pounds of waste from the landfill by shredding confidential information, recycling cardboard, plastic, metals and kitchen grease.
85,000 / 85,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	In the past year, the Scott County Waste Commission has been documenting the amount of recycling from Scott County locations. Through the third quarter of FY18, 111% of the goal has been met.
94,400		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Facility & Support Services/Maintenance of Buildings
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Maintenance staff will strive to do 30% of work on a preventive basis.
30% / 30%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Maintenance staff has exceeded this goal by 2% for the third quarter of FY18.
32%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Facility & Support Services / Custodial
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To receive 6 or fewer complaints per month on average.
6 / 6		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Along with daily routine cleaning, FSS custodial staff regularly schedule a thorough cleaning in each assigned area to ensure expectations are being met.
5		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health / Health
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Subcontractors will be educated and informed about the expectations in their contract.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department projects that 4 subcontractors will receive an annual review. As of 3rd qtr, none of these had been done, but they are scheduled to be completed in the 4th qtr.
0%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health / hawk-i
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Faith-based organization personnel will understand the hawk-I Program and how to link families to enrollment assistance
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department projects that 10 faith based organizations will be contacted according to grant action plans. As of 3rd Qtr, only 1 (10%) of the targeted organizations had the outreach regarding how to access and refer the hawk-I program. However, the department is planning on completing this in the 4th qtr.
10%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health / Childhood Lead Poisoning Prevention
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Assure the provision of a public health education program about lead poisoning and the dangers of lead poisoning to children.
100% / 140%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department originally projected that five presentations on lead poisoning would be given to target audiences in FY18. As of 3rd Qtr, six presentations had been given. The department is proud to have been able to participate in more community events.
120%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health / Healthy Childcare Iowa
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Safe, healthy child care environments for all children, including those with special needs
96% / 97%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department projects that 97% of technical assistance requests from day care homes are resolved. As of 3rd qtr, all 58 requests had been resolved which is 100%. The department hopes to remain at 100%, but there are times when something at a home can not be resolved, which is why they project 97% for FY18.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		HR Recruitment/EEO Compliance
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	HR measures the number of employees hired in underutilized areas.
2 / 2		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the third quarter, 6 employees have been hired in underutilized areas exceeding the projection of 2. The increase was based on need.
6		

DEPARTMENT NAME/ ACTIVITY SERVICE:		HR Policy Administration
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Review policies at a minimum of every 5 years to ensure compliance with laws and best practices.
7 / 7		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	HR has reviewed 12 policies through the third quarter exceeding the projected 7 policies for the year. The Health Department was renewing their accreditation and many policies had to be reviewed during that process.
12		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Department of Human Services (DHS)
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	DHS provides several core services and functions for citizens of Scott County. The department monitors and strives to stay within the budgeted amount from the county.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	DHS is at 65% of their budget, monitoring quarterly expenses as directed. The county was reimbursed \$120,549 for indirect costs but this is only 56% of the projected amount (\$215,000).
63.56%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		IT GIS Management
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	IT measures the number of enterprise SDE and non-SDE feature classifications managed.
1,000 / 1,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the third quarter, IT has exceed the projected 1,000 feature classifications managed by 33. This indicates the amount of features within GIS layers. The more classes, the more information provided.
1,033		

2018 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		IT Infrastructure Management
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Efficient use of technology
1.5 / 1.5		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The number of devices per employee is under the projection of 1.5 and the department's goal of 1.75 or less. The department is trying to keep the amount of technology per user down to keep costs down. They have been trying to convert users to using just a laptop instead of both laptop and desktop.
1.36		

DEPARTMENT NAME/ ACTIVITY SERVICE:		IT Web Management
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	IT measures the eGov average response time.
1 day / 1 day		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	While IT has budgeted and projected 1 day as the average response time, they are beating that time through the third quarter. The department is striving to respond quickly to citizens inquiries and the County employees have been responsive.
0.7 day		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention - Detainment of Youth
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Juvenile Detention will safely detain youthful offenders according to state licensing regulations/best practices, and in a fiscally responsible manner.
240 / \$240		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Juvenile Detention Center will serve all clients for less than \$240 per day after revenues are collected. Through the third quarter, JDC is at \$195 a day. This is in relation to the high population. The nine month actual has already surpassed the budget and is at 114%.
\$195		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention - Safety and Security
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Juvenile Detention will de-escalate children in crisis through verbal techniques.
80% / 80%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Juvenile Detention will diffuse crisis situations without the use of physical force 80% of the time. Through the third quarter, JDC is at 77%. This is in relation to the high population. The nine month actual has already surpassed the budget and is at 202%.
77%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention - In Home Detention Program
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Juvenile Detention will ensure that all juveniles who are referred for In Home Detention supervision are given every opportunity to successfully complete the program.
80% / 80%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	80% or more of juveniles who are referred for In Home Detention will complete the program successfully. Through the third quarter, the program is at 72%. This is in relation to the high population. The nine month actual has already surpassed the budget and is at 143%.
72%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Planning and Development / Housing
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The number of Housing Units developed or inhabited with Housing Council assistance.
400 / 400		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The number of Housing Units developed or inhabited with Housing Council assistance is only at 72% for the current year and 38% of last year. The department will be reviewing this number again at the end of the year.
286		

2018 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Planning and Development / Partners of Scott County Watershed
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Provide technical assistance on watershed projects.
150 / 150		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The number of projects installed is only at 31% as of the 3rd quarter. The department will be reviewing this number again at the end of the year. As of the 3rd quarter last year, they had 91 projects.
47		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Recorder / Vital Records
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Ensure all customers passport applications are properly executed the same day the customer submits paperwork.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department projects to have 1,200 passports processed for FY18. As of 3rd Qtr the department has processed 1,116 passports, which is 93% of their goal. The department held a passport day with extended hours until 7pm and was able to process 42 applications in just that day.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads - Asset Management
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To perform cost effective repairs to equipment.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department exceeded this goal by keeping cost of repairs per unit below \$550 with actual repair costs of \$301 per unit.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads - Traffic Control
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Maintain all signs and pavement markings.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department met this goal by keeping cost per mile for signs, paint and traffic signals to less than \$325 per mile of roadway.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff's Office - Civil Support
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Timely process of protective orders and mental injunctions.
1 day / 1 day		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Sheriff's Office met this goal for processing service of mental health commitment and protective orders within one day of receipt.
1 day		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff's Office - Administration
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increase cost savings on supply orders.
3 / 3		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Sheriff's Office met this goal by cross referencing supply orders of \$50 or more across three vendors to ensure least costs.
3		

2018 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff's Office - Investigations
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increase burglary and theft investigations.
100% / 100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Sheriff's Office met this goal by checking 100% of reported stolen items against pawned items at pawn shops.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Board of Supervisors / Legislative Policy and Policy Development
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Participate in special meetings and discussions to prepare for future action items
95% / 95%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The goal is to have 95% attendance at the committee of the whole discussion sessions, at the end of the 3rd quarter the Board of Supervisors has exceeded that goal by attaining 98% attendance at these special meetings.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Treasurer / Motor Vehicle Reg - Courthouse
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Serve 85% of customers within 15 minutes of entering queue.
85% / 85%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Treasurer's office has been able to exceed their budget of 85%, by ensuring adequate staffing levels allowing them to provide timely customer service. At 9 months, they are currently serving 88.18% of customers within 15 mins of entering the queue.
88.18%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Treasurer / County General Store
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Process at least 4.5% of property taxes collected.
4.5% / 4.5%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Treasurer's Office has exceeded their budget of processing at least 4.5% of property taxes at the general store, and they have exceeded 16/17 actual processing of 4.67%. At the end of the 3rd quarter, 4.74% of property taxes were collected at the county general store.
4.74%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Active Seniors (CASI)
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CASI provides a variety of outreach services to seniors who remain in their own home. Services include assistance in enrollment in other benefits- federal and state as well as assistance with mental health issues.
80% / 80%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CASI helps seniors remain as independent as possible and remain in their own home safely for as long as possible. During the third quarter, 93% of the clients enrolled in the outreach program remained in their own home. The outreach workers exceeded the number budgeted in terms of contacts with clients: (Budgeted: 11,506 and actual: 15,348).
93%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Alcohol and Drug Services
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Clients will successfully complete detoxification.
95%/95%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Results for CADS detoxification program remain at projection. The program engages the motivated client, and the number completing the program is high. The percentage of clients transitioning to a lower level of care after completion (an associated outcome) is lower, but also remains above projection (50% / 54%)
96%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Health Care (CHC)
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CHC provides comprehensive health care to Scott County citizens. Although all citizens should have health coverage, many do not.
93% / 91%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CHC saw 90% of the patients who had some form of health coverage, although the goal is 93%. CHC staff assisted another 335 people enroll in some form of health coverage. Enrollment in some form of insurance program allows people to access health care in a less costly manner.
90%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Health Care (CHC)
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CHC provides access to health care through the use of a sliding fee scale. This allows people access even if they have health insurance with high co-pays and deductibles.
\$302,067 / \$453,900		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CHC has provided more health care through the sliding fee scale than budgeted: budgeted amount \$302,067 and actual spent \$357,032. This is due to higher co-pays and deductibles.
\$357,032		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Durant Ambulance
DEPARTMENT / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Respond within 15 minutes (on-scene time) to 88% of 911 calls.
90% / 90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Durant Ambulance's actual performance fell significantly short of the budgeted and projected outcomes as of the third quarter. While requesting information from Durant Ambulance to understand the decline, a concern arose about the methods used to calculate and report performance statistics. Using data obtained from MEDCOM, an audit was performed for 3Q FY18 and prior quarters. Results indicated that Durant Ambulance has not been meeting projected performance targets. This issue will be studied further in order to produce recommendations for resolution.
79%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Scott County Humane Society
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	60% of dispatched calls for animals running at large will result in the animal being confined and impounded.
60% / 60%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	SCHS is far ahead of projection on this measure. Animals running at large can often be difficult to locate when reported. Success depends on cooperation by the public as well as diligence by officers. SCHD reports that the public is becoming more involved by confining strays until Animal Control Officers can arrive in the area, thus increasing effectiveness.
95%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Scott County Humane Society
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Animals will be placed in a home: 20% of strays will be adopted.
24% / 24%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	SCHS reports that a winter adoption special and a "Clear the Shelter" promotion special resulted in many more animals being adopted. The outcome as of the 3rd quarter is three times the projection.
61%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Library - Administration / Cardholder
BUDGETED / PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increase the number of cardholders by 1% or 14,134.
14,134 / 13,964		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Library increased their cardholders by almost 4%. Their bookmobile is partnering with school sites which is increasing card registrations. However, their projected number is down because in June they will purge inactive accounts that haven't been used in three years and they expect the number to go down after the purge.
14,674		

