

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
October 29 - November 2, 2018

Tuesday, October 30, 2018

Committee of the Whole - 8:00 am
Scott County COURTHOUSE 400 W 4th St. Davenport, IA 52801 (2nd Floor Room 258)

- ___ 1. Roll Call: Beck, Kinzer, Holst, Earnhardt, Knobbe

Facilities & Economic Development

- ___ 2. Discussion of Public Hearing and Planning and Zoning Commission recommendation on proposed addendum to the Comp Plan to address wineries as Special Permitted Uses in Ag-General Zoning Districts. (Item 2)
- ___ 3. First of two readings of an ordinance to add wineries and associated facilities to the list of Special Permitted Uses in Ag-General Zoning Districts. (Item 3)
- ___ 4. First of two readings of an ordinance to rezone 13.2 acres, more or less, from Single-Family Residential (R-1) to Agricultural-General (A-G) legally described as Lot 2 of Great River Hills Addition in Section 14 of LeClaire Township and located on the west side of Great River Road, ¼ mile south of 235th Street. (Item 4)
- ___ 5. First of two readings of an ordinance to amend permitted and prohibited accessory uses in the Park View Community Area Development Residential District. (Item 5)
- ___ 6. Health Department lobby modification construction project. (Item 6)

Human Resources

- ___ 7. Staff appointments. (Item 7)
- ___ 8. One year agreement for stop loss coverage. (Item 8)

Health & Community Services

- ___ 9. Tax suspension request. (Item 9)

Finance & Intergovernmental

- ___ 10. Appointment of Randy Linn, CPA to conduct the annual audit for Scott County Regional Authority. (Item 10)

Courthouse rules apply. No cell phones in the courthouse.

Other Items of Interest

____ 11. Scott County Strategic Planning Performance Measurement. (Item 11)

____ 12. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, November 1, 2018

Regular Board Meeting - 5:00 pm

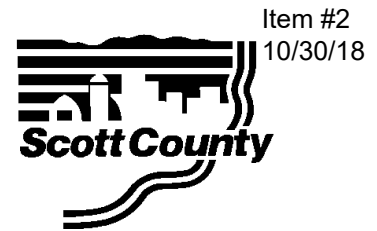
Scott County COURTHOUSE 400 W 4th St. Davenport, IA 52801 (Magistrate Court 1st Floor)

Public Hearing

____ 1. Public hearing relative to proposed addendum to the Comp Plan to address wineries as Special Permitted Uses in Ag-General Zoning Districts.

PLANNING & DEVELOPMENT

600 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyiowa.com
Office: (563) 326-8643



Timothy Huey
Director

To: Mahesh Sharma

From: Timothy Huey, Planning & Development Director

Date: October 22, 2018

Re: Public Hearing on proposed addendum to the Comp Plan to address wineries as Special Permitted Uses in Ag-General Zoning Districts

The Planning Commission held a public hearing at its last meeting this addendum. The joint meeting with the Board of Supervisors and the Zoning Board of Adjustment was held at the same time. You and all five of the Supervisors heard my presentation and the discussion of the Planning Commission so there is not much I need to add with this memo.

The Planning Commission had unanimously recommended approval of both the ordinance text amendment and the rezoning requests that had been reviewed at the previous meeting that are being considered with this addendum. This addendum to the Economic Development Objectives of Land Use Policies in Chapter Two of the Scott County Comprehensive Plan are to address standards and criteria for such winery proposals.

As stated previously, the Zoning Ordinance sets general criteria for the review of any Special Use Permit regardless for what the purpose of the special use is. The SUP regulations state:

Before the issuance of a special use permit, the Board will hold a public hearing and shall determine the effect of the proposed use upon the character of the neighborhood, the adjoining property values, the adequacy of the County road to handle the additional traffic, the potential traffic hazards, the impact on the water table, the handling of sewage wastes and storm water runoff, the potential of increasing the base flood elevation, and other matters relating to the public safety, public health, and general welfare.

The Board may place reasonable conditions on the Special Permitted Use as necessary to protect the character of the neighborhood, to maintain the spirit and intent of this Chapter, and to adhere to the Land Use Policies of the Development Plan.

The Zoning Board of Adjustment, at its discretion, can use these policies to set conditions for the approval of any such SUP but also use them for the basis to deny a request the Board determines is inappropriate or unacceptable. The policies address location, access, size and scope of the winery, any associated event center, code compliance and compatibility with the surrounding land use.

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Timothy Huey
Director

To: Planning & Zoning Commission

From: Timothy Huey, Planning & Development Director

Date: October 12, 2018

Re: Public Hearing on proposed addendum to the Comp Plan to address wineries as Special Permitted Uses in Ag-General Zoning Districts

The Planning Commission held public hearings at its last meeting on both an application to amend the Ag-General zoning district regulations to add wineries and associated facilities as a Special Permitted Use and to rezone a parcel of land from the former Olethea Golf Course to A-G to allow consideration of such a Special Use Permit (SUP).

The Planning Commission unanimously recommended approval of both requests and also discussed proposed amendments to the Economic Development Objectives of Land Use Policies in Chapter Two of the Scott County Comprehensive Plan to address standards and criteria for such proposals. The Planning Commission is required to hold a public hearing prior to making any recommendation to the Board of Supervisors on the adoption of a Comprehensive Plan or any amendments to such a plan.

The Zoning Ordinance sets general criteria for the review of any Special Use Permit regardless for what the purpose of the special use is. The SUP regulations state:

Before the issuance of a special use permit, the Board will hold a public hearing and shall determine the effect of the proposed use upon the character of the neighborhood, the adjoining property values, the adequacy of the County road to handle the additional traffic, the potential traffic hazards, the impact on the water table, the handling of sewage wastes and storm water runoff, the potential of increasing the base flood elevation, and other matters relating to the public safety, public health, and general welfare.

The Board may place reasonable conditions on the Special Permitted Use as necessary to protect the character of the neighborhood, to maintain the spirit and intent of this Chapter, and to adhere to the Land Use Policies of the Development Plan.

The attached draft of a Comprehensive Plan Addendum is intended to specifically address the criteria for review of an SUP for wineries and associated facilities. These policies are intended to be written general enough to give the Zoning Board of Adjustment discretion when setting conditions for the approval of any such SUP but specific enough to give the ZBOA the basis to deny a request the Board determines is inappropriate or unacceptable.

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Timothy Huey
Director

NOTICE OF BOARD OF SUPERVISORS PUBLIC HEARING ON AMENDMENT TO THE COMPREHENSIVE PLAN

Public Notice is hereby given that the Scott County Board of Supervisors will hold a public hearing to take comments on a proposed amendment to the Comprehensive Plan for Scott County. The Board of Supervisors will be discussing proposed criteria to be used in reviewing a Special Use Permit for wineries, tasting rooms and associated event centers.

The Scott County Planning and Zoning Commission received, reviewed, and held a public hearing on an application to amend the Special Permitted Uses in the Agricultural-General (A-G) Zoning District to allow wineries, tasting rooms and associated facilities as a Special Use at their regular meeting on October 2, 2018. In conjunction with that review, the Commission considered an addendum to the Economic Development Land Use Policies in the Comprehensive Plan to establish criteria and parameters for the Zoning Board of Adjustment to use to determine if such applications can be approved, and what conditions may be required and/or appropriate for such an approval. After a public hearing on October 16, 2018, the Commission voted unanimously to recommend approval of the proposed addendum to the Board of Supervisors.

The public hearing on the proposed addendum before the Board of Supervisors will be held on **Thursday, November 1, 2018 at 5:00 P.M. in the Magistrate's Courtroom in the Scott County Courthouse, 400 West 4th Street, Davenport, Iowa 52801.**

If you have questions or comments regarding the public hearing, please call, write or email the Planning and Development Department, Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801, 563-326-8643, or attend the hearing.

