

Item #8
1/18/2022

MICHAEL J. WALTON
SCOTT COUNTY ATTORNEY



Scott County Courthouse
400 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
Facsimile Transmission (563) 326-8763
michael.walton@scottcountyiowa.gov

January 10, 2022

To: Board of Supervisors

RE: Nick Claussen

I have reached an agreement to hire a Digital Evidence Technician to fill the newly created position. Nick Claussen previously worked for Scott County in the Information Technology Department and the Sheriff's Office supporting their technology. Therefore his qualifications are perfect for this position. His resume is attached.

Conditioned upon Board approval, I would like to start him at step 5 with three weeks of vacation. This salary is reasonable based on his experience and duties of the position. The addition of Nick to the County Attorney staff will produce immediate as well as long term benefits for the office and Scott County. It furthers the County goals of enhancing public safety and providing professional service to our citizens. Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Walton".

Michael J. Walton
Scott County Attorney

Nick Claussen

Objective

Seeking a position as an Evidence Technician to maximize my skill set in technology

Experience

August 2021-January 2022

Technology Systems Analyst | Eastern Iowa Light & Power | Wilton, IA

- Support, configure, maintain phone system, access control and camera system
- IT support for NISC utilities software
- Create and generate custom reports on utility usage
- Monitor and set up SCADA monitoring systems
- Resolve problems reported by end users

September 2017-August 2021

Technology Systems Specialist – Public Safety | Scott County Iowa | Davenport, IA

- Support, configure, maintain, install and upgrade Sheriff Department applications and servers
- Install and integrate new hardware and applications
- Support Sheriff's Department body worn and in car camera system including server maintenance, updates, user permissions and hardware deployment
- Support, configure and install Avigilon Enterprise camera systems including server maintenance, upgrades, client installation, camera configuration and video retention
- Responsible for Sheriff's Department in car network connectivity including maintaining Sierra wireless servers and gateway routers
- Set up and run Skype, Zoom, GoToMeeting's, and WebEx video conferencing
- Experience with Microsoft Teams, One Drive and Cisco Jabber
- Monitor network performance, set up user accounts, permissions and passwords
- Resolve problems reported by end users
- Research and make recommendations on new technology and equipment

February 2013-September 2017

Electronics Technician | Scott County Iowa | Davenport, IA

- Operate, troubleshoot and maintain county electronic systems including IP based camera systems, security doors, access control systems, intercom systems, fire alarm systems, and panic alarms
- Work with outside vendors on various county projects
- Install, set up and maintain Audio/Visual equipment
- Perform preventive maintenance on equipment such as emergency generators, transfer switches and uninterruptible power supplies in county facilities

February 2012-February 2018

Cyber Operations Technician | Iowa Air National Guard | Des Moines, IA

- Troubleshoot network and computer issues
- Work with active directory, VMware and Comvault
- Install hardware and software

Avionics Technician | Iowa Air National Guard | Des Moines, IA

- Troubleshoot malfunctions, inspect, remove and install aviation electronic systems
- Work on radar, flight control, communication and navigation systems
- Prepare and fill out aircraft maintenance forms
- Read wiring diagrams, blueprints and schematics

Education

- Bachelor of Business Administration | Upper Iowa University | May 2017
- Associates in Information Technology Systems | Community College of the Air Force | February 2018
- Associates in Liberal Arts | Scott Community College | May 2011

Military Training

- Air Force Cyber Ops Tech School | March 2015
- Air Force Avionics Tech School | December 2012

Other Skills

- Proficient in Microsoft Office, Active Directory and VMware
- CompTIA Security Plus certified
- Able to multi-task in a fast-paced environment while keeping a professional demeanor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Kyle Schubert for the position of Correction Officer in the Sheriff's Office at entry level rate.

Section 2. The hiring of Dwight Schroeder for the position of Roads Maintenance Worker in the Secondary Roads department at entry level rate.

Section 3. The hiring of Nick Claussen for the position of Digital Evidence Tech in the County Attorney's Office at step 5, and accruing vacation at the rate of 120 hours annually.