

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 20, 2022

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS PART OF THE AUDITOR'S OFFICE REORGANIZATION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Payroll Specialist (total 1.0 FTE).

Section 2. That the table of organization for the Auditor's Office be increased by 1.0 FTE Finance Generalist (total 1.0 FTE). The position shall be placed at the salary range 25.

Section 3. That the table of organization for the Auditor's Office be increased by 0.15 FTE Elections Clerk (total 1.15 FTE). This is accomplished by the decrease of a full time Election Clerk and increase of 5 part time Election Clerks working 2,400 hours annually or 1.15 FTE.

Section 4. That the table of organization for the Auditor's Office be increased by 1.0 FTE Senior Election Clerk (total 3.0 FTE).

Section 5. That the table of organization for the Auditor's Office be increased by 1.0 FTE Election Specialist (total 1.0 FTE). The position shall be placed at the salary range 26.

Section 6. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Election Supervisor (total 0.0 FTE).

Section 7. That the table of organization for the Auditor's Office be increased by 1.0 FTE Election Manager (total 1.0 FTE). The position shall be placed at the salary range 34.

Section 8. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Deputy Auditor - Tax (total 0.0 FTE).

Section 9. That the table of organization for the Auditor's Office be increased by 1.0 FTE Tax Manager (total 1.0 FTE). The position shall be placed at the salary range 34.

Section 10. In the Auditor's Office the position of Accounting and Tax Manager (1.0 FTE) is hereby retitled to Accounting and Business Manager and the position shall be placed at salary range 35.

Section 11. That the table of organization for the Auditor's Office be decreased by 1.0 FTE Operations Manager - Auditor (total 0.0 FTE).

Section 12. That the table of organization for the Auditor's Office be decreased by 0.5 FTE Accounts Payable Specialist (total 1.0 FTE).

Section 13. That paragraph 10 of this resolution shall not take effect until the current incumbent leaves employment and shall remain at range 36 during the incumbent's employment. That paragraph 11 of this resolution shall take effect December 31, 2022. That paragraph 12 of this resolution shall take effect February 12, 2022. That the remainder of this resolution shall take effect immediately.