

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
November 23, 2021

Tuesday, November 23, 2021

Committee of the Whole - 4:00 pm
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 2491 488 5109 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ___ 1. Roll Call: Knobbe, Maxwell, Beck, Croken, Kinzer
- ___ 2. Public Comment.

By Phone: *3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer: Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise/lower your hand.

Presentation

- ___ 3. Presentation by Wold Architects and Engineers regarding Youth Justice and Rehabilitation Center. (Item 3)

Facilities & Economic Development

- ___ 4. Purchase of one Sheriff Patrol pickup truck. (Item 4)
- ___ 5. Blackhawk Foundry Tax Deed Property Transfer to the City of Davenport. Public Hearing during the Board Meeting, November 23, 2021 at 5:00 PM. (Item 5)

Human Resources

- ___ 6. Conservation organizational change request. (Item 6)
- ___ 7. Attorney's Office organizational change requests. (Item 7)

Health & Community Services

- ___ 8. Tax suspension request. (Item 8)

Finance & Intergovernmental

- ___ 9. Purchase of Enterprise Content Management (ECM) software maintenance and support. (Item 9)
- ___ 10. Purchase of Solarwinds network monitoring software maintenance and support. (Item 10)
- ___ 11. Board Appointment - County Medical Examiner - Investigator. (Item 11)
- ___ 12. Tax abatement request from City of Davenport. (Item 12)
- ___ 13. Consideration of Family Farm tax credit applications. (Item 13)

Other Items of Interest

- ___ 14. Discussion of 2022 Urban County Coalition Legislative Priorities. (Item 14)
- ___ 15. Beer/liquor license renewal for Locust Mart, 11423 160th Street, Davenport.
- ___ 16. Adjourned. Moved by _____ Seconded by _____

Tuesday, November 23, 2021

Regular Board Meeting - 5:00 pm (immediately following Committee of the Whole) Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388 (same as 4:00 Meeting)

ACCESS CODE: 2491 488 5109 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting

using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

Public Hearing

- ___ 1. Public Hearing related to Blackhawk Foundry Tax Deed Property Transfer to Davenport.

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2491 488 5109

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=ece3cfda015ef0f62248a26537ec839fe>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

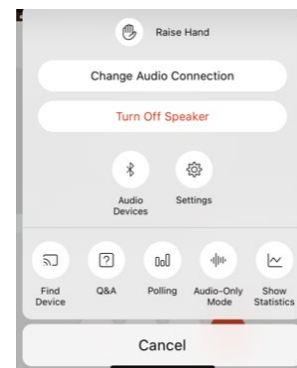
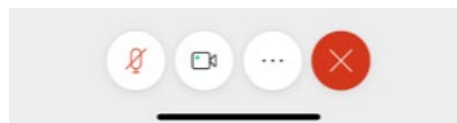
1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



Facility & Support Services

600 West Fourth Street
Davenport, Iowa 52801
(563) 326-8738 (Voice) (563) 328-3245 Fax



Item #3
11/23/21

~ Our Promise: Professional People, Solving Problems, High Performance

November 15, 2021

TO: Mahesh Sharma
County Administrator

FROM: Tammy Speidel, FMP
Director, Facility & Support Services

RE: Presentation by Wold Architects and Engineers
Youth Justice & Rehabilitation Center

Mahesh

As you know the project team was tasked with meeting regularly to develop a schematic design for a new Youth Justice & Rehabilitation Center.

The Schematic Design phase is complete, and I have Wold Architects and Engineers scheduled to provide an update of the process and design phase to the Board on November 23, 2021.

Myself and several members of the JDAAC Committee plan to be present to answer any questions you or the board may have.

CC: Jeremy Kaiser, Director Juvenile Detention Center
Neika Harms, Supervisor, Juvenile Detention Center
Pat Jones, Supervisor, Juvenile Detention Center
Michelle Bancroft, Supervisor, Juvenile Detention Center
Scott Hobart, Chief Juvenile Court Officer- 7th Judicial District
David Farmer, Budget and Administrative Services Director
Chris Still, Facility Maintenance Manager, FSS



Youth Justice & Rehabilitation Center



MEETING AGENDA

- Defining The Need
 - Background
- The Opportunities
- Design Fundamentals
 - Guiding Principles & Design Criteria
- Building Precedents
- Design Process
 - Program, Studies, Diagrams, Floor Plan, & Building Form
- Estimated Probable Cost
- Questions & Thoughts



A photograph of a modern building interior with large windows. The view outside shows a landscape with a red barn, a tall light pole, and a cloudy sky. The text "Defining the Need" is overlaid in white.

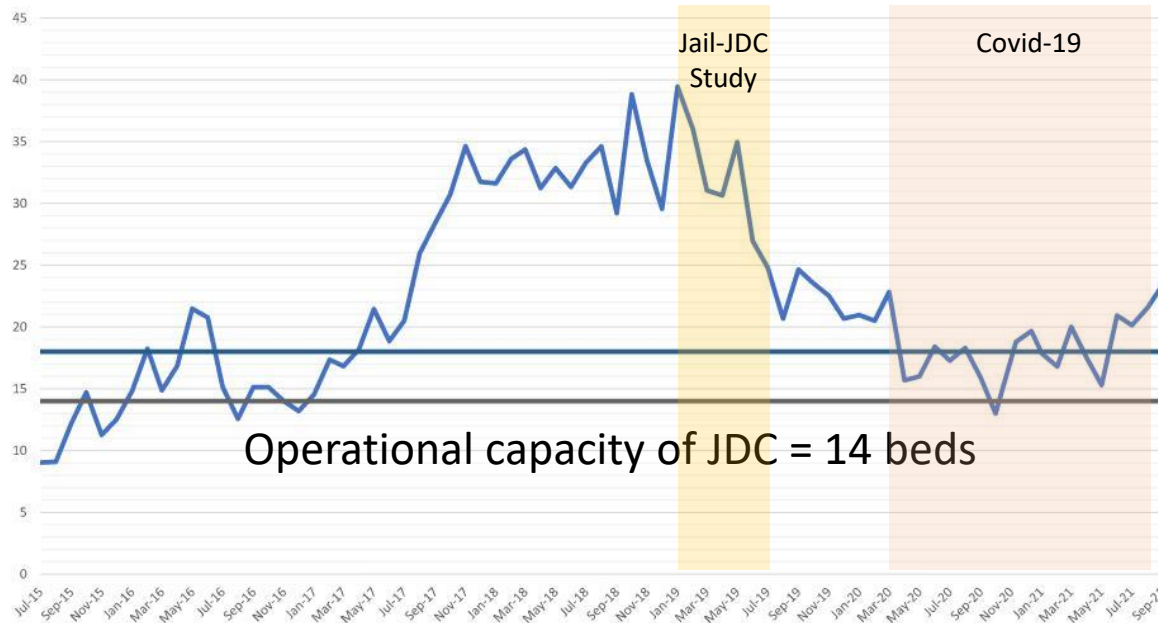
Defining the Need

Just the FACTS

- I. By law, juveniles waived to adult court can no longer be held within the jail facility starting December 18th 2021 (juvenile justice delinquency prevention act)
 - Monthly ADP of Juveniles housed the Adult Jail over the last five years = 10 with a monthly avg. peak of 16
 - Spirit of the law is that an individual 17 or under is still a youth despite the offense

DEFINING THE NEED

CURRENT AVERAGE DAILY POPULATION (RIGHT SIZING FOR PEAK)



CAPACITY vs. POPULATION

- **Current JDC operational capacity = 14-16 beds (+ 2 holding)**
- **5-year monthly average ADP for juveniles in JDC & JAIL = 24.8**
- **Peak monthly ADP for juveniles in the JDC & Jail = 39.5**
- **Operational capacity (80%) for 40 bed facility = 32**

	July	August	September	October	November	December	January	February	March	April	May	June	Avg
FY 18	20.50	25.96	28.40	30.68	34.63	31.74	31.62	33.60	34.36	31.24	32.86	31.33	30.58
FY 19	33.29	34.61	29.21	38.82	33.42	29.56	39.45	36.00	31.05	30.64	34.96	26.95	33.16
FY 20	24.82	20.68	24.65	23.53	22.53	20.68	20.97	20.50	22.83	15.68	16.00	18.40	20.94
FY 21	17.28	18.30	15.91	13.00	18.79	19.67	17.85	16.80	20.00	17.50	15.30	20.92	17.61
FY 22	20.14	21.55	23.43	20.81									21.48

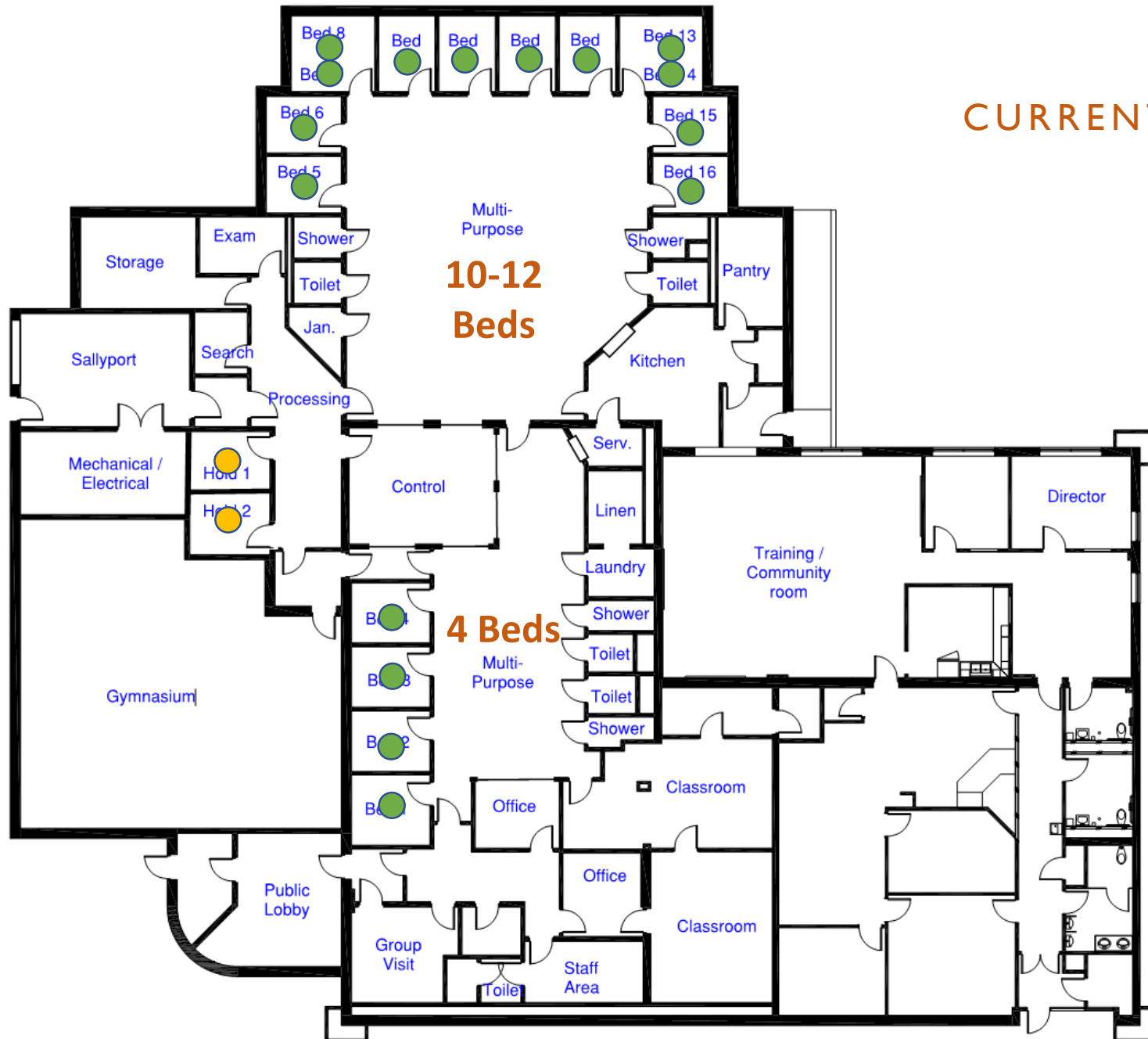
FY	AVG
2018	30.6
2019	33.2
2020	20.9
2021	17.6
2022	21.5
5 YEAR	24.8

= Exceeded operational Capacity (14)

= Exceeded Licensed Capacity (18)

DEFINING THE NEED

CURRENT BED SPACE (RIGHT SIZING)



Maximum Licensed Capacity = 18 beds

● Current Operational Capacity = 14 beds
(no double occupancy and no use of process / Holding beds)

Classification and Male / Female separation make even the Operational Capacity only work w/ perfect classifications

Just the FACTS

III. Existing Juvenile Detention Facility has reached the end of its useful life and does not provide a positive physical environment for the youth of Scott County

- JDC is a repurposed car dealership w/ 3 additions over its existence
- Mechanical, Electrical and Security System are at the end of their life
- Expanding the existing facility does not make practical sense
 - Buried into slope and removes valuable site and parking for Jail & Courts
 - Facility would need to be shut down to allow for renovations
- JDC's current environment is not conducive to treatment or rehabilitation nor is it therapeutic or trauma informed
- Limited ability for separation and proper classification

