

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 12 - 16, 2018**

**Tuesday, November 13, 2018**

**Committee of the Whole - 8:00 am**

**Scott County COURTHOUSE 400 W. 4th St. Davenport, IA 52801 (2nd Floor Room 258)**

- \_\_\_ 1. Roll Call: Kinzer, Holst, Earnhardt, Knobbe, Beck

**Facilities & Economic Development**

- \_\_\_ 2. Ordinance for establishing new speed limits on county roads. (Item 2)
- \_\_\_ 3. Proposed addendum to the Comp Plan to address wineries as Special Permitted Uses in Ag-General Zoning Districts. (Item 3)
- \_\_\_ 4. Second and final reading of an ordinance to add wineries and associated facilities to the list of Special Permitted Uses in Ag-General Zoning Districts. (Item 4)
- \_\_\_ 5. Second and final reading of an ordinance to rezone 13.2 acres, more or less, from Single-Family Residential (R-1) to Agricultural-General (A-G) legally described as Lot 2 of Great River Hills Addition in Section 14 of LeClaire Township and located on the west side of Great River Road, ¼ mile south of 235th Street. (Item 5)
- \_\_\_ 6. Second and final reading of an ordinance to amend permitted and prohibited accessory uses in the Park View Community Area Development Residential District. (Item 6)

**Human Resources**

- \_\_\_ 7. Staff Appointments. (Item 7)
- \_\_\_ 8. Discussion of pending litigation pursuant to Iowa Code Section 21.5(1)(c). - CLOSED SESSION

**Finance & Intergovernmental**

- \_\_\_ 9. ECM Project - Phase 3 (Item 9)
- \_\_\_ 10. Network Monitoring Software Maintenance and Support. (Item 10)

**Other Items of Interest**

- \_\_\_ 11. Recognizing November as "Diabetes Awareness Month" at the November 15th Board Meeting at 5:00. (Item 11)

**Courthouse rules apply. No cell phones in the courthouse.**

\_\_\_ 12. Adjourned.

Moved by \_\_\_ Seconded by \_\_\_  
Ayes  
Nays

**Tuesday, November 13, 2018**

**Special Committee of the Whole - TIME- immediately following Committee of the Whole  
Scott County COURTHOUSE 400 W. 4th St. Davenport, IA 52801 (2nd Floor Room 258) -**

**CLOSED SESSION**

- \_\_\_ 1. Roll Call: Kinzer, Holst, Earnhardt, Knobbe, Beck
- \_\_\_ 2. Discussion of strategy of upcoming labor negotiations with the County's organized employees pursuant to Iowa Code Section 20.17(3). - CLOSED SESSION

Motion to go into closed session:

Moved by \_\_\_ Seconded by \_\_\_  
Ayes  
Nays

Motion to go into open session:

Moved by \_\_\_ Seconded by \_\_\_  
Ayes  
Nays

- \_\_\_ 3. Adjourned.

Moved by \_\_\_ Seconded by \_\_\_  
Ayes  
Nays

**Wednesday, November 14, 2018**

**Special Board Meeting - 8:00 am  
Conference Room 638, 6th Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Kinzer, Holst, Earnhardt, Knobbe, Beck
- \_\_\_ 2. Canvass of Votes.

Moved by \_\_\_ Seconded by \_\_\_

Roll Call: Kinzer \_\_\_\_\_  
Holst \_\_\_\_\_  
Earnhardt \_\_\_\_\_  
Knobbe \_\_\_\_\_  
Beck \_\_\_\_\_

\_\_\_\_ 3. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Ayes  
Nays

**Thursday, November 15, 2018**

**Special Committee of the Whole - 12:00 pm**  
**6th Floor, Administrative Center Room 605**

- \_\_\_\_ 1. Roll Call: Kinzer, Holst, Earnhardt, Knobbe, Beck
- \_\_\_\_ 2. Annual joint meeting with Board of Health.
- \_\_\_\_ 3. Other items of interest.

**Thursday, November 15, 2018**

**Regular Board Meeting - 5:00 pm**  
**Scott County COURTHOUSE 400 W. 4th St. Davenport, IA 52801**  
**(Magistrate Courtroom 1st Floor)**

**Friday, November 16, 2018**

**Special Committee of the Whole - 8:00 am**  
**Conference Room 638, 6th Floor, Administrative Center**

- \_\_\_\_ 1. Roll Call: Kinzer, Holst, Earnhardt, Knobbe, Beck
- \_\_\_\_ 2. Annual joint meeting with Veteran Affairs Commission.
- \_\_\_\_ 3. Other items of interest.

**SCOTT COUNTY ENGINEER'S OFFICE**

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Eldridge, Iowa 52848

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JON R. BURGSTRUM, P.E.  
County Engineer

ANGIE KERSTEN  
Assistant County Engineer

TARA YOUNGERS  
Administrative Assistant

**MEMO**

TO: Mahesh Sharma  
County Administrator

FROM: Jon Burgstrum  
County Engineer

SUBJ: First reading of ordinance for establishing new speed limits on county roads.

