

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
October 25 - 29, 2021

Monday, October 25, 2021

Special Committee of the Whole - 9:00 am
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388 **FOR MONDAY**
ACCESS CODE: 2483 206 8157 **PASS CODE: 1234**

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ___ 1. Roll Call: Croken, Kinzer, Knobbe, Maxwell, Beck

- ___ 2. Public Comment as an Attendee.
By Phone:
*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:
Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

- ___ 3. American Rescue Plan Act (ARPA) Funding Discussion.

- ___ 4. Adjourned. Moved by ___ Seconded by ___

Tuesday, October 26, 2021

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388 **FOR TUESDAY**
ACCESS CODE: 2485 447 3045 **PASS CODE: 1234**

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ___ 1. Roll Call: Croken, Kinzer, Knobbe, Maxwell, Beck

- ___ 2. Public Comment as an Attendee.
By Phone:
*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:
Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Facilities & Economic Development

- ___ 3. First reading of a Stop Sign Installation on Valley Drive at Spencer Road. (Item 3)
- ___ 4. Weed Commissioner Annual Report. (Item 4)
- ___ 5. Purchase of utility vehicle for Facility and Support Services. (Item 5)

Human Resources

- ___ 6. Golf Course Pro/Manager Overfill Request. (Item 6)
- ___ 7. Staff appointments. (Item 7)

Health & Community Services

- ___ 8. Tax suspension requests. (Item 8)

Finance & Intergovernmental

- ___ 9. Server and Storage Maintenance and Support. (Item 9)
- ___ 10. Enterprise Content Management (ECM) Project - Human Resources Records (Employee Access and Record Retention) (Item 10)

Other Items of Interest

- ___ 11. Beer/liquor license renewal for Lady Di's Parkview Inn, 18109 270th Street, Eldridge.
- ___ 12. Discussion of combined 5:00 PM Committee of the Whole and Board Meetings for November 9th, November 23rd, and December 21st due to Holiday schedule.
- ___ 13. Adjourned. Moved by _____ Seconded by _____

Thursday, October 28, 2021

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 2488 761 6971 PASS CODE: 1234**

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting #2485 447 3045

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e86c5c8478936ff8cb4c29380664cc30f>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using *3 to gain attention of the host.

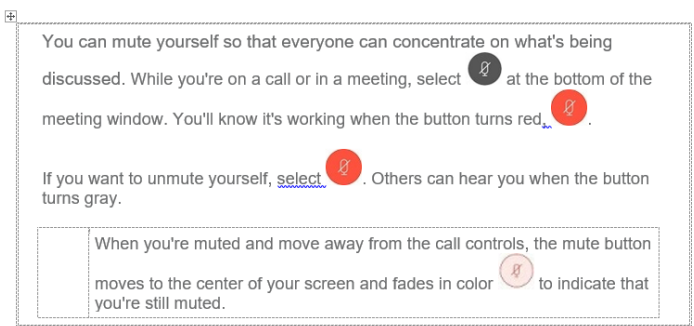
When called upon for comments by the Board,

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)

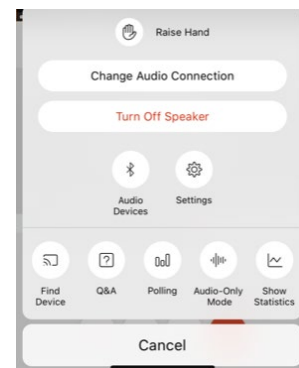
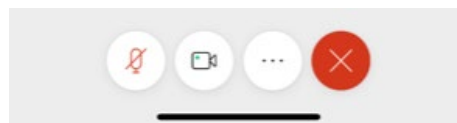
Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)



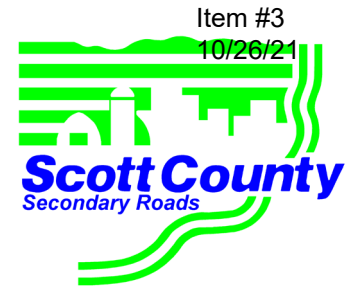
To find the **raise hand icon**, you may need to click on ...



SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.gov
WEB SITE - www.scottcountyiowa.gov



ANGELA K. KERSTEN, P.E.
County Engineer

ELLIOTT R. PENNOCK, E.I.T.
Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Stop Sign Installation on Valley Dr at Spencer Rd – 1st Reading

DATE: October 18, 2021

Our department received a request for the installation of a multi-way stop at the intersection of Valley Drive and Spencer Road. Valley Drive is an Urban Collector that runs east-west through the intersection. Spencer Road is a short cut-off road to Hwy 67 at the south leg and leads to a residential neighborhood at the north leg. The intersection is two-way stop controlled with stop signs on Spencer Road. There have been nine crashes at this intersection over the past ten years. Seven of those crashes were reported as left-turn conflict or failure to yield the right-of-way from the stop controlled approaches at the intersection.

Over the past few months, our office conducted an engineering study for safety improvements at this intersection. The analysis included calculating the crash rate, evaluating the warrants listed in the Manual on Uniform Traffic Control Devices (MUTCD) for a multi-way stop and traffic signal, and performing a benefit-to-cost analysis.

The results of the engineering study indicate that the intersection meets a warrant for a multi-way stop due to obstruction of sight distance. Parallel parking and diagonal parking are allowed on both sides of Valley Drive along the west leg. Cars parallel parked near the intersection on the north side of the west leg, impede sight distance for traffic turning left onto Valley Drive from the north leg of Spencer Road or traveling through. During the evaluation, a delivery truck parked in a parallel position along the south side of the west leg and impeded sight distance for traffic turning left onto Valley Drive from the south leg of Spencer Road or traveling through. There are businesses located at both the south and north sides of the west leg and at the southeast leg. Restricting parking could have a detrimental impact on those businesses.

One tool that can be used to determine whether or not an improvement is economically feasible is a benefit-to-cost (B/C) analysis. A B/C analysis was performed to convert the intersection into a multi-way stop. The B/C analysis resulted in a 1.56:1 ratio. Most studies indicate that an improvement with a B/C ratio of 1:1 or greater is considered beneficial and less than 1:1 is not. Iowa DOT Instructional Memorandum 3.250, Economic Analysis

(Benefit-to-Cost Ratio), states that for a B/C Ratio greater than 1.2:1 the improvement is probably cost effective and should be accomplished as part of a proposed project or for work programmed in the near future.

A less restrictive measure would require eliminating parking along the west leg of the intersection and possibly in a portion of the Post Office parking lot at the southeast corner. I do not recommend eliminating the on-street parking that businesses are presently utilizing. This is a unique location along Valley Drive that allows parking within the right-of-way. This section of Valley Drive is urban in nature and has a speed limit of 35 mph. Traffic is more accustomed to stopping periodically on through streets in urban areas especially in areas with adjacent businesses. The nearest stop on Valley Drive to the east is at Woodland Drive, approximately 2.6 miles away. The nearest stop on Valley Drive to the west is at Hwy 67 (State Street), approximately 2.7 miles away.

I recommend installing a multi-way stop at this intersection for safety purposes. The intersection meets the stop control warrant for locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless cross traffic is also required to stop. This will be the first of three readings of the ordinance to place stop signs on Valley Drive at the intersection with Spencer Road. Included with this memo is a location map.



Proposed Stop Sign

Proposed Stop Sign

SPENCER RD

24TH AVE

Business

VALLEY DR

Post Office

Business

Business

SPENCER RD

67

GREAT RIVER RD

Scott County Engineer's Office
950 E. Blackhawk Trail
Eldridge, IA 52748
563-326-8640
engineer@scottcountyiowa.gov

SCOTT COUNTY ORDINANCE NO 21-_____

AN ORDINANCE TO AMEND CHAPTER 13, SEC. 13-47A-11L OF THE SCOTT COUNTY CODE RELATIVE TO PLACEMENT OF STOP SIGNS ON SCOTT COUNTY SECONDARY ROADS.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

Under Sec. 13-47A-11L - to read: From the East and West entrances at the intersection of Valley Drive and Spencer Road.