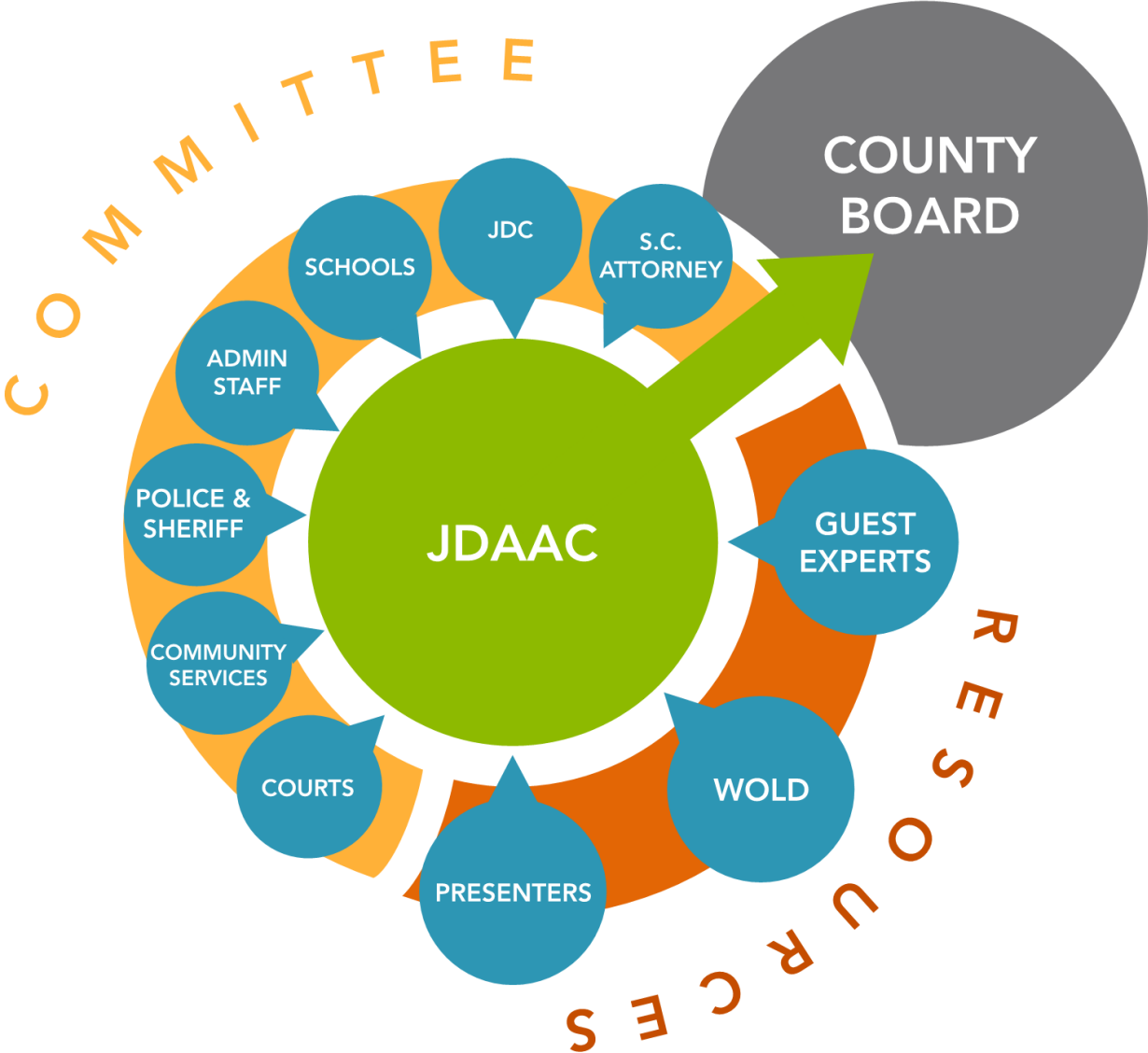
Just the FACTS

IV. The County, Cities and Community need to look at a holistic approach to Juvenile Justice and prevention

- Existing diversion programs are good but more can be done at the community level and civic/law enforcement level
- Need to help youth before they reach the level of detention
- Juvenile crime has an impact to Communities
- Preventing youth from becoming future adult offenders will save the County money (**\$4-7 million per individual in adult detention**)
- Help create better citizens

DEFINING THE NEED

PARTICIPANTS

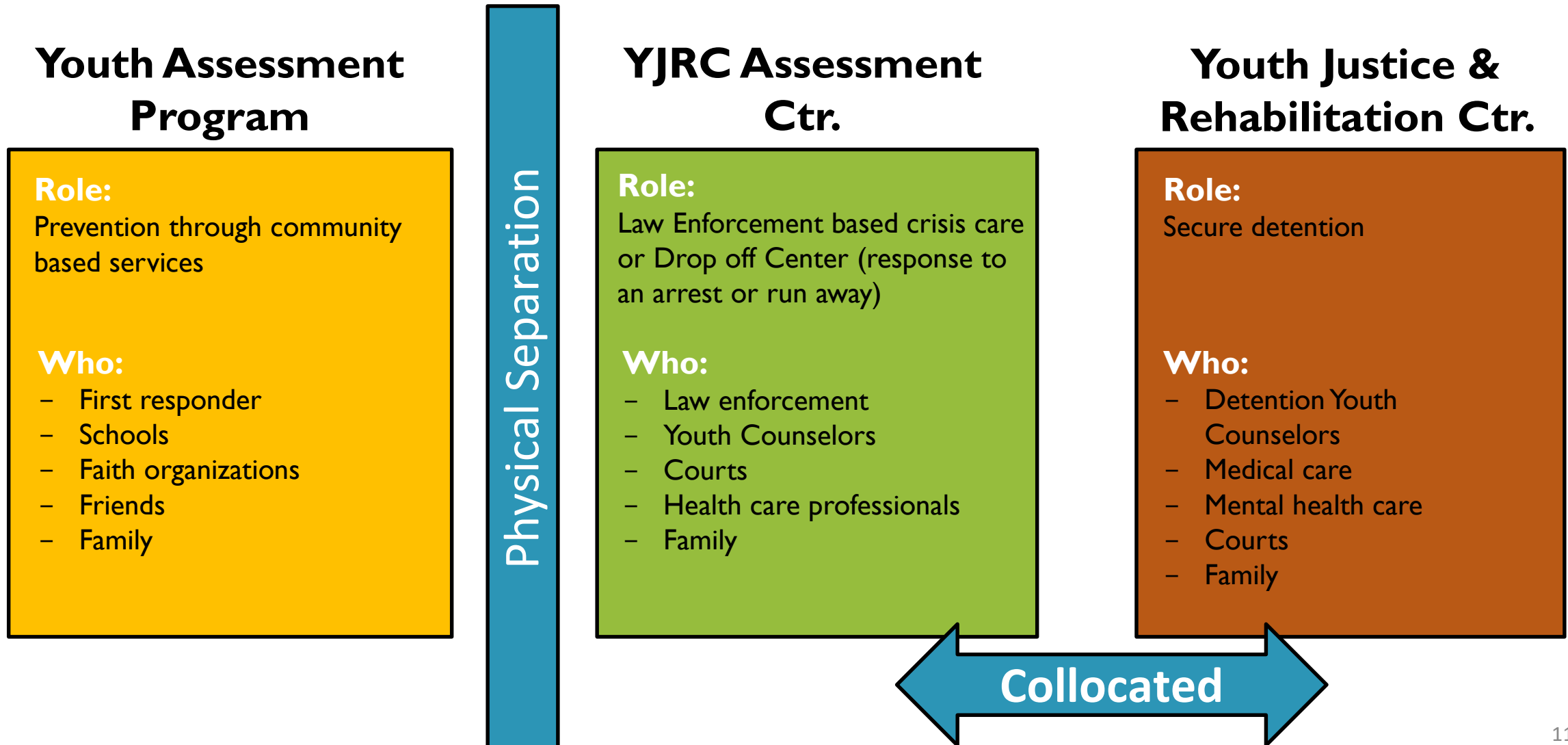


Youth Justice & Rehabilitation Center Vision and Mission

- Hold youth accountable
- Address needs for positive behavioral change and help the youth become better citizens
- Reduce recidivism
- Support successful reentry to society
- Protect the community – public safety

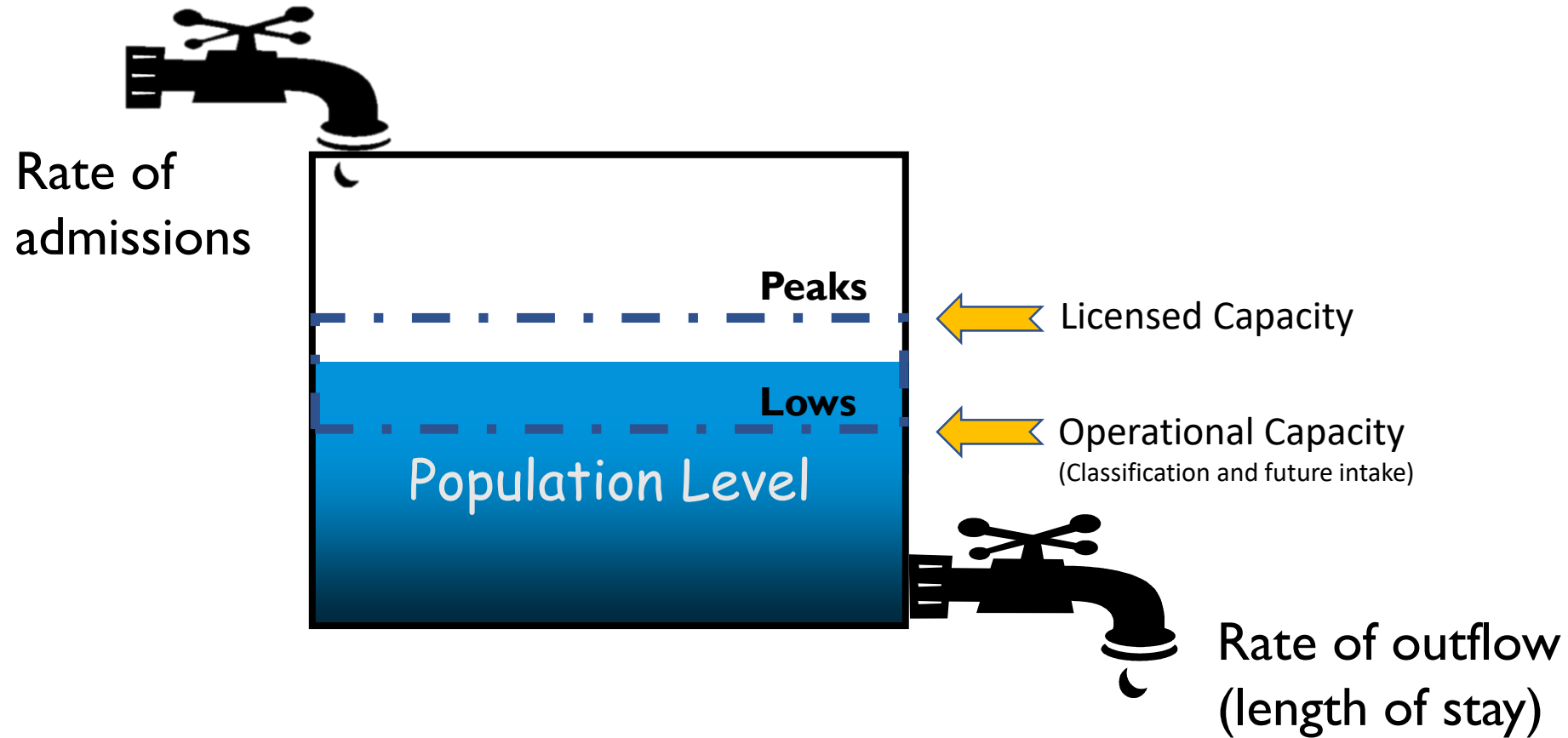
DEFINING THE NEED

MAJOR COMPONENTS IN JUVENILE JUSTICE CONTINUUM



DEFINING THE NEED

RIGHT SIZING & ACCOMMODATING PEAK POPULATIONS



$$\text{Admissions} \times \text{Length of Stay} = \text{Average Daily Population ADP}$$



The Opportunities

The Building as a Therapeutic Tool

- Trauma-informed
- Holistic approach
- Normative design
- Calming and restorative environment
- Safe



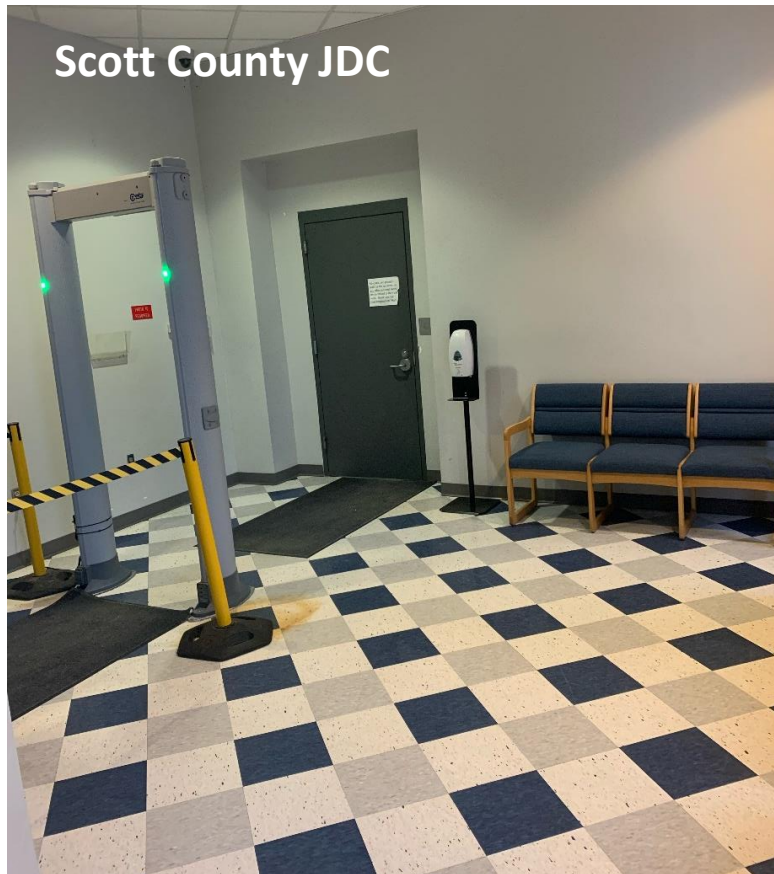
Facility Hallmarks

1. Scale
2. Safety and security
3. Adequate programs, services and support spaces
4. Normative environment
5. Good neighbor



THE OPPORTUNITIES EXISTING DEFICIENCIES AND THE POSSIBILITIES

Visitor Lobby



THE OPPORTUNITIES EXISTING DEFICIENCIES AND THE POSSIBILITIES

Housing Units



THE OPPORTUNITIES EXISTING DEFICIENCIES AND THE POSSIBILITIES

Bedrooms



THE OPPORTUNITIES EXISTING DEFICIENCIES AND THE POSSIBILITIES

Visiting Room



THE OPPORTUNITIES EXISTING DEFICIENCIES AND THE POSSIBILITIES

Intake Rooms





The Design Fundamentals

Guiding Principles: (High Level Objectives)

- Ex: The design will be future ready and forward thinking, and adapt to the changing needs of the community over time.
- Ex: The design will be trauma informed and support social and emotional growth.

Design Criteria: (Specific Building Characteristics)

- Ex: The pods should open onto the dayroom vs pods along a corridor with access to a dayroom.
- Ex: Spaces within the building should all have direct access to daylighting.

Guiding Principles:

- Solutions are designed to meet the long-term Scott County Youth Justice & Rehabilitation Center programmatic needs.
- Be good stewards of taxpayer dollars. Best product while spending responsibly
- The building should be welcoming and represent a safe space in the community and neighborhood.
- Colorful and bright spaces

Guiding Principles:

- Integrate ownership into spaces (art/messaging) – current partnership with art museum.
- Architecture to promote and motivate youth to be better citizens.
- Building to support mission statement and goals.
- Spaces should nurture relationships and rapport between staff/youth and the community.
- Promote unity within the community – Integrating public involvement.

General Facility:

- Safety and security of both youth and staff are priority.
 - Tiered Security levels
 - Cameras and communication
 - Limit blind spots - Camera views/blind spots; safety and liability
 - Ligature free
- Trauma informed environments that respects dignity of youth, staff and community.
- Provide all spaces with natural light, views and fresh air/ventilation. Provide Courtyard (also for programs).
- Create a good work environment to help with staff retention. Improved staff support spaces - break room/ lockers/ quiet space/ exercise room.
- Durability and clean ability.

