

Facility & Support Services

600 West Fourth Street

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Item #9

1/22/19



~ Our Promise: Professional People, Solving Problems, High Performance

January 16, 2019

To: Mahesh Sharma
County Administrator
From: Tammy Speidel, FMP
Director, Facility & Support Services

Ref: Crisis Communications Plan

Mahesh-

As you are aware, a committee was established to look at implementing a Crisis Communications Plan, a Crisis Management Plan and a Continuity of Operations Plan / Continuity of Government (COOP/COG). As we met and discussed this task, it quickly became apparent that the scope was simply too much for one group to keep moving. As a result of this realization, we broke the tasks down into three smaller subgroups and identified a staff member(s) to take the lead for each task.

The Crisis Communications Plan sub group, which includes representatives from the Health Department, Sheriff's Office, Human Resources, Facility & Support Services and IT, evaluated two separate products to implement the first phase of the Crisis Communications Plan.

Quotes were received from Alertus and Singlewire. Both allow for features which include desktop notifications, notifications across CISCO phones on the County network, and include the additional functionality of a mobile app.

The Alertus product was the preference of the group due to the additional features that can be deployed in future phases, the ease of use and the lower price point. Additionally, the reference agency for this product was very pleased with the product, the ease of use, and the technical support that Alertus provides.

The Alertus product quote is \$33,690.00, which includes a three year maintenance contract at a 5% discount for the three year time frame. The Singlewire quote is \$44,471.50. This purchase is funded in the Capital budget in the amount of \$40,000.

I recommend the Board approve the quote from Alertus. I will be at the next Committee of the Whole meeting to answer any questions.

CC: Mary Thee
Vanessa Wierman
Brook Barnes
Shawn Roth
Sam Samara
Dave Donovan

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 24, 2019

A RESOLUTION APPROVING THE QUOTE FOR CRISIS COMMUNICATION SOFTWARE AND SUPPORT FROM ALERTUS IN THE AMOUNT \$33,690.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the quote for crisis communication software and support is accepted and awarded to Alertus in the amount of \$33,690.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.