

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
January 17 - 21, 2022

Tuesday, January 18, 2022

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2490 138 5570 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ___ 1. Roll Call: Beck, Croken, Kinzer, Knobbe, Maxwell

- ___ 2. Public Comment as an Attendee.
By Phone:
*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:
Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Facilities & Economic Development

- ___ 3. Extension of Planning and Zoning Commission recommendation for approval of the Final Plat of Joe Smith First Addition in Pleasant Valley Township AND Final Plat of Winter's Hollow Addition in Winfield Township. (Item 3) (Consent Agenda Consideration)

- ___ 4. Replacement boiler for Sheriff's Office Patrol Division. (Item 4) (Consent Agenda Consideration)

Human Resources

- ___ 5. Proposed Department Table of Organization Updates for Auditor's Office. (Item 5) (Consent Agenda Consideration)

- ___ 6. Proposed Department Table of Organization Updates for Health Department. (Item 6) (Consent Agenda Consideration)

- ___ 7. Proposed Department Table of Organization Updates for Human Resources. (Item 7) (Consent Agenda Consideration)

- ___ 8. Staff appointments. (Item 8) (Consent Agenda Consideration)

Finance & Intergovernmental

- ___ 9. FY23 maximum proposed tax levy public hearing set for February 17, 2022 at 5:00 during the Board Meeting. (Item 9) (Consent Agenda Consideration).
- ___ 10. Appointments to the 2022 Condemnation Appraisal Jury. (Item 10) (Consent Agenda Consideration).
- ___ 11. Scott County Coronavirus State and Local Fiscal Recovery Funds - American Rescue Plan Act (ARPA), update on Final Rule. (Item 11)

Other Items of Interest

- ___ 12. Beer/liquor license renewal for Big 10 Mart #29, 21010 N. Brady Street, Davenport. (Consent Agenda Consideration).
- ___ 13. Consideration of appointments with upcoming term expirations for boards and commissions.
 - o Tom Claussen, Benefited Fire District #2, Serving since 2001, 3 year terms
 - o John Schneckloth, Benefited Fire District #3 Serving since 2001, 3 year terms
 - o Merlyn Madden, Benefited Fire District #4 Serving since 1998, 3 year terms
- ___ 14. Resolution proclaiming January as National Mentoring Month during the Thursday, January 20th Board Meeting at 5:00 PM. (Item 14)
- ___ 15. Resolution condemning of all forms of Hatred and Divisiveness during the Thursday, January 20th Board Meeting at 5:00 PM. (Item 15)
- ___ 16. Recognizing Denise Coiner for service on the Board of Health and Marty O'Boyle for service on Medic during the Thursday, January 20th Board Meeting at 5:00 PM. (Item 16)
- ___ 17. Joint meeting with Planning & Zoning Commission and Zoning Board of Adjustment at 5:00 PM - this evening, January 18, 2022. Location Board Room OR Join virtually by visiting the Planning and Development Website.
www.scottcountyiowa.gov/planning/planning-zoning-commission/meetings.
- ___ 18. **CLOSED SESSION:** To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Iowa Code Section 21.5(1)(j).
Go into closed session:
Moved by ___ Second by ___
Croken ___ Kinzer ___ Knobbe ___ Maxwell ___ Beck ___

Go into open session:
Moved by ___ Second by ___
Croken ___ Kinzer ___ Knobbe ___ Maxwell ___ Beck ___

____ 19. Adjourned. Moved by _____ Seconded by _____

Tuesday, January 18, 2022

BEGINS AT 9:00 OR AFTER Committee of the Whole ends

**Special Committee of the Whole - 9:00 am
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 2488 720 6306 PASS CODE: 1234**

****This is a SEPARATE WEBEX EVENT****

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ____ 1. Roll Call: Croken, Kinzer, Knobbe, Maxwell, Beck
- ____ 2. FY23 Budget Organizational Change Discussion.
- ____ 3. Adjourned. Moved by _____ Seconded by _____

Tuesday, January 18, 2022

**Special Committee of the Whole - 5:00 pm
Board Room, 1st Floor, Administrative Center - or webex hosted by Planning & Development**

The public may join this meeting in person OR by phone/computer/app by contacting the Planning and Development Office at 563-326-8643 or www.scottcountyiowa.gov/planning/planning-zoning-commission/meetings

- ____ 1. Roll Call: Croken, Kinzer, Knobbe, Maxwell, Beck
- ____ 2. Joint Meeting with Planning & Zoning Commission and Board of Adjustment.
- ____ 3. Adjourned. Moved by _____ Seconded by _____

Thursday, January 20, 2022

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

**TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 2498 170 9279 PASS CODE: 1234**

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

Instructions for Unmuting Phone Line during Board Meeting teleconference

To gain the moderator’s attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2490 138 5570 ****separate webex event for the following meeting****

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e0eed895d5441d1955ffa b563bae7b13c>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

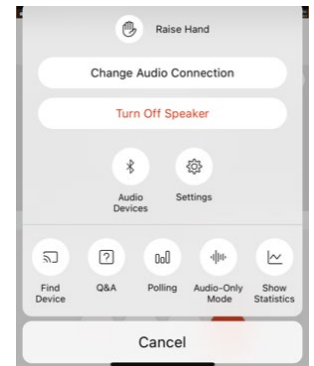
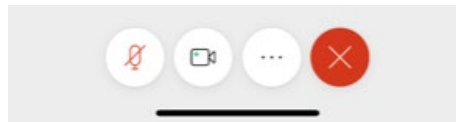
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...





**Planning & Development
Scott County, Iowa**

Chris Mathias, Director

Email: planning@scottcountyiowa.gov
Office: (563) 326-8643
Fax: (563) 326-8257

Administrative Center
600 West Fourth Street
Davenport, Iowa 52801-1106

To: Mahesh Sharma, County Administrator

From: Chris Mathias, Planning Director

Date: January 10, 2022

Re: Approval of sixty (60) day extension of Planning and Zoning Commission's recommendation for approval of the Final Plat of Joe Smith First Addition, a proposed three (3) lot residential subdivision located in SE ¼ and NE ¼ of Section 6 and SW ¼ of the NW¼ of Section 5, Pleasant Valley Township.

The Planning Commission unanimously recommended approval of the Final Plat of Joe Smith First Addition. The applicant has submitted the attached request for a sixty (60) day extension to allow the City of Bettendorf to review the plat.