DEPARTMENT NAME/ ACTIVITY SERVICE:		MEDIC EMS
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Rural response times will be less than 14 minutes 59 seconds.
93% / 91%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	MEDIC EMS is within 0.61% of projection for this measure. Response in rural areas can be complicated by road type / condition, weather, traffic, and available EMS units. Despite covering 406 sq mi of rural Scott County with three Alternative Dispatch Model units, MEDIC EMS' response exceeds the national requirements which is set at 19 minutes 59 seconds.
90.29%		
DEPARTMENT NAME/ ACTIVITY SERVICE:		SECC/Infrastructure/Physical Resources
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Review and make recommendations to update the current radio system thereby creating better radio coverage for all public safety responders and increasing officer safety.
40% / 70%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Two companies have responded to the RFP - Motorola and Racom. The consultant is putting together the information for comparisons. The remaining portion of this project will take place in the next fiscal year which includes awarding the contract, procurement and implementation of the new system.
70%		
DEPARTMENT NAME/ ACTIVITY SERVICE:		SECC/Management and Planning
DEPARTMENT/ PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Revise hiring process to help identify those candidates most likely to succeed as a dispatcher.
50% / 50%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	SECC is ahead of schedule to revise the hiring process to help identify successful candidates for dispatcher, hoping to reduce the failure rate of prospective dispatchers and increase employee retention.
65%		

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May 18, 2018

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

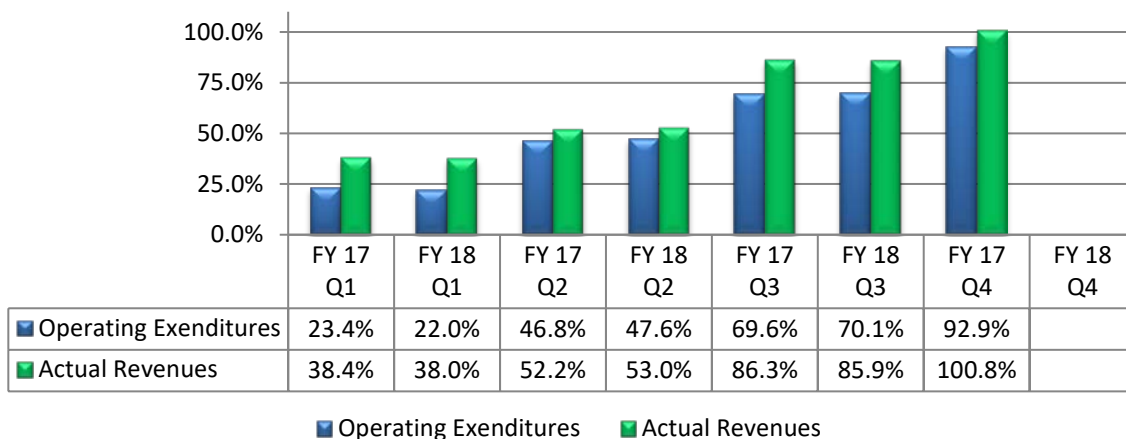
SUBJ: Summary of Scott County FY18 Actual Revenues and Expenditures for the period ended March 31, 2018

Please find attached the Summary of Scott County FY18 Actual Revenues and Expenditures compared with budgeted amounts for the 3rd quarter ended March 31, 2018 on an accrual accounting basis.

Actual expenditures were 70.1% (69.6% in FY17) used when compared to budgeted amounts for the operating budget (net of debt service, capital projects, and golf course operations). The total Scott County budget including non-operating costs was 64.9% (64.4% in FY17) expended. There were two budget amendments adopted during FY18.

Total governmental actual revenues overall for the period are 85.9% (86.3% for FY17) received when compared to budgeted amounts. Scott County traditionally receives the majority of property tax revenue in the months of September and March.

Operating Expenditures vs Actual Revenues - FY 2017 vs 2018



The Personnel quarterly summary report (page 7) shows the overall total authorized FTE level of 485.33 FTE's. This number represents a 0.2 FTE increase from the authorized FTE from the beginning of the year. The Sheriff office exchanged a 1.0 bailiff FTE for two 0.40 bailiff FTE and a 0.40 grant funded nurse position was added to the Health Department.

Also attached, is a memo reviewing the status of current FTE's authorized in the past as a result of grant funded appropriations. This information is being provided on a quarterly basis to allow discussion between the Board and affected departments when grant funding runs out.

Departments reflect a good financial status at the end of the 3rd quarter based on total expenditures and revenues compared to budget amounts. Additional comments for certain departments expressed below:

Attorney - Delinquent fine revenue is at 77% of the yearly budget as of the third quarter. Risk Management was 69% expended for the year compared to prosecution / legal which was 72% expended. Risk Management purchases insurance for the entire year in July.

Auditor – Departmental revenue is at 94.0% for the third quarter. The office receives intergovernmental reimbursements for election expenses, which was incurred during the year and was billed out in the 3rd quarter. Departmental expenses are at 70.8% for the quarter. Most of the departmental election expenses occurred in the second quarter for the general election.

Capital Improvements - The 60.7% expenditure level reflects the amount of capital projects expended during the period – including expenditures funded for Courthouse lot redevelopment, Sheriff Patrol Headquarters wrap up and technology projects. The 75.5% revenue level includes gaming boat revenue, which is at 74.9% received for the quarter ended.

Community Services – The 79.9% revenue level is due to the amendment to reduce expected revenue from the Eastern Iowa Mental Health Region for fund balance operations. This draw of fund balance is not currently necessary. The 64.8% expenditure level reflects timing of general mental health and disabilities services. General Assistance and Veteran Services were 71.5% and 71.4% expended, respectively.

Conservation: - The 60.6% revenue level reflects the amount of camping, pool and beach fees received during the summer months. Third quarter revenue is the lowest quarter of the year. Charges for services are 61.8% of budget. The 55.0% expenditure level is spread across eight services areas and all expenditure objects such as salary, benefits and capital outlay.

Debt Service –Expenses are 13.1% expended through March 31, 2018. Interest on the debt service for the solid waste bonds are paid out during June and December of each year with principal payments also made in June. The county will receive reimbursement from the waste commission for the interest and principal expenses. Emergency Equipment bond debt amortization occurs in December and June of each fiscal year.

Facility and Support Services – Revenues of 49.8% of budget are attributed to the intergovernmental funding of staffing support services at SECC and percentage of social service reimbursements. The reimbursement will be recognized in the 4th quarter. The 67.4% of expenditures level reflects seasonality of utilities and maintenance- equipment within purchase services and expenses. Purchase services and expenses were 65.0% expended during the quarter ended, while supplies were 57.47% expended.

Health Department – The 67.6% revenue level reflects the amount of grant reimbursements received during the period. The 68.7% expenditure level also reflects the amount of grant and operating expenditures made during the period, purchase services and expenses, including grant pass thru disbursements was at 64.1% as of quarter end, while supplies were 42.4% expended.

Human Services – The expenditure level reflects the direct DHS Administrative support dollars that are covered by the County. Overall, the expenditure level for this department is 59.7%.

Information Technology – Revenues are 26.6% of budgeted expectations. Intergovernmental reimbursements are based on work performed for other entities. A portion will be reimbursed by SECC in the 4th quarter. Expenditures were at 75.2% during the quarter with 78.0% of purchase services and expenses incurred through March 31.

Juvenile Detention Center – The 84.3% revenue level reflects all of the State detention center reimbursements being received during the year. The reimbursement amount is budgeted at \$245,000 and we received \$242,747. Charges for services are 59.8% of projected revenues at \$105,233. Purchase services and expenses were 71.1% expended while supplies and materials were 86.6% expended. The February amendment appropriated an additional \$134,700 due to the increased population within the center.

Planning & Development – The 58.6% revenue level reflects the amount of building permit fees received during the period. The County has collected \$141,308 of the \$251,370 budget for licenses and permits. The 67.8% expenditure level is due to administrative and professional services expenses related to planning and zoning administration.

Recorder – The 72.2% revenue reflects recording of instrument revenue for the period, which were 67.9% of expected revenue. Purchased services was services was 63.6% expended while Supplies and Materials was 59.2% expended.

Secondary Roads – The 53.5% expenditure level was due to the mix of the amount of Roadway Construction, Traffic Controls, Snow & Ice Control and New Equipment expenditures. The 86.5% revenue amount reflects the amount of road use taxes received for the period on an accrual basis. Road use tax is 78.0% collected for the quarter end.

