

SCOTT COUNTY BOARD OF SUPERVISORS
COMMITTEE OF THE WHOLE/BOARD MEETING



AGENDA

THURSDAY, APRIL 30, 2020 @ 5:00 P.M.

BOARD ROOM 1ST FLOOR ADMINISTRATIVE CENTER

****CALL-IN INFORMATION: 1-408-418-9388**

Access code 624-879-587

PUBLIC NOTICE is hereby given that the Scott County Board of Supervisors meeting will be held by electronic telephone conference with the call originating from the Scott County Administrative Center with MINIMAL public access in an effort to mitigate the spread of COVID-19. The public will be allowed into the Scott County Administrative Center Board Room at 4:45 P.M. **The public may join the meeting by phone by 1-408-418-9388 and entering the access code 624-879-587. Please place your phone on mute until you are called upon from the Chairman. The electronic meeting is allowed by Iowa Code Section 21.8(1)(b) as it is necessary to provide direction from the Board for several time-sensitive issues listed on the agenda.

Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Pledge of Allegiance

Approval of Minutes:

April 16th, 2020 Committee of the Whole and Board Meeting combined.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Public Hearing:

Public Hearing relative to the transfer of tax deed properties to the City of Davenport.
(see item #3)

Open Public Hearing

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Close Public Hearing

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Facilities & Economic Development:

1. Proposal for Contract Rock Hauling.

_____ 1. Resolution authorizing County Engineer to sign an agreement for contract rock hauling during FY2020-FY2021 with Jack Wilson.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

2. Award of contract for Culvert Replacement Project.

_____ 2. Resolution awarding a contract for Culvert Replacement projects in Blue Grass and Princeton Townships as part of the Federal Highway Administration Competitive Highway Bridge Program (CHBP) grant to Jim Schroeder Construction, Inc. in the amount of \$1,264,026.56.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

3. Discussion of abatement of taxes and special assessments for properties possibly being transferred to the city of Davenport; AND discussion of the public hearing on the request for transfer of County tax deed properties to the City of Davenport .

_____ 3a . Resolution approving the abatement of special assessments and delinquent taxes for tax deed property owned by Scott County (Parcel #G0046-26 and Parcel #F0018-01) prior to possible transfer of the City of Davenport in accordance with Iowa Code Section 445.63

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

_____ 3b. Resolution approving the transfer of tax deed properties to the City of Davenport in accordance with County Policy.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

4. Extension of Planning & Zoning Commission's recommendation for approval of the Final Plat of Brus Commercial Park 2nd Addition.

_____ 4. Resolution approving a six month extension of the Planning and Zoning Commission recommendation for approval of the Final Plat of Brus Commercial Park 2nd addition.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Human Resources:

5. *Classification and staffing adjustments related to the classification specialist in the Sheriff’s Office as discussed during the FY21 budget review process.*

_____ 5. Resolution approving classification and staffing adjustments related to the classification specialist in the Sheriff’s Office as discussed during the FY21 budget review process.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Finance & Intergovernmental:

6. *Time and Attendance Application Upgrade.*

_____ 6. Resolution approving five years of Novatime time and attendance agreement cloud hosted software in an amount not to exceed \$39,600 annually and one-time implementation costs of \$15,000.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

7. *Approval of accounts payable.*

_____ 7. Resolution approving warrants in the amount of \$1,689,438.77.

Moved by _____ Second by _____ Roll Call: Maxwell, Beck, Knobbe, Croken, Kinzer

Other Items of Interest:

8. *Discussion to convene the Board in an open “work” session at 10 a.m. on the second Saturday of each month for the sole purpose of reviewing:*

- 1) *proposed expenditures for the coming 30 days;*
- 2) *anticipated revenues for the upcoming 30 days; and,*
- 3) *economic stimulus opportunities that would keep workers on the job for the near-term and position Scott County for rapid economic growth for the long-term*

9. *Discussion of COVID-19 Victims Remembrance Day*

10. *Other items*

_____ Adjourned

Moved by _____ Second by _____

SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



ANGELA K. KERSTEN, P.E.
County Engineer

ELLIOTT R. PENNOCK, E.I.T.
Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Proposal for Contract Rock Hauling

DATE: April 21, 2020

This resolution is to authorize the County Engineer to sign an agreement for contracted rock hauling. During the first half of the 2019 year, we experienced super-saturated road conditions that developed as a result of the inability of water to drain from the road. This happened because either the ground was still frozen below the road surface or the water table was high, and there was nowhere for rain water to go. Many roads had soft wet bases that could not support vehicular traffic and became more severely rutted by heavy loads.

In FY2019, we spent approximately \$892,000 on aggregate for these road surfaces and are projecting to spend another \$720,000 in FY2020. Although we placed several thousand tons of rock on a portion of our roads in 2019, we still had several soft roads going into the winter and therefore these roads are still soft this spring.

We have been hauling rock with our trucks, but have been limited in some locations due to soft roads. We solicited quotes from private haulers so we can get more rock out to these roads during the summer time when weather conditions are more suitable.

Proposals were received from four Private Haulers. Prices were received by motor grader district, are per ton prices, and are listed below:

	Districts					
	1	2	3	4	5	6
Jack Wilson -	\$5.00	\$4.90	\$4.40	\$4.40	\$3.95	\$3.85
Dori Marten -	\$5.75	\$6.00	\$5.85	\$5.75	\$5.10	\$4.85
Manatt's Inc -	\$4.94	\$4.94	\$4.94	\$4.94	\$4.74	\$4.74
R.C. Iossi Co -	\$4.90	\$5.20	\$5.20	\$5.00	\$5.00	\$5.00

The FY2020 budget for rock and rock hauling is \$900,000. We have spent \$655,000 so far this fiscal year. The FY2021 budget for rock and rock hauling is also \$900,000. We estimate that the private haulers can haul 600 to 700 tons per day to the roads. Estimating 5 trucks we can place approximately 10,000 more tons on the roads in a month. This gives us some flexibility to haul more rock to our roads in a shorter time period. I recommend that the Board of Supervisors authorizes the County Engineer to sign an agreement with Jack Wilson for rock hauling during FY2020-FY2021.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 30, 2020

AUTHORIZATION FOR COUNTY ENGINEER TO SIGN AN AGREEMENT
FOR CONTRACT ROCK HAULING DURING FY2020-FY2021

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. Prices for contract rock hauling on Scott County roads have been received.
- Section 2. The County Engineer is authorized to sign the agreement with Jack Wilson for completion of said work for the prices per ton shown in the agreement.
- Section 3. This resolution shall take effect immediately.

SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



ANGELA KERSTEN, P.E.
County Engineer

ELLIOTT PENNOCK, E.I.T.
Assistant County Engineer

TARA YOUNGERS
Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Award of Contract for Culvert Replacement Projects

DATE: April 24, 2020

This resolution is to approve a contract for the construction of three culvert replacement projects. These projects are part of the Federal Highway Administration Competitive Highway Bridge Program (CHBP) grant that we received and entered into a 28E agreement with Jackson County to tie our projects together.

Project No. BRS-CHBP-C082(61)--GB-82 (6 Blue Grass) is a Twin 12' X 6' X 88' Reinforced Concrete Box Culvert replacement of an existing Twin 12' Span Concrete Slab Culvert on Concrete Sheet Piles built in 1957 on F58 (200th Street) over a Tributary to Mud Creek in Blue Grass Township.

Project No. BRS-CHBP-C082(62)--GB-82 (7F Princeton) is a Single 10' X 8' X 86' Reinforced Concrete Box Culvert replacement of an existing 42'-6 X 28' Steel I-Beam Bridge built in 1967 on Z30 (240th Avenue) over Lost Creek in Princeton Township.

The projects were let tied together under one proposal on April 21, 2020. The bids received were as follows:

Jim Schroeder Construction, Inc.	\$1,264,026.56
Tschiggfrie Excavating Co.	\$1,274,042.03
General Constructors, Inc. of Quad Cities	\$1,327,281.89
Valley Construction Co.	\$1,394,915.98
Brandt Construction Co. & Subsidiary	\$1,554,913.11
Taylor Construction, Inc.	\$1,640,839.58

Boomerang Corp.

\$1,727,530.90

The low bid for our projects exceeds our budgeted costs by 116%. The budgeted project costs is \$850,000 and the low bid for our projects was \$987,166.84. Although the low bid exceeds the budgeted costs, I still recommend awarding the contract based on the following reasons:

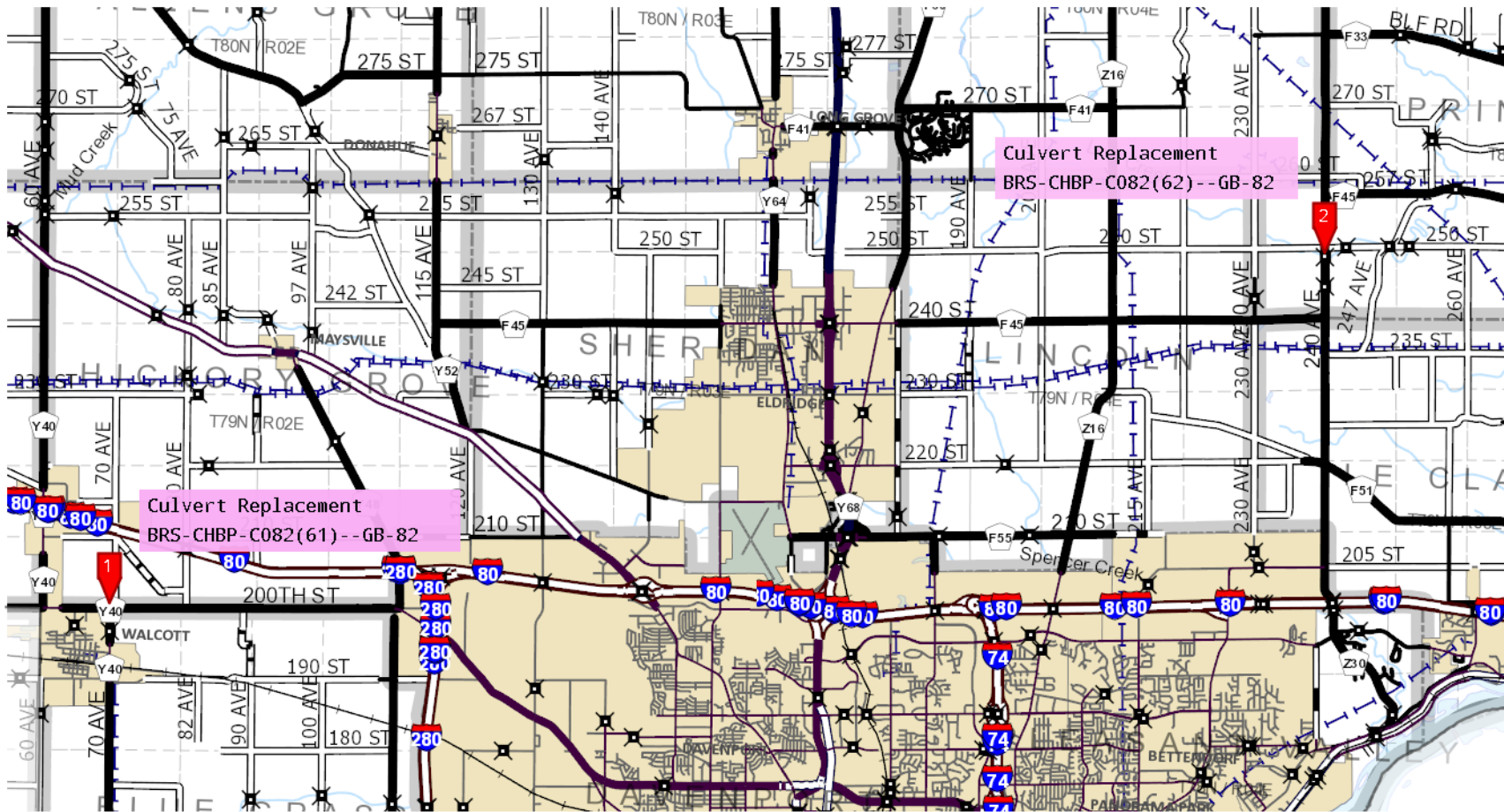
- There was adequate competition for the contract. We received a total of 7 bids. The Iowa Department of Transportation's (IaDOT) guidance is such that competition is considered adequate when the low bid does not exceed 120% of the engineer's estimate when 5 or more bids are received.
- Re-advertising the project without any change to the contract requirements would not likely result in a lower bid. These projects were designed in accordance with IaDOT standards and specifications. The projects do not have accelerated work schedules that can typically increase project costs. I am not aware of any contract modifications that could be made to re-advertise the projects.
- The IaDOT assigned a 4.0% DBE (Disadvantaged Business Enterprise) goal to these projects. When budgeting for these projects, we did not take into account the increase in project costs associated with subcontracting 4.0% of the project to a qualified DBE contractor. Typically in the past, concrete box culvert projects were not assigned DBE goals.
- These projects will be paid by the IaDOT out of our county highway bridge program funding account with partial reimbursement of federal-aid funding through the grant. We have adequate funding in our account to pay for the additional costs. The federal-aid funding will offset the additional project costs.
- Jackson County will not be able to move forward with construction of their project if we do not award the contract. We will not receive the federal-aid funding through the grant if we do not award the contract.

