

**PROPOSED**  
**NOT OFFICIAL CORRESPONDENCE**  
**FOR CONSIDERATION ONLY**  
**FOR SCOTT COUNTY CONSTRUCTION PROJECTS**  
**“Annual Scott County Iowa Construction/Maintenance/General Contractor/Sub-Contractor Requirements to do Business within Scott County Jurisdiction”**

- (Annual) Signed copy Scott County General Contractors/Sub-Contractors Safety Management Policy.
- (Annual) Background Checks. Once background check(s) are approved, Scott County will issue badges for those involved in project. (\*\*NOTE\*\*) Background checks shall be submitted after contract is awarded. This includes all employees on-site, estimators, project managers, owners, etc. All deliveries of material stored, or otherwise, shall be coordinated with Scott County Personnel prior to delivery. Badged on-site workforce SHALL escort each delivery.
- (Annual) OSHA 300 Logs (300 and 300A) three years. Please redact employee names and other personal information. (\*\*NOTE\*\* If not applicable a letter, signed and dated by the highest-ranking officer of the company, stating why.)
- (Annual) Has company ever had a fatality? If so, explain.
- (Annual) Has the company been cited by OSHA in the last (5) years? If so, explain and submit citation(s).
- (Annual) National Council on Compensation Insurance (NCCI) Experience Modifier Rate (EMR) with supporting letter from insurance letter, current and last three years. (\*\*NOTE\*\* If not applicable, a letter signed and dated by the highest-ranking officer of the company, stating why.)
- (Annual) Drug and Alcohol Testing Policy, on company letterhead, signed and dated, by the highest-ranking officer in the company.
- (Annual) TRIR (Total Recordable Incident Rate) for last three years.

- (Annual) Company Safety Policy, reviewed and updated every three years. This can be a Hard Copy or Electronic Version. SHALL be signed and dated by the highest-ranking officer of the company. SHALL include, but not limited to:

1. Hazard Communication Program (Provide all SDS sheets for any chemicals or hazardous materials brought on-site).
2. Respirable Crystalline Silica Standard including Competent Person and Written Exposure Control Plan.
3. Hot Work.
4. Fall Protection Plan complete with rescue plan.
5. Aerial Platform/Scissor Lift training within the last three years of current year. Shall be submitted when personnel is assigned to project and updated if additional personnel is needed.
6. If Powered Industrial Truck (all classes I-VII), or Aerial Platform Lifts (One person, Pull Behind, Scissors or JLG) are brought on-site, proof of training in last three years of current year.
7. Electrical Safety, including Lockout/Tagout (LOTO) and Control of Hazardous Energy Plan.

**\*\*\*NOTE\*\*\* Electrical Contractors' on-site personnel SHALL provide completion of most current NFPA 70E "Electrical Safety in the Workplace" and SHALL be submitted when workforce is determined for project and at such time additional personnel is added. (Example: Most Current at this time is 2021 Edition. The NFPA 70E is updated/amended every three years.)**

8. Personal Protective Equipment (PPE)
9. OSHA Sub-Part AA Confined Spaces in Construction
10. All other safety programs relevant to OSHA 29 CFR 1926 Construction.

- OSHA 10 Training in Construction within the last three years of current year. SHALL be submitted when personnel are assigned to project and updated at such time additional personnel is needed.

- (Annual) General Contractor, Sub-Contractor, and Individual license(s) shall be for current year and meeting Iowa law and applicable to specific project requirement. All, except individual license, SHALL be submitted. Individual license SHALL be submitted when contract is awarded project. (Example: Iowa Plumbing Contractors License as well as Individual, Iowa Electrical Contractors License as well as individual, Asbestos Abatement Contractors License and Individual, etc.)
- (Annual) Certificate of Insurance in accordance with project with effective date. (County to set limits and named additionally insured).
- Liquidated Damages \$1000.00/day per project.

