

**OFFICE OF THE COUNTY ADMINISTRATOR**

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January 25, 2021

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, Director of Budget and Administrative Services  
Tammy Speidel, FMP, Director of Facility and Support Services  
Jeremy Kaiser, Director of Juvenile Detention & Diversion Programs

SUBJ: Consulting Services – Juvenile Detention Bond Referendum Development Plan

A committee of the FSS, Budget and Juvenile Detention Directors requested proposals from vendors to assess and recommend solutions for

- 1) Pre-referendum planning process, including but not limited to facilitation, identification of responsibilities, and recommendations during planning, preliminary design, community outreach and referendum campaign;
- 2) Assist in community outreach;
- 3) Assist in referendum campaign.

Five responses were received and evaluated by the committee:

- Lynchpin Ideas, LLC, Kansas City Missouri
- Shive-Hattery, Inc., Cedar Rapids, Iowa
- The Samuels Group, Inc. West Des Moines, Iowa
- WeUsThem, Inc., Halifax, Nova Scotia, Canada
- Wold Architects and Engineers, Palatine, Illinois

Proposals were evaluated for similar work history, project approach and description, references, past project performance, and fees. The committee met on January 12, 2021 and evaluated the proposals and is recommending the final contract with Wold Architects & Engineers, partnered with Justice Planners, LLC.

**Technical Quality of Proposal**

Wold Architects was rated the most preferred vendor in all categories. Specifically, the company completed the initial scoping of the Juvenile Detention Center needs assessment and familiarity with existing Juvenile Detention needs and constraints, which will allow for updating and adjustments without significant re-work. The Company also has significant experience with juvenile correction designs and strong track records of coordinating successful referendum

campaigns. The company has worked with over 20 juvenile detention facilities, 125 successful referendum campaigns and \$3.75 billion referendums passed in the last 15 years.

**Price proposal**

The current proposal is a total fixed fee proposals of \$25,000 plus reimbursable expenses of \$2,000. The fee is to cover the preliminary planning, community outreach and referendum campaign. Additional added value services of \$10,000 is recommended to include a vision session and program validation. Other response costs estimates ranged from the \$37,000 Wold proposal to \$99,000 from other respondents.

**Recommendation**

At this time, the committee is recommending a final contract with Wold Architects & Engineers, partnered with Justice Planners, LLC. A final contract will be forwarded for the Chair to sign, not to exceed the contract price proposal above. Members of the committee will be available at the February 2, 2021 committee of the whole meeting to address further questions.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N  
SCOTT COUNTY BOARD OF SUPERVISORS  
FEBRUARY 4, 2021

APPROVAL TO ENTER INTO CONTRACT WITH WOLD ARCHITECTS &  
ENGINEERS FOR JUVENILE DETENTION CENTER BOND REFERENDUM  
CAMPAIGN

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the engagement letter from Wold Architects & Engineers be negotiated by staff, in the amount not to exceed \$37,000, for services is hereby accepted and approved for proposed consulting services.
- Section 2. That the Board Chair is hereby authorized to sign the engagement letter on behalf of the Board.
- Section 3. This resolution shall take effect immediately.