I recommend entering into a contract with Jim Schroeder Construction, Inc. contingent on the unit prices listed in the contract. The IaDOT now processes contracts electronically with digital signatures. As part of the resolution to award the contract, I request approval to sign the contract electronically on behalf of the Board of Supervisors. Included with this memo is a project location map.

Culvert Replacement Project Location Map

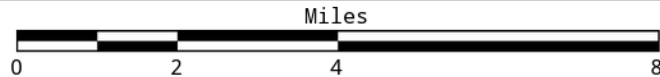
Scott - ICEASB Easy Map

9:13 AM, Mon, Jan 13, 2020



Feature Key

- | | | | | |
|-------------|------------|-----------|-----------------|----------------|
| Earth | Gravel | Seal Coat | County Pavement | State Pavement |
| Divided Hwy | Water | City | Township | Railroad |
| Bridge | County Hwy | State Hwy | US Hwy | |



R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 30, 2020

AWARD OF CONTRACT FOR SCOTT & JACKSON COUNTY SECONDARY ROADS
CULVERT REPLACEMENT PROJECTS BROSCHBP-C049(78)--GA-49,
BRS-CHBP-C082(61)--GB-82 & BRS-CHBP-C082(62)--GB-82

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the RCB Culvert New - Twin Box project, hereafter referred to as "the project" is in the best interest of Scott County, Iowa, and the residents thereof. The project is defined as three twin concrete box culvert replacements; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Scott County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Jim Schroeder Construction, Inc. in the amount of \$1,264,026.56 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Scott County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Angela K. Kersten, the County Engineer for Scott County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Scott County, Iowa ____ day of _____ , _____

Scott County Board of Supervisors:

Tony Knobbe, Chairman

Ken Beck Vice-Chair

Ken Croken, Supervisor

Brinson Kinzer, Supervisor

John Maxwell, Supervisor

ATTEST:

By _____

seal

Scott County Auditor,
Roxanna Moritz

PLANNING & DEVELOPMENT

500 West Fourth Street

Davenport, Iowa 52801-1106

Office: (563) 326-8643 Fax: (563) 326-8257

Email: planning@scottcountyiowa.com



Item #3
4/30/2020

Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Taylor Beswick, Planning & Development Specialist

Date: April 21, 2020

Re: Discussion of abatement of taxes and special assessments for properties possibly being transferred to the City of Davenport; AND discussion of the public hearing on the request for transfer of County tax deed properties to the City of Davenport

The City of Davenport has submitted a request to acquire certain County tax deed properties: **816 W. 8th Street, Davenport (Parcel: G0046-26), 1222 LeClaire Street, Davenport (Parcel: F0018-01)**. The County's policy on the disposal of tax deeds states that such properties shall be offered to the city and school district in which they are located as well as to community based non-profit agencies for a public purpose prior to being offered at public auction.

In accordance with Iowa Code Section 445.63 it is County's policy to abate delinquent taxes and special assessments on all tax deed property prior to such properties being transferred to municipalities or non-profits or offered at the annual auction. This assures that potential owners are not liable for past costs associated with these properties.

Following a public hearing the property may be transferred to the city, school district, or non-profit agency if the Board of Supervisors determines such transfers are in the best interests of County residents.

Included in your packets are aerial pictures of each parcel, copies of each deed with legal descriptions, and the City's request letter.

Staff would recommend that the Board approve a resolution abating the taxes and special assessments in accordance with County policy and Iowa Code. Staff would also recommend that the Board approve a separate resolution transferring the deeds of each property to the City of Davenport in accordance with County policy and Iowa Code.

PLANNING & DEVELOPMENT

600 West Fourth Street

Davenport, Iowa 52801

E-mail: planning@scottcountyiowa.com

Office: (563) 326-8643 Fax: (563) 326-8257



NOTICE OF BOARD OF SUPERVISORS
PUBLIC HEARING ON TRANSFER OF TAX DEED PROPERTIES

Public Notice is hereby given that the Scott County Board of Supervisors will hold a public hearing on the request by the City of Davenport to obtain tax deed properties from Scott County. The public hearing will be held on Thursday, April 30, 2020 at 5:00 P.M.

The Scott County Board of Supervisors meeting will be held by electronic telephone conference with the call originating from the Scott County Administrative Center with MINIMAL public access in an effort to mitigate the spread of COVID-19. The public will be allowed into the Scott County Administrative Center Board Room at 4:45P.M. **The public may join the meeting by phone. Please contact the Planning & Development Office at 563-326-8643 for call-in information and questions.

In accordance with adopted County policies on the disposal of tax deed properties, such properties may be transferred to the city, school district, or a community based non-profit agency for a public purpose or for community development prior to being offered at a public auction by the County. This public hearing is scheduled to take public comments on the proposed transfer of the following requested properties: 816 W. 8th Street, Davenport (Parcel: G0046-26), 1222 LeClaire Street, Davenport (Parcel: F0018-01).

If you have questions or comments regarding the proposed transfers, please call, write or email the Planning and Development Department, 600 West 4th Street, Davenport, Iowa 52801, 563-326-8643, planning@scottcountyiowa.com or contact our office for call-in information to the hearing.

From: [Wegener, Ann M.](#)
To: [Huey, Timothy](#); [Beswick, Taylor](#)
Subject: FW: [External Email] FW: Scott County tax sale certificates
Date: Monday, May 13, 2019 9:35:42 AM

Hi Tim and Taylor!

Please see the email below for the City of Davenport. They have decided they do not want deed to one of the three parcels.

Thank you,

Ann

From: Goslowsky, Letty <letty.goslowsky@ci.davenport.ia.us>
Sent: Friday, May 10, 2019 4:05 PM
To: Wegener, Ann M. <Ann.Wegener@scottcountyiowa.com>
Subject: [External Email] FW: Scott County tax sale certificates

CAUTION: This email originated from outside of Scott County! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Happy Friday Ann-

Hope you are doing well! After some discussion and assessments, and if the county is still in agreement, the city would like to obtain Quit Claim Deeds for parcels G0046-26 and F0018-01. Regarding parcel E0032-31, we feel this would not be a good fit for city rehab and regretfully decline the offer of the deed.

Please let us know what the next steps need to be. Thank you so much and have a great weekend.

Letty Goslowsky, Revitalization Supervisor
Community Planning & Economic Development (CPED)
City of Davenport
226 W. 4th St. Davenport, IA 52801
P: 563-328-6707
F: 563-328-6714
E: letty.goslowsky@ci.davenport.ia.us

From: Wegener, Ann M. <Ann.Wegener@scottcountyiowa.com>
Sent: Friday, April 05, 2019 2:07 PM
To: Ott, Sarah <sott@ci.davenport.ia.us>
Cc: Goslowsky, Letty <letty.goslowsky@ci.davenport.ia.us>; Berger, Bruce <beb@ci.davenport.ia.us>; Fennelly, Michael H <Mike.Fennelly@scottcountyiowa.com>; Vance,

Barb A. <Barb.Vance@scottcountyiowa.com>

Subject: Scott County tax sale certificates

Hi Sarah,

We have contacted Planning and Development in regards to the three parcels that Scott County holds tax sale certificate. Planning and Development is going to start the tax deed application process. My assumption is the tax sales will not be redeemed and tax deed will be issued to Scott County. Once tax deed is issued to Scott County, the County will then quitclaim deed the parcels to the City of Davenport.

The three parcel numbers are:

E0032-31

F0018-01

G0046-26

Please contact me if you have any questions.

Have a great weekend!

Thank you,

Ann Wegener

Scott County Treasurer's Office

Tax Accounting Specialist

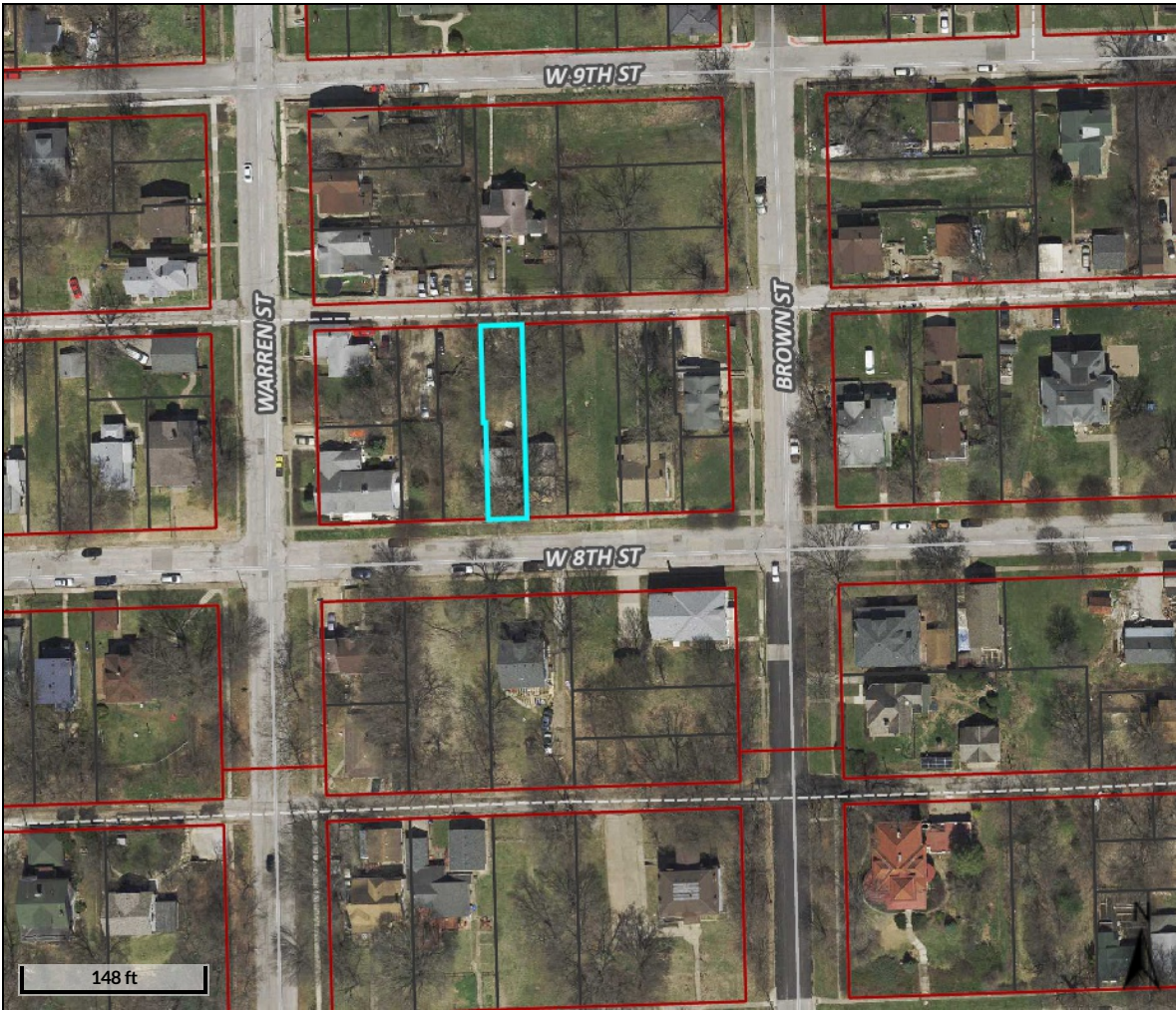
600 W. 4th St.

