

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**March 16 - 20, 2020**

This time/date has been updated.  
This agenda has been updated.

**Thursday, March 19, 2020**

**Committee of the Whole - 4:00 pm**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Knobbe, Croken, Kinzer, Maxwell, Beck

**Facilities & Economic Development**

- \_\_\_ 2. Discussion of Board recommendation following County review of Terry and Zach Ralfs (dba Ralfs Finishers) State Construction Permit application for expansion of an existing Confined Animal Feeding Operation located at 23300 Maysville Road in part of the SW $\frac{1}{4}$ SE $\frac{1}{4}$  Section 15, T79N, R2E (Hickory Grove Township). (Item 2)
- \_\_\_ 3. Property acquisition of a 10.17 acre parcel in Davenport Parcel #X1203-01. (Item 3)

**Human Resources**

- \_\_\_ 4. Staff appointments. (Item 4)

**Health & Community Services**

- \_\_\_ 5. Tax suspension request. (Item 5)

**Finance & Intergovernmental**

- \_\_\_ 6. Budget amendment of the FY20 County Budget. (Item 6)
- \_\_\_ 7. Fiscal year 2021 Compensation Schedule for county Elected Officials and Deputy Office Holders. (Item 7)
- \_\_\_ 8. Adjustment in salary for non-represented county employees for fiscal year 2021 budget review process. (Item 8)
- \_\_\_ 9. Adopting the FY21 County Budget and the FY21 Capital Budget and the FY22-25 Capital Program. (Item 9)
- \_\_\_ 10. Board appointment - City Assessor Examining Board. (Item 10)

**Other Items of Interest**

- \_\_\_ 11. Authorizing the Scott County Auditor to mail absentee ballot requests to all Scott County Voters for the June 2, 2020 Primary Election. (Item 11)

- \_\_\_ 12. Extension of the collection of the second installment of the 2019 property taxes to April 30, 2020. (Item 12)
- \_\_\_ 13. Emergency Declaration related to the COVID19. (Item 13)
- \_\_\_ 14. Beer/liquor license renewal for Glynn's Creek Golf Course.
- \_\_\_ 15. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Ayes  
Nays

**Thursday, March 19, 2020**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

**Public Hearing**

- \_\_\_ 1 Public hearing relative to Scott County's current FY20 Budget.
- \_\_\_ 2 Public hearing relative to Scott County's FY21 Annual Budget and the five year Capital Improvement Plan.

## PLANNING & DEVELOPMENT

600 West Fourth Street  
Davenport, Iowa 52801-1106  
E-mail: [planning@scottcountyiaowa.com](mailto:planning@scottcountyiaowa.com)  
Office: (563) 326-8643 Fax: (563) 326-8257



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Timothy Huey  
Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: March 10, 2020

**Re: Board recommendation on the Construction Permit Application of Terry and Zach Ralfs in the SW $\frac{1}{4}$ SE $\frac{1}{4}$  Section 15, T79N, R2E (Hickory Grove Township) for the expansion of an existing confined animal feeding operation. The address of the subject property is 23300 Maysville Road.**

On February 14<sup>th</sup> the above referenced application was submitted to the Iowa DNR. Scott County has 30 days from that date to submit comments and a recommendation on that application. Notice of the receipt of this application has been published as required by the State regulations. A public hearing was also held at the Board meeting on March 5<sup>th</sup> to take comments from the public. Staff has notified the applicant that they will have to email the DNR to request an extension to the County's 30 day deadline. The applicant has submitted that extension request.

The Board had a number of questions regarding this expansion following the comments presented at the public hearing. One question was if this expansion was approved would any additional expansions be permitted at this location? Cindy Garza, Iowa DNR Environmental Engineer stated: "They could expand to the south and meet the 1875 feet of separation. At that point, it might be over 1667 animal units (currently it's at 1454 animal units) and would need a permit that met the Master Matrix." There are different separation distances enforced depending on whether a CAFO is a new operation at a new location, an expansion of CAFO constructed before January 1, 1999, or one built after January 1, 1999 but before March 1, 2003 or built after March 1, 2003. The separation distances are also based on the size of the expansion and the type of storage structure for the manure produced by the CAFO.

