

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**April 26 - 30, 2021**

**Tuesday, April 27, 2021**

**Committee of the Whole - 8:00 am**  
**WEBEX/VIRTUAL ONLY**

The public may join these meeting by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**CALL IN INFORMATION 1-408-418-9388**  
**ACCESS CODE: 123 995 2870    PASS CODE: 1234**

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- \_\_\_ 1. Roll Call: Knobbe, Maxwell, Beck, Croken, Kinzer
- \_\_\_ 2. Public Comment as an Attendee.
  - By Phone:
    - \*3 to raise/lower hand      \*6 to unmute      (host must unmute you first)
  - By Computer:
    - Bottom right of screen, you will find Participants and Chat, with in this area you should see a hand icon, you will use the hand icon to raise and lower your hand.

**Facilities & Economic Development**

- \_\_\_ 3. Purchase of one half-ton pickup, 4X4 for Secondary Roads. (Item 3)
- \_\_\_ 4. Purchase of one 2021 John Deere Model 772G Motor Grader for Secondary Roads. (Item 4)
- \_\_\_ 5. Purchase of one single axle cab/chassis for Secondary Roads. (Item 5)
- \_\_\_ 6. Upgrade to jail inmate video visitation system. (Item 6)
- \_\_\_ 7. County Attorney Office expansion project. (Item 7)
- \_\_\_ 8. Purchase of furniture and installation for County Attorney office renovation project. (Item 8)

**Human Resources**

- \_\_\_ 9. Organizational change in Planning & Development - Senior Office Assistant. (Item 9)

## Finance & Intergovernmental

- \_\_\_ 10. Assessment of election costs for the Bettendorf, North Scott and Pleasant Valley School District Revenue Purpose Special Elections and Eastern Iowa Community College Bond Special Election. (Item 10)
- \_\_\_ 11. Recorder's Office Record Scanning Project - Phase 3 (Item 11)
- \_\_\_ 12. Non-congregate care sheltering amendments. (Item 12)
- \_\_\_ 13. Interfund loan between the general fund and the golf course fund. (Item 13)

## Other Items of Interest

- \_\_\_ 14. Adjourned.

Moved by \_\_\_ Second by \_\_\_

Knobbe \_\_\_ Maxwell \_\_\_ Beck \_\_\_ Croken \_\_\_ Kinzer \_\_\_

**Thursday, April 29, 2021**

**Regular Board Meeting - 5:00 pm WEBEX/VIRTUAL ONLY**

The public may join these meeting by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**CALL IN INFORMATION 1-408-418-9388**  
**ACCESS CODE: 123 174 2308 PASS CODE: 1234**

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

## Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting #123 995 2870**

**Password #1234**

### Connect via Computer or application:

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e52e3022eadad8a5f7feb116cb39aa04b>

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


### Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using \*3 to gain attention of the host.

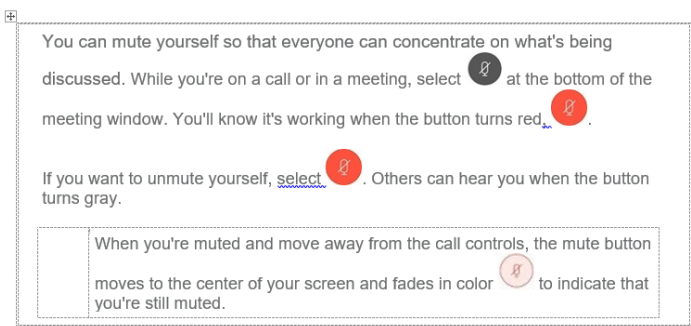
When called upon for comments by the Board,

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)

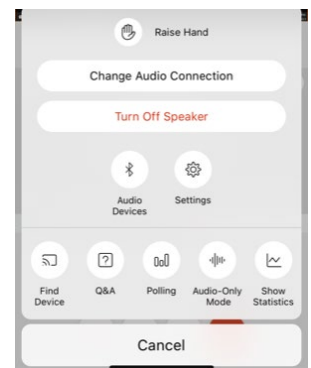
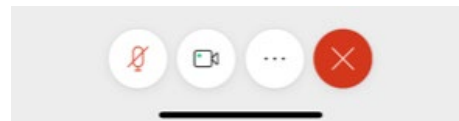
### Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)



To find the **raise hand icon**, you may need to click on ...



