

Facility and Support Services

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January 14, 2020

To: Mahesh Sharma
County Administrator

From: Chris Still, Facility Maintenance Manager
Facility and Support Services

Subj: Architect and Engineering Services for replacements of (2) air supply units at The Scott County Jail that serve Juvenile Court Services

As part of Scott County Facility and Support Services ongoing review of building systems, it was determined that the (2) air supply units supporting Scott County Juvenile Court Services should be replaced due to end of life expectancy.

The air supply units needing replaced are believed to be at or about 30 years old, and during CIP review were added to that plan as a replacement project to commence in fy'2020.

During November of 2019 Facility and Support Services put an RFP out on the County's public purchasing webpage for Architectural and Engineering Services. The firm chosen will be a key member of the project team and provide design documents, cost estimation, bidding services, and project administration throughout completion. The request for proposals asked respondents to outline their experience with similar work, provide us with references, and discuss their ability to meet the proposed project timeline. The bids came back to us for review on December 12, 2019 and have been reviewed by FSS management.

Facility and Support Services did follow up with IEFM Consulting Engineers to discuss their bid, fees associated, and the scope of work included in it. They informed that they were comfortable in their bid submitted. Below is a summary of their fees.

Architect and Engineer Firm	Design Services
IEFM Consulting Engineers	\$18,500
Wold Architects	\$24,570
RTM Engineering Consultants	\$27,600
MSA Professional Services	\$45,000

It is my recommendation that the Board of Supervisors award the contract for Architect and Engineering Services to IEFM Consulting Engineers for the ASU replacement project. I will attend the next Committee of the Whole meeting to answer any questions and discuss my recommendation further. This project is funded in the CIP budget in the total amount of \$460,000.00 split between fiscal years 2020 and 2021.

Cc: FSS Management Team
Scott Hobart
Chris Still

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 23, 2020

A RESOLUTION APPROVING THE BID AND AWARDING THE CONTRACT FOR
ARCHITECT AND DESIGN SERVICES FOR REPLACEMENTS OF (2) AIR SUPPLY
UNITS AT THE SCOTT COUNTY JAIL/JUVENILE COURT SERVICES IN THE
AMOUNT OF \$18,500.00

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the contract for the design services to replace the (2) air supply units located above Juvenile Court Services be awarded to IEFM Engineering Consultants in the amount of \$18,500.00
- Section 2. This resolution shall take place immediately.
- Section 3. That the Director of Facility and Support Services is authorized to sign this contract