Sheriff – The 71.8% revenue reflects revenues for charges for service, intergovernmental revenues and fines / miscellaneous. Care Keep Charges are 91% of the budget. Licenses and Permits are 65% of budget. Purchase services was 83.5% expended, while Supplies and Materials was 62.9% expended.

Treasurer – The 67.0% revenue is a mixture of vehicle registration fees, penalties & interest, special assessment costs, and investment earnings. Purchase Services were 61.3% expended.

Local Option Tax – 68.9% of local option tax have been received as of quarter end. Additionally the annual true up distribution for FY 17 was received in November. This distribution was \$69,151. Local Option Taxes are distributed on a State schedule and reflect the recent change in tax law on goods sold in the manufacturing process.

Utility Tax Replacement Excise Tax – These taxes are received from utility companies primarily in October and April of the year. The current year distribution was only 61.3% of the annual estimate.

Other Taxes - These taxes include mobile home taxes, grain handled taxes, and monies and credit taxes received during the year. The current year distribution was only 87.0% of the annual estimate.

State Tax Replacement Credit - The State Tax Replacement Credits other than against levied taxes are received during the months of December and March each fiscal year. The current year distribution was 100.6% of the annual estimate.

Golf Course Operations - It is noted that the Golf Course income statement is based on accrual accounting. This means that equipment purchases are charged (debited) to a balance sheet account (fixed assets). Expenditures for the golf course are at 56.4% for the third quarter, – while revenues are at 56.9% for the quarter. For the third quarter of FY18, rounds were at 16,821, which is 0.9% less than FY18.

Self Insurance Fund - The County Health and Dental Fund is experiencing a \$232,368 gain through the third quarter. Charges for services is above prior year by \$766,723 due relative enrollments between fiscal years and timing of payroll distributions. Medical claims increased by \$606,200. New insurance rates for employer and employee contributions will take effect January 1, 2018. The transfer of \$525,000 for FY 2017 health and benefit savings was recorded in the third quarter.

This report is presented for the Board and your office's review and information. Please contact me should additional information be requested in this area.

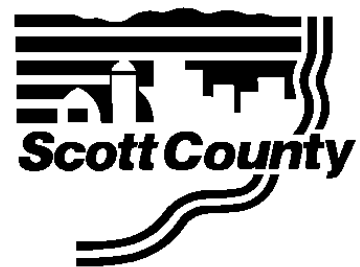
Attachments

SCOTT COUNTY

FY18 FINANCIAL SUMMARY REPORT

3rd QUARTER ENDED

March 31, 2018



May, 2018

**SCOTT COUNTY
FY18 QUARTERLY FINANCIAL
SUMMARY
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PERSONNEL SUMMARY (FTE's)

Department	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
Administration	5.90	-	-	-	-	5.90
Attorney	33.50	-	-	-	-	33.50
Auditor	14.05	-	-	-	-	14.05
Information Technology	16.00	-	-	-	-	16.00
Facilities and Support Services	28.70	-	-	-	-	28.70
Community Services	10.50	-	-	-	-	10.50
Conservation (net of golf course)	48.85	-	-	-	-	48.85
Health	46.52	-	-	0.40	-	46.92
Human Resources	3.50	-	-	-	-	3.50
Juvenile Detention Center	16.40	-	-	-	-	16.40
Planning & Development	4.58	-	-	-	-	4.58
Recorder	10.50	-	-	-	-	10.50
Secondary Roads	37.15	-	-	-	-	37.15
Sheriff	159.00	(0.20)	-	-	-	158.80
Supervisors	5.00	-	-	-	-	5.00
Treasurer	28.00	-	-	-	-	28.00
SUBTOTAL	468.15	(0.20)	-	0.40	-	468.35
Golf Course Enterprise	16.98	-	-	-	-	16.98
TOTAL	485.13	(0.20)	-	0.40	-	485.33

ORGANIZATION: Administration**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
A County Administrator	1.00	-	-	-	-	1.00
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
657-A Director of Budget and Administrative Services	1.00	-	-	-	-	1.00
417-A Fleet Manager	0.40	-	-	-	-	0.40
332-A ERP / EDM Budget Analyst	1.00	-	-	-	-	1.00
298-A Administrative Assistant	1.00	-	-	-	-	1.00
252-A Purchasing Specialist	1.00	-	-	-	-	1.00
Total Positions	5.90	-	-	-	-	5.90

ORGANIZATION: Attorney**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
X County Attorney	1.00	-	-	-	-	1.00
X First Assistant Attorney	1.00	-	-	-	-	1.00
X Deputy First Assistant Attorney	-	-	-	-	-	-
X Assistant Attorney II	-	-	-	-	-	-
X Assistant Attorney I	-	-	-	-	-	-
611-A Attorney II	7.00	-	-	-	-	7.00
511-A Office Administrator	1.00	-	-	-	-	1.00
505-A Risk Manager	1.00	-	-	-	-	1.00
464-A Attorney I	7.00	-	-	-	-	7.00
323-A Case Expeditor	1.00	-	-	-	-	1.00
316-A Paralegal-Audio/Visual Production Spec	1.00	-	-	-	-	1.00
282-A Paralegal	1.00	-	-	-	-	1.00
282-A Executive Secretary/Paralegal	1.00	-	-	-	-	1.00
223-C Victim/Witness Coordinator	1.00	-	-	-	-	1.00
223-C Fine Payment Coordinator	2.00	-	-	-	-	2.00
214-C Administrative Assistant-Juvenile Court	1.00	-	-	-	-	1.00
214-C Intake Coordinator	1.00	-	-	-	-	1.00
194-C Legal Secretary-Civil Court	1.00	-	-	-	-	1.00
191-C Senior Clerk-Victim Witness	1.00	-	-	-	-	1.00
177-C Legal Secretary	1.00	-	-	-	-	1.00
162-C Clerk III	2.00	-	-	-	-	2.00
151-C Clerk II-Receptionist	1.00	-	-	-	-	1.00
151-C Clerk II-Data Entry	-	-	-	-	-	-
Z Summer Law Clerk	0.50	-	-	-	-	0.50
Total Positions	33.50	-	-	-	-	33.50

ORGANIZATION: Auditor**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
X Auditor	1.00	-	-	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	-	-	1.00
677-A Accounting and Tax Manager	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
291-C Election Supervisor	1.00	-	-	-	-	1.00
268-A GIS Parcel Maintenance Technician	1.00	-	-	-	-	1.00
252-A Payroll Specialist	2.00	-	-	-	-	2.00
252-C Accounts Payable Specialist	1.50	-	-	-	-	1.50
191-C Senior Clerk III Elections	2.00	-	-	-	-	2.00
177-A Official Records Clerk	0.90	-	-	-	-	0.90
177-C Platroom Specialist	1.00	-	-	-	-	1.00
141-C Clerk II	0.65	-	-	-	-	0.65
Total Positions	14.05	-	-	-	-	14.05

ORGANIZATION: Information Technology**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
725-A Information Technology Director	1.00	-	-	-	-	1.00
556-A Geographic Information Systems Coord.	1.00	-	-	-	-	1.00
519-A Network Infrastructure Supervisor	1.00	-	-	-	-	1.00
511-A Senior Programmer/Analyst	1.00	-	-	-	-	1.00
455-A Webmaster	1.00	-	-	-	-	1.00
445-A Programmer/Analyst II	-	-	1.00	-	-	1.00
406-A Network Systems Administrator	5.00	-	-	-	-	5.00
382-A Programmer/Analyst I	2.00	-	(1.00)	-	-	1.00
332-A Technology System Coordinator	1.00	-	-	-	-	1.00
323-A GIS Analyst	1.00	-	-	-	-	1.00
187-A Desktop support Specialist	2.00	-	-	-	-	2.00
162-A Clerk III	-	-	-	-	-	-
Total Positions	16.00	-	-	-	-	16.00

ORGANIZATION: Facilities and Support Services**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
725-A Director of Facilities and Support Services	1.00	-	-	-	-	1.00
462-A Operations Manager-FSS	-	-	-	-	-	-
307-A Project and Support Services Coordinator	-	-	-	-	-	-
300-A Maintenance Coordinator	1.00	-	-	-	-	1.00
268-C Maintenance Specialist	4.00	-	-	-	-	4.00
268-C Maintenance Electronic Systems Technician	2.00	-	-	-	-	2.00
238-A Custodial & Security Coordinator	1.00	-	-	-	-	1.00
238-A Custodial Coordinator	-	-	-	-	-	-
182-C Maintenance Worker	1.75	-	-	-	-	1.75
177-C Senior Clerk	1.00	-	-	-	-	1.00
162-C Lead Custodial Worker	2.00	-	-	-	-	2.00
141-C Clerk II/Support Services	2.00	-	-	-	-	2.00
141-C Clerk II/Scanning	2.00	-	-	-	-	2.00
130-C Custodial Worker	9.95	-	-	-	-	9.95
91-C Courthouse Security Guard	-	-	-	-	-	-
83-C General Laborer	1.00	-	-	-	-	1.00
Total Positions	28.70	-	-	-	-	28.70