**OFFICE OF THE SCOTT COUNTY FLEET MANAGER**

950 East Blackhawk Trail  
Eldridge, Iowa 52748

Office: (563) 328-4136  
Fax: (563) 328-4173  
[www.scottcountyia.gov](http://www.scottcountyia.gov)



April 27, 2021

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Approval for Purchase of One Half-Ton Pickup, 4X4 for Secondary Roads

The Fleet Services Division has solicited bids for one 2022 Dodge Ram 1500, 4X4, or equivalent. This replacement purchase is for the Secondary Roads. Below summarizes the bids received:

Dealership	Location	Purchase Price Per Vehicle	Total Purchase
Deery Brothers Motors	Iowa City, IA	\$32,167.00	\$ 32,167.00

This is a replacement purchase using FY22 funds. Due to the automotive industry experiencing continued production problems, the manufacturer has closed the ordering window on the 2021 models. This order will be placed when the manufacturer takes government orders again in August/September 2021 timeframe. We expect the delivery to be 10-12 weeks after the order is placed.

Deery Brothers Motors from Iowa City, Iowa, was the sole bid submitter. Fleet Services recommends awarding the purchase to Deery Brothers for \$32,167.00.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Angie Kersten  
Elliott Pennock

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

#### A RESOLUTION APPROVING THE AWARD OF BID FOR THE PURCHASE OF ONE HALF-TON PICKUP, 4X4

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one 2022 Dodge Ram 1500, 4X4 for Secondary Roads is approved and hereby awarded to Deery Brothers, Iowa City, IA., in the amount of \$ 32,167.00.
- Section 2. This resolution shall take effect immediately.

**OFFICE OF THE SCOTT COUNTY FLEET MANAGER**

950 East Blackhawk Trail  
Eldridge, Iowa 52748

Office: (563) 328-4136  
Fax: (563) 328-4173  
www.scottcountyiowa.gov



April 27, 2021

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Approval of Purchase of One 2021 John Deere Model 772G for Secondary Roads  
with FY22 Funds

The Fleet Services Division has solicited bids for one 2021 short cab motor grader with front wheel assist for Secondary Roads. This is a replacement purchase and replaces:

Year	Make	Model	Hours
2011	Caterpillar	140M2	7,767

Bid submitted is below:

Dealership	Location	Vehicle Bid	Option Cost	Price per vehicle	Trade In\Discounts	Total Purchase without option
Martin Equipment	Rock Island, IL	John Deere 772G 2021	\$ 2,525.00	\$ 305,000.00	\$ 80,000.00	\$ 225,000.00

Of the fifteen vendors that downloaded the specifications, only three actually sell a motor grader. Only two manufacturers build a machine that can meet our specifications, which is Caterpillar and John Deere. The only bid submitted for the motor grader was Martin Equipment of Illinois, Inc. at \$225,000.00. Fleet Services recommends awarding the purchase to Martin Equipment.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Angie Kersten  
Elliott Pennock

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

A RESOLUTION APPROVING THE AWARD OF BID FOR THE PURCHASE OF ONE  
2021 JOHN DEERE MODEL 772G MOTOR GRADER

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one 2021 John Deere Model 772G Motor Grader for Secondary Roads are approved and hereby awarded to Martin Equipment of Illinois Inc., Rock Island, IL, in the amount of \$225,000.00.
- Section 2. This resolution shall take effect immediately.

**OFFICE OF THE SCOTT COUNTY FLEET MANAGER**

950 East Blackhawk Trail  
Eldridge, Iowa 52748

Office: (563) 328-4136  
Fax: (563) 328-4173  
www.scottcountyia.gov



April 27, 2021

TO: Mahesh Sharma, County Administrator

FROM: Barbara Pardie, Fleet Manager

SUBJ: Approval of Purchase of One Single Axle Cab/Chassis for Secondary Roads with FY2022 Funds

The Fleet Services Division has solicited bids for one single axle cab/chassis for Secondary Roads with FY22 funds

This purchase is for the replacement of a 2010 International 7400 with 90,979 miles and 4,371 hours on the engine.