Davenport, IA 52801

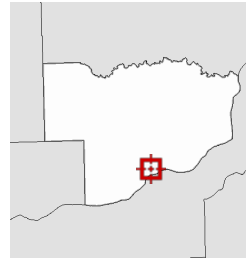
(563) 326-8602



Scott County / City of Davenport, Iowa



Overview



Legend

- Parcels
- Parcel Point
- Political Township
- All Roads**
- Interstate
- US Highway
- State Highway
- County Route
- Major road
- Local roads
- Ramp
- Alleyway/Access Road
- Bike/Pedestrian Trail
- Driveway
- Rights of Way
- Railroad
- County Boundary
- Major Rivers and Streams**
- River Centerline
- River Boundary
- Major Stream
- Minor Streams, Other**
- Minor Stream
- Small Lake/Pond
- Drainageways, etc
- Island
- Major Rivers and Lake**
- Lake
- Major Stream
- River
- Minor Lakes and Ponds

Parcel ID G0046-26
 Sec/Twp/Rng n/a
 Property Address 816 W 8TH ST

Alternate ID G22041
 Class R
 Acreage n/a

Owner Address NORWOOD MARION
 816 W 8TH ST
 DAVENPORT IA 52802

DAVENPORT

Graphic Acres 0.11

District

DAD

Brief Tax Description

FORREST & DILLON'S ADD Lot: 003 Block: 006 FORREST & DILLON'S ADD W/2 LOT 3 (EXC W2' OF S 1/2)
(Note: Not to be used on legal documents)

Date created: 4/16/2020



Doc ID: 022269710001 Type: LAN
 Recorded: 03/06/2020 at 12:28:56 PM
 Fee Amt: \$0.00 Page 1 of 1
 Scott County Iowa
 Rita A. Vargas Recorder

File **2020-00005946**

SEC. 448.2, CODE

TAX SALE DEED

**ADDRESS TAX STATEMENT: SCOTT COUNTY;
 600 W 4TH STREET; DAVENPORT, IA 52801**

KNOW ALL PERSONS BY THESE PRESENTS, THAT THE FOLLOWING DESCRIBED PARCEL:

G0046-26 SITUATED IN SCOTT COUNTY THE WEST ONE-HALF OF LOT 3, EXCEPTING THE WEST 2 FEET OF THE SOUTH ½ THEREOF IN BLOCK 6 IN FOREST AND DILLON'S ADDITION TO THE CITY OF DAVENPORT, SCOTT COUNTY, IOWA AND HAVING THE ADDRESS 816 W. 8TH ST., DAVENPORT, IOWA 52802 WAS SUBJECT TO TAXES FOR THE YEARS A.D. 2011 AND A.D. 2012 AND SPECIAL ASSESSMENTS FOR THE YEARS A.D. 2012 AND A.D. 2013. THE TAXES ON THE PARCEL FOR THE YEARS STATED REMAINED DUE AND UNPAID AT THE DATE OF SALE; AND THE TREASURER OF THE COUNTY, ON THE 16TH DAY OF JUNE A.D. 2014 BY VIRTUE OF THE AUTHORITY VESTED BY LAW OF THE TREASURER, AT THE SALE BEGUN AND PUBLICLY HELD ON THE THIRD MONDAY OF JUNE, A.D. 2014, EXPOSED TO PUBLIC SALE AT THE OFFICE OF THE COUNTY TREASURER IN THE COUNTY NAMED, IN SUBSTANTIAL CONFORMITY WITH ALL THE REQUIREMENTS OF THE STATUTE, THE PARCEL DESCRIBED, FOR THE PAYMENT OF THE TOTAL AMOUNT THEN DUE AND REMAINING UNPAID ON THE PARCEL, AND AT THE TIME

AND PLACE **SCOTT COUNTY** OF THE COUNTY OF SCOTT AND THE STATE OF IOWA, FOR CONSIDERATION OF THE SUM OF THREE THOUSAND SIX HUNDRED SIXTY FIVE DOLLARS AND NO CENTS BEING THE TOTAL AMOUNT THEN DUE AND REMAINING UNPAID ON

THE PARCEL, FOR CERTIFICATE **141547** WHICH WAS THE LEAST QUANTITY BID FOR, AND PAYMENT OF THAT SUM WAS MADE BY THAT PERSON TO THE TREASURER, THE PARCEL WAS STRICKEN OFF TO THAT PERSON AT THAT PRICE; AND BY AFFIDAVIT BY ROBERT CUSACK, FILED IN THE TREASURER'S OFFICE ON THE 4TH DAY OF DECEMBER, A.D. 2019, IT APPEARS THAT NOTICE HAS BEEN GIVEN MORE THAN NINETY DAYS BEFORE THE EXECUTION OF THIS DEED BY PUBLICATION AND NOTICE TO: **RESIDENTIAL EQUITY PARTNERS LLC, AND ANY UNKNOWN HEIRS DEVISEES, GRANTEEES, ASSIGNEES, SUCCESSORS IN INTEREST, UNKNOWN PARTIES IN POSSESSION, UNKNOWN SPOUSES AND CLAIMANTS** AND MORE THAN ONE YEAR HAS ELAPSED SINCE THE DATE OF THE SALE, AND THE PARCEL HAS NOT BEEN REDEEMED. NOW, I, MIKE FENNELLY, TREASURER OF SAID COUNTY, FOR THE CONSIDERATION OF STATED SUM PAID TO THE TREASURER AND BY VIRTUE OF LAW, HAVE GRANTED, BARGAINED AND SOLD, AND BY THESE PRESENTS DO GRANT, BARGAIN AND SELL

TO **SCOTT COUNTY** THAT PERSON'S HEIRS AND ASSIGNS, FOREVER; SUBJECT, HOWEVER, TO ALL THE RIGHTS OF REDEMPTION PROVIDED BY LAW.

IN WITNESS WHEREOF, I, MIKE FENNELLY, TREASURER OF SCOTT COUNTY, BY VIRTUE OF THE AUTHORITY VESTED IN ME HAVE SUBSCRIBED MY NAME ON THIS 4TH DAY OF MARCH, A.D. 2020.

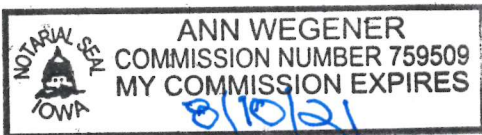
Mike Fennelly

TREASURER

CERTIFY THAT BEFORE ME, ANN WEGENER, IN AND FOR SAID COUNTY, PERSONALLY APPEARED THE ABOVE NAMED MIKE FENNELLY, TREASURER OF THE COUNTY, PERSONALLY KNOWN TO ME TO BE THE TREASURER OF THE COUNTY AT THE DATE OF THE EXECUTION OF THE ABOVE CONVEYANCE, AND TO BE THE IDENTICAL PERSON WHOSE NAME IS AFFIXED TO AND WHO EXECUTED THE ABOVE CONVEYANCE AS TREASURER OF THE COUNTY, AND ACKNOWLEDGED THE EXECUTION OF THE CONVEYANCE TO BE THE TREASURER'S VOLUNTARY ACT AND DEED AS TREASURER OF THE COUNTY, FOR THE PURPOSES EXPRESSED IN THE CONVEYANCE.

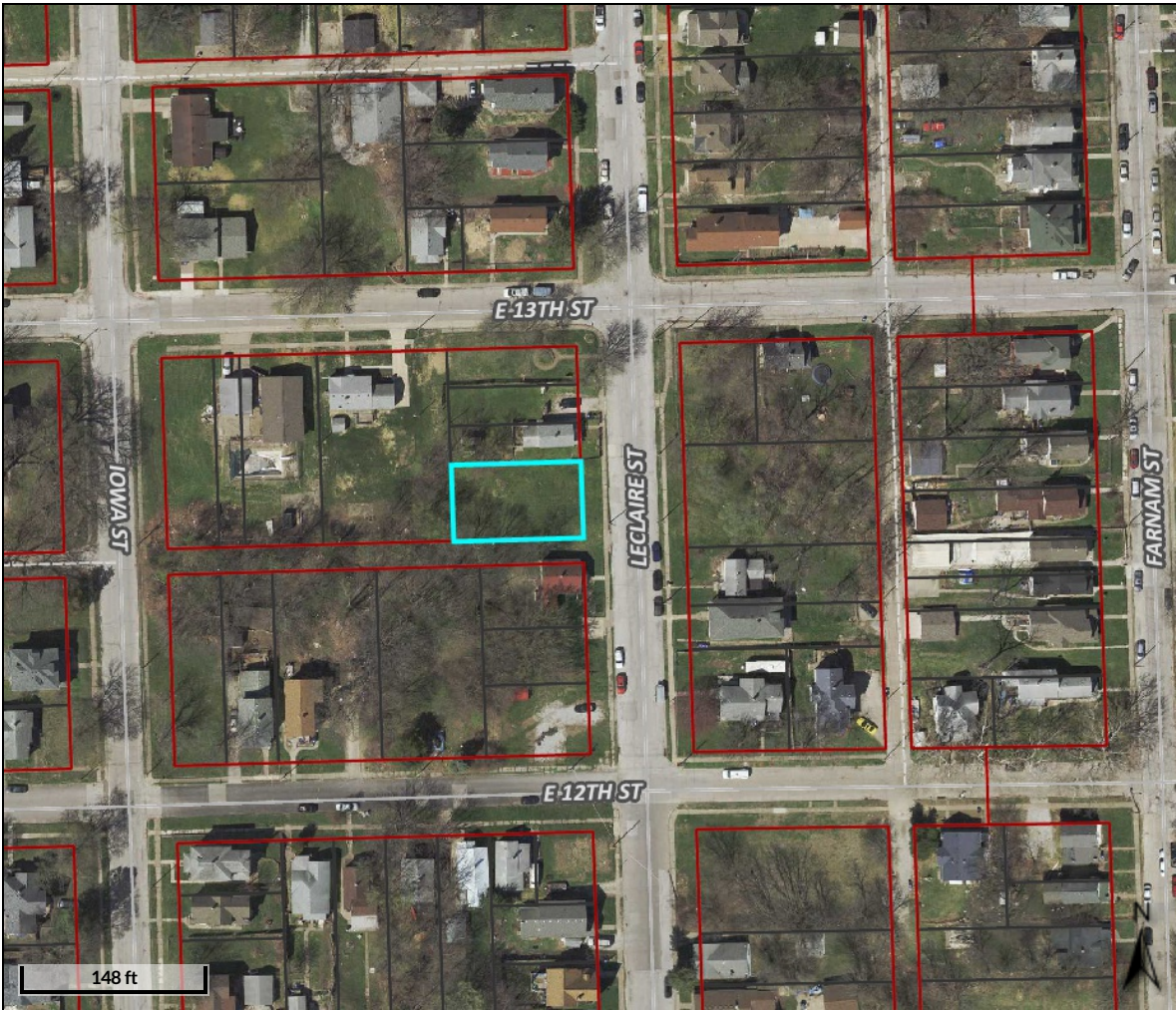
GIVEN UNDER BY HAND THIS 4TH DAY OF MARCH, A.D. 2020.

