HUMAN RESOURCES DEPARTMENT 600 W. 4<sup>TH</sup> Street Davenport, IA 52801

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Date: June 5, 2018

To: Mahesh Sharma, County Administrator

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Assessors' Written Requests for Homestead and Military Exemption

Forms

We have received a request from the City of Davenport and Scott County Assessors for the Board of Supervisors to approve a resolution authorizing the acceptance of written forms for homestead tax credit and/or military service tax exemption. In order for them to accept written requests for these form or place them on their websites they need an authorizing resolution from the Board of Supervisors. I've attached the proposed resolution for the Board's consideration.

Cc: Tom McManus, County Assessor Nick VanCamp, City Assessor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

## RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

June 14, 2018

## APPROVING A RESOLUTION AUTHORIZING WRITTEN REQUESTS TO THE ASSESSORS FOR HOMESTEAD AND MILITARY EXEMPTION FORMS

WHEREAS, pursuant to Chapters 425 and 426A the Board of Supervisors is empowered to establish by resolution that any person may request, in writing, from the Scott County Assessor and Davenport City Assessor, forms for the filing of homestead tax credit and/or military service tax exemption; and

WHEREAS, it is in the best interests of the residents of Scott County to be allowed to make such written requests, through regular mail or electronic mailing.

NOW THEREFORE, BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That pursuant to Iowa Code Section 425.2 and 426A.14 any person may request, in writing, from either the Scott County Assessor or City of Davenport Assessor forms for the filing for homestead tax credit and/or military service tax exemption through regular mail or electronic mailing.
- Section 2. That the written request forms may be made available by either assessor's office and also may be accessed online through their respective websites.

Section 3. This resolution shall take effect July 3, 2018.