Staff would recommend that the Board of Supervisors approve a resolution extending the Planning and Zoning Commission's recommendation an additional sixty (60) days to allow the applicant more time for review.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
January 20, 2022

**APPROVAL OF A SIXTY DAY EXTENSION OF THE PLANNING AND ZONING
COMMISSION RECOMMENDATION FOR APPROVAL OF THE FINAL PLAT OF
JOE SMITH FIRST ADDITION.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Planning and Zoning Commission recommended approval of the Final Plat of Joe Smith First Addition at the November 16, 2021 meeting.
- Section 2. Section 9-16.E. of the Scott County Subdivision Ordinance states the Board of Supervisors need to receive the Final Plat and all attachments required by Chapter 354 of the Code of Iowa within sixty days of the Planning Commission's recommendation.
- Section 3. The applicant has submitted in writing a request to extend the Planning and Zoning Commission's recommendation for an additional sixty (60) days.
- Section 4. The Board of Supervisors hereby extends this time limit for the submittal of Joe Smith First Addition for an additional sixty (60) days.
- Section 5. This resolution shall take effect immediately.



**Planning & Development
Scott County, Iowa**

Chris Mathias, Director

Email: planning@scottcountyiowa.gov
Office: (563) 326-8643
Fax: (563) 326-8257

Administrative Center
600 West Fourth Street
Davenport, Iowa 52801-1106

To: Mahesh Sharma, County Administrator

From: Chris Mathias, Planning Director

Date: January 10, 2022

Re: Approval of sixty (60) day extension of Planning and Zoning Commission's recommendation for approval of the Final Plat of Winter's Hollow Addition, a proposed two (2) lot residential subdivision located Part of the NE¹/₄NE¹/₄ of Section 36, in Winfield Township, Winfield Township.

The Planning Commission unanimously recommended approval of the Final Plat of Winter's Hollow Addition. The applicant has submitted the attached request for a sixty (60) day extension to allow the appropriate platting documents to be drafted and signed.

Staff would recommend that the Board of Supervisors approve a resolution extending the Planning and Zoning Commission's recommendation an additional sixty (60) days to allow the applicant more time to prepare the documents.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
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THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
January 20, 2022

**APPROVAL OF A SIXTY DAY EXTENSION OF THE PLANNING AND ZONING
COMMISSION RECOMMENDATION FOR APPROVAL OF THE FINAL PLAT OF
WINTER'S HOLLOW ADDITION.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Planning and Zoning Commission recommended approval of the Final Plat of Winter's Hollow Addition at the November 16, 2021 meeting.
- Section 2. Section 9-16.E. of the Scott County Subdivision Ordinance states the Board of Supervisors need to receive the Final Plat and all attachments required by Chapter 354 of the Code of Iowa within sixty days of the Planning Commission's recommendation.
- Section 3. The applicant has submitted in writing a request to extend the Planning and Zoning Commission's recommendation for an additional sixty (60) days.
- Section 4. The Board of Supervisors hereby extends this time limit for the submittal of Winter's Hollow Addition for an additional sixty (60) days.
- Section 5. This resolution shall take effect immediately.

RISK MANAGEMENT
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8293
Fax: (563) 326-8763



January 12, 2022

TO: Mahesh Sharma
County Administrator

FROM: Rhonda S. Oostenryk
Risk Manager

RE: Replacement Sheriff Patrol Headquarters Boiler

There have been ongoing alarms and failures with the boiler at Patrol since initially installed in 2016. The issues experienced have primarily been the result of automatically generated alarms by the boiler, each which cause it to shut down and be manually reset. All remedies for repair and modification have been exhausted. There is no confidence the system can be relied upon to provide heating for the building.

Replacements Bids were solicited from the following:

Vendor	City	Total
Modern Piping	Cedar Rapids, IA	\$49,393.61
Ryan & Associates	Davenport, IA	\$47,234.00
Climate Engineers	Eldridge, IA	\$54,300.00

I am requesting to replace the Patrol Boiler through Risk Management Claims awarding the purchase to Ryan & Associates in the amount of \$47,234.00.

I will be in attendance at the next Board Meeting to answer any questions.

cc: Tammy Speidel
Chris Still

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
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DATE

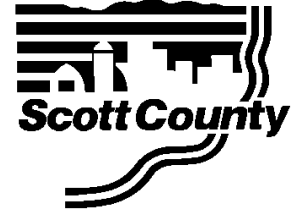
SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
JANUARY 20, 2022

A RESOLUTION APPROVING THE AWARD OF BID FOR PATROL BOILER
REPLACEMENT TO RYAN & ASSOCIATES IN THE AMOUNT OF \$47,234.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the Patrol boiler replacement is hereby approved and awarded to Ryan & Associates in the amount of \$47,234.00.
- Section 2. This resolution shall take effect immediately.



Scott County Auditor's Office
Auditor Kerri Tompkins
600 W. 4TH Street
Davenport, Iowa 52801
Ph: (563) 326-8631 Fax: (563) 326-8601
www.scottcountyiowa.gov

January 20, 2022

To: Board of Supervisors

From: Kerri Tompkins, Auditor

Re: Organizational Changes

Please review the attached organizational chart and know the proposed organizational changes are to better meet the needs of the community. The proposed changes are based upon several factors; current employees whom are expected to retire before December 31, 2022, updating job descriptions to match job duties, keeping the budget cost neutral once these are fully implemented and with a long-term vision for the next 5-10 years. In addition, increased office stability (not based upon elected officials) with the transition of the current Deputy position.

All current job descriptions were reviewed with the Management Team for accuracy and to identify service gaps within the office. Per the process, several descriptions were sent out for HR review via PSPC (Public Sector Personnel Consultants) for further evaluation and guidance. PSPC fully supported the proposed changes via their review.

The vision includes the following:

Transition the current Deputy-Tax position to a Tax Manager with the Platroom Specialist and GIS Parcel Tech reporting to this position. In addition, the Tax Manager will have all tax related duties that were previously under the Accounting & Tax Manager.

Change the current Accounting & Tax Manager position to the Accounting & Business Manager. This position will acquire the current business roles of the Operations Manager, as well as newly identified office tasks, in addition to being the identified back-up for tax responsibilities and the Auditor.

