

**AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**July 8, 2021 - 5:00 P.M.**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**TO JOIN BY PHONE 1-408-418-9388**

**ACCESS CODE: 146 655 3413 PASS CODE: 1234**

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting  
using the same Access Code and Pass Code above.  
See the Webex Instructions in packet for a direct link to the meeting.

1. Roll Call: Knobbe, Maxwell, Beck, Croken, Kinzer
2. Pledge of Allegiance.
3. Approval of Minutes:  
June 22, 2021 Committee of the Whole  
June 24, 2021 Board Meeting

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

4. **\*\*Review Agenda\*\***

5. Public Comment as an Attendee.

By Phone: \*3 to raise/lower hand, \*6 to unmute (host must unmute you first)

By Computer: bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

**Public Hearing**

6. Public hearing relative to an interfund loan between the capital fund and the golf course fund.

Open Public Hearing

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

Close Public Hearing

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

**Facilities & Economic Development**

7. Resolution approving temporary road closure for New Liberty Volunteer Fire Department annual steak fry on August 28, 2021.

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

8. Resolution approving weight restrictions on various county bridges.

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

9. Resolution approving the bid and awarding the contract to Climate Engineers for replacement of two (2) air supply units at the Scott County Jail/Juvenile Court Services in the amount of \$321,000.00.

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

**Human Resources**

10. Resolution approving staff appointments.

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

11. Resolution approving a new effective date of July 9, 2021 for the Classification and Staffing Adjustments for Fiscal Year 2022.

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

**Health & Community Services**

12. Resolution approving the FY22 contractual agreement between Community Health Care (CHC) and Scott County.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

13. Resolution approving the FY22 contractual agreement between the Center for Active Seniors, INC. (CASI) and Scott County.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

**Finance & Intergovernmental**

14. Resolution approving the grant from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the U.S. Department of Justice in the Sheriff's Office in the amount of \$88,440.00.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

15. Resolution approving an interfund loan between the Capital Fund and the Golf Course Fund in the amount of \$250,000.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

16. Resolution authorizing the Chairman to sign a Memorandum of Agreement for the Urban County Coalition and authorizing payment in Fiscal Year 2022 for Membership.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

17. Resolution moving the Scott County Board of Supervisors Committee of the Whole and Board Meetings to 6:30 p.m.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

18. Motion approving a new beer/liquor licenses for Cinnamon Ridge, Inc., 10600 275th Street, Donahue.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

19. Resolution approving warrants in the amount of \$1,465,772.15 and purchasing card transactions in the amount of \$160,146.10.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_ Croken \_\_\_\_\_ Kinzer \_\_\_\_\_

**Other Items of Interest**

20. County Administrator Report - Mahesh Sharma

21. Board of Supervisors Report.

22. Adjourned. Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

## Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting #146 655 3413**

**Password #1234**

### Connect via Computer or application:

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=ea3916a81b33cebb88e5d10b70b3e1c0e>

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


### Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using \*3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)


### Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

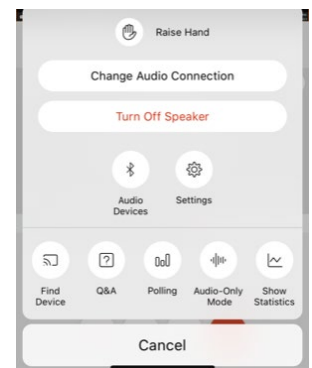
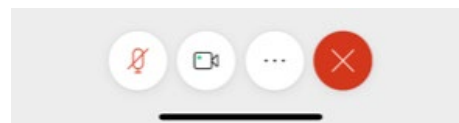
1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 8, 2021

APPROVAL OF TEMPORARY ROAD CLOSURE FOR NEW LIBERTY VOLUNTEER  
FIRE DEPARTMENT ANNUAL STEAK FRY ON AUGUST 28, 2021

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the request from the New Liberty Volunteer  
Fire Department to close 10<sup>th</sup> Avenue from 290<sup>th</sup> Street south  
to the north corporate limit of the City of New Liberty  
on August 28, 2021, from 8:00 a.m. to midnight be  
approved.

