

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
August 30 - September 3, 2021

Tuesday, August 31, 2021

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 146 155 8052 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ___ 1. Roll Call: Kinzer, Knobbe, Maxwell, Beck, Croken

- ___ 2. Public Comment as an Attendee.
By Phone:
*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:
Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Presentation

- ___ 3. Bi-State Regional Commission Update - Presented by Denise Bulat, Executive Director

Facilities & Economic Development

- ___ 4. Update on Parkview rental program and request to establish fees. (Item 4)

Human Resources

- ___ 5. Staff appointments. (Item 5)

- ___ 6. Information Technology hiring request - Network Systems Administrator. (Item 6)

Health & Community Services

- ___ 7. FY22 Scott County Agreement with the Center for Alcohol & Drug Services, Inc. for Prevention Services. (Item 7)

- ___ 8. Tax suspension request. (Item 8)

Finance & Intergovernmental

___ 9. Pay rate for on-call election officials. (Item 9)

Other Items of Interest

___ 10. CLOSED SESSION: To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Iowa Code Section 21.5(1)(j).

Go into closed session:

Moved by ___ Second by ___

Kinzer ___ Knobbe ___ Maxwell ___ Beck ___ Croken ___

Go into open session:

Moved by ___ Second by ___

Kinzer ___ Knobbe ___ Maxwell ___ Beck ___ Croken ___

___ 11. CLOSED SESSION: Discussion of strategy of upcoming labor negotiations with the County's organized employees pursuant to Iowa Code Section 20.17(3).

Go into closed session:

Moved by ___ Second by ___

Kinzer ___ Knobbe ___ Maxwell ___ Beck ___ Croken ___

Go into open session:

Moved by ___ Second by ___

Kinzer ___ Knobbe ___ Maxwell ___ Beck ___ Croken ___

___ 12. Adjourned. Moved by ___ Seconded by ___

Thursday, September 2, 2021

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 146 118 8491 PASS CODE: 1234**

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting #146 155 8052

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e0ad8496938835ae333df75f64c5bae71>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

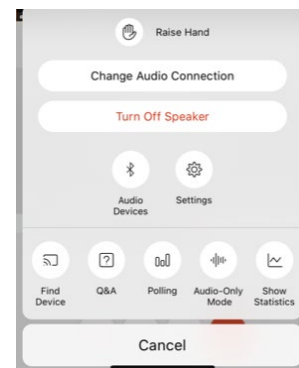
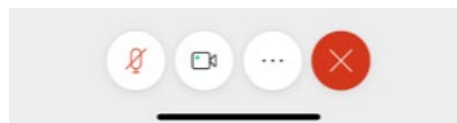
1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



Administrative Assistance

Personnel Assistance – Develop job descriptions, classify job positions, and provide salary or wage surveys.

Financial Services – Payroll processing, accounting, and financial management.

Desktop Publishing – Design, edit, and print documents.

Budget – Federal and state money, fees for contractual services, and membership dues provide funding for Bi-State. The annual budget is approximately \$2 million.

Member Dues – Members with a population above 5,000 pay dues based on their total population. Members under 5,000 population pay a flat rate. Total member dues of about \$394,000 help leverage over \$795,000 in federal and state money.

Mission

To help local governments work together and provide direct service to individual member governments.

Governing Board

The Bi-State Commission consists of:

- 11 elected county board chairpersons and member representatives
- 14 mayors and other city elected officials
- 10 appointed representatives from the areas of local business, business loan programs, housing sector, human services, diversity, riverfront planning, and labor

Location

Bi-State Regional Commission serves a five-county region, located in eastern Iowa and western Illinois, straddling the Mississippi River.