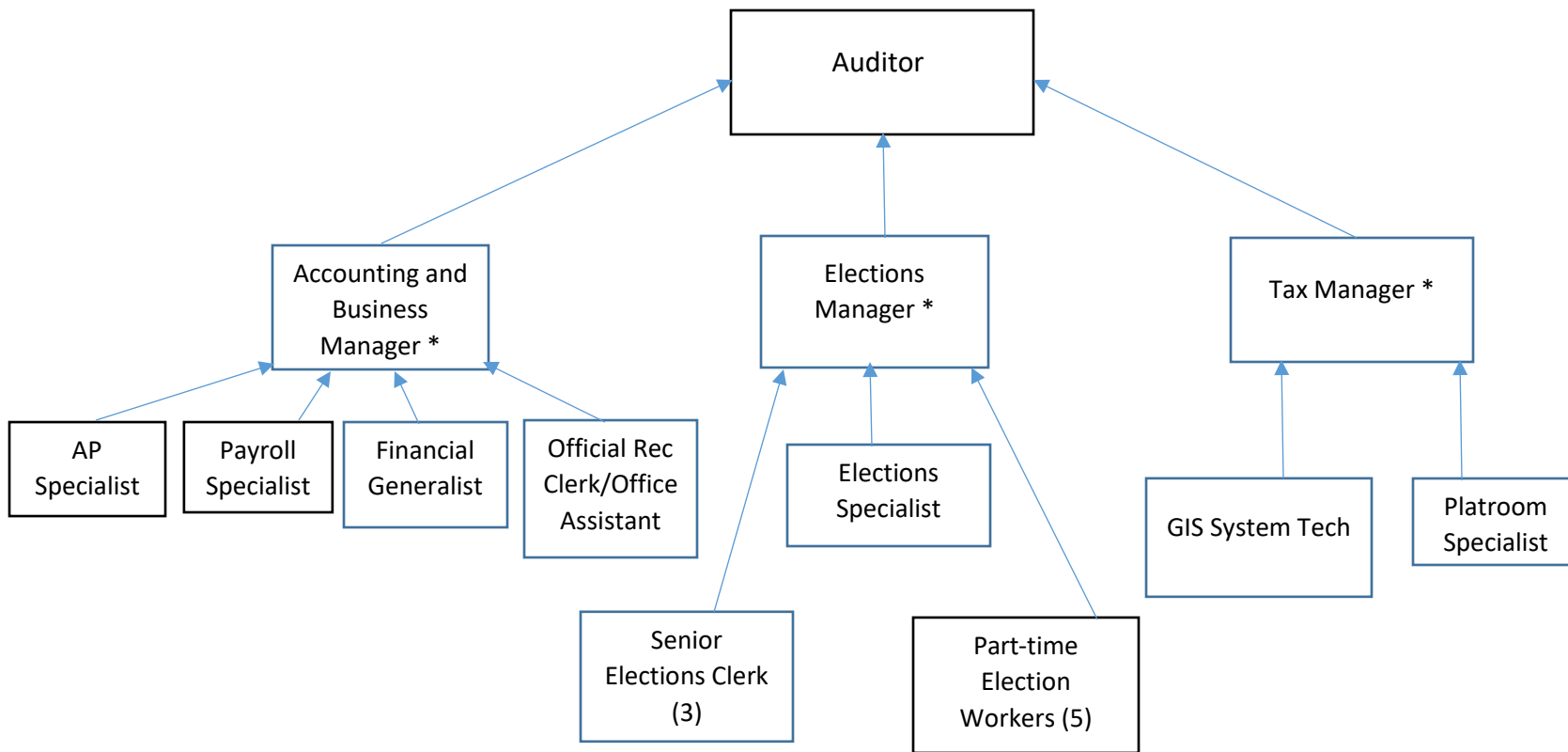
Under the new Accounting & Business Manager, there will be one AP Specialist, a Payroll Specialist, a Financial Generalist and the Official Records Clerk. A current PT AP Specialist is expected to retire early 2022. This PT position will not be filled at this time. One current Payroll Specialist will change to the Financial Generalist and serve as a back-up to each position within the department, while assisting with larger projects as well.

The elections department is expected to lose two important positions to retirement in 2022, the Operations Manager and a Senior Elections Clerk. One mid-summer and the other could be mid-summer or after the 2022 general election. Due to a planned general election, it will be important to be prepared ASAP for training purposes and minimize service gaps.

The Operations Manager will not be replaced after retirement. Therefore, one proposed change is the current Elections Supervisor will become the Elections Manager with increased responsibility. In addition, a new Elections Specialist position will be added with a hiring goal of early 2022. This position will report to the Elections Manager with a focus on IT and will also serve as a back-up for the department to assist where needed during high volume periods. In addition, the current Elections Clerk position will be eliminated and will become an additional Senior Elections Clerk. Last, there will be five Permanent PT Election Clerks to have increased training and be available during busy election peaks.

These five positions will replace some of the existing temporary election workers already in the budget. The goal for these five positions is to increase stability and minimize FT staff responsibilities during high volume periods so FT staff can focus on higher level tasks. The vision is to fill these positions in the spring of 2022 to assist with the primary and then the general election in the fall.

I appreciate your time and consideration in supporting these changes. Thank you.



Auditor's Office FY2023 Proposed Org Chart

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS PART OF THE AUDITOR'S OFFICE REORGANIZATION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Payroll Specialist (total 1.0 FTE).

Section 2. That the table of organization for the Auditor's Office be increased by 1.0 FTE Finance Generalist (total 1.0 FTE). The position shall be placed at the salary range 25.

Section 3. That the table of organization for the Auditor's Office be increased by 0.15 FTE Elections Clerk (total 1.15 FTE). This is accomplished by the decrease of a full time Election Clerk and increase of 5 part time Election Clerks working 2,400 hours annually or 1.15 FTE.

Section 4. That the table of organization for the Auditor's Office be increased by 1.0 FTE Senior Election Clerk (total 3.0 FTE).

Section 5. That the table of organization for the Auditor's Office be increased by 1.0 FTE Election Specialist (total 1.0 FTE). The position shall be placed at the salary range 26.

Section 6. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Election Supervisor (total 0.0 FTE).

Section 7. That the table of organization for the Auditor's Office be increased by 1.0 FTE Election Manager (total 1.0 FTE). The position shall be placed at the salary range 34.

Section 8. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Deputy Auditor - Tax (total 0.0 FTE).

Section 9. That the table of organization for the Auditor's Office be increased by 1.0 FTE Tax Manager (total 1.0 FTE). The position shall be placed at the salary range 34.

Section 10. In the Auditor's Office the position of Accounting and Tax Manager (1.0 FTE) is hereby retitled to Accounting and Business Manager and the position shall be placed at salary range 35.

Section 11. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Operations Manager - Auditor (total 0.0 FTE).

Section 12. That the table of organization for the Auditor's Office be decreased by 0.5 FTE Accounts Payable Specialist (total 1.0 FTE).

Section 13. That paragraph 10 of this resolution shall not take effect until the current incumbent leaves employment and shall remain at range 36 during the incumbent's employment. That paragraph 11 of this resolution shall take effect December 31, 2022. That paragraph 12 of this resolution shall take effect February 12, 2022. That the remainder of this resolution shall take effect immediately.



Scott County Health Department

600 W. 4th Street | Davenport, IA 52801-1003 | P. 563-326-8618 | F. 563-326-8774
health@scottcountyiowa.gov | www.scottcountyiowa.gov/health

January 10, 2022

To: Mary Thee, Human Resources Director
From: Amy Thoreson, Health Director

RE: Proposed Health Department Table of Organization Updates

Following much research, evaluation and discussion, I am proposing the follow changes to the Health Department's Table of Organization. In considering these changes, our leadership team and I have looked at current and future needs within our department and feel that these changes will position our department for the future. I will attend the January 18th Committee of the Whole meeting to answer questions.

