

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**June 24 - 28, 2019**

**Tuesday, June 25, 2019**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Kinzer, Maxwell, Beck, Knobbe, Croken

**Presentation**

- \_\_\_ 2. Scott County Juvenile Detention Center / Scott County Jail Needs Assessment and Staffing Study - Presentation by Wold Architects & Engineers and Justice Planners.... 8:00 a.m.
- \_\_\_ 3. Presentation of PRIDE recognition for years of service (Item 3) ..... 9:00 a.m.
- \_\_\_ 4. Recognizing the retirements of Thomas Behning with the Sheriff's Office and Karen Payne with the Health Department. (Item 4)
- \_\_\_ 5. Presentation of Leadership Summit Graduates. (Item 5)
- \_\_\_ 6. Presentation of PRIDE recognition for Employee of the Quarter.
- \_\_\_ 7. Continuing Disclosure Training - Board Debt Compliance Training- Dorsey and Whitney LLP

**Facilities & Economic Development**

- \_\_\_ 8. Annual road rock and ice control sand quotes. (Item 8)
- \_\_\_ 9. Ice and snow control salt bids. (Item 9)
- \_\_\_ 10. Request for changes to the federal function classifications in the City of Blue Grass. (Item 10)
- \_\_\_ 11. Purchase of one vehicle for Facility and Support Services. (Item 11)
- \_\_\_ 12. Purchase of three vehicles for Sheriff's Office Patrol Division. (Item 12)

**Human Resources**

- \_\_\_ 13. Organizational changes in the Auditor's Office by adding .35 FTE (full-time equivalent) Elections Clerk. (Item 13)

\_\_\_ 14. Staff appointments. (Item 14)

### **Health & Community Services**

\_\_\_ 15. FY20 Scott County agreement with Community Health Care (CHC). (Item 15)

\_\_\_ 16. FY20 Scott County agreement with Center for Active Seniors, Inc. (CASI) (Item 16)

\_\_\_ 17. Tax suspension request. (Item 17)

### **Finance & Intergovernmental**

\_\_\_ 18. Youth Transition Decision Making (YTDM) contract renewal. (Item 18)

\_\_\_ 19. Auto Theft Accountability contract renewal. (Item 19)

\_\_\_ 20. Annual insurance renewals for liability, property, worker's compensation, and medical professional. (Item 20)

\_\_\_ 21. Microsoft Software License Maintenance and Support. (Item 21)

\_\_\_ 22. Tax abatement request from the United States Postal Service. (Item 22)

\_\_\_ 23. Appropriations and authorized positions for FY20. (Item 23)

\_\_\_ 24. Discussion and review of General Obligation Bonds including proceedings to take action on Series 2019 Bonds, electronic bidding procedures, notice of bond sale and preliminary official statement. (Item 24)

\_\_\_ 25. Board appointment - Benefited Fire District #5 John Maxwell. (Item 25)

### **Other Items of Interest**

\_\_\_ 26. Beer/liquor license renewal for No Place Special.

\_\_\_ 27. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes

Nays

### **Thursday, June 27, 2019**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

### **Public Hearing**

\_\_\_ 1. Public hearing relative to a Not to Exceed \$19,300,000.00 General Obligation Bonds for essential corporate purposes.

**HUMAN RESOURCES DEPARTMENT**  
600 W. 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285  
www.scottcountyiowa.com  
Email: hr@scottcountyiowa.com



June 17, 2019

TO: Mary Thee  
Assistant County Administrator

FROM: Hiliary McKay  
Human Resources Generalist

RE: YEARS OF SERVICE RECOGNITION CEREMONY

The following is a list of individuals who will be recognized for years of service on **Tuesday, June 25, 2019 at 9:00 a.m.** through the recognition program.

Employee	Department	Date of hire	Years of Service
Sara Anderson	Treasurer	04/21/14	Five
Bo	Sheriff	04/07/14	Five
Travis Bulman	Sheriff	06/23/14	Five
Julianne Fischer	Treasurer	03/24/14	Five
Hannah Poirier	Attorney	04/07/14	Five
Tim Ells	Sheriff	04/23/09	Ten
Adam Ohsann	Conservation	05/04/09	Ten
Pam Robertson	Sheriff	05/25/09	Ten
Lori Rodriguez	Sheriff	06/22/09	Ten
Eric Roloff	Sheriff	04/24/09	Ten
Ryan Strom	Sheriff	04/24/09	Ten
James Wilkison	Sheriff	04/24/09	Ten
Sandra Enke	Attorney	04/05/04	Fifteen
Jeremy VanderTuig	Sheriff	02/22/04	Fifteen
Harlee Miller	Juvenile Detention	06/08/99	Twenty
Marc Orcutt	Sheriff	06/17/99	Twenty
Joseph Grubisich	Attorney	06/12/89	Thirty
Sherlyn Huber	Recorder	06/18/79	Forty

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June 17, 2019

TO: Mary Thee  
Assistant County Administrator

FROM: Hiliary McKay  
Human Resources Generalist

RE: RETIREMENT RECOGNITION

The following employee(s) will be recognized for their retirement from Scott County on **Tuesday, June 25, 2019.**

Employee	Department	Date of hire	Retirement Date
Tommy Behning	Sheriff	01/07/03	04/01/19
Karen Payne	Health	10/13/86	04/26/19

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

RECOGNIZING THOMAS BEHNING'S RETIREMENT  
FROM THE SHERIFF'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of Thomas Behning and conveys its appreciation for 16 years of faithful service to Scott County.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

RECOGNIZING KAREN PAYNE'S RETIREMENT  
FROM THE HEALTH DEPARTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of Karen Payne and conveys its appreciation for 32 years of faithful service to Scott County.

Section 2. This resolution shall take effect immediately.

HUMAN RESOURCES DEPARTMENT  
600 W. 4<sup>TH</sup> Street  
Davenport, IA 52801

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**Date:** June 18, 2019

**To:** Board of Supervisors

**From:** Mary J. Thee, Human Resources Director/Asst. County Administrator

**Subject:** Leadership Summit Graduates

As you may recall we initiated a Leadership Summit in 2008 to address our long term succession planning. The goal was to build upon the skill set of our current employees as our future leaders. On March 31, 2009, June 23, 2009 and September 28, 2010, June 19, 2012, June 18, 2013, June 17, 2014, June 17, 2015, June 27, 2017 we recognized the first nine groups who began their commitment to the program. On June 25 at 9:00am we will recognize the following individuals who have attended all 3 sessions of the Leadership Summit plus attended 6 hours of County sponsored leadership classes:

Rebecca Baugh	Conservation
Anna Copp	Health
Melissa Eichmeier	Treasurer
Ben Enlow	Community Services
Curt Goodall	Secondary Roads
Leah Kroeger	Health
Tom Leonard	Sheriff's Office
Tara Marriott	Health
Laquiesha Morgan	Sheriff's Office/Jail
Daniel Ostroski	FSS
Kim Shepherd	Attorney's Office
Dion Trowers	Attorney's Office
Judy Woodin	Sheriff's Office

In order to qualify for the graduation, attendees needed to participate in all 3 sessions and complete the additional training. Prior to their trainings they participated in a 360° Evaluation where 10 of their co-workers/subordinates/customers/supervisors anonymously evaluated them. They then went through a 2 day training where their knowledge was challenged with their performance. The group then attended a day long workshop on Communication and Coaching.

The completion of the training really only begins their leadership journey. Additional County Leadership training sessions for supervisors are designed to address issue identified in the "Knowledge for Leaders" testing process done with previous classes.

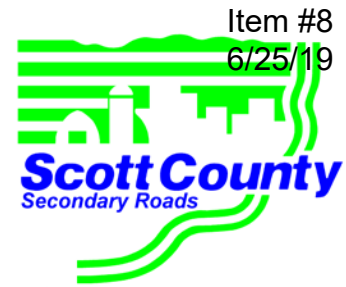
Cc: Mahesh Sharma, County Administrator



**SCOTT COUNTY ENGINEER'S OFFICE**

950 E. Blackhawk Trail  
Eldridge, IA 52748

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WEB SITE - www.scottcountyiowa.com



JON R. BURGSTRUM, P.E.  
County Engineer

TARA YOUNGERS  
Administrative Assistant

MEMO

TO: Mahesh Sharma  
County Administrator

FROM: Jon Burgstrum  
County Engineer

SUBJ: Rock Quotes

DATE: June 27, 2019

Approval of acceptance of annual road rock and ice control sand quotes as shown in the resolution for July 1, 2019-June 30, 2020.

There are four areas in the Secondary Road budget that allows for funding for rock usage. Here are the budget numbers for:

	<u>FY 19/20</u>	<u>FY 18/19</u>	<u>FY 17/18</u>
1. Granular (Resurfacing of roads)	\$775,000.00	\$ 775,000.00	\$ 775,000.00
2. Macadam projects	\$10,000.00	\$ 10,000.00	\$ 300,000.00
3. Shoulder Maintenance	\$225,000.00	\$ 200,000.00	\$ 200,000.00
4. Stabilized Granular	\$150,000.00	\$ 150,000.00	\$ 110,000.00

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JON R. BURGSTRUM, P.E.  
 County Engineer

TARA YOUNGERS  
 Administrative Assistant

The comparisons to the quotes from previous years are as follows:

		<u>FY-19/20</u>	<u>FY-18/19</u>	<u>FY-17/18</u>	<u>% Change</u>
Riverstone Group Inc:	ITEM #1 ROCK (LeC/McC)	\$8.50	\$ 8.25	\$ 8.00	+3.0%
	ITEM #1a ROCK (New Lib)	\$8.00	\$ 7.75	\$ 7.50	+3.2%
	ITEM #2 SAND (LeC/McC)	\$8.80	\$ 8.65	\$ 8.50	+1.7%
	ITEM #2a Sand Del. (Semi)	\$13.45	\$13.25	\$13.00	+1.5%
	ITEM #2a Sand Del. (Tandem)	\$14.80	\$14.10	\$13.85	+5.0%
	ITEM #3 Macadam (LeC/McC)	\$8.80	\$ 8.50	\$ 8.30	+3.5%
	ITEM #3a Macadam (New Lib)	\$8.30	\$ 8.00	\$ 7.80	+3.8%
	ITEM #4 Class "A" Rock(LeC/McC)	\$8.75	\$ 8.50	\$ 8.25	+2.9%
Linwood Mining:	ITEM #1 ROCK	\$9.75	\$ 9.75	\$ 9.50	0.0%
	ITEM #2 SAND	NO QUOTE	\$10.50	\$10.00	-----
	Item #2 Slag Sand	\$4.50	\$ 1.50		+200%
	ITEM #2a Sand Delivered	NO QUOTE			-----
	ITEM #3 Macadam	\$13.00	\$12.00	\$11.00	+8.3%
	ITEM #4 Class "A" Rock	\$10.50	\$ 9.90	\$ 9.75	+6.1%
Wendling Quarries:	ITEM #1 ROCK	\$9.00	\$ 9.30	\$ 9.00	-3.2%
	ITEM #2 SAND	\$8.00	\$ 9.30	\$ 9.00	-14.0%
	ITEM #2a Sand Delivered	NO QUOTE			-----
	ITEM #3 Macadam	\$8.00	\$ 8.00	\$ 7.70	0.0%
	ITEM #4 Class "A" Rock	\$9.00	\$ 9.30	\$ 9.00	-3.2%

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

ACCEPT QUOTES FOR ROAD ROCK AND ICE CONTROL SAND FROM THE FOLLOWING  
SUPPLIERS AT THE FOLLOWING PRICES JULY 1, 2019 THROUGH JUNE 30, 2020.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the quotes for road rock and ice control sand be accepted

from the following:

RiverStone Group, Inc:	ITEM #1 Rock	\$8.50 LeC/McC
	ITEM #1A Rock (New Lib)	\$8.00 New Lib
	ITEM #2 Sand	\$8.80
	ITEM #2a Sand Delivered	\$13.45 Semi
	ITEM #2a Sand Delivered	\$14.80 Tandem
	ITEM #3 Macadam	\$8.80 LeC/McC
	ITEM #3a Macadam	\$8.30 New Lib
	ITEM #4 Class "A" Rock	\$8.75

Linwood Mining:	ITEM #1 Rock	\$9.75
	ITEM #2 Sand	No Quote
	ITEM #2 Slag Sand	\$4.50
	ITEM #2a Sand Delivered	No Quote
	ITEM #3 Macadam	\$13.00
	ITEM #4 Class "A" Rock	\$10.50

Wendling Quarries:	ITEM #1 Rock	\$9.00
	ITEM #2 Sand	\$8.00
	ITEM #2a Sand Delivered	No Quote
	ITEM #3 Macadam	\$8.00
	ITEM #4 Class "A" Rock	\$9.00

Section 2. That the amounts purchased will be based on the lowest hauled  
in-place cost based on county needs.