ORGANIZATION: Community Services**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
725-A Community Services Director	1.00	-	-	-	-	1.00
430-A Case Aide Supervisor	1.00	-	-	-	-	1.00
430-A Mental Health Coordinator	1.00	-	-	-	-	1.00
298-A Veterans Director/Case Aide	1.00	-	-	-	-	1.00
271-C Office Manager	1.00	-	-	-	-	1.00
252-C Case Aide	2.00	-	-	-	-	2.00
162-C Clerk III/Secretary	1.50	-	-	-	-	1.50
141-C Clerk II/Receptionist	1.00	-	-	-	-	1.00
Z Mental Health Advocate	1.00	-	-	-	-	1.00
Total Positions	10.50	-	-	-	-	10.50

ORGANIZATION: Conservation (Net of Golf Operations)**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
775-A Director	1.00	-	-	-	-	1.00
540-A Deputy Director	1.00	-	-	-	-	1.00
470-A Park Manager	2.00	-	-	-	-	2.00
382-A Naturalist/Director	1.00	-	-	-	-	1.00
271-A Naturalist	2.00	-	-	-	-	2.00
262-A Park Ranger	5.00	-	-	-	-	5.00
252-A Administrative Assistant	1.00	-	-	-	-	1.00
220-A Park Crew Leader / Equipment Specialist	2.00	-	-	-	-	2.00
187-A Pioneer Village Site Coordinator	1.00	-	-	-	-	1.00
187-A Equipment Specialist	1.00	-	-	-	-	1.00
187-A Equipment Mechanic	-	-	-	-	-	-
187-A Park Maintenance Technician	4.00	-	-	-	-	4.00
162-A Clerk II	1.00	-	-	-	-	1.00
99-A Cody Homestead Site Coordinator	0.75	-	-	-	-	0.75
Z Seasonal Park Maintenance(WLP,SCP, PV)	7.52	-	-	-	-	7.52
Z Seasonal Pool Manager (SCP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Pool Manager (SCP)	0.21	-	-	-	-	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.28	-	-	-	-	6.28
Z Seasonal Pool Concessions (SCP)	1.16	-	-	-	-	1.16
Z Seasonal Beach/Boathouse Concessions	1.80	-	-	-	-	1.80
Z Seasonal Beach Manager (WLP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Beach Manager (WLP)	0.23	-	-	-	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	-	-	-	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	-	-	-	-	2.95
Z Seasonal Naturalist	0.79	-	-	-	-	0.79
Z Seasonal Maintenance - Caretaker	0.66	-	-	-	-	0.66
Z Seasonal Day Camp/Apothecary (PV)	1.56	-	-	-	-	1.56
Z Seasonal Concession Worker (Cody)	0.19	-	-	-	-	0.19
Total Positions	<u>48.85</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>48.85</u>

ORGANIZATION: Glynn's Creek Golf Course**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
462-A Golf Pro/Manager	1.00	-	-	-	-	1.00
462-A Golf Course Superintendent	-	-	-	-	-	-
220-A Assistant Golf Course Superintendent	1.00	-	-	-	-	1.00
187-A Turf Equipment Specialist	1.00	-	-	-	-	1.00
162-A Maintenance Technician	1.00	-	-	-	-	1.00
Z Seasonal Assistant Golf Professional	0.73	-	-	-	-	0.73
Z Seasonal Golf Pro Staff	7.48	-	-	-	-	7.48
Z Seasonal Part-Time Laborers	4.77	-	-	-	-	4.77
Total Positions	<u>16.98</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16.98</u>

ORGANIZATION: Health**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
805-A Health Director	1.00	-	-	-	-	1.00
571-A Deputy Director	1.00	-	-	-	-	1.00
470-A Clinical Services Coordinator	1.00	-	-	-	-	1.00
417-A Community Health Coordinator	1.00	-	-	-	-	1.00
417-A Environmental Health Coordinator	1.00	-	-	-	-	1.00
417-A Public Health Services Coordinator	1.00	-	-	-	-	1.00
455-A Correctional Health Coordinator	1.00	-	-	-	-	1.00
397-A Clinical Services Specialist	1.00	-	-	-	-	1.00
366-A Public Health Nurse	9.00	-	-	-	-	9.00
355-A Community Health Consultant	5.00	-	-	-	-	5.00
355-A Community Health Intervention Specialist	1.00	-	-	-	-	1.00
355-A Environmental Health Specialist	7.00	-	-	-	-	7.00
355-A Disease Intervention Specialist	1.00	-	-	-	-	1.00
323-A Child Health Consultant	2.00	-	-	-	-	2.00
271-A Community Dental Consultant	2.00	-	-	-	-	2.00
252-A Administrative Office Assistant	1.00	-	-	-	-	1.00
230-A Public Health Nurse-LPN	-	-	-	-	-	-
209-A Medical Assistant	2.00	-	-	-	-	2.00
198-A Medical Lab Technician	0.75	-	-	-	-	0.75
177-A Lab Technician	-	-	-	-	-	-
162-A Resource Specialist	2.00	-	-	-	-	2.00
141-A Resource Assistant	3.45	-	-	-	-	3.45
Z Interpreters	-	-	-	-	-	-
Z Environmental Health Intern	0.25	-	-	-	-	0.25
z Dental Hygienist	-	-	-	-	-	-
Z Health Services Professional	2.07	-	-	-	-	2.07
Z Material Health Nurse	-	-	-	0.40	-	0.40
Total Positions	<u>46.52</u>	<u>-</u>	<u>-</u>	<u>0.40</u>	<u>-</u>	<u>46.92</u>

ORGANIZATION: Human Resources**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
505-A Risk Manager	-	-	-	-	-	-
323-A Human Resources Generalist	2.00	-	-	-	-	2.00
198-A Benefits Coordinator	1.00	-	-	-	-	1.00
Total Positions	<u>3.50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3.50</u>

ORGANIZATION: Juvenile Detention Center**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
571-A Juvenile Detention Center Director	1.00	-	-	-	-	1.00
323-A Shift Supervisor	2.00	-	-	-	-	2.00
215-J Detention Youth Supervisor	13.40	-	-	-	-	13.40
Total Positions	16.40	-	-	-	-	16.40

ORGANIZATION: Planning & Development**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
608-A Planning & Development Director	1.00	-	-	-	-	1.00
314-C Building Inspector	1.00	-	-	-	-	1.00
252-A Planning & Development Specialist	1.00	-	-	-	-	1.00
162-A Clerk III	0.75	-	-	-	-	0.75
Z Weed/Zoning Enforcement Aide	0.58	-	-	-	-	0.58
Z Planning Intern	0.25	-	-	-	-	0.25
Total Positions	4.58	-	-	-	-	4.58

ORGANIZATION: Recorder**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
X Recorder	1.00	-	-	-	-	1.00
Y Second Deputy	1.00	-	-	-	-	1.00
417-A Operations Manager	1.00	-	-	-	-	1.00
191-C Real Estate Specialist	1.00	-	-	-	-	1.00
191-C Vital Records Specialist	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	4.50	-	-	-	-	4.50
Total Positions	10.50	-	-	-	-	10.50

ORGANIZATION: Secondary Roads

POSITIONS:

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
864-A County Engineer	1.00	-	-	-	-	1.00
634-A Assistant County Engineer	1.00	-	-	-	-	1.00
430-A Secondary Roads Superintendent	1.00	-	-	-	-	1.00
417-A Fleet Manager	0.60	-	-	-	-	0.60
316-A Roadside Vegetation Specialist	1.00	-	-	-	-	1.00
300-A Engineering Aide II	2.00	-	-	-	-	2.00
233-A Shop Supervisor	1.00	-	-	-	-	1.00
230-A Administrative Assistant	1.00	-	-	-	-	1.00
213-B Crew Leader/Operator I	3.00	-	-	-	-	3.00
204-A Office Leader	-	-	-	-	-	-
199-B Sign Crew Leader	1.00	-	-	-	-	1.00
187-B Mechanic	2.00	-	-	-	-	2.00
187-B Shop Control Clerk	1.00	-	-	-	-	1.00
174-B Heavy Equipment Operator III	7.00	-	-	-	-	7.00
174-B Sign Crew Technician	1.00	-	-	-	-	1.00
174-B Roadside Vegetation Technician	1.00	-	-	-	-	1.00
163-B Truck Crew Coordinator	1.00	-	-	-	-	1.00
162-A Office Assistant	1.00	-	-	-	-	1.00
162-A Clerk III	-	-	-	-	-	-
153-B Truck Driver/Laborer	9.00	-	-	-	-	9.00
153-B Service Technician	-	-	1.00	-	-	1.00
143-B Service Technician	1.00	-	(1.00)	-	-	-
Z Engineering Intern	0.25	-	-	-	-	0.25
Z Seasonal Maintenance Worker	0.30	-	-	-	-	0.30
99-A Eldridge Garage Caretaker	-	-	-	-	-	-
Total Positions	37.15	-	-	-	-	37.15