DATE: November 15, 2018

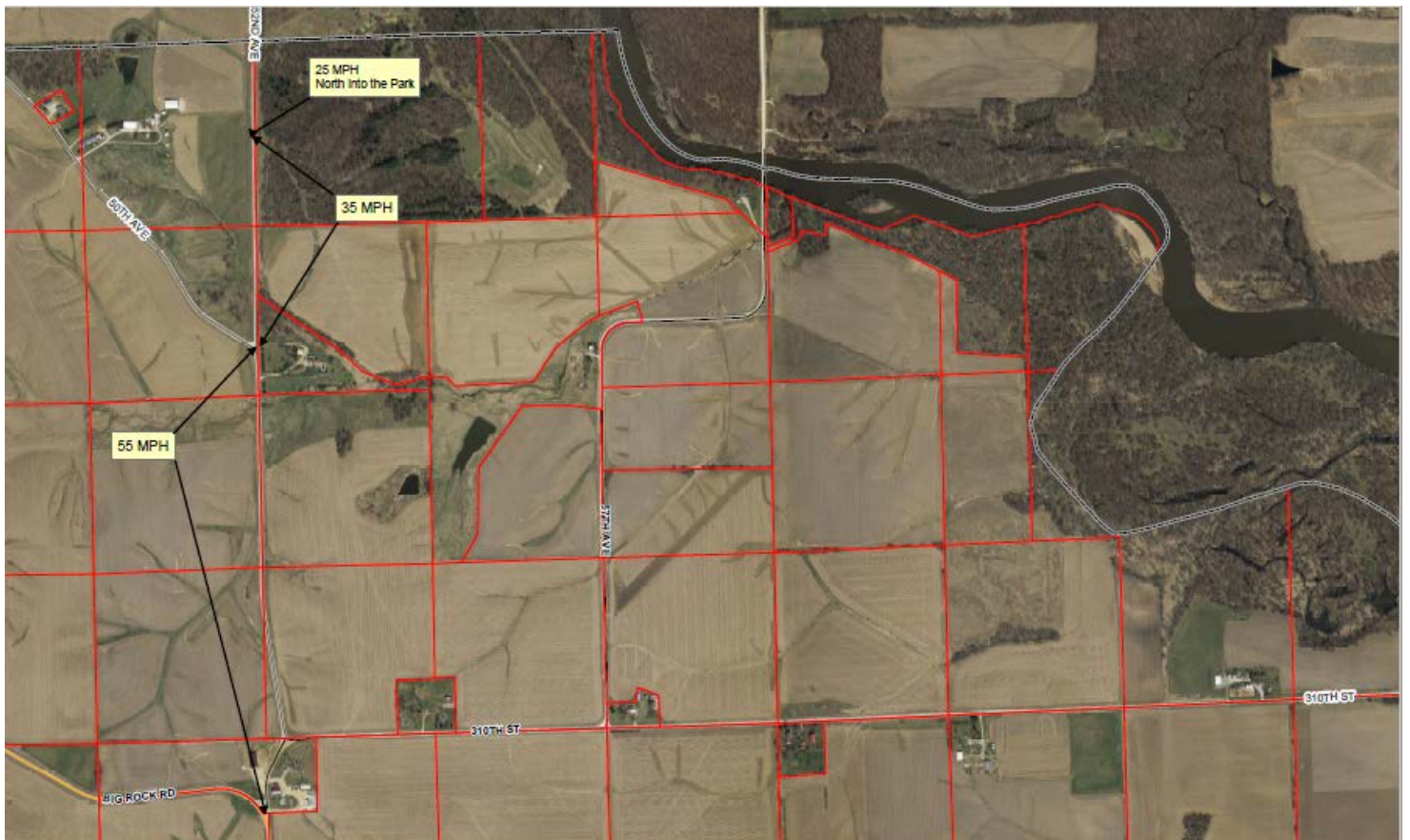
This is a First reading of an ordinance to adjust the speed limit on 102<sup>nd</sup> Avenue to 55 mph, from Y4E North approximately 2800' and then 35 mph north to the end of pavement approximately 2650' and, 35 mph on 285<sup>th</sup> St. from 102<sup>nd</sup> Ave east approximately 980'. We are also placing 55 mph speed limits on 52<sup>nd</sup> Ave from Y4E north to 50<sup>th</sup> Ave then 35 mph north to the park.

We completed a speed study on 102<sup>nd</sup> Ave which showed us that almost 28% of the vehicles were traveling over 55 mph. The section that will be 35mph is residential and the section to the south is rural. The section on 285<sup>th</sup> St is also residential.

There are no posted speeds on 52<sup>nd</sup> Ave North to the Park. Because the speed limit in the park is 25mph and there is a south bound stop sign at 50<sup>th</sup> Ave, we feel that slowing traffic at 50<sup>th</sup> Ave to 35 mph is a safer transition into the Park.

The current speed limit on all three road sections is 55mph by statute with no signs posted.

102nd Ave above, 52nd Ave below



SCOTT COUNTY ORDINANCE NO 13-\_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 13-34 OF THE SCOTT COUNTY CODE  
RELATIVE TO DESIGNATED SPEED LIMITS ON SCOTT COUNTY SECONDARY  
ROADS.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

Add to Sec. 13-34R, Add Item No. 13 and 14 to read:

R. County

14. 35 MPH - On 52<sup>nd</sup> Avenue from 50<sup>th</sup> Avenue north  
1,600 feet.

15. 55 MPH - On 102<sup>nd</sup> Avenue from Y4E north 2,800  
feet.

35 MPH - On 102<sup>nd</sup> Avenue from a point 2,800 feet  
north of Y4E north 2,650 feet to the end of  
pavement.

35 MPH - On 285<sup>th</sup> Street from 102<sup>nd</sup> Avenue east 980  
feet.

SECTION 2.

The County Auditor is directed to keep and maintain a copy  
of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason  
illegal or void, then the lawful provisions of this  
Ordinance shall be and remain in full force and effect, the  
same as if the Ordinance contained no illegal or void  
provisions.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances in conflict with the  
provisions of this Ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its  
final passage and publication as by law provided.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Tony Knobbe, Chairperson  
Scott County Board of Supervisors

ATTESTED BY:

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Roxanna Moritz  
Scott County Auditor



SCOTT COUNTY ORDINANCE NO 13-\_\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER 13-34 OF THE SCOTT COUNTY CODE  
RELATIVE TO DESIGNATED SPEED LIMITS ON SCOTT COUNTY SECONDARY  
ROADS.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

Add Sec. 13-34S, Add Item No. 1 to read:

S. Wapsi River Environmental Education Center

1. 25 MPH - On 52<sup>nd</sup> Avenue from 1,600 feet north of  
50<sup>th</sup> Avenue north to the Park.

SECTION 2.

The County Auditor is directed to keep and maintain a copy  
of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason  
illegal or void, then the lawful provisions of this  
Ordinance shall be and remain in full force and effect, the  
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provisions of this Ordinance are hereby repealed.

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final passage and publication as by law provided.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Tony Knobbe, Chairperson  
Scott County Board of Supervisors

ATTESTED BY:

\_\_\_\_\_  
Roxanna Moritz  
Scott County Auditor



**PLANNING & DEVELOPMENT**

600 West Fourth Street  
Davenport, Iowa 52801-1106  
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Office: (563) 326-8643



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Timothy Huey  
Director

To: Mahesh Sharma

From: Timothy Huey, Planning & Development Director

Date: November 6, 2018

**Re: Resolution approving proposed addendum to the Comp Plan to address wineries as Special Permitted Uses in Ag-General Zoning Districts and approval of the second and final readings of the ordinances amending the text of the A-G zoning regulations and amending the zoning map to rezoning the parcel for a proposed vineyard and winery.**

The Board held a public hearing on this Comp Plan amendment and approved the first of two readings of the associated zoning text amendment and zoning map amendment. These address both the requirements and criteria for approval of a Special Use Permit for wineries and associated facilities in an Ag General Zoning District anywhere in rural Scott County and the rezoning of a portion of the former Olathea golf course back to Ag-General to allow consideration of an SUP for a winery at that location.

At the previous Committee of the Whole the Board asked for some additional language in the text of the zoning amendment to clarify the requirements and guidelines under which such Special Use Permits are reviewed and approved. Staff did not provide the applicants with a copy of that language prior to the Board meeting and approval of first reading. The applicants have requested the Board consider changes to the ordinance language prior to the final reading. First to clarify that alcohol sales will be in accordance with the State license requirements for an Iowa native wine manufacturer. Second, the applicants requested that the construction of an event center be allowed after two years of vineyard operation rather than three. Staff would view these as relatively minor changes and would recommend approval.

**123.178B Authority under class “C” native wine permit.**

1. A person holding a class “C” native wine permit may sell native wine only at retail for consumption on or off the premises.
2. A class “C” native wine permittee having more than one place of business where wine is sold and served shall obtain a separate permit for each place of business.
3. A person holding a class “C” native wine permit may purchase wine for resale only from a native winery holding a class “A” wine permit.
4. A person holding a class “C” native wine permit and a class “A” wine permit whose primary purpose is manufacturing native wine may purchase beer from a wholesaler holding a class “A” beer permit for sale at retail for consumption on or off the premises covered by the class “C” native wine permit.