General Facility: (Cont.)

- Incorporate updated, and expandable, technology into the design.
- Provide acoustic treatments to reduce noise levels.
- No balconies or mezzanines if possible.
- Provide areas for messaging to show support within the facility.
- Minimize movement between spaces that may cause conflicts between different populations. Look at paths between different spaces.
- Appropriately locating spaces based upon function.
- Provide appropriate spaces for medical services, including mental health.

Housing:

- Provide “on-suite” vs. “dorm” configuration. Tiered levels of security
- Maximize supervision.
- Provide separate high-security pod for adult waivers.
- Entertainment options (devices) for positive reinforcement.
- Possibility of Porcelain vs Stainless Steel fixtures by tier of security (High level = SS).

Programs and Services:

- Classrooms are conducive to learning and teaching.
- Appropriate physical activity spaces provided – indoor, outdoor, or both.
- Multi-purpose space for community programming.
- Provide flexible spaces for programming and learning. Potential vocational spaces.
- Provide a more secure kitchen space that might allow training and allow youth to assist in kitchen.

Facility Support:

- Ability to perform maintenance without disturbing the youth population (pipe chase access and adequate working spaces within chases).
- Tamper-proof, detention grade equipment and components.
- Maximize energy efficiency. Potential for Solar or other renewable energy sources. Seek Rebates
- Provide building back-up systems.
- Adequate space for network and security infrastructure.
- Defensive sanitary sewer systems.
- Integrated security systems (Card access, intercoms, cameras, etc.).
- Adequate Storage is critical.



Building Precedents

Facility Tours:

- Johnson County Youth and Family Services Center;
Olathe, KS
- Wyandotte County Juvenile Detention Center;
Kansas City, KS
- JJS – Weber Valley Youth Center;
Ogden, UT



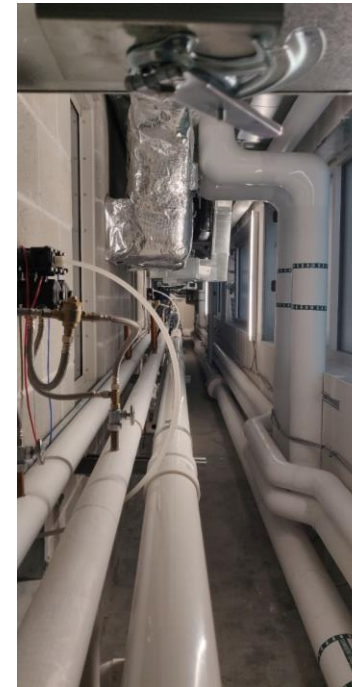
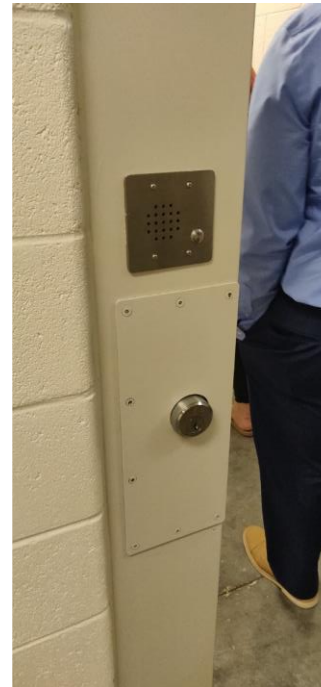
BUILDING PRECEDENTS

FACILITY TOURS

Daylight & Color In Dayroom Pods



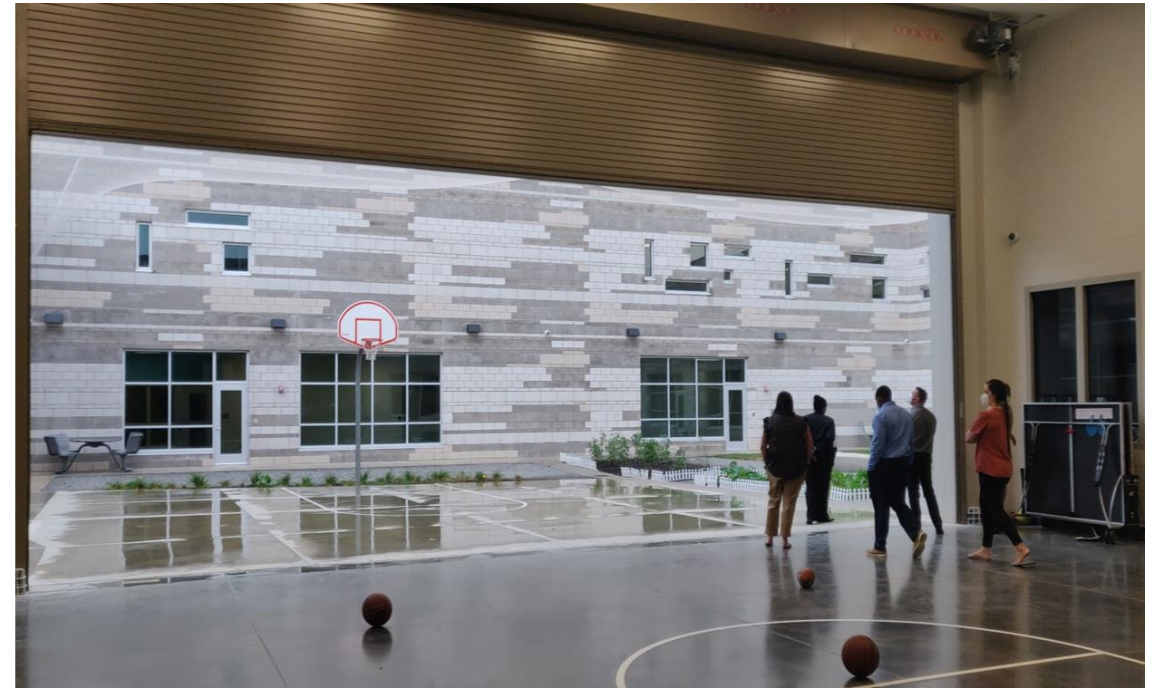
Maintenance, Servicing & Safety



Normative Learning Environments



Recreation Spaces



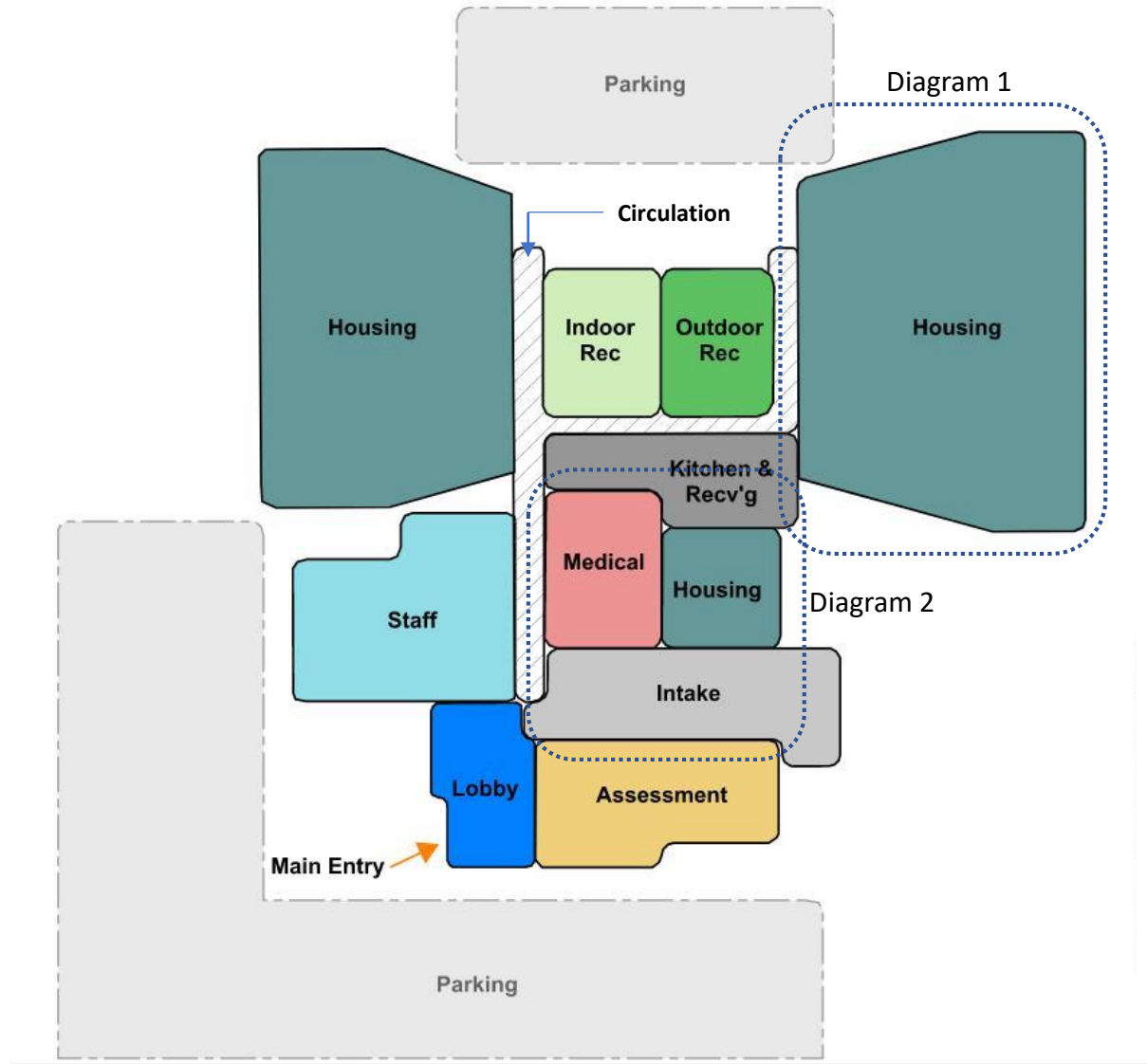


Design Process

(Program, Diagrams, and Studies)

DESIGN PROCESS

PROGRAM LAYOUT



YJRC summary

Total Net SF =
21,835 sf

Total Gross SF=
33,751 gsf

Assessment Center summary

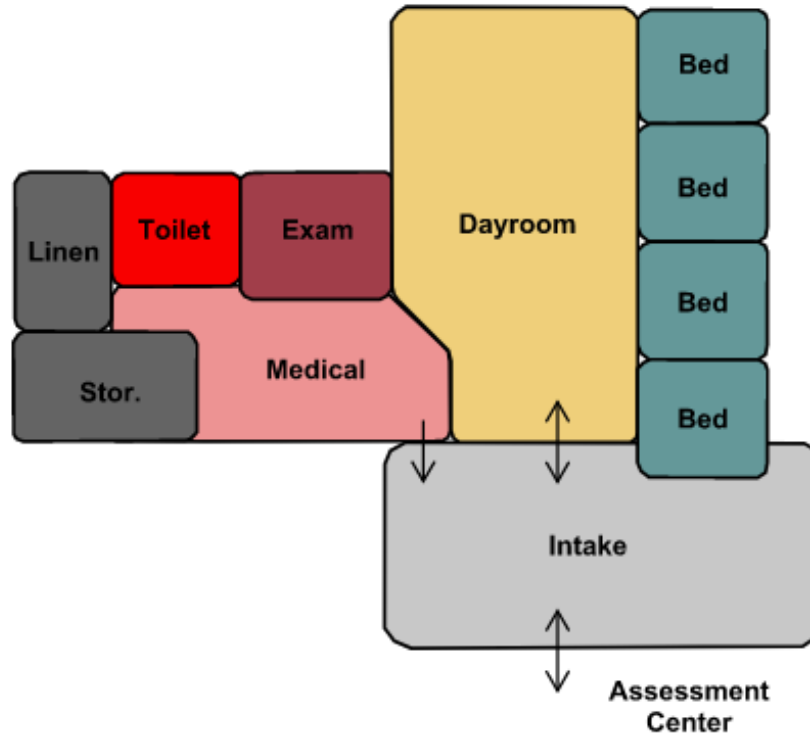
Total Net SF =
1,651 sf

Total Gross SF=
2,277 gsf

Floor Plan Diagram – 40 beds (Operational Capacity = 32)

DESIGN PROCESS

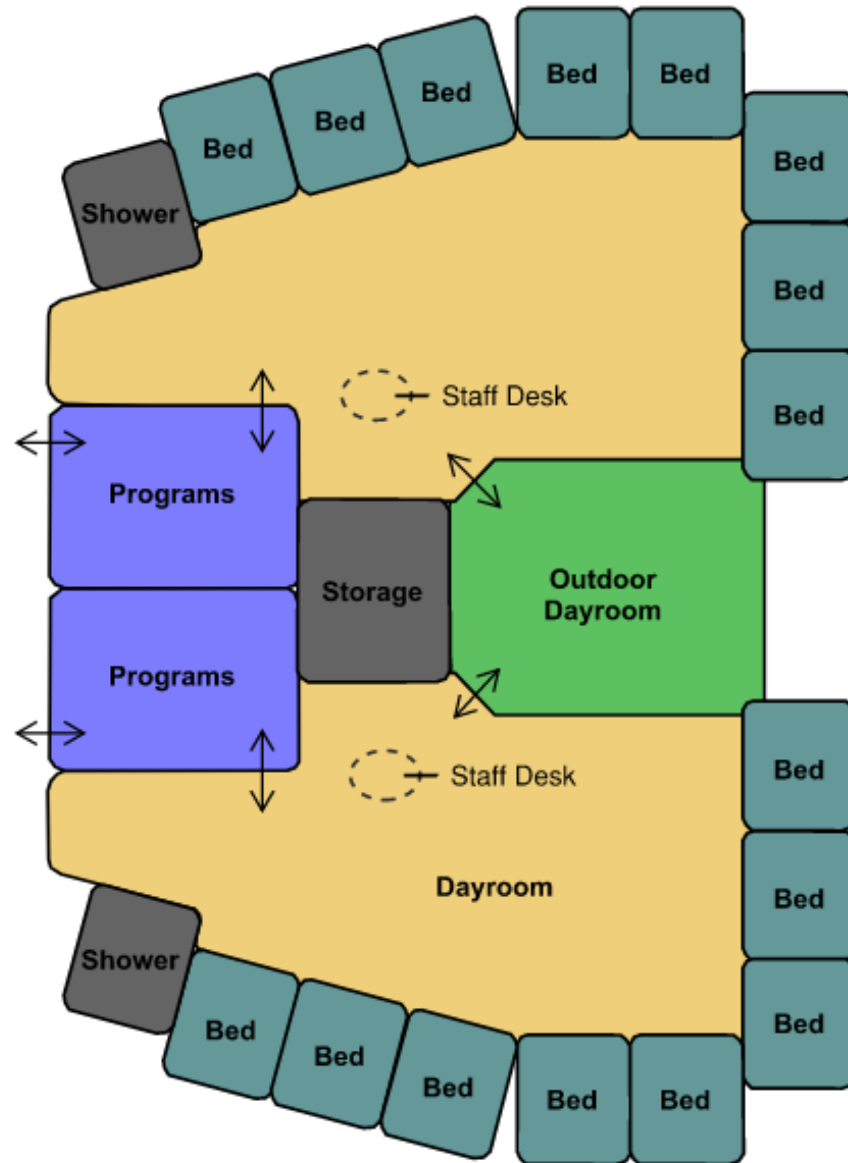
PROGRAM LAYOUT



- Small dayroom adjacent allows for observation and medical assistance.
- Intake has close proximity to intake and assessment center for expedited care when needed