Section 3. That this resolution shall take effect immediately.

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County Engineer

TARA YOUNGERS  
Administrative Assistant

## MEMO

TO: Mahesh Sharma  
County Administrator

FROM: Jon Burgstrum  
County Engineer

SUBJ: Salt Quotes

DATE: June 27, 2019

Approval of the annual ice and snow control salt as shown in the resolution for July 1, 2019- June 30, 2020.

The bids for 1800 ton are as follows:

	<u>FY 19/20</u>		<u>FY 18/19</u>
	<u>QTY PRICE</u>	<u>COST</u>	<u>QTY PRICE</u>
Compass Minerals America	\$78.59 –TON	\$141,462.00	\$70.55 - TON
Cargill Inc Deicing Teck Business Unit	\$71.26 - TON	\$128,268	\$71.50 - TON

This is a \$0.24/ton decrease in price over last year.

The IDOT bids salt for the counties and cities. We participate in the IDOT salt letting and are covered under the state contract.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
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THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

ACCEPT BID FOR ICE AND SNOW CONTROL SALT FROM THE IDOT LETTING AT THE  
FOLLOWING PRICE FOR JULY 1, 2019 THROUGH JUNE 30, 2020.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the bid for ice and snow control salt be accepted from the IDOT  
letting to Cargill Inc. for \$71.26/TON – 1800 Tons  
to equal \$128,268.00.

Section 2. That this resolution shall take effect immediately.

# City of Blue Grass

[www.bluegrassia.org](http://www.bluegrassia.org)

114 N. Mississippi St.  
Blue Grass, IA 52726

Telephone (563) 381-4700  
Fax (563) 381-2801

May 31, 2019

Mr. Jon Burgstrum, P.E.  
Scott County Engineer  
Secondary Roads  
Scott County Engineer's Office  
950 E. Blackhawk Trail Rd.  
Eldridge, Iowa 52749

Re: Revision to Federal Functional Classification of Roads in Scott County

Dear Mr. Burgstrum:

The City of Blue Grass requests the Federal Functional Classification change for the road section below. A revision requires a resolution from the county be provided to the Iowa Department of Transportation (DOT). The City of Blue Grass supports the following Federal Functional Classification changes within Scott County:

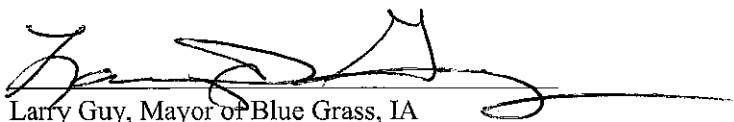
- 1) 0.82 miles of East Telegraph Road from North Mississippi Street/County Road Y40 easterly to East Mayne Street; from "Local" to "Rural Minor Collector".
- 2) 0.32 miles of East Mayne Street from East Telegraph Road southerly to U.S. 61 Interchange Northeast ramp termini; from "Local" to "Rural Minor Collector".

Officials have observed increased truck traffic using this segment of road to connect to U.S. 61 from the north. A portion can be attributed to the permanent weight limit on Mississippi Street (two axles – ten (10) tons, three axles – fifteen (15) tons, four or more axles – twenty (20) tons), but also due to increased economic development along East Telegraph Road. QC Warehousing, a major business along the E Telegraph Road corridor, reported possessing 17 tractors and 22 trailers, of which 4-5 operate locally throughout the work day and the remainder leaving or arriving at various times. Y40/North Mississippi Street just north of Blue Grass has 2,060 ADT (2014 Iowa DOT). There are no Iowa DOT counts within the city on East Telegraph Road except in the county east of the city limits where it is 90 ADT. However, East Mayne Street is 450 ADT (2014). Based on the truck volumes on U.S. 61 from Davenport to Blue Grass, there is 2,180 truck ADT. The police department conducted counts recently and the traffic data is attached for additional justification.

With the increased truck traffic, the road is deteriorating and reclassification would allow the road to be eligible for federal funding once it is reclassified, providing greater options to make improvements to these segments in the future.

Please consider this request and a resolution of request to the Iowa Department of Transportation.

Sincerely,



Larry Guy, Mayor of Blue Grass, IA

cc: Sam Shea, District Planner, Iowa DOT



E. Telegraph Rd  
From N. Mississippi St (Y40) easterly to E. Mayne St

E. Mayne St  
From E. Telegraph Rd southerly to Hwy 61 Interchange NE Ramp Termini

City of Blue Grass Requests Federal Functional Road Classification Change  
From "Local" to "Rural Minor Collector"

65TH AVE  
70TH AVE  
Y40

65TH AVE

N OAK LN

145TH ST

N OAK LN

W MAYNE ST

SOAK LN  
65TH AVE

N MOSELLE ST

N JUNIATA ST

N MISSISSIPPI ST

N NEISSE ST

N GENESSEE ST

W SCOTT DR

PARK AVE

E ORPHED ST

E GARONNE ST

E MEUSE ST

WALKER WAY

S MISSISSIPPI ST

DOLAN DR

E LAMPHERE DR

KEVIN RD

TERRACE DR

VALLEY DR

BURNSIDE LN

FENCELINE DR

80TH AVE

145TH ST

90TH AVE

95TH AVE

61

61

Moore Creek

Dodge's Creek

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON \_\_\_\_\_ DATE \_\_\_\_\_ SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

REQUEST FOR CHANGES TO THE FEDERAL FUNCTION CLASSIFICATIONS IN THE CITY OF BLUE GRASS

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. Functional classification is the process by which streets and highways are grouped into classes according to the character of service they are intended to provide; and

Section 2. Scott County, periodically reviews the system of streets and highways for appropriate changes to classification of the various segments of the system; and

Section 3. The city of Blue Grass has requested a change to the Federal Functional Classification within the City, after a recent review of the system has revealed the need for a change to the federal functional classification of road segments due to increased economic development resulting in more heavy truck traffic and trucks exiting US 61 traveling north on Y40.

NOW, THEREFORE, BE IT RESOLVED that Scott County hereby requests the Iowa Department of Transportation to request the Federal Highway Administration to make the following changes in federal functional classification.

CHANGES TO FEDERAL FUNCTIONAL CLASSIFICATION SYSTEM

Revise the federal functional classification on East Telegraph Road from North Mississippi St (Y48) easterly .82 mi. to East Mayne St; from "local" to "Rural Minor Collector" and on East Mayne St from East Telegraph Road southerly .32 mi. to the US 61 Interchange Northeast ramp termini; from "local" to "Rural Minor Collector".



**OFFICE OF THE SCOTT COUNTY FLEET MANAGER**

950 East Blackhawk Trail  
Eldridge, Iowa 52748

Office: (563) 328-4136  
Fax: (563) 328-4173  
www.scottcountyia.com



June 25, 2019

TO: Mahesh Sharma, County Administrator  
FROM: Barbara Pardie, Fleet Manager  
SUBJ: Approval of Purchase of One Ford F-350, 4X4, for Facilities Support Services with FY2020 Funds

The Fleet Services Division has solicited bids for one Ford F-350, 4X4, with snow equipment for installation for FSS.

This purchase is an addition to the Fleet that was approved for the FY20 budget.

Below summarizes the bids that were received for the one Ford F-350:

Dealership	Location	Vehicle Bid	Price per vehicle	Total Purchase
Reynolds Motor Co.	East Moline, IL	2019 Ford F-350, 4X4	\$ 30,138.80	\$ 30,138.80
Charles Gabus Ford	Des Moines, IA	2019 Ford F-350, 4X4	\$ 31,082.80	\$ 31,082.80

The low bid for the one Ford F-350, 4X4 was Reynolds Motor, East Moline, IL at \$30,138.80

Below summarizes the bids that were received for the one nine foot snow blade and salt spreader with installation:

Dealership	Location	Equipment Bid	Total Purchase
Aspen Equipment	Davenport IA	2019 Western Pro Plus with options	\$ 12,416.00
Drive Line	Dubuque , IA	2019 Western Pro Plus with options	\$ 12,613.66

The low bid for the 2019 Western Pro Plus snow equipment with options was Aspen Equipment, Davenport, IA at \$ 12,416.00.

The two purchases total \$42,554.80. This amount was budgeted for in the FY20 budget for vehicle purchases.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Tammy Speidel  
Jon Burgstrum  
Angie Kersten

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE PURCHASE OF ONE  
2019 FORD F-350 4X4 AND 2019 WESTERN PRO PLUS SNOW EQUIPMENT

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one 2019 Ford F-350 4X4 for are approved and hereby awarded to Reynolds Motor Co., in the amount of \$ 30,138.80.
- Section 2. That the bid for one Western Pro Plus with options are approved and hereby awarded to Aspen Equipment, Davenport IA., in the amount of \$ 12,416.00.
- Section 3. This resolution shall take effect immediately.

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950 East Blackhawk Trail  
Eldridge, Iowa 52748

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June 25, 2019

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Approval of Purchase of Three New Ford Explorer Police Interceptor, Utility AWD for the Sheriff's Patrol Division Overfill Positions

In preparation of the Sheriff's Office overfilling three deputies position for patrol, there is a requirement to purchase three new Ford Explorer, Police Interceptors. This is in addition to the eight that were purchased on May 30, 2019 as replacement to the current fleet.

All of the bids received for the May 30, 2019 purchase were good for 60 days, so there is no need to solicit for new bids. The low bid from the purchase was Reynold's Ford at \$ 32,699.20 each. The total purchase cost is \$98,097.60. My recommendation will be to award the bid to Reynold's Ford, East Moline, IL.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Sheriff Tim Lane  
Shawn Roth  
Jon Burgstrum

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE PURCHASE OF  
THREE POLICE INTERCEPTOR, UTILTY, AWD

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bids for three 2020 Ford Utility Police Interceptors for the Sheriff's Office are approved and hereby awarded to Reynolds Ford, East Moline, IL., in the amount of \$98,097.60.
- Section 2. This resolution shall take effect immediately.

**ROXANNA MORITZ, C.E.R.A.**  
**AUDITOR & COMMISSIONER OF ELECTIONS**  
600 W. 4<sup>TH</sup> Street  
Davenport, Iowa 52801  
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Cell: (563) 370-3915  
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To: Mahesh Sharma, Scott County Administrator  
From: Roxanna Moritz, Scott County Auditor  
Date: June 5, 2019

RE: Full time Election Clerk II

Currently the Election Clerk II position in the Auditor's Office is rated as 0.65 FTE, or 26 hours per week. As explained below, this position needs to be full time. Unless the position is brought back to full time status several increasingly critical policies and tasks will not be properly met. This memo follows up on previous discussions regarding this matter and details the critical need for restoring this position. Action by the Board of Supervisors is needed to authorize the additional 0.35 FTE.

## **BACKGROUND**

This position was full time prior to 2010. Beginning in late 2009 your predecessor, Dee Bruemmer, asked all county offices and departments to look for ways to save money due to the national recession decreasing county income. I took this request seriously and tasked staff to find ways to save money. My office came up with various ideas, including taking the Election Clerk II position to part time status.

We could do this as the then incumbent Election Clerk II was promoted to Payroll Specialist and a part time Accounts Payable Specialist was amenable to working full time, half in accounts payable and half in elections. The remaining 0.5 FTE was whittled down to 0.15 due to several issues involving the position of Official Records Clerk. Staff made this work by shifting various responsibilities to the Operations Manager (full time supervision of the absentee ballot room, training of poll workers), the Official Records Clerk (arranging nursing home voting, recruitment and assignment of poll workers), and the GIS Technician (Precinct Atlas electronic poll book maintenance and training), and by increasing overtime for other Election staff.

The county has saved wages and benefits due to this arrangement for nine years. Now that the economy has improved and the part time incumbent is resigning her position as Election Clerk II the job needs to be restored to full time status.

## **IMPACT AND MEETING UNMET NEEDS**

A full time position is essential for meeting the County's responsibilities in many aspects of the election process. The following includes the major responsibilities.

**Complying with Election Security Policy.** This policy requires two election staff members to always be present when attending voting equipment off site for programing, testing and preparing for delivery to sites. When staff attends to other duties this requirement is not fully met, leaving us to send one staff member to prepare equipment. Further, a full time position is needed to secure voting equipment after each election for the possibility of a recount. After the recount deadline, all voting equipment needs to be removed from cages and aligned in the warehouse for the next election. Also all voting supplies must be gone through and reorganized in preparation for the next election. This labor intensive duty takes two to three months to complete with one person, which again points back to the Security Policy of always having two election staff when accessing election equipment. With a full time position we would be able to fully and consistently meet this requirement.