Ann Wegener

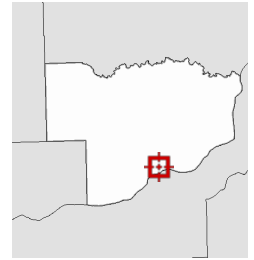




Scott County / City of Davenport, Iowa



Overview



Legend

- Parcels
- ◆ Parcel Point
- Political Township
- All Roads**
- Interstate
- US Highway
- State Highway
- County Route
- Major road
- Local roads
- Ramp
- Alleyway/Access Road
- Bike/Pedestrian Trail
- Driveway
- Rights of Way
- Railroad
- County Boundary
- Major Rivers and Streams**
- River Centerline
- River Boundary
- Major Stream
- Minor Streams, Other**
- Minor Stream
- Small Lake/Pond
- Drainageways, etc
- Island
- Major Rivers and Lake**
- Lake
- Major Stream
- River
- Minor Lakes and Ponds

Parcel ID F0018-01
 Sec/Twp/Rng n/a
 Property Address 1222 LECLAIRE ST

Alternate ID F17012
 Class R
 Acreage n/a

Owner Address DARRELL S TURNER DIVERS INVEST
 401 N MARQUETTE ST
 DAVENPORT IA 52802-1310

DAVENPORT

Graphic Acres 0.14

District

DAD

Brief Tax Description

MCHART'S 08-99 Lot: 001 Block: 099 MCHART'S 08-99 SUBDOF LOTS 5,6,7,8LECLAIRE'S 8TH ADDLOTS 1 & 2
(Note: Not to be used on legal documents)

Date created: 4/16/2020



Doc ID: 022269700001 Type: LAN
 Recorded: 03/06/2020 at 12:28:42 PM
 Fee Amt: \$0.00 Page 1 of 1
 Scott County Iowa
 Rita A. Vargas Recorder
 File **2020-00005945**

SEC. 448.2, CODE

TAX SALE DEED

**ADDRESS TAX STATEMENT: SCOTT COUNTY;
 600 W 4TH STREET; DAVENPORT, IA 52801**

KNOW ALL PERSONS BY THESE PRESENTS, THAT THE FOLLOWING DESCRIBED PARCEL:

F0018-01 SITUATED IN SCOTT COUNTY LOT 1 AND 2 IN J.C. MCHART'S SUBDIVISION OF LOTS 5, 6, 7 AND 8 OF BLOCK 99 OF LECLAIRE'S 8TH ADDITION TO THE CITY OF DAVENPORT, SCOTT COUNTY, IOWA AND HAVING THE ADDRESS 1222 LECLAIRE ST., DAVENPORT, IOWA 52803 WAS SUBJECT TO TAXES FOR THE YEARS A.D. 2011 AND A.D. 2012 AND SPECIAL ASSESSMENTS FOR THE YEAR A.D. 2012. THE TAXES ON THE PARCEL FOR THE YEARS STATED REMAINED DUE AND UNPAID AT THE DATE OF SALE; AND THE TREASURER OF THE COUNTY, ON THE 17TH DAY OF JUNE A.D. 2013 BY VIRTUE OF THE AUTHORITY VESTED BY LAW OF THE TREASURER, AT THE SALE BEGUN AND PUBLICLY HELD ON THE THIRD MONDAY OF JUNE, A.D. 2013, EXPOSED TO PUBLIC SALE AT THE OFFICE OF THE COUNTY TREASURER IN THE COUNTY NAMED, IN SUBSTANTIAL CONFORMITY WITH ALL THE REQUIREMENTS OF THE STATUTE, THE PARCEL DESCRIBED, FOR THE PAYMENT OF THE TOTAL AMOUNT THEN DUE

AND REMAINING UNPAID ON THE PARCEL, AND AT THE TIME AND PLACE **SCOTT COUNTY** OF THE COUNTY OF SCOTT AND THE STATE OF IOWA, FOR CONSIDERATION OF THE SUM OF ONE THOUSAND EIGHT HUNDRED TWO DOLLARS AND FORTY SEVEN CENTS BEING THE TOTAL AMOUNT THEN DUE AND REMAINING UNPAID ON THE PARCEL, FOR

CERTIFICATE **133604** WHICH WAS THE LEAST QUANTITY BID FOR, AND PAYMENT OF THAT SUM WAS MADE BY THAT PERSON TO THE TREASURER, THE PARCEL WAS STRICKEN OFF TO THAT PERSON AT THAT PRICE; AND BY AFFIDAVIT BY ROBERT CUSACK, FILED IN THE TREASURER'S OFFICE ON THE 4TH DAY OF DECEMBER, A.D. 2019, IT APPEARS THAT NOTICE HAS BEEN GIVEN MORE THAN NINETY DAYS BEFORE THE EXECUTION OF THIS DEED BY PUBLICATION AND NOTICE TO: **DARRELL S. TURNER DIVERSIFIED INVESTMENTS, LLC D/B/A DST PROPERTY MANAGEMENT, CITY OF DAVENPORT AND ANY UNKNOWN HEIRS DEVISEES, GRANTEES, ASSIGNEES, SUCCESSORS IN INTEREST, UNKNOWN PARTIES IN POSSESSION, UNKNOWN SPOUSES AND CLAIMANTS** AND MORE THAN ONE YEAR HAS ELAPSED SINCE THE DATE OF THE SALE, AND THE PARCEL HAS NOT BEEN REDEEMED. NOW, I, MIKE FENNELLY, TREASURER OF SAID COUNTY, FOR THE CONSIDERATION OF STATED SUM PAID TO THE TREASURER AND BY VIRTUE OF LAW, HAVE GRANTED, BARGAINED AND SOLD, AND BY THESE

PRESENTS DO GRANT, BARGAIN AND SELL TO **SCOTT COUNTY** THAT PERSON'S HEIRS AND ASSIGNS, FOREVER; SUBJECT, HOWEVER, TO ALL THE RIGHTS OF REDEMPTION PROVIDED BY LAW.

IN WITNESS WHEREOF, I, MIKE FENNELLY, TREASURER OF SCOTT COUNTY, BY VIRTUE OF THE AUTHORITY VESTED IN ME HAVE SUBSCRIBED MY NAME ON THIS 4TH DAY OF MARCH, A.D. 2020.

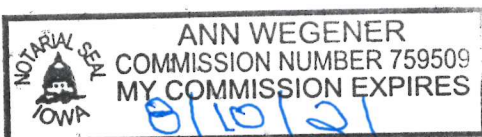
Mike Fennelly

TREASURER

CERTIFY THAT BEFORE ME, ANN WEGENER, IN AND FOR SAID COUNTY, PERSONALLY APPEARED THE ABOVE NAMED MIKE FENNELLY, TREASURER OF THE COUNTY, PERSONALLY KNOWN TO ME TO BE THE TREASURER OF THE COUNTY AT THE DATE OF THE EXECUTION OF THE ABOVE CONVEYANCE, AND TO BE THE IDENTICAL PERSON WHOSE NAME IS AFFIXED TO AND WHO EXECUTED THE ABOVE CONVEYANCE AS TREASURER OF THE COUNTY, AND ACKNOWLEDGED THE EXECUTION OF THE CONVEYANCE TO BE THE TREASURER'S VOLUNTARY ACT AND DEED AS TREASURER OF THE COUNTY, FOR THE PURPOSES EXPRESSED IN THE CONVEYANCE.

GIVEN UNDER BY HAND THIS 4TH DAY OF MARCH, A.D. 2020.

Ann Wegener



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
April 30, 2020

**APPROVAL OF THE ABATEMENT OF SPECIAL ASSESSMENTS AND DELINQUENT
TAXES FOR TAX DEED PROPERTY OWNED BY SCOTT COUNTY PRIOR TO
POSSIBLE TRANSFER TO THE CITY OF DAVENPORT IN ACCORDANCE WITH
IOWA CODE SECTION 445.63**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Approval of the abatement of property taxes and special assessments for a tax deed property owned by Scott County prior to possible transfer to the City of Davenport.

Parcel # G0046-26	Taxes - \$1,460.00	Special Assessment - \$6,655.04
Parcel# F0018-01	Taxes - \$1,522.00	Special Assessment - \$20,873.53

Section 2. This resolution shall take effect immediately

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
April 30, 2020

**APPROVING THE TRANSFER OF TAX DEED PROPERTIES TO THE CITY OF
DAVENPORT IN ACCORDANCE WITH COUNTY POLICY**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. County policy states that tax deed property located within a city may be transferred to that city upon their request, and prior to such property being offered at public auction.

Section 2. A Public Hearing was held on April 30, 2020 for the transfer of Parcel F0018-01 and Parcel G0046-26 to the City of Davenport.

Section 3. The Chairman is authorized to sign the Quit Claim Deed.

Section 4. This resolution shall take effect immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyia.com
Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

To: Mahesh Sharma, County Administrator

From: Timothy Huey, Planning Director

Date: April 21, 2020

Re: Approval of six (6) month extension of Planning and Zoning Commission's recommendation for approval of the Final Plat of Brus Commercial Park 2nd Addition.

The Planning Commission unanimously recommended approval of the Final Plat of Brus Commercial Park Second Addition on February 18, 2020 with the following conditions:

1. The septic system for development on Lot 1 be located on that same lot in compliance with Health Department regulations; and
2. Documentation of a recorded and legally binding shared access agreement be submitted prior to Final Plat approval by the Board of Supervisors.

The applicant has requested this extension to allow issues between the applicant and the seller to be resolved.

Staff would recommend that the Board of Supervisors approve a resolution extending the Planning and Zoning Commission's recommendation an additional six (6) months in order to accommodate the applicant's request.

FINAL PLAT– MINOR PLAT

- **Applicant:** Brus Farms (owner); Kwik Trip, Inc. (purchaser)
- **Request:** Sketch Plan of a Minor Subdivision known as Brus Farms Commercial Park 2nd Addition. The plan proposes to subdivide an existing 62.8 acre tract, more or less, into two (2) new lots.
- **Legal Description:** Part of the NW¹/₄NE¹/₄ of Section 1 in Buffalo Township (Parcel ID#: 720105010; 720105011)
- **General Location:** South of US-61 and accessed via 118th Avenue; west of I-280
- **Existing Zoning:** Commercial-Light Industrial (C-2) / Agricultural-General (A-G)