Timothy Huey
Planning Director

Scott County Comprehensive Plan

CHAPTER 2: VISION, GOALS, AND OBJECTIVES

ADDENDUM

Economic Development Objectives regarding wineries and related facilities

This addendum is adopted to establish land use policies to guide the review and any approval of Special Use Permits for wineries and associated facilities in unincorporated Scott County. While this Comprehensive Plan encourages development to occur within cities, it does encourage development, when it occurs in rural Scott County, to be on marginal agricultural land. The economic development objectives adopted with this Comprehensive Plan also encourage Scott County to promote a diverse regional economy and opportunities that improve our quality of life. To this end, Scott County would adopt the following policies on wineries and related facilities:

Objective 1. Location: Wineries can only be located adjacent to and in conjunction with a vineyard that produces grapes to be used in the production of wine on the premises. The Agricultural General Zoning District (A-G) is intended to protect agricultural operations but also to allow compatible development when approved with a Special Use Permit. These policies acknowledge that the growing of grapes would generally be considered an agriculturally-exempt land use and, as such, could be located in any area of unincorporated Scott County. However, wineries and any associated facilities would have to be located in an area zoned A-G, and only if a Special Use Permit is approved in compliance with these policies. If a proposed location is determined by the Zoning Board of Adjustment to be inappropriate or to significantly negatively impact adjacent property a Special Use Permit may be denied on that basis.

Objective 2. Access: Wineries should be located on adequately-constructed and maintained roads. If an analysis of traffic generated by such an operation is determined to be necessary by Planning Staff or the Zoning Board of Adjustment, such an analysis shall be prepared at the applicant's expense by a qualified traffic engineer/planner and be submitted and reviewed in conjunction with the Special Use Permit application.

Objective 3. Size and scope: The size of a winery should be in scale with the production of grapes from the associated vineyard. The intent of these policies is to allow wineries that use grapes grown on the property as well as to allow the use of grapes grown elsewhere in accordance with Iowa Native Wine regulations. The associated tasting facilities shall be designed to be compatible with the winery operation and limited to primarily serving and selling wines produced on the property.

The appropriate size of the facilities, the location and design of the buildings, the size and design of parking and circulation for vehicles will be determined by the Zoning Board of Adjustment when considering the Special Use Permit application. These facilities shall be in scale with the size and anticipated production yield of the vineyard but also to minimize the impact on any neighboring residential and/or agricultural development. The building design should be compatible and in harmony with a rural setting and the parking areas should be landscaped and

Scott County Comprehensive Plan

located to minimize its visual impact on the site. Any lightning of the parking areas or winery facilities shall be designed, installed and maintained to minimize glare and visibility on the adjacent properties.

Objective 4. Associated event center: An event center for gatherings and events such as weddings, parties, receptions and other public or private events may be approved in conjunction with a winery. The size and design of the building shall be appropriate for the location and the frequency of events shall be reviewed in conjunction with the review of the Special Use Permit. The Zoning Board of Adjustment may determine appropriate limits on the size and frequency of such events and place conditions to reduce the impacts on the adjacent property and on the public health, safety and welfare. Temporary facilities, such as tents or other non-permanent structures, may also be permitted for such events. Limits on the number of attendees, amplified music and/or speakers and any other aspect of the events determined to have significant impacts on adjacent properties may also be considered by the Zoning Board of Adjustment with the review of the Special Use Permit. Parking and circulation areas shall comply with the requirements of the *Scott County Zoning Code Section 6-27 Off Street Vehicular Parking Requirements*.

Objective 5. Code compliance: Wineries and all associated facilities shall comply with all applicable Federal, State and local regulations. Scott County Health, Accessibility and Construction Codes shall apply to all facilities covered by the Special Use Permit. Storm water management shall be in accordance with the *Iowa Statewide Urban Design and Specifications* and the *Off Street Vehicular Parking Requirements*.

Objective 6. Compatibility with Agricultural and Residential Land Uses: These policies are intended to allow wineries and associated facilities when and where they are determined to be compatible with the adjacent land uses but also to reduce any negative impacts on such land uses. They are adopted to further the diversification of Scott County's rural economy, promote tourism and the improve quality of life for our local citizens.

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Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: October 22, 2018

Re: Approval of the first of two readings of an ordinance to add wineries and associated facilities to the list of Special Permitted Uses in Ag-General Zoning Districts

The Board held a public hearing on this application to amend the zoning ordinance to add wineries and associated facilities as a Permitted Special Use in the Ag-General (A-G) Zoning District. Approval of this amendment would allow the applicants to submit a Special Use Permit application to the Zoning Board of Adjustment for approval to operate a winery, tasting room and associated event center on the property located on Great River Road on a portion of the former Olathea golf course. This application is also submitted in conjunction with an application to rezone the proposed parcel back to Ag-General from its current designation as R-1. Approval of both applications would be required prior to consideration of any Special Use Permit (SUP) application.

The Board is also holding a public hearing on the proposed addendum to the Scott County Comprehensive Plan's Land Use Policies to specifically address the standards and criteria for review of such SUP applications. If adopted, those policies would be used by the Zoning Board of Adjustment along with the other criteria for Special Use Permits to evaluate such requests and determine what conditions would be appropriate for any approval at a particular location or on what basis an application would be denied. It was the consensus of the Planning Commission to forward on its recommendation to approve this text amendment but to also set a public hearing for the proposed addendum to the Land Use Policies for its next meeting so those could be forwarded on to the Board of Supervisors for its consideration in conjunction with this text amendment application.

The Planning Commission unanimously recommended approval of the proposed Zoning Ordinance text amendment to add as a special permitted use "wineries for the production of native Iowa wine in conjunction with a vineyard and associated facilities for the production, bottling, marketing and sale of the wine." Such a proposed special permitted use may also include associated facilities for tastings and other events held on the premises. The Planning Commission also unanimously recommended approval of the addendum to the land use policies to address such wineries. Approval of any Comp Plan amendment can be done by resolution, after a duly noticed public hearing, while a zoning amendment requires approval of two readings of the ordinance following a public hearing. Therefore final approval of this ordinance can be approved in conjunction with the Comp Plan amendment at the following Board meeting.

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-_____

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-10.D. SPECIAL PERMITTED USES IN THE “AGRICULTURAL-GENERAL DISTRICT (A-G)” OF THE ZONING ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Amend Section 6-10 “Agricultural-General District (A-G)” of the Zoning Ordinance for Unincorporated Scott County

D. Special Permitted Uses by adding:

(3) Wineries for the production of native Iowa wine in conjunction with a vineyard and associated facilities for the production, bottling, marketing and sale of the wine. May also include associated facilities for tastings and other events held on the premises. Such facilities shall meet all building and health codes and any conditions for the approval of such facilities shall be established in conjunction with the review of the Special Use Permit and in accordance with Scott County Land Use Policies. Prior to the issuance of any building permit for the construction of such facilities a Site Plan Review will be approved by the Planning and Zoning Commission in accordance with provisions of Section 6-29 A.-F.

Section 2. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 3. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 4. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this ____ day of _____ 2018.

Tony Knobbe, Chair
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

PLANNING & DEVELOPMENT

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Item #4
10/30/18

Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: October 22, 2018

Re: Approval of the first of two readings of an ordinance to rezone 13.2 acres, more or less, from Single-Family Residential (R-1) to Agricultural-General (A-G) legally described as Lot 2 of Great River Hills Addition in Section 14 of LeClaire Township and located on the west side of Great River Road, ¼ mile south of 235th Street

The Board held a public hearing on this application to rezone a 13.2-acre tract of land from Single Family Residential (R-1) back to Agricultural-General (A-G). This rezoning is to allow the applicant to request approval of a Special Use Permit for a winery and wine production facilities, tasting room and associated event center on this property. In a separate request, the applicant is petitioning for an amendment to the Zoning Ordinance text that would allow wineries and associated facilities as Special Permitted Uses in the A-G district. The applicant has indicated that, if the zoning text amendment and this zoning map amendment is approved by the Board of Supervisors, he would pursue approval of a Special Use Permit through the Zoning Board of Adjustment to operate a winery on the property. The text amendment and rezoning would have to be approved, then the Special Use Permit would have to be reviewed and approved, followed by the approval of a Site Plan Review, before any winery-related activities could take place on the property. Agricultural activities like growing grapes are allowed (and generally would be ag-exempt) in all zoning districts in rural Scott County.