Member Services Brochure

Member Governments

<u>Henry County, IL</u>	<u>Muscatine County, IA</u>	<u>Scott County, IA</u>
Village of Alpha	City of Fruitland	City of Bettendorf
Village of Andover	City of Muscatine	City of Blue Grass
Village of Annawan	City of Nichols	City of Buffalo
Village of Atkinson	City of West Liberty	City of Davenport
Village of Cambridge	City of Wilton	City of Eldridge
City of Colona	<u>Rock Island County, IL</u>	City of LeClaire
City of Galva	Village of Andalusia	City of Long Grove
City of Geneseo	Village of Carbon Cliff	City of Maysville
City of Kewanee	Village of Coal Valley	City of McCausland
Village of Orion	Village of Cordova	City of Princeton
Village of Woodhull	City of East Moline	City of Riverdale
<u>Mercer County, IL*</u>	Village of Hampton	City of Walcott
City of Aledo	Village of Hillsdale	
City of Keithsburg	Village of Milan	
City of New Boston	City of Moline	
Village of Sherrard	Village of Oak Grove	
Village of Viola	Village of Port Byron	
Village of Windsor	Village of Rapids City	
	City of Rock Island	
	City of Silvis	

*Not a member



Bi-State Regional Commission
Offices are located on the third floor of the
Rock Island County Office Building
1504 Third Avenue
Rock Island, IL 61201
(309) 793-6300
www.bistateonline.org



Community Planning

Bi-State employees assist with Requests for Proposals, planning, development, and implementation of many community programs or projects such as the following.

Plan Development – Develop comprehensive, land use, sustainability, hazard mitigation, strategic, greenways, and park and recreation plans.

Grants – Write and administer grants for public safety, community and economic development, parks and recreation, transportation improvements or enhancements, hazard mitigation, etc.

Surveys – Develop and compile surveys and public input for plans or grants.

Economic Development

Comprehensive Economic Development Strategy (CEDS) – Coordinate and prepare an annual report on the economic conditions of the region, as required by the federal Economic Development Administration (EDA).

Revolving Loan Fund (RLF) Programs – Provide gap financing for new or expanding businesses that create or keep jobs in Mercer, Muscatine, Rock Island, and Scott Counties.

Community Fact Sheets/Brochures – Develop publications with community data including population, employment, infrastructure, entertainment, education, cost of living, etc.

Graphic Design Services

Staff designs promotional brochures, maps, newsletters, booklets, special events posters or flyers, logos, charts, advertisements, report covers, presentations, etc.

GIS/Mapping Services

Maps – Create professional maps for use in planning documents, marketing and promotional pieces, site plans, and economic development materials, as well as maps for special events.

Data – Collect data from public and private partners, such as aerial imagery, parcel information and features, demographic and economic data, Census and political boundaries, floodplains, soils, wetlands, etc.

Intergovernmental Programs

Drug/Alcohol Testing Consortium – Provide local governments, school districts, and transit systems required testing to comply with the federal requirements for transportation workers working in safety-sensitive positions.

Joint Purchasing Council – Provide program coordination and bid preparation for the Council that jointly bids equipment, chemicals, and supplies, as requested by its member governments and associated agencies.

Municipal Code Enforcement System (MUNICES) – Coordinate judgement and settlements of minor municipal code violations for Illinois members to which local police or building/zoning departments refer cases.

Riverfront Council – Provide a local forum for information sharing and cooperation of riverfront enhancement in riverfront communities.

Solid Waste Planning – Coordinate with county-level solid waste agencies for planning, research, and funding opportunities.

Staff also provides support to other intergovernmental programs as developed.

Transportation Planning

Long Range Planning – Create 20-year plans for transportation improvements.

Short Range Planning – Create the Transportation Improvement Plan (TIP), a four-year listing of transportation projects that shows the annual allocation of transportation dollars for the region.

Transit Development Planning – Identify alternative transportation choices and needs in the region.

Mississippi River Bridge Monitoring – Check and report bridge construction and maintenance schedules.

Multi-Purpose Trail Planning – Write trail plans, grants, and staff the Bi-State Regional Trail Committee.

Traffic Safety – Coordinate meetings of law enforcement and traffic engineers to identify traffic safety needs and projects in the region.

Air Quality Planning – Educate the public on standards and issues, and staff the Bi-State Air Quality Task Force.

General Technical Assistance – Provide corridor, capacity, and accident analysis.

Data and Information Services

U.S. Census Programs – Provide help with understanding and analyzing U.S. Census data, local geography, Decennial Census, American Community Survey, population estimates, Census counts question resolution, special Census, boundary and annexation surveys, and commuting (Journey to Work) and others.