2003 Acts, ch 143, §12, 17; 2009 Acts, ch 104, §1; 2017 Acts, ch 119, §15

Referred to in §123.32, §123.56, §123.130

Subsection 4 amended

### 123.56 Native wines.

1. Subject to rules of the division, manufacturers of native wines from grapes, cherries, other fruits or other fruit juices, vegetables, vegetable juices, dandelions, clover, honey, or any combination of these ingredients, holding a class "A" wine permit as required by [this chapter](#), may sell, keep, or offer for sale and deliver the wine. Notwithstanding [section 123.24, subsection 4](#), or any other provision of [this chapter](#), manufacturers of native wine may obtain and possess grape brandy from the division for the sole purpose of manufacturing wine.

2. Native wine may be sold at retail for off-premises consumption when sold on the premises of the manufacturer, or in a retail establishment operated by the manufacturer. Sales may also be made to class "A" or retail wine permittees or liquor control licensees as authorized by the class "A" wine permit. A manufacturer of native wines shall not sell the wines other than as permitted in [this chapter](#) and shall not allow wine sold to be consumed upon the premises of the manufacturer. However, prior to sale, native wines may be tasted on the premises where made, when no charge is made for the tasting. A person may manufacture native wine for consumption on the manufacturer's premises, when the wine or any part of it is not manufactured for sale.

3. A manufacturer of native wines may ship wine in closed containers to individual purchasers inside this state by obtaining a wine direct shipper license pursuant to [section 123.187](#).

4. Notwithstanding [section 123.179, subsection 1](#), a class "A" wine permit for a native wine manufacturer shall be issued and renewed annually upon payment of a fee of twenty-five dollars which shall be in lieu of any other license fee required by [this chapter](#). The class "A" permit shall only allow the native wine manufacturer to sell, keep, or offer for sale and deliver the manufacturer's native wines as provided under [this section](#).

5. Notwithstanding any other provision of [this chapter](#), a person engaged in the business of manufacturing native wine may sell native wine at retail for consumption on the premises of the manufacturing facility by applying for a class "C" native wine permit as provided in [section 123.178B](#). A manufacturer of native wine may be granted not more than one class "C" native wine permit.

6. Notwithstanding any other provision of [this chapter](#), a person employed by a class "A" native wine permittee may be employed by a brewery with a class "A" native beer permit provided the person has no ownership interest in either licensed premises.

7. A manufacturer may use the space and equipment of another manufacturer for the purpose of manufacturing native wine, provided that such an alternating proprietorship arrangement is approved by the alcohol and tobacco tax and trade bureau of the United States department of the treasury. A separate class "A" wine permit shall be issued to each manufacturer, and each manufacturer shall be subject to the provisions of [this chapter](#) and the rules of [the division](#). Notwithstanding [subsection 5](#), not more than one class "C" native wine permit shall be issued to a premises with alternating proprietorships.

8. For the purposes of [this section](#), "manufacturer" includes only those persons who process in Iowa the fruit, vegetables, dandelions, clover, honey, or any combination of these ingredients, by fermentation into wines.

[C35, §1921-f56; C39, §1921.056; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §123.56]

85 Acts, ch 32, §49; 85 Acts, ch 198, §1; 2003 Acts, ch 143, §4, 5, 17; 2009 Acts, ch 73, §1; 2011 Acts, ch 17, §11; 2011 Acts, ch 30, §8; 2015 Acts, ch 53, §2

Referred to in §123.3

Subsections 1 and 2 amended

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____
_____ SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 15, 2018**  
**APPROVING THE ADOPTION OF AN ADDENDUM TO CHAPTER TWO OF THE**  
**SCOTT COUNTY COMPREHENSIVE PLAN IN ACCORDANCE WITH THE**  
**RECOMMENDATION OF THE SCOTT COUNTY PLANNING AND ZONING**  
**COMMISSION**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Planning and Zoning Commission held a Public Hearing on October 16, 2018 to consider and take public comments on an addendum to the language of Chapter Two: Vision, Goals and Objectives of the Comprehensive Plan that would establish land use policies to guide the review and any approval of Special Use Permits for wineries and associated facilities in unincorporated Scott County.
- Section 2. The Planning and Zoning Commission determined that that this addendum is in keeping with the economic development objectives of the adopted Comprehensive Plan that encourage Scott County to promote a diverse regional economy and opportunities that promote tourism and improve the quality of life.
- Section 3. As adopted, the Scott County Comprehensive Plan encourages development to occur within cities but the policies also state that when development does occur in rural Scott County that it be on marginal agricultural land and that it meet a preponderance of the other criteria for land use changes.
- Section 4. As stated when it was originally adopted in 2008, the Comprehensive Plan is not intended to be a static document but an active and dynamic Plan that will be regularly reviewed and updated.
- Section 5. The Board of Supervisors held its own public hearing on this proposed Comprehensive Plan addendum on November 1, 2018.
- Section 6. The Board of Supervisors hereby adopts and incorporates this addendum to Chapter Two: Vision, Goals and Objectives, as recommended by the Planning and Zoning Commission, as elements of the Scott County Comprehensive Plan.
- Section 7. This resolution shall take effect immediately.

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-\_\_\_\_\_

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-10.D. SPECIAL PERMITTED USES IN THE “AGRICULTURAL-GENERAL DISTRICT (A-G)” OF THE ZONING ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

**Section 1.** Amend Section 6-10 “Agricultural-General District (A-G)” of the Zoning Ordinance for Unincorporated Scott County.

**D. Special Permitted Uses** by adding:

(3) Wineries for the production of native Iowa wine in conjunction with a vineyard and associated facilities for the production, bottling, marketing and sale of the wine. May also include associated facilities for tastings and other events held on the premises. The tasting rooms shall be for the service of wine produced on the property and such facilities may have food service and shall comply with the requirements of a State Native wine liquor license. The size of the wine production and tasting room facilities shall total no more in floor area than 1% of the total area of the property and the size of an associated event center shall also total no more in floor area than 1% of the total area of the property. Construction and operation of any event center shall require documentation of a minimum of two years of vineyard operation and such an event center shall only be permitted to operate in conjunction with an active vineyard and wine production on the property. The number, size and frequency of events shall be established at the time the Special Use Permit is approved. All such facilities shall meet all building, accessibility and health codes and any other conditions or requirements for the approval of such facilities shall be established in conjunction with the review and approval of the Special Use Permit and shall be in accordance with Scott County Land Use Policies.

One single family residence shall be permitted on the property for the owner or manager of the vineyard/wine production operation. Such a residence may also be ag-exempt if it meets the criteria to be considered a farm house. Any accessory building(s) which are primarily adapted for the growing and production of fruit or other agricultural crops on the property shall be considered ag-exempt.

Prior to the issuance of any building permit for the construction of such winery, tasting room or event center a Site Plan Review will be approved by the Planning and Zoning Commission in accordance with provisions of Section 6-29 A.-F.