This property is a portion of a larger 100-acre tract, the former Olathea Golf Course property, which was rezoned from A-G to R-1 on May 3, 2018. It was subsequently subdivided into four relatively large lots, including the 13-acre lot included in this application.

The Planning Commission unanimously recommended approval of both this rezoning map amendment and the associated text amendment to allow consideration of the development of a winery and associated facilities on this property. The Planning Commission also unanimously recommended approval of the addendum to the Land Use Policies to be used to evaluate and set the standards and conditions of approval of any such requests.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission recommends approval of the request to rezone 13.2 acres (more or less) from Single-Family Residential (R-1) to Agricultural-General (A-G) based on its compliance with a preponderance of the criteria of the Revised Land-Use Policies.

Vote: Unanimous (7-0)

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-_____

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 13.2 ACRES IN SECTION 14, LECLAIRE TOWNSHIP FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO AGRICULTURAL-GENERAL (A-G), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY
IOWA:

Section 1. In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Single-Family Residential (R-1) to Agricultural-General (A-G) to-wit:

Lot 2 of Great River Hills Addition
Section 14, LeClaire Township

Section 2. This ordinance changing the above described land to Agricultural-General (A-G) is approved as recommended by the Planning and Zoning Commission.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 4. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this ____ day of _____ 2018.

Tony Knobbe, Chair
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

PLANNING & DEVELOPMENT

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Item #5
10/30/18

Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: October 22, 2018

Re: Approval of the first of two readings of an ordinance to amend permitted and prohibited accessory uses in the Park View Community Area Development Residential District

Scott County Zoning Ordinances defines and limits the amount of junk that can accumulate and the number of junk vehicles that can be visible on agricultural and residential property. Of course these regulations would not apply to farm land that was shown to be primarily adapted for agricultural use and therefore exempt from zoning.

The ordinance defines a junk vehicle as:

A motorized vehicle including autos, trucks, motorcycles, race cars, etc., which does not have a current IDOT registration or has one of two following conditions: parts have been removed for re-use, salvage, or sale or the vehicle has been incapable of operating under its own power for more than 30 days.

The ordinance defines a junk yard as:

Any site where commercial or domestic metals, wood, appliances, and other discarded or salvaged materials are bought, sold, exchanged, baled, stored, packed, dis-assembled, or sorted for profit or not for profit. Includes the dismantling or wrecking of vehicles, appliances, machinery, or equipment and the dismantling, sorting and resale of building materials salvaged from building wrecking sites.

But it regulates the accumulation of junk and junk vehicles by including in the definition:

The visible presence of two (2) or more junk vehicles on any subdivision lot in a residential zoning district or three (3) or more junk vehicles on any parcel of land in an agricultural zoning district shall constitute prima facie evidence of a junk yard.

In both Ag and Residential zoning districts the first accessory use states:

(1) *Accessory buildings and uses customarily incident to any of the uses in paragraph B above (Permitted Uses). Pole barns and garages are allowed. Only one commercial vehicle of the occupant may be parked on the premises unless it is used primarily to maintain the property. Accessory uses not allowed include, but are not limited to, the following uses: tire lots on non-farm parcels or subdivision lots; the accumulation of domestic junk such as vehicular parts, trailers, building materials,*

broken appliances, and other sorts of non-farm debris covering more than 200 square feet of area (100 sq.ft. in residential) six (6) feet high outside of buildings; and 2 or more junk vehicles on subdivision lots or 3 or more junk vehicles on parcels of non-farm land (see definition section).

The Park View Owners Association (PVOA) has submitted this application for a text amendment to the CAD-R zoning district regulations which apply to the residential areas of Park View. The restrictive covenants that were in effect in Park View from its inception have expired. The PVOA has been unsuccessful in getting approval to put those covenants back in place. As an alternative, they have submitted this application to amend the residential zoning regulations for Park View. Currently those regulations are very similar to the R-1 regulations that cover the subdivisions in the rest of unincorporated Scott County with the exception of the required setbacks, minimum lot size and lot width; which are reduced in Park View. Because the residential areas of Park View are covered by separate zoning regulations, it is well suited to consider stricter regulations that would only apply to the two CADs (Village Oaks being the other) and not generally in all Scott County R-1 districts. Of course many rural subdivisions also have restrictive covenants that are also stricter than county R-1 regulations which the HOAs for those subdivisions enforce.

The proposed amendments also include stricter limits on domestic pets and farm animals, restrictions on the heights of weeds and grass and to not allow home businesses to be conducted in either a detached or attached garage.

As staff indicated in the discussion with the Planning Commission on these proposed changes, it would be staff's recommendation that the first contact with property owners would be from the PVOA if there was an apparent violation of these regulations. Hopefully, in many if not most of the cases, that would result in the property owner bringing the property into compliance. For those recalcitrant owners with chronic violations, staff would proceed with enforcement action up to and including citations and fines.

The Planning Commission unanimously recommended approval of the request from the Park View Owners' Association to amend Section 6-14 of the Zoning Ordinance for Unincorporated Scott County to address permitted and prohibited accessory uses in the "Community Area Development Residential (CAD-R)" zoning district, including junk, junk vehicles, kennels, home occupations and tall grasses and weeds.

SCOTT COUNTY ORDINANCE NO. 18-_____

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-14.C. ACCESSORY PERMITTED USES IN THE “COMMUNITY AREA DEVELOPMENT RESIDENTIAL DISTRICT (CAD-R)” OF THE ZONING ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Amend Section 6-14 “Community Area Development Residential District (CAD-R)” of the Zoning Ordinance for Unincorporated Scott County

C. Accessory Permitted Uses by repealing and replacing with:

- (1) Accessory uses customarily incidental to any of the permitted uses in this District. Only one commercial vehicle may be parked and/or stored on the property unless it is used in conjunction with an approved home business. Accessory uses not permitted include, but are not limited to, the following uses: the visible accumulation of domestic junk such as vehicular parts, tires, trailers, salvaged building materials, broken or junk appliances, and the visible presence of any junk vehicle on a residential lot not stored entirely within an enclosed garage shall also be considered a prohibited accessory use (See Section 6-5.60. Junk Vehicle). Grasses and/or weeds that are in excess of 10 inches and are not a native or landscaped planting shall be considered a prohibited accessory use. Any accessory commercial use which is not approved as a home business as outlined in Section 6-6. V. is not permitted,
- (2) Home occupations conducted entirely within the dwelling (not in attached or detached garage) and in compliance with all other requirements of Section 6-6.V.,
- (3) Not more than four domestic pets of any species. No public or private kennels for domestic animals nor any domestic livestock are permitted.

Section 2. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 3. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 4. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this ____ day of _____ 2018.

Tony Knobbe, Chair
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

fss @ scottcountyjowa.com

(563) 326-8738 Voice

(563) 328-3245 Fax



Item #6
10/30/18

October 18, 2018

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, FMP
Director, Facility and Support Services

Subj: Health Department Lobby Modification

In the last capital budget cycle, the Health Department requested a small project be added to modify their lobby area to create a separate check in window for immunizations. This project would essentially open up a small office located adjacent to the lobby, allowing staff to check in immunization clients, freeing the reception area to continue to serve other walk in traffic in a less congested, more efficient manner. That project was approved as part of the FY19 Capital Plan.

As you recall a few cycles ago we had a project to modify space in the lower level Sheriff's Office, created a designated office for their Sex Offender Registry program. FSS had difficulty obtaining three bids for that project due to the small scope of work. With that in mind, we asked Precision Builders, the general contractor working on the Sheriff's office space to prepare a quote for the work at the Health Department. Precision Builders quote of \$15,250.00 completes work that was discussed on a walk through with Amy Thoreson.

There may be some additional costs for network cabling and furniture. These expenses should be minor and along with construction should not exceed the overall project budget.