Educational, Economic, and Employment Data – Provide data and research on education; major employers; labor force, employment and unemployment; cost of living; consumer price index; income; and retail sales.

BI-STATE SERVICES PROVIDED TO SCOTT COUNTY
July 2020 – June 2021

FY 22 Dues: \$69,620 (Reduced 10% in FY 21 and FY22 due to pandemic.
Will increase with new 2020 population figures.)

Core: Urban and Rural Transportation Planning

- Coordinated transportation planning of the urban and rural areas which maintains the region's eligibility for federal/state highway funds, facilitating Mississippi River crossing improvement implementation. Completed the 2050 Long Range Transportation Plan. Continued updating network parcel-level data to improve modeling and calibration. Completed and published the Region 9 Long Range Transportation Plan. Completed annual Transportation Improvement Programs and Transportation Planning Work Programs for the Quad City Area and Region 9. Completed the Extreme Weather Transportation Resiliency Plan. Prepared a presentation for the Iowa DOT Commission regarding I-80 interchange and widening needs and other projects in the Iowa Quad Cities. Continued to maintain updates for I-74 project summary/fact sheet and participated in quarterly I-74 Advisory Committee meetings.
- Continued to conduct rural transit planning activities including holding meeting with transit managers and monitoring the need for updates to the Regional Transit Development Plan. Coordinated federal transportation programs for transit and distribution of Cares Act funding allocations to transit systems. Provided transit updates/impacts during the pandemic to the Emergency Operations Center. Coordinated updates on status of passenger rail implementation for members as requested. Staffed Drug and Alcohol Testing Consortium and addressed questions.
- Coordinated regional Bi-State Trail Committee meetings and trail discussion meetings throughout the County. Staff participated in Quad City Health Initiative meetings as they relate to the built environment and the Be Healthy QC Coalition. Continued updating interactive trail website including spot checking trails throughout the Region and coordinating efforts with member governments to maintain accurate trail information on the website. Completed trail related grant applications. Completed Iowa public health project to encourage sidewalks near retirement and elderly housing complexes.
- Participated in traffic safety interdisciplinary committee meetings. Maintained bridge construction information process. Conducted network and or traffic analysis for projects in the Region as requested.
- Continued Port Statistical efforts and coordinated a regional port webinar. Began working on an interactive port website for a 15 county area. Completed draft of new Quad City wall map.

Core: Economic Development

- Completed the FY 2021 regional economic development strategy update. Staff responded to data questions on an ongoing basis and continued Census 2020 complete count efforts. Staff prepared amendment applications for Rock Island and Henry County enterprise zones and created web based interactive enterprise zone map. Staff supported and or prepared updates for various regional economic development plans – Henry County, Muscatine Fact Sheet, etc.
- Continued staffing Economic Development Administration Cares Act Revolving Loan Funds (RLF) and approved four RLF loans.
- Staff wrote two Economic Development Administration grants and conducted follow-up for the grants. Staff attended national level meetings for the National Association of Development Organizations. Provided economic analysis through Implan tool as requested including for Rock Island Arsenal.

Core: Regional

- Facilitated Iowa Intergovernmental Committee meetings and requested follow-up efforts. Assisted with dissemination of American Rescue Plan information to members and fielded questions.
- Conducted three zoning reviews.
- Coordinated joint purchasing program for equipment and supplies purchases. Items included copier paper, turf chemicals, janitorial supplies, can liners, and ice melt in which Scott County participated. Items continue you to be nearly 25 to 50 percent savings from advertised web prices.
- Completed Rock Island and Muscatine County Hazard Mitigation Plans. Participated in Quad City Emergency Coalition meetings. Assisted with grant application for FEMA funding to update the Scott County Emergency Mitigation Plan. Participated in Red Cross Board and outreach meetings.
- Maintained the region's solid waste plan as required by the Iowa Department of Natural Resources including coordination of the regional solid waste plan update for SWAP grants.
- Continued staffing of the Air Quality Task Force and monitoring National Ambient Air Quality Standards.
- Coordinated Quad City Riverfront Council meetings and participated in trail and wayfinding efforts. Assisted with coordination of the Scott County Resource Enhancement and Protection program meeting. Completed two updates to the Public Officials Directory and one update to the Regional Salary Survey. Continued to serve Nahant Marsh with trail and planning suggestions. Participated in Lower Cedar Watershed meetings.