1. The full-time Grant Accounting Specialist position will be removed from the department's table of organization. This position will be replaced by a full-time Fiscal Manager. The difference in the starting salary between the two positions is \$6.60 per hour, or \$13,728.00 per year. The Grant Accounting Specialist position is vacant due to a retirement. The Fiscal Manager position will assume more lead responsibility with the department's fiscal operations and will have two direct staff reports as a result of realignment within the department. An additional position has been proposed for FY23.
2. The full-time Public Health Services Manager position will be removed from the department's table of organization. This position has been vacant due to retirement since November 2019. Duties retained by the department are being reassigned to the Community Health Manager and some have been assumed by EMA.
3. The full-time Community Health Manager job description will be adjusted to assume responsibilities for the department's Public Health Preparedness Program. The position will no longer have responsibility for the Maternal, Child, and Adolescent Health Program and I-Smile™ Silver Program which are moving to the Family Health Manager position. This manager will have 6.0 FTE direct reports following the realignment.
4. A full-time Family Health Manager position will be created. This position will oversee the various components of the department's Maternal, Child, and Adolescent Health Program and I-Smile™ Silver Program, including 5.4 FTEs currently under the supervision of the Community Health Manager. In addition, this position will assume responsibility for the Healthy Child Care Iowa Program and its 1.0 FTE currently under the supervision of the Clinical Services Manager. This position is budget neutral due to the elimination of the current Public Health Services Manager and will have 6.4 FTE direct reports.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS PART OF THE HEALTH DEPARTMENT REORGANIZATION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Health Department be decreased by 1.0 FTE Grant Accounting Specialist (total 0.0 FTE).

Section 2. That the table of organization for the Health Department be increased by 1.0 FTE Fiscal Manager (total 1.0 FTE). The position shall be placed at the salary range 29.

Section 3. That the table of organization for the Health Department be decreased by 1.0 FTE Public Health Services Manager (total 0.0 FTE).

Section 4. That the table of organization for the Health Department be increased by 1.0 FTE Family Health Manager (total 1.0 FTE). The position shall be placed at the salary range 29.

Section 5. This resolution shall take effect immediately.

Human Resources Department

600 West Fourth Street
Davenport, Iowa 52801-1030

Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com



Date: January 11, 2022

To: Mahesh Sharma, County Administrator

From: Mary J. Thee, Asst. County Administrator/Human Resources Director

Subject: Organizational Change Recommendations - Human Resources
Department

I am submitting an organizational change request to replace the Benefit Specialist position with a Human Resources Generalist to my department outside of the budget process. This change meets the requirements considered per the County Classification and Compensation policy. The justification for doing the organizational changes outside of the budget process is that there has been recent changes in the Benefit Specialist position. I originally intended to submit the change as part of the budget process, but with the recent turnover it is more efficient to request the change now and recruit for the position in the coming months than wait until July 1.

The cost differential in the two positions is \$7,672. The upgrade of the position will allow us to attract a more versatile individual for the position. In my tenure there have been 128.59 (County + SECC/EMA) new positions added to the workforce for which we provide personnel services. A past SHRM study recommended ratio of HR staff to personnel for a medium size organization is between 1.03 to 1.22 or 6-7 HR staff. We have 3.5 FTE. One of the things that allows us to function with minimal staff is the investment in technology. Technology such as Neogov (applications/performance evaluations), ERP and ECM allow us to be more efficient and many employee's self-service functionality. By requesting an upgrade to the position we remain fiscally responsible but have more flexibility in assigning tasks and skills amongst the existing staff. We are working with FSS to modify work space as part of the budget, as it is essential that HR staff have office space to hold confidential discussions with staff members.

I will be presenting a request as part of the budget process to add a part time Office Assistant to the department to assist in departmental administrative tasks.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS IN THE HUMAN RESOURCES DEPARTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Human Resources Department be increased by 1.0 FTE to reflect the addition of a Human Resources Generalist position (total 3.0 FTE).

Section 2. That the table of organization for the Human Resources Department be decreased by 1.0 FTE to reflect the elimination of the Benefits Specialist position (total 0.0 FTE).

Section 3. This resolution shall take effect immediately.

Item #8
1/18/2022

MICHAEL J. WALTON
SCOTT COUNTY ATTORNEY



Scott County Courthouse
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
Facsimile Transmission (563) 326-8763
michael.walton@scottcountyiowa.gov

January 10, 2022

To: Board of Supervisors

RE: Nick Claussen

I have reached an agreement to hire a Digital Evidence Technician to fill the newly created position. Nick Claussen previously worked for Scott County in the Information Technology Department and the Sheriff's Office supporting their technology. Therefore his qualifications are perfect for this position. His resume is attached.

Conditioned upon Board approval, I would like to start him at step 5 with three weeks of vacation. This salary is reasonable based on his experience and duties of the position. The addition of Nick to the County Attorney staff will produce immediate as well as long term benefits for the office and Scott County. It furthers the County goals of enhancing public safety and providing professional service to our citizens. Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Walton". The signature is fluid and cursive.

Michael J. Walton
Scott County Attorney

Nick Claussen

Objective

Seeking a position as an Evidence Technician to maximize my skill set in technology

Experience

August 2021-January 2022

Technology Systems Analyst | Eastern Iowa Light & Power | Wilton, IA

- Support, configure, maintain phone system, access control and camera system
- IT support for NISC utilities software
- Create and generate custom reports on utility usage
- Monitor and set up SCADA monitoring systems
- Resolve problems reported by end users

September 2017-August 2021

Technology Systems Specialist – Public Safety | Scott County Iowa | Davenport, IA

- Support, configure, maintain, install and upgrade Sheriff Department applications and servers
- Install and integrate new hardware and applications
- Support Sheriff's Department body worn and in car camera system including server maintenance, updates, user permissions and hardware deployment
- Support, configure and install Avigilon Enterprise camera systems including server maintenance, upgrades, client installation, camera configuration and video retention
- Responsible for Sheriff's Department in car network connectivity including maintaining Sierra wireless servers and gateway routers
- Set up and run Skype, Zoom, GoToMeeting's, and WebEx video conferencing
- Experience with Microsoft Teams, One Drive and Cisco Jabber
- Monitor network performance, set up user accounts, permissions and passwords
- Resolve problems reported by end users
- Research and make recommendations on new technology and equipment

February 2013-September 2017

Electronics Technician | Scott County Iowa | Davenport, IA

- Operate, troubleshoot and maintain county electronic systems including IP based camera systems, security doors, access control systems, intercom systems, fire alarm systems, and panic alarms
- Work with outside vendors on various county projects
- Install, set up and maintain Audio/Visual equipment
- Perform preventive maintenance on equipment such as emergency generators, transfer switches and uninterruptible power supplies in county facilities

February 2012-February 2018

Cyber Operations Technician | Iowa Air National Guard | Des Moines, IA

- Troubleshoot network and computer issues
- Work with active directory, VMware and Comvault
- Install hardware and software

Avionics Technician | Iowa Air National Guard | Des Moines, IA

- Troubleshoot malfunctions, inspect, remove and install aviation electronic systems
- Work on radar, flight control, communication and navigation systems
- Prepare and fill out aircraft maintenance forms
- Read wiring diagrams, blueprints and schematics

Education

- Bachelor of Business Administration | Upper Iowa University | May 2017
- Associates in Information Technology Systems | Community College of the Air Force | February 2018
- Associates in Liberal Arts | Scott Community College | May 2011

Military Training

- Air Force Cyber Ops Tech School | March 2015
- Air Force Avionics Tech School | December 2012

Other Skills

- Proficient in Microsoft Office, Active Directory and VMware
- CompTIA Security Plus certified
- Able to multi-task in a fast-paced environment while keeping a professional demeanor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Kyle Schubert for the position of Correction Officer in the Sheriff's Office at entry level rate.