This project was budgeted in the FY19 CIP plan in the amount of \$23,000.00.

FSS has reviewed the quote and recommends that the Board approve this quote.

I plan to be in attendance at the next Board of Supervisors meeting to discuss any questions you or the Board may have.

Cc: Ed Rivers
Amy Thoreson
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 1, 2018

A RESOLUTION APPROVING THE QUOTE AND AWARDING THE CONTRACT FOR
THE HEALTH DEPARTMENT LOBBY MODIFICATION CONSTRUCTION TO
PRECISION BUILDERS IN THE TOTAL AMOUNT OF \$15,250.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the Health Department Lobby Modification construction project is accepted and the contract is awarded to Precision Builders in the amount of \$15,250.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 1, 2018

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Monica Nickels for the position of part-time Medical Lab Technician in the Health Department at the entry level rate.

HUMAN RESOURCES DEPARTMENT
600 W. 4TH Street
Davenport, IA 52801

Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com



Date: October 23, 2018

To: Mahesh Sharma, County Administrator

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Stop Loss Insurance

Last cycle, the County renewed all of its health care coverages, except the stop loss coverage. We have experienced a better year for large claims, but still had an 8.9% increase in overall claims in compared to the previous 12 months. The impact of claims in the last 3 years continues to have an influence on the rate proposals for this year. As a reminder in 2015 large claims were 26% of our overall claims, in 2016 that dropped to 24%, and 17% in 2017.

The recommendation from our consultants, Holmes Murphy is to accept the proposal from Houston International Insurance Group (HIIG). This allows us to remain at the specific stop loss deductible of \$175,000 and only see a rate increase of \$6,190.08. It would add an aggregating specific deductible of \$50,000, which would require the county to pay the first pooled \$50,000 over the specific stop loss reached by individuals. However a straight renewal with the current provider is an increase of \$63,745.92, so the recommendation seems appropriate.

Cc: David Farmer, Budget & Administrative Services Manager
Anna Evans, Holmes Murphy
Hiliary McKay, Benefits Coordinator



Scott County, IA
ASO/Stop Loss Renewal Cost Analysis
Effective January 1, 2019

Carrier AM Best	United Healthcare TMS Re (Munich) A+ Current	United Healthcare TMS Re (Munich) A+ Renewal	United Healthcare TMS Re (Munich) A+ Renewal Option	United Healthcare TMS Re (Munich) A+ Renewal Option	United Healthcare HIIG A- Renewal Option	United Healthcare HIIG A- Renewal Option
ADMINISTRATIVE FEES						
496 Medical Administrative Fee	\$53.14 (\$33.97)	\$53.14 (\$33.97)	\$53.14 (\$33.97)	\$53.14 (\$33.97)	\$53.14 (\$33.97)	\$53.14 (\$33.97)
Rx Rebate Credit	Included	Included	Included	Included	Included	Included
Network Access Fee	\$9,508.32	\$9,508.32	\$9,508.32	\$9,508.32	\$9,508.32	\$9,508.32
Monthly Administrative Costs	\$114,099.84	\$114,099.84	\$114,099.84	\$114,099.84	\$114,099.84	\$114,099.84
Annual Administrative Costs	\$19.17	\$19.17	\$19.17	\$19.17	\$19.17	\$19.17
PEPM Costs						
STOP LOSS (Medical/Rx)						
Specific Stop Loss Deductible	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$200,000
Aggregating Specific Deductible						
Contract Type	Paid (36/12)	Paid (48/12)	Paid (48/12)	Paid (48/12)	24/12	24/12
Lasers	\$250K	No	No	No	No	No
Maximum Reimbursement	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Specific Premium						
Composite Rate	\$59.64	\$70.08	\$61.88	\$61.62	\$59.69	\$61.30
Monthly Specific Premium	\$29,581.44	\$34,759.68	\$30,692.48	\$30,563.52	\$29,606.24	\$30,404.80
Annual Specific Premium	\$354,977.28	\$417,116.16	\$368,309.76	\$366,762.24	\$405,390.72	\$364,857.60
Annual Specific Premium Increase/Decrease		17.51%	3.76%	3.32%	0.08%	2.78%
Aggregate Premium						
Aggregate Corridor	125%	125%	125%	125%	125%	125%
Contract Type	Paid (36/12)	Paid (48/12)	Paid (48/12)	Paid (48/12)	24/12	24/12
Composite Rate	\$3.31	\$3.58	\$3.85	\$3.85	\$4.30	\$4.72
Monthly Specific Premium	\$1,641.76	\$1,775.68	\$1,775.68	\$1,909.60	\$2,132.80	\$2,341.12
Annual Aggregate Premium	\$19,701.12	\$21,308.16	\$21,308.16	\$22,915.20	\$25,593.60	\$28,093.44
Annual Stop Loss Premium Costs	\$374,678.40	\$438,424.32	\$389,617.92	\$389,677.44	\$430,984.32	\$392,951.04
Total Fixed Costs (UHC & Stop Loss)	\$488,778.24	\$552,524.16	\$503,717.76	\$503,777.28	\$494,968.32	\$507,050.88
Increase to Current - \$		\$63,745.92	\$14,939.52	\$14,999.04	\$6,190.08	\$18,272.64
Increase to Current - %		13.04%	3.06%	3.07%	1.27%	3.74%
Variable Costs						
Aggregate Factors (Medical & Rx)	125%	125%	125%	125%	125%	125%
Composite Rate	\$1,562.95	\$1,656.63	\$1,656.63	\$1,669.39	\$1,587.51	\$1,597.10
Aggregate Run-In Limit					\$1,414,500.00	\$1,423,000.00
Monthly Maximum Claims Liability	\$775,223.20	\$821,688.48	\$821,688.48	\$828,017.44	\$787,404.96	\$792,161.60
Annual Maximum Claims Liability	\$9,302,678.40	\$9,860,261.76	\$9,860,261.76	\$9,936,209.28	\$9,448,859.52	\$9,505,939.20
Difference		\$557,583.36	\$557,583.36	\$633,530.88	\$146,181.12	\$203,260.80

Notes: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates. HIIG: Houston International Insurance Group.



Stealth Partner Group
5949 Sherry Lane, Suite 1170
Dallas, TX 75225

Dan Harlow
Phone: (214) 453-1943
E-Mail: DHarlow@stealthpartnergroup.com

Stealth Marketing Summary

Prepared for: *Scott County*

Effective Date: *1/1/2019*

Carrier:	Rating	Marketed	Quoted	Declined	Comments
American Fidelity	A+	<input checked="" type="checkbox"/>		x	Uncompetitive Rates
Berkley	A+	<input checked="" type="checkbox"/>		x	Uncompetitive Rates
Berkshire Hathaway	A++	<input checked="" type="checkbox"/>	x		
Guardian	A+	<input checked="" type="checkbox"/>			
HCC	A+	<input checked="" type="checkbox"/>		x	Uncompetitive Rates
HIIG	A+	<input checked="" type="checkbox"/>	x		
HM	A-	<input checked="" type="checkbox"/>	x		
Liberty Mutual	A+	<input checked="" type="checkbox"/>	x		
TMS Re	A+	<input checked="" type="checkbox"/>	x		
Optum	A	<input checked="" type="checkbox"/>		x	Underwriting Guidelines - Cannot Quote Over UHC
QBE	A	<input checked="" type="checkbox"/>		x	Uncompetitive Rates + 50% over current
RSLI	A+	<input checked="" type="checkbox"/>	Pending		
Sun Life	A+	<input checked="" type="checkbox"/>		x	Uncompetitive Rates
Swiss Re	A+	<input checked="" type="checkbox"/>		x	Uncompetitive Rates
Symetra	A	<input checked="" type="checkbox"/>		x	Uncompetitive Rates
Voya	A	<input checked="" type="checkbox"/>		x	Uncompetitive Rates

Dan Harlow
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(214) 453-1943
dharlow@stealthpartnergroup.com