Another question the Board had was if the Board recommended denial would the DNR still approve the permit if the DNR determined it met State requirements. Ms Garza stated: "If this site meets the minimum separation distance, then by law, they will be issued a permit." Finally the Board asked if this application does not have to meet the Master Matrix why does the Board have to review it and pass a resolution with its recommendation? Ms Garza's reply was: "This site is not in the matrix program due to its age and the number of animals. The county is only required to publish a public notice and give a recommendation and collect any public comments."

As stated prior to the public hearing this request is for the expansion of an existing hog confinement operation in Hickory Grove Township but even with the expansion does not meet the threshold that requires compliance with the standards of the Master Matrix. The original confinement building at this site was constructed in 2001 and an expansion for a second building was completed in 2016. The separation distances for an expansion of the size proposed require that any residence,

business, church or school be no closer than 1,000 feet to the proposed site in an unincorporated area and more than 1,250 from any of those in an incorporated town. This application meets that requirement; there are no residences within 1,250 feet of the site. There are no businesses, or schools within that distance either. The city limits of Maysville are just over 1,500 feet from this site.

The site meets the distance requirements for water sources and designated wetlands. The CAFO site is located greater than one mile from any drainage well, over 1,000 feet from surface water and greater than one mile from any major water source. It is also over 2,500 from any designated wetland and 6,500 feet from a public use area.

The building is also required to be setback a minimum of 100 feet from the County road right of way and the site plan shows the proposed building setback 400 feet from the County road right of way.

Staff did receive two emails regarding this request that have been forwarded to the Board. Staff will include these emails and a summary of the verbal comments received at the public hearing with the Board's recommendation to the IDNR.

Staff accompanied the IDNR inspector from the Washington, Iowa district office on February 26. The Iowa DNR inspector determined that the location of the proposed expansion met all the required separation distances. Staff would recommend approval of a resolution stating the Board's determination that this application meets the State's requirements for issuance of the State permit..

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

#### **ADOPTING A RECOMMENDATION TO THE IOWA DEPARTMENT OF NATURAL RESOURCES ON THE CONSTRUCTION PERMIT APPLICATION OF TERRY & ZACH RALFS FOR THE EXPANSION OF AN EXISTING CONFINED ANIMAL FEEDING OPERATION IN SECTION 15 OF HICKORY GROVE TOWNSHIP**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. Terry and Zach Ralfs, dba Ralfs Finishers, in part of the SW $\frac{1}{4}$ SE $\frac{1}{4}$  Section 15, T79N, R2E (Hickory Grove Township) have submitted an application to the Iowa Department of Natural Resources (DNR) for a construction permit for the expansion of an existing confined animal feeding operation at 23300 Maysville Road in unincorporated Scott County
- Section 2. The Scott County Health Department and the Scott County Planning and Development Department have reviewed the construction permit application and the manure management plan and determined that both appear to be in compliance with the requirements of Iowa Code Section 459 and Iowa DNR rules.
- Section 3. The Scott County Board of Supervisors has determined that there are not any additional objects or locations not included in the application that are within the required separation distances, the soils and hydrology of the site appear to be suitable for the proposed expansion, the applicant has adequate land for the application of manure originating from this confinement feeding operation available and there no apparent drain tiles in the area of the proposed expansion.
- Section 4. The Scott County Board of Supervisors published public notice of the receipt of said application, accepted written and electronic comments on the application and held a public hearing on March 5, 2020 during its regularly scheduled meeting to receive public comments on application.
- Section 5. The Scott County Board of Supervisors will submit to the Iowa DNR the written reports it received from the Scott County Planning and Development and Health Departments on which its determination is based, in addition to the written public comments and a summary of the comments made at the public hearing it received on this application and the documentation of publication of the required public notices.
- Section 6. The Scott County Board of Supervisors would recommend that the construction permit application of Terry and Zach Ralfs be approved based on its compliance with the Iowa DNR rules and Iowa Code regulations for such applications.
- Section 7. This resolution shall take effect immediately.