Below summarizes the bids that were received for one cab/chassis:

ITEM	2022 Peterbilt 348	2022/2023 Peterbilt 365	2022/2023 International HV507SFA	2022/2023 FTL 108SD	Trade In Allowed	Sub Total	Extended Warranty Cost (Option)	Total Cost With Option
MidWest Peterbilt Group, Des Moines, IA		\$127,652.00			-\$14,035.00	\$113,617.00	\$14,416.00	<b>\$128,033.00</b>
QC Peterbilt, Davenport, IA	\$91,722.00				-\$7,250.00	\$84,472.00	\$9,260.00	<b>\$86,482.00</b>
Truck Country, Davenport, IA				\$88,208.00	-\$20,600.00	\$67,608.00	\$7,425.00	<b>\$75,033.00</b>
Thompson Truck & Trailer, Davenport, IA			\$94,886.00		-\$24,000.00	\$70,886.00	\$3,880.00	<b>\$74,766.00</b>

Fleet Services recommends awarding the purchase to Thompson Trucks, Davenport, IA., in the amount of \$74,766.00.

I will be in attendance at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

CC: Angie Kersten  
Elliott Pennock



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

APRIL 29, 2021

#### A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE PURCHASE OF ONE SINGLE AXLE CAB AND CHASSIS

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one 2022 single axle International HV507 SFA for Secondary Roads is approved and hereby awarded to Thompson Trucks, Davenport, IA., in the amount of \$ 74,766.00.
- Section 2. This resolution shall take effect immediately.

## Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)

(563) 328-3245 Fax



Item #6  
4/27/21

~ Our Promise: Professional People, Solving Problems, High Performance

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April 6, 2021

TO: Mahesh Sharma  
County Administrator

FROM: Tammy Speidel, FMP  
Director, Facility and Support Services

RE: Upgrade to Jail Inmate Video Visitation System

Mahesh,

The inmate analog video visitation system is end of life and has been having some reliability issues.

Jail, IT, and FSS staff worked with Stanley Convergent Security Solutions, Inc. who installed all of the existing jail security system components to obtain a proposal to replace this aging system.

The proposal will replace the current analog system including ten (10) dual public stations and forty (40) inmate visit stations. A new client station for viewing, breaking in and viewing recorded visits as well as cameras, 17" monitors and handsets at each of the 50 locations as well as the client IP module inside of each housing unit will be provided.

Also included in the proposal is a new recording/management server along with new network switches for the internal network. These will replace the existing equipment in the rack. The new video server will have the ability to store approximately 3,000 hours of recordings per TB and will have 12TB of storage, which should easily allow the jail to retain recordings per their 60 day policy requirement.

The price includes the equipment mentioned above plus labor for documentation updates, installation of new equipment, system start up, and owner training.

The contractor intends to utilize existing cable runs in the jail, and has indicated that they believe that there should be no issues with existing run length. There

may be some additional costs if they get into the project and find that there are cable run lengths over 300 feet. If that happens there may be some cost for conduit and cabling runs. Again, based on the original conversation and walk through they don't feel that this should be the case but I did want to make you aware of the potential additional costs.

In discussing this system with the County Attorney Mike Walton, he has agreed that this project is an appropriate use of forfeited assets and has agreed to fund the cost through that account.

This project was originally funded in FY22, but in discussions has been moved up to F21 through the May budget amendment.

I recommend that the Board approve this project in the amount of \$114,230.00.

I plan to be in attendance at the Committee of the Whole meeting to answer any questions you or the board may have.

CC: Mike Walton, County Attorney  
Matt Hirst, IT Director  
Major Bryce Schmidt  
Captain Stefanie Bush  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

A RESOLUTION APPROVING THE PROPOSAL AND AWARDDING THE JAIL VIDEO  
VISITATION UPGRADE PROJECT TO STANLEY CONVERGENT SECURITY  
SOLUTIONS, INC. IN THE AMOUNT OF \$114,230.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the proposal for the Jail Video Visitation Upgrade Project from  
Stanley Convergent Security Solutions, Inc. in the amount of  
\$114,230.00 is hereby approved.

Section 2. This resolution shall take effect immediately.

## Facility and Support Services

600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003  
fss@scottcountyia.gov  
(563) 326-8738 Voice (563) 328-3245 Fax



Item #7  
4/27/21

April 21, 2021

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, FMP  
Director, Facility and Support Services

Subj: Bids for County Attorney Expansion Project

As you know, the County Attorney's Expansion Project went out to bid on March 19, 2021. A walk through for contractors was held on April 6, 2021.