**Section 2.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 3.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 4.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 5.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_ day of \_\_\_\_\_ 2018.

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Tony Knobbe, Chair  
Scott County Board of Supervisors

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Roxanna Moritz, County Auditor

# **Scott County Comprehensive Plan**

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## **CHAPTER 2: VISION, GOALS, AND OBJECTIVES**

### **ADDENDUM**

#### ***Economic Development Objectives regarding wineries and related facilities***

This addendum is adopted to establish land use policies to guide the review and any approval of Special Use Permits for wineries and associated facilities in unincorporated Scott County. While this Comprehensive Plan encourages development to occur within cities, it does encourage development, when it occurs in rural Scott County, to be on marginal agricultural land. The economic development objectives adopted with this Comprehensive Plan also encourage Scott County to promote a diverse regional economy and opportunities that improve our quality of life. To this end, Scott County would adopt the following policies on wineries and related facilities:

**Objective 1. Location:** Wineries can only be located adjacent to and in conjunction with a vineyard that produces grapes to be used in the production of wine on the premises. The Agricultural General Zoning District (A-G) is intended to protect agricultural operations but also to allow compatible development when approved with a Special Use Permit. These policies acknowledge that the growing of grapes would generally be considered an agriculturally-exempt land use and, as such, could be located in any area of unincorporated Scott County. However, wineries and any associated facilities would have to be located in an area zoned A-G, and only if a Special Use Permit is approved in compliance with these policies. If a proposed location is determined by the Zoning Board of Adjustment to be inappropriate or to significantly negatively impact adjacent property a Special Use Permit may be denied on that basis.

**Objective 2. Access:** Wineries should be located on adequately-constructed and maintained roads. If an analysis of traffic generated by such an operation is determined to be necessary by Planning Staff or the Zoning Board of Adjustment, such an analysis shall be prepared at the applicant's expense by a qualified traffic engineer/planner and be submitted and reviewed in conjunction with the Special Use Permit application.

**Objective 3. Size and scope:** The size of a winery should be in scale with the production of grapes from the associated vineyard. The intent of these policies is to allow wineries that use grapes grown on the property as well as to allow the use of grapes grown elsewhere in accordance with Iowa Native Wine regulations. The associated tasting facilities shall be designed to be compatible with the winery operation and limited to primarily serving and selling wines produced on the property.

The appropriate size of all facilities, the location and design of all buildings, the size and design of parking and circulation for vehicles will be reviewed and determined by the Zoning Board of Adjustment when considering the Special Use Permit application. These facilities shall be in scale with the size and anticipated production yield of the vineyard but also to minimize the impact on any neighboring residential and/or agricultural development. The building design should be compatible and in harmony with a rural setting and the parking areas should be



# Scott County Comprehensive Plan

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landscaped and located to minimize its visual impact on the site. Any lighting of the parking areas or winery facilities shall be designed, installed and maintained to minimize glare and visibility on the adjacent properties. These building and parking design criteria shall also apply to any event center as addressed below.

**Objective 4. Associated event center:** An event center for gatherings and events such as weddings, parties, receptions and other public or private events may be approved in conjunction with a winery. The size and design of the building shall be appropriate for the location and the frequency of events shall be reviewed and determined in conjunction with the review of the Special Use Permit. The Zoning Board of Adjustment may determine appropriate limits on the size and frequency of such events and place conditions to reduce the impacts on the adjacent property and on the public health, safety and welfare. Temporary facilities, such as tents or other non-permanent structures, may also be permitted for such events. Limits on the number of attendees, amplified music and/or speakers and any other aspect of the events determined to have significant impacts on adjacent properties may also be considered by the Zoning Board of Adjustment with the review of the Special Use Permit. Parking and circulation areas shall comply with the requirements of the *Scott County Zoning Code Section 6-27 Off Street Vehicular Parking Requirements*.

**Objective 5. Code compliance:** Wineries and all associated facilities shall comply with all applicable Federal, State and local regulations. Scott County Health, Accessibility and Construction Codes shall apply to all facilities covered by the Special Use Permit. Storm water management shall be in accordance with the *Iowa Statewide Urban Design and Specifications* and the *Off Street Vehicular Parking Requirements*.

**Objective 6. Compatibility with Agricultural and Residential Land Uses:** These policies are intended to allow wineries and associated facilities when and where they are determined to be compatible with the adjacent land uses but also to reduce any negative impacts on such land uses. They are adopted to further the diversification of Scott County's rural economy, promote tourism and the improve quality of life for our local citizens.

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-\_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 13.2 ACRES IN SECTION 14, LECLAIRE TOWNSHIP FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO AGRICULTURAL-GENERAL (A-G), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY  
IOWA:

**Section 1.** In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Single-Family Residential (R-1) to Agricultural-General (A-G) to-wit:

Lot 2 of Great River Hills Addition  
Section 14, LeClaire Township

**Section 2.** This ordinance changing the above described land to Agricultural-General (A-G) is approved as recommended by the Planning and Zoning Commission.

**Section 3.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 4.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 5.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 6.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Tony Knobbe, Chair  
Scott County Board of Supervisors

\_\_\_\_\_  
Roxanna Moritz, County Auditor

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 18-\_\_\_\_\_

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-14.C. ACCESSORY PERMITTED USES  
IN THE “COMMUNITY AREA DEVELOPMENT RESIDENTIAL DISTRICT (CAD-R)” OF THE  
ZONING ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

**Section 1.** Amend Section 6-14 “Community Area Development Residential District (CAD-R)” of the  
Zoning Ordinance for Unincorporated Scott County

**C. Accessory Permitted Uses** by repealing and replacing with:

- (1) Accessory uses customarily incidental to any of the permitted uses in this District. Only one commercial vehicle may be parked and/or stored on the property unless it is used in conjunction with an approved home business. Accessory uses not permitted include, but are not limited to, the following uses: the visible accumulation of domestic junk such as vehicular parts, tires, trailers, salvaged building materials, broken or junk appliances, and the visible presence of any junk vehicle on a residential lot not stored entirely within an enclosed garage shall also be considered a prohibited accessory use (See Section 6-5.60. Junk Vehicle). Grasses and/or weeds that are in excess of 10 inches and are not a native or landscaped planting shall be considered a prohibited accessory use. Any accessory commercial use which is not approved as a home business as outlined in Section 6-6. V. is not permitted,
- (2) Home occupations conducted entirely within the dwelling (not in attached or detached garage) and in compliance with all other requirements of Section 6-6.V.,
- (3) Not more than four domestic pets of any species. No public or private kennels for domestic animals nor any domestic livestock are permitted.

**Section 2.** The County Auditor is directed to record this ordinance in the County Recorder's Office.

**Section 3.** Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

**Section 4.** Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

**Section 5.** Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this \_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Tony Knobbe, Chair  
Scott County Board of Supervisors

\_\_\_\_\_  
Roxanna Moritz, County Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

November 15, 2018

### APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Douglass Adams for the position of Deputy Sheriff in the Sheriff's Office at the entry level rate.

Section 2. The hiring of Christopher Laye for the position of Deputy Sheriff in the Sheriff's Office at the entry level rate.