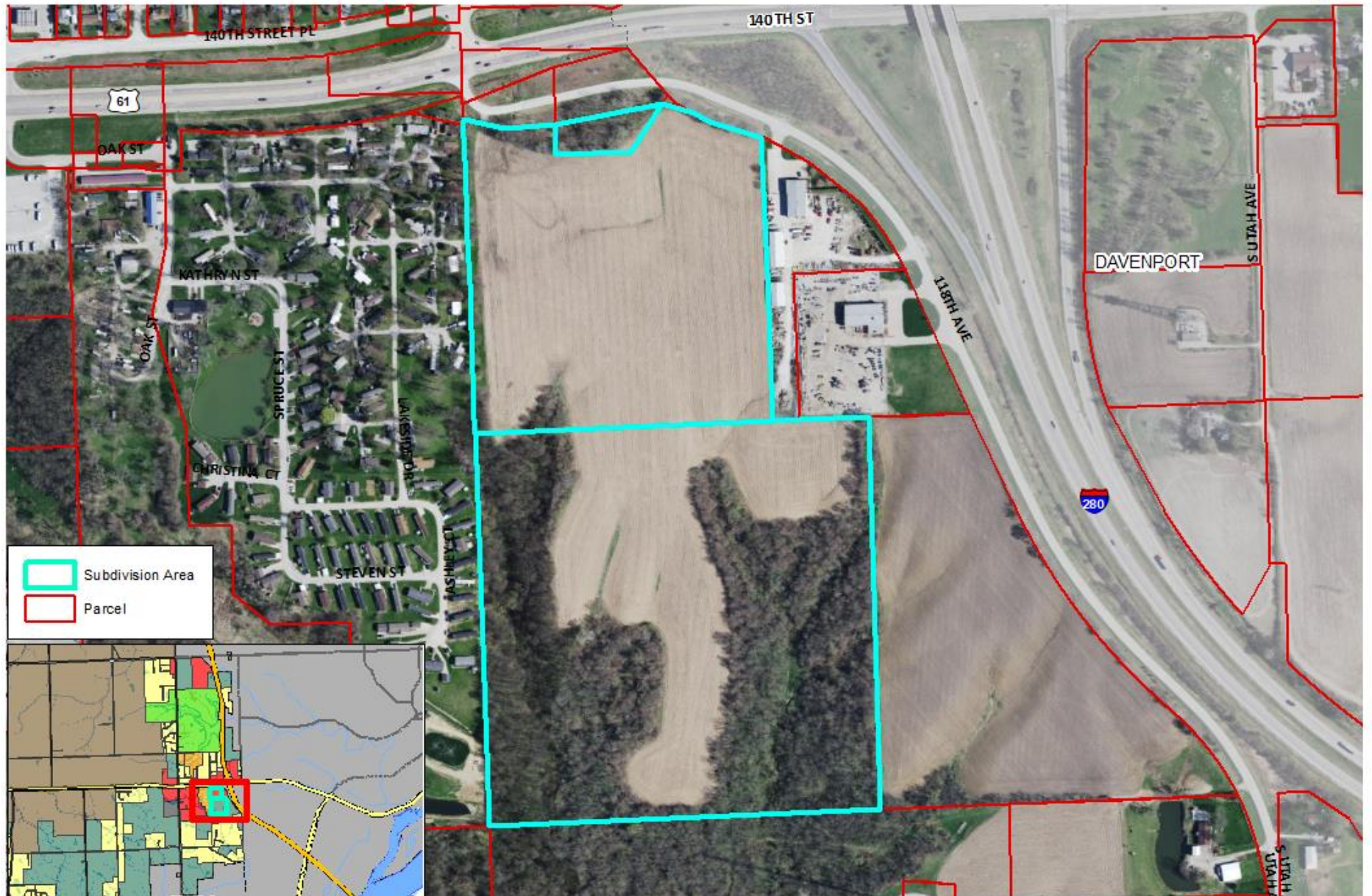
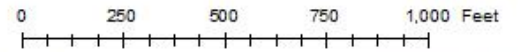
- **Surrounding Zoning:**
 - **North:** Commercial-Light Industrial (C-2)
 - **South:** Agricultural-General (A-G)
 - **East:** Commercial-Light Industrial (C-2)
 - **West:** Multi-Family Residential (R-2)



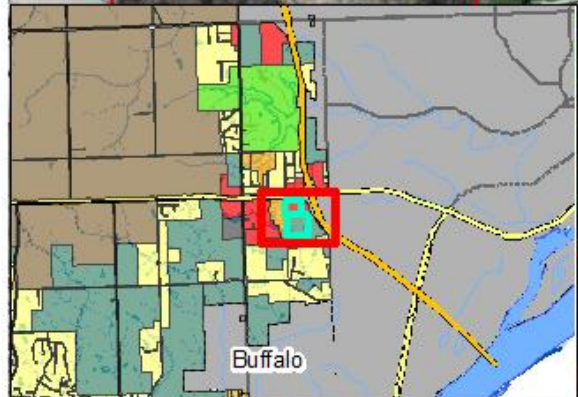
Location – Brus Farms Commercial Park 2nd Addition Final Plat

Scott County, Iowa

1 inch = 417 feet



	Subdivision Area
	Parcel



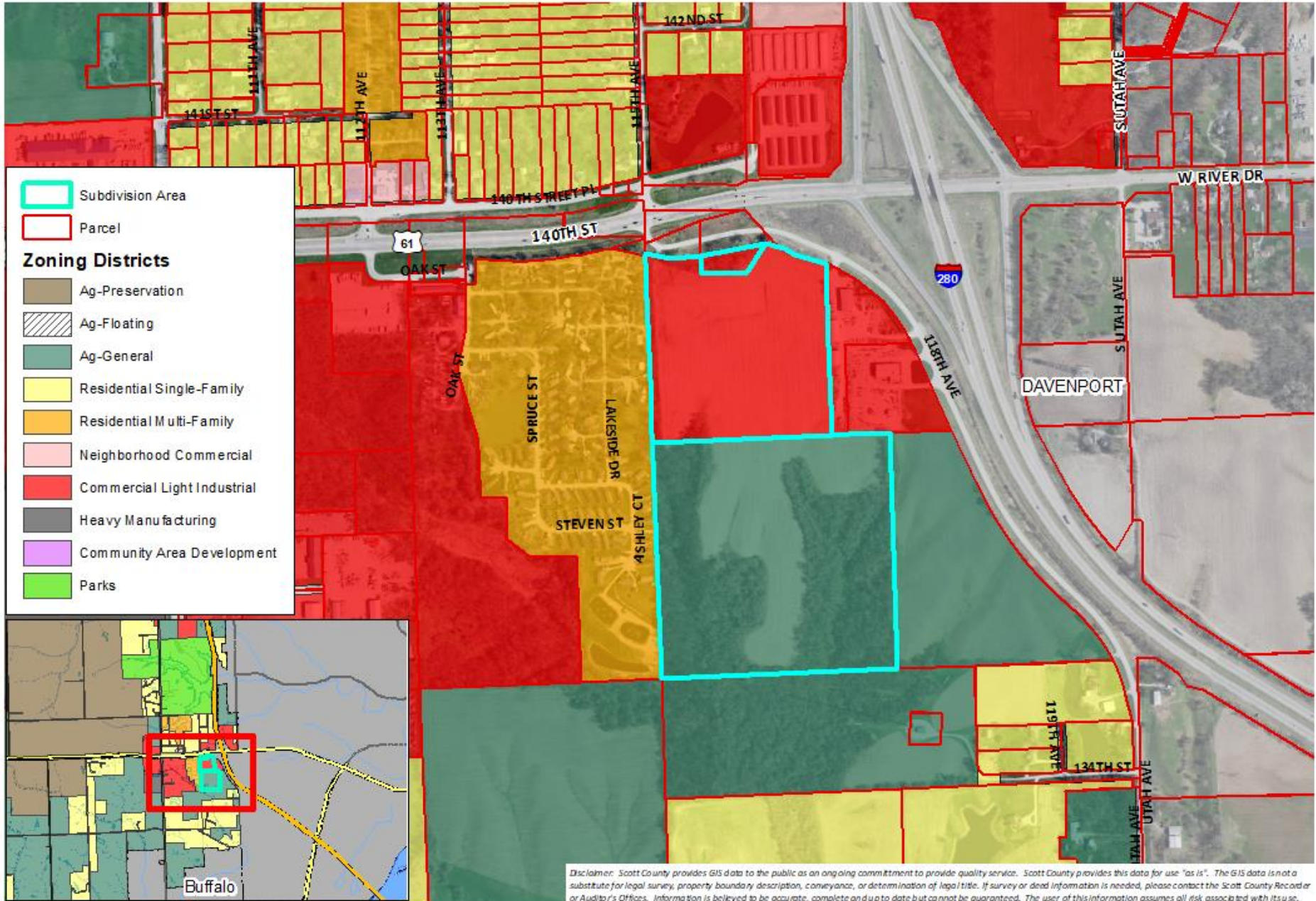
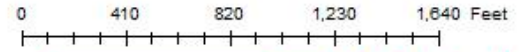
Disclaimer: Scott County provides GIS data to the public as an ongoing commitment to provide quality service. Scott County provides this data for use "as is". The GIS data is not a substitute for legal survey, property boundary description, conveyance, or determination of legal title. If survey or deed information is needed, please contact the Scott County Recorder or Auditor's Offices. Information is believed to be accurate, complete and up to date but cannot be guaranteed. The user of this information assumes all risk associated with its use.



Zoning – Brus Farms Commercial Park 2nd Addition Final Plat

Scott County, Iowa

1 inch = 667 feet

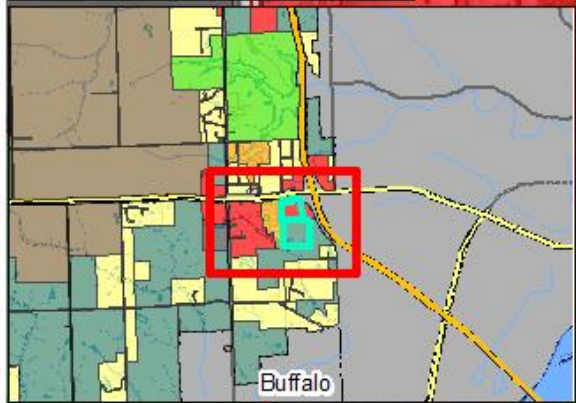


Legend

- Subdivision Area
- Parcel

Zoning Districts

- Ag-Preservation
- Ag-Floating
- Ag-General
- Residential Single-Family
- Residential Multi-Family
- Neighborhood Commercial
- Commercial Light Industrial
- Heavy Manufacturing
- Community Area Development
- Parks



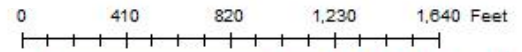
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Future Land Use – Brus Farms Commercial Park 2nd Addition Final Plat

Scott County, Iowa

1 inch = 667 feet



Legend

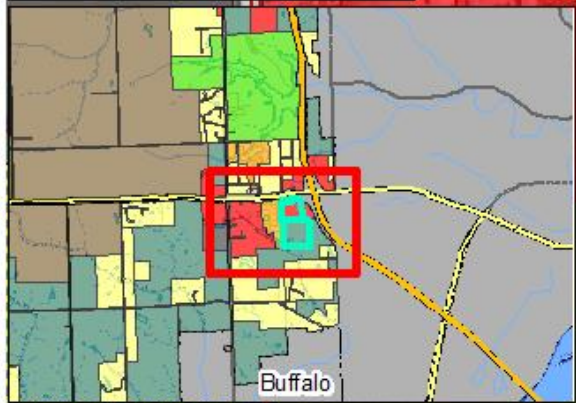
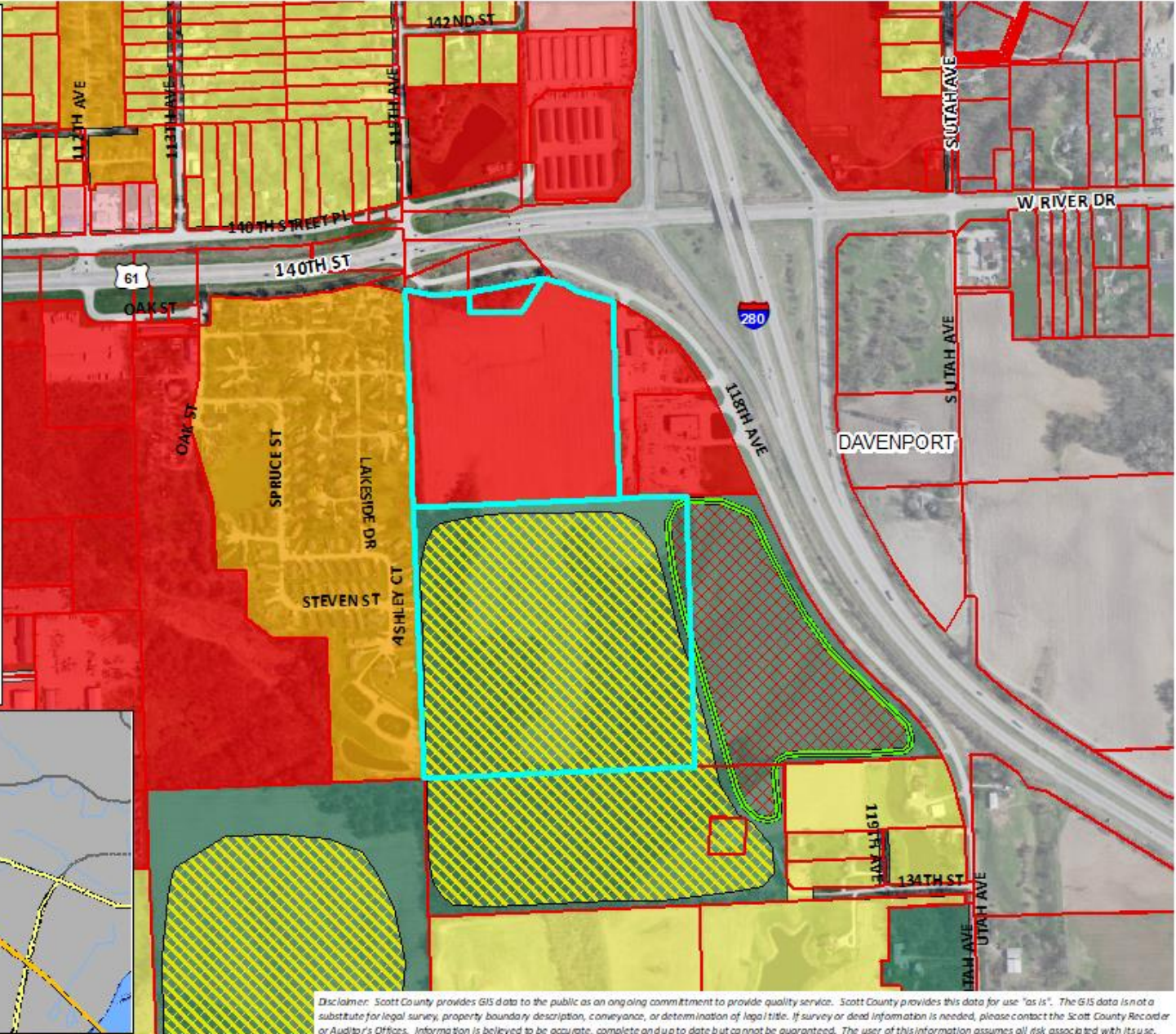
-  Subdivision Area
-  Parcel
-  Annexation Plan