**Maintain Supervision of Temporary Staff.** Maintaining supervision of temporary staff in General Elections is vital to ensure correct preparation and receipt of absentee ballots. Currently the Operations Manager provides supervision but is often called away to attend to other matters. Supervision is especially critical when ballots are received to ensure that return envelopes are properly inspected and voters are given an opportunity to correct deficiencies, otherwise, their ballots will not be counted.

**Preparation of Electronic Poll Books.** Timely preparation of electronic poll books is essential for poll worker training and Election Day deployment. The Precinct Atlas program is routinely updated, and users often find bugs which require fixes and further updating. This is especially true when laws change. This requires updating 180 Precinct Atlas computers, sometime two or three times when bugs are discovered, which takes a considerable amount of time. A full time position would also help train workers on the poll books. We now schedule training up to three months in advance of an election so that staff is available to help with the training. Many users forget basics over those three months, requiring refresher training.

**Evaluating Accessibility of Polling Places.** A full time position would allow for evaluation of all polling places for handicap and elderly accessibility every two years rather than just when we become aware of a physical change or evaluating a new polling place. It takes more than four weeks of full time work to evaluate and document all of our 63 polling locations. Plus with a full time position we would be able to monitor any changes on a regular basis.

**Voting at Health Care Facilities.** With the Official Records Clerk taking additional duties to prepare detailed Board minutes the Election Clerk II needs to assume duties pertaining to preparing supplies, documents and ballots for Health Care Facilities (i.e. nursing homes and hospitals) for each election. This includes regular communications with Health Care Facilities. Also, there is a need to assist the Auditor in recruiting and organizing 300 or more poll workers for Election Day, which includes preparing lists, mailing notices and helping check in workers at training sessions.

## **COMPARISON TO PEER COUNTIES**

I reached out to several Iowa county auditors about the number of employees in their election divisions for comparison with Scott County. Based on population comparisons, Scott County is understaffed in the election division by 0.5 FTE to 1.5 FTE. Below are the three answers I received.

**Johnson County**, population **130,082**, has **five staff** in the election division: one Election Deputy Auditor and four Election Clerks.

**Linn County**, population **211,226**, has **five staff** in the election division: one Election Deputy Auditor, two Election System Administrators, one Voter Outreach Coordinator and one Election Coordinator.

**Woodbury County**, population **102,172**, has **four staff** in the election division: one Election Deputy Auditor and three Election Clerks.

In comparison, **Scott County**, population **165,224**, has **3.5 staff** in our election division: one Election Supervisor, two Senior Election Clerks and one part time Election Clerk II.

### **SEAT CERTIFICATION**

The Election Clerk II position will become open on July 1, 2019. I would like to begin advertising for the position as soon as possible. The next round of State Election Administration Training (SEAT) begins in August and it takes about a year to obtain certification. It would be best to have the new employee SEAT certified before the next general election in 2020. We need to know now if the Board will restore the position to full time status.

Thank you for your assistance in this matter.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

APPROVING ORGANIZATIONAL CHANGES IN THE AUDITOR'S OFFICE BY  
ADDING 0.35 FTE ELECTIONS CLERK

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Auditor's Office be increased by 0.35 FTE (total 1.0 FTE) to allow for the Elections Clerk position at range 16 to be a full-time.

Section 2. This resolution shall take effect immediately.



**INFORMATION TECHNOLOGY DEPARTMENT**

400 West Fourth Street  
Davenport, Iowa 52801

Ph: (563) 328-4100  
www.scottcountyiowa.com  
Email: it@scottcountyiowa.com



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June 18, 2019

TO: Mahesh Sharma, County Administrator  
Mary Thee, Human Resources Director/Assistant County Administrator

FROM: Matt Hirst, Information Technology Director

RE: Information Technology New Hire – Desktop Support Specialist

We have selected a candidate to fill the position of Desktop Support Specialist in the Information Technology Department. Seven (7) candidates were interviewed selected from sixty-five (65) which applied for the position.

The candidate chosen, Jacob Altenhofen, has an Associate's in Applied Science in Computer Systems / Network Technology. Mr. Altenhofen has eighteen (18) years working in this field with varied and progressing levels of experience. He has been a Field Service Engineer for Compaq/HP from 2000 through 2018 and held a similar position with Unisys the last year.

Due to the exceptional technical and project management qualifications of this candidate, I am recommending we hire at a salary of \$22.81 per hour (~\$47,445) or 100% of midpoint for this position.

cc: Jacob Altenhofen

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

### APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Mendell Smith for the position of Environmental Health Specialist in the Health Department at the entry level rate.

Section 2. The hiring of William Soseman for the position of part-time Custodial Worker in the Facility & Support Services Department at the entry level rate.

Section 3. The hiring of Jacob Altenhofen for the position of Desktop Support Technician in the Information Technology Department at step 7 (midpoint).

**Community Services Department**

600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801



**(563) 326-8723      Fax (563) 326-8730**

---

June 17, 2019

TO: Mahesh Sharma

FROM: Lori A. Elam

RE: Authorized Agency Agreement  
Community Health Care (CHC)

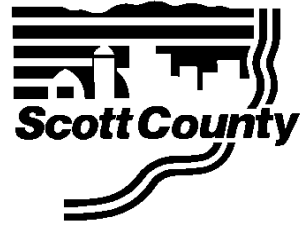
Enclosed is the proposed FY20 Agreement with Community Health Care.

The dates and contractual amounts reflect the Board's decisions during the budget review process. The county will provide \$302,067 for primary health care for Community Services clients.

The contract was reviewed by the agency. I will be available at the Committee of the Whole meeting for any questions.

**Community Services Department**

600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801



**(563) 326-8723      Fax (563) 326-8730**

---

**Date:** July 1, 2019

**Agreement Parties:** Scott County  
600 West 4<sup>th</sup> Street  
Davenport, IA 52801

Community Health Care, Inc.  
500 W. River Drive  
Davenport, IA 52801

**Agreement Amount:** \$302,067

**Purpose:** Provision of comprehensive, ambulatory health care programs with particular emphasis on low and fixed income populations for Scott County.

**Agreement Period:** This Agreement shall commence on July 1, 2019 and shall continue in full force and effect until June 30, 2020, unless either party wishes to terminate this agreement and provides the other party a written (90) day notice of termination.

Community Health Care, Inc. agrees to perform the work and to provide the services described in the Agreement for the consideration herein. The parties hereto have executed this contract on the day and year last specified below.

**For and on behalf of the Scott County  
Board of Supervisors:**

**For and on behalf of Community Health Care, Inc.  
Board of Directors:**

**By:** \_\_\_\_\_  
**Tony Knobbe, Chairman**

**By:** \_\_\_\_\_  
**John Thodos, Chairman**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Roxanna Moritz  
Scott County Auditor**

## I. Identification of Parties

- A. The Chairperson of the Scott County Board of Supervisors is the Authorized County Official for this Agreement. The Authorized County Official must approve any changes in the terms, conditions, or amounts specified in this agreement. Negotiations concerning this agreement should be referred to the Chairperson at telephone (563) 326-8749 or [board@scottcountyiowa.com](mailto:board@scottcountyiowa.com). The Scott County Board of Supervisors hereinafter will be referred to as Scott County.
- B. The President of the Board of Directors is the Authorized Community Health Care, Inc. Official for this Agreement. This individual is responsible for financial and administrative matters of this agreement. Negotiations concerning this agreement should be referred to the President at telephone (563) 336-3000. Community Health Care, Inc. hereinafter will be referred to as CHC.

## II. Term of Agreement

- A. The effective date and initial term of this Agreement shall begin on July 1, 2019 and shall continue until June 30, 2020. If either party wishes to terminate this agreement, said party shall deliver to the other party a ninety (90) day written notice of termination.
- B. This agreement may be amended in whole or in part, by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

## III. Scope of Services

- A. CHC shall provide medical, dental, mental health, laboratory and x-ray, pharmacy, and health education/nutrition services as needed to those Scott County Community Services participants. It is understood and agreed that, in the event CHC or the county experiences funding reductions, either party may discontinue or modify the aforementioned services provided a ninety (90) days notice of its intent to discontinue or modify services is given to the other party. CHC will work with Community Services patients to establish a medical and dental home at CHC. CHC will provide education about other health services and programs available in Scott County to all Community Services patients.
- B. Scott County recognizes CHC's authority to charge a minimum co-payment fee to eligible clients. However, CHC agrees to exempt clients referred by the Scott County Community Services Department from the co-payment fee schedule.
- C. CHC agrees to honor prescriptions authorized by appropriate specialists provided that the client is a CHC patient and was referred by CHC to the appropriate specialist. Charges for such prescriptions shall be in accordance with item #III. B. of the agreement.

- D. CHC agrees to honor psycho-therapeutic prescriptions authorized by the staff of Vera French Community Mental Health Center as well as other mental health providers for clients referred by Scott County Community Services and who have established their medical care with CHC. Prescriptions will be co-signed by CHC staff at the discretion of the Primary Care Provider providing services to the patient. Charges for such prescriptions shall be in accordance with item #III.B. of this agreement.
  - E. CHC agrees to honor prescriptions authorized by outside physicians for clients referred by the Scott County Community Services Department after they have seen a CHC physician. Charges for such prescriptions shall be in accordance with item #III.B. of this agreement.
  - F. Payment under this contract for Scott County Community Services is understood to be exclusive of any prescription for AZT or Clozapine. Payment for these pharmaceuticals will be approved on an individual basis by the Scott County Community Services Department.
  - G. Pharmaceutical services are provided based on the Medicaid formulary and any additional pharmaceuticals included in the CHC formulary.
  - H. CHC agrees to track the number of clients with/without medical insurance and how many accept assistance to be enrolled in some form of insurance. CHC agrees to track the number of clients above and below the Federal Poverty level of 150%. CHC agrees to track with cost of care for the referred Scott County Community Services clients who have no insurance.
- IV. Manner of Financing
- A. Scott County shall make payment to CHC for the performance of its covenants in the amount of \$302,067.00 payable in twelve (12) monthly allotments of \$25,172.25. Each installment shall be made available on the first day following the first monthly meeting of the Scott County Board of Supervisors.
  - B. Scott County and CHC each acknowledge that the payments herein to be made are to supplement and not supplant other available sources of income to CHC, such as fees collected for services provided to individual patients.
- V. Liability and Indemnification
- A. Scott County shall be named as an additional insured under the comprehensive liability policy maintained by CHC and providing minimum coverage of \$1 million. A copy of the certificate of insurance shall be on file in the Office of the County Administrator.
  - B. CHC shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by any reason of any person or persons or property being damaged or injured by CHC or any agent or employee of CHC.

## VI. Reports

- A. CHC agrees to submit the following reports to Scott County:
- i. Certificate of insurance: Annually at the time of renewal
  - ii. A revised budget estimate and program performance projections if different from the original request: Within thirty (30) days of the signing of this agreement
  - iii. First quarter indicators: October 31, 2019
  - iv. Second quarter indicators: January 31, 2020
  - v. Third quarter indicators: April 30, 2020
  - vi. Fourth quarter indicators: August 31, 2020
  - vii. Certified Public Accountant Audit report: 150 days from the end of the agency's fiscal year
  - viii. Minutes, or a summary thereof, the monthly meetings of the CHC Board of Directors.
  - ix. Notification of any significant changes in funding, salary levels, staffing or programming; including the expansion of an existing program, addition of staff positions or the addition of any new funding source and/or program in a timely manner.
  - x. All of CHC's financial and statistical records related to this agreement will be open to Scott County.

## VII. Additional Conditions

- A. CHC shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapped condition or religious affiliation.
- B. None of the funds provided through this Agreement shall be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 27, 2019

APPROVAL OF FY20 CONTRACTUAL AGREEMENT BETWEEN COMMUNITY  
HEALTH CARE AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY20 contractual agreement between Scott County and Community Health Care for provision of comprehensive health care programs with emphasis on low and fixed income populations for Scott County is hereby approved.

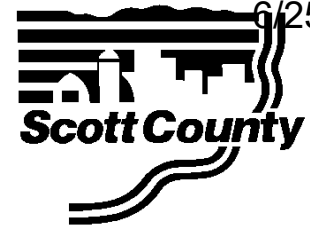
Section 2. That the Chairman is hereby authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2019.