GROUP: Scott County
EFFECTIVE DATE: January 1, 2019

SPECIFIC STOP LOSS		Current		Renewal		Renewal	
CARRIER:		TMS Re		TMS Re		TMS Re	
Carrier Rating:		A+		A+		A+	
TPA:		UHC		UHC		UHC	
PPO Network:		UHC Choice Plus		UHC Choice Plus		UHC Choice Plus	
UR Vendor:		UHC		UHC		UHC	
PBM:		UHC		UHC		UHC	
Specific Benefits Included:		Med + Rx		Med + Rx		Med + Rx	
Plan Lifetime Maximum:		Unlimited		Unlimited		Unlimited	
Specific Lifetime Maximum Reimbursement:		Unlimited		Unlimited		Unlimited	
Individual Specific Deductible:		175,000		175,000		175,000	
Specific Contract:		PAID(36/12)		PAID(48/12)		PAID(48/12)	
Aggregating Specific:							
496	EE Only	\$	\$	\$	\$	\$	\$
496	Composite	\$	59.64	\$	70.08	\$	59.64
Monthly Specific Premium		\$	29,581.44	\$	34,759.68	\$	30,692.48
Annual Specific Premium		\$	354,977.28	\$	417,116.16	\$	368,305.76
% Difference					17.51%		3.76%
Disclosure Status		Firm Through 10-26-18		Firm Through 10-26-18		Firm Through 10-26-18	
Lasers		No Lasers		No Lasers		No Lasers	
AGGREGATE STOP LOSS		PAID(36/12)		PAID(48/12)		PAID(48/12)	
Aggregate Contract:		Med + Rx		Med + Rx		Med + Rx	
Aggregate Benefits Included:		125%		125%		125%	
Aggregate Corridor:		1,000,000		1,000,000		1,000,000	
Annual Max Reimbursement:		3.31		3.58		3.58	
496	Composite	\$	1,641.76	\$	1,775.68	\$	1,775.68
Monthly Aggregate Premium		\$	19,701.12	\$	21,308.16	\$	21,308.16
Annual Aggregate Premium		\$		\$		\$	
Aggregate Attachment							
496	EE Only	\$	1,562.95	\$	1,656.63	\$	1,656.63
496	Composite	\$	1,562.95	\$	1,656.63	\$	1,656.63
Monthly Claims Liability		\$	775,223.20	\$	821,688.48	\$	821,688.48
Annual Claims Liability		\$	9,302,678.40	\$	9,860,261.76	\$	9,860,261.76
Aggregate Run-In Limit							
TOTAL REINSURANCE EXPENSE							
Annual Fixed Premium		\$	374,678.40	\$	438,424.32	\$	389,617.92
% Difference					17.01%		3.99%
Maximum Cost Liability		\$	9,677,356.80	\$	10,298,686.08	\$	10,249,879.68
% Difference					6.42%		5.92%
Commissions:							0.0%

Dan Harlow

5949 Sherry Lane, Suite 1170
Dallas, TX 75225
(214) 453-1943
dharlow@stealthpartnergroup.com



GROUP: Scott County
EFFECTIVE DATE: January 1, 2019

SPECIFIC STOP LOSS**CARRIER:**

Carrier Rating:

TPA:

PPO Network:

UR Vendor:

PBM:

Specific Benefits Included:

Plan Lifetime Maximum:

Specific Lifetime Maximum Reimbursement:

Individual Specific Deductible:

Specific Contract:

Aggregating Specific:

496

496

Monthly Specific Premium

Annual Specific Premium

% Difference

Disclosure Status

Current	Renewal	Renewal	Renewal
TMS Re	TMS Re	TMS Re	TMS Re
A+	A+	A+	A+
UHC	UHC	UHC	UHC
UHC Choice Plus	UHC Choice Plus	UHC Choice Plus	UHC Choice Plus
UHC	UHC	UHC	UHC
UHC	UHC	UHC	UHC
Med + Rx	Med + Rx	Med + Rx	Med + Rx
Unlimited	Unlimited	Unlimited	Unlimited
Unlimited	Unlimited	Unlimited	Unlimited
\$	\$	\$	\$
175,000	225,000	225,000	225,000
PAID(36/12)	PAID(48/12)	PAID(48/12)	PAID(48/12)
\$	\$	\$	\$
59.64	54.67	54.67	50,000.00
59.64	54.67	54.67	46.47
29,581.44	27,116.32	27,116.32	46.47
354,977.28	325,395.84	325,395.84	23,049.12
	-8.33%		276,589.44
			-22.08%

Firm Through 10-26-18 Firm Through 10-26-18

Lasers No Lasers No Lasers

AGGREGATE STOP LOSS

Aggregate Contract:

Aggregate Benefits Included:

Aggregate Corridor:

496

Annual Max Reimbursement:

496

Monthly Aggregate Premium

Annual Aggregate Premium

PAID(36/12)	PAID(48/12)	PAID(48/12)
Med + Rx	Med + Rx	Med + Rx
125%	125%	125%
\$	\$	\$
1,000,000	1,000,000	1,000,000
3.31	4.14	4.14
1,641.75	2,053.44	2,053.44
19,701.12	24,641.28	24,641.28

Aggregate Attachment

496

496

Monthly Claims Liability

Annual Claims Liability

Aggregate Run-In Limit

EE Only	\$	1,562.95	\$	1,674.73	\$	1,674.73
Composite	\$	1,562.95	\$	1,674.73	\$	1,674.73
	\$	775,223.20	\$	830,666.08	\$	830,666.08
	\$	9,302,678.40	\$	9,967,992.96	\$	9,967,992.96

TOTAL REINSURANCE EXPENSE

Annual Fixed Premium

% Difference

Maximum Cost Liability

% Difference

\$	\$	\$	\$	\$	\$
374,678.40	350,037.12	301,230.72	308,551.68	308,551.68	308,551.68
	-6.58%	-19.60%	-17.65%	-17.65%	-17.65%
\$	\$	\$	\$	\$	\$
9,677,356.80	10,318,030.08	10,269,223.68	9,871,889.60	9,871,889.60	9,871,889.60
	6.62%	6.12%	2.01%	2.01%	2.01%

Commissions:

0.0%



HOLMES MURPHY®

Disclosure of Employee Benefits

- This proposal is based upon the financial and underwriting information provided by you. In the event there have been significant changes, or we are missing material data, we will need that information in order to forward it to underwriters. Any additional information may change the rates shown.
- This proposal is issued by the carrier as a courtesy and for the sake of expediency. Actual rates will depend upon underwriting and the final enrollment.
- Never terminate your existing coverage until advised that replacement coverage has been confirmed by the replacement carrier.
- This proposal is intended to be a summary of the premium costs of the plans under consideration. Please refer to the carrier's proposal for the actual terms, conditions, limitations, and exclusions.
- It is imperative we be informed of any employee or dependent who is hospitalized or otherwise disabled and not actively at work on the effective date of any new contract. Coverage may not be available for these individuals.
- It is imperative we be informed of any employee or dependent who is covered under your group's provision or retiree plan.
- This proposal is provided only for your internal use. No further use or distribution is authorized without our prior written consent.
- All insurance carriers have their own operating procedures. A change in carrier could, therefore, affect the way certain plan coverages are evaluated.
- Holmes Murphy & Associates may qualify to receive compensation from insurance carriers in the form of volume bonus payments. Volume bonus payments are based on the volume and persistency of all business that Holmes Murphy & Associates has with certain insurance carriers and is not charged to your account directly, but is calculated into the carrier's overall fixed cost.



HOLMES MURPHY®

A.M. Best Ratings for Carriers Presented

Carrier Name	Home Office	Rating	Descriptor
HIIG	Wakefield, MA	A+	Superior
TMS Re (Munich)	Princeton, NJ	A+	Superior

A.M. Best Ratings

A.M. Best Company is the leading provider of insurer ratings of a company's financial strength and ability to meet its obligations to policyholders.

A.M. Best's Rating is an independent opinion, based on a comprehensive quantitative and qualitative evaluation, of a company's balance sheet strength, operating performance and business profile. Best's Ratings are not a warranty of a company's financial strength and ability to meet its obligations to policyholders.

