

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

fss @ scottcountyjowa.com

(563) 326-8738 Voice

(563) 328-3245 Fax



June 3, 2020

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, FMP
Director, Facility and Support Services

Subj: Approval of bid- Admin Center Elevator Modification

In a continued effort to ready the Administrative Center for reopening, we have discussed the ability to allow the elevator to bypass floors, particularly related to the Iowa Department of Human Services having no information as to when they will bring their workforce back and be open to public traffic on second and third floor.

This modification would install access control in the elevators, which would allow us to assign time zones to individual floors. This would allow or prevent access depending on the way that the time zone is configured, and allow staff to gain entry to a locked off floor via their access card.

We discussed simply locking off some floors, but that creates an ADA issue with staff that may not be able to climb the stairs.

Long term this modification will improve overall security of the building. There are several instances where the building is open before or after business hours or on holidays, where access is really only needed to one department. Currently once someone gets in the elevator they have the ability to access any of the floors.

I obtained pricing from our current elevator and access control providers. There are some variables in both of their pricing that may affect the overall cost.

Otis has provided time and material pricing as well as a not to exceed amount. Night Watch provided a not to exceed price. Total cost of the modification project would not exceed \$20,000.00.

I have spoken with David Farmer and there is the possibility that this cost may be eligible for FEMA reimbursement as part of the Public Assistance dollars related to COVID-19.

I recommend moving forward with this modification and will be available at the next board meeting to answer any questions.

CC: Chris Still, Facility Maintenance Manager

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 11, 2020

A RESOLUTION APPROVING THE ADMINISTRATIVE CENTER ELEVATOR
MODIFICATION IN AN AMOUNT NOT TO EXCEED \$20,000.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for elevator modification work is hereby approved and awarded to Otis Elevator in an amount not to exceed \$15,000.00.
- Section 2. That the bid for access control in conjunction with elevator modification work is hereby approved and awarded to Night Watch Security in an amount not to exceed \$5,000.00.
- Section 3. This resolution shall take effect immediately.