**Community Services Department**

600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801



Item #16

6/25/19

**(563) 326-8723      Fax (563) 326-8730**

---

June 17, 2019

TO: Mahesh Sharma, County Administrator

FROM: Lori A. Elam, Community Services Director

RE: Authorized Agency Agreement  
Center for Active Seniors, Inc. (CASI)

Enclosed is the proposed FY20 Agreement with the above listed agency.

The dates and contractual amounts reflect the Board's decisions during the budget review process. The county continues to fund two programs: Outreach and the Adult Day Center (Jane's Place).

The contract has been reviewed by the agency. I will be available at the Committee of the Whole meeting for any questions.

## AGREEMENT

This agreement is made and entered into this 1st day of July, 2019, by and between Scott County, Iowa, a governmental unit of the State of Iowa (hereinafter referred to as Scott County), and the Center for Active Seniors, Inc., (hereinafter referred to as CASI), which provides programs for older persons in Scott County.

### WITNESSETH

In consideration of the mutual covenants and agreements hereinafter set forth, Scott County and CASI agree as follows:

1. Scott County shall make an annual payment to CASI for the performance of its covenants in the amount of \$213,750 payable in twelve (12) monthly installments of \$17,812.50. Each installment shall be made available on the day following the first monthly meeting of the Scott County Board of Supervisors.

2. Scott County agrees to pay CASI this sum of \$213,750 as consideration for CASI serving Scott County senior citizens at appropriate sites in Scott County as are necessary in the best interest of the above individuals and/or families. Such services shall include:

- A. Outreach
- B. Day Care

3. Scott County and CASI each acknowledge that the payments herein to be made are to supplement and not supplant other available sources of income to CASI, such as fees collected for services provided to individual clients.

4. Scott County and CASI agree that in order to provide more targeted county funding to the vulnerable elderly population, the FY20 funding levels will be:

- A. OUTREACH: The county funding level will be \$165,614.
- B. DAY CENTER: The county funding will be \$48,136.

5. CASI shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapped condition or religious affiliation. Funds provided hereunder shall not be used to further the election of any candidate for political office.

6. CASI shall not transfer between programs the total annual funds allotted to each program as specified in the Scott County budget submission without prior Scott County approval of such transfers.

7. CASI shall provide Scott County with:

- A. A revised budget estimate and program performance projections if different from the original request, within thirty (30) days of the signing of this agreement.
- B. Quarterly reporting on performance indicators and financial data as specified in the Scott County Budget submission.
- C. Notification of any significant changes in funding, salary levels, staffing or programming; including the expansion of existing programs, addition of staff positions or the addition of any new funding source and/or program in a timely manner.
- D. Minutes or, summary of, the monthly meetings of the CASI Board of Directors.

8. CASI shall provide Scott County with an independent Certified Public Accountant audit for FY2020. The audit shall be delivered to Scott County by November 1, 2020.

9. Scott County shall be named as additional insured under a comprehensive liability policy maintained by CASI, and providing a minimum coverage of \$1 million. A copy of the insurance certificate for the term of the contract shall be on file in the Scott County Office of the Director of Budget and Information.

10. CASI shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by reason of any person or persons or property being damaged or injured by CASI or any agent or employee of CASI, whether by negligence or otherwise.

11. This agreement may be amended in whole or in part by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

12. This agreement shall be for one year. If either party wishes to terminate this agreement the first party shall deliver to the second party a ninety (90) day written notice of termination.

SCOTT COUNTY BOARD OF SUPERVISORS

CENTER FOR ACTIVE SENIORS, INC.

\_\_\_\_\_  
Tony Knobbe, Chair

\_\_\_\_\_  
Kenny Massey, Chair  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Roxanna Moritz, Scott County Auditor

\_\_\_\_\_  
Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 27, 2019

APPROVAL OF FY20 CONTRACTUAL AGREEMENT BETWEEN THE CENTER FOR  
ACTIVE SENIORS, INC. AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY20 contractual agreement between Scott County and the  
Center for Active Seniors, Inc. for the provision of programs for older  
persons in Scott County is hereby approved

Section 2. That the Chairman is authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2019.

**Community Services Department**

600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801



**(563) 326-8723      Fax (563) 326-8730**

---

June 17, 2019

To: Mahesh Sharma

From: Lori A. Elam

Re: Approval of Tax Suspension Request

The County has received the following tax suspension request to have property taxes currently owed suspended as follows:

**REQUESTED TAX SUSPENSION:**

Donna Kelly  
600 N Highway 67 Lot 45  
Princeton, IA 52768

Suspend: The 2017 mobile home taxes due in September 2018 and March 2019 in the amount of \$215.00 including interest.

The applications meet the Board Suspension Policy requirements. It is recommended that the Board suspend the taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS  
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD  
OF SUPERVISORS ON \_\_\_\_\_  
DATE

---

SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**June 27, 2019**

**SUSPENDING THE 2017 MOBILE HOME TAXES DUE IN SEPTEMBER 2018 AND MARCH 2019 FOR DONNA KELLY, 600 N HIGHWAY 67 LOT 45, PRINCETON, IOWA, IN THE AMOUNT OF \$215.00 INCLUDING INTEREST.**

**BE IT RESOLVED by the Scott County Board of Supervisors as follows:**

- Section 1. The 2017 mobile home taxes due in September 2018 and March 2019 for Donna Kelly, 600 N Highway 67 Lot 45, Princeton, Iowa, in the amount of \$215.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

**SCOTT COUNTY JUVENILE DETENTION  
AND DIVERSION PROGRAMS**

500 West 4<sup>th</sup> Street  
Davenport, Iowa 52801  
Ph: (563) 326-8687 Fax: (563) 328-3207  
www.scottcountyiowa.com  
E-Mail: jkaiser@scottcountyiowa.com



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**MEMORANDUM**

Date: 06/18/2019

To: Scott County Administration and Board of Supervisors

RE: Youth Transition Decision Making (YTDM) Contract Renewal

**New Program Description**

The Youth Transition Decision Making (YTDM) program is a “youth-centered,” evidence-based model that assists juveniles in transitioning back to their home community after long term residential placement.

Youth are required to have 3 meetings – one meeting within 30 days of placement, one meeting 30 days prior to discharge from placement and one meeting 30 days post-discharge. The goal of the meetings is to gather all “stake-holders” to the child’s success and develop a transition plan. The transition plans address educational needs, medical/psychiatric/mental health needs, housing, employment, relationship supports, self-sufficiency, social engagement, and behavioral needs.

This program began operating in 2017 and had just a few initial referrals. Since then the program has experienced a lull in referrals. However, in March 2019 County and State agencies worked together to create an increase in referrals and there have been 12 referrals made to the program in the last few months. The program has 11 cases open at this time.

**Benefit to Community- Measurement**

There are several reasons. YTDM’s are in the best interest of the youth and our community. It creates a shared responsibility for planning, decision-making and task accomplishment. YTDM’s work because youth are given the opportunity to voice what their goals and dreams are for the future. They are not only giving a say in the planning process, they are leading that process. The empowerment youth experience in the YTDM process results in higher levels of youth engagement, buy-in and ownership. Youth feel empowered and as a result are more motivated to achieve their goals. Our ultimate goal will be to improve outcomes and lower juvenile crime and recidivism.

**Capital Costs-** This program incurs no capital costs as it is provided at the residential placement home or in the home of the child.



**Offsetting Revenue**

On-going operating expenses for this program will be covered by an inter-governmental contract with Iowa Department of Human Services. (Contract attached) Scott County will charge \$375 for the initial YTDM meeting and \$300 each of the two subsequent meetings. Food and transportation costs are reimbursed as well under this contract.

The contract would need to be signed by the Scott County Board of Supervisor's Chairperson in order for the program to continue past July 1, 2019.

**Jeremy Kaiser, Director**

Scott County Juvenile Detention

**Third Amendment to the Family Team and Youth Transition Decision Making Contract**

This Amendment to Contract Number DCAT3-18-154 is effective as of July 1, 2019, between the Iowa Department of Human Services (Agency) and Scott County (Contractor).

**Section 1: Amendment to Contract Language**

The Contract is amended as follows:

**Revision 1. Contract Duration.** The Contract is hereby extended from July 1, 2019, through June 30, 2020.

**Section 2: Ratification & Authorization**

Except as expressly amended and supplemented herein, the Contract shall remain in full force and effect, and the parties hereby ratify and confirm the terms and conditions thereof. Each party to this Amendment represents and warrants to the other that it has the right, power, and authority to enter into and perform its obligations under this Amendment, and it has taken all requisite actions (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Amendment, and that this Amendment constitutes a legal, valid, and binding obligation.

**Section 3: Execution**

**IN WITNESS WHEREOF**, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

<b>Contractor, Scott County</b>		<b>Agency, Iowa Department of Human Services</b>	
Signature of Authorized Representative:	Date:	Signature of Authorized Representative:	Date:
Printed Name: Tony Knobbe		Printed Name: Lori Frick	
Title: Scott County Board of Supervisors - Board Chair		Title: Eastern Iowa Service Area Manager	

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

CONTRACT RENEWAL FOR YOUTH TRANSITION DECISION MAKING PROGRAM  
SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Scott County Juvenile Detention and Diversion Programs will provide the YTDM for youth through a contract with the Iowa Department of Human Services ending June 30, 2020.

Section 2. This resolution shall take effect on July 1st, 2019

**SCOTT COUNTY JUVENILE DETENTION  
AND DIVERSION PROGRAMS**

500 West 4<sup>th</sup> Street  
Davenport, Iowa 52801  
Ph: (563) 326-8687 Fax: (563) 328-3207  
www.scottcountyiowa.com  
E-Mail: jkaiser@scottcountyiowa.com



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**MEMORANDUM**

Date: 06/18/2019

To: Scott County Administration and Board of Supervisors

RE: Auto Theft Accountability Contract Renewal

**History- Program Description**

Over the last few years, this Scott County area has experienced a dramatic increase in auto theft. This has had a direct impact on the Scott County Juvenile Detention as average daily population has effectively doubled, causing costs to rise significantly as well. The Auto Theft Accountability Program is a new program designed to target first time offenders and provide accountability for the harm they have brought upon their victim and the community.

The Auto Theft Accountability program is a victim-offender mediation program which is based upon highly effective programs provided in New Zealand (Family Group Conferencing) and Oakland, California (Restorative Community Conferencing). This model is evidence based, as the National Council on Crime and Delinquency studied the outcomes of the RCC program in Oakland. They found that youth who completed the program were 44% less likely to get a new sustained charge, than youth who were processed through the juvenile legal system.

This program is a restorative justice concept in which victims and offenders are brought face to face in a neutral setting. Staff then facilitate a meeting to discuss the harm that has been done and create a plan for how the offender is to repair the harm. The youth offender will have three months to complete the plan. If the offender completes the plan, they will have their charge dismissed. However, if at any point they fail to progress, they will revert back to court proceedings.

The program accepted its first referral on April 30<sup>th</sup>, 2019. The program has had 5 referrals total since then. Two juveniles completed the program and are on track to complete their restorative plans in three months. Two other juveniles received new charges prior to attending the meeting, so they were unsuccessfully discharged from the program. One juvenile is currently in the pre-conference phase.

**Benefit to Community- Measurement**

There are several reasons this program is in the best interest of the community. In other communities where it has been implemented they have experienced lower recidivism, higher victim satisfaction, and it has promoted a sense of responsibility in offenders. The ultimate goal will be to lower juvenile crime (particularly auto theft), less court hearings, improved court times, and decrease detention usage.

**Capital Costs-** This program will incur no capital costs as it will be provided in the Scott County Juvenile Diversion Programs space.

**Offsetting Revenue**

On-going operating expenses for this program are covered by an inter-governmental contract with Iowa Department of Human Services. (Contract attached) Decategorization Board. All staff time, training, and supplies for the program will be reimbursed by the contract up to \$99,000 annually.

The contract renewal would need to be signed by the Scott County Board of Supervisor's Chairperson by July 1, 2019 in order to continue operating.

**Jeremy Kaiser, Director**

Scott County Juvenile Detention

**First Amendment to the Auto Theft Accountability Program Contract**

This Amendment to Contract Number DCAT3-19-121 is effective as of July 1, 2019, between the Iowa Department of Human Services (Agency) and Scott County (Contractor).

**Section 1: Amendment to Contract Language**

The Contract is amended as follows:

**Revision 1. Contract Duration.** The Contract is hereby extended from July 1, 2019, through June 30, 2020.

**Section 2: Ratification & Authorization**

Except as expressly amended and supplemented herein, the Contract shall remain in full force and effect, and the parties hereby ratify and confirm the terms and conditions thereof. Each party to this Amendment represents and warrants to the other that it has the right, power, and authority to enter into and perform its obligations under this Amendment, and it has taken all requisite actions (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Amendment, and that this Amendment constitutes a legal, valid, and binding obligation.