Zoning Districts

-  Ag-Preservation
-  Ag-Floating
-  Ag-General
-  Residential Single-Family
-  Residential Multi-Family
-  Neighborhood Commercial
-  Commercial Light Industrial
-  Heavy Manufacturing
-  Community Area Development
-  Parks

Future Land Use

-  C
-  I
-  R1



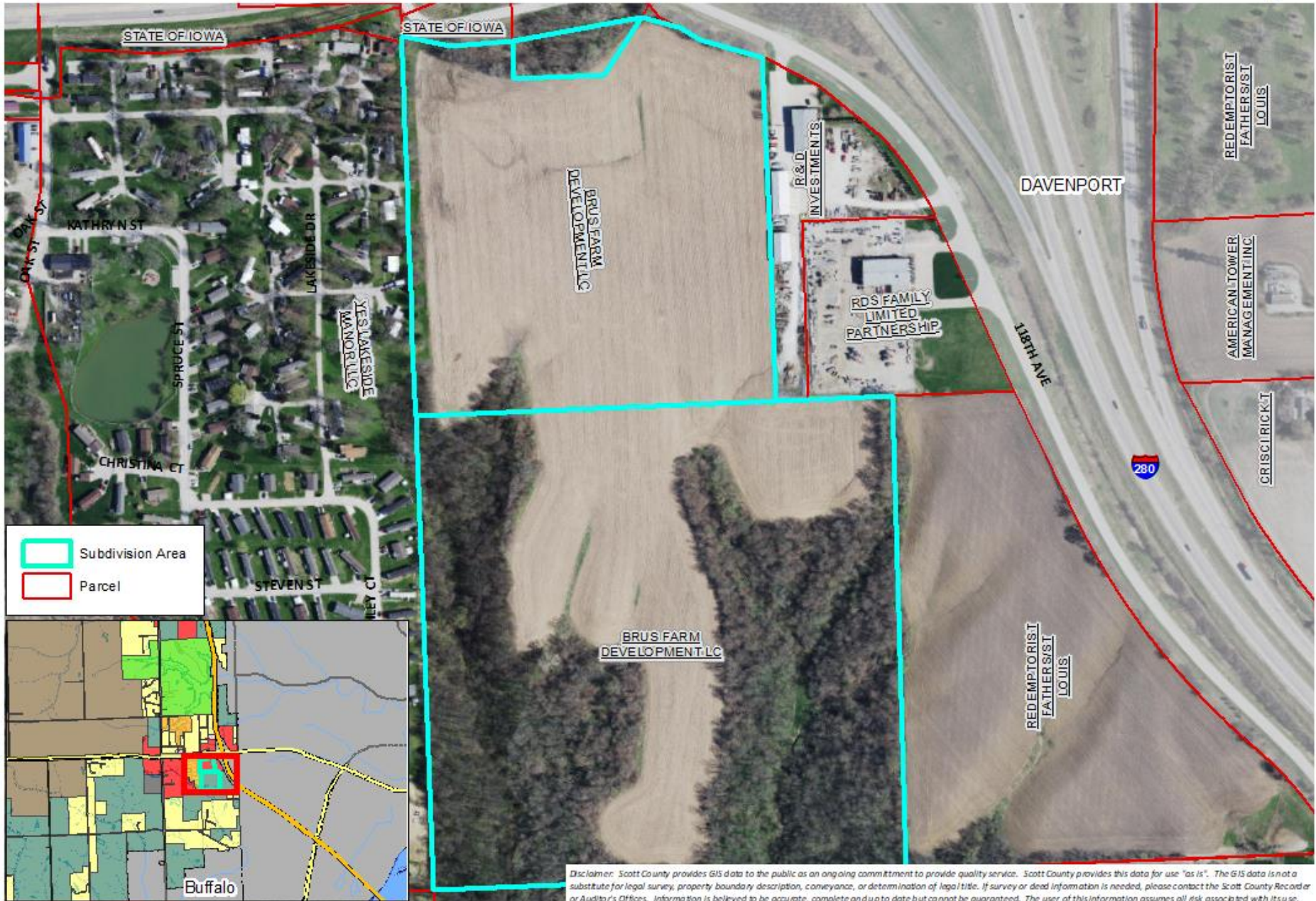
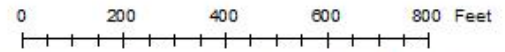
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Ownership – Brus Farms Commercial Park 2nd Addition Final Plat

Scott County, Iowa

1 inch = 333 feet



 Subdivision Area

 Parcel

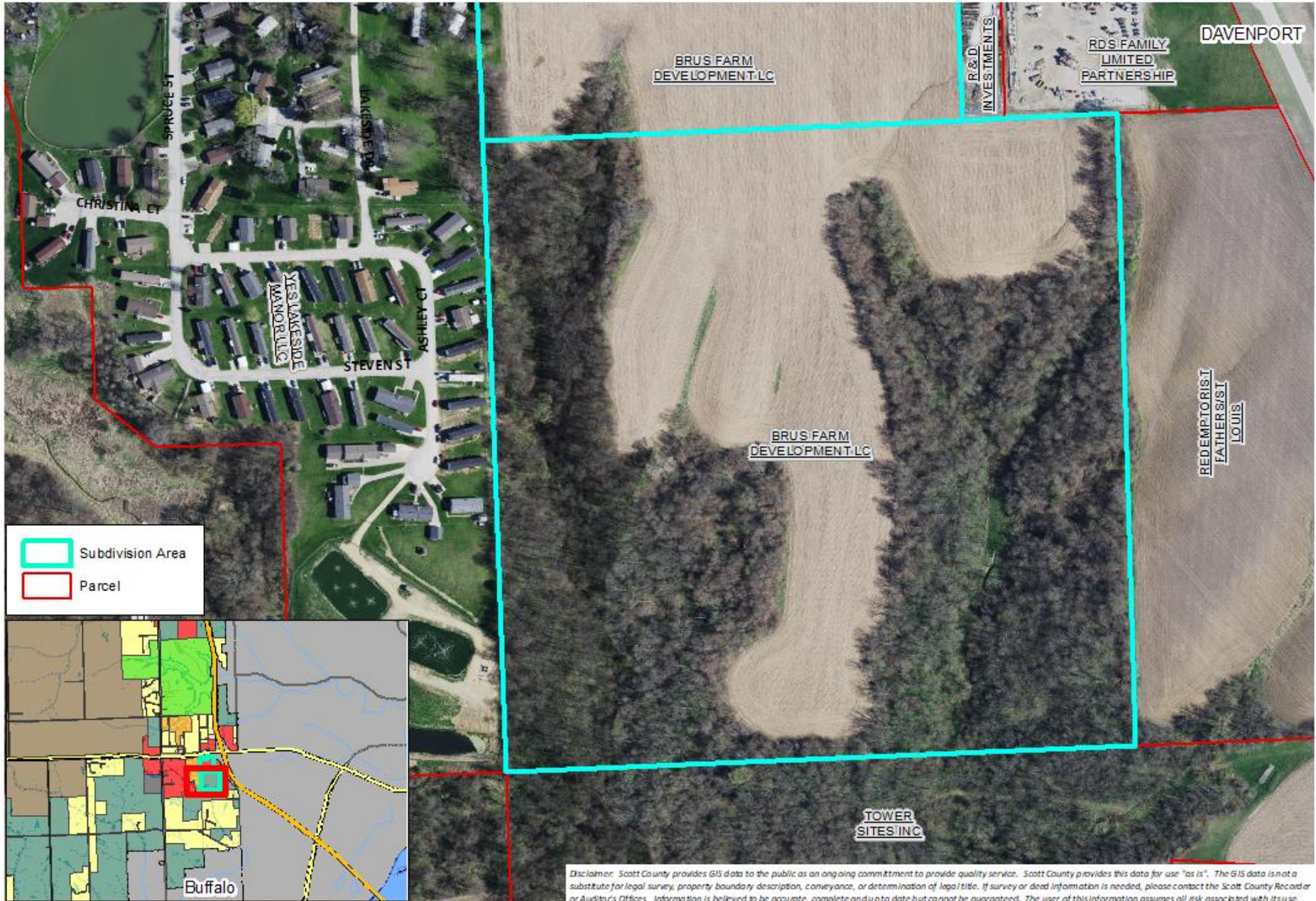
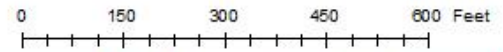
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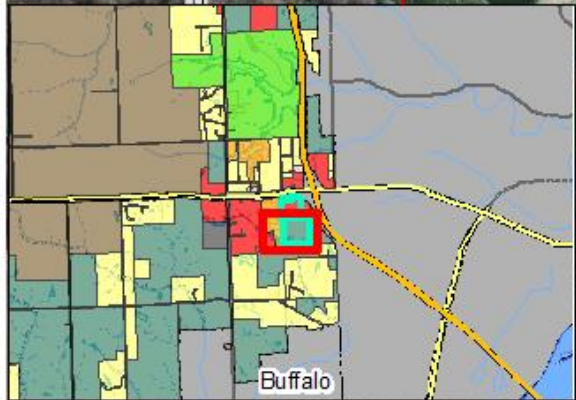
Ownership – Brus Farms Commercial Park 2nd Addition Final Plat

Scott County, Iowa

1 inch = 250 feet



- Subdivision Area
- Parcel



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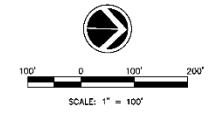
MID AMERICAN ENERGY CO. IOWA - AMERICAN WATER CO.
 DATE DATE
 MEDIACOM CITY OF DAVENPORT, IOWA
 DATE DATE
 CENTURYLINK PLANNING AND ZONING
 DATE DATE

FINAL PLAT
OF
BRUS COMMERCIAL PARK 2ND ADDITION
 Part of the Northeast Quarter of Section 1,
 Township 77 North, Range 2 East, Scott County, Iowa
 63.60 Acres ±

OWNER
 Brus Farm Joint Venture
 3211 East 35th Street Court
 Davenport, Iowa 52807

SUBDIVIDER
 Kwik Trip, Inc.
 P.O. Box 2107
 La Crosse, WI 54602
 Attn: Leah Berlin
 (608) 793-6461