# Facility and Support Services

600 West 4<sup>th</sup> Street

Davenport, Iowa 52801-1003

fss @ scottcountyjowa.com

(563) 326-8738 Voice (563) 328-3245 Fax

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Item #3

3/19/2020

March 3, 2020

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, FMP  
Director, Facility and Support Services

Subj: Property Acquisition

At the direction of the Board, you informed me to begin the property acquisition process. As you know, Scott County has no property inventory available that would be suitable for any future building projects.

Several needs have been discussed over the last several years and in order to best position ourselves should we be able to move forward in the future, I was instructed to begin the property search proactively at this time.

David Farmer and I were able to negotiate a purchase agreement with a partner agency, the Scott County Humane Society, on a 10.17 acre parcel that they own located north of 53 St. on Tremont Ave. This property is north of SECC and the Tremont Warehouse and West of the Waste Commission property making it a viable location for IT connectivity.

We currently have a signed purchase offer with the Humane Society for this parcel in the amount of \$380,000.00. Valuation of this property done by OC Iowa Realty based on similar sales, the location, and condition of the property indicated that this is a fair price for the property.

The agreement has contingencies allowing us to review and approve site development cost estimates, and also for the Scott County Board approval.

I recommend approval of acquisition of this property. Board approval will start the thirty day time frame in which we need to complete our due diligence process. We are required to notify the seller that we accept the due diligence and would then close within 30 days of that notification, so on or around May 20, 2020

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS  
March 19, 2020

A RESOLUTION APPROVING THE PURCHASE OF REAL ESTATE IDENTIFIED AS  
PARCEL X1203-01 LOCATED ON TREMONT AVE IN DAVENPORT IOWA FROM  
THE SCOTT COUNTY HUMANE SOCIETY IN THE AMOUNT OF \$380,000.00.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the purchase of real estate identified as parcel X1203-01, located on Tremont Avenue north of 53 Street in Davenport, IA from the Scott County Humane Society in the amount of \$380,000.00 is here by approved
- Section 2. That the Facility and Support Services Director is hereby authorized to sign documents for the legal closing on the purchase of the above property.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Emily Baker for the position of part-time Multi Services Clerk in the Recorder's Office at the entry level rate.

Section 2. The hiring of Erik Johnson for the position of Park Ranger in the Conservation department at the entry level rate.

Section 3. The hiring of Shanon Lohrli-Wilson for the position of Corrections Officer in the Sheriff's Office at the entry level rate.

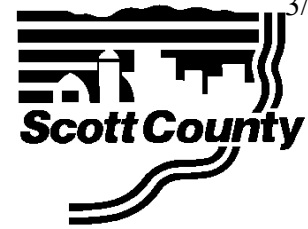
Section 4. The hiring of Patrick Schieving II for the position of Corrections Officer in the Sheriff's Office at the entry level rate.

Section 5. The hiring of Nathan Vondal for the position of Corrections Officer in the Sheriff's Office at the entry level rate.

Section 6. The hiring of Melissa White for the position of Legal Secretary in the Attorney's Office at the entry level rate.



**Community Services Department**  
600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801



**(563) 326-8723      Fax (563) 326-8730**

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March 9, 2020

To:      Mahesh Sharma, County Administrator  
From:    Lori A. Elam, Community Services Director  
Re:      Approval of Tax Suspension Request

The County has received a tax suspension request to have property taxes currently owed suspended as follows:

**REQUESTED TAX SUSPENSION:**

Walid Ibrahim  
13799 104<sup>th</sup> Avenue  
Davenport, IA 52804

Suspend: The second half of the 2018 property taxes, due March 2020 in the amount of \$1,285.00.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS  
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD  
OF SUPERVISORS ON \_\_\_\_\_  
DATE

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SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**March 19, 2020**

