
MEMO FROM:

**Roger A. Kean, Executive Director
Scott County Conservation**



DATE: |October 18, 2021|

TO: |Mahesh Sharma, County Administrator
Mary Thee, Human Resources Director/Assistant County Administrator|

SUBJECT: |Golf Course Pro/Manager Overfill Request|

Sadly, we have received an April 15th, 2022 retirement notification of our longtime (and one and only) Golf Pro/Manager, John Valliere, after 30 years of service to the County. John was hired prior to the course opening in order to manage and facilitate the construction and development of the pro shop operations, and his professional leadership, dedication, and hard work has resulted in Glynn's Creek Golf Course being recognized as one of the state and the region's premiere public golf courses.

The Conservation and Golf operations are fortunate to have a very comprehensive parks and recreation management software package (RecTrac/GolfTrac) that encompasses all aspects of point-of-sale transactions, tee-time reservations, and merchandise inventory control. Because John has been the sole manager and is the only full-time staff person for the clubhouse operations, it is essential that John provide as much training as possible in both the operational and administrative aspects of this software with his replacement. Also, because of the unique nature of this position and the merchandising ownership aspects, additional time will be needed to negotiate these details with the new hire, and to address any budgetary considerations if changes are needed.

Because of these unique considerations, we are requesting that the recruitment and overfill of this position begin as quickly as possible to not only take advantage of John's expertise and knowledge, but to also address the anticipated lead-time that may be required to address the merchandising aspects so we can ensure a smooth transition prior to the start of the next golfing season.

Thank you in advance for your consideration.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 28, 2021

APPROVAL OF THE REQUEST TO OVERFILL THE GOLF PRO POSITION.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the request to overfill the Golf Pro in Conservation through April 15, 2022 is hereby approved.
- Section 2. This resolution shall take effect immediately.