Section 3. The hiring of Curt Wilson for the position of Deputy Sheriff in the Sheriff's Office at the entry level rate.

Section 4. The hiring of Jonathan Johnson for the position of Deputy Sheriff in the Sheriff's Office at the entry level rate.

Section 5. The hiring of Robert Gibbs for the position of part-time Custodial Worker in the Facility & Support Services Department at the entry level rate.

Section 6. The hiring of Enrique Hernandez for the position of part-time Custodial Worker in the Facility & Support Services Department at the entry level rate.

## INFORMATION TECHNOLOGY

400 West Fourth Street  
Davenport, Iowa 52801-1104

Ph: (563) 328-4100  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)



November 6, 2018

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
ECM Steering Committee  
Subject: ECM Project – Phase 3

In March of 2016, the Enterprise Content Management (ECM) Steering Committee recommended and the Scott County Board of Supervisors approved Hyland OnBase and professional implementation services from DataBank IMX for an Enterprise Content Management solution. Phase 1 of this ECM implementation completed in June of 2017.

ECM implementation began at Scott County in June of 2014 when the ECM Steering Committee was created which today includes representatives from most County Offices and Departments to identify County records management needs. Current members include: Mahesh Sharma, Sara Skelton, Jon Burgstrum, David Farmer, Pam Brown, John Heim, Tim Huey, Matt Hirst, Jeremy Kaiser, Roger Kean, Peter Kurylo, Stephanie Macuga, Marc Miller, Tammy Speidel, Mary Thee, Amy Thoreson, Barb Vance, Cathy Voelkers, Cheri Sexton, and Kathy Walsh. In January of 2015, the ECM Steering Committee solicited a record inventory from County Offices and Departments. The inventory process identified over two hundred and fifty (250) record sets at that time. The inventory was used to provide detail to a County issued RFP in November of 2015.

The initial RFP resulted in fifteen (15) responses from potential solution providers which were ranked and narrowed to the three (3) best responses for vendor on-site demonstrations of application capabilities and implementation strategies. The ECM Selection Team found OnBase as proposed by the Value Added Reseller (VAR) DataBank to be the solution which clearly best met the needs of Scott County and Board approved contracts were signed which included Phase 1 implementation work as well as Phase 2 project discovery.

Phase 1 ECM implementation projects completed in June of 2017 and included:

- Cannon ImageWARE migration to OnBase (more than 2 million records)
- Volume Scanning
- Accounts Payable records
- JDC Case Management records
- ECM Phase 2 discovery

Phase 2 ECM implementation projects completed in July of this year and included:

- Human Resources Records

Phase 3 discovery conducted by DataBank and Information Technology and reviewed by the ECM Steering Committee again evaluated several high profile record sets managed at the County. At this time, the ECM Steering Committee recommends Phase 3 ECM to address Jail records as detailed in the attached contract. Phase 3 project costs total \$48,585 and includes professional services. No additional software is required for this phase. It is recommended the Board approve the project contract with DataBank IMX for Phase 3 implementation services and for the IT Director to sign document(s) for this project on behalf of the Board. Budget dollars are available in the Capital Improvement Program budget to fund the cost of this project.

Cc: ECM Steering Committee  
Encl: (1)



## **STATEMENT OF WORK**

SCOTT COUNTY, IOWA

JAIL MANAGEMENT

9/12/2018

Prepared by: Tim Nelson  
DataBank IMX  
[www.databankimx.com](http://www.databankimx.com)

## Table of Contents

1.	VERSION CONTROL .....	1
2.	INTRODUCTION/OVERVIEW .....	2
3.	OBJECTIVE .....	2
4.	SCOPE OF SERVICES .....	2
5.	COMPENSATION AND PAYMENT SCHEDULE .....	4
6.	PRICING BREAKDOWN .....	4
6.1.	PROFESSIONAL SERVICES FEES (ESTIMATE) – TIME AND MATERIALS .....	4
7.	SERVICES RENDERED AND TIMELINE ESTIMATION .....	5
8.	TRAVEL & EXPENSE POLICY .....	5
8.1.	TRIP CHARGE .....	5
8.2.	ESTIMATED EXPENSES .....	5
9.	NON-STANDARD TIME POLICY .....	5
10.	CHANGE ORDER POLICY .....	5
11.	NON-SOLICITATION OF EMPLOYEE(S) POLICY .....	5
12.	REQUIRED DOCUMENTATION .....	6
13.	CLIENT RESPONSIBILITIES .....	6
13.1.	REQUIRED PRIOR TO PROJECT START .....	6
13.2.	REQUIRED DURING PROJECT .....	6
14.	PROJECT ASSUMPTIONS .....	6
15.	BINDING AFFECTS AND AGREEMENTS .....	8
16.	ACCEPTANCE OF SOW .....	9
17.	APPENDIX A – QAT ACCEPTANCE FORM .....	10
18.	APPENDIX B – WORK ACCEPTANCE FORM .....	11



## Statement of Work

### 1. Version Control

#### Document Attributes

<b>Document Name</b>	Statement of Work
<b>Document Identifier</b>	20180712_Scott County_Jail Management_SOW
<b>Publish Date</b>	9/12/2018
<b>Salesforce URL</b>	<a href="https://na55.salesforce.com/00Q0f1000001tXMd">https://na55.salesforce.com/00Q0f1000001tXMd</a>
<b>Current Revision Number</b>	0.5

#### Revision History

Version Number	Date	Responsibility (Author)	Description
0.1	9/12/2018	Tim Nelson	Initial draft
0.2	7/26/2018	Tim Nelson	Added application integration for Employee Health application and ERP
0.3	8/2/2018	Tim Nelson	Revisions per Client's request
0.4	8/20/2018	Tim Nelson	Removed the Unity Forms
0.5	9/14/2018	Tim Nelson	Removed ERP Contract integration

#### RACI Chart

Name	Position	*	R	A	S	C	I
Thomas Postulka	DataBank – Regional Sales Director	X		X	X		X
Adam Herrmann	DataBank – Director of Professional Services			X	X		X
Alan Givens	DataBank – Regional Manager of Professional Services				X		X
Tim Nelson	DataBank – Bid Manager		X				X
Lee Meyerdirk	DataBank - Solutions Consultant				X		X
Jessica Gilson	DataBank – Project Manager				X		X
Mahesh Sharma	Scott County, Iowa – Project Sponsor						X
Matt Hirst	Scott County, Iowa – Project Sponsor	X				X	X
Stephanie Macuga	Scott County, Iowa - Project Manager					X	X
John Heim	Scott County, Iowa – Subject Matter Expert					X	X
<b>Column Key</b>							
		* – Authorize: This individual has ultimate signing authority for any changes to the document and will be responsible for signing the Master Agreement R – Responsible: Person responsible for creating this document. A – Accountable: Person accountable for accuracy of this document. S – Supports: Individuals providing supporting services in the production of this document. C – Consulted: Individuals providing input (interviewee, etc.). I – Informed: Individuals who must be informed of any changes.					