SECTION 2.

The County Auditor is directed to keep and maintain a copy of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of this Ordinance shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

APPROVED this 23rd day of November, 2021.

Ken Beck, Chairperson
Scott County Board of Supervisors

ATTESTED BY:

Kerri Tompkins
Scott County Auditor

SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

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Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Weed Commissioner Annual Report

DATE: October 18, 2021

Iowa Code Title VIII, Chapter 317, Section 317.7, requires each county weed commissioner to make a written report annually to their Board of Supervisors and forward a copy of the report to the State Secretary of Agriculture. The report lists the name and location of all primary noxious weeds located in Scott County and any new weed that appears to be a serious pest. The report includes a detailed statement of the treatments and costs associated with eradicating noxious weeds.

The resolution requests the Board of Supervisors approval of the report. Attached to this memo is the completed report.



2021 WEED COMMISSIONER'S REPORT

For the County of: _____

Submit to County Board of Supervisors by: November 1, 2021
 Return copy to the IDALS office by: December 1, 2021

Weed Commissioner's Contact Information:

Name	Year Appointed
Address	Telephone
City, Zip Code	Alternate Telephone
Email Address	Pesticide Certificate #

Which of the noxious weeds have you found in your county?

- 1 – Found, a problem in my county
- 2 – Found, but not a problem

- 3 – Not known in my county
- ? – If you cannot identify this plant

<i>Primary Noxious Weeds</i>	<i>Answer</i>	<i>Secondary Noxious Weeds</i>	<i>Answer</i>
Buckthorn		Buckhorn Plantain	
Bull Thistle		Cocklebur	
Canada Thistle		Curly Dock (Sour Dock)	
Field Bindweed		Multiflora Rose	
Hoary Cress (Perennial Pepper-grass)		Poison Hemlock	
Horse Nettle		Puncturevine	
Leafy Spurge		Red Sorrel (Sheep sorrel)	
Musk Thistle		Shattercane	
Palmer Amaranth		Smooth Dock	
Perennial Sow Thistle		Teasel	
Quackgrass		Velvetleaf (Butterprint)	
Russian Knapweed		Wild Carrot	
		Wild Mustard	
		Wild Sunflower	

<i>Invasive Prohibited Plants</i>	Answer		
Garlic Mustard			
Japanese Hop			
Japanese Knotweed			
Oriental Bittersweet			
Purple Loosestrife			

Please list any other plants which are a problem or a concern in your county:

As County Weed Commissioner, do your duties include roadside spraying?

Yes _____ No _____

Did your county publish a Notice of Program for weed control pursuant to the provisions of Title VIII Chapter 317 Section 317.14?

Yes _____ No _____

Did your county employ contract spraying during 2021?

Yes _____ No _____

If yes, what percentage of your total spray program is contracted? _____%

If possible, please list the contract rates. \$/mile _____

Total contract cost \$ _____

In the past year how much did your county spend on purchasing herbicides?

\$ _____

How many times during 2021 was it necessary to serve a noxious weed notice?

Private (written) _____ Public (written) (DOT, DNR, CCB) _____

How many times did you contact individuals personally, rather than sending them a weed control notice?

Private (verbal) _____ Public (verbal) (DOT, DNR, CCB) _____

How many times did you actually enter private or public land, control weeds, and assess the cost to the owner?

How many months were you employed as weed commissioner in 2021?

_____ months

Are your duties as weed commissioner incorporated into another county job?

Yes _____ No _____ If Yes, what? _____

Weed Comm. Duties _____% IRVM Duties _____%

Other County Duties _____%

How does the overall county weed situation compare with last year?

Improved _____ Unchanged _____ Worse _____

Comments? _____

Is brush control included in your weed commissioner duties?