**SUSPENDING THE SECOND HALF OF THE 2018 PROPERTY TAXES, DUE MARCH 2020 FOR  
WALID IBRAHIM, 13799 104<sup>TH</sup> AVENUE, DAVENPORT, IOWA, IN THE AMOUNT OF \$1,285.00.**

**BE IT RESOLVED by the Scott County Board of Supervisors as follows:**

- Section 1. The second half of the 2018 property taxes, due March 2020 for Walid Ibrahim, 13799 104<sup>th</sup> Avenue, Davenport, Iowa, in the amount of \$1,285.00 are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes and utility fees thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyiowa.com



March 9, 2020

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

RE: FY20 Budget Amendment

On March 19, 2020, the County will present its official public hearing on the 2020 Budget Amendment. This budget amendment is the County's annual estimate of expenditures and transfers that were adjusted or calculated since the budget was approved in February 2019. The Budget Amendment was presented in the County's two official newspapers on March 5, 2020. The amendment is scheduled to be approved March 19, 2020.

Following are the highlights of this amendment:

Public Safety & Legal Services, an increase of \$143,927, is requested to be amended for appropriation of change in deferred compensation, contract estimates, and extradition of prisoner's placement out of county.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Attorney	\$105,000	Addition of Investigator, Change in Deferred Compensation
Health	(\$1,800)	Change in Deferred Compensation; Grant Utilization
JDC	(\$212,000)	Service Contracts; Supplies; Salary and Benefit Estimates
Non-Departmental	\$4,000	Mandated Juvenile Justice; Vehicle Maintenance
Sheriff	\$329,000	Change in Deferred Compensation; Extradition of Prisoners; Supplies and Kitchen Supplies
Medic Ambulance	(\$79,000)	Contract Estimate

Physical Health & Social Services, an increase of \$60,217, is requested to be amended for grant utilization, mandated services and change in deferred compensation expenditures.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Community Services	\$7,300	Mandated service- Attorney Guardianship; Purchased Services
Health	\$48,400	Change in Deferred Compensation; Grant Utilization;
DHS	\$4,600	Equipment

Mental Health, ID and DD, an increase of \$499,285 is for estimate of general expenditures.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Community Services	\$499,000	Transfer to Eastern Iowa Mental Health Region; Change in Estimate of Local Services

County Environment & Education, an increase of \$15,843 is requested for purchased services of grants, utilities and compensation estimates.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Conservation	\$11,000	Utilities; Commercial Services; Change in Deferred Compensation
Non-Dept	\$6,500	Grant funding
Planning and Development	(\$1,900)	Compensation estimate

Roads and Transportation, an increase of \$504,500, is requested to be amended for line item detail for estimate of project and operations progress.

Administration	\$7,000
Engineering	\$74,000
Bridges & Culverts	(\$30,000)
Roads (maintenance)	\$313,000
Traffic Controls	\$11,000
Road Clearing	(\$25,000)
Equipment Operation	\$129,500
Real Estate and Buildings	\$25,000

Government Services to Residents, an increase of \$95,145 is requested to be amended for department review of election maintenance expenditures, election salary and benefits; and change in deferred compensation.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Auditor	\$95,500	Election Salary, Benefits, Maintenance
Recorder	\$1,500	Change in Deferred Compensation
Treasurer	(\$1,800)	Change in Deferred Compensation

Administration, an increase of 231,052 is requested to be amended from change in deferred compensation, software maintenance, and professional services.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Administration	\$900	Change in Deferred Compensation
Attorney	\$1,800	Liability Insurance Estimates
Auditor	(\$3,800)	Change in Deferred Compensation
Information Technology	\$181,000	Software Maintenance and Service Contracts
Human Resources	(\$750)	Change in Deferred Compensation; Employee Development
BOS	\$2,400	Change in Deferred Compensation
FSS	\$9,400	Change in Deferred Compensation; Supplies; Professional Services; Postage
Non-Departmental	\$36,000	Professional Services – Strategic Planning / Fleet Management
Treasurer	\$4,000	Change in Deferred Compensation; Purchased Services

Debt Service, and increase of \$547,071, is requested to be amended for FY20 debt service after reconciliation of long term debt payments reflecting the August 2019 refinancing.