Complete information on A.M. Best can be found on their website: www.ambest.com

Rating (Secure)	Descriptor	Definition
A++, A+	Superior	Assigned to companies that have, in our opinion, a superior ability to meet their ongoing obligations to policyholders.
A, A-	Excellent	Assigned to companies that have, in our opinion, an excellent ability to meet their ongoing obligations to policyholders.
B++, B+	Very Good	Assigned to companies that have, in our opinion, a good ability to meet their ongoing obligations to policyholders.

Holmes Murphy presents only carriers whose ratings are in the "Secure" categories.



HOLMES MURPHY®

A.M. Best Ratings

Rating (Vulnerable)	Descriptor	Definition
B, B-	Fair	Assigned to companies that have, in our opinion, a fair ability to meet their current obligations to the policyholders, but are financially vulnerable to adverse changes in underwriting and economic conditions.
C++, C+	Marginal	Assigned to companies that have, in our opinion, a marginal ability to meet their current obligations to policyholders, but are financially vulnerable to adverse changes in underwriting and economic conditions.
C, C-	Weak	Assigned to companies that have, in our opinion, a weak ability to meet their current obligations to policyholders, but are financially extremely vulnerable to adverse changes in underwriting economic conditions.
D	Poor	Assigned to companies that have, in our opinion, a poor ability to meet their current obligations to policyholders, but are financially extremely vulnerable to adverse changes in underwriting and economic conditions.
E	Under Regulatory Supervision	Assigned to companies (and possibly their subsidiaries /affiliates) that have been placed by an insurance regulatory authority under a significant form of supervision, control or restraint where-by they are no longer allowed to conduct normal ongoing insurance operations. This would include conservatorship or rehabilitation, but does not include liquidation. It may also be assigned to companies issued cease and desist orders by regulators outside their home state or country, state or country.
F	In Liquidation	Assigned to companies that have been placed under an order of liquidation by a court of law or whose owners have voluntarily agreed to liquidate the company. Note: Companies that voluntarily liquidate or dissolve their charters are generally not insolvent.
S	Suspended	Assigned to companies that have experienced sudden and significant events affecting their balance sheet strength or operating performance and whose rating implications cannot be evaluated due to a lack of timely or adequate information.

Not Rated Categories

NR-1	Insufficient Data
NR-2	Insufficient Size and/or Operating Experience
NR-3	Rating Procedure Inapplicable
NR-4	Company Request
NR-5	Not Formally Followed

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 1, 2018

APPROVAL OF A ONE YEAR AGREEMENT FOR STOP LOSS COVERAGE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the proposal from Houston International Insurance Group (HIIG) for one year agreement for specific and aggregate stop loss coverage is hereby accepted and approved.

Section 2. That the Human Resources Director hereby authorized to sign the health insurance contracts for services on behalf of the Board.

Section 3. This resolution shall take effect immediately.

Community Services Department

600 West 4th Street
Davenport, Iowa 52801



Item #9
10/30/18

(563) 326-8723 Fax (563) 326-8730

October 22, 2018

To: Mahesh Sharma

From: Lori A. Elam

Re: Approval of Tax Suspension Request

The County has received the following tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Sarah Mills
3604 Fair Avenue
Davenport, IA 52806

Suspend: The 2017 property taxes due in September 2018 and March 2019 in the amount of \$2513.00 including interest.

The applications meet the Board Suspension Policy requirements. It is recommended that the Board suspend the taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

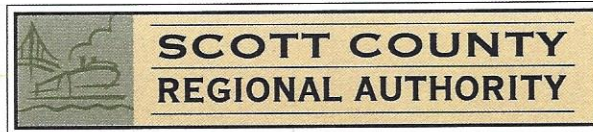
SCOTT COUNTY BOARD OF SUPERVISORS

NOVEMBER 1, 2018

SUSPENDING THE 2017 PROPERTY TAXES DUE IN SEPTEMBER 2018 AND MARCH 2019 FOR SARAH MILLS, 3604 FAIR AVENUE, DAVENPORT, IOWA, IN THE AMOUNT OF \$2,513.00 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2017 property taxes due in September 2018 and March 2019 for Sarah Mills, 3604 Fair Avenue, Davenport, Iowa, in the amount of \$2,513.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.



Item #10
10/30/18

October 22, 2018

Scott County Board of Supervisors
Administrative Center
600 West 4th Street
Davenport, Iowa 52801-1030

Supervisors,

BOARD OF DIRECTORS

JOHN NAGLE
PRESIDENT

ANN KAPPELER
VICE PRESIDENT

ANNE KUEHL-CUTKOMP
TREASURER

SCOTT VANDEWOESTYNE
SECRETARY

BARRY ANDERSON

KIRK ANDERSON

STAN KABAT

SHIRLEEN MARTIN

KEVIN O'HARA

SARA PEARSON

TIM PERKINS

JONNA SCHULER

RE: 99F.13 Annual Audit of Licensee Operations

Within ninety days after the end of the licensee's fiscal year, the licensee shall transmit to the commission an audit of the financial transactions and condition of the licensee's total gambling operations, including an itemization of all expenses and subsidies. All audits shall be conducted by certified public accountants registered or licensed in the State of Iowa under Chapter 542 who are selected by the board of supervisors in the county in which the licensee operates.

After seeking and reviewing bids and responses from six local audit firms, the Scott County Regional Authority (SCRA) wishes to change from its current auditor and contract to a new auditor beginning with the year ending December 31, 2018. SCRA President John Nagle, Directors Anne Kuehl-Cutkomp and Barry Anderson, and Office Coordinator Karen Berneking, served as an audit committee. The current approved firm of Gabelmann & Associates, P.C. was acquired by Honkamp Krueger & Co., P.C. in 2017. Honkamp Krueger & Co., P.C. declined to bid to retain SCRA as a client. The audit committee recommended to the SCRA Board of Directors at their October 18, 2018 meeting that Randy Linn, CPA, be selected as the new auditor.

The Scott County Regional Authority Board of Directors respectfully requests that the Scott County Board of Supervisors approve Randy Linn, CPA, 2322 East Kimberly Road, Davenport, Iowa to represent SCRA in future audits.

In the event that we can be of further assistance, please do not hesitate to contact us.

Sincerely,

Karen Berneking
Office Coordinator

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

November 1, 2018

APPROVAL OF THE APPOINTMENT OF RANDY LINN, CPA TO CONDUCT THE ANNUAL AUDIT FOR SCOTT COUNTY REGIONAL AUTHORITY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

WHEREAS, on April 19, 2004, the Iowa Legislature passed House File 2302, which the Governor signed into law on May 6, 2004; and

WHEREAS, House File 2302 amends Iowa Code Chapter 99F.13 (2003) and provides that the Board of Supervisors of each county where gambling operations are conducted must select a certified public accountant licensed within the State of Iowa to conduct the annual audit of certain licensed gambling establishments within the county, specifically providing,

"99F13 ANNUAL AUDIT OF LICENSEE OPERATIONS. Within ninety days after the end of the licensee's fiscal year, the licensee shall transmit to the commission an audit of the financial transactions and condition of the licensee's total gambling operations, including an itemization of all expenses and subsidies. All audits shall be conducted by certified public accountants registered or licenses in the State of Iowa under Chapter 542 who are selected by the board of supervisors in the county in which the licensee operates.", and;

WHEREAS, the Scott County Board of Supervisors has been asked by the Scott County Regional Authority who falls under this act to appoint Randy Linn, CPA as the certified public accountant for their audit, and

WHEREAS, the Randy Linn, CPA is registered and/or licensed to perform such services in the State of Iowa,

NOW THEREFORE BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The selection Randy Linn, CPA certified public accountant to conduct the annual audit for the Scott County Regional Authority in Scott County is hereby approved.
- Section 2. This selection of Randy Linn, CPA shall remain in effect and renew automatically each year until the Board of Supervisors receives a request from the Scott County Regional Authority to appoint another certified public accounting firm to perform the annual audits contemplated under Iowa Code Chapter 99F.13.
- Section 3. This resolution shall take effect immediately.