**Section 3: Execution**

**IN WITNESS WHEREOF**, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

<b>Contractor, Scott County</b>		<b>Agency, Iowa Department of Human Services</b>	
Signature of Authorized Representative:	Date:	Signature of Authorized Representative:	Date:
Printed Name: Tony Knobbe		Printed Name: Lori Frick	
Title: Scott County Board of Supervisors - Board Chair		Title: Eastern Iowa Service Area Manager	

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

CONTRACT RENEWAL FOR AUTO THEFT ACCOUNTABILITY PROGRAM SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Scott County Juvenile Detention and Diversion Programs will provide the Auto Theft Accountability Program for youth through a contract with the Iowa Department of Human Services ending June 30, 2020. The contract can be renewed for five years with the final year ending on June 30, 2024.

Section 2. This resolution shall take effect on July 1st, 2019

## **RISK MANAGEMENT**

400 West Fourth Street  
Davenport, Iowa 52801-1104  
Telephone: (563) 326-8293  
Fax: (563) 326-8763



---

June 25, 2019

To: Mahesh Sharma  
County Administrator

From: Rhonda S. Oostenryk  
Risk Manager

**Subject: Annual Insurance Renewals**

Attached is an insurance summary, prepared by the County's insurance broker, Arthur J. Gallagher, pertaining to renewal premiums for the period July 1, 2019 through June 30, 2020. The county's overall insurance program renews July 1 each year and currently uses Chubb Insurance for property coverage and Travelers Insurance for most liability coverages. Worker's compensation coverage is through Midwest Employers Casualty Company.

The Chubb property renewal premium is up 4.1% compared to the expiring policy, and includes a 1.4% increase in building and contents limits. The increases in valuations reflect the county's goal to continually review and evaluate buildings limits for major county buildings. The County has a \$100,000 deductible for property.

The Travelers liability premium is up just 0.0025% compared to the expiring policy. Scott County has a \$300,000 self-insured retention for liability claims.

Worker's compensation coverage remains flat at \$61,488 and is in the final year of a 2-year policy, which was made possible by the county's superior claims experience and claims handling by internal staff. Scott County continues to rank in the top 8% of all public entities with Midwest Employers in terms of claims frequency and claims handling. Scott County has a \$500,000 self-insured retention for worker's compensation coverage.

Total premium for main coverage lines is \$442,358, which is up a very minimal 2.1% compared to last year. Scott County continues to receive preferential pricing and coverage terms due to its overall safety efforts and limited claims activity.

I will attend the next Committee of the Whole meeting with representation from AJG to discuss the renewal proposal and to answer any questions you or the Board may have.



2019-20

# Scott County Insurance Summary



**Gallagher**

Insurance | Risk Management | Consulting

**7/1/2019**



**Gallagher**

Insurance | Risk Management | Consulting

# Scott County 2019-20

## Insurance summary

<u>Coverage</u>	<u>Expiring</u>	<u>Renewal</u>
Liability	\$117,726	\$121,028
Property	104,016	108,314
Automobile	32,048	32,048
Automobile-EMA	3,548	3,548
Umbrella	62,498	58,393
Med. Professional	43,919	48,313
Cyber/Internet liability	7,870	9,226
<u>Worker's Comp</u>	<u>61,488</u>	<u>61,488</u>
<b>Total</b>	<b>\$433,113</b>	<b>\$442,358</b>

2.1% increase from expiring



**Gallagher**

Insurance | Risk Management | Consulting

## **LIABILITY**

### **Travelers**

Premises/Operations/Products Liability

Auto Liability

Law Enforcement Liability

Management Liability/Employment Practices Liability

Social Services Professional Liability (Community Services)

Scott County Health Department Clinic (GL)

Umbrella Excess Liability

\$9,000,000 limit, \$5 million sublimit for EPL and PEML

\$300,000 self-insured retention

**NO** exclusion for County handling claims (bad faith/extra contractual)



# Gallagher

Insurance | Risk Management | Consulting

## PROPERTY

### Chubb

Building/contents limit \$118,101,845

\$5,000,000 limit on mobile equipment (\$7,586,831 values)

\$2,500,000 limit on vehicles **while parked** (\$7,638,174 values)

Earthquake \$50,000,000 limit

\$100,000 deductible

#### **Total property, vehicle, equipment values**

Expiring \$133,157,596

Renewal \$133,326,850

\$100,000 deductible for property, vehicles and equipment



**Gallagher**

Insurance | Risk Management | Consulting

## **WORKER'S COMPENSATION**

### **Midwest Employers**

Unlimited WC benefits

County approved as claims administrator

\$500,000 self-insured retention each occurrence

2<sup>nd</sup> year of 2-year policy

\$61,488



**Gallagher**

Insurance | Risk Management | Consulting

## **MEDICAL PROFESSIONAL**

### **Lloyd's**

Board of Health

Nurses

Jail nurses

Doctors covered for administrative duties only

Covers Sec 1983 civil rights discrimination claims

\$1,000,000 liability limit

\$3,000,000 aggregate

\$25,000 deductible

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 27, 2019

APPROVING THE FY20 INSURANCE RENEWALS WITH TRAVELERS, CHUBB,  
LLOYD'S AND MIDWEST EMPLOYERS CASUALTY COMPANY  
IN THE AMOUNT OF \$442,358.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the renewal of liability insurance with Travelers in the amount of \$224,243 for fiscal year 2020 is hereby approved.

Section 2. That the renewal of property insurance with Chubb in the amount of \$108,314 for fiscal year 2020 is hereby approved.

Section 3. That the renewal of medical-professional insurance with Lloyd's in the amount of \$48,313 for fiscal year 2020 is hereby approved.

Section 4. That the renewal of workers compensation insurance with Midwest Employers in the annual amount of \$61,488 for fiscal year 2020 is hereby approved.

Section 5. This resolution shall take effect immediately.



**INFORMATION TECHNOLOGY**

400 West Fourth Street  
Davenport, Iowa 52801-1187  
Ph: (563) 328-4100  
www.scottcountyiowa.com

June 20, 2016

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
Subject: Microsoft Software License Maintenance and Support

A quote for Microsoft software license maintenance from Insight has been received. Microsoft software including Windows, Exchange, Office, Windows Server, SQL, and Terminal Services are the components upon which the technology environment at Scott County, SECC and Waste Commission is built.

Microsoft license maintenance detailed below is sole sourced through a State of Iowa contract with Insight. This contract provides to the County Microsoft "Level D" pricing typically only provided to organizations with 15,000 plus licensed desktops which is the least costly Microsoft licensing option available.

The quote summary from Insight for this software license maintenance is as follows:

Organization: Scott County, Iowa  
Date: 6/20/2016

Scott County - Microsoft Software Maintenance Renewal					
Part Number	Product Description	Unit Price	Qty	Extension	
	<b>Enterprise Agreement</b>				
KV3-00368	WINENTperDVC ALNG SA MVL	\$ 44.24	500		22,120.00
H30-00238	PrjctPro ALNG SA MVL w1PrjctSvrCAL	\$ 192.22	14		2,691.08
7NQ-00292	SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	\$ 584.79	20		11,695.80
D87-01159	VisioPro ALNG SA MVL	\$ 99.87	24		2,396.88
77D-00111	VSPProSubMSDN ALNG SA MVL	\$ 306.27	3		918.81
6VC-01253	WinRmtDsktpSrvcsCAL ALNG SA MVL DvcCAL	\$ 17.94	150		2,691.00
9EA-00278	WinSvrDCCore ALNG SA MVL 2Lic CoreLic	\$ 125.56	64		8,035.84
9EM-00270	WinSvrSTDCore ALNG SA MVL 2Lic CoreLic	\$ 17.70	16		283.20
	<b>Select Plus Agreement</b>				
269-05708	OfficeProPlus SNGL SA MVL	317.42	0		-
021-05471	OfficeStd SNGL SA MVL	232.70	0		-
R18-00086-SLP	WinSvrCAL SNGL SA MVL UsrCAL	6.78	736		4,990.08
				<b>Annual</b>	<b>\$ 55,822.69</b>

Part Number	Product Description	Nbr Months	Months Remaining	Price	Qty	Extension
	<b>Software as a Service (SaaS)</b>					
AAA-10842	O365E3 ShrdSvr ALNG SubsVL MVL PerUsr	12		\$ 213.31	305	65,059.55
TQA-00001	ExchgOnlnPlan2 ShrdSvr ALNG SubsVL MVL PerUsr	12		\$ 72.48	420	30,441.60
KF5-00002	O365AdvThrtPrctnPln1 ShrdSvr ALNG SubsVL MVL PerUsr	12		\$ 18.18	725	13,180.50
				<b>Annual</b>	<b>\$ 108,681.65</b>	
				<b>1 Yr Total</b>	<b>\$ 164,504.34</b>	
				<b>3 Yr Total</b>	<b>\$ 493,513.02</b>	

It is recommended that the Board approve the bid from Insight in the amount of \$493,513.02 to be paid in equal installments of \$164,504.34 over the course of the next three years.



Microsoft License Maintenance provides Information Technology and Scott County with the following abilities:

- Upgrade 305 PC's to Office 365 suite
- Upgrade 200+ Servers to the latest operating system.
- Provide 725 Exchange Clients Microsoft cloud hosted e-mail.
- Provide 500 PC's the latest Windows operating system.
- Provide software developers latest tools.
- Spread licensing costs over the term of a three year contract
- Provide home use rights to the Office Suite for licensed employees
- Provide access to Microsoft problem resolution support at no charge
- Provide technical training benefits to staff

Note: Pricing was obtained from Insight through the State of Iowa contract with Microsoft. The pricing through this agreement was competitively sourced and is available for use by all State of Iowa Agencies and Political Sub-Divisions within the State of Iowa including Scott County.

Budget dollars are available in the IT, SECC, and Waste Commission operational budgets to fund the cost of this contract.

Three years ago the Microsoft agreement cost \$132,413.18 per year. Cost detail by organization is attached.

Cc: Dave Donovan, SECC Director  
Kathy Morris, Waste Commission, Director

Encl: (3)

**MIKE FENNELLY**  
**SCOTT COUNTY TREASURER**

600 W 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030

[www.scottcountyiowa.com](http://www.scottcountyiowa.com)  
[www.iowatreasurers.org](http://www.iowatreasurers.org)



Item #22  
6/25/19

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**MOTOR VEHICLE DIVISION**  
Scott County Administrative Center (563) 326-8664

**PROPERTY TAX DIVISION**  
Scott County Administrative Center (563) 326-8670

**COUNTY GENERAL STORE**  
902 West Kimberly Road, Suite 6D  
Davenport, Iowa 52806  
(563) 386-AUTO (2886)

To: Scott County Board of Supervisors

From: Mike Fennelly, Scott County Treasurer

Subject: Request to abate taxes

Date: June 18, 2019

I am requesting the Board abate the property taxes for two parcels deeded to the United States Postal Service June 1, 2018 for the 2017 property taxes:

L0014-19 – \$502.00

L0014-20 - \$788.00

I am requesting the abatement of the identified taxes pursuant to statute 445.63.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**June 27, 2019**

**APPROVAL OF THE ABATEMENT OF DELINQUENT PROPERTY TAXES AS  
RECOMMENDED BY THE SCOTT COUNTY TREASURER AND IN ACCORDANCE  
WITH IOWA CODE CHAPTER 445.63**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. Iowa Code Section 445.63 states that when taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes are owing before the parcel was acquired by the state or a political subdivision of this state, the county treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. If the governing body fails to immediately pay the taxes due, the board of supervisors shall abate all of the taxes.
- Section 2. The United States Postal Service is requesting 2017 taxes for parcels L0014-19 for \$502.00 and L0014-20 for \$788.00 be abated.
- Section 3. The County Treasurer is hereby directed to strike the amount of property taxes due on these two United States Postal Service parcels in accordance with Iowa Code Section 445.63.
- Section 4 This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003

Ph: (563) 326-8702 Fax: (563) 328-3285  
www.scottcountyiowa.com  
E-Mail: admin@scottcountyiowa.com

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June 12, 2019

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA Director of Budget and Administrative Services

SUBJ: Approval of Appropriations and Authorized Positions for FY20

Please find attached a listing of appropriations and authorized positions recommended for FY20. There are no appropriation changes from the February 21, 2019 budget adoption amount of \$90,861,159 (including the golf course enterprise fund). A budget amendment for the issuance of debt and transfer of proceeds to SECC will be recommended in the first quarter of Fiscal Year 2020.