ORGANIZATION: Sheriff**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
X Sheriff	1.00	-	-	-	-	1.00
Y Chief Deputy	2.00	-	-	-	-	2.00
Y Chief Deputy - Captain	1.00	-	-	-	-	1.00
705-A Jail Administrator	-	-	-	-	-	-
571-A Assistant Jail Administrator	1.00	-	-	-	-	1.00
540-A Assistant Jail Administrator	-	-	-	-	-	-
519-A Captain	-	-	-	-	-	-
505-A Lieutenant	3.00	-	-	-	-	3.00
451-E Training Sergeant	1.00	-	-	-	-	1.00
451-E Sergeant	6.00	-	-	-	-	6.00
430-A Shift Commander (Corrections Lieutenant)	2.00	-	-	-	-	2.00
406-A Shift Commander (Corrections Lieutenant)	-	-	-	-	-	-
332-A Corrections Sergeant	14.00	-	-	-	-	14.00
332-A Food Service Manager	1.00	-	-	-	-	1.00
329-E Deputy	30.00	-	-	-	-	30.00
323-A Program Services Coordinator	2.00	-	-	-	-	2.00
289-A Classification Specialist	2.00	-	-	-	-	2.00
271-A Office Administrator	1.00	-	-	-	-	1.00
262-A Lead Bailiff	1.00	-	-	-	-	1.00
246-H Correction Officer	59.00	-	-	-	-	59.00
220-A Bailiff	12.40	(0.20)	-	-	-	12.20
220-A Senior Accounting Clerk-Jail	1.00	-	-	-	-	1.00
198-A Court Compliance Coordinator	2.00	-	-	-	-	2.00
198-A Alternative Sentencing Coordinator	1.00	-	-	-	-	1.00
198-A Senior Clerk	-	-	-	-	-	-
191-C Senior Accounting Clerk	2.00	-	-	-	-	2.00
177-A Inmate Services Clerk	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
176-H Jail Custodian/Correction Officer	4.00	-	-	-	-	4.00
176-H Cook	4.00	-	-	-	-	4.00
162-A Clerk III	3.60	-	-	-	-	3.60
141-A Clerk II	-	-	-	-	-	-
Total Positions	159.00	(0.20)	-	-	-	158.80

ORGANIZATION: Supervisors, Board of**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
X Supervisor, Chairman	1.00	-	-	-	-	1.00
X Supervisor	4.00	-	-	-	-	4.00
Total Positions	5.00	-	-	-	-	5.00

ORGANIZATION: Treasurer**POSITIONS:**

	FY18 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY18 Adjusted FTE
X Treasurer	1.00	-	-	-	-	1.00
611-A Financial Management Supervisor	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
382-A County General Store Manager	1.00	-	-	-	-	1.00
332-A Tax Accounting Specialist	1.00	-	-	-	-	1.00
332-A Motor Vehicle Supervisor	1.00	-	-	-	-	1.00
191-C Cashier	1.00	-	-	-	-	1.00
177-A Senior Clerk	-	-	-	-	-	-
177-C Accounting Clerk - Treasurer	3.00	-	-	-	-	3.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	17.00	-	-	-	-	17.00
	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28.00</u>

SCOTT COUNTY
QUARTERLY APPROPRIATION SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
Administration	\$ 768,252	\$ 500	\$ 768,752	\$ 566,294	73.7 %
Attorney	4,344,262	(16,321)	4,327,941	3,091,996	71.4 %
Auditor	1,685,051	(36,000)	1,649,051	1,167,204	70.8 %
Authorized Agencies	10,033,269	(211,156)	9,822,113	7,314,835	74.5 %
Capital Improvements (general)	3,740,500	1,049,115	4,789,615	2,905,669	60.7 %
Community Services	5,484,204	(315,545)	5,168,659	3,348,481	64.8 %
Conservation (net of golf course)	5,306,615	(13,948)	5,292,667	2,909,978	55.0 %
Debt Service (net of refunded debt)	3,389,950	800	3,390,750	443,374	13.1 %
Facility & Support Services	3,633,378	7,703	3,641,081	2,453,426	67.4 %
Health	6,558,282	28,430	6,586,712	4,527,074	68.7 %
Human Resources	435,170	2,000	437,170	295,437	67.6 %
Human Services	78,452	5,000	83,452	49,860	59.7 %
Information Technology	2,664,091	86,085	2,750,176	2,069,340	75.2 %
Juvenile Detention Center	1,499,844	134,700	1,634,544	1,234,245	75.5 %
Non-Departmental	724,272	(105,373)	618,899	331,620	53.6 %
Planning & Development	442,495	-	442,495	300,129	67.8 %
Recorder	828,096	3,200	831,296	605,846	72.9 %
Secondary Roads	8,419,000	605,500	9,024,500	4,830,663	53.5 %
Sheriff	15,912,200	113,617	16,025,817	11,495,332	71.7 %
Supervisors	331,075	(5,919)	325,156	246,888	75.9 %
Treasurer	2,183,042	10,212	2,193,254	1,676,405	76.4 %
SUBTOTAL	78,461,500	1,342,600	79,804,100	51,864,094	65.0 %
Golf Course Operations	1,193,981	20,750	1,214,731	684,562	56.4 %
TOTAL	\$ 79,655,481	\$ 1,363,350	\$ 81,018,831	\$ 52,548,655	64.9 %

SCOTT COUNTY
QUARTERLY REVENUE SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
Admin	\$ -	\$ -	\$ -	\$ 15	N/A
Attorney	406,225	38,382	444,607	344,175	77.4 %
Auditor	244,330	(25,255)	219,075	205,981	94.0 %
Authorized Agencies	10,000	-	10,000	7,548	75.5 %
Capital Improvements (general)	617,200	105,000	722,200	545,141	75.5 %
Community Services	1,259,129	(1,007,384)	251,745	201,171	79.9 %
Conservation (net of golf course)	1,615,077	45,178	1,660,255	1,005,572	60.6 %
Debt Service (net of refunded debt proceeds)	1,422,632	226,275	1,648,907	832,412	50.5 %
Facility & Support Services	221,335	5,815	227,150	113,020	49.8 %
Health	2,032,994	40,389	2,073,383	1,402,312	67.6 %
Human Resources	500	-	500	248	49.5 %
Human Services	27,000	1,333	28,333	10,872	38.4 %
Information Technology	242,500	15,000	257,500	68,441	26.6 %
Juvenile Detention Center	398,100	47,000	445,100	375,258	84.3 %
Non-Departmental	378,000	(20,375)	357,625	132,003	36.9 %
Planning & Development	269,970	6,795	276,765	162,298	58.6 %
Recorder	1,127,325	-	1,127,325	813,771	72.2 %
Secondary Roads	4,454,840	47,355	4,502,195	3,893,480	86.5 %
Sheriff	1,325,443	322,146	1,647,589	1,183,559	71.8 %
Board of Supervisors	-	-	-	600	N/A
Treasurer	2,650,200	415,750	3,065,950	2,052,756	67.0 %
SUBTOTAL DEPT REVENUES	18,702,800	263,404	18,966,204	13,350,635	70.4 %
Revenues not included in above department totals:					
Gross Property Taxes	47,112,580	-	47,112,580	44,381,153	94.2 %
Local Option Taxes	4,750,000	-	4,750,000	3,273,318	68.9 %
Utility Tax Replacement Excise Tax	1,752,098	-	1,752,098	1,074,645	61.3 %
Other Taxes	68,620	-	68,620	59,707	87.0 %
State Tax Replc Credits	3,751,038	-	3,751,038	3,772,183	100.6 %
SUB-TOTAL REVENUES	76,137,136	263,404	76,400,540	65,911,640	86.3 %
Golf Course Operations	1,107,500	-	1,107,500	630,215	56.9 %
Total	\$ 77,244,636	\$ 263,404	\$ 77,508,040	\$ 66,541,856	85.9 %

SCOTT COUNTY
QUARTERLY APPROP SUMMARY BY SERVICE AREA

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
SERVICE AREA					
Public Safety & Legal Services	\$ 31,247,900	\$ (40,654)	\$ 31,207,246	\$ 22,397,990	71.8 %
Physical Health & Social Services	6,236,276	38,920	6,275,196	4,429,685	70.6 %
Mental Health	4,745,428	(298,095)	4,447,333	2,870,853	64.6 %
County Environment & Education	4,958,041	1,000	4,959,041	3,529,603	71.2 %
Roads & Transportation	6,814,000	170,500	6,984,500	4,314,371	61.8 %
Government Services to Residents	2,576,624	(11,588)	2,565,036	1,809,255	70.5 %
Administration	11,430,905	(44,950)	11,385,955	8,190,624	71.9 %
SUBTOTAL OPERATING BUDGET	68,009,174	(184,867)	67,824,307	47,542,380	70.1 %
Debt Service	3,389,950	800	3,390,750	443,374	13.1 %
Capital projects	7,062,376	1,526,667	8,589,043	3,878,339	45.2 %
SUBTOTAL COUNTY BUDGET	78,461,500	1,342,600	79,804,100	51,864,094	65.0 %
Golf Course Operations	1,193,981	20,750	1,214,731	684,562	56.4 %
TOTAL	\$ 79,655,481	\$ 1,363,350	\$ 81,018,831	\$ 52,548,655	64.9 %