The public hearing was held on April 15, 2021 and the Board approved the plans and specifications that same night. On April 21, 2021 we received bids for this project, which are summarized below:

CONTRACTOR	BASE BID	BID ALTERNATE RADIANT HEATING
Precision Builders, Inc	\$607,500.00	\$46,900.00
Reed Construction	\$537,338.00	\$33,695.00
Swanson Construction	\$583,000.00	\$42,000.00

My office, along with Wold Architects has reviewed the bids and recommends that the Board of Supervisors award the base bid and accept the alternate bid to Reed Construction in the total amount of \$571,033.00.

This project is within the established budget as funded in the current Capital Improvement Plan.

Chris Still will be in attendance at the next Board of Supervisors Meeting to discuss any questions you or the Board may have.

Cc: Mike Walton, County Attorney  
Amy DeVine, First Assistant  
Kathy Walsh, Office Administrator  
Matt Hirst, IT Director  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

A RESOLUTION APPROVING THE BID AND AWARDING THE CONTRACT FOR THE  
COUNTY ATTORNEY'S EXPANSION PROJECT TO REED CONSTRUCTION IN THE  
TOTAL AMOUNT OF \$571,033.00

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the base bid for the County Attorney Expansion project is accepted and the contract is awarded to Reed Construction in the amount of \$537,338.00.
- Section 2. That bid alternate for the County Attorney Expansion project is accepted and awarded to Reed Construction in the amount of \$33,695.00.
- Section 3. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 4. This resolution shall take effect immediately.

## Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)

(563) 328-3245 Fax



Item #8  
4/27/21

~ Our Promise: Professional People, Solving Problems, High Performance

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April 6, 2021

To: Mahesh Sharma  
County Administrator

From: Tammy Speidel, FMP  
Director, Facility and Support Services

Subj: Approval of Purchase- Allsteel Furniture  
County Attorney Office Renovation Project

Facility and Support Services, working with the County Attorney's office has obtained pricing for furniture and installation, as part of the office renovation project. As you may recall, this project expands the office to the east, in what was formerly space utilized by the Clerk of Court and Family Resources, adding additional private offices and opening the center of the office to create a more cohesive space.

The Allsteel furniture product was selected several years ago after an extensive RFP process and demonstration period. In addition to Allsteel being a local vendor, we are able to purchase directly off of the GSA pricing schedule. The servicing dealer established by Allsteel for our area, Paragon Commercial Interiors, is also located in Davenport, IA, which is extremely helpful as issues arise during the install process.

After several meetings with the County Attorney team and Paragon, a final furniture plan and pricing has been developed. The quote for furniture and installation for this project is \$145,660.41.

I recommend that the Board approve this purchase.

I will be at the next Committee of the Whole to answer any questions you or the Board may have.

CC: Mike Walton, County Attorney  
Amy Devine, First Assistant  
Kathy Walsh, Office Manager  
Matt Hirst, IT Director  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

A RESOLUTION APPROVING THE PURCHASE OF FURNITURE AND  
INSTALLATION FROM PARAGON COMMERCIAL INTERIORS FOR THE SCOTT  
COUNTY ATTORNEY'S OFFICE RENOVATION IN THE AMOUNT OF \$145,660.41.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the purchase of furniture and installation from Paragon

Commercial Interiors for the County Attorney's Office Renovation

Project in the amount of \$145,660.41 is hereby approved.

Section 2. This resolution shall take effect immediately.



**HUMAN RESOURCES DEPARTMENT**  
600 West Fourth Street  
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285  
HR@scottcountyiowa.gov



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Date: April 21, 2021  
To: Board of Supervisors  
From: Mary J. Thee, Human Resources Director/Asst. County Administrator  
Subject: Organizational Change - Senior Office Assistant - Planning & Development

During the FY22 budget process we discussed a possible organizational change in Planning & Development. The former director had requested a reclassification of the Senior Office Assistant position. The change was not considered at the time due to the retirement of the Director and Senior Office Assistant. Instead we felt it was important to obtain input from the new Director. However we did anticipate the position moving from a .75 FTE to a 1.0 FTE. We have received input from Chris Mathias, the Planning and Development Director. It is his desire and our recommendation to maintain the position as a Senior Office Assistant, but increase the hours. Policy D permits the change to be made outside of the budget process due to the changes in the key personnel in the last 4 months. The impact on the FY21 budget is approximately \$883. The impact on the FY22 budget is \$10,606.