**\*\*\*NOTE\*\*\* Contractors are not allowed to use Scott County Equipment. This includes but not limited to Ladders, Hand and Power Tools, Fork Lifts, Vehicles, etc.**



**PROPOSED  
NOT OFFICIAL CORRESPONDENCE  
FOR CONSIDERATION ONLY  
SCOTT COUNTY, IOWA  
ENERGIZED ELECTRICAL WORK POLICY**

The undersigned acknowledges that Scott County, Iowa facilities has a goal to eliminate **“Energized Electrical Work”**. **Our goal is NO ENERGIZED WORK.**

The undersigned acknowledges that it is Scott County, Iowa’s safety policy to limit **"Energized Electrical Work"** to circumstances where there is no feasible way to complete a repair except to work in an energized state. **(No way to de-energize the circuit and LOCKOUT/TAGOUT or LOTO).**

The undersigned acknowledges that Scott County, Iowa Facilities expects 100% compliance with Scott County, Iowa’s **LOCKOUT/TAGOUT (LOTO)** Program.

Where **“Energized Electrical Work”** is inevitable, the on-site Foreman or Supervisor **SHALL** contact the company Safety Director to request a company **"Energized Electrical Work Permit."** The Safety Director and on-site work force will evaluate the request with Scott County, Iowa Management Team and determine if it falls within the scope of **NFPA 70E 2021 Edition Article 110.4 (A)(B)(C)(D 1-6)**. The company Safety Director and all on-site company work force has the authority to approve or deny the repair request. However, if approved, the company Safety Director will provide direction on the proper repair steps, required insulated tools and required PPE.

It is the understanding, that all involved **SHALL NOT** work on any energized electrical circuit without obtaining an **“Energized Electrical Work Permit.”**

**Panel Dead Front Removal** – The undersigned acknowledges the requirement to complete special planning and extra caution **SHALL** be used when removing a dead front or disassembling a panel to perform any type of diagnostics, testing, troubleshooting, and voltage measuring. In many cases, even if the panel has been de-energized, live parts such as bus bars and contactors may still be present.

**Exceptions to Energized Electrical Work Permit Requirements, Provided Required PPE and Insulated Tools are Used. See NFPA 70E 2021 Article 130.2(C)(1-4)**

1. Testing, troubleshooting, or voltage measuring.
2. Thermography, ultrasound, or visual inspections if the restricted approach boundary is not crossed.
3. Access to and egress from an area with energized electrical equipment if no electrical work is performed and the restricted approach boundary is not crossed.
4. General housekeeping and miscellaneous non-electrical tasks if the restricted approach boundary is not crossed.

***Acknowledgement President/Owner***

***Signature/Date*** \_\_\_\_\_

***Company On-Site Foreman and Supervisor***

***Signature/Date*** \_\_\_\_\_

**Scott County, Iowa Manager Signature/Date** \_\_\_\_\_

**Company Safety Director**

**Signature/Date** \_\_\_\_\_

**NOTE:** Generally, OSHA does not post the top ten violations until after the first week in April, so as to allow the prior fiscal year's inspection data to finalize past the close of the fiscal year (September 30th).