Yes _____ No _____

If yes, what method(s) do you use? *(Circle all that apply):*

Spraying Cutting Stump treatment Basal bark

Other, explain _____

What are your suggestions and/or recommendations which may improve your county weed and brush infestations?

What herbicides did your county use in your weed control program? Be specific, please list brand name and quantity of each. Please do not list surfactants or adjuvants. If the spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.

The above report is true to the best of my knowledge.

Signature _____
County Weed Commissioner

Date

Signature _____
Chairman, County Board of Supervisors

Date

Please return a copy to:

Iowa Department of Agriculture and Land Stewardship
Attn: State Weed Commissioner
2230 S Ankeny Blvd
Ankeny, IA 50023-9093

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

APPROVAL OF THE CY2021 WEED COMMISSIONER ANNUAL REPORT

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1. In compliance with Chapter 317.7 of Iowa Code Title VIII, the Scott County Weed Commissioner has completed a written report regarding noxious weeds found in Scott County during the 2021 calendar year.

SECTION 2. That the report is approved and the Chairperson be authorized to sign the report on behalf of the Board.

SECTION 3. That this resolution shall take effect immediately.

Facility & Support Services

600 West Fourth Street
Davenport, Iowa 52801
(563) 326-8738 (Voice) (563) 328-3245 Fax



Item #5
10/26/21

~ Our Promise: Professional People, Solving Problems, High Performance

October 12, 2021

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, FMP
Director, Facility & Support Services

Subj: Approval and Award of Bid FSS Utility Vehicle

Recently Facility & Support Services solicited bids for a utility vehicle. Facility and Support Services personnel perform a significant amount of grounds duties such as tree watering, flower bed maintenance, seeding, weed control, landscaping, tree pruning, and snow removal with this piece of equipment. Utility Vehicles offer a wide range of advantages for users that will aid in accomplishing these tasks by way of maneuverability, compact size, attachments, and practicality for job tasks. This vehicle will allow our staff to perform the grounds duties, as well as other jobs in a much safer and efficient manner than we currently do. In some cases this will also free up a full size vehicle for use by other staff members.

Facility and Support Services received three bids for a 2022 John Deere Gator and the bids were as follows.

HPX615E 2022 Gator	P&K Midwest: Dewitt, Iowa	\$30,714.00
HPX615E 2022 Gator	Sloan Implement: Fulton, Illinois	\$26,000.00
HPX615E 2022 Gator	River Valley Turf: Davenport, Iowa	\$24,935.07

Facility and Support Services has reviewed all three bids to ensure that they meet our bid specifications, and recommend that the Board approve and award this bid to River Valley Turf in the amount of \$24,935.07.

The utility vehicle is currently budgeted in the Capital Improvements Plan for FY'22 in the amount of \$22,000.00

I will be at the next committee of the whole to answer any questions you may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

A RESOLUTION APPROVING THE QUOTE AND AWARDING THE BID FOR A NEW
UTILITY VEHICLE TO RIVER VALLEY TURF IN THE AMOUNT OF \$24,935.07

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the purchase of a new utility vehicle be awarded to River Valley Turf in the amount of \$24,935.07
- Section 2. This resolution shall take effect immediately.

MEMO FROM:

**Roger A. Kean, Executive Director
Scott County Conservation**



DATE: |October 18, 2021|

TO: |Mahesh Sharma, County Administrator
Mary Thee, Human Resources Director/Assistant County Administrator|

SUBJECT: |Golf Course Pro/Manager Overfill Request|

Sadly, we have received an April 15th, 2022 retirement notification of our longtime (and one and only) Golf Pro/Manager, John Valliere, after 30 years of service to the County. John was hired prior to the course opening in order to manage and facilitate the construction and development of the pro shop operations, and his professional leadership, dedication, and hard work has resulted in Glynn's Creek Golf Course being recognized as one of the state and the region's premiere public golf courses.