DESIGN PROCESS

PROGRAM LAYOUT

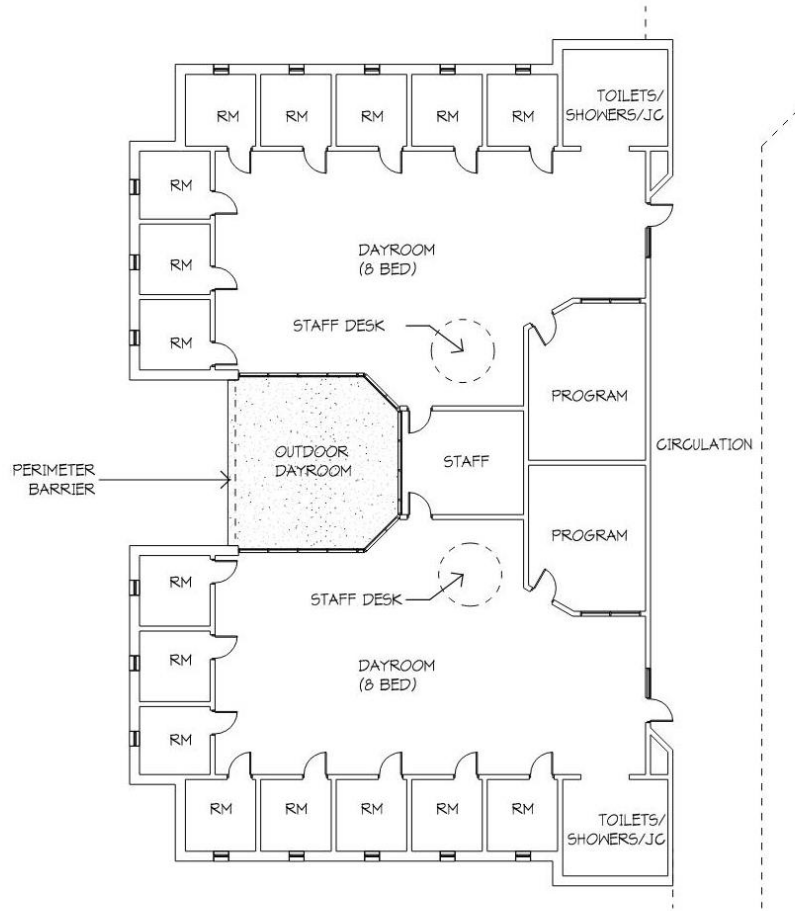


- Youth have access to outdoor space and natural daylight via the outdoor dayroom
- Each dayroom has an adjacent program room that can be used as a classroom, a space for faith based activities and other multi-purpose use
- Operational Capacity for a 40 bed facility = 32 Beds (80 % of Licensed Capacity)

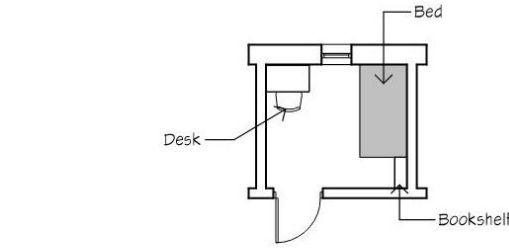
Enlarged Plan Diagram 2 – Dayrooms and Program Space

DESIGN PROCESS

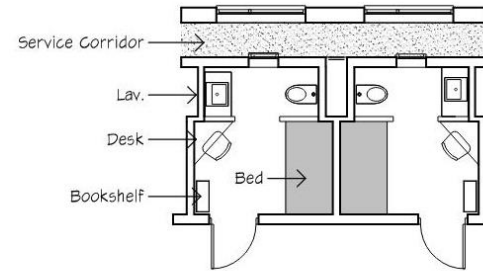
SPACE STUDIES



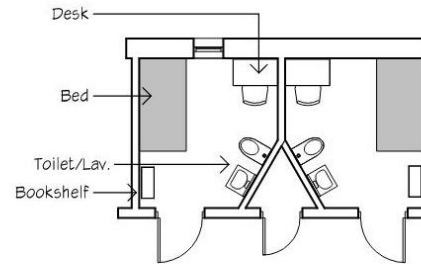
DAYROOM STUDY -
8 BEDROOM



1. Bed/Desk
- 76 SF



2. Bed/Desk/WC
- 86 SF
(not including plumbing serv. corridor)



3. Bed/Desk/WC
- 84 SF

BEDROOM
COMPARTMENT STUDIES

Dayroom/Bedroom Studies

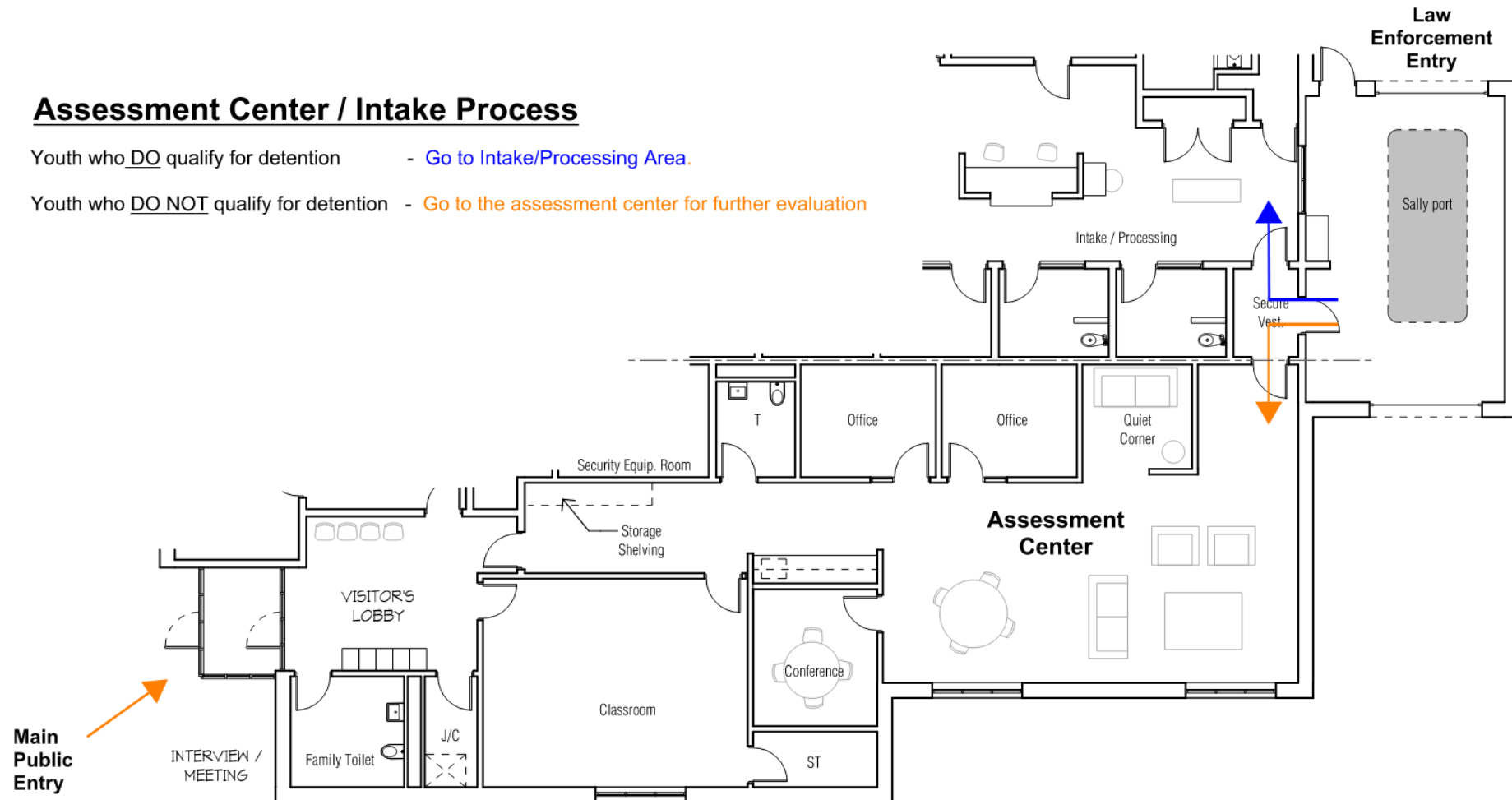
DESIGN PROCESS

SPACE STUDIES

Assessment Center / Intake Process

Youth who DO qualify for detention - Go to Intake/Processing Area.

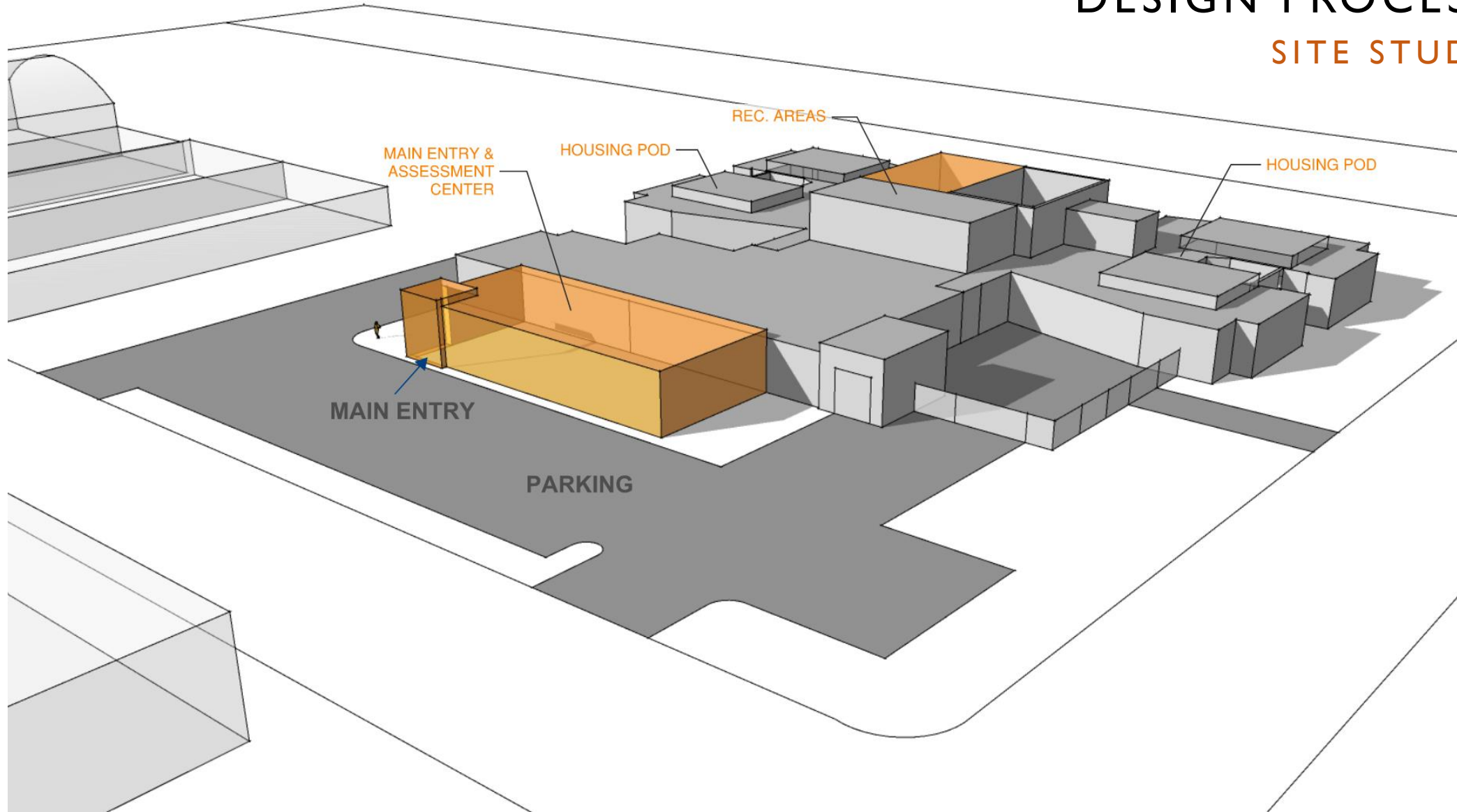
Youth who DO NOT qualify for detention - Go to the assessment center for further evaluation



Assessment Center Study

DESIGN PROCESS

SITE STUDY



Building Form

CONSTRUCTION COST (building, site, parking, generators, fencing, solar, etc.)	
New YJRC	\$ 14,516,500
New Assessment Center	\$ 1,488,500
Misc. Site and Infrastructure	\$ 565,000
Design and Construction Contingency	\$1,600,000
Subtotal	\$18,170,000
FEES, TESTING, SURVEY, SOILS, COMMISSIONING, & MISC COSTS	
New YJRC	\$ 1,705,000
New Assessment Center	\$ 175,000
Subtotal	\$1,880,000
FURNITURE FIXTURES & EQUIPMENT	
New YJRC	\$ 1,542,000
New Assessment Center	\$ 158,000
Subtotal	\$1,700,000