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: ADMINISTRATION					
REVENUES					
Fines/Forfeitures/Miscellaneous	-	-	-	15	N/A
TOTAL REVENUES	-	-	-	15	N/A
APPROPRIATIONS					
Salaries	574,305	-	574,305	424,864	74.0 %
Benefits	176,022	500	176,522	132,451	75.0 %
Purchase Services & Expenses	16,225	(100)	16,125	7,923	49.1 %
Supplies & Materials	1,700	100	1,800	1,055	58.6 %
TOTAL APPROPRIATIONS	768,252	500	768,752	566,294	73.7 %
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ORGANIZATION: ATTORNEY					
REVENUES					
Intergovernmental	1,200	-	1,200	1,200	100.0 %
Charges for Services	25	-	25	-	0.0 %
Fines/Forfeitures/Miscellaneous	405,000	38,382	443,382	342,975	77.4 %
TOTAL REVENUES	406,225	38,382	444,607	344,175	77.4 %
=====					
APPROPRIATIONS					
Salaries	2,390,606	-	2,390,606	1,762,506	73.7 %
Benefits	855,383	-	855,383	622,362	72.8 %
Purchase Services & Expenses	1,049,273	(11,321)	1,037,952	687,811	66.3 %
Supplies & Materials	49,000	(5,000)	44,000	19,317	43.9 %
TOTAL APPROPRIATIONS	4,344,262	(16,321)	4,327,941	3,091,996	71.4 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: AUDITOR					
REVENUES					
Intergovernmental	201,130	(26,130)	175,000	174,029	99.4 %
Licenses & Permits	4,400	600	5,000	4,138	82.8 %
Fines, Forfeitures and Miscellaneous	-	-	-	205	N/A
Charges for Services	38,800	275	39,075	27,610	70.7 %
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TOTAL REVENUES	244,330	(25,255)	219,075	205,981	94.0 %
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APPROPRIATIONS					
Salaries	1,010,336	-	1,010,336	752,201	74.5 %
Benefits	369,500	1,500	371,000	244,645	65.9 %
Purchase Services & Expenses	270,615	(37,500)	233,115	144,933	62.2 %
Supplies & Materials	34,600	-	34,600	25,426	73.5 %
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TOTAL APPROPRIATIONS	1,685,051	(36,000)	1,649,051	1,167,204	70.8 %
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ORGANIZATION: CAPITAL IMPROVEMENTS (GENERAL)					
REVENUES					
Taxes	585,000	85,000	670,000	501,948	74.9 %
Intergovernmental	-	-	-	8,431	N/A
Fines, Forfeitures and Miscellaneous	17,000	-	17,000	-	0.0 %
Use of Property and Money	10,200	5,000	15,200	-	0.0 %
Other Financing Sources	5,000	15,000	20,000	34,762	173.8 %
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SUB-TOTAL REVENUES	617,200	105,000	722,200	545,141	75.5 %
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TOTAL REVENUES	617,200	105,000	722,200	545,141	75.5 %
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APPROPRIATIONS					
Capital Improvements	3,740,500	1,049,115	4,789,615	2,905,669	60.7 %
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TOTAL APPROPRIATIONS	3,740,500	1,049,115	4,789,615	2,905,669	60.7 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: COMMUNITY SERVICES					
REVENUES					
Intergovernmental	1,021,169	(1,011,594)	9,575	9,575	100.0 %
Charges for Services	181,700	4,210	185,910	126,889	68.3 %
Fines/Forfeitures/Miscellaneous	56,260	-	56,260	64,707	115.0 %
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TOTAL REVENUES	1,259,129	(1,007,384)	251,745	201,171	79.9 %
	=====	=====	=====	=====	=====
APPROPRIATIONS					
Salaries	658,547	1,750	660,297	496,117	75.1 %
Benefits	296,133	-	296,133	207,923	70.2 %
Purchase Services & Expenses	4,523,819	(317,295)	4,206,524	2,638,176	62.7 %
Supplies & Materials	5,197	-	5,197	6,265	120.5 %
Capital Outlay	508	-	508	-	0.0 %
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TOTAL APPROPRIATIONS	5,484,204	(315,545)	5,168,659	3,348,481	64.8 %
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ORGANIZATION: CONSERVATION					
REVENUES					
Intergovernmental	62,876	31,578	94,454	47,928	50.7 %
Charges for Services	1,343,372	-	1,343,372	829,544	61.8 %
Use of Money & Property	135,454	-	135,454	94,801	70.0 %
Other Financing Sources	52,000	-	52,000	-	0.0 %
Fines/Forfeitures/Miscellaneous	21,375	13,600	34,975	33,299	95.2 %
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TOTAL REVENUES	1,615,077	45,178	1,660,255	1,005,572	60.6 %
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APPROPRIATIONS					
Salaries	1,984,454	500	1,984,954	1,411,408	71.1 %
Benefits	658,573	500	659,073	482,542	73.2 %
Purchase Services & Expenses	508,903	3,000	511,903	407,644	79.6 %
Supplies & Materials	454,809	(3,000)	451,809	271,265	60.0 %
Capital Outlay	1,699,876	(14,948)	1,684,928	337,118	20.0 %
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TOTAL APPROPRIATIONS	5,306,615	(13,948)	5,292,667	2,909,978	55.0 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: GLYNNS CREEK GOLF COURSE					
REVENUES					
Charges for Services	1,106,200	-	1,106,200	629,295	56.9 %
Fines/Forfeitures/Miscellaneous	1,000	-	1,000	921	92.1 %
Use of Money and Property	300	-	300	-	0.0 %
Other Financing Sources	-	-	-	-	N/A
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TOTAL REVENUES	1,107,500	-	1,107,500	630,215	56.9 %
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APPROPRIATIONS					
Salaries	560,315	-	560,315	344,164	61.4 %
Benefits	139,812	750	140,562	94,202	67.0 %
Purchase Services & Expenses	111,890	(5,000)	106,890	67,900	63.5 %
Supplies & Materials	215,105	5,000	220,105	126,716	57.6 %
Debt Service	-	-	-	-	N/A
Capital Outlay (Depr)	166,859	20,000	186,859	51,579	27.6 %
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TOTAL APPROPRIATIONS	1,193,981	20,750	1,214,731	684,562	56.4 %
	=====	=====	=====	=====	=====
ORGANIZATION: DEBT SERVICE					
REVENUES					
Intergovernmental	1,422,632	226,275	1,648,907	832,412	50.5 %
Other Financing Services	-	-	-	-	N/A
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SUB-TOTAL REVENUES	1,422,632	226,275	1,648,907	832,412	50.5 %
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TOTAL REVENUES	1,422,632	226,275	1,648,907	832,412	50.5 %
	=====	=====	=====	=====	=====
APPROPRIATIONS					
Debt Service	3,389,950	800	3,390,750	441,074	13.0 %
Purchase Services & Expenses	-	-	-	2,300	N/A
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SUB-TOTAL APPROPRIATIONS	3,389,950	800	3,390,750	443,374	13.1 %
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TOTAL APPROPRIATIONS	3,389,950	800	3,390,750	443,374	13.1 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: FACILITY AND SUPPORT SERVICES					
REVENUES					
Intergovernmental	164,060	1,194	165,254	42,672	25.8 %
Charges for Services	40,050	-	40,050	44,138	110.2 %
Fines/Forfeitures/Miscellaneous	17,225	4,621	21,846	26,210	120.0 %
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TOTAL REVENUES	221,335	5,815	227,150	113,020	49.8 %
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APPROPRIATIONS					
Salaries	1,247,820	-	1,247,820	895,851	71.8 %
Benefits	543,500	1,500	545,000	380,495	69.8 %
Purchase Services & Expenses	1,633,458	17,558	1,651,016	1,072,735	65.0 %
Supplies & Materials	199,250	(17,355)	181,895	104,346	57.4 %
Capital Outlay	9,350	6,000	15,350	-	0.0 %
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TOTAL APPROPRIATIONS	3,633,378	7,703	3,641,081	2,453,426	67.4 %
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ORGANIZATION: HEALTH					
REVENUES					
Intergovernmental	1,630,069	16,364	1,646,433	1,113,530	67.6 %
Licenses & Permits	311,585	15,875	327,460	232,597	71.0 %
Charges for Services	80,340	8,150	88,490	51,109	57.8 %
Fines/Forfeitures/Miscellaneous	11,000	-	11,000	5,076	46.1 %
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TOTAL REVENUES	2,032,994	40,389	2,073,383	1,402,312	67.6 %
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APPROPRIATIONS					
Salaries	3,120,329	935	3,121,264	2,231,408	71.5 %
Benefits	1,207,663	(3,900)	1,203,763	860,944	71.5 %
Purchase Services & Expenses	2,162,742	33,795	2,196,537	1,407,080	64.1 %
Supplies & Materials	67,548	(2,400)	65,148	27,642	42.4 %
Capital Outlay	-	33,795	-	-	N/A
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TOTAL APPROPRIATIONS	6,558,282	62,225	6,586,712	4,527,074	68.7 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: HUMAN RESOURCES					
REVENUES					
Fines/Forfeitures/Miscellaneous	500	-	500	248	49.5 %
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TOTAL REVENUES	500	-	500	248	49.5 %
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APPROPRIATIONS					
Salaries	239,136	-	239,136	178,549	74.7 %
Benefits	87,334	-	87,334	66,036	75.6 %
Purchase Services & Expenses	104,950	2,000	106,950	47,932	44.8 %
Supplies & Materials	3,750	-	3,750	2,921	77.9 %
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TOTAL APPROPRIATIONS	435,170	2,000	437,170	295,437	67.6 %
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ORGANIZATION: HUMAN SERVICES					
REVENUES					
Intergovernmental	27,000	1,333	28,333	10,872	38.4 %
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TOTAL REVENUES	27,000	1,333	28,333	10,872	38.4 %
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APPROPRIATIONS					
Purchase Services & Expenses	60,800	1,600	62,400	36,649	58.7 %
Supplies & Materials	17,652	400	18,052	13,212	73.2 %
Capital Outlay	-	3,000	3,000	-	N/A
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TOTAL APPROPRIATIONS	78,452	5,000	83,452	49,860	59.7 %
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ORGANIZATION: INFORMATION TECHNOLOGY					
REVENUES					
Intergovernmental	217,500	-	217,500	23,924	11.0 %
Charges for Services	20,000	-	20,000	18,694	93.5 %
Fines/Forfeitures/Miscellaneous	5,000	15,000	20,000	25,824	129.1 %
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TOTAL REVENUES	242,500	15,000	257,500	68,441	26.6 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
APPROPRIATIONS					
Salaries	1,118,097	60,285	1,178,382	862,422	73.2 %
Benefits	401,294	25,800	427,094	317,968	74.4 %
Purchase Services & Expenses	1,132,800	-	1,132,800	883,297	78.0 %
Supplies & Materials	5,900	-	5,900	2,457	41.6 %
Capital Outlay	6,000	-	6,000	3,196	53.3 %
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TOTAL APPROPRIATIONS	2,664,091	86,085	2,750,176	2,069,340	75.2 %
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ORGANIZATION: JUVENILE DETENTION CENTER

