

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

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www.scottcountyiowa.com



May 5, 2020

To: Mahesh Sharma, Scott County Administrator

RE: CDBG Grant – Public Hearing and CDBG related grant polices

In response to the COVID-19 Pandemic, Scott County with Trinity Health Foundation applied for Community Development Block Grant Funding from the Iowa Economic Development Authority. On April 28, 2020, the County was notified of an award of \$9,204 to fund Psychological First Aid Training for licensed mental health professionals to deliver enhanced mental health services for essential frontline healthcare workers and to purchase iPads so that patients can communicate with healthcare providers and loved ones while being hospitalized or isolated.

In accordance with the grant stipulations the county is to hold a public hearing on the use of funds. Please see addendum for public hearing requirements.

Additionally the County will need to document the following CDBG policies required to the CDBG funding.

- Residential Anti-Displacement and Relocation Assistance Plan (RARA)
- Excessive Force Resolution
- Equal Opportunity Policy
- Fair Housing Policy
- Code of Conduct
- Procurement Policy

The County already has compliant procurement policy and code of conduct policy under the general polices. The remaining policies are recommended to be adopted by resolution in relation to the CDBG funds and are attached.

If you have any questions, I will be available the May 14, 2020 Board meeting to address the grant, public hearing and policies.

David Farmer, CPA, MPA  
Director of Budget and Administrative Services

## Public Hearing Notice

### NOTICE OF PUBLIC HEARING ON THE STATUS OF FUNDED ACTIVITIES FOR THE **SCOTT COUNTY IOWA, 2020 CDBG OT AWARD (20-OT-038)**

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the **Scott County Board of Supervisors** will hold a public hearing on **May 14, 2020 at 5:00** at **600 West Fourth Street, Davenport, Iowa**. The public may join the meeting by phone by **dialing 1-408-418-9388 and entering the access code 624-879-587**. Please place your phone on mute until you are called upon by the Chairman. The electronic meeting is allowed by Iowa Code Section 21.8(1)(b) as it is necessary to provide direction from the Board for several time-sensitive issues listed on the agenda.

The purpose of the hearing will be to discuss the status of funding for the an award of \$9,204 to fund Psychological First Aid Training for licensed mental health professionals to deliver enhanced mental health services for essential frontline healthcare workers and to purchase iPads so that patients can communicate with healthcare providers and loved ones while being hospitalized or isolated. The project is being funded in through a Community Development Block Grant provided by the Iowa Economic Development Authority.

If you have questions concerning the project or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact David Farmer, Director of Budget and Administrative Services at 563-326-8651. Persons interested in the status of funding or the progress of the project are welcome to attend this meeting.

## Required Items at Public Hearing

### 1. Need for the CDBG project:

Scott County sought funds to help the community in response to the COVID-19 Pandemic

### 2. Description of the CDBG funded project & activities:

Psychological First Aid Training for licensed mental health professionals to deliver enhanced mental health services for essential frontline healthcare workers and to purchase iPads so that patients can communicate with healthcare providers and loved ones while being hospitalized or isolated.

### 3. The amount of CDBG funds for the project

\$9,204

### 4. Estimated amount of CDBG assistance that will benefit low and moderate income persons

The entire amount is to fund services that benefit all persons. Individuals of low and moderate income will benefit by increased access to communication via the iPads and experienced frontline healthcare workers.

### 5. The location of project activities

Trinity Hospital, 4500 Utica Ridge Road, Bettendorf Iowa

### 6. Any relocation that will have to take place as a result of the CDBG project

Not Applicable / None

### 7. City/ County contact information for residents to contact with concerns or complaints regarding the project.

David Farmer, Director of Budget and Administrative Services

### 8. Community Development and Housing Needs of low to moderate persons in the city/ county and any planned or potential activities to address these needs. The City/County should ask for public input on this item and include public comments in the minutes

To be heard at public meeting.

### 9. Other Community Development and Housing needs and any planned or potential activities to address these needs. The City/County should ask for public input on this item and include public comments in the minutes

To be heard at public meeting.

## County General Policies:

Equal Opportunity Policy

[http://www.scottcountyiowa.net/hr/pub/policies\\_hr/02\\_B\\_Equal\\_Employment\\_Opportunity\\_and\\_Affirmative\\_Action.pdf](http://www.scottcountyiowa.net/hr/pub/policies_hr/02_B_Equal_Employment_Opportunity_and_Affirmative_Action.pdf)

Employee Conduct Policy

[http://www.scottcountyiowa.net/hr/pub/policies\\_hr/07\\_G\\_Employee\\_Conduct.pdf](http://www.scottcountyiowa.net/hr/pub/policies_hr/07_G_Employee_Conduct.pdf)

Grants Purchasing Policy

[http://www.scottcountyiowa.net/hr/pub/policies\\_general/30\\_Grants\\_and\\_Funding\\_Assistance.pdf](http://www.scottcountyiowa.net/hr/pub/policies_general/30_Grants_and_Funding_Assistance.pdf)

## RESIDENTIAL ANTI DISPLACEMENT & RELOCATION ASSISTANCE PLAN

This Residential Anti-displacement and Relocation Assistance Plan is prepared by Scott County in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG assisted projects.