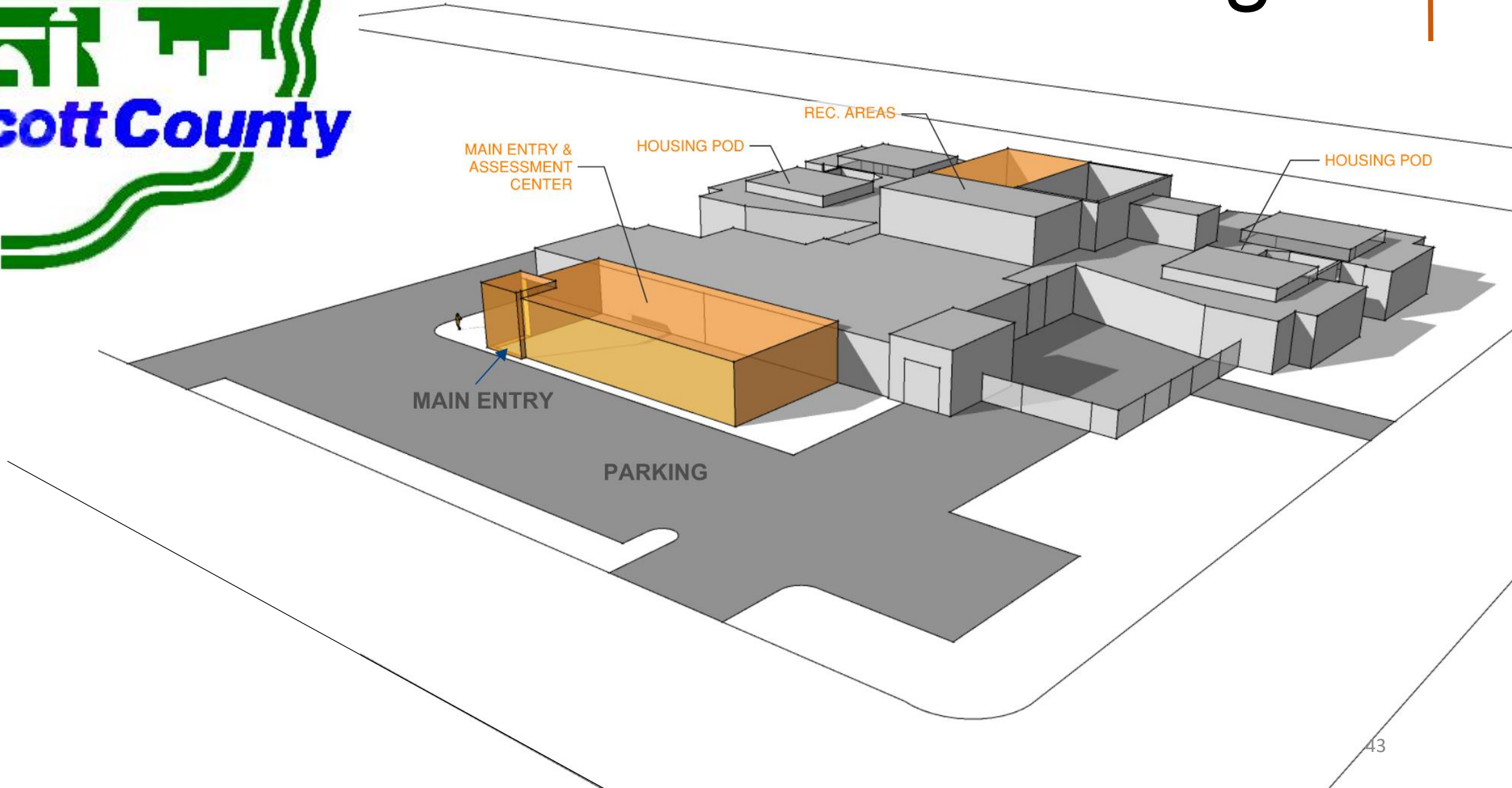
ESTIMATED
PROBABLE COST
SCHEMATIC DESIGN PHASE

YJRC and Community Assessment Center

**ESTIMATED TOTAL
PROJECT COST =
\$21,750,000**



Questions or Thoughts



**SCOTT COUNTY ENGINEER'S OFFICE**

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640

FAX – (563) 328-4173

E-MAIL - engineer@scottcountyiowa.govWEB SITE - www.scottcountyiowa.gov

ANGELA K. KERSTEN, P.E.
County Engineer

ELLIOTT R. PENNOCK, E.I.T.
Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Purchase of One 2022 Ford F-150, 4x4, Crew Cab - Police Responder for the Sheriff's Office

DATE: November 16, 2021

The Fleet Services FY2022 vehicle replacement plan includes replacement of one Sheriff patrol pickup truck. Fleet Services has solicited quotes for one 2022 half ton, 4x4, crew cab, police responder pickup. The request for quotes was posted on Public Purchase. We received the following quotes:

<i>Dealership</i>	<i>Location</i>	<i>Year/Make/Model</i>	<i>Total Purchase</i>
Courtesy Ford	Davenport, IA	2022 Ford F-150, Pursuit Rated	\$ 38,248.00
McGrath Ford	Hiawatha, IA	2022 Ford F-150, Pursuit Rated	\$ 38,923.00
Technology International, Inc.	Lake Mary, FL	2022 Ford F-150, Pursuit Rated	\$ 57,475.00

Fleet Services recommends awarding the bid to Courtesy Ford, Davenport, IA, for a total cost of \$38,248.00.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
NOVEMBER 23, 2021

A RESOLUTION APPROVING THE AWARD OF BID FOR THE PURCHASE OF ONE
2022 FORD F-150, POLICE RESPONDER 4 X 4

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one 2022 Ford F-150, Police Responder 4 X 4 for the Sheriff's Office is approved and hereby awarded to Courtesy Ford, Davenport, IA, for a total cost of \$38,248.00.
- Section 2. This resolution shall take effect immediately.



**Planning & Development
Scott County, Iowa**

Item #5
11/23/21

Chris Mathias, Director

Email: planning@scottcountyiowa.gov
Office: (563) 326-8643
Fax: (563) 326-8257

Administrative Center
600 West Fourth Street
Davenport, Iowa 52801-1106

November 8, 2021

To: Mahesh Sharma, County Administrator
From: Alan Sabat, Planning and Development Specialist
Re: Public Hearing and Resolution: Blackhawk Foundry Tax Deed Property Transfer to Davenport

In 2011, the County obtained Tax Sale Certificates for six (6) parcels located within the City of Davenport, which were owned by Blackhawk Foundry & Machine Company. Earlier this year, the City expressed interest in the parcels for future use by their Public Works Department. In accordance with adopted County policies on the disposal of tax deed properties, the County may transfer such properties to a city, school district, or community based non-profit agency prior to offering such properties at public auction.

Planning & Development has applied for tax deeds through the Treasurer's Office, the process which yielded no redemptions by previous lienholders. The deeds were recorded in Scott County's name on October 21, 2021. With the deeds in its possession, the County may now hold a public hearing on the proposed transfer to the City of Davenport, which will take place on Tuesday, November 23, 2021.

Following the public hearing, the Board may consider a resolution transferring the properties. Once that resolution is passed and the properties are transferred, the Board may consider a resolution abating the back taxes and special assessment.

Subject Parcels:
J0029-05
J0029-06A
J0029-06B
J0029-09C
J0037-02A
J0037-40A



**Planning & Development
Scott County, Iowa**

Chris Mathias, Director

Email: planning@scottcountyiowa.gov
Office: (563) 326-8643
Fax: (563) 326-8257

Administrative Center
600 West Fourth Street
Davenport, Iowa 52801-1106

NOTICE OF BOARD OF SUPERVISORS
PUBLIC HEARING ON TRANSFER OF TAX DEED PROPERTY

Public Notice is hereby given that the Scott County Board of Supervisors will hold a public hearing on a request from the City of Davenport to transfer certain Scott County tax deed properties. The public hearing will be held on Tuesday, November 23, 2021 at 5:00 P.M. in the 1st Floor Board Room of the County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801.

In accordance with adopted County policies on the disposal of tax deed properties, prior to offering such properties at public auction the County may transfer such properties to a city, school district, or community based non-profit agency. This public hearing is scheduled to take public comments on the proposed transfer of Parcels J0029-05, J0029-06A, J0029-06B, J0029-09C, J0037-02A, and J0037-40A to the City of Davenport, Iowa.

If you have questions or comments regarding the proposed transfers, please call, write or email the Planning and Development Department, 600 West 4th Street, Davenport, Iowa 52801, 563-326-8643, planning@scottcountyiowa.gov or attend the hearing.

Chris Mathias
Director



SENT VIA EMAIL

February 23, 2021

Tim Huey, Planning & Development Director
Scott County Administrative Center
600 West Fourth Street
Davenport, Iowa 52801-1003

RE: Tax Deed Parcels

Tim Huey:

The city was approached regarding taking ownership of a number of parcels for which the county holds tax certificates.

After the county redeems the tax certificates the city will accept ownership to the following parcels:

J0029-06B
J0029-06A
J0029-05
J0029-09C
J0037-02A
J0037-40A

Thank you in advance for your attention to this matter.

Sincerely,

Mike Atchley

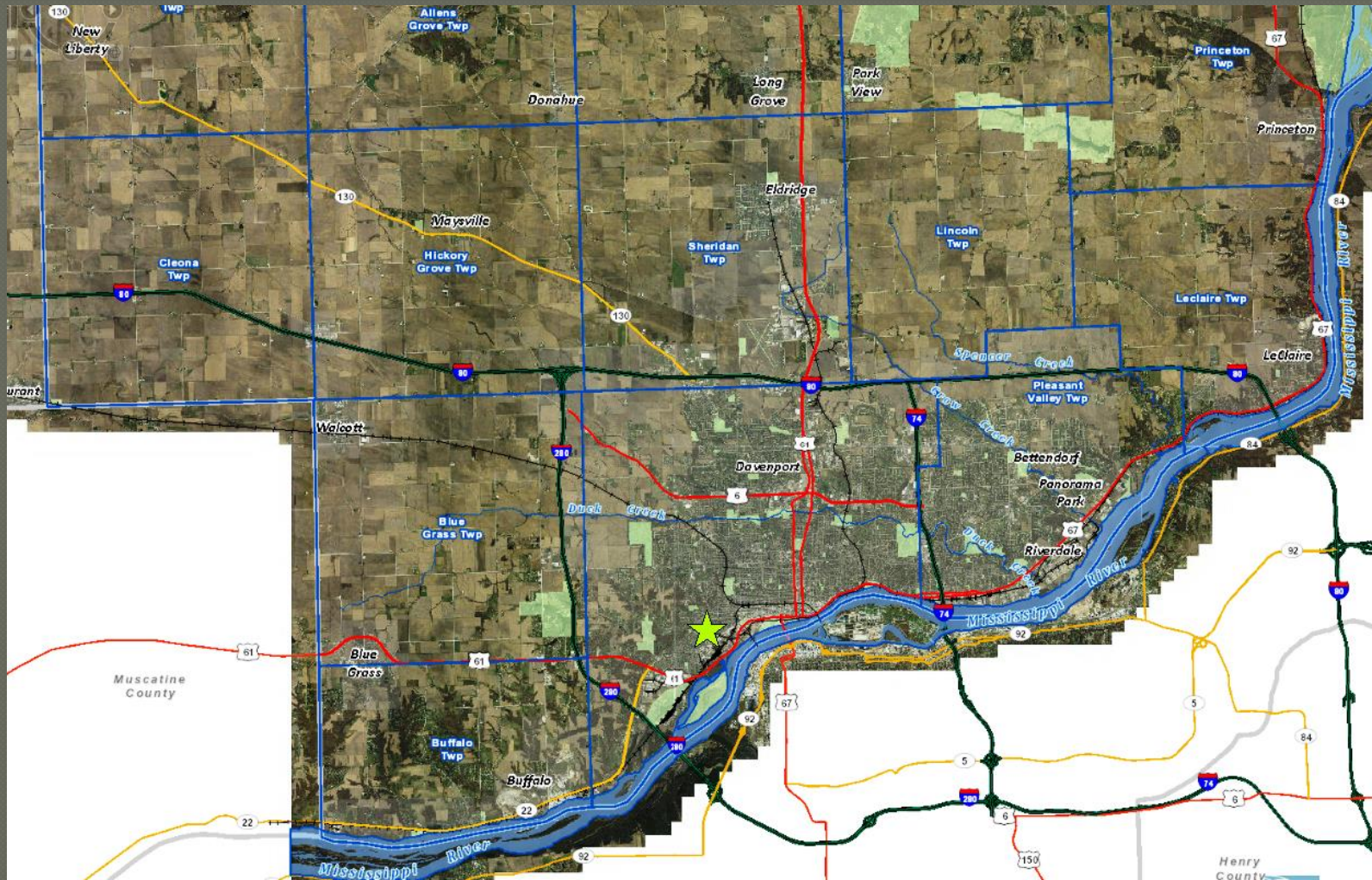
Mike Atchley
Real Estate Manager
mike.atchley@davenportiowa.com

cc: Tom Warner, Corporation Counsel
Clay Merritt, Capital Manager
Jim Odean, Revenue Manager
Sherry Eastman, Customer Experience And Project Manager
File