## 2. Introduction/Overview

Scott County, IA (hereinafter “Client”) is seeking to enhance their current OnBase platform, while replacing a paper-based, manual process. The new solution provides electronic Correctional Officer (CO) jail forms and enhanced reporting capabilities to better streamline business processes. As inmates are booked into or released from the jail, moved within the jail facility or incidents reported, several forms are used to track inmate interactions and CO tasks performed. This solution will also include the integration of the Employee Health application and the ERP Contract application using Application Enabler.

The end goal for this solution will include the following:

1. Replace a paper-based, manual CO jail form process
2. Create a process to electronically route the jail forms for review and approval.
3. Create a process to send notifications when a new jail form is ready for review.
4. Create a process using Application Enabler to import documents from the Employee Health application into OnBase.
5. Create a process using Application Enabler to retrieve documents stored in OnBase from the Employee Health application.

Client will be leveraging DataBank to implement and support the solution.

## 3. Objective

The objective of this document is to present the project scope, deliverables, assumptions, and professional service estimates for implementing the solution at Client. It will also serve to solicit approval from Client to move ahead with the described activities upon receipt of a signed copy.

## 4. Scope of Services

The scope of this project consists of planning, design, development, testing, training, and deployment activities associated with the implementation of this project. Installation and/or configuration of OnBase components not listed or that exceed the documented numbers will require an approved change order.

The scope of this initiative will be limited to DataBank performing the following activities:

Activity	Description
Discovery & Design	<ul style="list-style-type: none"> <li>▪ Requirements refinement as needed based on user feedback during Development</li> </ul>
Development	<ul style="list-style-type: none"> <li>▪ Configure four (4) Custom Queries</li> <li>▪ Workflow Configuration               <ul style="list-style-type: none"> <li>○ Configure one (1) Lifecycle with up to four (4) Queues per approval level and four (4) Email notifications</li> </ul> </li> <li>▪ Employee Health Application Integration               <ul style="list-style-type: none"> <li>○ Configure one (1) screen for Application Enabler to screen scrape the Employee Health application to import documents into OnBase</li> <li>○ Configure one (1) screen within the Employee Health application for Application Enabler to retrieve documents stored in OnBase</li> </ul> </li> <li>▪ Development review and solution demonstrations</li> </ul>

## Statement of Work

Activity	Description
Testing	<ul style="list-style-type: none"> <li>Create a test plan which will identify the testing cycles, dates, and assignments</li> <li>Perform unit testing to test basic OnBase functionality such as user login, scanning, retrieval, and storage.</li> <li>Create test scripts for Quality Assurance Testing (QAT)</li> <li>Two (2) days of onsite QAT assistance and issue resolution</li> </ul>
Training	<ul style="list-style-type: none"> <li>One (1) day of onsite QAT training</li> <li>Create training guide</li> <li>Two (2) days of end user training</li> <li>One (1) day of onsite Administrative Training (System Admin for entire solution review)</li> </ul>
Production Deployment	<ul style="list-style-type: none"> <li>Migration of solution to Production</li> <li>Go-live support</li> <li>Create Client System Information document</li> <li>Transition to Support</li> </ul>
Project Management	<p>DataBank will assign a Project Manager who will manage the day-to-day activities of the project in conjunction with Client Project Manager. Responsibilities include:</p> <ul style="list-style-type: none"> <li>Setup the project in the internal PSA system</li> <li>Coordinate DataBank technical team personnel and schedules</li> <li>DataBank will schedule a project kick-off meeting to introduce project resources and review the project plan with Client</li> <li>Ongoing planning and coordination</li> <li>Lead weekly status meetings with the project team</li> <li>Preparation of weekly status reports</li> <li>Status reporting to client Project Manager</li> <li>Project Plan management</li> <li>Close management on project scope and limitation of Change Order Requests</li> </ul>

The following items have been discussed but are considered **out of scope** for this project:

Activity	Description
ERP Contract Integration	Integration with the ERP system is out of scope for this project. If this is desired, an approved change order will be required.
Document Type Groups and Document Types	Any new Document Type Groups and/or Document Types needed to support the solution will be created by Client staff.
Keywords	Any new Keywords needed to support the solution will be created by Client staff.
Implementation of OnBase in other departments	Activities related to the implementation of OnBase in departments other than those listed in the Solution Design Document are out of scope and will require an approved change order.

## Statement of Work

Activity	Description
Data Conversion	Work outlined in this SOW does not include data conversion from existing or legacy systems to OnBase. Out of scope items would include, but not limited to: data related to integration, content stored in other repositories, etc. If this is desired, an approved change order will be required.
Custom Development	Standard OnBase interfaces will be leveraged for this project. Customized web front-ends, applications, scripts, interfaces or other development are not in scope and will require an approved change order.
Document Retention	Automating the policies, conditions, and time periods associated with retaining documents in OnBase is not in scope for this project.
Activities not listed	Activities not listed in the in scope statement will require a change order.

## 5. Compensation and Payment Schedule

DataBank will charge and bill services fees to Client for the Professional Services provided under this SOW in the following manner:

1. Time and Materials will be billed semi-monthly

Other than when payment terms are specifically delineated in a Master Services Agreement, Client agrees to pay for all services and products within thirty (30) days of receipt of an invoice from DataBank.

## 6. Pricing Breakdown

### 6.1 Professional Services Fees (Estimate) – Time and Materials

The following is a summary of the estimated costs for professional services by project stage. The services provided under this SOW will be delivered on a time and materials basis.

Phase	Hours	Rate	Consulting Fee	Travel and Expenses	Total Estimate
Discovery & Design	10.0	\$185.00	\$1,850.00	\$0.00	\$1,850.00
Development	44.0	\$185.00	\$8,140.00	\$0.00	\$8,140.00
Testing	44.0	\$185.00	\$8,140.00	\$530.00	\$8,670.00
Training	40.0	\$185.00	\$7,400.00	\$2,360.00	\$9,760.00
Production Deployment	28.0	\$185.00	\$5,180.00	\$0.00	\$5,180.00
Project Management	40.0	\$185.00	\$7,400.00	\$0.00	\$7,400.00
<b>Sub-Total</b>	<b>206.0</b>	<b>\$185.00</b>	<b>\$38,110.00</b>	<b>\$2,890.00</b>	<b>\$41,000.00</b>
Contingency Reserve (20%)	41.0	\$185.00	\$7,585.00	\$0.00	\$7,585.00
<b>Grand Total</b>	<b>247.0</b>	<b>\$185.00</b>	<b>\$45,695.00</b>	<b>\$2,890.00</b>	<b>\$48,585.00</b>

All estimates of fees or time required to complete the project are **approximations** of the anticipated amount of time needed to complete the project. Client will be invoiced based on the amount of time actually required to complete the project.

It is important to note that scope can change throughout the lifecycle of a project requiring the use of DataBank's change order process.

## 7. Services Rendered and Timeline Estimation

The parties agree that any services described in this SOW that have been performed prior to the execution of this SOW by the parties nevertheless shall be covered by all terms and conditions of this SOW.