Section 2. The hiring of Dwight Schroeder for the position of Roads Maintenance Worker in the Secondary Roads department at entry level rate.

Section 3. The hiring of Nick Claussen for the position of Digital Evidence Tech in the County Attorney's Office at step 5, and accruing vacation at the rate of 120 hours annually.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



Item #9
1/18/2022

January 10, 2022

TO: Mahesh Sharma, County Administrator
FROM: David Farmer, CPA, MPA Director of Budget and Administrative Services
RE: FY23 Maximum Proposed Tax Levy

Please find attached the resolution to approve the FY23 Maximum Proposed Tax Levy Public Hearing. The public hearing is to be held on Thursday, February 17, 2022 and advanced notice of the hearing is required to be published between 10 and 20 days before the hearing. The publication will be scheduled for Wednesday February 2, 2022 in the two official County newspapers and will also be posted on the county website according to state law.

The Maximum Tax Levy Hearing is in accordance with SF 634 (2019 legislative session). Following the public hearing SF 634 requires a resolution be adopted approving the maximum tax dollars (property tax plus utility replacement tax requests) that may be assessed during the year. Following the resolution adopting the maximum tax levy, the board may set the time, date and place for the hearing on the regular county budget. This is tentatively scheduled for March 17, 2022. The budget is required to be adopted by March 31, 2022.

The proposed maximum tax levy dollars is \$61,617,382 within the General Fund and \$3,600,000 within the rural services fund. The maximum levy reflects utilizing all of the \$3.50 general basic levy and \$26,500,000 for qualified supplemental tax levy services. A copy of the proposed notification is attached.

NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY

Fiscal Year July 1, 2022 - June 30, 2023

County Name: SCOTT COUNTY County Number: 82

The County Board of Supervisors will conduct a public hearing on the proposed Fiscal Year County budget as follows:

Meeting Date: 2/17/2022 Meeting Time: 05:00 PM Meeting Location: 600 West Fourth Street, Davenport, Iowa, 52801 and virtually due to COVID-19

Procedures - Please check www.scottcountyiowa.com for meeting details.

Contact Person: David Farmer Contact Phone Number: (563) 326-8651

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Board will publish notice and hold a hearing on the proposed county budget.

County Website (if available)
www.scottcountyiowa.gov

County Telephone Number
(563) 326-8651

		Current Year Certified Property Tax FY 2021/2022	Budget Year Effective Property Tax FY 2022/2023	Budget Year Proposed Maximum Property Tax FY 2022/2023	Proposed Percentage Change
Taxable Valuations-General Services	1	9,643,505,616	10,033,528,773	10,033,528,773	
Requested Tax Dollars-General Basic	2	33,752,240		35,117,382	
Requested Tax Dollars-General Supplemental	3	17,961,097		26,500,000	
Requested Tax Dollars-General Services Total	4	51,713,337	51,713,337	61,617,382	19.15
Estimated Tax Rate-General Services	5	5.36250	5.15405	6.14115	
Taxable Valuations-Rural Services	6	1,179,214,091	1,212,927,009	1,212,927,009	
Requested Tax Dollars-Rural Basic	7	3,418,597		3,600,000	
Requested Tax Dollars-Rural Supplemental	8				
Requested Tax Dollars-Rural Services Total	9	3,418,597	3,418,597	3,600,000	5.31
Estimated Tax Rate-Rural Services	10	2.89905	2.81847	2.96803	

Explanation of increases in the budget:

To fund fiscal year 2023 General Fund and Rural Service for continuing operations; including salary and benefit adjustments, departmental staffing request, increased cost of occupancy, and capital funding. County wide taxable valuation grew at 4.0% and unincorporated areas grew at 2.9%. Maximum budget dollars provides for County budget evaluation through the budget adoption process.

If applicable, the above notice is also available online at:

<https://www.scottcountyiowa.gov/administration/budget/notices>

The above tax rates do not include county voted levies, mental health and disabilities services levy, debt service levy and the rates of other local jurisdictions.

Regarding proposed maximum dollars, the Board of Supervisors cannot adopt a higher tax asking for these levies following the public hearing.

Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming year.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

AUTHORIZING THE SETTING OF A PUBLIC HEARING FOR THE PROPOSED TAX LEVY FOR FISCAL YEAR 2023

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All County departmental FY23 budget requests and all authorized agency FY23 funding requests are hereby authorized for filing. The County Director of Budget and Administrative Services has developed a maximum tax levy for the proposed county budget for FY23.

Section 2. The public hearing will consider a maximum proposed tax levy of \$61,617,382 for general services (General Fund) and \$3,600,000 for Rural Services.

Section 3. The Board of Supervisors hereby fixes the time and place for a public hearing on the maximum tax levy for the General Fund and Rural Services Fund for Thursday, February 17, 2022 at 5:00 p.m. in the Board Room at the Scott County Administrative Center. The public is encouraged to meet virtually and may find contact information at www.scottcountyiowa.gov.

Section 4. That the publication is posted on the Scott County Website.

Section 5. The Scott County Auditor is hereby directed to publish the notice as required by law.

Section 6. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____

 SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

Item #10
 1/18/22

January 20, 2022

APPROVING APPOINTMENTS TO THE CONDEMNATION APPRAISAL JURY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the following appointments to the Scott County Condemnation Appraisal Jury for a one (1) year term expiring on December 31, 2022, are hereby approved:

	BANKERS	CITY	FARMERS	REAL ESTATE
BECK:	Hap Volz Amanda Boyer	Devon Irby Sara Somsky	Chuck Brockmann Lori Rochau	Jason Purcell Katie Sommers
MAXWELL:	Steve Von Muenster Trish Townsend	Greg Kautz Sharon Maxwell	Joe Golinghorst Jennifer Ewoldt	Lesa Buck Jeff Heuer
CROKEN:	Julie Smith Joe Slavens	Elizabeth Hodges Kevin Gilmore	Keith Steward Wayne Hean	Scott Ryder Lynsey Engels
KINZER:	Tom Messer Kristal Schaefer	vacancy Mark Ross	Mary Frick Jerry Mohr	Sara DeWulf Thad DenHartog
KNOBBE:	Tom King Caleb Jacobi	Mary Kellenberger Patrick Doyle	Joni Dittmer Carrie Keppy	Rick Schaefer Jolean Overton

Section 2. This resolution shall take effect immediately.