Section 2. That this resolution shall take effect  
immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON \_\_\_\_\_ DATE

SCOTT COUNTY AUDITOR \_\_\_\_\_

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

JULY 8, 2021

#### APPROVAL OF WEIGHT RESTRICTIONS ON VARIOUS COUNTY BRIDGES

BE IT RESOLVED by the Scott County Board of Supervisors

Section 1. The Scott County Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to weight thereof on designated highways or highway structures under their jurisdiction.

Section 2. The County Engineer has completed or has caused to be completed the Structure Inventory and Appraisal of certain Scott County Bridges, in accordance with the National Bridge Inspection Standards and has determined that the status of certain bridges should change.

Section 3. The County Engineer has determined that the following Scott County Bridges are inadequate for two-lane legal loads at allowable operating stress:

County Bridge Number	FHWA Number	Feature Crossed	Location	Load Limit
6 Hickory Grove	302500	Hickory Creek	79-02-06	28,48,40
6E Hickory Grove	302480	Mud Creek	79-02-06	28,48,40
9B Hickory Grove	302510	Hickory Creek	79-02-09	28,48,40
10 Cleona	302370	Mud Creek	79-01-10	28,48,40
10E Liberty	303081	Tributary to Walnut Creek	80-01-10	23,39,38
12 Winfield	303451	Tributary to Wapsipinicon River	80-03-12	28,48,40
15 Cleona	302410	Tributary to Mud Creek	79-01-15	28,48,40
15A Hickory Grove	302550	Hickory Creek	79-02-15	28,48,40
22F Liberty	303160	Walnut Creek	80-01-22	26,38,38
28K Princeton	303730	Lost Creek	80-05-28	26,48,40
29D Allens Grove	303331	Mud Creek	80-02-29	28,48,40
29E Cleona	N/A	Big Elkhorn Creek	79-01-29	20,32,38
32C Winfield	303561	Tributary to Mud Creek	80-03-32	28,48,40
32H Princeton	303760	Lost Creek	80-05-32	28,48,40
33 Allens Grove	303371	Tributary to Mud Creek	80-02-33	20,31,31
34I Liberty	303180	Tributary to Mud Creek	80-01-34	13,19,20

Section 4. That vehicle and load limits are established and that signs be erected advising of the permissible maximum weights on the bridges listed.

Section 5. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 8, 2021

APPROVING THE BID AND AWARDING THE CONTRACT TO CLIMATE ENGINEERS  
FOR REPLACEMENT OF TWO (2) AIR SUPPLY UNITS AT THE SCOTT COUNTY  
JAIL/JUVENILE COURT SERVICES IN THE AMOUNT OF \$321,000.00

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the contract to replace the (2) air supply units located above Juvenile Court Services be awarded to Climate Engineers in the amount of \$321,000.00
- Section 2. That the Scott County Facility Maintenance Manager is authorized to sign this contract
- Section 3. This resolution shall take effect immediately.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

July 8, 2021

### APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of LaBridgette Tensley for the position of Maternal & Child Health Consultant in the Health Department at the entry level rate.

Section 2. The hiring of James Martin for the position of Election's Supervisor in the Auditor's Office at step 7.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

July 8, 2021

#### APPROVING A NEW EFFECTIVE DATE FOR THE CLASSIFICATION AND STAFFING ADJUSTMENTS FOR FISCAL YEAR 2022

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

WHEREAS; On March 18, 2021 the Board of Supervisors passed a resolution approving the classification and staffing adjustments for fiscal year 2022 with an effective date of January 1, 2022; and

WHEREAS; the Board of Supervisors is in agreement to move up the effective date of the resolution hereto attached as Attachment A.

NOW THEREFORE, BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Board of Supervisors shall modify the effective date of Attachment A so that it is effective July 9, 2021.

Section 2. This resolution shall take effect immediately.

Attachment A

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 18, 2021

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS DISCUSSED  
DURING THE FISCAL YEAR 2022 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Attorney's Office be increased by 1.0 FTE Legal Secretary (total 4.0 FTE).

Section 2. That the table of organization for the Attorney's Office be increased by 1.0 FTE Paralegal (total 2.0 FTE).

Section 3. That the table of organization for the Attorney's Office be increased by 1.0 FTE Senior Office Assistant (total 3.0 FTE).

Section 4. That the table of organization for the Facility and Support Services Department be increased by 1.0 FTE Senior Electronics System Technician (total 1.0 FTE) and the decrease of 1.0 FTE of Electronics System Technician (total 1.0 FTE).