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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

#### APPROVAL OF SENIOR OFFICE ASSISTANT STAFFING ADJUSTMENTS IN THE PLANNING & DEVELOPMENT DEPARTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Planning and Development Department be increased by 0.25 FTE to reflect the increase in hours of the Senior Office Assistant for a total 1.0 FTE.

Section 13. This resolution shall take effect immediately.

**ROXANNA MORITZ, C.E.R.A.**  
**AUDITOR & COMMISSIONER OF ELECTIONS**  
600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801

Ph: (563) 326-8631 Fax: (563) 326-8601  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)



**TO:** Mahesh Sharma  
**FROM:** Roxanna Moritz  
**SUBJECT:** March 2, 2021 Special Elections Assessments  
**DATE:** 04/13/2021

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Please see the attached resolution for the March 2, 2021 Special Elections assessments.

If you or the Board of Supervisors has any questions about the assessment Richard Bauer (election supervisor) will be available at the April 27, 2021 committee of the whole meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

APPROVING THE ASSESSMENT OF ELECTION COSTS FOR THE BETTENDORF  
SCHOOL DISTRICT, NORTH SCOTT SCHOOL DISTRICT AND PLEASANT VALLEY  
SCHOOL DISTRICT REVENUE PURPOSE STATEMENT AND EASTERN IOWA  
COMMUNITY COLLEGE BOND ELECTION HELD MARCH 2, 2021 TOTALING  
\$46,116.75.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The assessment of election costs for the Bettendorf School District, North Scott  
School District, Pleasant Valley School District Revenue Purpose Statement and  
Eastern Iowa Community College Bond Special Elections as detailed in the County  
Auditor's Office is hereby approved for the following amount \$46,116.75.

\*\*\*\*\*

Bettendorf School District Revenue Purpose Special Election \$7,115.30

North Scott School District Revenue Purpose Special Election \$3,570.41

Pleasant Valley School District Revenue Purpose Special Election \$5,655.18

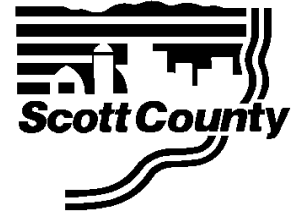
Eastern Iowa Community College Bond Special Election \$29,775.86

Section 2. This resolution shall take effect immediately.

**INFORMATION TECHNOLOGY**

400 West Fourth Street  
Davenport, Iowa 52801-1104

Ph: (563) 328-4100  
www.scottcountyiowa.com



April 20, 2021

To: Mahesh Sharma, County Administrator  
From: Rita Vargas, County Recorder and Matt Hirst, Information Technology Director  
Subject: Recorder's Office Record Scanning Project – Phase 3

In 2019, an ad-hoc committee comprised of Rita Vargas, Sherlyn Huber, Sara Skelton, Matt Hirst, John Heim, and Stephanie Macuga researched options and issued an RFP for preservation of records stored in the Recorder's Office on film.

Based upon the recommendation of that committee, the Board authorized the County Recorder to sign a contract not to exceed \$240,000 with US Imaging for professional services to complete Phases 1 and 2 of a project to scan and convert film based records to indexed digital images. Also, at that time it was communicated to the Board that upon completion of these initial phases a determination would be made and Board approval sought to undertake additional work.

Phases 1 and 2 to scan records and convert from analog to digital media land records from approximately March, 1971 to December, 1988 has been completed at a cost of \$164,354.19.

Costs to date are as follows:

<u>Description</u>	<u>Total</u>	<u>Date</u>
Board Approval of Project Phases 1 and 2	\$240,000.00	3/7/2019
US Imaging Invoice 13173	\$59,281.44	4/29/2019
US Imaging Invoice 14123	\$2,914.03	11/15/2019
US Imaging Invoice 15797	\$102,158.72	10/12/2020

The project was initially presented to the Board to be comprised of three (3) phases from US Imaging.

- Phase 1
  - Digitize and index Index Books
  - Scan aperture cards and microfilm
- Phase 2
  - Inspect all images and perform basic cleanup
  - Group all documents by book and page
- Phase 3
  - Fully Index documents
  - Rescan images as necessary
  - Redact SSN's

US Imaging bid Phase 3 as part of the initial RFP with anticipated costs at that time of approximately \$205,000. The cost estimate has been updated to \$241,121.99 using actual image number counts and quality information Scott County scanned image data. Phase 3 would include processing (full grantor/grantee double key indexing as well as image rescan and cleanup) for all aperture card and roll film documents and would provide indexed digital copies of all land records for the Recorder's Office business use from March 1971 through December 1988.