Scott County Coronavirus State and Local Fiscal Recovery Funds – American Rescue Plan Act (ARPA)

Final Rule U.S. Department of the Treasury



Item #11
1/18/2022

Scott County ARPA Discussion – 11-22-21

Project	ARPA Category	County Goal	High, Medium, Low Board Priority Rating	Original Requested Allocation	Assigned Allocation – 11-22-21
Juvenile Detention Center – Spacing / Infrastructure	Capital Investment to Public Facilities to respond to COVID-19 Public Health Emergency	Financially Responsible Government	High	\$4,500,000 - \$7,500,000	\$7,250,000
Administration Center Air Supply	Capital Investment to Public Facilities to respond to COVID-19 Public Health Emergency	Financially Responsible Government	High	\$3,000,000	\$3,000,000
Capital Investment in Jail to meet COVID needs	Capital Investment to Respond to COVID-19 Public Health Emergency	Financially Responsible Government	High	\$1,000,000	\$1,000,000
Tourism	Tourism	Great Place to Live	High	\$500,000	\$500,000
Mt. Joy – Storm Sewer and related road Infrastructure	Clean Water: Storm Water	Financially Responsible Government	High	\$5,000,000	\$5,000,000*
Park View – Storm Sewer and Related Road Infrastructure	Clean Water: Storm Water	Financially Responsible Government	High	\$11,370,000	\$11,400,000*
West Locust – Sewer Connectivity	Wastewater Treatment Collection and Conveyance	Local and Regional Economic Growth	High	\$1,600,000	\$1,600,000

* County Engineer to review project and reduce scope to balance funding.

Scott County ARPA Discussion

Project	ARPA Category	County Goal	High, Medium, Low Board Priority Rating	Original Requested Allocation	Assigned Allocation – 11-22-21
Scott County Parks – Wastewater Collection and Conveyance	Clean Water: Centralized Wastewater Collection and Conveyance	Great Place to Live	Medium - High	\$2,000,000	\$2,000,000
HHSI – Supportive Housing	Housing Support- Affordable Housing	Great Place to Live	Medium - High	\$3,140,880	\$3,140,000
Salvation Army – Shelter to Stability	Housing Support – Services for Unhoused Persons	Great Place to Live	Medium- High	\$3,000,000	\$3,000,000
Conservation Trail System Improvements– Trails	Capital Investment to Public Facilities to respond to COVID-19 Public Health Emergency	Great Place to Live	Medium	\$2,000,000	\$2,000,000
Revenue Loss Projects	Provision of Government Services	Financially Responsible Government	Medium	~	Hold
Carol's Gardens	Housing Various	Great Place to Live	Medium - Low	\$850,000	Hold
Administrative Expenses	Administrative Expenses	Financially Responsible Government	Medium - Low	\$335,921	Hold

~ Original Request did not identify dollar amount.

Scott County ARPA Discussion

Project	ARPA Category	County Goal	High, Medium, Low Board Priority Rating	Original Requested Allocation	Assigned Allocation – 11-22-21
Benefit Fire District 1-6 Support	Capital Investment to Respond to COVID-19 Public Health Emergency	High Performing Organization	Low	~	Hold
Connection Trails between Scott County Communities	Capital Investment to Respond to COVID-19 Public Health Emergency	Great Place to Live	Low	\$500,000	Hold



~ Original Request did not identify dollar amount.

Final Rule Released 1/6/22

- Final Rule – 437 pages; Overview 44 pages
- Broader flexibility and greater simplicity, responsive to feedback in the comment process.
- Key Changes:
 - Replacing Lost Public Sector Revenue – Standard allowance of \$10 million
 - Public Health and Economic Impacts
 - Clarification of qualified expenditures including capital
 - Expanded set of households and community that are presumed to be “impacted” and “disproportionately” impacted by pandemic
 - Water, Sewer & Broadband - broader range of projects
- Effective April 1, 2022, prior guidance remains in effect, however can choose to implement earlier.



Replacing Lost Public Sector Revenue

- May elect to calculate actual loss or take a “standard allowance” of \$10 million to spend on government services through the period of performance.
- Board’s discretion to choose methodology, but irrevocable decision.
- Does not increase or decrease a recipient’s total allocation.
- Most flexible category.
- Government services generally include any service traditionally provided by government, unless Treasury has stated otherwise:
 - Construction
 - Road building and maintenance
 - Health services
 - General government administration, staff and administrative facilities
 - Environmental remediation
 - Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Most Scott County normal budget activities qualify as government services.
Scott County YJRC and other projects will qualify for this category.

Responding to Public Health and Economic Impacts of COVID-19

- Organized into categories: public health, assistance to households, assistance to small businesses, assistance to nonprofits, aid to impacted industries, and public sector capacity.
- Identify a COVID-19 public health or economic impact on an individual or class and design a program that responds to impact.
- Responses should be related and reasonably proportional to the harm identified and reasonably designed to benefit those impacted.
- Many enumerated examples within Final Rule.



Capital Expenditures that respond to public health and negative economic impacts of the pandemic.

- Related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class.
- Many are enumerated in final rule in the applicable sub-category of eligible uses. No pre-approval is required, however a justification analysis may be required.
- Where relevant, recipients should consider the alternatives of improving existing capital assets already owned or leasing other capital assets.
- Treasury presumes construction of new correctional facility as a response to crime or congregate facilities as a response to decrease spread as ineligible.
 - YJRC no longer qualifies under this category.
 - Review other projects, but specific allowance of affordable housing.



Other categories

- Water & Sewer Infrastructure: Clarification of Clean Water State Revolving Fund (CWSRF), Drinking Water State Revolving Fund (DWSRF) and other eligible projects.
 - CWSRF and DWSRF are generally presumed to be necessary investments.
- Broadband – Now includes cybersecurity hardware and software.
- Transfers – permitted for same eligible uses.
- Premium Pay – Further clarification of eligible worker, essential work and responding to COVID-19 public health emergency.



Restrictions on Use

- Deposits into Pension Funds
- Debt service or replenishing financial reserves
- Satisfaction of settlements and judgements
- General restriction – contravening the purpose of the American Rescue Plan Act statute; violation of the Award Terms and Conditions, conflict of interest under the Uniform Guidance.



