



Scott County Health Department

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April 30, 2021

To: Mary Thee, Human Resources Director
From: Tiffany Peterson, Community Health Manager

RE: Modification of Child Health Consultant Job Title and Description

We recently had an opening in one of our Child Health Consultant positions. I would like to take this opportunity to modify the current job description to more accurately reflect the requirements of the position.

The position continues to be fully funded through the Community Based Programs of Maternal, Child, and Adolescent Health (MCAH) grant from the Iowa Department of Public Health. In October 2020, the grant evolved to require a minimum of 0.25 FTE for Maternal Health social worker services. The expectation is that the person in this role would have a bachelor in social work, counseling, sociology, psychology, family counseling, health or human development, health education, or individual and family studies. The responsibilities include providing psychosocial services, including anticipatory guidance, follow-up, and referrals as appropriate, as well as attending required meetings and trainings. At the time, we made the decision to add these duties to one of the Child Health Consultants, and the other one would serve as the backup. Although the education requirements differ a bit from the current job description, they were similar, and both employees in that position satisfied the new educational requirements.

As we seek to fill one of the open positions, we would like to ensure that our applicants meet the new requirements. We would like to request to modify the education requirements to align with the new requirements, and add in the duty to provide psychosocial services including screenings for depression, substance abuse, and domestic violence, anticipatory guidance, follow-up, and referrals for maternal health clients. In addition, we would like to request to change the title of the job to Maternal and Child Health Consultant to more accurately describe the position.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at 563-326-8618 ext. 8816 or via email at tiffany.peterson@scottcountyiowa.gov.



**THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.
DATE**

SCOTT COUNTY TREASURER (pursuant to Iowa
Code Section 69.3(1))

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

May 13, 2021

**APPROVAL OF TITLE CHANGE IN HEALTH DEPARTMENT OF CHILD HEALTH
CONSULTANT TO MATERNAL AND CHILD HEALTH CONSULTANT**

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. In the Health Department the title of Child Health Consultant (2.0 FTE) be changed to Maternal and Child Health Consultant. The pay range remains the same at 26.

Section 2. This resolution shall take effect immediately.