NORTH IS BASED ON THE NORTH AMERICAN DATUM OF 1983
 IOWA STATE PLANE COORDINATE SYSTEM - SOUTH ZONE
 (FIPS 5000 ADJUSTMENT)

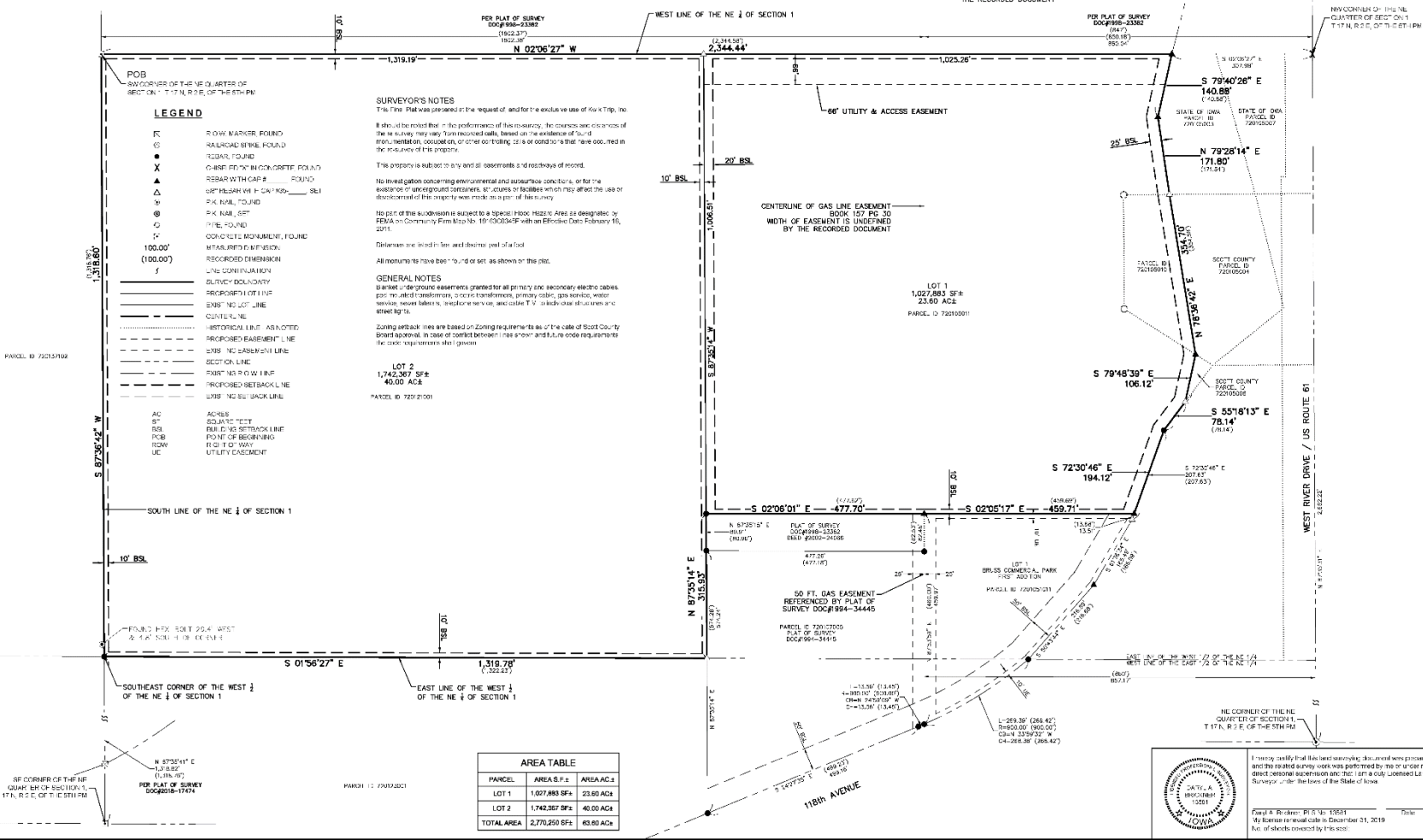


NO.	REVISIONS	DATE
1	DESIGN SUBMISSION NAME	1/12/2019



Kwik Trip Store #1071
 Davenport, Iowa
Final Plat

IMEG Project No:
 18004469.01
 File Name:
 18004469.01.dwg
 CADD YIELD: 2020
 FILE NAME: 18004469.01
 Field Book No:
 Drawn By: DAB
 Checked By: ***
 Date: 11/25/2019
 Sheet 1 of 1



General Comments

- This request is for approval of a Final Plat of a 2-lot minor subdivision of an approximately 62.8 acre tract. The tract currently contains a mixture of tilled ag land and timber.
- The Final Plat shows Lot 1 to be 23.6 acres, more or less, and Lot 2 to be 40 acres. The proposed Lot 1 is zoned Commercial Light Industrial (C-2) and the proposed Lot 2 is zoned Agricultural General (A-G). The property is accessed and located directly south of 118th Avenue and west of Interstate I-280.
- The purpose of the proposed subdivision is the development of a Kwik Star gas/diesel station and convenience store on the proposed Lot 1.

Staff Review

- **Staff has reviewed this request for compliance with the requirements of the Subdivision Regulations and Zoning Ordinances for Final Plat approval. This subdivision is classified as a minor plat because it creates less than five (5) lots and would not involve the extension of any new streets or other public services.**

Zoning, Land Use, and Lot Layout

- The Final Plat shows Lot 1 to be 23.6 acres, more or less, and Lot 2 to be 40 acres. The proposed Lot 1 is zoned Commercial Light Industrial (C-2) and the proposed Lot 2 is zoned Agricultural General (A-G). The property is accessed and located directly south of 118th Avenue and west of Interstate I-280. The 62.8 acre tract currently contains a mixture of tilled ag land and timber.
 - Lakeside Manor Mobile Home Park is located to the west and adjacent to the proposed subdivision and contains 124 mobile home pads. The mobile home park is located within the Multi-Family Residential (R-2) Zoning District.
 - Located adjacent to the east is a 9 acre tract, more or less, zoned Commercial Light Industrial (C-2). Currently the tract is occupied by two (2) commercial businesses and contains four (4) buildings. Each business has access via 118th Avenue.
-

Access and Roadway Improvements

- **Currently the 62.8 acre tract is accessed from the north via 118th Avenue. The proposed subdivision will require an access easement to Lot 2 from 118th through Lot 2. The applicants have proposed to place a covenant restricting land use of Lot 2 to agricultural use only, which is the current use.**

Storm Water Management

- This proposal does not include any new roadways or smaller development lots, so a storm water management plan would not be expected.

Erosion and Sediment Control Plan

- Erosion Control Plans are typically reviewed by submitted the County Engineer in conjunction with the road construction plans. Since this proposal does not include any new roadways, an Erosion Control Plan would not be expected.

Wastewater Disposal and Water Provision

- This proposal was sent to the County Health Department for its review. The County Health Department any development on Lot 1 of the proposed subdivision will require service by a septic field and this would need to be located entirely on the Lot 1.
-

City of Davenport Review

- This property is within two miles of the Davenport city limits. Therefore, review and approval of the Final Plat by the City of Davenport is required. The City of Davenport approved the Final Plat on February 12, 2020.

Others Notified

- The Subdivision Ordinance requires additional notification of the following County Departments and local entities: Assessor, and Auditor. Those entities did not have any comments at this time. Staff also notified adjacent property owners of the public hearing before the Planning Commission. No questions or comments have been received, as of yet, on this request.

MID AMERICAN ENERGY CO. IOWA - AMERICAN WATER CO.

DATE _____ BY _____

MEDIACOM CITY OF DAVENPORT, IOWA

DATE _____ BY _____

CENTURYLINK PLANNING AND ZONING

DATE _____ BY _____

FINAL PLAT
OF
BRUS COMMERCIAL PARK 2ND ADDITION
Part of the NE 1/4 East Quarter of Section 1,
Town of Davenport, Des Moines, Iowa
County of Scott, Iowa

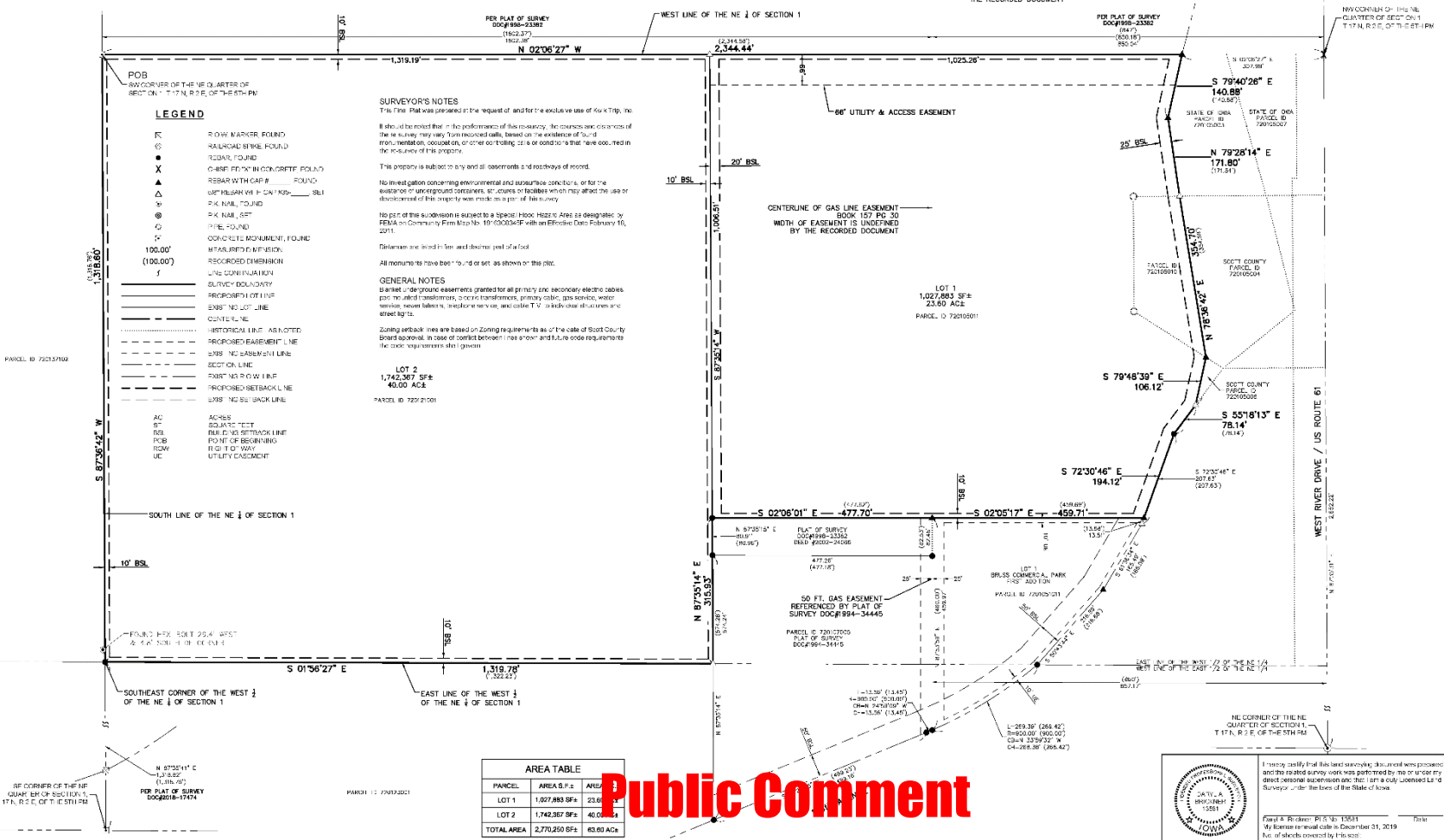
OWNER
Brus Farm Joint Venture
3211 East 38th Street Court
Davenport, Iowa 52807

SUBDIVIDER
Kwik Trip, Inc.
P.O. Box 2107
La Crosse, WI 54602
Attn: Leah Berlin
(608) 763-6461

NORTH IS BASED ON THE NORTH AMERICAN DATUM OF 1983
IOWA STATE PLANE COORDINATE SYSTEM - SOUTH ZONE
(FIPS 48010 DATUM)



SCALE: 1" = 100'



LEGEND

- PC BOW MARKER FOUND
- RS RAILROAD STRIKE FOUND
- TS TIE FOUND
- CC CURB EDGE IN CONCRETE FOUND
- REBAR WITH CAP FOUND
- UTILITY MARKER IN CONCRETE FOUND
- PK NAIL FOUND
- PA NAIL SET
- CH FOUND
- CONCRETE MONUMENT FOUND
- MEASURED DIMENSION
- RECORDED DIMENSION
- LINE CORNER MARK
- SURVEY BOUNDARY
- PROPOSED LOT LINE
- EXISTING LOT LINE
- CENTERLINE
- HISTORICAL LIMIT AS NOTED
- PROPOSED EASEMENT LINE
- EXISTING EASEMENT LINE
- SECTION LINE
- POINT-TO-POINT LINE
- PROPOSED SETBACK LINE
- EXISTING SETBACK LINE
- ACRES
- SQUARE FEET
- BOUNDARY SETBACK LINE
- POINT OF BEGINNING
- RIGHT OF WAY
- UTILITY EASEMENT

SURVEYOR'S NOTES

This Plat was prepared at the request of and for the exclusive use of Kwik Trip, Inc. It also is noted that in the performance of this survey, the records and indices of the survey may vary from recorded calls, based on the existence of "out of record" monuments, occupation or other existing conditions which have occurred in the industry of this property.