BlackHawk Foundry & Machine

Tax Deed Properties

General Location of Blackhawk Foundry Properties in Scott County



Blackhawk Foundry Tax Deed Properties



J0029-05



J0029-05



Image Date: 2011

J0029-06A



J0029-06A

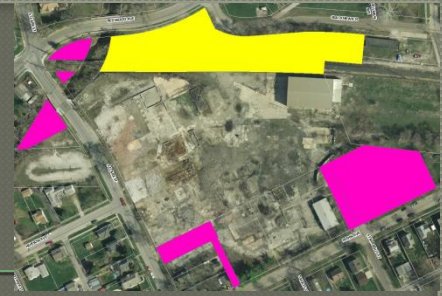


Image Date: 2011

J0029-06A



J0029-06B



J0029-06B



Image Date: 2011

J0029-06B



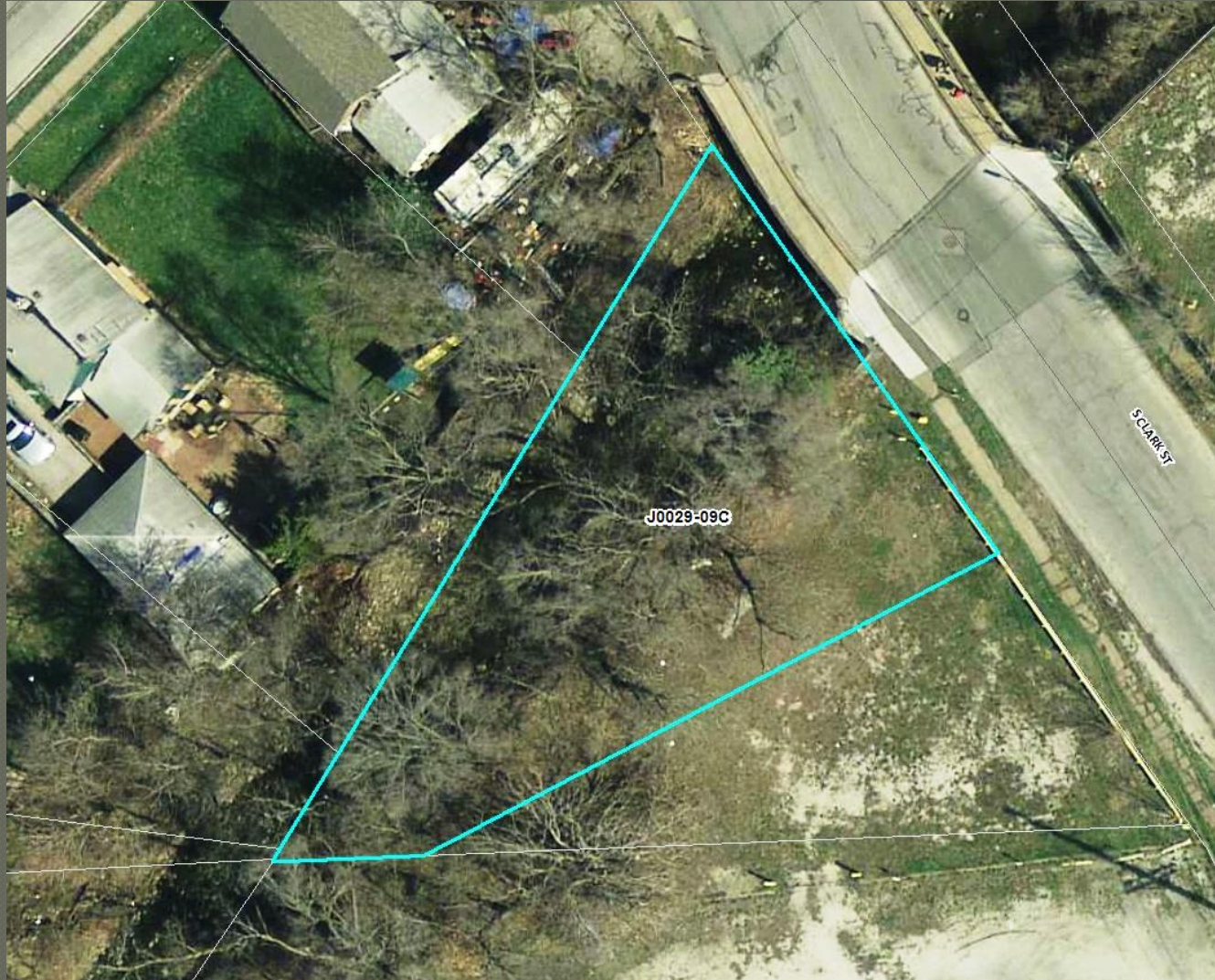
Image Date: 2011

J0029-06B



Image Date: 2011

J0029-09C



J0029-09C



Image Date: 2011

J0029-09C



Image Date: 2011

J0037-02A



J0037-02A



J0037-40A



J0037-40A



Image Date: 2011

J0037-40A



Image Date: 2011

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
November 23, 2021

**APPROVING THE TRANSFER OF TAX DEED PROPERTY TO CITY OF
DAVENPORT, IOWA IN ACCORDANCE WITH COUNTY POLICY**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. County policy states that a city, school system, or community-based non-profit may request transfer of a tax deed property if such transfer will benefit a community program or public good.

Section 2. A Public Hearing was held on November 23, 2021 for the transfer of Parcels
J0029-05
J0029-06A
J0029-06B
J0029-09C
J0037-02A
J0037-40A
to the City of Davenport, Iowa

Section 3. The Chairman is authorized to sign the Quit Claim Deeds.

Section 4. This resolution shall take effect immediately.

MEMO FROM:

**Roger A. Kean, Executive Director
Scott County Conservation**



DATE: |November 18, 2021|

TO: |County Board of Supervisors
Mahesh Sharma, County Administrator
Mary Thee, Human Resource Director/Assistant County Administrator|

SUBJECT: Organizational Change Request/Golf Superintendent Position

In FY-16/17, after the resignation of the superintendent at that time, the Conservation Board made the decision to leave the Golf Superintendent position temporarily unfilled as a cost saving measure. The management responsibilities of that position were then assigned to the Golf Pro/Manager with no change in compensation. Now, with the announcement of the retirement of the Golf Pro, we feel that it appropriate that we reassess the organizational structure of the golf operation and re-establish the Golf Superintendent position. The current structure has proven to be ineffective and inefficient with respect to the ability of that person to devote adequate time and supervision to the very technical turf management aspects and administrative functions of the golf maintenance operation, and we feel that it is unlikely that the new Golf Pro/Manager would possess the experience or desire to oversee both the clubhouse and the maintenance aspects. That is not a typical situation in the industry.

In addition, the Golf Equipment Mechanic also recently announced their intent to retire in February of 2022. Due to these facts, we feel it would be the appropriate time to make the necessary organizational structure change now, instead of through the normal budget process, so that the new Golf Superintendent would be in place to take a part in the hiring of the new mechanic, and prior to the hiring of the seasonal golf maintenance staff, which typically begins in early February. Our intent is to fill this position internally through promotion of one of the existing golf maintenance staff, and then eliminate the corresponding position so that there will be no increase in FTEs.

As is the case with all golf expenditures, the resulting increase by this salary change will be covered by the Golf Fund, and does not impact the County General Fund.

As such, the Conservation Board is hereby requesting:

- To re-establish the previous Golf Superintendent position and job description with the same duties and responsibilities.
- To proceed with an internal promotion to fill the Golf Superintendent and to eliminate the corresponding position so that there will not be any increase in FTEs.
- That we proceed with filling this position as soon as possible in coordination with the Human Resources staff.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS IN THE CONSERVATION DEPARTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Conservation Department be increased by 1.0 FTE to reflect the addition of the Golf Superintendent position (total 1.0 FTE). The position shall be placed at salary range 27.

Section 2. Following the internal promotional opportunity, the elimination of a position in Conservation will be added to the February organizational change resolution.

Section 3. This resolution shall take effect immediately.

Item #7
11/23/21

MICHAEL J. WALTON
SCOTT COUNTY ATTORNEY



Scott County Courthouse
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
Facsimile Transmission (563) 326-8763
michael.walton@scottcountyiowa.gov

November 17, 2021

To: Board of Supervisors

RE: Request to Elevate Position

I greatly appreciate the Board's support by following the advice of the Vera Causa staffing report. As a step in addressing those concerns two Assistant County Attorney positions have been created. Unfortunately, I have been unable to fill two open assistant positions due to lack of qualified applicants. Two Assistant Attorney positions have been advertised for nearly sixty days. Although the positions require an Iowa license, and experience with Iowa law and procedure is preferred, we expanded the search nation-wide. We have received a total of eight candidates the entire time. None of the candidates were experienced prosecutors or even trial attorneys for the most part. Although we interviewed three candidates, none of those will result in a hire.

We recently lost a new attorney to Polk County where the salary was ten thousand dollars higher for an entry level position. I need qualified attorneys to handle the approximately one-thousand open felony cases. The shortage of Assistant Attorneys and large caseload is creating conditions where I fear the loss of current employees, exasperating an already difficult situation.

I believe I could attract a suitable candidate if one of the currently open positions was elevated to Senior Attorney level. I estimate this would be an increase of approximately sixteen thousand dollars per year in salary.

Therefore I am requesting the Board to immediately elevate one of the open Assistant County Attorney positions to Senior Attorney. I thank you for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Walton".

Michael J. Walton
Scott County Attorney

MICHAEL J. WALTON
SCOTT COUNTY ATTORNEY

Scott County Courthouse
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
michael.walton@scottcountyiowa.gov



www.scottcountyiowa.com

Scott County Attorney's Office
Justification for Digital Evidence Specialist

NEED

The Scott County Attorney's Office needs a specialist to process the electronic evidence produced by law enforcement on a daily basis. The nature of this evidence has evolved into technology that requires knowledge and skills beyond that of the typical paralegal, administrative assistant, or attorney. The amount of this evidence requires a full time position.

Eleven law enforcement agencies currently provide digital evidence to the office including body camera, squad camera, and private surveillance. These agencies have different and unique approaches to how digital evidence is stored and shared. Our office is required to interact with all these agencies' technology to obtain this evidence. We are constantly working with this evidence to transfer, store, and produce it for use in court. We are also required to produce this evidence to the defense, which is a time consuming and technically difficult process. Failure to fully and accurately obtain, store and transfer this evidence can have serious and detrimental consequences to the prosecution of a case.

The County Attorney's Office is currently struggling on a daily basis to handle this important evidence. An example of the challenge is the recent Breasia Terrell homicide investigation. Our office had to transfer over a terabyte (1000 gigabytes) of digital evidence to the defense. To complicate the situation further, certain companies—like Walmart—have their own surveillance software that sometimes does not mesh well with evidence-based storage systems. That's one example. There are thousands of cases each with electronic evidence of various forms. These challenges require technical skills and experience to transfer the evidence into a viewable and storable form for use in court.

PROPOSED DUTIES

The Digital Evidence Specialist will provide technical support to deal with the digital evidence required for criminal investigation and prosecution. The position will provide prosecution assistance by obtaining, compiling, processing and maintaining digital evidence. The position will work with multiple video systems from multiple local law enforcement agencies to obtain digital media information and maintain physical evidence related to ongoing trials. It will assist attorneys with evidence retention and trial preparation and provide training for users on applicable technology.

Digital Evidence Specialist

DRAFT

FLSA: Non-Exempt

SUMMARY

Under general supervision, the Digital Evidence Specialist provides E-Discovery and trial assistance by obtaining, compiling, processing and maintaining digital evidence. Works with multiple video systems from local law enforcement agencies to obtain digital media information. Maintains physical evidence related to ongoing trials. Assists attorneys with evidence retention, trial preparation, and provides training for users on applicable technology.

ESSENTIAL FUNCTIONS -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This list is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and duties performed by incumbents of this class. Employees are required to be in attendance and prepared to begin work at their assigned work location on the specified days and hours. Factors such as regular attendance at the job are not routinely listed in job descriptions, but are an essential function. Essential duties and responsibilities **may** include, but are not limited to, the following:*

- Proactively initiate case evidence for attorneys. Obtains, compiles, processes and tracks a variety of electronic evidence digital from applicable law enforcement agencies or other sources. Digital evidence may include copies of squad car, interview room, body cam and third party videos, audio recordings including 911 calls, and still photographs.
- Inventories, organizes and logs incoming digital evidence. Adheres to procedures that ensure proper handling of sensitive digital evidence.
- Converts digital media formatting as required for editing, redacting, or displaying.
- Redacts protected and/or sensitive material from digital media as directed by attorney.
- Edits digital material for length and relevance. Synchronizes audio and video clips with written transcripts.
- Provides subject matter expertise and technical support to legal staff in relation to issues arising from accessing and/or viewing digital evidence. Acts as liaison with Information Technology staff and Attorney's Office regarding E-Discovery technical needs including network storage concerns and maintenance and upgrades for equipment. Provides direction and finds solutions for questions and issues involving digital evidence.
- Supports trial attorneys with the preparation of digital and/or physical evidence and works with them to develop plans for trial or hearings using a courtroom presentation system.
- Collaborates with other governmental offices to design and create exhibits for trials and/or hearings.
- Communicates with defense attorneys to schedule appointments for digital media viewing. Duplicates digital media as necessary.
- Provides training for attorneys and support staff in use of technology related to digital evidence.
- Keeps up-to-date on changes in technology related to E-discovery.
- Stores, retrieves, secures, accesses, and implements the chain of custody and maintenance of records of all evidentiary, including physical, property from all law enforcement agencies; verifies proper packaging to ensure integrity of all property and evidence in accordance with State law and court orders.
- Logs physical evidence in and out of the evidence room and makes notes in judicial dialog; verifies all evidence is sealed, dated, and initialed by the requesting attorney before sending back to law enforcement agency.
- Manages and maintains the organization of the evidence room; sorts through evidence from closed cases and verifies it is ready to be returned to original agency; calls agencies coordinate the pickup of returned evidence.

- Demonstrates the ability to exemplify, by his/her actions, the County PRIDE philosophy.
- Performs related duties as assigned.

MINIMUM QUALIFICATIONS

Education, Training, and Experience Guidelines

Associate's degree in information technology, computer science, paralegal studies or criminal justice; AND three years of experience in the legal industry or technical field OR an equivalent combination of education, training, and experience.

Knowledge of:

- State and Federal electronic document filing and retrieval.
- Applicable local, State, and Federal laws, codes, regulations, and ordinances.
- General office practices, procedures, and Microsoft programs.
- Substantive and procedural law.
- Judicial system, laws, and court proceedings.
- Investigative and research techniques.
- Legal terminology.
- Research techniques and resources.
- Chain of custody and evidence handling regulations and protocols.
- Legal research software and resources.
- Utilizing digital media applications for recovery, retrieving and storing data.
- Retrieval of body cam squad video.
- Inventory systems, data storage, data storage and retrieval systems.
- Records maintenance and retention policies and procedures.
- Customer service principles, practices, and etiquette.

Skill in:

- Reviewing and editing multi-media files.
- Working effectively with little or no direct supervision.
- Prioritizing and multi-tasking work to meet deadlines.
- Maintaining accurate records, documentation, and filing systems.
- Handling and maintaining the confidentiality of files and information.
- Interacting tactfully and professionally with County staff, outside agencies, and the public.
- Establishing and maintaining cooperative working relationships.
- Communicating effectively verbally and in writing.

LICENSE AND CERTIFICATION REQUIREMENTS

Must possess NCIC certification or obtain certification within six (6) months of appointment.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

Work is performed in a standard office environment. May be required to work flexible schedule as needed.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS IN THE ATTORNEY'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Attorney's Office increased by up to 1.00 FTE Senior Assistant Attorney (total 8.0 FTE) to add an additional attorney of the those prosecuting major crimes and the decrease of up to 1.0 FTE of Assistant Attorney (total 8.0 FTE). The combined attorney positions remains at 16.0 FTE.

Section 2. That the table of organization for the Attorney's Office be increased by 1.00 FTE Paralegal (total 3.0 FTE) and decreased by 1.00 FTE Paralegal/Audio Visual Production Specialist. The position remains at the salary range 26.

Section 3. That the table of organization for the Attorney's Office be increased by 1.00 FTE Digital Evidence Specialist. The position shall be placed at the salary range 27.

Section 4. This resolution shall take effect immediately.

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

November 15, 2021

To: Mahesh Sharma, County Administrator
From: Lori A. Elam, Community Services Director
Re: Approval of Tax Suspension Request

This is a request for approval of a tax suspension as presented.

As you are aware, tax suspensions may be directed by the Department of Human Services if the taxpayer is receiving specific assistance from that Department. In these directed suspensions, the suspension remains in effect as long as the person continues to own the property and receive the specified assistance from the Department of Human Services.

Additionally, under the Board of Supervisors policy, taxpayers may apply for suspension based on financial criteria. These are considered requested suspensions and are for the period only of the tax year and relates to the amounts owed at the time of the suspension. Persons may, of course, reapply each year if they continue to meet the eligibility criteria.

The county has received tax suspension petition requests as follows:

DIRECTED TAX SUSPENSION:

Cheryl Hintze
3407 Somerset Dr.
Bettendorf, IA 52722

Suspend: 2020 property taxes due September 2021 and March 2022 in the amount of \$2,493.00 including interest.