The Conservation and Golf operations are fortunate to have a very comprehensive parks and recreation management software package (RecTrac/GolfTrac) that encompasses all aspects of point-of-sale transactions, tee-time reservations, and merchandise inventory control. Because John has been the sole manager and is the only full-time staff person for the clubhouse operations, it is essential that John provide as much training as possible in both the operational and administrative aspects of this software with his replacement. Also, because of the unique nature of this position and the merchandising ownership aspects, additional time will be needed to negotiate these details with the new hire, and to address any budgetary considerations if changes are needed.

Because of these unique considerations, we are requesting that the recruitment and overfill of this position begin as quickly as possible to not only take advantage of John's expertise and knowledge, but to also address the anticipated lead-time that may be required to address the merchandising aspects so we can ensure a smooth transition prior to the start of the next golfing season.

Thank you in advance for your consideration.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

APPROVAL OF THE REQUEST TO OVERFILL THE GOLF PRO POSITION.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the request to overfill the Golf Pro in Conservation through April 15, 2022 is hereby approved.
- Section 2. This resolution shall take effect immediately.

MEMO FROM:

**Roger A. Kean, Executive Director
Scott County Conservation**



DATE: |October 20, 2021|

TO: |County Board of Supervisors
Mahesh Sharma, County Administrator
Mary Thee, Human Resource Director/Assistant County Administrator|

SUBJECT: Hiring Exceptions Request for Nathan C. Unsworth, Conservation Deputy Director

After a successful recruitment to fill our open Conservation Deputy Director position, we've made an offer of employment to candidate Nathan C. Unsworth. Nathan possesses a Master's Degree in Public Affairs and comes to us with a very diverse background as a naturalist, a city parks and recreation superintendent, and most recently as a County Conservation Director in another county.

Due to Nathan's exceptional qualifications and experience, we have negotiated a suitable compensation package and are requesting formal Board approval of the following hiring exceptions:

- |Starting salary for this position to begin at Step 5; which is \$89,253
- Beginning vacation accruals be provided at 2 weeks
- Provide reasonable moving expense reimbursement if requested|

Nathan's anticipated start date is December 6th, 2021.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

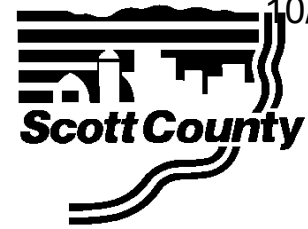
Section 1. The hiring of Nathan Unsworth for the position of Conservation Deputy Director in Conservation at step 4, accruing annual vacation at the rate of 80 hours annually, and provide reasonable moving expense reimbursement.

Section 2. The hiring of Rachel Zelmet for the position of Public Health Nurse in the Health Department at entry level rate.

Community Services Department

600 West 4th Street
Davenport, Iowa 52801

Item #8
10/26/21



(563) 326-8723 Fax (563) 326-8730

October 18, 2021

To: Mahesh Sharma, County Administrator
From: Lori A. Elam, Community Services Director
Re: Approval of Tax Suspension Request

The County has received the following tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Sara McDaniel
6030 Fossen Drive
Davenport, IA 52802

Suspend: The special assessments and 2020 property taxes, due September 2021 and March 2022 in the amount of \$272.04 and \$379.00 including interest.

The applications meet the Board Suspension Policy requirements. It is recommended that the Board suspend the taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
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OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

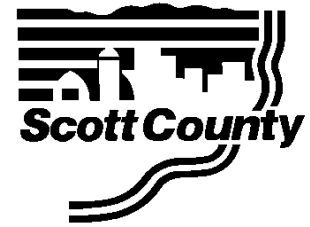
SUSPENDING THE SPECIAL ASSESSMENTS RECEIPT NUMBERS 174131, 177636, 185508, 192338, AND 2020 PROPERTY TAXES, DUE IN SEPTEMBER 2021 AND MARCH 2022 FOR SARA MCDANIEL, 6030 FOSSEN DRIVE, DAVENPORT, IOWA, IN THE AMOUNT OF \$272.04 AND \$379.00 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The special assessments receipt numbers 174131, 177636, 185508, 192338, and 2020 property taxes, due in September 2021 and March 2022 for Sara McDaniel, 6030 Fossen Drive, Davenport, Iowa, in the amount of \$272.04 and \$379.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department