Scott County ARPA Discussion – 1-18-22

Project	ARPA Category	County Goal	High, Medium, Low Board Priority Rating	Assigned Allocation – 11-22-21	Assigned Allocation 1-18-22
Juvenile Detention Center – Spacing / Infrastructure	Lost Revenue	Financially Responsible Government	High	\$7,250,000	
Administration Center Air Supply	Capital Investment to Public Facilities to respond to COVID-19 Public Health Emergency – Enumerated response	Financially Responsible Government	High	\$3,000,000	
Capital Investment in Jail to meet COVID needs	Lost Revenue / Capital Investment to Respond to COVID-19 Public Health Emergency – Requires further analysis	Financially Responsible Government	High	\$1,000,000	
Tourism	Tourism - Requires further analysis	Great Place to Live	High	\$500,000	
Mt. Joy – Storm Sewer and related road Infrastructure	Clean Water: Storm Water	Financially Responsible Government	High	\$5,000,000*	
Park View – Storm Sewer and Related Road Infrastructure	Clean Water: Storm Water	Financially Responsible Government	High	\$11,400,000*	
West Locust – Sewer Connectivity	Wastewater Treatment Collection and Conveyance	Local and Regional Economic Growth	High	\$1,600,000	

* County Engineer to review project and reduce scope to balance funding.

Scott County ARPA Discussion

Project	ARPA Category	County Goal	High, Medium, Low Board Priority Rating	Assigned Allocation – 11-22-21	Assigned Allocation 1-18-22
Scott County Parks – Wastewater Collection and Conveyance	Clean Water: Centralized Wastewater Collection and Conveyance	Great Place to Live	Medium - High	\$2,000,000	
HHSI – Supportive Housing	Housing Support- Affordable Housing – Justification Analysis	Great Place to Live	Medium - High	\$3,140,000	
Salvation Army – Shelter to Stability	Housing Support – Services for Unhoused Persons	Great Place to Live	Medium- High	\$3,000,000	
Conservation Trail System Improvements– Trails	Capital Investment to Public Facilities to respond to COVID-19 Public Health Emergency – Justification Analysis	Great Place to Live	Medium	\$2,000,000	
Revenue Loss Projects	Provision of Government Services	Financially Responsible Government	Medium	\$2,750,000	
Carol's Gardens	Housing Various	Great Place to Live	Medium - Low	Hold	
Administrative Expenses	Administrative Expenses	Financially Responsible Government	Medium - Low	Hold	

~ Original Request did not identify dollar amount.

Scott County ARPA Discussion

Project	ARPA Category	County Goal	High, Medium, Low Board Priority Rating	Assigned Allocation – 11-22-21	Assigned Allocation – 1-18-22
Benefit Fire District 1-6 Support	Capital Investment to Respond to COVID-19 Public Health Emergency	High Performing Organization	Low	Hold	
Connection Trails between Scott County Communities	Capital Investment to Respond to COVID-19 Public Health Emergency – Justification Analysis	Great Place to Live	Low	Hold	



~ Original Request did not identify dollar amount.

Scott County ARPA Discussion - Summary

	Original Requested Allocation	Assigned Allocation – 11-22-21	Assigned Allocation 1-18-22
Total Requested Assigned Projects	\$41,896,801	\$39,890,000	
Less Overage to Balance Grant – Amounts to come from Mt. Joy and Park View Project first.		<u>(\$6,297,850)</u>	
Total		\$33,592,150	

Scott County ARPA grant is \$33,592,150.

Projects are to be obligated by December 31, 2024 and expended by December 31, 2026.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

Item #14
1/18/2022

Recognizing January 2022 as National Mentoring Month

WHEREAS, January 2022 will mark the 20th anniversary of National Mentoring Month, an annual campaign to focus attention on the need for mentors, as well as how each of us can work together to increase the number of mentors to help ensure positive outcomes for our young people.

WHEREAS, Scott County honors volunteer mentors who support young people by showing up for them every day and demonstrating their commitment to helping them thrive; and

WHEREAS, mentoring programs like **Big Brothers Big Sisters of the Mississippi Valley** make our communities and our state stronger by driving impactful relationships that increase social capital for young people and provide invaluable support networks; and

WHEREAS, during the COVID-19 pandemic, mentoring programs have stepped up to fill gaps for young people and families, connecting them with resources and ensuring that relationships continue virtually to ensure that physical distancing does not mean social disconnection; and

WHEREAS, mentoring plays a pivotal role in career exploration and supports workplace skills by helping young people set career goals, equipping mentors with the skills needed to support the professional growth of young people, and drives positive outcomes for young people and businesses; and

WHEREAS, quality mentoring promotes healthy relationships and communication, positive self-esteem, emotional well-being, and growth of a young person and their relationships with other adults; and

WHEREAS, students who meet regularly with their mentors are more than 52 percent less likely than their peers to skip a day of school and youth who face an opportunity gap but have a mentor are 55 percent more likely to be enrolled in college than those who did not have a mentor; and

WHEREAS, youth who meet regularly with their mentors are 46 percent less likely than their peers to start using drugs and 27 percent less likely to start drinking; and

WHEREAS, almost half of today's young adults report having a mentor in their youth and those rates appear to have been rising steadily over the past several decades, and

WHEREAS, National Mentoring Month is the time of year to celebrate, elevate, and encourage mentoring across our state and recruit caring adult mentors in Scott County.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Board of Supervisors does hereby proclaim January 2022, as National Mentoring Month in Scott County.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

Item #15
1/18/22

January 20, 2022

CONDEMNING OF ALL FORMS OF HATRED AND DIVISIVENESS

WHEREAS, Scott County promotes inclusiveness, celebrates diversity, supports all fellow community members and the prevention of spreading misinformation, and rejects hate and bias in all forms; and

WHEREAS, incidents of hateful acts by others work to create fear, uncertainty and unrest in marginalized communities, including communities of color and other diversities; and

WHEREAS, a great strength and part of the genius of this country has been to evolve with and incorporate into the national fabric its increasing diversity; and

WHEREAS, Scott County wishes to affirm its commitment to the well-being and safety of those targeted by hatred and divisive actions and our commitment to end the spread of all forms of hatred and bigotry for everyone; and

WHEREAS, Scott County urges residents to join us in calling attention to these harmful acts and denounce and combat hate crimes to help keep us all safe now and in the future.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Board of Supervisors does hereby condemn all forms of hatred and divisive acts;

Section 2. That the Board of Supervisors supports and stands with those who are fearful and encourages those charged with enforcement of the law to ensure that Scott County is a safe and welcoming community for all.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS
ON _____
DATE

SCOTT COUNTY AUDITOR

Item #16
1/18/22

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 20, 2022

RECOGNIZING DENISE COINER'S 32 YEARS OF SERVICE
ON THE BOARD OF HEALTH

WHEREAS, Denise Coiner has been a dedicated member of the Board of Health since 1989; and has faithfully served the citizens of Scott County as a volunteer donating both time and talent; and