Scott County Strategic Plan - 2017 - Performance Completion Indicators

Item	Category	Priority Level	Strategic Plan Goal	Department	Primary Contact	Original Target Completion Date	Anticipated Completion Date	% Complete 9/30/18
1	Policy Agenda	Top	Mental Health Funding: Policy Strategy	Community Services	Lori Elam	On Going	5/19	On Going
2	Policy Agenda	Top	Commercial Backfill/Equalization Strategy and Plan	Budget & Admin Services	David Farmer	On Going	10/17	100%
3	Policy Agenda	Top	Comprehensive Salary and Benefits Study	Human Resources	Mary Thee	2/19	9/18	60%
4	Policy Agenda	Top	Campus Emergency Management Plan	Emergency Management	Mahesh Sharma	3/18	6/19	12%
5	Policy Agenda	Top	SECC Radio System - Vendor Selection	Administration	Mahesh Sharma	12/17	12/18	
6	Policy Agenda	High	Industrial Park Development	Planning & Development	Timothy Huey	On Going	On Going	On Going
7	Policy Agenda	High	County Economic Development Policy, Role, Incentives, TIF	Planning & Development	Timothy Huey	9/17	9/17	100%
8	Policy Agenda	High	Future Land Use Map	Planning & Development	Timothy Huey	10/17	4/18	100%
9	Policy Agenda	High	Lead Abatement - Policy and workgroup	Health	Ed Rivers	12/18	On Going	85%
10	Policy Agenda	High	Rural Residential/Building Ordinance/Guidelines	Planning & Development	Timothy Huey	8/17	2/19	50%
11	Policy Agenda	High	Audio/Visual Recording (Meeting Management)	FSS/IT	Matt Hirst/Tammy Speidel	3/18	06/19	10%
12	Policy Agenda	High	Trail Connectivity Plan	P&D/Roads/Conservation	Jon Burgstrum / Roger Kean / Tim Huey	4/17	6/19	0%
13	Policy Agenda	Moderate	Healthcare Cost Containment Strategy	Human Resources	Mary Thee	On Going	6/19	n/a
14	Policy Agenda	Moderate	Core County Service Inventory/Report	Budget & Admin Services	David Farmer	3/19	3/19	100%
15	Policy Agenda	Moderate	County Campus Security Audit/Plan	Sheriff/Facilities	Tim Lane	9/17	12/19	25%
16	Mgmt Agenda	Top	Risk Management Policy: Update	Administration & Team	Rhonda Oostenryk	7/18	10/17	100%
17	Mgmt Agenda	Top	Management / Employee Succession Planning / Program	Human Resources	Mary Thee	6/18	6/18	100%
18	Mgmt Agenda	Top	Fleet Management Plan	Budget/Roads/Sheriff	Jon Burgstrum	6/22	6/22	75%
19	Mgmt Agenda	Top	Business Continuity of Operation Plan	Emergency Mgmt/Cnty Off/Dept	Mahesh Sharma	TBD	6/19	10%
20	Mgmt Agenda	High	Election Equipment Space	Auditor/FSS	Tammy Speidel	8/18	08/18	100%
21	Mgmt Agenda	High	Credit Card Policy / Process	Budget & Admin Services/Team	David Farmer	12/17	8/18	50%
22	Mgmt Agenda	High	Purchase Card Vendor Procurement	Budget & Admin Services	David Farmer	8/17	6/18	30%
23	Mgmt Agenda	High	Parks Master Plan: Update	Conservation	Roger Kean	12/18	12/19	30%

Scott County Strategic Plan - 2017 - Performance Completion Indicators

Item	Category	Priority Level	Strategic Plan Goal	Department	Primary Contact	Original Target Completion Date	Anticipated Completion Date	% Complete 9/30/18
24	Mgmt in Progress	Departmental	Parks ADA Compliance Plan: Project Application	Conservation	Roger Kean	On Going	On Going	On-Going
25	Mgmt in Progress	Departmental	Pension: Monitoring, Legislative Advocacy	Administration	David Farmer	On Going	On Going	On Going
26	Mgmt in Progress	Departmental	Evidence Based Practices: Implementation	Community Services	Lori Elam	TBD	On Going	On Going
27	Mgmt in Progress	Departmental	Community Based Crisis Services with	Community Services	Lori Elam	On Going	10/18	On Going
28	Mgmt in Progress	Departmental	Food Inspection Program – FDA's Voluntary National Retail Food Regulatory Program Standards	Health	Eric Bradley	12/18	On Going	On Going
29	Mgmt in Progress	Departmental	Maternal Health Program: Implementation	Health	Tiffany Tjepkes	9/18	On Going	On Going
30	Mgmt in Progress	Departmental	GDRC	Planning & Development	Timothy Huey	2/18	On Going	On Going
31	Mgmt in Progress	Departmental	Debit Cards for Protective Payee Program	Community Services	Lori Elam	1/18	N/A	n/a
32	Mgmt in Progress	Departmental	Administrative Policies: Review	Human Resources	Mary Thee	9/17	On Going	n/a
33	Mgmt in Progress	Departmental	Robert Young Center (RYC)	Community Services	Lori Elam	7/18	12/18	100%
34	Mgmt in Progress	Departmental	New Election Equipment	Auditor	Roland Caldwell	5/17	5/17	100%
35	Mgmt in Progress	Departmental	Annual Financial Audit	Budget & Admin Services	David Farmer	12/17	12/17	100%
36	Mgmt in Progress	Departmental	PAFR	Budget & Admin Services	David Farmer	12/17	12/17	100%
37	Mgmt in Progress	Departmental	Representative Payee Program: Staff Hired	Community Services	Lori Elam	7/17	7/18	100%
38	Mgmt in Progress	Departmental	"Super Users": Evaluation, Action Plan	Community Services	Lori Elam	6/18	10/18	100%
39	Mgmt in Progress	Departmental	Community Services Network: Update	Community Services	Lori Elam	8/17	11/17	100%

Scott County Strategic Plan - 2017 - Performance Completion Indicators

Item	Category	Priority Level	Strategic Plan Goal	Department	Primary Contact	Original Target Completion Date	Anticipated Completion Date	% Complete 9/30/18
40	Mgmt in Progress	Departmental	Asset Management Supporting Software Transition	Conservation	Roger Kean	11/17	7/18	100%
41	Mgmt in Progress	Departmental	County's Mass Fatality Management Plan Update	Emergency Management	Dave Donovan	7/17	3/31/18	100%
42	Mgmt in Progress	Departmental	Hazard Mitigation Plan: Update	Emergency Management	Dave Donovan	7/17	6/18	100%
43	Mgmt in Progress	Departmental	Health Confidentiality Procedure/Policy	Health	Amy Thoreson	4/17	2/17	100%
44	Mgmt in Progress	Departmental	Public Health Preparedness Funding Model: Transition	Health	Denny Coon	7/17	7/17	100%
45	Mgmt in Progress	Departmental	Deputy County Medical Examiners	Health	Ed Rivers	TBD	1/18	100%
46	Mgmt in Progress	Departmental	HIV Testing and Outreach Program: Expansion	Health	Roma Taylor	2/17	2/17	100%
47	Mgmt in Progress	Departmental	Practice Fusion Electronic Health Records	Health	Roma Taylor	2/17	2/17	100%
48	Mgmt in Progress	Departmental	CHC Transition	Health	Tiffany Tjepkes	12/17	12/17	100%
49	Mgmt in Progress	Departmental	Recruitment Process: Improvements	Human Resources	Mary Thee	9/17	9/17	100%
50	Mgmt in Progress	Departmental	Per Diem Outside County	Human Resources	Mary Thee	5/17	9/17	100%
51	Mgmt in Progress	Departmental	IT Tech Coordinator Position	Information Technology	Matt Hirst	2/18	9/17	100%
52	Mgmt in Progress	Departmental	Field GIS Data Collection Apps	Information Technology	Ray Weiser	5/17	5/17	100%
53	Mgmt in Progress	Departmental	NG 911 Statewide Data Model – Standardized Data Submittal Process	Information Technology	Ray Weiser	9/17	9/17	100%
54	Mgmt in Progress	Departmental	Parcel Query/Web GIS Updates	Information Technology	Ray Weiser	TBD	10/19	100%
55	Mgmt in Progress	Departmental	Arc GIS Desktop/Arc Server: Updates	Information Technology	Ray Weiser	10/17	6/18	100%
56	Mgmt in Progress	Departmental	Telephone System: Upgrade	Information Technology	Sam Samara	12/17	6/18	100%
57	Mgmt in Progress	Departmental	Detention Screening Tool	Juvenile Detention Cntr	Jeremy Kaiser	5/17	5/17	100%
58	Mgmt in Progress	Departmental	Family Team Decision Making (FTDM) Program	Juvenile Detention Cntr	Jeremy Kaiser	5/17	12/17	100%