600 West 4th Street
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

October 18, 2021

To: Mahesh Sharma, County Administrator

From: Lori A. Elam, Community Services Director

Re: Approval of Tax Suspension Request

The County has received the following tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Tommy Miller
15 Crestwood Terrace
Davenport, IA 52803

Suspend: The 2020 property taxes due September 2021 and March 2022 in the amount of \$2,432.00 including interest.

The applications meet the Board Suspension Policy requirements. It is recommended that the Board suspend the taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
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RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
October 28, 2021

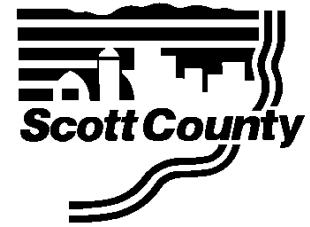
SUSPENDING THE 2020 PROPERTY TAXES DUE SEPTEMBER 2021 AND MARCH 2022 FOR TOMMY MILLER, 15 CRESTWOOD TERRACE, DAVENPORT, IOWA, IN THE AMOUNT OF \$2,432.00 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2020 property taxes, due September 2021 and March 2022 for Tommy Miller, 15 Crestwood Terrace, Davenport, Iowa, in the amount of \$2,432.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department

600 West 4th Street
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

October 18, 2021

To: Mahesh Sharma, County Administrator

From: Lori A. Elam, Community Services Director

Re: Approval of Tax Suspension Request

The County has received the following tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Mary Lou Moore
2514 East 51st Street Unit C
Davenport, IA 52807

Suspend: The 2020 property taxes, due September 2021 and March 2022 in the amount of \$2,148.00 including interest.

The applications meet the Board Suspension Policy requirements. It is recommended that the Board suspend the taxes at their next Board meeting.

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RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

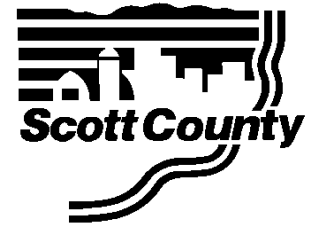
SUSPENDING THE 2020 PROPERTY TAXES, DUE SEPTEMBER 2021 AND MARCH 2022 FOR MARY LOU MOORE, 2514 EAST 51ST STREET UNIT C, DAVENPORT, IOWA, IN THE AMOUNT OF \$2,148.00 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2020 property taxes, due September 2021 and March 2022 accrued for Mary Lou Moore, 2514 East 51st Street Unit C, Davenport, Iowa, in the amount of \$2,148.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

October 18, 2021

To: Mahesh Sharma, County Administrator

From: Lori A. Elam, Community Services Director

Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have the property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Kristine Trujillo
524 Wisconsin Street
LeClaire, IA 52753

Suspend: The 2020 property taxes, due in September 2021 and March 2022 in the amount of \$2,037.00 including interest.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
October 28, 2021

**SUSPENDING THE 2020 PROPERTY TAXES, DUE IN SEPTEMBER 2021 AND MARCH 2022 FOR
KRISTINE TRUJILLO, 524 WISCONSIN STREET, LECLAIRE, IOWA IN THE AMOUNT OF \$2,037.00
INCLUDING INTEREST.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2020 property taxes, due in September 2021 and March 2022 for Kristine Trujillo, 524 Wisconsin Street, LeClaire, Iowa in the amount of \$2,037.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY
400 West Fourth Street
Davenport, Iowa 52801-1104



Ph: (563) 328-4100 Fax: (563) 326-8669
www.scottcountyiowa.com

October 19, 2021

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: Server and Storage Maintenance and Support

Hewlett-Packard (HP) server and storage maintenance and support is due for renewal. The servers and storage equipment maintained by this contract run all servers for Scott County and SECC.