A final aspect of this project, not included in this board approval, would be to import final documents and indexing to COTT, the line of business application used in the office as well as to provide online public access. Once in COTT, all land records from March 1971 to current would be available to the public in digital format.

It is recommended the Board authorize the County Recorder to sign a contract not to exceed \$241,121.99 with US Imaging for professional services to complete Phase 3 of the project. Budget dollars are available from the County CIP program to pay for this project.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

April 29, 2021

#### APPROVING RECORDER'S OFFICE RECORD SCANNING PROJECT - PHASE 3

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the County Recorder to sign a contract for record services with US Imaging in an amount not to exceed \$241,121.99 is hereby approved.

Section 2. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
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April 19, 2021

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, MPA Director of Budget and Administrative Services

RE: Non-Congregate Care Sheltering Amendments

Scott County administratively entered into COVID FEMA Public Assistance agreement to provide funding for Humility Homes, The Salvation Army, and Family Resources in March 2020. The funding included Federal, 75% of project costs, and State, pass through funding, 10% of project costs, while the 15% costs was paid by the local entities. The funding was used to pay for the non-congregate sheltering within Scott County for high-risk groups individuals who may be at risk of passing the COVID-19 Virus to others through a lack of social distancing.

We are recommending amendments of the current contracts, retroactive to FEMA policy memos, to reflect the funding of FEMA to be 100% FEMA public assistance, 0% state and 0% local match. The contracts were amended in January to reflect the funding method applied in November and December; however new policy was enacted in late January enabling 100% federal matching funds throughout the event.

Scott County is responsible, as the local government grantor, for FEMA contract compliance, monitors weekly participation levels, and audits any claimed expenditures. Additionally 30-day monthly approvals by Iowa Homeland Security and FEMA are required to be filed and approved.

Our recommendation is to approve the amended agreements for the 100% state and federal pass through funding, and apply the funds to the FEMA public assistance program.

CC: Lori Elam, Director of Community Services



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

APRIL 29, 2021

#### APPROVING CONTRACT AMENDMENTS FOR NON-CONGREGATE SHELTERING

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in support of Non-Congregate Sheltering with Scott County, Iowa entered into FEMA Public Assistance pass through funding for The Salvation Army; Family Resources, Inc.; and Humility Homes and Services, Inc.

Section 2. The contractual agreements will reflect the amount of federal and state aid as provided by the FEMA public assistance grants and according to federal reimbursement policy.

Section 3. The Community Services Director is authorized to sign the contract amendment.

Section 4. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

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April 12, 2021

To: Mahesh Sharma, County Administrator

From: David Farmer, CPA, MPA, Director of Budget and Administrative Services

RE: Interfund Transaction – Due from Golf Course Fund – Interfund Loan

The Scott County Conservation Department has evaluated the need for replacement Golf Course mower equipment. The Conservation Board has both purchased the mowers outright and lease financed the purchase in the past. Due to new governmental reporting standards and national reporting of any new material debt transactions, I am recommending an interfund loan, called a "Due from Golf Course", between the Scott County General Fund and the Golf Course fund in the amount not to exceed \$250,000. The transaction serves as an interfund loan between the two funds.

The transaction will enable the county to purchase the equipment outright and not incur approximately \$15,600 in interest costs at 4.65% over a 48 month term. The debt did not qualify at "qualified tax-exempt obligation". I am not recommending any interest charged between funds due to the current low rates on money held by the County, and intent to save the Golf Course money for the county as a whole.

The resolution will stipulate the Golf Course has until June 30, 2025 to repay the loan; however the Course will likely be able to pay it back before then based on the prior proposed debt service schedule.

I will be at the April 27, 2021 Committee of the Whole meeting to address any questions.

CC: Roger Kean, Conservation Director

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

APRIL 29, 2021

APPROVING AN INTERFUND LOAN BETWEEN THE GENERAL FUND AND THE  
GOLF COURSE FUND.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The County's Golf Course and Conservation Board is seeking to purchase replacement mower equipment. The replacement equipment costs approximately \$250,000.
- Section 2. The Director of Budget and Administrative Services is hereby authorized process an interfund loan between the County's General Fund and Golf Course fund in the amount of \$250,000. The interfund loan will be repaid to the by June 30, 2025.
- Section 3. This resolution shall take effect immediately.