Other/Contracts

- Provided payroll and accounting management for Scott County Kids. Participated in site audits for grantees and application review process. Staff monthly meeting with DCAT and ECI coordinators. Staffed the Scott County Kids audit. Completed strategic plan update for DCAT. Supported Scott County Housing Council activities with accounting support. Staffed Scott County Housing Council audit. Participate in Scott County Housing loan and grant committee.
- Continued to manage legislative technical assistance contract for the Rock Island Arsenal.

TENTATIVE JOINT PURCHASING COUNCIL SCHEDULE - BID OPEN DATE FY 2022 (July 1, 2021 - June 30, 2022)

Name of Bid	Bid process begins/ Order forms sent to JPC members	Orders Forms Due to Bi-State before:	Bids Mailed to Vendors	Bid Opening - 2:00 p.m.	Bid Results To Bid Participants	Award the Bid/Post on Website/Notify Vendors	Vendor(s) Awarded	Purchase Order Due Date – PO's to Bi-State before:	Estimated Delivery Date/Time*	Bid Participants	Estimated Total Purchase
CY 2022 Calendars	6/4/21	6/17/21	6/18/21	7/21/21	7/26/21	8/2/21		8/23/21	About 9/24/21		
2021 Fall Printer Supplies	6/3/2021	6/16/21	6/17/21	7/28/21	7/29/21	7/30/21		Participants send direct to Vendors as needed	3 days - Prices good 8/1/2021-1/31/2022		
2021 Fall Copier Paper	7/7/21	7/22/21	7/27/21	8/18/21	8/20/21	8/24/21		9/7/21	About 10/11/21		
Ice Melt	7/21/21	8/11/21	8/12/21	9/2/21	9/3/21	9/6/21		9/16/21	About 10/22/21		
CY 2022 Water Treatment Chemicals	8/20/21	9/17/21	9/28/21	11/1/21	11/5/21	12/1/21		Participants send direct to Vendors as needed	Calendar Year 2022		
Sign Posts	9/10/21	10/1/21	10/14/21	11/16/21	11/19/21	11/23/21		12/16/21	As requested on PO		
Sign Materials	9/10/21	10/1/21	10/14/21	11/16/21	11/19/21	11/23/21		12/16/21	As requested on PO		
2021 Winter Copier Paper	9/3/21	9/17/21	9/22/21	10/13/21	10/15/21	10/20/21		11/5/21	About 12/30/2021		
2022 Turf Chemicals & Seed	10/8/21	*mtg 10/26/21 11/5/21	11/12/21	12/13/21	1/3/22	Mtg to award bid 1/12/22		2/11/22	About 3/11/2022 or as designated		
2022 Janitorial Supplies	10/15/21	11/12/21	11/24/21	1/6/22	1/21/22 Sample viewing 1/24 – 28/22	2/3/22		2/22/22	By April 1, 2022		
2022 Can Liners	10/15/21	11/12/21	11/24/21	1/6/22	1/21/22 Sample viewing 1/24 – 28/22	2/3/22		2/22/22	By April 1, 2022		
2022 Food Service & Misc. Supplies	10/15/21	11/12/21	11/24/21	1/6/22	1/21/22 Sample viewing 1/24 – 28/22	2/3/22		2/22/22	By April 1, 2022		
2022 Spring Printer Supplies	1/3/22	1/10/22	1/11/22	1/27/22	1/28/22	2/2/22		Participants send direct to Vendors as needed	3 days - Prices good 2/1/2022-7/31/2022		
2022 Spring Copier Paper	1/10/22	1/25/22	1/28/22	2/17/22	2/21/22	2/24/22		3/11/2022	About 5/1/2022		
2022 Utility Supply Bid	3/2/22	3/22/22	3/25/22	4/16/22	4/20/22	4/25/22		Participants. send direct to Vendors	3 weeks after PO received		

*Delivery dates are approximate. Actual delivery date may be different.