The recommended authorized position levels for next year are presented in a format which provides an accurate tracking method for changes in authorized position levels as approved by the Board throughout the fiscal year as well as at budget time. The first column lists the authorized position levels as of the end of the third quarter of the current fiscal year as previously submitted to Board of Supervisors in the latest Quarterly Financial Summary Report. The next column shows the fourth quarter changes approved during the current fiscal year through June 11, 2019. The third column shows the budget changes as included in the resolution approved on the adoption date of February 21, 2019. The position names were updated to the new position titles as of July 1, 2019.

Finally, these three columns added (or subtracted) together total the final column listed as the recommended FY20 authorized FTE level of 491.42 FTE's. There are a number of personnel changes included with the FY20 budget. The Official Records Clerk was made a 1.0 FTE position, an increase of 0.1 FTE. 0.25 Facilities Maintenance Worker was authorized to be added for the Facilities and Support Services Department. A 0.35 Public Health Nurse was added to support Juvenile Detention Services from the Health Department. A 1.0 FTE Sex Offender Registry Specialist was added to the Sheriff Department. Additionally, a 1.0 Sheriff Deputy was added to the Sheriff Department in the 4<sup>th</sup> quarter of Fiscal Year 2019. The February 21, 2019 resolution also authorized the Sheriff Department to "overfill" 4.0 FTE Deputies using current budget dollars until a staffing study is complete.

This authorized position level information is provided jointly by both the Human Resources Department and Administration. It is recommended that the Board approves the attached appropriations and authorized positions for FY20 at your next Board meeting.

Attachment

**SCOTT COUNTY  
FY20 APPROPRIATIONS AND AUTHORIZED POSITIONS  
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## PERSONNEL SUMMARY (FTE's)

Department	FY19 as of 03/31/19	FY19 4th QTR Changes	FY20 Budget Changes	FY20 Adjusted FTE
Administration	5.50	-	-	5.50
Attorney	33.50	-	-	33.50
Auditor	14.05	-	0.10	14.15
Information Technology	16.00	-	-	16.00
Facilities and Support Services	29.87	-	0.25	30.12
Community Services	11.00	-	-	11.00
Conservation (net of golf course)	49.10	-	-	49.10
Health	47.72	-	0.35	48.07
Human Resources	3.50	-	-	3.50
Juvenile Detention Services	16.90	-	-	16.90
Planning & Development	5.00	-	-	5.00
Recorder	10.50	-	-	10.50
Secondary Roads	37.30	-	-	37.30
Sheriff	158.80	1.00	1.00	160.80
Supervisors	5.00	-	-	5.00
Treasurer	28.00	-	-	28.00
<b>SUBTOTAL</b>	471.74	1.00	1.70	474.44
Golf Course Enterprise	16.98	-	-	16.98
<b>TOTAL</b>	488.72	1.00	1.70	491.42

**ORGANIZATION: Administration****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
N County Administrator	1.00	-	-	1.00
41-Non-Rep Asst. Co. Administrator/HR Director	0.50	-	-	0.50
37-Non-Rep Budget and Administrative Services Director	1.00	-	-	1.00
27-Non-Rep ERP and Budget Analyst	1.00	-	-	1.00
25-Non-Rep Purchasing Specialist	1.00	-	-	1.00
25-Non-Rep Executive Assistant	1.00	-	-	1.00
	<u>5.50</u>	<u>-</u>	<u>-</u>	<u>5.50</u>
Total Positions	<u>5.50</u>	<u>-</u>	<u>-</u>	<u>5.50</u>

**ORGANIZATION: Attorney****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
X County Attorney	1.00	-	-	1.00
X First Assistant Attorney	1.00	-	-	1.00
36-Non-Rep Senior Assistant Attorney	7.00	-	-	7.00
30-Non-Rep Office Administrator	1.00	-	-	1.00
32-Non-Rep Risk Manager	1.00	-	-	1.00
32-Non-Rep Assistant Attorney	7.00	-	-	7.00
27-Non-Rep Case Expeditor	1.00	-	-	1.00
27-Non-Rep Paralegal Audio/Visual Production Specialist	1.00	-	-	1.00
26-Non-Rep Paralegal	1.00	-	-	1.00
26-Non-Rep Paralegal/Executive Secretary	1.00	-	-	1.00
20-AFSCME Senior Victim and Witness Coordinator	1.00	-	-	1.00
21-AFSCME Fine Collections Coordinator	2.00	-	-	2.00
21-AFSCME Administrative Assistant	1.00	-	-	1.00
22-AFSCME Intake Coordinator	1.00	-	-	1.00
21-AFSCME Legal Secretary	1.00	-	-	1.00
20-AFSCME Victim and Witness Specialist	1.00	-	-	1.00
21-AFSCME Legal Secretary	1.00	-	-	1.00
18-AFSCME Senior Office Assistant	2.00	-	-	2.00
18-AFSCME Office Assistant	1.00	-	-	1.00
Z Summer Law Clerk	0.50	-	-	0.50
	<u>33.50</u>	<u>-</u>	<u>-</u>	<u>33.50</u>
Total Positions	<u>33.50</u>	<u>-</u>	<u>-</u>	<u>33.50</u>

**ORGANIZATION: Auditor****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
X Auditor	1.00	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	1.00
36-Non-Rep Accounting & Tax Manager	1.00	-	-	1.00
33-Non-Rep Operations Manager-Auditor	1.00	-	-	1.00
26-AFSCME Elections Supervisor	1.00	-	-	1.00
24-Non-Rep GIS/Elections Systems Technician	1.00	-	-	1.00
23-Non-Rep Payroll Specialist	2.00	-	-	2.00
21-AFSCME Accounts Payable Specialist	1.50	-	-	1.50
19-AFSCME Senior Elections Clerk	2.00	-	-	2.00
19-Non-Rep Official Records Clerk	0.90	-	0.10	1.00
19-AFSCME Platroom Specialist	1.00	-	-	1.00
16-AFSCME Elections Clerk	0.65	-	-	0.65
	<u>14.05</u>	<u>-</u>	<u>0.10</u>	<u>14.15</u>
Total Positions				

**ORGANIZATION: Information Technology****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
37-Non-Rep Information Technology Director	1.00	-	-	1.00
34-Non-Rep GIS Manager	1.00	-	-	1.00
32-Non-Rep Network Infrastructure Manager	1.00	-	-	1.00
34-Non-Rep Programmer/Analyst Manager	1.00	-	-	1.00
31-Non-Rep Webmaster	1.00	-	-	1.00
31-Non-Rep Senior Programmer/Analyst	1.00	-	-	1.00
28-Non-Rep Programmer/Analyst	5.00	-	-	5.00
28-Non-Rep Network Systems Administrator	1.00	-	-	1.00
27-Non-Rep Technology Systems Specialist Public Safety	1.00	-	-	1.00
27-Non-Rep GIS Analyst	1.00	-	-	1.00
21-Non-Rep Desktop Support Technician	2.00	-	-	2.00
	<u>16.00</u>	<u>-</u>	<u>-</u>	<u>16.00</u>
Total Positions				



**ORGANIZATION: Facilities and Support Services****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
37-Non-Rep Facility and Support Services Director	1.00	-	-	1.00
27-Non-Rep Facilities Maintenance Manager	1.00	-	-	1.00
24-AFSCME Senior Electronic System Technician	2.00	-	-	2.00
19-AFSCME Senior Facilities Maintenance Worker	4.00	-	-	4.00
19-AFSCME Facilities Maintenance Worker	1.75	-	0.25	2.00
18-AFSCME Senior Office Assistant	1.00	-	-	1.00
21-Non-Rep Custodial Supervisor	1.00	-	-	1.00
16-AFSCME Office Assistant	2.00	-	-	2.00
16-AFSCME Office Assistant	2.00	-	-	2.00
16-AFSCME Custodian	13.12	-	-	13.12
16-AFSCME Grounds Maintenance Worker	1.00	-	-	1.00
<b>Total Positions</b>	<b>29.87</b>	<b>-</b>	<b>0.25</b>	<b>30.12</b>

**ORGANIZATION: Community Services****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
37-Non-Rep Community Services Director	1.00	-	-	1.00
29-Non-Rep Case Aide Supervisor	1.00	-	-	1.00
29-Non-Rep Coordinator of Disability Services	1.00	-	-	1.00
24-Non-Rep Mental Health Advocate	1.00	-	-	1.00
24-Non-Rep Veteran's Affairs Director	1.00	-	-	1.00
23-Non-Rep Senior Administrative Assistant	1.00	-	-	1.00
21-AFSCME Case Aide	2.00	-	-	2.00
21-AFSCME Administrative Assistant	2.00	-	-	2.00
18-AFSCME Senior Office Assistant	0.85	-	-	0.85
18-AFSCME Senior Office Assistant	0.15	-	-	0.15
<b>Total Positions</b>	<b>11.00</b>	<b>-</b>	<b>-</b>	<b>11.00</b>

**ORGANIZATION: Conservation (Net of Golf Operations)****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
38-Non-Rep Conservation Director	1.00	-	-	1.00
34-Non-Rep Deputy Conservation Director	1.00	-	-	1.00
31-Non-Rep Park Manager	2.00	-	-	2.00
28-Non-Rep Naturalist Program Manager	1.00	-	-	1.00
26-Non-Rep Roadside Vegetation Specialist	0.25	-	-	0.25
24-Non-Rep Naturalist	2.00	-	-	2.00
24-Non-Rep Park Ranger	5.00	-	-	5.00
23-Non-Rep Senior Administrative Assistant	1.00	-	-	1.00
22-Non-Rep Parks Maintenance Crew Leader	2.00	-	-	2.00
20-Non-Rep Pioneer Village Site Coordinator	1.00	-	-	1.00
21-Non-Rep Park Maintenance Technician	1.00	-	-	1.00
21-Non-Rep Park Maintenance Technician	4.00	-	-	4.00
18-Non-Rep Senior Office Assistant	1.00	-	-	1.00
15-Non-Rep Cody Homestead Site Coordinator	0.75	-	-	0.75
Z Seasonal Park Maintainance(WLP,SCP, PV)	7.52	-	-	7.52
Z Seasonal Pool/Beach Manager (SCP)	0.29	-	-	0.29
Z Seasonal Asst Pool/Beach Manager (SCP)	0.21	-	-	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.28	-	-	6.28
Z Seasonal Concession Worker (SCP)	1.16	-	-	1.16
Z Seasonal Concession Worker	1.80	-	-	1.80
Z Seasonal Pool/Beach Manager (WLP)	0.29	-	-	0.29
Z Seasonal Asst Pool/Beach Manager (WLP)	0.23	-	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	-	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	-	-	2.95
Z Seasonal Mainteannce/Resident Caretaker	0.66	-	-	0.66
Z Seasonal Assistant Naturalist	0.79	-	-	0.79
Z Seasonal Day Camp Counselors (PV)	1.56	-	-	1.56
Z Seasonal Concession Worker (Cody)	0.19	-	-	0.19
Total Positions	<u>49.10</u>	<u>-</u>	<u>-</u>	<u>49.10</u>

**ORGANIZATION: Glynn's Creek Golf Course****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
30-Non-Rep Golf Pro/Manager	1.00	-	-	1.00
22-Non-Rep Golf Maintenance Crew Leader	1.00	-	-	1.00
21-Non-Rep Equipment Mechanic - Golf	1.00	-	-	1.00
19-Non-Rep Maintenance Technician-Golf Course	1.00	-	-	1.00
Z Seasonal Assistant Golf Professional	0.73	-	-	0.73
Z Seasonal Golf Pro Staff	7.48	-	-	7.48
Z Seasonal Part-Time Groundskeepers	4.77	-	-	4.77
Total Positions	<u>16.98</u>	<u>-</u>	<u>-</u>	<u>16.98</u>