Scott County Strategic Plan - 2017 - Performance Completion Indicators

Item	Category	Priority Level	Strategic Plan Goal	Department	Primary Contact	Original Target Completion Date	Anticipated Completion Date	% Complete 9/30/18
59	Mgmt in Progress	Departmental	GPS Ankle Monitoring (with other Counties) – Contract	Juvenile Detention Cntr	Jeremy Kaiser	5/17	7/18	100%
60	Mgmt in Progress	Departmental	YTDM Contract with DHS	Juvenile Detention Cntr	Jeremy Kaiser	7/18	7/18	100%
61	Mgmt in Progress	Departmental	Cleona Demolition	Planning & Development	Timothy Huey	10/18	10/18	100%
62	Mgmt in Progress	Departmental	Planning Co Zo Spring Conference	Planning & Development	Timothy Huey	5/17	5/17	100%
63	Mgmt in Progress	Departmental	Tax Deed Auction	Planning & Development	Timothy Huey	5/17	8/17	100%
64	Mgmt in Progress	Departmental	Housing Council Resources Director: Hired	Planning & Development	Timothy Huey	1/18	1/18	100%
65	Mgmt in Progress	Departmental	Jail Video Project: Direction, Funding	Sheriff	Bryce Schmidt	9/17	6/18	100%
66	Mgmt in Progress	Departmental	Civil Process Service	Sheriff	Shawn Roth	9/17	1/18	100%
67	Mgmt in Progress	Departmental	Subscription Service: Tax Sale Certificates Online	Treasurer	Barb Vance	3/31/18	3/31/18	100%
68	Mgmt in Progress	Departmental	Jail with Programs/Efficiency	Sheriff	Bryce Schmidt	9/17	1/19	90%
69	Mgmt in Progress	Departmental	Sheriff Website Update	Sheriff	Pam Brown	9/17	1/19	90%
70	Mgmt in Progress	Departmental	ERP Implementation: User Advisory Group	Budget & Admin Services	David Farmer	12/18	12/18	75%
71	Mgmt in Progress	Departmental	Desktop PC Replacement	Information Technology	Sam Samara	12/18	12/18	75%
72	Mgmt in Progress	Departmental	Microsoft Hosted E-mail Conversion	Information Technology	Sam Samara	11/17	12/18	75%
73	Mgmt in Progress	Departmental	Website Distributed Content Contribution	Information Technology	Mitch Tollerud	7/19	3/19	70%
74	Mgmt in Progress	Departmental	One Year Title Records: Scanned	Treasurer	Tracy Carson	4/18	8/18	60%
75	Mgmt in Progress	Departmental	Drug Conspiracy Arrests	Sheriff	Shawn Roth	12/17	10/18	50%
76	Mgmt in Progress	Departmental	Sex Offender Registration: Modification	Sheriff	Shawn Roth	9/17	12/18	50%
77	Mgmt in Progress	Departmental	Leadership Summit	Human Resources	Mary Thee	10/17	10/18	40%

Scott County Strategic Plan - 2017 - Performance Completion Indicators

Item	Category	Priority Level	Strategic Plan Goal	Department	Primary Contact	Original Target Completion Date	Anticipated Completion Date	% Complete 9/30/18
78	Mgmt in Progress	Departmental	SECC Communication Equipment - Funding	Budget & Admin Services	Mahesh Sharma	10/18	12/18	30%
79	Mgmt in Progress	Departmental	Website Platform Expansion/Drupal Multi-site/Domain Access (WasteCom)	Information Technology	Mitch Tollerud	6/18	9/19	30%
80	Mgmt in Progress	Departmental	Prison Rape Elimination Audit	Juvenile Detention Cntr	Jeremy Kaiser	12/18	12/18	25%
81	Mgmt in Progress	Departmental	Weekend Violators Program: Plan, Implementation	Juvenile Detention Cntr	Jeremy Kaiser	10/17	7/18	25%
82	Mgmt in Progress	Departmental	County Employee intranet: Update	Information Technology	Mitch Tollerud	2/18	3/19	20%
83	Mgmt in Progress	Departmental	Regional Aerial Photo	Information Technology	Ray Weiser	11/19	11/19	10%
84	Mgmt in Progress	Departmental	I.T. Service Desk Review	Information Technology	Matt Hirst	9/18	9/19	5%
85	Major Projects	Departmental	Pool Entrance/Staff Area: Renovation	Conservation	Roger Kean	6/17	5/17	100%
86	Major Projects	Departmental	Juvenile Detention Expansion	FSS	Tammy Speidel	8/17	11/17	100%
87	Major Projects	Departmental	Planning and Development Relocation	FSS	Tammy Speidel	3/17	03/17	100%
88	Major Projects	Departmental	Sheriff Patrol Headquarters	FSS	Tammy Speidel	5/17	05/17	100%
89	Major Projects	Departmental	Walkway Connecting Courthouse to Administration Building	FSS	Tammy Speidel	6/18	10/17	100%
90	Major Projects	Departmental	CCTV Expansion: Administrative Center, Juvenile Detention, Jail, Sheriff Patrol	FSS/IT	Tammy Speidel/ Matt Hirst	10/17	02/18	100%
91	Major Projects	Departmental	33B Allens Grove Bridge	Secondary Roads	Jon Burgstrum	12/17	11/17	100%
92	Major Projects	Departmental	6B Liberty Bridge	Secondary Roads	Jon Burgstrum	12/17	10/15	100%
93	Major Projects	Departmental	Annual Roadside Vegetation Management Projects	Secondary Roads	Jon Burgstrum	11/17	11/17	100%
94	Major Projects	Departmental	102 nd Pavement and Widening	Secondary Roads	Jon Burgstrum	6/18	6/18	100%
95	Major Projects	Departmental	52 nd Avenue Pavement	Secondary Roads	Jon Burgstrum	6/18	6/18	100%
96	Major Projects	Departmental	55th Ave Paving Project	Secondary Roads	Jon Burgstrum	11/17	6/18	100%
97	Major Projects	Departmental	Cabins	Conservation	Roger Kean	2018	9/18	75%
98	Major Projects	Departmental	West Lake Park Lake Restoration	Conservation	Roger Kean	12/20	12/20	50%
99	Major Projects	Departmental	Administrative Center Carpet Replacement	FSS	Tammy Speidel	2020	2023	50%
100	Major Projects	Departmental	Jail Carpet Replacement	FSS	Daniel Mora	2022	2023	40%
101	Major Projects	Departmental	New Incachias Campground	Conservation	Roger Kean	12/19	12/19	35%
102	Major Projects	Departmental	Wastewater Treatment Plant Replacement	Conservation	Roger Kean	6/18	8/19	35%
103	Major Projects	Departmental	27H Le Claire Bridge	Secondary Roads	Jon Burgstrum	6/18	6/18	20%
104	Major Projects	Departmental	4E Sheridan Bridge	Secondary Roads	Jon Burgstrum	6/18	5/19	20%
105	Major Projects	Departmental	4 – Season Shelter	Conservation	Roger Kean	2020	5/21	0%