This property is subject to any and all easements and restrictions of record.

No investigation concerning environmental and resource conditions, or for the existence of underground containers, structures or facilities which may affect the use or development of this property was made as part of this survey.

No part of the subdivision is subject to a Special Flood Hazard Area as designated by FEMA on Community Firm Map No. 19-03034SF with an Effective Date February 16, 2011.

Distances are in feet and decimal part of a foot.

All monuments have been found or set as shown on this plat.

GENERAL NOTES

Barriers or underground easements granted for all primary and secondary electric cables, gas or water lines, telephone lines, and other utility lines shall be shown and their location and depth noted.

Zoning setback lines are based on Zoning requirements as of the date of Scott County Board approval. In case of conflict between this zoning and the local code requirements for such requirements shall govern.

AREA TABLE

PANCEL	AREA (S.F.)	AREA (AC)
LOT 1	1,027,893 SF	23.60 AC
LOT 2	1,742,367 SF	40.00 AC
TOTAL AREA	2,770,260 SF	63.60 AC

Public Comment

REVISIONS

NO.	DESCRIPTION	DATE
1	FIELD SURVEY NAME	1/12/2019



Kwik Trip Store #1071
Davenport, Iowa
Final Plat

IMEG Project No: 18004469.01
File Name: 18004469.01.dwg
CADDY: JCH, 2020
FILE: 18004469.01.dwg
Field Book No:
Drawn By: DAB
Checked By: ***
Date: 11/25/2019
Sheet 1 of 1



I hereby certify that the land described, shown and was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa.

Field A: Bldg: 61 S: 1801
My license re-exam date is December 31, 2019
No. of sheets covered by this seal: _____

Staff Recommendation

Staff recommends that the Final Plat of Brus Commercial Park 2nd Addition be approved

- 1. The septic system for development on Lot 1 be located on that same lot in compliance with Health Department regulations; and**
 - 2. A shared access agreement be submitted in conjunction with final plat approval.**
-

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
April 30, 2020

**APPROVAL OF A SIX MONTH EXTENSION OF THE PLANNING AND ZONING
COMMISSION RECOMMENDATION FOR APPROVAL OF THE FINAL PLAT OF
BRUS COMMERCIAL PARK SECOND ADDITION.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Planning and Zoning Commission recommended approval of the Final Plat of Brus Commercial Park Second Addition at the February 18, 2020 meeting.
- Section 2. Section 9-16.E. of the Scott County Subdivision Ordinance states the Board of Supervisors need to receive the Final Plat and all attachments required by Chapter 354 of the Code of Iowa within sixty days of the Planning Commission's recommendation.
- Section 3. The applicant has requested an extension the Planning and Zoning Commission's recommendation for an additional six (6) months.
- Section 4. The Board of Supervisors hereby extends this time limit for the submittal of the Final Plat of Brus Commercial Park Second Addition for an additional six (6) months.
- Section 5. This resolution shall take effect immediately.

HUMAN RESOURCES DEPARTMENT
600 W. 4TH Street
Davenport, IA 52801

Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com



Date: April 27, 2020

To: Mahesh Sharma, County Administrator

From: Mary J. Thee, Asst. County Administrator/ Human Resources Director

Subject: FY21 Organizational Changes -- Classification Specialist

The following organizational change requests was submitted as part of the budget process for Fiscal Year 2021. Departments have requested a change in FTE (full time equivalent) level for these positions:

- Classification Specialist (Sheriff's Office) (-2.0 FTE/+2.0 FTE Corrections Sergeants)

Discussion

Changes to the table of organization or budgetary requests are merely increasing or decreasing the number of positions organizationally and did not require review by PSPC. For departments requesting a change in FTE level, staff obtained data from the affected departments as noted to determine the business necessity for the change in FTE level. In order to determine the appropriateness of the request the factors considered are increased volume of work, greater efficiencies, and change in key personnel.

PSPC Recommendations

Budgetary Requests

Classification Specialist (Sheriff's Office) (-2.0 FTE/+2.0 FTE Corrections Sergeants)

The Sheriff is requesting to move the current two Classification Specialists into the title and position of a Corrections Sergeant. The request does not create any new FTEs but the effect on the table of organization would be to eliminate the 2.0 FTE of Classification Specialist and add 2.0 FTE to the position of Corrections Sergeant for a total of 16.0 FTE. The requested change would result in the positions moving from range 24 to 29 and from regular class to protected

class in IPERS. The change results in an additional annual cost of approximately \$12,000.

Human Resources does not recommend the change for the following reasons. First PSPC reviewed the position and wage rate within the last 12 months and in their professional judgment determined it was appropriately paid at range 24. In 2015 the Hay Committee reviewed the position and determined at that time it did not meet the qualifications under that compensation system for a rate increase. Additionally in 2015 the county received confirmation from IPERS that the position duties did not meet the qualifications under state law to be considered protected class. The position also was reviewed in 2009 by the Hay Committee with no recommendation for increase. Because the position has been reviewed for three times in the last 10 years with no recommendation for increases, it does not seem to financially warrant a rate increase.

The Wold/Justice Planners' JDC and Jail Assessment study (2019) does not address compensation, but does address the potential need for additional Classification Specialists should the inmate population continue to grow. The number of employees needed to perform the workload should not be confused by the amount of compensation required to complete the job. PSPC's analysis established the appropriate wage range. If there is workload that exceeds the two Classification Specialist now or in the future it should be addressed through staffing not compensation.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 30, 2020

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS RELATED TO
THE CLASSIFICATION SPECIALIST IN THE SHERIFF'S OFFICE AS DISCUSSED
DURING THE FISCAL YEAR 2021 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Sheriff's Office be increased by 2.0 FTE Corrections Sergeant (total 16.0 FTE) and the decrease of 2.0 FTE of Classification Specialist (total 0.0 FTE).

Section 2. This resolution shall take effect July 1, 2020.

INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100 Fax: (563) 326-8669
www.scottcountyiowa.com



April 21, 2020

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: Approval of Time and Attendance Application Upgrade

Scott County has requested and received a quote for an upgrade to the current County time and attendance application, Novatime. This upgrade would leverage the investments the County made in Novatime software and hardware in 2001, 2008, and 2012.

This time and attendance upgrade project would include:

- An upgrade to the latest version of Novatime software
- Professional services for installation of Novatime 5000 SaaS and Advanced Scheduling
- Professional services for system configuration
- Training for Administrative/Supervisory staff
- Advanced scheduling
- Transition to cloud hosted software from current on-premise perpetually licensed solution

One-time costs for the project are \$15,000. Yearly costs are not to exceed \$39,600 dependent on needed advanced scheduling capable users.

The quote summary for this application upgrade is attached.

It is recommended that the Board authorize the IT Director to sign a 5 year agreement with Novatime with one-time costs of \$15,000 in an amount not to exceed \$39,600 annually.

Scott County Information Technology currently budgets approximately \$6,000 annually for software maintenance for Novatime time and attendance software.

Enc. (1)

Cc: Roxanna Moritz, Auditor
Wes Rostenbach, Accounting and Tax Manager
David Farmer, Budget Manager



Novatime Technology, Inc.
 9680 Haven Avenue
 Rancho Cucamonga, CA 91730
Jamie.Blundell@novatime.com



(909) 895-8137 Fax:(909) 475-4028

VENDOR HOSTED ORDER FORM

Invoice To: Scott County		Hosted By: Vendor	
Ship To: TBD		Terms: 5 Year Term	
Account Executive: Jamie Blundell	70% Upon Execution 20% 45 Days from Date of Execution 10% 90 Days from Date of Execution		
Qty	Description	Item	Monthly
Novatime Web-Based Time & Attendance System			
1000	Novatime Web-Based Time & Attendance Software	\$3.00	3,000
1000	Employee Web Services (PC Entry & Smart Phone Application)	Included	Included
150	Supervisor Module: Approval/Reporting/Review/Modification	Included	Included
1	Tyler New World Interface (Over 400 Guaranteed Interfaces)	Included	Included
1	Electronic In-Out Board	Included	Included
1	Labor Tracking (Activity Based Reporting - 8 Levels)	Included	Included
1	Accrual Module (Includes Sick, Vacation, Personal, etc.)	Included	Included
1	Affordable Care Act Module	Included	Included
1	Notification Module	Included	Included
1	Dashboard	Included	Included
Customer Loyalty Software Discount		20%	-600
Novatime Approved Additional Discount*		5%	-150.00
200	Novatime Advanced Scheduling License	\$3.50	700
100	Novatime Advanced Scheduling License	\$3.50	350
Monthly Total			\$3,300.00
EA	Annual Vendor Hosting Total		\$39,600
EA	NT8000 Biometric Terminal	\$2,500	Optional
EA	NT8000 HID Proximity Terminal	\$2,500	Optional
	NT7000 Communication: (POE, Wireless, Ethernet Module)		Included
Customer Loyalty Hardware Discount		10%	TBD
	CoBranding Fee	\$4,000	Optional
	Single Sign On Module	\$4,000	\$4,000
	Time and Attendance Implementation		10,000
Time & Attendance Implementation Discount		50%	-5000
	Advanced Scheduling Implementation		6000
	Annual Maintenance		Unchanged
12 Month System Total			\$54,600
One Time Implementation Fees			
	Initial Planning Session	Included	
	Rules Questionnaire Assistance	Included	
	Install Novatime Web-Based Software	Included	
	Install Payroll Rules and Employee File	Included	
	Administrative/Supervisor Training	Included	
	Program Hardware	N/A	
	Install Hardware	N/A	
	System Test/Go Live	Included	
Total One Time Fees		\$10,000	

*Additional 5% Discount is valid with paperwork signed on or before 5/1/2020

Customer Authorization _____ Title _____

_____ Date _____

Novatime Technology, Inc. _____ Title _____

_____ Date _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 30, 2020

APPROVING TIME AND ATTENDANCE APPLICATION UPGRADE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign an agreement for five (5) years of Novatime time and attendance cloud hosted software in an amount not to exceed \$39,600 annually and one-time implementation costs of \$15,000 is hereby approved.

Section 2. This resolution shall take effect immediately.

**THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.**
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 30, 2020

APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,689,438.77

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 304942 through 305146 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,689,438.77.
- Section 2. This resolution shall take effect immediately.