

OFFICE OF THE COUNTY ADMINISTRATOR

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Item #10
10/29/19

October 22, 2019

To: Mahesh Sharma, Scott County Administrator

RE Authorization release funding to component units and authorized agencies

The Scott County accounting system includes the financial accounting records of the Scott County Emergency Communication Center (SECC), Scott County Emergency Management Agency (EMA), Scott County Library System (Library) and the Eastern Iowa Mental Health and Disabilities Services Region (Mental Health Region). Disbursements to these agencies are budgeted in the county's annual budget as expenditures, however we frequently disburse the funding to these agencies on a monthly basis. New this year are the requests for additional disbursements to SECC and the Mental Health Region for special funding.

Processing of payments to component units and authorized agencies normally occur through an accounting journal record and are not processed through an accounts payable claims warrant. This reduces the cost of processing the transactions both in time and materials.

SECC is progressing in the radio and infrastructure project as scheduled. Invoices for payment are approved the SECC governing Board and released by the Scott County Board on a bi-weekly basis. As SECC's expenditures are incurred, Scott County will reimburse the SECC through reimbursement transfers. The current authorized budget amount is \$11,816,695.

The Mental Health Region is a fiduciary fund of Scott County. The region recently submitted invoices to all partner counties for budgeted funding of crisis services and administrative costs within the region. Scott County's yearly estimate for this contribution is \$1,252,279 and was budgeted in the County's 2020 annual budget.

It is recommended that administration be authorized to make the reimbursement transfers to SECC and Mental Health Region as presented.

It is also recommended to authorize to make monthly disbursements to SECC, EMA, and Library for required tax funding as budgeted. The budgeted property tax transfers to the component unit organizations are as follows:

Component Unit	Budgeted Amount
SECC	\$8,250,000
EMA	\$218,000
Library	\$587,575

If you have any questions, I will be available the October 29, 2019 Committee of the Whole meeting.

David Farmer, CPA, MPA
Director of Budget and Administrative Services

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 31, 2019

APPROVING THE AUTHORIZATION TO RELEASE FUNDING TO COMPONENT
UNITS AND AUTHORIZED AGENCIES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Emergency Communication Center, Scott County Emergency Management Agency, Scott County Library System, component units of the County and the Eastern Iowa Mental Health Region, a fiduciary 28E organization of the County, have invoices qualifying for payment by the County. Additionally the County has approved budgeted property tax funding the component unit agencies.
- Section 2. The Director of Budget and Administrative Services is hereby authorized to disburse funding through an accounting journal entry to the Scott Count Component Units and Authorized Agencies behalf of the Board of Supervisors.
- Section 3. This resolution shall take effect immediately.