## 8. Travel & Expense Policy

### 8.1 Trip Charge

If travel is required, charges associated with travel to and from Client site(s) are invoiced as a flat-rate trip charge. The standard trip charge will be \$650.00 per resource regardless of the method of travel and/or distance (i.e., mileage, airfare, etc.).

### 8.2 Estimated Expenses

Other recoverable expenses such as lodging, meals, car rental, and parking will be billed back to Client based on the following estimated rates:

Hotel	\$140 per night (per resource)
Meals	\$45 per Diem (per resource)
Transport	\$70 per day (standard/mid-sized car)
Parking	\$10 per day
<b>Total</b>	<b>\$265 per day</b> (For the first resource. Additional resources will trigger additional costs.)

The **actual** expenses will be itemized on the invoice.

## 9. Non-Standard Time Policy

Professional Services are considered non-standard time if they belong to one of the following situations:

1. Work is being performed in the same time zone as DataBank Headquarters (CST) and the work falls outside of the standard business hours (Monday – Friday, 8:00 AM – 5:00 PM).
2. Work is being performed in a different time zone other than that of DataBank Headquarters (CST) and the work falls outside the hours of (Monday – Friday, 8:00 AM – 5:00 PM) in said time zone.

In certain circumstances, DataBank will perform work outside of standard business hours. DataBank will only charge a premium when Client has requested that work be performed outside of standard business hours (see above for location and/or hours details). Premium rates are billed at 1.50 times the quoted services rate.

## 10. Change Order Policy

Change orders will be utilized for all scope changes not specifically stated in the in-scope section of this SOW, if the schedule changes from the defined schedule in this SOW, or project assumptions listed in this SOW are not met. This includes billable and non-billable project changes. Purchase orders will be required for all mutually agreed upon billable changes. Any change orders that are agreed upon during the deployment phase can affect the project schedule. The project schedule will be updated and approved by Client as part of the change order process.

## 11. Non-Solicitation of Employee(s) Policy

The parties agree that during the term of the agreement and for three years thereafter, they shall not solicit or encourage, or cause others to solicit or encourage, any of the other party's' employees or contractors or any affiliate to terminate their employment or engagement. Each party shall not, directly or indirectly, hire any then-current or former employee or contractor of the others and shall not solicit any then-current Client or an

## Statement of Work

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affiliate or any prospective Clients made known to it by the other party for any business relating to in anyway, the business of the party or otherwise interfere with the business relations between the party and any such Clients.

### 12. Required Documentation

The following documents are required prior to DataBank scheduling the start of the project and prior to any work being performed.

1. Purchase Order
2. Signed Statement of Work

### 13. Client Responsibilities

Client agrees that the following actions and project requirements will be solely owned and completed/provided by Client staff and Client resources. Failure to complete actions will directly impact the project start date, project schedule and project success. Any requirements or Client responsibilities not provided during the project will result in a change order to account for increased project schedule, increase resource expenses, and increased operating expenses.

#### 13.1 Required Prior to Project Start

DataBank resources will be assigned to the project and engaged in project activities beyond the initiation meeting once all of the following requirements have been met by the Client.

1. All applicable system servers are installed, tested, and properly working
2. All applicable operating software is installed, tested, and working properly
3. A network account with rights to the network and hardware is set up and made available to DataBank for both onsite and remote work.
4. Client will download all applicable OnBase software and place the software in a directory on the server(s) it will be installed on.
5. A work space will be made available for DataBank resources to perform the work described in this SOW. The space will be a physical space if work is performed on-site. The space will be remote machines if the work is performed remotely.
6. Client will provide project staff with access to all printed and electronic information relevant to this project at the beginning of the project.
7. Client will assign a project manager or lead resource to manage the day-to-day activities related to the project. This will include ongoing project planning, schedule coordination, and issue escalation in order to meet all milestones/requirements.

#### 13.2 Required During Project

Client will provide the following during the project.

1. Client will maintain and keep available all line items listed as requirements prior to project start.
2. Client will manage/schedule its own resources during the project.
3. Client will test the deployed solution as defined within the SDD.
4. Client will document all issues/change requests as part of the Client testing process.

### 14. Project Assumptions

The following Assumptions are paramount to the defined scope and schedule for this project. Any variables in the project found to not match the listed assumptions will be documented by DataBank project manager as a project risk. A change order will be required for any variables that do not match the project assumptions and that impact the project deliverables, project schedule or project expenses.

## Statement of Work

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1. A signed SDD is received by DataBank prior to scheduling development and deployment.
2. DataBank will deploy the solution as agreed upon in the final SDD, signed by all parties.
3. DataBank will deploy the solution in Client's test environment, unless agreed upon by both parties prior to deployment.
4. An up-to-date test environment that closely resembles the production environment is in place prior to deployment. If Client chooses not to establish a test environment, they understand that the system/solution will be deployed into their production environment.
5. DataBank will test the system to assure that it matches the final SDD prior to training.
6. DataBank will perform QAT training and assist with QAT prior to formal training. Any issues or project gaps must be identified, documented and communicated to DataBank project manager at the time of QAT.
7. Client test system will reflect permissions, system restrictions, user accounts, etc. identical to those implemented in the production environment.
8. DataBank will provide formal testing support as defined within the SDD. Any additional testing support requirements are subject to the change order process.
9. During Client testing, the only issues that will be considered to be addressed are those that impact system performance. All other changes will be evaluated at the completion of testing.
10. DataBank will deploy the system into production once it is functioning per the SDD and any negotiated change orders.
11. DataBank will manage/schedule its own resources during the project.
12. Both parties will attend up to 1 project status meeting per week throughout the duration of the project. Attendance will be via remote conference call unless other requirements are agreed upon by both parties prior to acceptance of the SDD. Additional project status requirements are subject to applicable project management fees.
13. DataBank assumes no liability or responsibility for any changes made in the production environment that are not made by a DataBank employee.
14. The Professional Services estimate includes a 20% contingency reserve to account for change orders and additional requests. If the contingency reserve is not used, Client will not be invoiced for the additional 20%.
  - The contingency reserve can be used to fulfill additional requirements found during the project lifecycle.
  - The contingency reserve is in place to cover change orders and keep the project moving forward.
  - An official change order will be created and signed prior to using hours from the contingency reserve.
15. Client has up to 15 days from the Go-Live Date to "Accept" the deployed solution. In the absence of documented exceptions or a signed Work Acceptance document, the solution will be deemed accepted and the project will be closed 15-days subsequent to delivery of the Acceptance document. The go-live date will be set and documented by the DataBank project manager and agreed upon by Client prior to performing Production Deployment as defined in the Scope of Services section in this SOW.
16. After the solution goes live, DataBank will coordinate a "handoff to support". Any issues identified after this handoff will be treated as support issues and fall under the DataBank Hardware/Software Maintenance agreement terms and conditions.
17. Software Manufacturers occasionally publish a schedule that indicates which versions or functionality is no longer supported or being phased into an end-of-life status. DataBank assumes that Client is taking responsibility for monitoring such end-of-life, deprecation, or sunset schedules and taking necessary precautions. If DataBank encounters a condition in the course of its project work that requires action or modification to resolve such an issue, it may result in a change order.