### **Plan to Minimize Displacement**

Consistent with the goals and objectives of activities assisted under the Act, Scott County will take the following steps to minimize the direct and indirect displacement of persons from their homes:

1. Coordinate Building and Housing Code Enforcement with rehabilitation and housing assistance programs if and when such programs were initiated.
2. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants should such area be established or designated.
3. Ensure that any program adopted to provide assistance for the rehabilitation of apartment units would allow, as is feasible, tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
4. Ensure that any program adopted to provide assistance for the rehabilitation of apartment units would also arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
5. Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods if such an investment program was initiated.

### **Plan to provide Relocation Assistance to Displaced Persons**

Scott County will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

### **Plan for One-for-One Replacement of Lower-Income Dwelling Units**

Scott County will replace all occupied and vacant code compliant lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375. Before entering into a contract committing Scott County to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, Scott County will make public by posting notice on the Scott County home webpage and publishing notice in the Quad City Times and submit to HUD office in Iowa the following information in writing:

1. A description of the proposed assisted project;

2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. NOTE: See also 24 CFR 42.375(d).
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).
8. To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, [city/county] will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

**Replacement not Required Based on Unit Availability**

Under 24 CFR 42.375(d), the county may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

**Contacts**

The Scott County Planning and Development, 563-326-8643

[planning@scottcountyiowa.com](mailto:planning@scottcountyiowa.com)

is responsible for tracking the replacement of lower income dwelling units and ensuring that they are provided within the required period. The Scott County Planning and Development Department is responsible for providing relocation payments and other relocation assistance to any lower lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

ADOPTED AND APPROVED THIS DATE: \_\_\_\_\_

Signed Scott County Board Chair \_\_\_\_\_

Attest: \_\_\_\_\_

**Excessive Force Policy – Community Development Block Grant**

WHEREAS Scott County, Iowa has received federal funding through the Community Development Block Grant (CDBG) program; and,

WHEREAS, Section 519 of the Department of Veteran Affairs and U.S. Department of Housing and Urban Development, and Independent Agencies Appropriations Act of 1990 requires that all CDBG recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient’s jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

WHEREAS, all recipients of CDBG funds are further required to follow a policy of enforcing applicable state and local laws against physically barring entrances or exits to a facility that is the subject of a nonviolent protest demonstration; and

WHEREAS, Scott County, Iowa endorses a policy prohibiting the use of excessive force and will inform all law enforcement agencies within its jurisdiction of this policy,

WHEREAS, Scott County, Iowa and the Scott County Sheriff’s Office has policy 4005, *Use of Force*, to define and guide the use of force by members of Scott County Sheriff’s office,

NOW, THEREFORE, BE IT RESOLVED, Scott County, Iowa hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, Scott County, Iowa agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration. Scott County, Iowa further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that Scott County, Iowa has not complied with this policy to file a complaint.

Information and assistance relative to excessive force complaints shall be provided by Scott County, Attorney.

Adopted by Scott County, Iowa this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signed Board of Supervisors, Chair \_\_\_\_\_

**Community Development Building Grant**  
**AFFIRMATIVE FAIR HOUSING POLICY**

This notice is published pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with federal assistance, and with Title VIII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in the provision of housing because of race, color, creed, religion, sex, national origin, disability or familial status.

Scott County, Iowa advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

Scott County, Iowa shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Iowa Civil Rights Commission or the U.S. Department of Housing and Urban Development.

Scott County, Iowa has designated the following office as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:



**EQUAL HOUSING  
OPPORTUNITY**

NAME: Timothy Huey, Planning Director  
OFFICE: Planning and Development  
ADDRESS: 600 West Fourth Street  
CITY/STATE/ZIP CODE: Davenport, Iowa 52801  
PHONE NUMBER: 563-326-8643  
EMAIL: [planning@scottcountyiowa.com](mailto:planning@scottcountyiowa.com)  
HOURS: 8:00 AM to 4:30 PM



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

MAY 14, 2020

APPROVING THE AUTHORIZATION TO APPROVE CDBG RELATED POLICIES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County has entered into an agreement with the Iowa Economic Development Agency for the procurement of Psychological First Aid Training and iPads for telehealth services in response to the COVID-19 Pandemic.

Section 2. Iowa Economic Development Authority is requiring the adoption of the following policies not already on file:

- Residential Anti-Displacement and Relocation Assistance Plan (RARA)
- Excessive Force
- Affirmative Fair Housing

Section 3. The Chair of the Board is hereby authorized to approve board polices related to the funding of Community Development Block Grant Funding on behalf of the Board of Supervisors.

Section 4. This resolution shall take effect immediately.