**ORGANIZATION: Health****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
39-Non-Rep Health Director	1.00	-	-	1.00
34-Non-Rep Deputy Health Director	1.00	-	-	1.00
31-Non-Rep Clinical Services Manager	1.00	-	-	1.00
29-Non-Rep Community Health Manager	1.00	-	-	1.00
29-Non-Rep Environmental Health Manager	1.00	-	-	1.00
29-Non-Rep Public Health Services Manager	1.00	-	-	1.00
31-Non-Rep Correctional Health Manager	1.00	-	-	1.00
28-Non-Rep Clinical Services Specialist	1.00	-	-	1.00
27-Non-Rep Public Health Nurse	9.00	-	0.35	9.35
27-Non-Rep Community Health Consultant	5.00	-	-	5.00
27-Non-Rep Community Health Interventionist	1.00	-	-	1.00
27-Non-Rep Disease Intervention Specialist	1.00	-	-	1.00
27-Non-Rep Public Health Nurse	0.80	-	-	0.80
27-Non-Rep Environmental Health Specialist	7.00	-	-	7.00
26-Non-Rep Child Health Consultant	2.00	-	-	2.00
24-Non-Rep Community Dental Consultant-Maternal, Child	2.00	-	-	2.00
24-Non-Rep Grant Accounting Specialist	1.00	-	-	1.00
21-Non-Rep Medical Assistant	2.00	-	-	2.00
20-Non-Rep Medical Lab Technician	0.75	-	-	0.75
18-Non-Rep Senior Office Assistant	2.00	-	-	2.00
16-Non-Rep Office Assistant	3.45	-	-	3.45
Z Environmental Health Intern	0.25	-	-	0.25
Z Health Services Professional	2.07	-	-	2.07
Z Material Health Nurse	0.40	-	-	0.40
Total Positions	<u>47.72</u>	<u>-</u>	<u>0.35</u>	<u>48.07</u>

**ORGANIZATION: Human Resources****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
41-Non-Rep Assistant County Administrator/HR Director	0.50	-	-	0.50
27-Non-Rep Human Resources Generalist	2.00	-	-	2.00
23-Non-Rep Benefits Coordinator	1.00	-	-	1.00
Total Positions	<u>3.50</u>	<u>-</u>	<u>-</u>	<u>3.50</u>

**ORGANIZATION: Juvenile Detention Services****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
34-Non-Rep Juvenile Detention Center Director	1.00	-	-	1.00
26-Non-Rep Juvenile Detention Shift Supervisor	2.00	-	-	2.00
22-Non-Rep Detention Youth Counselor	13.90	-	-	13.90
Total Positions	<u>16.90</u>	<u>-</u>	<u>-</u>	<u>16.90</u>

**ORGANIZATION: Planning & Development****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
35-Non-Rep Planning & Development Director	1.00	-	-	1.00
24-AFSCME Building Inspector	2.00	-	-	2.00
24-Non-Rep Planning & Development Specialist	1.00	-	-	1.00
18-Non-Rep Senior Office Assistant	0.75	-	-	0.75
Z Planning Intern	0.25	-	-	0.25
	<u>5.00</u>	<u>-</u>	<u>-</u>	<u>5.00</u>
Total Positions				

**ORGANIZATION: Recorder****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
X Recorder	1.00	-	-	1.00
Y Second Deputy	1.00	-	-	1.00
33-Non-Rep Office Administrator	1.00	-	-	1.00
19-AFSCME Real Estate Specialist	1.00	-	-	1.00
19-AFSCME Vital Records Specialist	1.00	-	-	1.00
19-AFSCME Licensing Specialist	1.00	-	-	1.00
16-AFSCME Office Assistant	4.50	-	-	4.50
	<u>10.50</u>	<u>-</u>	<u>-</u>	<u>10.50</u>
Total Positions				

**ORGANIZATION: Secondary Roads**

**POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
40-Non-Rep County Engineer	1.00	-	-	1.00
35-Non-Rep Assistant County Engineer	1.00	-	-	1.00
30-Non-Rep Fleet Manager	1.00	-	-	1.00
30-Non-Rep Secondary Roads Superintendent	1.00	-	-	1.00
24r-PPME Roadside Veg Spec	0.75	-	-	0.75
25-Non-Rep Engineering Technician	2.00	-	-	2.00
27-Non-Rep Mechanic Supervisor	1.00	-	-	1.00
23-Non-Rep Sr Administrative Assistant	1.00	-	-	1.00
26r-PPME Secondary Roads Crew Leader	3.00	-	-	3.00
25r-PPMW Senior Signs Technician	1.00	-	-	1.00
24r-PPME Senior Mechanic	2.00	-	-	2.00
18r-PPME Parts and & Inventory Clerk	1.00	-	-	1.00
24r-PPME Heavy Equipment Operator	7.00	-	-	7.00
24r-PPME Roadside Veg. Tech	1.00	-	-	1.00
24r-PPME 24r-PPME Sign Crew Technician	1.00	-	-	1.00
23r-PPME Sr Roads Maintenance Worker	1.00	-	-	1.00
18-Non-Rep Senior Office Assistant	1.00	-	-	1.00
22r-PPME Roads Maintenance Worker	9.00	-	-	9.00
22r-PPME Mechanic	1.00	-	-	1.00
Z Engineering Intern	0.25	-	-	0.25
Z Seasonal Maintenance Worker	0.30	-	-	0.30
Z Eldridge Garage Caretaker	-	-	-	-
	<u>37.30</u>	<u>-</u>	<u>-</u>	<u>37.30</u>
Total Positions				

**ORGANIZATION: Sheriff****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
X Sheriff	1.00	-	-	1.00
Y Chief Deputy	2.00	-	-	2.00
Y Chief Deputy - Captain	1.00	-	-	1.00
33-Non-Rep Asst Jail Administrator/Corrections Capt	1.00	-	-	1.00
32-Non-Rep Sheriff's Lieutenant	3.00	-	-	3.00
4s-DSA Sheriff's Sergeant	7.00	-	-	7.00
31-Non-Rep Corrections Lieutenant	2.00	-	-	2.00
30-Non-Rep Office Administrator	1.00	-	-	1.00
29-Non-Rep Corrections Sergeant	14.00	-	-	14.00
27-Non-Rep Corrections Food Service Supervisor	1.00	-	-	1.00
8s-DSA Sheriff's Deputy	30.00	1.00	-	31.00
26-Non-Rep Inmate Programs Coordinator	2.00	-	-	2.00
24-Non-Rep Classification Specialist	2.00	-	-	2.00
23-Non-Rep Bailiff Sergeant	1.00	-	-	1.00
10s-Teamsters Corrections Officer	59.00	-	-	59.00
21-Non-Rep Bailiffs	12.20	-	-	12.20
19-AFSCME Civil Records Specialist	2.00	-	-	2.00
18-Non-Rep Senior Office Assistant	1.00	-	-	1.00
20-Non-Rep Court Compliance Coordinator	2.00	-	-	2.00
20-Non-Rep Alternative Sentencing Coordinator	1.00	-	-	1.00
19-Non-Rep Sex Offender Registry Specialist	-	-	1.00	1.00
21-Non-Rep Inmate Services Specialist	1.00	-	-	1.00
21-Non-Rep Inmate Services Specialist	1.00	-	-	1.00
18-Teamsters Corrections Custodial Officer	4.00	-	-	4.00
18-Teamsters Corrections Food Service Officer	4.00	-	-	4.00
18-Non-Rep Senior Office Assistant	3.60	-	-	3.60
<b>Total Positions</b>	<b>158.80</b>	<b>1.00</b>	<b>1.00</b>	<b>160.80</b>

**ORGANIZATION: Supervisors, Board of****POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
X Supervisor, Chairman	1.00	-	-	1.00
X Supervisor	4.00	-	-	4.00
<b>Total Positions</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>

**ORGANIZATION: Treasurer**

**POSITIONS:**

	<b>FY19 as of 03/31/19</b>	<b>FY19 4th QTR Changes</b>	<b>FY20 Budget Changes</b>	<b>FY20 Adjusted FTE</b>
X Treasurer	1.00	-	-	1.00
35-Non-Rep Finance Manager	1.00	-	-	1.00
33-Non-Rep Operations Manager-Treasurer	1.00	-	-	1.00
28-Non-Rep County General Store Manager	1.00	-	-	1.00
26-Non-Rep Tax Accounting Specialist	1.00	-	-	1.00
26-Non-Rep Motor Vehicle Supervisor	1.00	-	-	1.00
18-AFSCME Cashier	1.00	-	-	1.00
18-AFSCME Accounting Clerk	3.00	-	-	3.00
18-AFSCME Senior Office Assistant	1.00	-	-	1.00
17-AFSCME Multi-Service Clerk	<u>17.00</u>	<u>-</u>	<u>-</u>	<u>17.00</u>
				-
	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>28.00</u>

SCOTT COUNTY  
FY 20 APPROPRIATIONS SUMMARY

Description	FY 20 Adopted	Budget Changes	FY 20 Appropriated
Administration	\$ 814,400	\$ -	\$ 814,400
Attorney	4,746,801	-	4,746,801
Auditor	1,691,278	-	1,691,278
Authorized Agencies	10,751,295	-	10,751,295
Capital Improvements (general, conservation)	7,457,170	-	7,457,170
Community Services	6,167,093	-	6,167,093
Conservation (net of golf course)	3,994,793	-	3,994,793
Debt Service (net of refunded debt)	3,402,239	-	3,402,239
Facility & Support Services	3,941,360	-	3,941,360
Health	6,752,169	-	6,752,169
Human Resources	474,361	-	474,361
Human Services	83,452	-	83,452
Information Technology	2,937,881	-	2,937,881
Juvenile Court Services	2,154,619	-	2,154,619
Non-Departmental	1,397,898	-	1,397,898
Planning & Development	534,021	-	534,021
Recorder	863,293	-	863,293
Secondary Roads	11,698,600	-	11,698,600
Sheriff	16,980,154	-	16,980,154
Supervisors	373,151	-	373,151
Treasurer	2,354,918	-	2,354,918
<b>SUBTOTAL</b>	89,570,946	-	89,570,946
Golf Course Operations	1,290,213	-	1,290,213
<b>TOTAL</b>	<b>\$ 90,861,159</b>	<b>\$ -</b>	<b>\$ 90,861,159</b>



SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: ADMINISTRATION			
APPROPRIATIONS			
Personal Services	796,225	-	796,225
Expenses	16,375	-	16,375
Supplies	1,800	-	1,800
TOTAL APPROPRIATIONS	814,400	-	814,400
ORGANIZATION: ATTORNEY			
APPROPRIATIONS			
Personal Services	3,635,351	-	3,635,351
Expenses	1,071,450	-	1,071,450
Supplies	40,000	-	40,000
TOTAL APPROPRIATIONS	4,746,801	-	4,746,801
ORGANIZATION: AUDITOR			
APPROPRIATIONS			
Personal Services	1,412,768	-	1,412,768
Expenses	237,410	-	237,410
Supplies	41,100	-	41,100
TOTAL APPROPRIATIONS	1,691,278	-	1,691,278
ORGANIZATION: CAPITAL IMPROVEMENTS (GENERAL)			
APPROPRIATIONS			
Capital Improvements	7,457,170	-	7,457,170
TOTAL APPROPRIATIONS	7,457,170	-	7,457,170

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
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ORGANIZATION: COMMUNITY SERVICES

APPROPRIATIONS

Personal Services	1,049,795	-	1,049,795
Equipment	508	-	508
Expenses	5,112,310	-	5,112,310
Supplies	4,480	-	4,480
TOTAL APPROPRIATIONS	6,167,093	-	6,167,093

ORGANIZATION: CONSERVATION

APPROPRIATIONS

Personal Services	3,014,881	-	3,014,881
Capital Outlay - Operating	-	-	-
Expenses	545,103	-	545,103
Supplies	434,809	-	434,809
TOTAL APPROPRIATIONS	3,994,793	-	3,994,793

ORGANIZATION: GLYNNS CREEK GOLF COURSE

APPROPRIATIONS

Personal Services	746,449	-	746,449
Equipment	216,769	-	216,769
Expenses	108,890	-	108,890
Supplies	218,105	-	218,105
TOTAL APPROPRIATIONS	1,290,213	-	1,290,213

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: DEBT SERVICE			
APPROPRIATIONS			
Debt Service	3,402,239	-	3,402,239
Expenses	-	-	-
	-----	-----	-----
TOTAL APPROPRIATIONS	3,402,239	-	3,402,239
	=====	=====	=====
ORGANIZATION: FACILITY AND SUPPORT SERVICES			
APPROPRIATIONS			
Personal Services	1,986,495	-	1,986,495
Equipment	26,000	-	26,000
Expenses	1,762,365	-	1,762,365
Supplies	166,500	-	166,500
	-----	-----	-----
TOTAL APPROPRIATIONS	3,941,360	-	3,941,360
	=====	=====	=====
ORGANIZATION: HEALTH			
APPROPRIATIONS			
Personal Services	4,727,617	-	4,727,617
Expenses	1,965,547	-	1,965,547
Supplies	59,005	-	59,005
	-----	-----	-----
TOTAL APPROPRIATIONS	6,752,169	-	6,752,169
	=====	=====	=====
ORGANIZATION: HUMAN RESOURCES			
APPROPRIATIONS			
Personal Services	363,661	-	363,661
Expenses	106,750	-	106,750
Supplies	3,950	-	3,950
	-----	-----	-----
TOTAL APPROPRIATIONS	474,361	-	474,361
	=====	=====	=====