## Statement of Work

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18. DataBank resources will perform work unimpeded by Client staff monitoring, shadowing, or Client driven remote technology where DataBank resources are limited by client staff availability. A request to monitor/shadow DataBank resources, while welcomed, does impede resource efficiency which has a direct impact on the duration of the project and time needed to complete the project. A change order will be required to cover the increased project time that results from resource monitoring.
19. Change orders will be utilized for all scope changes not specifically stated in the in-scope section of this document. This includes billable and un-billable project changes. Purchase orders will be required for all mutually agreed upon billable changes.
20. Any change orders that are agreed upon during the deployment phase can affect the project schedule. The project schedule will be updated and approved by Client as part of the change order process.

### **15. Binding Affects and Agreements**

This SOW shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assigns. Neither party may assign its rights or obligations under this SOW, in whole or in part, to any other person or entity without the prior written consent of the other party. Any change in control resulting from an acquisition, merger or otherwise shall constitute an assignment under the terms of this provision. Any assignment made without compliance with the provisions of this section shall be null and void and of no force or effect.

## 16. Acceptance of SOW

This SOW represents DataBank's offer to perform the project on the terms set forth herein; and this offer shall be accepted only upon Client signing and delivering this SOW to DataBank within 60 days from the date of this document (the "Acceptance Deadline"). DataBank may withdraw this offer at any time prior to acceptance by Client. In any event, this offer shall be void, and shall for all purposes be deemed to have been withdrawn by DataBank, if this offer is not accepted, in the manner provided above, by Client on or before the Acceptance Deadline.

For purposes of this SOW, a signed copy delivered by facsimile or electronically shall be treated by the parties as an original of this SOW and shall be given the same force and effect.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have executed this SOW as of the date(s) set forth with their respective signatures below.

DataBank IMX

\_\_\_\_\_  
Company Name ("DataBank")

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Printed Name and Title

620 Freedom Business Center, Suite 120

\_\_\_\_\_  
Address

King of Prussia, PA 19406

\_\_\_\_\_  
City, State, Zip

\_\_\_ / \_\_\_ / \_\_\_

\_\_\_\_\_  
Dated

Scott County, Iowa

\_\_\_\_\_  
Company Name ("Client")

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_ / \_\_\_ / \_\_\_

\_\_\_\_\_  
Dated

## 17. Appendix A – QAT Acceptance Form

- ☐ Client acknowledges that Quality Assurance Testing (QAT) has been completed and that the solution has met the specifications identified within the SDD and any subsequent, mutually-signed change orders. No further solution changes will be required before the migration of the solution to the production environment.

Exceptions:

Comments/Reason:

---

Company Name ("Client")

---

Project Sponsor Name (Print)

---

Project Sponsor Signature

---

Date

Date Submitted \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Company: \_\_\_\_\_

Project Name \_\_\_\_\_

Deliverable/Milestone	Start Date	End Date	Owner	Status
Project Kick-off Meeting	2023-09-01	2023-09-05	John Doe	Completed
Requirement Gathering	2023-09-10	2023-09-25	Jane Smith	In Progress
UI/UX Design	2023-09-20	2023-10-15	Mike Johnson	Not Started
Backend Development	2023-10-01	2023-11-15	Alice Brown	Not Started
Frontend Development	2023-10-15	2023-11-30	Bob White	Not Started
Integration Testing	2023-11-15	2023-12-01	Charlie Green	Not Started
Deployment	2023-12-01	2023-12-15	David Black	Not Started
Post-Launch Review	2023-12-15	2023-12-31	Eve Grey	Not Started

- ☐ Accept Deliverable
- ☐ Decline Deliverable

Company Name ("Client") \_\_\_\_\_

Project Sponsor Name (Print)

Project Sponsor Signature \_\_\_\_\_ Date \_\_\_\_\_

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

November 15, 2018

#### APPROVING ECM PROJECT PHASE 3

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign a statement of work with  
DataBank IMX for ECM project phase 3 in the amount of \$48,585 is  
hereby approved.

Section 2. This resolution shall take effect immediately.

## INFORMATION TECHNOLOGY

400 West Fourth Street  
Davenport, Iowa 52801-1104

Ph: (563) 328-4100  
www.scottcountyiowa.com



November 6, 2018

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
Subject: Network Monitoring Software Maintenance and Support

SolarWinds software license maintenance and support is due for renewal. SolarWinds is software implemented by Information Technology to monitor various technologies at Scott County and includes utilities for:

- Network Management
  - Performance monitoring
  - Traffic analysis
  - Device configuration management
  - Log and event management
- Virtual server performance management
- Storage management
- VoIP management
- Client Management
  - IP Address management
  - Patch management

The bid summary is as follows:

<u>Vendor</u>	<u>Total</u>
<b>PCMG</b>	<b>\$24,082.10</b>
<b>Tobias</b>	<b>\$24,700.36</b>
<b>IT Savvy</b>	<b>\$24,783.00</b>
<b>CDWG</b>	<b>\$24,844.25</b>

It is recommended that the Board approve the bid from PCMG in the amount of \$24,082.10.

The PCMG proposal provides Information Technology the ability to obtain the latest updates and patches to SolarWinds software as well the support necessary to better utilize the management utilities. The result is more functional and dependable technology.

The contract for this maintenance and support was awarded to Loop1 in the amount of \$22,857 in FY'18. Budget dollars are available in the Information Technology Department operational budget to fund this contract.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

November 15, 2018

#### APPROVING PURCHASE OF SOLARWINDS SOFTWARE MAINTENANCE AND SUPPORT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of SolarWinds software maintenance and support from

PCMG in the amount of \$24,082.10 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____  _____ SCOTT COUNTY AUDITOR
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**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 15, 2018**  
**Recognizing November as Diabetes Awareness Month**

**WHEREAS**, diabetes is growing at an epidemic rate worldwide affecting more than 422 million people. The International Diabetes Federation (IDF) estimates by 2040 there will be more than 642 million people living with the disease. The United States ranks #3 out of 10 in diabetes diagnoses; and

**WHEREAS**, diabetes is growing at an epidemic rate in the United States. According to the Centers for Disease Control and Prevention (CDC), nearly 30.3 million Americans have diabetes and face its devastating complications. What's true nationwide is also true in Iowa; and

**WHEREAS**, according to the American Diabetes Association, diabetes affects approximately 286,000 people in Iowa—10.8% of the population, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

**WHEREAS**, according to the American Diabetes Association, another 810,000 people in Iowa, 35.2% of the adult population have prediabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

**WHEREAS**, diabetes has many faces, affecting everyone, young and old alike—Caucasians, African Americans, Latinos, Native Americans, Asian Americans, and Pacific Islanders, with minority populations in the United States having an increased risk for developing the disease; and

**WHEREAS**, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

**NOW, THEREFORE, BE IT RESOLVED** by the Scott County Board of Supervisors as follows:

Section 1. That we hereby proclaim November 2018 as Diabetes Awareness Month in Scott County, Iowa, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Section 2. This resolution shall take effect immediately.