*Turf Chemical Bid Meeting at 10:00 am. Gather quantities and new items for this bid.

Joint Purchasing Council	
Fiscal Year	Total Estimated Purchases
2020	\$2,046,708.93
2019	\$2,192,776.64
2018	\$2,206,033.83
2017	\$1,875,944.40
2016	\$2,246,159.73
2015	\$2,562,399.74
2014	\$2,371,103.77
2013	\$2,316,084.24
2012	\$2,357,611.40
2011	\$1,976,881.17
2010	\$2,251,407.00
2009	\$2,657,767.70
2008	\$1,954,587.70
2007	\$1,901,001.82
2006	\$1,710,524.67
2005	\$1,544,868.80
2004	\$1,377,996.34
2003	\$1,315,981.49
2002	\$1,191,194.35
2001	\$1,286,138.16
2000	\$1,176,913.90
1999	\$1,142,855.91
1998	\$1,046,332.62
1997	\$1,100,475.79
1996	\$1,162,541.79
1995	\$955,940.43
1994	\$885,259.98
1993	\$880,886.00
1992	\$823,469.00
1991	\$1,151,061.00
1990	\$713,850.00
1989	\$79,755.09
1988	\$65,465.00
1987	\$66,661.06
Total	\$50,594,639.45

2017 - \$274,683.00 drop in total cost of water treatment chemicals.

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyiaowa.com
Office: (563) 326-8643 Fax: (563) 326-8257



Chris Mathias, Director

To: Mahesh Sharma, County Administrator

From: Chris Mathias, Planning Director

Date: August 24, 2021

Re: Update on Parkview Rental Inspection Program and Request to Establish Fees.

The Scott County Board of Supervisors passed the Parkview Rental Ordinance in 2020, but the fee schedule for the program was not set. It was determined that fees would not be required until the pandemic had subsided and the department was ready to handle inspections. While we've been preparing in 2021 to begin the inspection process, the pandemic is once again causing problems for our Department. Scott County has gone back to requiring masks in our building and is recommending as few in person meetings as possible. Because of these policy changes, the Planning & Development Dept. is once again limiting our inspections to outside buildings only.

Once the pandemic subsides and we go back to normal inspection procedures, the Planning and Development Department will begin to send out and process applications and inspect rental properties as needed. I am asking the Board to approve a resolution adopting a fee structure. Staff is proposing a \$50 fee plus \$10 for each additional unit. These fees are in line with the City of Davenport and Bettendorf who have \$30-60 fees and charge \$5-10 per additional unit. Also, County Policy does recommend an annual review of such user fees as a part of the budget process. With this review process we will be able to evaluate next year if the proposed fee structure is appropriate.

The fees proposed for this program are:

- ANNUAL REGISTRATION & INSPECTION: \$50 for the first unit + unit charge.
- MULTI-UNIT CHARGE: \$10 per unit
- FEE FOR REINSPECTION: \$50 for first re-inspection
\$75 for additional re-inspections

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
September 2, 2021

APPROVAL OF THE FEES FOR PARK VIEW RENTAL INSPECTIONS PROGRAM

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Scott County passed a Parkview Rental Inspection ordinance in 2020 that states that all applications shall pay a fee based on the fee schedule approved by the Board of Supervisors.

Section 2. The Board of Supervisors did not approve a fee schedule for 2020 because it was the first year of the program and because of the COVID-19 pandemic.

Section 3. The Planning and Development department would like to have a fee set for the rental applications and inspections.

Section 4. The Scott County Board of Supervisors approves the following fee schedule for the Parkview Rental Inspection program.

ANNUAL REGISTRATION & INSPECTION: \$50 for the first unit + unit charge.

MULTI-UNIT CHARGE: \$10 per unit

FEE FOR REINSPECTION: \$50 for first re-inspection

\$75 for additional re-inspections

Section 5. This resolution shall take effect immediately.