Capital Projects, a decrease of (\$2,438,241), is requested to be amended for FY 20 Capital Project estimate –SECC Radio Project, Administration Center Window Replacement and Recladding, land acquisition, General technology, Conservation capital projects and Secondary Roads capital projects.

Revenues have been amended by \$1,262,221 to reflect the grant utilization, permits, charges for services, interest revenue and general estimates.

<b>Revenue</b>	<b>Amount (rounded)</b>	<b>Description</b>
Other County Taxes / TIF Tax Revenues	\$217,000	Gaming and L.O.S.T. taxes estimates
Intergovernmental	\$937,000	Commercial and Industrial Rollback Backfill; FEMA Grants; Election Reimbursements; General Grants
Licenses and Permits	(\$40,000)	Dept. Estimate
Charges for Services	(\$325,000)	Dept. Estimate
Use of Money & Property	\$316,000	Dept. Estimate
Miscellaneous	\$133,000	Dept. Estimate
Proceeds of Fixed Asset Sales	\$24,000	Dept. Estimate

Transfers between funds are recommend to change by \$712,616 to fund Capital from the FY 19 budgetary savings, the Health Insurance Fund from the FY 19 budgetary savings, and conservation capital projects from the use of restricted assets within the general and capital fund.

Unassigned fund balance of the General Fund is projected to increase by \$1,681,146, based on the re-estimates of budget levels, and the release of restricted equity for statutory programs.

If you have any questions I will be available at the Committee of the Whole and Public Hearing for further information.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 19, 2020

APPROVING A BUDGET AMENDMENT TO THE FY20 COUNTY BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A budget amendment to the current FY20 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY20 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$143,927
Physical Health and Social Services	\$60,217
Mental Health, ID & DD	\$499,285
County Environment and Education	\$15,843
Roads and Transportation	\$504,500
Government Services to Residents	\$95,145
Administration	\$231,052
Nonprogram Current	\$100,000
Debt Service	\$547,071
Capital Projects	(\$2,438,241)
Operating Transfers Out	\$612,616

Section 2. This resolution shall take effect immediately.

January 17, 2020

Chair Knobbe  
Scott County Board of Supervisors  
600 W. 4<sup>th</sup> Street  
Davenport, IA 52801

Re: Findings of the Scott County Compensation Board

Dear Chair Knobbe and Board of Supervisors:

As Chairman of the Scott County Compensation Board, I am writing to inform you of the Compensation Board's recommendations for salaries based on our meetings held on January 9, 2020 and January 15, 2020. For the fiscal year 2021, the proposed salaries for the upcoming year are as follows:

Auditor	(2.50%)	\$ 93,223
County Attorney	(2.50%)	\$154,205 <sup>1</sup>
Recorder	(2.50%)	\$ 93,223
Sheriff	(8.00%)	\$132,762
Treasurer	(2.50%)	\$ 93,223
Board Member, Board of Supervisors	(2.00%)	\$ 44,370
Chair, Board of Supervisors	(2.00%)	\$ 47,370

The Board, after consideration of comparable salaries of various elected officials, determined as its recommendation, the above salaries and their percentage increase.

Please contact me with any questions.

Sincerely,



Patt Zamora  
Compensation Board Chair

1. The County may need to cap County Attorney's salary depending on Judicial Branch setting of District Court Judge's salary pursuant to Iowa Code § 331.752(5)



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

APPROVAL OF FISCAL YEAR 2021 COMPENSATION SCHEDULE FOR COUNTY  
ELECTED OFFICIALS AND DEPUTY OFFICE HOLDERS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Fiscal Year 2021 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/2020)</u>
Auditor	\$ 93,223
County Attorney	\$154,205 <sup>1</sup>
Recorder	\$ 93,223
Sheriff	\$132,762
Treasurer	\$ 93,223
Board Member, Board of Supervisors	\$ 44,370
Chair, Board of Supervisors	\$ 47,370