This application is directed by the Dept. of Human Services.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____

SCOTT COUNTY AUDITOR

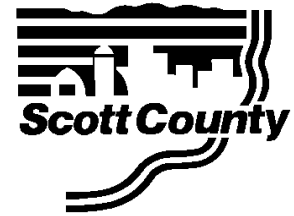
R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
November 23, 2021

SUSPENDING THE 2020 PROPERTY TAXES DUE IN SEPTEMBER 2021 AND MARCH 2022 FOR CHERYL HINTZE, 3407 SOMERSET DR., BETTENDORF, IOWA AS DIRECTED BY THE IOWA DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$2,493.00 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. That Scott County has been directed by the Iowa Department of Human Services to suspend the collection of the 2020 property taxes for Cheryl Hintze, 3407 Somerset Dr., Bettendorf, Iowa in the amount of \$2,493.00 including interest.
- Section 2. That the collection of 2020 property taxes assessed against the parcel at 3407 Somerset Dr., Bettendorf, Iowa remaining unpaid shall be suspended for such time as Cheryl Hintze remains the owner of such property, and during the period she receives assistance as described in Iowa Code Section 427.9.
- Section 3. That the County Treasurer is hereby directed to suspend collection of the above stated taxes thereby establishing a lien on said property as required by law, with future collection to include statutory interest.
- Section 4. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY
400 West Fourth Street
Davenport, Iowa 52801-1104
Ph: (563) 328-4100
www.scottcountyiowa.com



November 16, 2021

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: ECM Software Maintenance and Support

Enterprise Content Management, ECM, software license maintenance and support is due for renewal. Hyland OnBase is the software implemented by Information Technology for records management at Scott County.

The quote summary is as follows:

<u>Vendor</u>	<u>Total</u>
DataBank	\$36,203.27

It is recommended that the Board approve the quote from DataBank in the amount of \$36,203.27.

Notes:

- The term of this agreement is for one year through 12/31/22.
- OnBase software maintenance was \$31,376.13 in FY'21.
- Hyland has increased the annual uplift on OnBase maintenance from three percent to five percent effective immediately. This increase is reflected on the current invoice.
- Pricing is provided at government contract rates.
- Multi-year rates are not available.

The DataBank proposal provides Information Technology the ability to obtain the latest updates and patches to the OnBase software as well necessary support. The result is a more functional and dependable records management solution.

This contract was awarded to DataBank in 2016 as part of the implementation contract resulting from 2015 Scott County RFP 19177. Budget dollars are available in the Information Technology Department operational budget to fund this contract.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVING PURCHASE OF ECM SOFTWARE MAINTENANCE AND SUPPORT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of Hyland OnBase Enterprise Content Management software maintenance and support from DataBank in the amount of \$36,203.27 is hereby approved.

Section 2. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY
400 West Fourth Street
Davenport, Iowa 52801-1104



Ph: (563) 328-4100
www.scottcountyiowa.com

November 23, 2021

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Sam Samara, Information Technology Infrastructure Manager
Subject: Network Monitoring Software Maintenance and Support

SolarWinds software license maintenance and support is due for renewal. SolarWinds is software implemented by Information Technology to monitor various technologies at Scott County and includes utilities for:

- Network Management
 - Performance monitoring
 - Traffic analysis
 - Device configuration management
 - Log and event management
- Virtual server performance management
- Storage management
- Client Management
 - IP Address management
 - Patch management
 - Remote support

The quote summary is as follows:

<u>Vendor</u>	<u>Total</u>
SHI	\$ 27,446.86
CDW-G	\$ 27,506.15
Loop 1	\$ 28,922.26
Solarwinds	\$ 30,444.48

It is recommended that the Board approve the quote from SHI in the amount of \$27,446.86 for one year of maintenance and support. (Multi-year contracts do not offer any cost savings.)

The SHI proposal provides Information Technology the ability to obtain the latest updates and patches for SolarWinds software as well the support necessary to better utilize the management utilities. The result is more functional and dependable technology. The contract for this maintenance and support was awarded to Zones in the amount of \$26,573.33 in FY'21. Zones did not submit a quote for services for FY22. Budget dollars are available in the Information Technology Department operational budget to fund this contract.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVING PURCHASE OF NETWORK MONITORING SOFTWARE MAINTENANCE AND SUPPORT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of SolarWinds software maintenance and support from
SHI in the amount of \$27,446.86 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVAL OF APPOINTMENT OF COUNTY MEDICAL EXAMINER – INVESTIGATOR (CME-I)

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the following appointment for an unexpired two (2) year term expiring on December 31, 2022 is hereby approved:

Todd Malone, County Medical Examiner Investigator (CME-I)

Section 2. This resolution shall take effect immediately.

MIKE FENNELLY
SCOTT COUNTY TREASURER

600 W 4th Street
Davenport, Iowa 52801-1003

www.scottcountyiowa.gov
www.iowatreasurers.org



Item #12
11/23/21

MOTOR VEHICLE DIVISION
Scott County Administrative Center (563) 326-8664

PROPERTY TAX DIVISION
Scott County Administrative Center (563) 326-8670

COUNTY GENERAL STORE
902 West Kimberly Road, Suite 6D
Davenport, Iowa 52806
(563) 386-AUTO (2886)

To: Scott County Board of Supervisors

From: Mike Fennelly, Scott County Treasurer

Subject: Request to abate taxes

Date: November 4, 2021

The City of Davenport has requested the abatement of taxes for parcel C0025-01A with situs address 2800 Eastern Ave in the amount of \$2,896.00.

Attached is the request from the City of Davenport.

I am requesting this abatement of the identified taxes pursuant to statute 445.63.



SENT VIA EMAIL

November 4, 2021

Mike Fennelly, Scott County Treasurer
Scott County Administrative Center
600 West Fourth Street
Davenport, Iowa 52801-1106

RE: Request for Tax Abatement by the City of Davenport and sent tax bill to City of Davenport

The City of Davenport hereby requests Scott County abate:

- i) The following real estate taxes due for tax year 2020 and future taxes on parcel owned by the City of Davenport identified below. Building B1 formerly leased to Renaissance Restoration, PO Box 291, Galena, IL 61036. Lease was terminated November 2020. Tax statements are to be sent to the City.

Tax Year 2020			
Parcel	Tax	Int.	Total
C0025-01A	\$1,448.00	\$43.00	\$1,491.00

Please contact me if any questions arise. Please send written documentation of parcels for which taxes, interest and costs that may not be abated.

Thank you in advance for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Mike Atchley".

Mike Atchley
Real Estate Manager
mike.atchley@davenportiowa.com

cc: Tom Warner, Corporation Counsel
Clay Merritt, Capital Manager
File

Type Parcel Legal	District	Bill Number	Due Date	Tax	Interest	Additional Costs	Total Due
2020 - Tax	DAD	612496	09/30/2021	\$1,448.00	\$43.00	\$0.00	\$1,491.00
Total				\$1,448.00	\$43.00	\$0.00	\$1,491.00

C0025-01A

Sec:24 Twp:78 Rng:03PT SE/4
 SE/4 NE/4 SEC 24-78-3 & PT
 NE/4 NE/4 SE/4 SEC 24-AS
 FOLS:TRACT 1-POB IS SW
 COR OF E 29TH & EASTERN S
 TO INTERS OF W/L EASTERN
 & N/L OF LAND
 CONVEYED TO CM & ST P RR
 NWLY ALG N/L SD RR PROP
 TO INTERS E 29TH-E ALG S/L
 E 29TH TO POB TRACT 2:COM
 AT A PT 639.9' S OF NE COR
 SE/4 N89D57' W 133.63' TO POB
 CONT N89D57' W 1145.64' - S
 8'M/L, W20' S TO N/L OF
 DENISON AVE, E ALG N/L SD
 AV TO ITS INTERS WITH S/L
 OF LAND CONVEYED TO C.M.

Deed Name(s): CITY OF DAVENPORT

Situs: 2800 EASTERN AV

Scott County Treasurer
Mike Fennelly

600 W 4th St
Davenport, IA 52801
(563) 326-8670
treasurer@scottcountylowa.gov

OFFICIAL NOTICE OF
DELINQUENT TAXES

Parcel Number

C0025-01A

IMPORTANT TAX INFORMATION ENCLOSED

RENAISSANCE RESTORATION

PO BOX 291

• DUE BY

GALENA, IL 61036

11/30/2021

GRAND TOTAL

\$1,491.00

YOUR PAYMENT***

**RETURN THIS PORTION WITH

Notice of Tax Delinquency

You are hereby notified that the below described property is delinquent in the payment of property tax and/or special assessments for the September 2021 installment and is accruing interest at a rate of 1.5% per month rounded to the nearest whole dollar. If your parcel is involved with a tax sale for prior year delinquent taxes, on November 15th the tax sale certificate holder becomes eligible to pay your taxes. This would change the amount due and add additional amounts to the tax sale certificate.

Your check payment may or will be processed as an electronic fund transfer. Your original check will not be returned by your financial institution. Funds may be debited from your bank account on the same day the payment is received.

Reminder: The 2nd installment of current taxes are due March 2022.

Online payments accepted at www.iowatreasurers.org or in office payments by appointment only at www.scottcountyiowa.gov/treasurer

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

**APPROVAL OF THE ABATEMENT OF DELINQUENT PROPERTY TAXES AS
RECOMMENDED BY THE SCOTT COUNTY TREASURER AND IN ACCORDANCE
WITH IOWA CODE CHAPTER 445.63**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Iowa Code Section 445.63 states that when taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes are owing before the parcel was acquired by the state or a political subdivision of this state, the county treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. If the governing body fails to immediately pay the taxes due, the board of supervisors shall abate all of the taxes.

Section 2. The City of Davenport has requested the abatement of taxes for the following:

Parcel	Address	Amount
C0025-01A	2800 Eastern Ave.	\$ 2,896.00

Section 3. The County Treasurer is hereby directed to strike the amount of property taxes due on this City of Davenport parcel in accordance with Iowa Code Section 445.63.

Section 4. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



Item #13
11/23/21

November 09, 2021

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, Budget & Administrative Services Director

SUBJECT: Recommendations Received from the City Assessor's Office and the County Assessor's Office Regarding Allowance and Disallowance for the 2021 Family Farm Tax Credit Applications

Attached are the memos received from the Davenport City Assessor's Office and the Scott County Assessor's Office regarding allowance and disallowance for the 2021 Family Farm Tax Credit as created by the State Legislature in 1990.

It is recommended that the Board pass a resolution at their next Board Meeting allowing all recommended 2021 Family Farm Tax Credit Applications as filed in the City and County Assessors' offices and disallowing those recommended for disallowance.

Attachments

cc: Nick Van Camp, Davenport City Assessor
Tom McManus, Scott County Assessor
Peter Kurylo, Auditor's Office

DAVENPORT CITY ASSESSOR'S OFFICE

SCOTT COUNTY ADMINISTRATIVE CENTER

November 05, 2021

Scott County Board of Supervisors
Scott County Administrative Center
600 West 4th Street
Davenport, Iowa 52801

The Davenport City Assessor's Office received one new application for the 2021 Family Farm Tax Credit Program. The application is for one 30.25 acre parcel that the owner had neglected to file on previously. The other significant change is from the sale of over 350 acres by four of last year's applicants.

There are currently 27 applications covering 3553.51 acres for 2021.

The applications have been reviewed and they meet the eligibility requirements of Iowa Code Section 425A. We recommend approval of all of the qualified parcels.

Sincerely,

Nick Van Camp

Nick Van Camp
Davenport City Assessor

OFFICE OF THE COUNTY ASSESSOR

600 West 4th Street
Davenport, Iowa 52801-1030
Office: (563) 326-8635
assessor@scottcountyiowa.gov
www.scottcountyiowa.gov



TOM MCMANUS
County Assessor

JOHN KELLY
Deputy Assessor

November 3, 2021

TO: SCOTT COUNTY BOARD OF SUPERVISORS
FROM: SCOTT COUNTY ASSESSOR
RE: SCOTT COUNTY 2021 FAMILY FARM TAX CREDITS

The Scott County Assessor's Office received 42 new applications totaling 3,985.02 acres that meet the eligibility requirements of Iowa Code Section 425A and Administrative Code Section 701-80-11. After an internal review of all applications currently on file, 7 applications with 448.93 acres are recommended for disallowance. See attached for disallowance information. We are also recommending some changes due to parcel splits, annexations and assessment adjustments.

With the new applications, the internal auditing process, and the changes recommended there are now 570 total applications totaling 108,078.45 acres in Scott County that we are requesting the Board approve. All of the family farm values have been posted and are on file in our office. If you have any questions, please contact Beth Haney at ext. 8636 or myself at ext. 8478.

Thank you,

Tom McManus

Scott County Assessor

2021 DISALLOWED FAMILY FARM TAX CREDIT

NAME & ADDRESS	PARCEL ID	CITY/TOWNSHIP	ACRES	REASON
RUMPZA LIVING TRUST RUMPZA LIVING TRUST II 26057 BLUFF RD PRINCETON, IA 52768	052817003	PRINCETON TWP	5.50	CLASS CHANGED FROM AGRICULTURAL TO RESIDENTIAL, RESIDENTIAL CLASS PARCELS DO NOT QUALIFY
RUBEN W MANGELS LIVING TRUST 9465 140TH ST BLUE GRASS, IA 52726	720303009	BUFFALO TWP	6.52	PARCEL SOLD TO RYAN C MANGELS
RYAN B HOOVER 4100 WISCONSIN ST LECLAIRE, IA 52753	850507002	LECLAIRE TWP	6.03	CLASS CHANGED FROM AGRICULTURAL TO RESIDENTIAL, RESIDENTIAL CLASS PARCELS DO NOT QUALIFY
CRD LLC % JOEL RALFS 1102 8TH ST DURANT, IA 52747	911905001 911907003 911921001 911923001	CLEONA TWP	39.20 34.35 37.70 <u>37.30</u> 148.55	PARCELS SOLD TO FOREFOLD FARMS LLC
IOWA 80 GROUP INC 515 STERLING DR PO BOX 639 WALCOTT, IA 52773	923037002	HICKORY GROVE TWP	40.00	NOTIFYING CURRENT OWNER OF DISALLOWANCE. DISCOVERED FAMILY FARM TAX CREDIT WAS NEVER REMOVED FROM A PREVIOUS YEAR SPLIT
WILLIAM P BLANCHE TRUST % ROGER L BLANCHE TRUST 20930 240TH ST ELDRIDGE, IA 52748	043305006 940955005 941033001 941035001 941035002 941049002 941049006 941051001 941051002	BUTLER TWP LINCOLN TWP	35.14 17.64 38.50 20.00 20.00 14.65 17.50 19.50 <u>18.70</u> 201.63	PARCELS TRANSFERRED TO ROGER L BLANCHE AND FBO RONALD J BLANCHE, FAMILY IS NO LONGER ENGAGED IN FARMING
MCLAUGHLIN KNAPPER FARM TRUST 1720 W LINDA LN ROBERTSVILLE, MO 63072	022707001	ALLENS GROVE TWP	40.70	PARCEL SOLD TO SKYLER D & REBEKAH SANDRY
7 APPLICATIONS		TOTAL ACRES	448.93	