Section 5. That the table of organization for the Juvenile Detention Center be increased by 1.0 FTE Detention Shift Supervisor (total 3.0 FTE) and the decrease of 1.0 FTE of Detention Youth Counselor (total 10.0 FTE).

Section 6. That the position of Roadside Vegetation Specialist (1.0 FTE) is hereby upgraded from salary range 26 to 27.

Section 7. That the table of organization for the Treasurer's Office be increased by 1.0 FTE Multi-Service Clerk (total 19.0 FTE).

Section 8. This resolution shall take effect January 1, 2022.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JULY 8, 2021

APPROVAL OF FY22 CONTRACTUAL AGREEMENT BETWEEN COMMUNITY  
HEALTH CARE AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY22 contractual agreement between Scott County and Community Health Care for provision of comprehensive health care programs with emphasis on low and fixed income populations for Scott County is hereby approved.

Section 2. That the Chairman is hereby authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2021.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JULY 8, 2021

APPROVAL OF FY22 CONTRACTUAL AGREEMENT BETWEEN THE CENTER FOR  
ACTIVE SENIORS, INC. AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY22 contractual agreement between Scott County and the  
Center for Active Seniors, Inc. for the provision of programs for older  
persons in Scott County is hereby approved

Section 2. That the Chairman is authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2021.

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\_\_\_\_\_  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 8, 2021

APPROVAL OF THE GRANT FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM THROUGH THE U.S. DEPARTMENT OF JUSTICE IN THE SHERIFF'S OFFICE IN THE AMOUNT OF \$88,440.00

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board hereby approves the receipt of funding from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the U.S. Department of Justice in the amount of \$88,440.00.
- Section 2. That the Chair is approved to sign the grant award and special conditions agreement.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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DATE

SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

JULY 8, 2021

APPROVING AN INTERFUND LOAN BETWEEN THE CAPITAL FUND AND THE  
GOLF COURSE FUND.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The County's Golf Course and Conservation Board is seeking to purchase replacement mower equipment. The replacement equipment costs approximately \$250,000.
- Section 2. A public hearing concerning the proposed action has been held on July 8, 2021 according to Iowa Code 331.478 and 331.479.
- Section 3. The resolution dated April 29, 2021 is hereby deleted and replaced by this resolution.
- Section 4. The Director of Budget and Administrative Services is hereby authorized to process an interfund loan between the County's Capital Fund and Golf Course fund in the amount of \$250,000. The interfund loan will be repaid to the Capital Fund by June 30, 2025.
- Section 5. This resolution shall take effect immediately.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

July 8, 2021

A Resolution authorizing the Chairman to sign a Memorandum of Agreement for the Urban County Coalition and Authorizing payment in Fiscal Year 2022 for Membership

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Whereas, the Scott County Board of Supervisors has previously discussed and approved board participation in the Urban County Coalition, and

Section 2. Whereas, the Memorandum of Agreement forming the Coalition sets forth the participating Counties, duties and membership payment.

Section 3. Therefore the Board of Supervisors authorizes the Board Chairman to sign the agreement and authorizes the FY 2022 payment.

Section 4. This resolution shall take effect immediately.

**THE COUNTY AUDITOR'S SIGNATURE  
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BOARD OF SUPERVISORS ON \_\_\_\_\_.  
DATE**

**SCOTT COUNTY AUDITOR**

## **RESOLUTION**

**SCOTT COUNTY BOARD OF SUPERVISORS**

July 8, 2021

**APPROVING CHANGING THE SCOTT COUNTY BOARD OF  
SUPERVISOR MEETINGS TO 6:30 PM**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves moving the Committee of the Whole Meetings to 6:30 PM
- Section 2. The Scott County Board of Supervisors approves moving the Board Meetings to 6:30 PM.
- Section 3. This resolution shall take effect immediately.

**THE COUNTY AUDITOR'S SIGNATURE  
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DATE**

**SCOTT COUNTY AUDITOR**

## **RESOLUTION**

### **SCOTT COUNTY BOARD OF SUPERVISORS**

July 8, 2021

**APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,465,772.15 AND  
PURCHASING CARD TRANSACTIONS IN THE AMOUNT OF \$160,146.10**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 312003 through 312218 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,465,772.15.
- Section 2. The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$160,146.10.
- Section 3. This resolution shall take effect immediately.