

# Facility and Support Services

600 West 4<sup>th</sup> Street

Davenport, Iowa 52801-1003

fss @ scottcountyjowa.com

(563) 326-8738 Voice

(563) 328-3245 Fax



Item #6  
10/30/18

October 18, 2018

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, FMP  
Director, Facility and Support Services

Subj: Health Department Lobby Modification

In the last capital budget cycle, the Health Department requested a small project be added to modify their lobby area to create a separate check in window for immunizations. This project would essentially open up a small office located adjacent to the lobby, allowing staff to check in immunization clients, freeing the reception area to continue to serve other walk in traffic in a less congested, more efficient manner. That project was approved as part of the FY19 Capital Plan.

As you recall a few cycles ago we had a project to modify space in the lower level Sheriff's Office, created a designated office for their Sex Offender Registry program. FSS had difficulty obtaining three bids for that project due to the small scope of work. With that in mind, we asked Precision Builders, the general contractor working on the Sheriff's office space to prepare a quote for the work at the Health Department. Precision Builders quote of \$15,250.00 completes work that was discussed on a walk through with Amy Thoreson.

There may be some additional costs for network cabling and furniture. These expenses should be minor and along with construction should not exceed the overall project budget.

This project was budgeted in the FY19 CIP plan in the amount of \$23,000.00.

FSS has reviewed the quote and recommends that the Board approve this quote.

I plan to be in attendance at the next Board of Supervisors meeting to discuss any questions you or the Board may have.

Cc: Ed Rivers  
Amy Thoreson  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

November 1, 2018

A RESOLUTION APPROVING THE QUOTE AND AWARDING THE CONTRACT FOR  
THE HEALTH DEPARTMENT LOBBY MODIFICATION CONSTRUCTION TO  
PRECISION BUILDERS IN THE TOTAL AMOUNT OF \$15,250.00.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the Health Department Lobby Modification construction project is accepted and the contract is awarded to Precision Builders in the amount of \$15,250.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.