WHEREAS, the Board recognizes that those that serve on Boards & Commissions are a *very important* component of county government, and these volunteers can be tasked to make difficult, but important decisions; and

WHEREAS, the Board of Supervisors wants to offer their sincere thanks and appreciation to Denise Coiner for her many years of dedicated service to Scott County and its Citizens.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board of Supervisors is very thankful for all Denise Coiner has contributed over the years.
- Section 2. That the Board of Supervisors extends their very best wishes to Denise to enjoy all her future endeavors.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS
ON _____
DATE _____

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 20, 2022

RECOGNIZING MARTY O'BOYLE'S
12 YEARS OF SERVICE ON MEDIC

WHEREAS, Marty O'Boyle has been a dedicated member of MEDIC since 2010; and has faithfully served the citizens of Scott County as a volunteer donating both time and talent; and

WHEREAS, the Board recognizes that those that serve on Boards & Commissions are a *very important* component of county government, and these volunteers can be tasked to make difficult, but important decisions; and

WHEREAS, the Board of Supervisors wants to offer their sincere thanks and appreciation to Marty O'Boyle for his many years of dedicated service to Scott County and its Citizens.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board of Supervisors is very thankful for all Marty O'Boyle has contributed over the years.
- Section 2. That the Board of Supervisors extends their very best wishes to Marty to enjoy all his future endeavors.
- Section 3. This resolution shall take effect immediately.

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator’s attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2488 720 6306 ** separate webex event **

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e673c4c963cd07a54352bdee109bc7a23>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

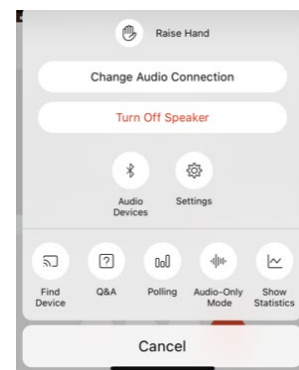
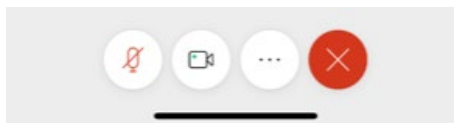
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



FY 23 Budget Work Session

January 18, 2022



Agenda

- Strategic Plan Priorities
- Discussion with requesting departments



SCOTT COUNTY FY23 BUDGET PREPARATION CALENDAR OF EVENTS

- January 20, 2022 Set Resolution of “Total Maximum Property Tax Dollars” and Public Hearing, 10-20 day notice period.
- January 25, 2022 Special COW Presentation of County Administrator's FY23 Budget Recommendations
- February 1, 2022 Special COW Board of Supervisors Budget Review
- February 2, 2022 Publish “Notice of Total Maximum Property Tax Dollars” in the North Scott Press, Quad City Times, Website
- February 8, 2022 Special COW Board of Supervisors Budget Review
- February 15, 2022 Special COW Board of Supervisors Budget Review
- February 17, 2022 Public Hearing on “Total Maximum Tax Dollars”; Adopt Resolution of Total Maximum Tax Dollars; Set Public Hearing on Budget in Quad City Times, North Scott Press, Website, 10-20 day notice period
- March 2, 2022 Publish the FY 23 Budget Estimate and FY 22 Amendment
- March 17, 2022 Public Hearing on Budget Estimate and Budget Amendment at 5:00 p.m.; Adopt via Resolution
- March 31, 2022 Deadline - File Budget Forms with State Office of Management



Summary of Parameters, Issues, and Assumptions in Budget Development

- Budgeting for Outcomes:
 - Continuation of 2021 Strategic Plan including management policy and agenda items
 - 5 Year Goals, Vision, Mission
 - Scott County P.R.I.D.E
 - Departmental Goals



County Budgeting – Budgeting for Outcomes

Mission - Scott County Government Is dedicated to Protecting, Strengthening and Enriching Our Community by delivering Quality Services and Providing Leadership with P.R.I.D.E

9 Service Areas

- 18 Operating Departments
- 13 Authorized Agencies
- Numerous partner agencies, boards, or commissions

Vision 2032 - Scott County is a GREAT PLACE TO LIVE and a GREAT Place for BUSINESS Scott County 2032 is a SAFE COMMUNITY, a HEALTHY COMMUNITY, and a LIVEABLE COMMUNITY FOR ALL

Goals – Strategic Plan and Departmental performance measurements (BFO's)

Financially Responsible

- County Wide
- Dept.

Economic Growth

- County Wide
- Dept.

Performing Organization

- County Wide
- Dept.

Great Place to Live

- County Wide
- Dept.

Top Policy Priorities

(Strategic Plan FY 22 and FY 23)

- Juvenile Detention/Jail Capacity – Short & Long term capacity remedies including program review. (Most effective and efficient response to crime).
- Park View – Service/infrastructure needs vs. resources to address.
- Long term County facilities(campus) / space utilization.
- Develop long term Road/Bridge improvement plan.



Strategic Plan Adopted
December 2019,
Affirmed 2020 and
2021

Top Management Priorities (Strategic Plan FY 22 and FY 23)

TOP PRIORITIES (ONGOING)

- Cyber Security
- Long Term Financing – Capital Improvements Vs. Operating Costs Analysis and Strategy
- Medic 28E Agreement and Implementation
- Business Continuity of Operation Plan (COOP / COG)
- Campus Security Plan
- County Economic Development Policy, Role, Incentives, TIF
- Commercial Backfill / Equalization Strategy and Plan
- Industrial Park Development
- Lead Abatement
- Mental Health Funding: Policy / Strategy
- Park View Rental Ordinance (Rural Residential / Building Ordinance / Guidelines)

Strategic Plan
Adopted
December 2019,
affirmed 2020
and 2021



Organizational Change Requests

Organizational Change Requests	Department Request
Administration: 0.25 FTE Intern	\$8,406
Community Services – Reclassifications: Senior Office Assistant, Senior Administrative Assistant	\$6,283
Health: 1.0 FTE Senior Administrative Assistant	\$78,016
Human Resources: 0.5 FTE Office Assistant	\$19,666
Sheriff: 11.0 FTE (5.0 Deputy (Patrol), 1.0 Lieutenant (Patrol), 1.0 Classification Specialist, 4.0 Correction Sergeants, 0.0 Sex Offender Registry Specialist)	\$1,046,948
Treasurer: 1.0 FTE Multi-Service Clerk	<u>\$63,964</u>
	\$1,223,283

Above does not include any capital requests associated with organization changes, including workstations, offices, vehicles, specialized equipment, and software access.

Compensation Board Recommendation

	Comp Board Recommendation
Elected Officials and Deputies	\$87,426

Compensation Board has recommended 8% for Sheriff and 4% for all other positions.



Next Steps

- Presentation from elected department head on organizational change requests.
- Administration Budget Recommendation January 25, 2022.