## Top 10 Most Frequently Cited Standards

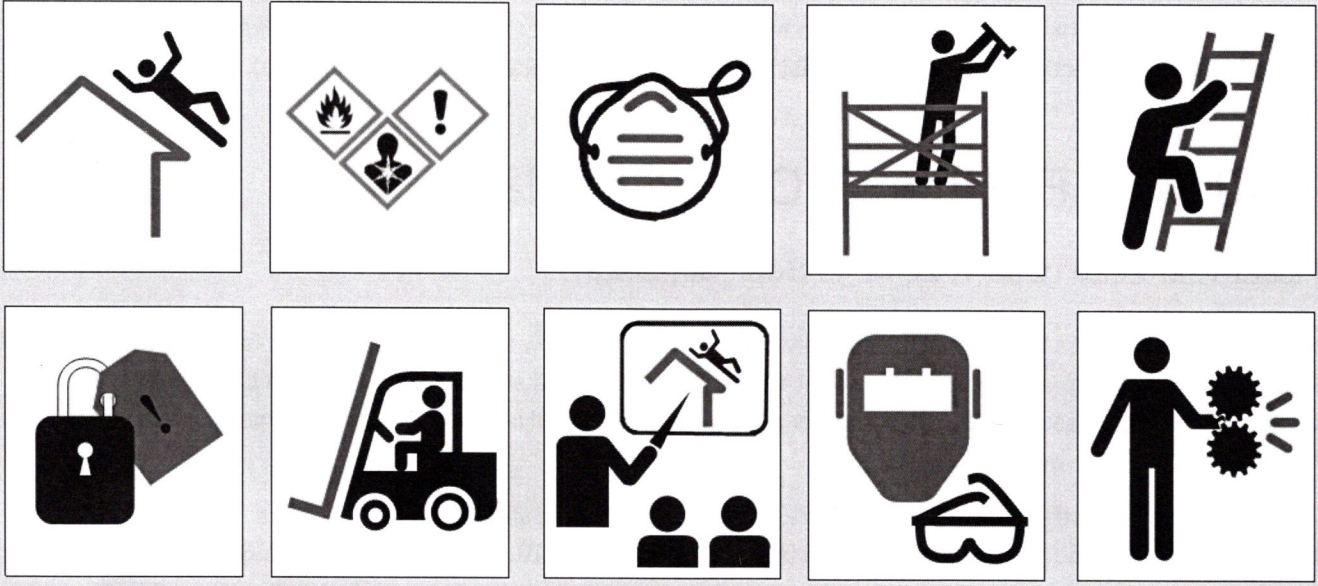
for Fiscal Year 2020 (Oct. 1, 2019, to Sept. 30, 2020)

The following is a list of the top 10 most frequently cited standards following inspections of worksites by federal OSHA. OSHA publishes this list to alert employers about these commonly cited standards so they can take steps to find and fix recognized hazards addressed in these and other standards before OSHA shows up. Far too many preventable injuries and illnesses occur in the workplace.

1. **Fall Protection, construction** (29 CFR 1926.501) [related OSHA Safety and Health Topics page]
  2. **Hazard Communication Standard, general industry** (29 CFR 1910.1200) [related OSHA Safety and Health Topics page]]
  3. **Respiratory Protection, general industry** (29 CFR 1910.134) [related OSHA Safety and Health Topics page]
  4. **Scaffolding, general requirements, construction** (29 CFR 1926.451) [related OSHA Safety and Health Topics page]
  5. **Ladders, construction** (29 CFR 1926.1053) [related OSHA Safety and Health Topics page]
  6. **Control of Hazardous Energy (lockout/tagout), general industry** (29 CFR 1910.147) [related OSHA Safety and Health Topics page]
  7. **Powered Industrial Trucks, general industry** (29 CFR 1910.178) [related OSHA Safety and Health Topics page]
  8. **Fall Protection–Training Requirements** (29 CFR 1926.503) [related OSHA Safety and Health Topics page]
  9. **Eye and Face Protection** (29 CFR 1926.102) [related OSHA Safety and Health Topics page]
  10. **Machinery and Machine Guarding, general requirements** (29 CFR 1910.212) [related OSHA Safety and Health Topics page]
- To search the top violations of an industry with a specific NAICS code, see <https://www.osha.gov/pls/imis/citedstandard.html>
  - To search and view the industry profile for violations of any specific OSHA standard, see <https://www.osha.gov/pls/imis/industryprofile.html>



# OSHA's 2020 Top 10 Most Frequently Cited Violations



## UNITED STATES DEPARTMENT OF LABOR

Occupational Safety & Health Administration  
 200 Constitution Ave NW  
 Washington, DC 20210  
 ☎ 800-321-6742 (OSHA)  
 TTY  
[www.OSHA.gov](http://www.OSHA.gov)

### FEDERAL GOVERNMENT

White House  
 Severe Storm and Flood Recovery  
 Assistance  
 Disaster Recovery Assistance  
[DisasterAssistance.gov](http://DisasterAssistance.gov)  
[USA.gov](http://USA.gov)  
 No Fear Act Data  
 U.S. Office of Special Counsel

### OCCUPATIONAL SAFETY & HEALTH

Frequently Asked  
 Questions