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

_____.
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVING THE ALLOWANCE AND THE DISALLOWANCE OF FAMILY FARM TAX
CREDIT APPLICATIONS FOR 2021 AS RECOMMENDED BY THE DAVENPORT CITY
ASSESSOR AND THE SCOTT COUNTY ASSESSOR

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. A total of 27 applications covering 3553.51 acres were received in the Davenport City Assessor's office. All applications meet the eligibility requirements of Iowa Code Section 425A and are recommended for approval by the Davenport City Assessor's office.
- Section 2. A total of 577 applications were received in the Scott County Assessor's office. 570 applications are recommended for approval, covering 108,078.45 total acres. The following 7 applications covering 448.93 acres are recommended for disallowance by the Scott County Assessor's office due to reasons listed:

2021 DISALLOWED FAMILY FARM TAX CREDIT

NAME & ADDRESS	PARCEL ID	CITY/TOWNSHIP	ACRES	REASON
RUMPZA LIVING TRUST RUMPZA LIVING TRUST II 26057 BLUFF RD PRINCETON, IA 52768	052817003	PRINCETON TWP	5.50	CLASS CHANGED FROM AGRICULTURAL TO RESIDENTIAL, RESIDENTIAL CLASS PARCELS DO NOT QUALIFY
RUBEN W MANGELS LIVING TRUST 9465 140TH ST BLUE GRASS, IA 52726	720303009	BUFFALO TWP	6.52	PARCEL SOLD TO RYAN C MANGELS
RYAN B HOOVER 4100 WISCONSIN ST LECLAIRE, IA 52753	850507002	LECLAIRE TWP	6.03	CLASS CHANGED FROM AGRICULTURAL TO RESIDENTIAL, RESIDENTIAL CLASS PARCELS DO NOT QUALIFY
CRD LLC % JOEL RALFS 1102 8TH ST DURANT, IA 52747	911905001 911907003 911921001 911923001	CLEONA TWP	39.20 34.35 37.70 <u>37.30</u> 148.55	PARCELS SOLD TO FOREFOLD FARMS LLC
IOWA 80 GROUP INC 515 STERLING DR PO BOX 639 WALCOTT, IA 52773	923037002	HICKORY GROVE TWP	40.00	NOTIFYING CURRENT OWNER OF DISALLOWANCE. DISCOVERED FAMILY FARM TAX CREDIT WAS NEVER REMOVED FROM A PREVIOUS YEAR SPLIT
WILLIAM P BLANCHE TRUST % ROGER L BLANCHE TRUST 20930 240TH ST ELDRIDGE, IA 52748	043305006 940955005 941033001 941035001 941035002 941049002 941049006 941051001 941051002	BUTLER TWP LINCOLN TWP	35.14 17.64 38.50 20.00 20.00 14.65 17.50 19.50 <u>18.70</u> 201.63	PARCELS TRANSFERRED TO ROGER L BLANCHE AND FBO RONALD J BLANCHE, FAMILY IS NO LONGER ENGAGED IN FARMING
MCLAUGHLIN KNAPPER FARM TRUST 1720 W LINDA LN ROBERTSVILLE, MO 63072	022707001	ALLENS GROVE TWP	40.70	PARCEL SOLD TO SKYLER D & REBEKAH SANDRY
7 APPLICATIONS		TOTAL ACRES	448.93	

Section 3. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.gov



DATE: November 19, 2021
TO: Board of Supervisors
FROM: Mahesh Sharma, County Administrator
RE: Approval of the Urban County Coalition Legislative Priority Issues

Chairman Ken Beck and Vice-Chair John Maxwell represent the Board when meeting with the other four counties in the Urban County Coalition. Since the end of last session the group has met to develop next year's list of issues for the 2022 session. There are three broad issues being recommended: Mental Health Funding, Unfunded and Underfunded Mandates, and County Bonding.

"Additional Issues" are also listed. These are areas that if they are introduced in session our lobbyist would have direction on the Coalition's recommendation regarding those issues.

Each county within the Urban County Coalition is seeking approval of these priorities.



2022 Legislative Priorities

As of 10/19/21

The Urban County Coalition is a coalition of the five largest counties in eastern Iowa. We are committed to preserving local control and decision-making authority to give our constituents the greatest control and accountability over their governments. We believe that Thomas Jefferson was correct when he said, “The government closest to the people, serves the people best.”

Mental Health Funding: We appreciate that the Legislature has taken a major step toward sustainable funding for both the children and adult mental health systems. We would encourage them to make sure that they keep in mind several challenges that remain:

- The Legislature must keep its promise and fund the system in accordance with the guidelines set forth in Senate File 619;
- Make sure that regions have enough time to responsibly spend down reserve fund balances and are not forced to remit locally levied property tax dollars to the state regional incentive fund;
- Clarify the status of regional employees for the purpose of liability, unemployment insurance, workers compensation and retirement benefits;
- Allow regions to maintain a fund balance that is adequate to make sure payments to providers are made on time.

Unfunded and Underfunded Mandates: We encourage the Legislature to act to reduce the instances of cost shifting identified to eliminate the burdens they place on property taxpayers. The two areas that have the largest impact on local property taxes are colocation of state offices (DHS) and courthouse maintenance and security. We would encourage the General Assembly to conduct an interim study to update its study done a decade ago. Those two issues (Colocation and Security Expenses) are detailed below.

There are others as well that are delineated on the following page.

- **Housing State Offices at Local Taxpayer Expense** – Currently some counties are forced to house a variety of state agencies (DHS and the Courts, for example) and receive little or no reimbursement from the State. In addition, counties are forced to pay for expenses such as postage and office supplies and equipment at local property taxpayer’s expense. We request that the State no longer require that counties subsidize the local office expenses of state agencies. We would encourage the Legislature to pay particular attention to the document storage requirements of the Iowa Department of Human Services.

- **Courthouse Security and Expenses** - Like the housing of state agencies, local property taxpayers are bearing the entire burden of upgrading, modifying, or even replacing aging courthouses. There is a court expense added to virtually every criminal or civil action but none of this money goes to pay actual courthouse expenses. There needs to be an update of the 1984 compromise when the state absorbed the court system from local county government yet left the expenses of the court system on local property taxpayers. With the advent of the 9-1-1 requirements on local government plus the need for security for the court system two decades ago, the state needs to share in these costs. We request the state allocate a portion of these funds to counties for courthouse maintenance and security. This is also an area where the state imposes costs on local governments by not moving the agencies to a paperless document storage program like it has other state agencies.
- **Publishing Costs** – Reduce publishing costs to local governments to publish meeting, and legal notices on-line and require only a summary to be published in local print outlets. Additionally, allow counties to publish in only one newspaper. We would also encourage the Legislature to provide a clearer definition of proceedings (example, does proceedings mean entire verbatim transcript of the meeting or does it mean a summary transcript of the meeting).
- **Paper Document Storage** - We request that the State make significant investments in the courts system and the Department of Human Services to increase their document digitization efforts and review all state requirements that deal with the retention pare documents.
- **Public Service Fees** - The Legislature needs to help local governments find a mechanism that make fees more accurately reflect the cost of providing the services. Last year, the Legislature agreed to raise the fee for food inspection services but there are others that are currently still subsidized by property tax payers. For example, the medical examiners fee for cremation permits has been set at \$75, to reflect the cost of that service; the fee should be adjusted to at least \$100(The actual cost of providing these permits can be as high as \$150).
- **EMS Services** - We appreciate that the Legislature provided a mechanism for local authorities to help fund these services, but the State has still provided zero funding. We believe that now that local taxpayers and the federal government have “skin in the game;” the State now needs to provide a program whereby local funds can be matched by state funds to provide these services. This program is too important to remain an unfunded mandate.
- **Medicaid reimbursement to county-owned facilities:** Counties that still have county hospitals are not receiving the state set rate for RCF services. MCO’s are paying the lower negotiated rate (80%). The counties in the UCC that are providing these services did not negotiate this lower rate and in the absence of a negotiated rate the MCO’s should be required to pay the state negotiated rate. The current system of managed care has failed and the Legislature must address the issue by finding other sustainable options.

County Bonding: The UCC appreciates the Legislature adding the ability to make disaster recovery and mitigation an essential county purpose. We believe that in matters of public finance, counties should be treated in the same manner as cities. The UCC supports allowing counties the same flexibility in bonding for certain projects that the cities currently enjoy. We also ask that the

limit be raised to a consistent level with cities, which is currently five million dollars. In addition, the definitions of essential county purpose have not been updated to address new challenges faced by counties. We ask that the following category be added to essential county purposes: **Courthouse Improvements and Upgrades**. In addition, we request the Legislature consider allowing counties to establish a fund to address the rapid deterioration of our rural roads where funds can be earmarked for infrastructure adversely affected by rainfall, flooding and other weather events. With the increase costs of construction materials and the increase in the amount of precipitation being experienced in recent years, it is not possible to keep up with maintenance of rural gravel roads and small bridges with the current funding systems. Cities currently have the authority to establish a capital improvement fund for projects like these on a pay as you go basis. Counties need to have a similar authority to make sure that when large expenditures are necessary, strategies can be developed to minimize the effect on taxpayers.

Additional Issues

Iowa Public Employees Retirement System: Iowa has one of the most solvent and well-funded public retirement systems in the United States. It has maintained that status with conservative investment policies and conservative growth projection.

IPERS is an important and effective recruiting tool to help government agencies attract talented workers. We encourage the Legislature to carefully consider the long-term implications to that viability before any changes are made to the current system. Additionally, we would request that the State remove the increases in IPERS contributions from the growth limitations outlined in the 2019 Property Tax Reform Bill. Local governments have no control over this and to make it subject to the growth limitations is a burden to local governments.

Water Quality: We support the funding of the Iowa Water and Land Legacy fund established by constitutional amendment as passed by two thirds of Iowa voters. The UCC would be opposed to any efforts to change the formula to anything other than that which was overwhelmingly approved by voters. We would also ask the Legislature to look closely at local partnerships that have been established and are having a positive effect. These efforts, including watershed management authorities, should be given the resources they need to make sure the work they are doing can continue.

Dangerous Drug Use: The UCC recognizes the spread of the use of meth and deaths related to the use of heroin and abuse of prescription drugs, and the effects this abuse has on communities. The UCC encourages the General Assembly to seek additional measures that mitigate and curb the abuse of opioids and other injection-drugs. We appreciate the action the Legislature took to enhance the Iowa Prescription Management, a key part of any strategy employed to reduce the use of the abuse of prescription drugs. We appreciate the Legislature's effort during the 2018 and 2019 sessions. Though opioid-related deaths in Iowa are down, the use of meth and the abuse of prescription drugs causes other impacts on Iowa families. The UCC also continues to encourage the Legislature to adequately fund the drug courts. In addition, we urge the Legislature to work with law enforcement and public health groups to make sure that Iowa's drug paraphernalia laws are compatible with best practices with regards to evidence-based harm reduction strategies.

Tax Credits: Tax credits play a major role in rebuilding communities. While we understand that these programs should be used judiciously, we believe that the current tax credit programs work (such as the Historic Tax Credit, the Endow Iowa Tax Credit, and the Renewable Energy Tax Credit). Any policy that proposes to change the way these credits currently work should be carefully balanced against the economic/tourist value if implemented.

Tax Increment Financing: We understand that this is an important tool (and one of the few) left to local governments to encourage economic development. We request that the Legislature treat county governments in a similar manner to school districts -- namely consider a mechanism to replace revenue lost from TIF districts when they are established in counties. Should changes be considered, we ask that the Legislature make counties more active partners in the use of TIFs.

Payment in Lieu of Taxes: We request that the State consider clarifying the statute governing PILT and make it mandatory that when a PILT agreement is reached that the payment is equitably distributed among all of the taxing jurisdictions.

REAP and IWLL: We encourage the Legislature and the Governor to continue the program and fully fund the program at the \$20 million level. We also encourage the Legislature to reconsider passing the IWLL approved by the voters. By not adequately funding the REAP program, the Legislature is forcing local communities to look towards conservation bonding, with its property tax implications, as well as other avenues to fund projects already supported by voters.

Emergency Management Agency Funding: The current funding formula does not adequately address the needs of the urban counties in Iowa. The UCC's stance is the Legislature should eliminate the funding cap on urban counties. We also encourage the State to pass through 80 percent of the federal funding it receives to counties.

Early Voting: The UCC requests that the Legislature reinstate the ability to conduct elections to the locally elected officials who by law are empowered to conduct elections. Many of the changes recently enacted by the General Assembly have made it more difficult for both the voters to cast votes, and more difficult for local officials who are charged to conduct elections by state law.

Update State Noxious Weed Law: The threat of invasive plant species is a quickly growing problem across all of Iowa. The current Noxious Weed Law (Code of Iowa Chapter 317) addresses the control and seed production of mainly agricultural problematic species. But since the creation of Iowa's Noxious Weed Law in the 1920s, many other invasive plant species have spread across Iowa. Because these very problematic invasive plant species are not regulated within the Iowa Noxious Weed Law, there is little County Weed Commissioners can do to combat and manage these species. Legislative action and appropriate funding are critical to modernize and update the State Noxious Weed Law, including bringing together multiple partners and stakeholders (Farm Bureau, Iowa Department of Natural Resources, IDALS, Iowa Weed Commissioners Association and private landowners) for input to more effectively and efficiently manage the threat of existing noxious weeds and invasive species.

Maintain jurisdiction of children in juvenile court: All children deserve to have their cases served in juvenile court systems, where they can have their individual needs and the specifics of their case considered. To achieve this (Code of Iowa 232.8) the law should be changed to ban the placement of children in adult jails and to remove “statutory exclusion” which automatically transfers children accused of certain offenses to adult court, thereby removing the discretion of juvenile court judges to evaluate those cases on a case-by-case basis.

Manufactured Housing Communities: Manufactured and mobile home communities are critical to the affordable housing infrastructure in rural Iowa. Counties have seen a dramatic increase in the purchase of these communities by out-of-state companies. We would like to see the State consider adopting laws that offer residents of manufactured housing communities similar protections to those offered by Iowa’s landlord/tenant laws.

Alternative Project Delivery: We request that the Legislature more clearly define how a local government can determine if a respondent to a public bid on a project is “responsible” as listed in Iowa code. In addition, the Iowa General Assembly should consider allowing alternative methods of project delivery when it is the best interest of the property taxpayer to do so.

Tourism funding: Tourism is a growing industry in many communities across the state. We encourage the Legislature to leverage the significant community investments being made and better fund the several programs (Community Attraction and Tourism program, Enhance Iowa, Great Places, Downtown Revitalization Fund) Iowa currently has in place to encourage local communities to improve and expand tourism opportunities.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 23, 2021

APPROVAL OF THE URBAN COUNTY COALITION
LEGISLATIVE PRIORITY ISSUES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Urban County Coalition 2022 Legislative Issues and Priorities is hereby approved.

Section 2. This resolution shall take effect immediately.