MICHAEL J. WALTON
SCOTT COUNTY ATTORNEY



Scott County Courthouse
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
Facsimile Transmission (563) 326-8763
michael.walton@scottcountyiowa.gov

August 24, 2021

To: Board of Supervisors

RE: Elizabeth O'Donnell

I have reached a tentative agreement to hire a Senior Assistant Attorney to replace Robert Bradfield upon his retirement September 1, 2021. Elizabeth O'Donnell is currently an Assistant County Attorney in Black Hawk County. She is a major case prosecutor handling felony cases including all the sexual assault cases in that county. She has a lot of trial experience and is a career prosecutor.

I am hiring her to be a division supervisor in Associate Court. In addition to her legal skills, she will be a valuable mentor and trainer for other attorneys and law enforcement. Adding an attorney with this type of experience will help address the anticipated loss of long-term attorneys through retirement.

Our agreement, conditioned upon Board approval, is to start her at step 7 with three weeks of vacation. This is to set her salary commensurate with her current position and encourage a transfer to Scott County. The salary is reasonable based on her experience and requirements of the position. The salary is within the amount budgeted for this position. The addition of Elizabeth to the County Attorney staff will produce immediate as well as long term benefits for the office and Scott County. It furthers the County goals of enhancing public safety and providing professional service to our citizens. Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Walton".

Michael J. Walton
Scott County Attorney

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

September 2, 2021

APPROVING THE ANNUAL SALARY AND VACATION ACCRUAL OF ELIZABETH
O'DONNELL REIST FOR THE POSITON OF SENIOR ASSISTANT ATTORNEY FOR
THE ATTORNEY'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Elizabeth O'Donnell Reist for the position of Senior Assistant Attorney for the Attorney's Office at a starting salary of \$103,376/yr is hereby approved.

Section 2. The approval of Ms. O'Donnell Reist accruing annual vacation at the rate of 120 hours annually.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

September 2, 2021

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Terry Rawls for the position of Correction Officer in the Sheriff's Office at entry level rate.

Section 2. The hiring of Kyle Sullivan for the position of Correction Officer in the Sheriff's Office at entry level rate.

Section 3. The hiring of Darcy Dittmer-Bohling for the position of Office Assistant in the FSS department at entry level rate.

Section 4. The hiring of Jenna Lawson for the position of part-time Custodian in the FSS department at entry level rate.

Section 5. The hiring of Katherine Enlow for the part-time position of Multi-Service Clerk in the Records Office at entry level rate.

Section 6. The hiring of Stacie Nielsen for the position of Public Health Nurse in the Health Department at entry level rate.

INFORMATION TECHNOLOGY DEPARTMENT
400 West Fourth Street
Davenport, Iowa 52801



Ph: (563) 328-4100
www.scottcountyiowa.com
Email: it@scottcountyiowa.com

August 25, 2021

To: Mahesh Sharma, County Administrator
Mary Thee, Human Resources Director/Assistant County Administrator
From: Matt Hirst, Information Technology Director
Subject: Information Technology Hiring Request – Network Systems Administrator

The Information Technology Department will be losing a long time employee to retirement in January. Lynn McCartney is currently the Network Systems Administrator (NSA) managing the County phone system and is planning to retire around the first of the year with over thirty-five years of service. Lynn has managed the County phone system for over fifteen years. She is the sole NSA with phone system responsibilities and knowledge, therefore the request to overfill for training is essential.

The County Cisco phone system is utilized by all County Offices and Departments, SECC, 7th Judicial Court, Department of Human Services, Scott County Waste Commission, Scott County Library, and Bi-State Regional Commission.

In order to take full advantage of Lynn's technical and institutional knowledge, we are requesting that we overfill her replacement as quickly as recruitment allows to facilitate training of the unique processes required. This will still be a short amount of time for training, but will be extremely helpful in working toward a smooth transition.

I will work with Human Resources to conduct this recruitment.

Thank you for your consideration.

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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

September 2, 2021

APPROVAL OF THE REQUEST TO OVERFILL THE NETWORK SYSTEM
ADMINISTRATOR POSITION.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the request to overfill the Network System Administrator position in the Information Technology Department is hereby approved.
- Section 2. This resolution shall take effect immediately.