Section 2. The Fiscal Year 2021 salary schedule for Deputy Office Holders is hereby approved as follows:

**Scott County Resolution**  
**FY21 Elected Official Salaries**  
**Page 2**

<u>Position</u>	<u>Annual Salary (effective 7/1/2020)</u>
Deputy Auditor – Tax (85%)	\$ 79,240
First Assistant Attorney (85%)	\$131,074 <sup>1</sup>
Second Deputy Recorder (85%)	\$ 79,240
Chief Deputy Sheriff (85%)	\$112,848
Chief Deputy Sheriff – Captain (83%)	\$110,192

Section 3. It is understood that those positions referenced herein are salaried employees and are not paid by the hour.

Section 4. This resolution shall take effect July 1, 2020.

1. Salary may need to be reduced depending on Judicial Branch setting of District Court Judge's salary pursuant to Iowa Code §331.752(2)

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

APPROVAL OF ADJUSTMENT IN SALARY FOR NON-REPRESENTED COUNTY  
EMPLOYEES FOR FISCAL YEAR 2021

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2020 by increasing the salary range by two and a half percent (2.5%).
- Section 2. For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours.
- Section 3. The top of the salary schedule for Seasonal Health Worker, Planning Intern, and Seasonal Maintenance Worker (Roads) in the Z schedule of the pay plan shall be increased by two and a half percent (2.5%).
- Section 4. The hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Correctional Health Nurse for Jail Health in the Z schedule of the pay plan shall be increased by two and a half percent (2.5%).
- Section 5. This resolution shall take effect July 1, 2020.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyiowa.com



Item #9  
3/19/2020

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March 6, 2020

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services

RE: FY201 Budget Adoption

Please find attached the resolution to approve the FY21 Budget Adoption. The public hearing is to be held on Thursday, March 19, 2020 and advanced notice of the hearing was published according to state law in the two official County newspapers. The recommended tax levy is below the legal maximum approved at the February 19, 2020 maximum tax levy hearing.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

ADOPTING THE FY21 COUNTY BUDGET IN THE AMOUNT OF \$96,970,681 AND  
THE COUNTY'S FY 21 CAPITAL BUDGET AND FY22-25 CAPITAL PROGRAM.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The FY21 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$96,970,681 (which includes budgeted \$95,676,797 Governmental fund and the Golf Course Enterprise Fund in the amount of \$1,293,884, a non-budgeted fund for State certification purposes).

Section 2. The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$35,590,157
Physical Health & Social Services	6,976,608
Mental Health, ID & DD	5,628,347
County Environment & Education	5,402,560
Roads & Transportation	7,747,100
Government Services to Residents	3,017,786
Administration (interprogram)	<u>13,463,914</u>
Subtotal Operating Budget	\$77,826,472
Debt Service	4,867,249
Capital Projects	<u>12,983,076</u>
Subtotal County Budget	\$95,676,797
Golf Course Operations	<u>1,293,884</u>
TOTAL	<u>\$96,970,681</u>

Section 3. The FY21 capital budget and FY22-25 capital program is hereby adopted.

Section 4. The County's Urban Levy rate for FY 21 shall be \$6.21304 per \$1,000 taxable valuation in Urban Areas. The County's Rural Levy rate for FY 21 shall be \$9.11441 per \$1,000 taxable valuation in Rural Areas.

Section 5. The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law.

Section 6. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

APPROVAL OF APPOINTMENT OF HAP VOLZ TO THE  
CITY ASSESSOR EXAMINING BOARD

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Hap Volz to the Davenport City Assessor  
Examining Board for a six (6) year term expiring on 3/2/2026 is hereby  
approved.

Section 2. This resolution shall take effect immediately.

