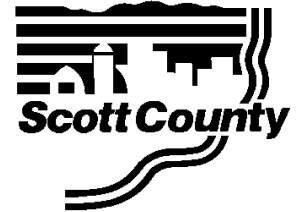


Scott County Auditor's Office
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600 W. 4TH Street
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October 5, 2021

To: Board of Supervisors

RE: GIS Parcel Technician

We have reviewed the job description for GIS/Election System Technician. As we open recruitment for the position, we believe it needs to more accurately reflect some redistribution of duties within the office. Some of the changes in the job description reflect the updated software system used in this position. In addition, the description has also been modified to reduce the time allocated for election tasks. Although this position will assist in elections and provide support, it will not be considered a main function and will only be as needed.

We are requesting to officially change the title of the previous position, GIS/Election System Technician to GIS Parcel Technician. Job description changes were reviewed with Human Resources who concur the skill set is not changing thus there is no modification with regard to pay grade.

Thank you for your consideration.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 14, 2021

APPROVAL OF TITLE CHANGE IN AUDITOR'S OFFICE OF GIS/ELECTION SYSTEM TECHNICIAN TO GIS PARCEL TECHNICIAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. In the Auditor's Office the title of GIS/Election System Technician (1.0 FTE) be changed to GIS Parcel Technician. The pay range remains the same at 24.

Section 2. This resolution shall take effect immediately.