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

August 23, 2021

To: Mahesh Sharma, County Administrator

From: Lori A. Elam, Community Services Director

RE: FY22 County Agreement with the Center for Alcohol & Drug Services, Inc. for Prevention Services

The Scott County Agreement with the Center for Alcohol & Drug Services, Inc. (CADS) was approved by the Board of Supervisors on July 22, 2021. That contract included detoxification, evaluation, treatment, jail based services and case management. That contract did not include the dollars that the county provides to CADS for Prevention Services.

The Scott County Substance Abuse Prevention Contract from the Iowa Department of Public Health was received earlier this month and a subcontract with CADS has been developed and approved by the Iowa Department of Public Health as required. This Contract includes \$30,000 of County funds that leverage \$10,000 from the Iowa Department of Public Health. CADS has developed a work plan and signed the subcontract.

I will be available at the Committee of the Whole meeting for any questions.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

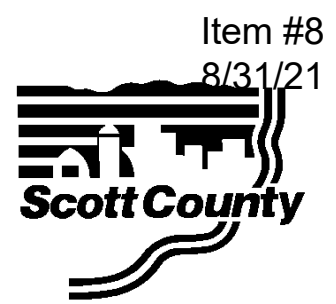
September 2, 2021

APPROVAL OF FY2022 CONTRACTUAL AGREEMENT BETWEEN THE CENTER FOR
ALCOHOL & DRUG SERVICES, INC. (CADS) AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the FY2022 Contractual Agreement between the Center for Alcohol & Drug Services, Inc. (CADS) and Scott County for reimbursement for prevention services on a quarterly basis to include a detailed accounting of actual expenses is hereby approved in the amount of \$40,000.
- Section 2. That the chairman is hereby authorized to sign said agreement.
- Section 3. This resolution shall take effect immediately.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

August 23, 2021

To: Mahesh Sharma, County Administrator
From: Lori A. Elam, Community Services Director
Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Darryl Hoffman
7171 W. 60th St. Lot #88
Davenport, IA 52804

Suspend: 2020 property taxes due September 2021 and March 2022 in the amount of \$110.00.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
SEPTEMBER 2, 2021

**SUSPENDING THE 2020 PROPERTY TAXES FOR DARRYL HOFFMAN, 7171 W. 60TH ST., LOT #88,
DAVENPORT, IOWA, IN THE AMOUNT OF \$110.00.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2020 property taxes due September 2021 and March 2022 for Darryl Hoffman, 7171 W. 60th St., Lot #88, Davenport, Iowa, in the amount of \$110.00 are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes and utility fees thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Scott County Auditor's Office
Auditor Kerri Tompkins
600 W. 4TH Street
Davenport, Iowa 52801
Ph: (563) 326-8631 Fax: (563) 326-8601
www.scottcountyiowa.gov



August 31, 2021

To: Board of Supervisors

RE: On-Call Election Officials

It has been determined to officially recognize On-Call Election Officials as part of the Election Day team. This identified group is available should an assigned Election Official need to leave the polling site in an emergency situation (illness, etc.).

Previously, this staff was paid \$10.00 an hour for 5 hours. I am asking to compensate this staff at \$8.00 an hour to be available on Election Days and the hours will be determined via each election. This pay is to provide compensation for their time, however is not equal to working at the polls. Should the On-Call Election Official be called in to work at a polling location, they will be compensated at the Election Official/Election Chairperson rate for the time worked at the polling site, on top of the On-Call hours for that day.

Since the pay rate has been reduced, this change should have minimal impact on the annual budget. Please recognize, this staff may work more than 5 hours and the budget will be adjusted as necessary.

Thank you for your consideration.

**THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.**

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

September 2, 2021

APPROVAL OF PAY RATE FOR ON-CALL ELECTION OFFICIALS

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The pay rate for On-Call Election Officials shall be \$8.00 per hour. Should the Election Official be called to work at the poll, they will be paid via the Election Official or Election Chairperson approved pay rate for the time worked at the poll.
- Section 2. This resolution shall take effect immediately.