**ROXANNA MORITZ, C.E.R.A.**  
**AUDITOR & COMMISSIONER OF ELECTIONS**  
600 W. 4<sup>TH</sup> Street  
Davenport, Iowa 52801  
Ph: (563) 326-8631 Fax: (563) 326-8601  
Cell: (563) 370-3915  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)

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To: Scott County Board of Supervisors  
From: Roxanna Moritz, Scott County Auditor  
RE: Corona Virus exposure at polling places  
Date: March 10, 2020

As we are all aware, the news about the corona virus disease (COVID 19) pandemic has created an extremely heightened public awareness. Currently public health officials report that most deaths from COVID 19 are elderly people and those with underlying health conditions. We do not know how long this pandemic may last or how intrusive it will be in the Scott County community. However, at this point in time it seems to be spreading in both Iowa and Illinois with more reported cases. Quarantines and other restrictions are being ordered in various areas of the world and could possibly be ordered in Scott County or areas near here.

In twelve weeks the Iowa 2020 Primary Election is scheduled to occur. My office is busy preparing for this election, including recruitment and training of poll workers, preparing election equipment and securing election polling places.

As part of those preparations we are receiving notices from the Office of the Iowa Secretary of State to take preventative measures to protect high risk individuals, specifically the elderly, from spread of the disease. Most poll workers are elderly and protecting them should be a high priority for all of us. Also, many of those who vote in primary elections tend to be older people.

One way to help protect the public in general and higher risk individuals in particular is to encourage absentee voting. Reports say the virus does not last very long on surfaces, and we can take extra precautions to protect workers who would handle returned ballots.

Consequently, I am requesting that the Board authorize the mailing of absentee ballot requests to all voters in Scott County for the upcoming Primary Election. As the situation evolves I will have additional information and will attend the next Board meeting to provide an update and answer any questions you may have.



**THE COUNTY AUDITOR'S SIGNATURE  
CERTIFIES THAT THIS RESOLUTION  
HAS BEEN FORMALLY APPROVED BY THE  
BOARD OF SUPERVISORS ON \_\_\_\_\_.**  
**DATE**

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**SCOTT COUNTY AUDITOR**

**R E S O L U T I O N**

**SCOTT COUNTY BOARD OF SUPERVISORS**

March 19, 2020

**APPROVAL OF MAILING ABSENTEE BALLOT REQUESTS TO ALL  
SCOTT COUNTY VOTERS FOR THE JUNE 2, 2020 PRIMARY ELECTION**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Scott County Board of Supervisors recognizes that the novel Corona virus, COVID 19, presents a serious health risk to the people of Scott County, and that limiting the spread of the virus through personal contact by persons at the polling places of Scott County is in the public interest.

Section 2. The Scott County Board of Supervisors authorizes the Scott County Auditor to mail absentee ballot requests to all registered Scott County voters for the June 2, 2020 Primary Election.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

APPROVING THE EXTENSION OF THE COLLECTION OF THE SECOND  
INSTALLMENT OF THE 2018 PROPERTY TAXES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Iowa Governor issued a proclamation declaring State of Public Health Disaster Emergency.

Section 2. That the Board of Supervisors will extend the due date for the second installment of the 2018 property taxes from March 31, 2020 to April 30, 2020 to avoid interest charges.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 19, 2020

#### APPROVING AN EMERGENCY DECLARATION IN RESPONSE TO THE COVID19

**WHEREAS**, Scott County has been impacted by COVID19, with the planning, resource shortages, operational response, disruption of service, and endangerment of health and safety of the citizens of Scott County. Therefore, the County Board of Supervisors and Scott County Emergency Management Commission have declared a state of emergency authorized under Iowa State Statute and will execute the expenditure of emergency funds from all available sources and then apply to the State of Iowa and the Federal Government for assistance.

**THEREFORE, BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the Board of Supervisors has declared a state of emergency authorized under the Iowa State Statute and will execute the expenditure of emergency funds from all available sources and the applying to the State of Iowa for assistance;

Section 2. The Chair of the Board of Supervisors, The Chair of the Scott County Emergency Management Commission, and the Director of the Scott County Emergency Management Agency will sign an Emergency Declaration;

Section 3. This resolution shall take effect immediately.