REVENUES

Intergovernmental	263,000	6,000	269,000	266,574	99.1 %
Charges for Services	135,000	41,000	176,000	105,233	59.8 %
Fines/Forfeitures/Miscellaneous	100	-	100	3,451	3,451.0 %
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TOTAL REVENUES	398,100	47,000	445,100	375,258	84.3 %
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APPROPRIATIONS

Salaries	1,038,780	800	1,039,580	780,226	75.1 %
Benefits	347,433	2,300	349,733	268,137	76.7 %
Purchase Services & Expenses	64,531	119,700	184,231	131,025	71.1 %
Supplies & Materials	46,500	13,500	60,000	51,939	86.6 %
Capital Outlay	2,600	(1,600)	1,000	2,918	291.8 %
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TOTAL APPROPRIATIONS	1,499,844	134,700	1,634,544	1,234,245	75.5 %
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ORGANIZATION: NON-DEPARTMENTAL

REVENUES

Intergovernmental	273,000	(5,375)	267,625	85,964	32.1 %
Charges for Services	100,000	(15,000)	85,000	44,774	52.7 %
Fines/Forfeitures/Miscellaneous	5,000	-	5,000	1,266	25.3 %
Use of Money & Property	-	-	-	-	N/A
<hr/>					
TOTAL REVENUES	378,000	(20,375)	357,625	132,003	36.9 %
<hr/>					

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
APPROPRIATIONS					
Salaries	60,285	(120,570)	(60,285)	-	N/A
Benefits	25,800	(51,600)	(25,800)	1,157	-4.5 %
Purchase Services & Expenses	637,687	66,797	704,484	330,097	46.9 %
Supplies & Materials	500	-	500	366	73.2 %

TOTAL APPROPRIATIONS	724,272	(105,373)	618,899	331,620	53.6 %
=====					

ORGANIZATION: PLANNING & DEVELOPMENT

REVENUES

Intergovernmental	5,000	-	5,000	1,730	34.6 %
Licenses & Permits	251,370	-	251,370	141,308	56.2 %
Charges for Services	3,600	-	3,600	2,425	67.4 %
Fines/Forfeitures/Miscellaneous	-	-	-	40	N/A
Other Financing Sources	10,000	6,795	16,795	16,795	100.0 %

TOTAL REVENUES	269,970	6,795	276,765	162,298	58.6 %
=====					

APPROPRIATIONS

Salaries	280,391	-	280,391	196,741	70.2 %
Benefits	106,584	-	106,584	77,937	73.1 %
Purchase Services & Expenses	52,320	-	52,320	22,238	42.5 %
Supplies & Materials	3,200	-	3,200	3,213	100.4 %

TOTAL APPROPRIATIONS	442,495	-	442,495	300,129	67.8 %
=====					

ORGANIZATION: RECORDER

REVENUES

Charges for Services	1,125,025	-	1,125,025	811,830	72.2 %
Use of Money & Property	150	-	150	-	0.0 %
Fines/Forfeitures/Miscellaneous	2,150	-	2,150	1,941	90.3 %

TOTAL REVENUES	1,127,325	-	1,127,325	813,771	72.2 %
=====					

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
APPROPRIATIONS					
Salaries	530,531	2,700	533,231	385,821	72.4 %
Benefits	237,065	500	237,565	182,096	76.7 %
Purchase Services & Expenses	48,150	-	48,150	30,619	63.6 %
Supplies & Materials	12,350	-	12,350	7,309	59.2 %

TOTAL APPROPRIATIONS	828,096	3,200	831,296	605,846	72.9 %
=====					

ORGANIZATION: SECONDARY ROADS

REVENUES

Intergovernmental	4,351,340	94,855	4,446,195	3,787,795	85.2 %
Licenses & Permits	10,000	14,000	24,000	28,313	118.0 %
Charges for Services	1,000	1,000	2,000	51,913	2,595.7 %
Fines/Forfeitures/Miscellaneous	16,500	3,500	20,000	25,459	127.3 %
Use of Property and Money	6,000	4,000	10,000	-	0.0 %
Other Financing Sources	70,000	(70,000)	-	-	N/A

TOTAL REVENUES	4,454,840	47,355	4,502,195	3,893,480	86.5 %
=====					

APPROPRIATIONS

Administration	310,000	4,500	314,500	209,119	66.5 %
Engineering	515,000	(4,000)	511,000	319,100	62.4 %
Bridges & Culverts	205,000	25,000	230,000	85,519	37.2 %
Roads	2,610,000	-	2,610,000	1,543,818	59.2 %
Snow & Ice Control	468,000	23,000	491,000	257,469	52.4 %
Traffic Controls	245,500	59,000	304,500	207,607	68.2 %
Road Clearing	231,000	-	231,000	220,744	95.6 %
New Equipment	750,000	-	750,000	512,595	68.3 %
Equipment Operation	1,287,500	27,000	1,314,500	860,958	65.5 %
Tools, Materials & Supplies	102,000	1,000	103,000	34,700	33.7 %
Real Estate & Buildings	90,000	35,000	125,000	62,741	50.2 %
Roadway Construction	1,605,000	435,000	2,040,000	516,292	25.3 %

TOTAL APPROPRIATIONS	8,419,000	605,500	9,024,500	4,830,663	53.5 %
=====					

ORGANIZATION: SHERIFF

REVENUES

Intergovernmental	221,843	64,454	286,297	180,939	63.2 %
Charges for Services	791,350	189,650	981,000	818,458	83.4 %
Licenses and Permits	92,750	57,450	150,200	98,448	65.5 %
Fines/Forfeitures/Miscellaneous	219,500	10,592	230,092	85,713	37.3 %

TOTAL REVENUES	1,325,443	322,146	1,647,589	1,183,559	71.8 %
=====					

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
APPROPRIATIONS					
Salaries	10,160,304	(2,134)	10,158,170	7,368,631	72.5 %
Benefits	4,123,012	500	4,123,512	2,856,916	69.3 %
Purchase Services & Expenses	587,082	58,099	645,181	538,705	83.5 %
Supplies & Materials	936,347	(348)	935,999	588,967	62.9 %
Capital Outlay	105,455	57,500	162,955	142,112	87.2 %
<hr/>					
TOTAL APPROPRIATIONS	15,912,200	113,617	16,025,817	11,495,332	71.7 %
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ORGANIZATION: SUPERVISORS, BOARD OF

REVENUES

Fines/Forfeitures/Miscellaneous	-	-	-	600	N/A
<hr/>					
TOTAL REVENUES	-	-	-	600	N/A

APPROPRIATIONS

Salaries	215,501	-	215,501	165,770	76.9 %
Benefits	94,049	(3,819)	90,230	69,785	77.3 %
Purchase Services & Expenses	20,700	(2,100)	18,600	10,530	56.6 %
Supplies & Materials	825	-	825	804	97.4 %
<hr/>					
TOTAL APPROPRIATIONS	331,075	(5,919)	325,156	246,888	75.9 %
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ORGANIZATION: TREASURER

REVENUES

Taxes	580,000	5,000	585,000	252,357	43.1 %
Charges for Services	1,920,950	25,500	1,946,450	1,351,966	69.5 %
Use of Money & Property	140,000	385,000	525,000	446,875	85.1 %
Fines/Forfeitures/Miscellaneous	9,250	250	9,500	1,558	16.4 %
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TOTAL REVENUES	2,650,200	415,750	3,065,950	2,052,756	67.0 %
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APPROPRIATIONS

Salaries	1,412,785	3,712	1,416,497	1,102,948	77.9 %
Benefits	603,542	-	603,542	458,653	76.0 %
Capital Outlay	1,170	-	1,170	-	0.0 %
Purchase Services & Expenses	112,720	(2,000)	110,720	67,892	61.3 %
Supplies & Materials	52,825	8,500	61,325	46,911	76.5 %
<hr/>					
TOTAL APPROPRIATIONS	2,183,042	10,212	2,193,254	1,676,405	76.4 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: BI-STATE PLANNING COMMISSION					
APPROPRIATIONS					
Purchase Services & Expenses	93,355	-	93,355	58,016	62.1 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	93,355	-	93,355	58,016	62.1 %
	=====	=====	=====	=====	=====
ORGANIZATION: CENTER FOR ALCOHOL/DRUG SERVICES					
REVENUES					
Intergovernmental	10,000	-	10,000	7,548	75.5 %
	-----	-----	-----	-----	-----
TOTAL REVENUES	10,000	-	10,000	7,548	75.5 %
	=====	=====	=====	=====	=====
APPROPRIATIONS					
Purchase Services & Expenses	688,331	-	688,331	516,440	75.0 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	688,331	-	688,331	516,440	75.0 %
	=====	=====	=====	=====	=====
ORGANIZATION: CENTER FOR ACTIVE SENIORS, INC.					
APPROPRIATIONS					
Purchase Services & Expenses	275,250	-	275,250	206,438	75.0 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	275,250	-	275,250	206,438	75.0 %
	=====	=====	=====	=====	=====
ORGANIZATION: COMMUNITY HEALTH CARE					
APPROPRIATIONS					
Purchase Services & Expenses	302,067	-	302,067	226,550	75.0 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	302,067	-	302,067	226,550	75.0 %
	=====	=====	=====	=====	=====