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: HUMAN SERVICES			
APPROPRIATIONS			
Equipment	3,000	-	3,000
Expenses	54,800	-	54,800
Supplies	25,652	-	25,652
-----			
TOTAL APPROPRIATIONS	83,452	-	83,452
=====			

ORGANIZATION: INFORMATION TECHNOLOGY

APPROPRIATIONS			
Personal Services	1,792,281	-	1,792,281
Equipment	6,000	-	6,000
Expenses	1,133,800	-	1,133,800
Supplies	5,800	-	5,800
-----			
TOTAL APPROPRIATIONS	2,937,881	-	2,937,881
=====			

ORGANIZATION: JUVENILE DETENTION SERVICES

APPROPRIATIONS			
Personal Services	1,481,588	-	1,481,588
Equipment	1,000	-	1,000
Expenses	597,631	-	597,631
Supplies	74,400	-	74,400
-----			
TOTAL APPROPRIATIONS	2,154,619	-	2,154,619
=====			

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: NON-DEPARTMENTAL			
APPROPRIATIONS			
Personal Services	478,447	-	478,447
Expenses	916,951	-	916,951
Supplies	2,500	-	2,500
-----			
TOTAL APPROPRIATIONS	1,397,898	-	1,397,898
=====			

ORGANIZATION: PLANNING & DEVELOPMENT

APPROPRIATIONS			
Personal Services	473,101	-	473,101
Expenses	57,720	-	57,720
Supplies	3,200	-	3,200
-----			
TOTAL APPROPRIATIONS	534,021	-	534,021
=====			

ORGANIZATION: RECORDER

APPROPRIATIONS			
Personal Services	845,393	-	845,393
Expenses	5,450	-	5,450
Supplies	12,450	-	12,450
-----			
TOTAL APPROPRIATIONS	863,293	-	863,293
=====			

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: SECONDARY ROADS			
APPROPRIATIONS			
Administration	341,000	-	341,000
Engineering	722,500	-	722,500
Bridges & Culverts	255,000	-	255,000
Roads	2,699,500	-	2,699,500
Snow & Ice Control	491,000	-	491,000
Traffic Controls	305,000	-	305,000
Road Clearing	291,000	-	291,000
New Equipment	750,000	-	750,000
Equipment Operation	1,314,500	-	1,314,500
Tools, Materials & Supplies	109,100	-	109,100
Real Estate & Buildings	100,000	-	100,000
Roadway Construction	4,320,000	-	4,320,000
	-----	-----	-----
TOTAL APPROPRIATIONS	11,698,600	-	11,698,600
	=====	=====	=====
ORGANIZATION: SHERIFF			
APPROPRIATIONS			
Personal Services	15,401,020	-	15,401,020
Equipment	115,455	-	115,455
Expenses	520,775	-	520,775
Supplies	942,904	-	942,904
	-----	-----	-----
TOTAL APPROPRIATIONS	16,980,154	-	16,980,154
	=====	=====	=====
ORGANIZATION: SUPERVISORS, BOARD OF			
APPROPRIATIONS			
Personal Services	343,726	-	343,726
Expenses	28,600	-	28,600
Supplies	825	-	825
	-----	-----	-----
TOTAL APPROPRIATIONS	373,151	-	373,151
	=====	=====	=====

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: TREASURER			
APPROPRIATIONS			
Personal Services	2,174,153	-	2,174,153
Equipment	1,170	-	1,170
Expenses	117,795	-	117,795
Supplies	61,800	-	61,800
	-----		
TOTAL APPROPRIATIONS	2,354,918	-	2,354,918
	=====		

ORGANIZATION: BI-STATE PLANNING COMMISSION

APPROPRIATIONS			
Expenses	94,755	-	94,755
	-----		
TOTAL APPROPRIATIONS	94,755	-	94,755
	=====		

ORGANIZATION: CENTER FOR ALCOHOL/DRUG SERVICES

APPROPRIATIONS			
Expenses	688,331	-	688,331
	-----		
TOTAL APPROPRIATIONS	688,331	-	688,331
	=====		

ORGANIZATION: CENTER FOR ACTIVE SERVICES, INC.

APPROPRIATIONS			
Expenses	213,750	-	213,750
	-----		
TOTAL APPROPRIATIONS	213,750	-	213,750
	=====		

SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: COMMUNITY HEALTH CARE			
APPROPRIATIONS			
Expenses	302,067	-	302,067
TOTAL APPROPRIATIONS	302,067	-	302,067
ORGANIZATION: DURANT VOLUNTEER AMBULANCE			
APPROPRIATIONS			
Expenses	20,000	-	20,000
TOTAL APPROPRIATIONS	20,000	-	20,000
ORGANIZATION: EMERGENCY MANAGEMENT AGENCY			
APPROPRIATIONS			
Expenses	8,468,000	-	8,468,000
TOTAL APPROPRIATIONS	8,468,000	-	8,468,000
ORGANIZATION: HUMANE SOCIETY			
APPROPRIATIONS			
Expenses	33,317	-	33,317
TOTAL APPROPRIATIONS	33,317	-	33,317
ORGANIZATION: LIBRARY			
APPROPRIATIONS			
Expenses	587,575	-	587,575
TOTAL APPROPRIATIONS	587,575	-	587,575



SCOTT COUNTY  
 APPROPRIATIONS SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget
ORGANIZATION: MEDIC AMBULANCE			
APPROPRIATIONS			
Expenses	200,000	-	200,000
	-----	-----	-----
TOTAL APPROPRIATIONS	200,000	-	200,000
	=====	=====	=====
ORGANIZATION: QUAD-CITY CONVENTION & VISITORS BUREAU			
APPROPRIATIONS			
Expenses	70,000	-	70,000
	-----	-----	-----
TOTAL APPROPRIATIONS	70,000	-	70,000
	=====	=====	=====
ORGANIZATION: QUAD-CITY CHAMBER			
APPROPRIATIONS			
Expenses	73,500	-	73,500
	-----	-----	-----
TOTAL APPROPRIATIONS	73,500	-	73,500
	=====	=====	=====

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

APPROVAL OF APPROPRIATIONS AND AUTHORIZED POSITIONS FOR FY20

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Appropriations and authorized positions for the FY20 budget adopted February 21, 2019 are hereby approved in the amount of \$90,861,159 and 491.62 FTE's as presented by the County Administrator.

Section 2. The County Administrator is hereby directed to establish appropriations totaling \$90,861,159 as found in the summary schedules in the Office of the County Auditor and the Office of the County Administrator.

Section 3. This resolution shall take effect immediately.

MINUTES FOR TAKING ADDITIONAL  
ACTION ON A LOAN AGREEMENTS, SET  
DATE FOR SALE OF BONDS AND TO  
AUTHORIZE OFFICIAL STATEMENT FOR  
BONDS

429256-32

Davenport, Iowa

June 27, 2019

The Board of Supervisors of Scott County, Iowa, met on June 27, 2019, at 5:00 p.m. at the Scott County Administration Center, 600 West Fourth Street, Davenport, Iowa. The meeting was called to order by the Chairperson, and the roll being called, the following named Supervisors were present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for taking action on the proposal to enter into a loan agreement and to borrow money thereunder in a principal amount not to exceed \$19,300,000. Whereupon, the Chairperson called for any written or oral objections, and there being none, the Chairperson declared the public hearing closed.

After due consideration and discussion, Supervisor \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Supervisor \_\_\_\_\_. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following Supervisors voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Chairperson declared the resolution duly adopted, as hereinafter set out.

••••

At the conclusion of the meeting and, upon motion and vote, the Board of Supervisors adjourned.

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Chairperson, Board of Supervisors

Attest:

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County Auditor

RESOLUTION NO. \_\_\_\_\_

Resolution taking additional action on proposal to enter into a General Obligation Loan Agreement, combining Loan Agreements, setting the date for sale of General Obligation Communications and Refunding Bonds, Series 2019 and authorizing the use of a preliminary official statement in connection therewith

WHEREAS, the Board of Supervisors (the “Board”) of Scott County, Iowa (the “County”), previously issued its Taxable General Obligation Emergency Service Communication Bonds, Series 2009A (Build America Bonds-Direct Pay) (the “Series 2009A Bonds”); and

WHEREAS, in the resolution authorizing the issuance of the Series 2009A Bonds, the County reserved the right to call for prepayment prior to maturity any or all of the Series 2009A Bonds maturing on and after June 1, 2020 on June 1, 2019 or any date thereafter (the “Callable 2009A Bonds”); and

WHEREAS, the Board has also heretofore proposed to enter into one or more loan agreements and issue not to exceed \$19,300,000 general obligation communications and refunding bonds, in one or more series, pursuant to the provisions of Section 331.402, Section 331.441(2)(b)(6) and (17) and Section 331.443 of the Code of Iowa, for the purpose of (1) refunding all or a portion of the Callable 2009A Bonds, (2) paying the cost of acquiring, constructing, improving and equipping a global peace officer and other emergency services communication system for multiple jurisdictions, including without limitation radio equipment, towers, antennas, transmission lines, DC power plant, alarm systems and other equipment and infrastructure necessary for the system (the “Project”) and (3) paying related costs of issuance, and has published notice and held a hearing on the proposal; and

WHEREAS, the County intends to enter into a loan agreement (the “Loan Agreement”) and to issue General Obligation Communications and Refunding Bonds, Series 2019 (the “Bonds”) in evidence of its obligations thereunder; and

WHEREAS, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of the Bonds, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by PFM Municipal Advisors LLC, as municipal advisor (the “Municipal Advisor”) to the County; and

WHEREAS, it is now necessary to set the date for the sale of the Bonds and to authorize the Municipal Advisor to carry out such sale;

NOW, THEREFORE, Be It Resolved, by the Board of Supervisors of Scott County, Iowa, as follows:

Section 1. The proposed loan agreements are hereby combined into the Loan Agreement and the Board hereby orders that the Bonds be issued at such time, as the County closes on the Loan Agreement. The Board of Supervisors further declares that this resolution constitutes the “additional action.”

Section 2. The County Administrator and/or Director of Budget and Administrative Services, and their designees, are each hereby authorized to take such action as shall be deemed necessary and appropriate, with the assistance of the Municipal Advisor to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 3. The use by the Municipal Advisor of the P.O.S. in substantially the form as has been presented to and considered by the Board of Supervisors is hereby approved, and the Municipal Advisor is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the County Administrator and/or Director of Budget and Administrative Services, and their designees, are each hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the County within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 4. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the County until 10:00 a.m. on July 11, 2019, at the County's Director of Budget and Administrative Services Office, 600 West Fourth Street, Davenport, Iowa, and the Board of Supervisors shall meet on the same date at 5:00 p.m., at the Scott County Administration Center, 600 West Fourth Street, Davenport, Iowa, for the purpose of considering such bids received and considering and passing a resolution providing for the award of the Bonds, and the Municipal Advisor is hereby authorized and directed to disseminate the notice of said sale, in compliance with the Internal Revenue Service regulations governing "Issue Price" determinations, such notice to minimally contain information regarding establishment of issue price set forth in the "Terms of Offering" attached to the P.O.S. and to be in such form as the Municipal Advisor may deem to be appropriate. The foregoing date and time of the sale may be changed by the County Administrator and/or Director of Budget and Administrative Services, and their designees, with the approval of bond counsel and any necessary posting or publication of such change in the sale date.

Section 5. Pursuant to Section 75.14 of the Code of Iowa, the Board of Supervisors hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through PARITY®, and hereby finds and determines that the PARITY® competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved June 27, 2019.

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Chairperson, Board of Supervisors

Attest:

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County Auditor

**ATTESTATION CERTIFICATE**

STATE OF IOWA

SS:

COUNTY OF SCOTT

I, the undersigned, County Auditor of Scott County, do hereby certify that as such I have in my possession or have access to the complete records of the County and of its Board and officers and that I have carefully compared the transcript hereto attached with those records and that the transcript hereto attached is a true, correct and complete copy of all the records relating to the public hearing and additional action on the proposal to enter into a certain Loan Agreement, authorizing a preliminary official statement and setting the date for the sale of General Obligation Communications and Refunding Bonds and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
County Auditor



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 27, 2019

APPROVAL OF APPOINTMENT OF JOHN MAXWELL TO THE  
BENEFITED FIRE DISTRICT #5

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of John Maxwell, Donahue, Iowa, to the Benefited Fire District #5 for a three (3) year term expiring on July 19, 2022 is hereby approved.

Section 2. This resolution shall take effect immediately.