

PLANNING & DEVELOPMENT

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Chris Mathias, Director

To: Mahesh Sharma, County Administrator

From: Chris Mathias, Planning Director

Date: August 24, 2021

Re: Update on Parkview Rental Inspection Program and Request to Establish Fees.

The Scott County Board of Supervisors passed the Parkview Rental Ordinance in 2020, but the fee schedule for the program was not set. It was determined that fees would not be required until the pandemic had subsided and the department was ready to handle inspections. While we've been preparing in 2021 to begin the inspection process, the pandemic is once again causing problems for our Department. Scott County has gone back to requiring masks in our building and is recommending as few in person meetings as possible. Because of these policy changes, the Planning & Development Dept. is once again limiting our inspections to outside buildings only.

Once the pandemic subsides and we go back to normal inspection procedures, the Planning and Development Department will begin to send out and process applications and inspect rental properties as needed. I am asking the Board to approve a resolution adopting a fee structure. Staff is proposing a \$50 fee plus \$10 for each additional unit. These fees are in line with the City of Davenport and Bettendorf who have \$30-60 fees and charge \$5-10 per additional unit. Also, County Policy does recommend an annual review of such user fees as a part of the budget process. With this review process we will be able to evaluate next year if the proposed fee structure is appropriate.

The fees proposed for this program are:

- ANNUAL REGISTRATION & INSPECTION: \$50 for the first unit + unit charge.
- MULTI-UNIT CHARGE: \$10 per unit
- FEE FOR REINSPECTION: \$50 for first re-inspection
\$75 for additional re-inspections

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
September 2, 2021

APPROVAL OF THE FEES FOR PARK VIEW RENTAL INSPECTIONS PROGRAM

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Scott County passed a Parkview Rental Inspection ordinance in 2020 that states that all applications shall pay a fee based on the fee schedule approved by the Board of Supervisors.

Section 2. The Board of Supervisors did not approve a fee schedule for 2020 because it was the first year of the program and because of the COVID-19 pandemic.

Section 3. The Planning and Development department would like to have a fee set for the rental applications and inspections.

Section 4. The Scott County Board of Supervisors approves the following fee schedule for the Parkview Rental Inspection program.

ANNUAL REGISTRATION & INSPECTION: \$50 for the first unit + unit charge.

MULTI-UNIT CHARGE: \$10 per unit

FEE FOR REINSPECTION: \$50 for first re-inspection

\$75 for additional re-inspections

Section 5. This resolution shall take effect immediately.