The bid summary from HP is as follows:

<u>HP Server and Storage Maintenance</u>	<u>Total</u>
- Storage and Storage Support	\$ 80,826.96
Total	\$ 80,826.96

It is recommended that the Board approve the bid from HP in the amount of \$80,826.96 for one year of maintenance and support.

The HP proposal provides Information Technology the ability to obtain the latest updates and patches to the firmware and software as well support 24x7. The contract also provides replacement of failed hardware. The result is a more functional and dependable computing environment.

Budget dollars are available in the Information Technology Department and SECC operational budgets to fund the cost of this contract. SECC will fund twenty-five (25) percent, \$20,206.74, of this yearly operational maintenance cost as originally detailed to and approved by the Board in October, 2015 .

Notes:

- HP server and storage maintenance and support costs were \$66,941.92 for FY'21.

Cc: Dave Donovan, SECC Director
Sam Samara, IT Network Infrastructure Manager

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

A RESOLUTION APPROVING PURCHASE OF SERVER AND STORAGE MAINTENANCE AND SUPPORT

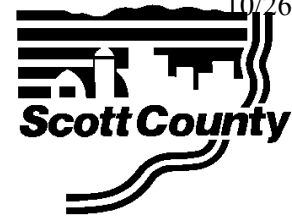
BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. A joint purchase with SECC of Hewlett-Packard server and storage maintenance and support for one year with a total cost of \$80,826.96 and Scott County cost of \$60,620.22 is hereby approved.
- Section 2. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100
www.scottcountyiowa.com



October 18, 2021

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: ECM Project – Phase 4

In March of 2016, the Enterprise Content Management (ECM) Steering Committee recommended and the Scott County Board of Supervisors approved Hyland OnBase and professional implementation services from DataBank, A Kyocera Group Company, for an Enterprise Content Management (ECM) solution.

ECM implementation began at Scott County in June of 2014 when an ECM Steering Committee was created to identify County records management needs. In January of 2015, that ECM Steering Committee solicited a record inventory from County Offices and Departments. The inventory process identified over two hundred and fifty (250) record sets at that time. The inventory was used to provide detail to a County issued RFP in November of 2015.

The initial RFP resulted in fifteen (15) responses from potential solution providers which were ranked and narrowed to the three (3) best responses for vendor on-site demonstrations of application capabilities and implementation strategies. The ECM Selection Team found OnBase as proposed by the Value Added Reseller (VAR) DataBank to be the solution which clearly best met the needs of Scott County and the Board approved contracts which included Phase 1 implementation work as well as Phase 2 project discovery. Initial ECM implementation work was completed in 2017.

Subsequently, the Board of Supervisors has approved contracts with Databank for additional project work in FY'18 and FY'19.

To date, Scott County IT has deployed solutions both with and without consulting services. In total, in excess of 56 projects have been completed to date 19 of which used professional services. Moreover 3,000,000 records are stored in the County ECM (up nearly 1M records since project inception) which are comprised of 252 document types.

At this time, we are seeking approval for professional service support from DataBank to support an ECM project to address Human Resources employee record access and document retention. Anticipated project costs total \$67,275 for these professional services. No additional software is required for this solution.

It is recommended the Board approve a project with DataBank for Human Resources Record Access and Retention in amount not to exceed \$67,275 and for the IT Director to sign document(s) for this project on behalf of the Board. Budget dollars are available in the Capital Improvement Program budget to fund the cost of this project.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

APPROVING ECM PROJECT - HUMAN RESOURCE RECORDS - EMPLOYEE ACCESS AND RECORD RETENTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign a statement of work with DataBank, A Kyocera Group Company for an ECM project addressing Human Resource Records in an amount not to exceed \$67,275 is hereby approved.

Section 2. This resolution shall take effect immediately.