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: DURANT VOLUNTEER AMBULANCE					
APPROPRIATIONS					
Purchase Services & Expenses	20,000	(20,000)	-	15,000	N/A
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	20,000	(20,000)	-	15,000	N/A
	=====	=====	=====	=====	=====
ORGANIZATION: EMERGENCY MANAGEMENT AGENCY					
APPROPRIATIONS					
Purchase Services & Expenses	7,676,209	-	7,676,209	5,700,000	74.3 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	7,676,209	-	7,676,209	5,700,000	74.3 %
	=====	=====	=====	=====	=====
ORGANIZATION: HUMANE SOCIETY					
APPROPRIATIONS					
Purchase Services & Expenses	33,317	-	33,317	24,992	75.0 %
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TOTAL APPROPRIATIONS	33,317	-	33,317	24,992	75.0 %
	=====	=====	=====	=====	=====
ORGANIZATION: LIBRARY					
APPROPRIATIONS					
Purchase Services & Expenses	574,740	-	574,740	431,055	75.0 %
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TOTAL APPROPRIATIONS	574,740	-	574,740	431,055	75.0 %
	=====	=====	=====	=====	=====
ORGANIZATION: MEDIC AMBULANCE					
APPROPRIATIONS					
Purchase Services & Expenses	200,000	(191,156)	8,844	8,844	100.0 %
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TOTAL APPROPRIATIONS	200,000	(191,156)	8,844	8,844	100.0 %
	=====	=====	=====	=====	=====

SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 3/31/2018	Used/ Received %
ORGANIZATION: QUAD-CITY CONVENTION & VISITORS BUREAU					
APPROPRIATIONS					
Purchase Services & Expenses	70,000	-	70,000	52,500	75.0 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	70,000	-	70,000	52,500	75.0 %
	=====	=====	=====	=====	=====

ORGANIZATION: QUAD-CITY CHAMBER OF COMMERCE

APPROPRIATIONS

Purchase Services & Expenses	100,000	-	100,000	75,000	75.0 %
	-----	-----	-----	-----	-----
TOTAL APPROPRIATIONS	100,000	-	100,000	75,000	75.0 %
	=====	=====	=====	=====	=====

OFFICE OF THE COUNTY ADMINISTRATOR

600 West 4th Street
Davenport, Iowa 52801-1003

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E-Mail: admin@scottcountyiowa.com



Date: May 18, 2018

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, Director of Budget and Administrative Services

SUBJ: Authorized FTE's Funded through Grant Appropriations – 3rd Quarter FY18

The attached documents summarize current Scott County positions that have been funded either in part or in total by grant funding during the 3rd Quarter FY18.

The Justice Assistance Grant, 2016-DJ-BX-0587 money is placed on hold by the State of Iowa pending national litigation. Program expenditures incurred may not be eligible for reimbursement until clarification by the funding agency is received. The funding is used to support 1.5 FTE and pass through money to the City of Bettendorf.

The Board of Supervisors receives quarterly updates regarding these positions and has an opportunity to review grant funded positions when positions become vacant and at the time of adoption.

HEALTH DEPARTMENT

Grant Number	Grant Name	Board Approved	Grant Period	Grant FTE	Percent Expended	Federal Funding	State Funding	Other / County Funding
#5888I468	Immunization Grant	*	4/1/17 – 6/30/18	0.39 FTE Clinic Nurses	95%	\$23,626.00	\$5,556.00	
#5888L17	Childhood Lead Poisoning	*	7/1/17 – 6/30/18	0.50 FTE Public Health Nurse & Clerical Staff	99%		\$16,383.00	\$1,200 paid to subcontractors
#5888MH17	Maternal, Child & Adolescent Health, hawk-I	10/2/2008	10/1/17 – 9/30/18	2.0 FTE Child Health Consultants & 0.4 Resource Assistant, Offset expenses to staff time for program activities	31%	\$183,034.14	\$109,222.86	\$2,610 paid to subcontractors; Medicaid revenue supplemented by CH Grant Funds
#5888MH17	I-Smile portion of Child Health	2/7/08; amended 9/24/15	10/1/17 – 9/30/18	1.0 FTE Community Dental Consultant	28%	\$32,636.50	\$32,636.50	
#5888DH33	I-Smile Silver Pilot Project	2/7/08; amended 9/24/15	11/17/17 – 11/16/18	1.0 Community Dental Consultant	16%	\$29,300.00		\$93,797 Private Funding \$15,760 to be paid to subcontractor
#5888TS23	Tobacco Use Prevention	12/21/00	7/1/17 – 6/30/18	1.0 FTE Community Tobacco Consultant	52%		\$89,506	\$5,000 to be paid to subcontractor
N/A	Scott County Kids Early Childhood Board	8/28/03	7/1/17 – 6/30/18	1.0 FTE Public Health Nurses	74%		\$104,147 passed through Scott County Kids	

HEALTH DEPARTMENT (continued)

Grant Number	Grant Name	Board Approved	Grant Period	Grant FTE	Percent Expended	Federal Funding	State Funding	Other / County Funding
#5888CO82	Local Public Health Service Grant	2/2/12	7/1/17 – 6/30/18	1.0 FTE Community Transformation Consultant	76%		\$361,598	\$270,000 to be paid to subcontractor
#5888AP29	Integrated HIV and Viral Hepatitis CTR	12/15/16	1/1/18 - 12/31/18	1.0 FTE Disease Intervention Specialist	10%	\$102,498.00	\$2,250.00	

SHERIFF DEPARTMENT

Grant Number	Grant Name	Board Approved	Grant Period	Grant FTE	Percent Expended	Federal / Pass Through Funding	State Funding	Other / County Funding
#VW-18-10-CJ	Stop Violence Against Women	Yes	7/1/17 – 6/30/18	1.0 FTE Deputy as a liaison to County Attorney	86%	\$59,848	\$0	\$19,950 match
#PAP 18-402-MOOP, Task 09-00-00	Governor's Traffic Safety -	Yes	10/1/17 – 9/30/18	Overtime for traffic enforcement	70%	\$50,000	\$0	No match. Pay 100% overtime of \$44,000, and \$6,000 for one in-car video camera and one radar unit.
#15-JAG-200099	Justice Assistance - ODCP Byrne JAG	Yes	7/1/17 – 6/30/18	1.0 FTE Scott County Deputy Assigned to Drug Enforcement 75% Salary	100%	\$54,927	*Federal funding passed through the State	1.0 FTE Bettendorf Officer Assigned to Drug Enforcement 75% Salary
2016-DJ-BX-0587	Justice Assistant Grant	Yes	10/1/15 – 9/30/19	1.0 FTE Scott County Deputy Assigned to Drug Enforcement 100% Overtime, Benefits; 1.0 FTE Scott County Deputy Assigned to Drug Enforcement 100% Salary, Overtime, Benefits	0%	\$93,362		1.0 FTE Bettendorf Officer Assigned to Drug Enforcement 100% Overtime, Benefits; and 100% Salary (1/3 of Mar) On hold with State of Iowa.

OFFICE OF THE COUNTY ADMINISTRATOR
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May 18, 2018

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA Director of Budget and Administrative Services

SUBJ: Filing of Third Quarter Reports from Various County Offices for FY18

The following is a summary of revenue through the 3rd Quarter of FY18 for the following County offices:

Office	FY18 Amended Budget	March 31, 2018 Actual	% Rec'd	Note
Auditor	\$ 219,075	\$ 205,981	94%	(1)
Recorder	1,145,325	813,771	71%	(2)
Sheriff	1,728,309	1,189,884	69%	(3)
Planning & Dev	276,765	162,298	59%	(4)
Totals	\$3,369,474	\$2,371,934	70%	

Note 1: Reflects the amount of election reimbursements received.

Note 2: Reflects fees for real estate filings and vital records received during the period.

Note 3: Reflects grant activity, forfeited assets revenue, and fees for service earned during the period.

Note 4: Reflects the amount of building permit fees received during the period.

The Commission of Veteran Affairs, in their report to the County Auditor, presents the following summary of expenditures through the 3rd quarter of FY18:

Veterans Office	FY18 Amended Budget	March 31, 2018 Actual	% Used	Note
Administration	\$ 103,001	\$76,352	74%	
Relief Payments	54,475	35,227	65%	(1)
Totals	\$157,476	\$111,579	71%	

Note 1: Most of direct relief comes from the state and federal government. It is noted that 79% of burial assistance costs and 59% of rental assistance have been expended so far this year.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

APPROVAL OF APPOINTMENT OF JULIE RIDGELEY, ARNP AS MEDICAL EXAMINER INVESTIGATOR

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the following appointment for an unexpired two (2) year term expiring on December 31, 2018 is hereby approved:

Julie Ridgeley, ARNP, Medical Examiner Investigator

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

APPROVAL OF APPOINTMENTS OF ANGIE EHLERS, JOE RAGONA AND LINDA TUFTEE TO THE LIBRARY BOARD

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointments of Angie Ehlers, Walcott, Joe Ragona, Donahue, and Linda Tuftee, McCausland to the Library Board of Trustees for a six (6) year term expiring on June 30, 2024 are hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 31, 2018

APPROVAL OF APPOINTMENT OF CAROLYN SCHEIBE TO THE PUBLIC SAFETY AUTHORITY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Carolyn Scheibe, Eldridge, Iowa to the
Public Safety Authority for a six (6) year term expiring on June 30,
2024 is hereby approved.

Section 2. This resolution shall take effect immediately.